City Council Report

Item: 9.
Category: New Business
Meeting Date: January 21, 2014

TITLE: Formation of the Civic Center Master Plan Core Team

RECOMMENDATION

That the City Council authorize the formation of a Civic Center Master Plan Core Team to be composed of six staff, two Commissioners, and one Councilmember to provide direction to the City's Civic Center Master Plan effort.

BACKGROUND

On December 3rd, 2013, the City Council authorized the Public Works Director to execute an agreement with Anderson Brulé Architects (ABA) to perform work that will result in a Civic Center Master Plan. The Civic Center Master Plan process will address and evaluate the existing and potential uses on the Civic Center campus – and will result in a plan that the City can use to move forward with Civic Center improvements. The effort will begin this month and is expected to be completed by March 2015.

ABA is proposing a process that will last approximately 14 months. Prior to beginning the planning process, it will be necessary to form a Core Team that will meet periodically to review the efforts and provide direction to the design consultants. A kick-off meeting will be scheduled later this month for early February, depending on Commissioner and Council availability.

DISCUSSION

In response to the design consultant's suggestion to form a Core Team, staff is recommending forming a team that would be comprised of the following:

- One Councilmember – to be appointed by the Mayor
- One Planning Commissioner – to be appointed by the Chair
- One Civic Improvement Commissioner – to be appointed by the Chair
- Jane Cronkhite, Community Librarian – Santa Clara County Library District
- Mark Linder, City Manager
- Todd Capurso, Public Works Director
- Paul Kermoyan, Community Development Director
- Regina Maurantonio, Recreation and Community Services Director
- Anne Bybee, City Clerk

The individuals listed here represent a variety of perspectives and will provide valuable input to the planning process.

Staff is recommending that the Chair of each body appoint a representative from the respective body and provide the name of that representative to the City Manager by Monday, January 27th.

In order to promptly begin this process and to stay on schedule, the first meeting of the Core Team is tentatively scheduled for the week of February 3rd.

FISCAL IMPACT

There are no fiscal impacts associated with the formation of the Civic Center Master Plan Core Team and the appointment of these City representatives.

ALTERNATIVES

The Council may recommend an alternative process to select individuals for the Civic Center Master Plan Core Team.

Prepared by: _____
Todd Capurso, Public Work Director

Approved by: _____
Mark Linder, City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CAMPBELL AUTHORIZING THE FORMATION OF
A CIVIC CENTER MASTER PLAN CORE TEAM

WHEREAS, on December 3rd, 2013, the City Council authorized the Public Works Director to execute an agreement with Anderson Brulé Architects (ABA) to perform work that will result in a Civic Center Master Plan; and

WHEREAS, prior to beginning the planning process, it will be necessary to form a Core Team that will meet periodically to review the efforts and provide direction to the design consultants; and

WHEREAS, staff is recommending the formation of a team that would be comprised of six staff, two Commissioners, and one Councilmember.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Campbell does hereby authorize the formation of a Civic Center Master Plan Core Team.

PASSED AND ADOPTED this 21st day of January, 2014 by the following roll call vote:

AYES : Councilmembers:

NOES : Councilmembers:

ABSENT: Councilmembers:

APPROVED:

_____
Richard M. Waterman, Mayor

ATTEST:

_____
Anne Bybee, City Clerk