

INSURANCE REQUIREMENTS

All groups holding Facility Use Permits for an athletic event in/on a City of Campbell facility is required to provide a Certificate of Insurance providing proof of the following coverage:

- Public liability and property damage insurance with limits not less than \$1,000,000 per occurrence;
- The City of Campbell, its agents, officers, attorneys, employees, officials, and volunteers must be named as additional insured.
- Said organizations' insurance shall be primary to the City's insurance.
- Certificate must state that Certificate holders must be notified, in writing, at least thirty (30) days in advance of any cancellation or reduction in the above-described insurance.
- The above coverage must be outlined on an original Certificate of Insurance and be in the hands of the City of Campbell at least thirty days prior to the first scheduled use. Original Certificates shall be mailed to the address below:

City of Campbell
Attn: Community Center Supervisor
1 W. Campbell Avenue #C-31
Campbell, CA 95008-1039
Email: recreation@campbellca.gov

The above insurance requirements are not negotiable. If, for any reason, the organization is unsuccessful in providing the above-described insurance, in full, their scheduled use is subject to cancellation until such time as an acceptable Certificate is provided.

All groups are responsible for their own property. The City shall not be held liable or responsible in any way for equipment, materials, or supplies belonging to groups.

Any questions regarding insurance coverage requirements may be directed to Campbell Recreation at 408-866-2104 or recreation@campbellca.gov