



Master Fee Schedule

Effective July 1, 2022

City of Campbell

MASTER FEE SCHEDULE

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City of Campbell

PLANNING FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
CEQA / Environmental Review			
1 Categorical Exemption	\$240		
2 Negative Declaration (ND)	\$8,549		
3 MND/EIR Addendum	\$1,070		
4 Mitigated Negative Declaration (MND)	\$13,679		
5 Environmental Impact Report (EIR)	Pass-through + 20% Admin Fee		
Condition Monitoring			
6 Condition Monitoring Fee (Major Projects)	\$4,280		
Consultant Report Review			
7 Consultant Report Review	Pass-through + 20% Admin Fee		
Density Bonus Projects			
8 Density Bonus Application - No Concessions/Waivers	\$5,130		
9 Density Bonus Application - With a Concession(s)/Waiver(s)	\$5,986		
Housing Agreements			
10 Affordable Housing Agreement Preparation Fee	\$2,000 deposit billed against Housing Administrator invoicing		
11 Covenants, Conditions & Restrictions (CC&R) Review Fee	\$2,000 deposit billed against City Attorney invoicing		
Development Agreement			
12 Development Agreement	T&M; \$8,000 Deposit		
13 Amendment to Development Agreement	T&M; \$5,000 Deposit		
Wireless Telecommunication Facilities			
14 Eligible Facility Request Zoning (EFR) Clearance	\$1,496		[e]
15 Administrative Site and Architectural Review Permit (stealth)	\$2,750		
16 Conditional Use Permit (non-stealth)	\$6,412		
Extension of Time			
17 Extension - Administrative	\$1,069		[a]
18 Extension - Planning Commission / City Council	\$3,420		[a]
Fence Exception			
19 Fence Exception - Rear/Interior Side Yard	\$556		
20 Fence Exception - Front Yard and Street Side	\$834		

City of Campbell

PLANNING FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
General Plan / Zoning Map Amendment			
21 General Plan Amendment - Authorization to Proceed	See Pre-Application fees		
22 General Plan Map Amendment	\$13,679		
23 Zoning Code Text Amendment	\$16,030		
24 Zone Map Change	\$10,259		
25 General Plan Policy Amendment	\$16,030		
Historic Preservation			
26 Mills Act Application	\$1,603		
27 Tier 1 - Historic Resource Alteration Permit			
a) Single-Family Residential = Exterior Alterations	\$535		
b) Single-Family Residential - Additions	\$1,069		
c) Commercial - Exterior Alterations and/or Additions	\$1,712		
28 Tier 2 - Historic Resource Alteration Permit	\$1,710		
29 Historic Resource Inventory (HRI) Recission	\$2,565		
30 Historic Resource Inventory (HRI) Designation	\$0		
Mailing Noticing			
31 Mailing / Noticing	\$278		
Map			
32 Tentative Parcel Map			
a) Tentative Parcel Map	\$7,694		
b) Tentative Parcel Map Modification	\$5,130		
33 Tentative Subdivision Map			
a) Tentative Subdivision Map	\$10,259		
b) Tentative Subdivision Map Modification	\$5,130		
Outdoor Seating - Downtown			
34 Outdoor Seating and Display Permit - No Alcohol	\$342		
35 Outdoor Seating and Display Permit - With Alcohol	\$598		
Parking Modifications			
36 Parking Modifications - Project Related	\$1,496		
37 Parking Modifications - Stand Alone	\$2,137		
Planned Development Permit			
38 Administrative			
a) Single Family Residential - New House	\$1,924		
b) Single Family Residential - Addition/Remodel	\$1,496		
c) Change of Use	\$2,485		
d) All Others - Commercial Additions/Remodels	\$3,847		

City of Campbell

PLANNING FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
39 City Council			
a) 0 - 1 Acre	\$12,824		
b) 1 - 5 Acres	\$17,099		
c) 5+ Acres	\$21,373		
40 Modification			
a) Minor Modification	\$5,130		
b) Major Modification	\$7,267		
Pre-Application Fee			
41 Pre-Application - PC Review	\$4,702		
42 Pre-Application - CC Authorization to Proceed with GP Amendment	\$3,420		
43 Pre-Application - SB-330 (Housing Crisis Act of 2019)	\$5,772		
Reasonable Accommodation			
44 Reasonable Accommodation	\$3,206		
Signs			
45 Sign Permit			
a) Temporary Sign	\$80		
b) Administrative Sign Permit	\$486		
i) Each additional sign (same permit)	\$107		
c) Planning Commission Sign Permit	\$2,084		
i) Each additional sign (same permit)	\$427		
d) City Council Sign Permit	\$3,046		
i) Each additional sign (same permit)	\$427		
46 Master Sign Plan (MSP)			
a) Administrative MSP	\$2,084		
b) Planning Commission MSP	\$3,334		
c) City Council MSP	\$4,809		

City of Campbell

PLANNING FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
Site and Architecture Review			
47 Residential			
a) Administrative			
i) New House (each)	\$1,924		
ii) Addition/Remodel	\$1,496		
iii) Modification	50% of current fee		
b) Planning Commission			
i) Per House	\$3,420		
ii) Minor Modification to Side Yard Setback / FAR Increase	\$3,847		
iii) Modification	50% of current fee		
c) SB-9 Zoning Clearance Application			
i) Zoning Clearance Only	\$1,864		
ii) Zoning Clearance with Urban Lot Split	\$2,278		
iii) Zoning Clearance with Exception Request	\$2,485		
iv) Zoning Clearance w/ Urban Lot Split and Exception Request	\$2,899		
48 Non-Residential			
a) 1 - 5,000 SF Building	\$6,839		
b) 5,001 - 10,000 SF Building	\$8,549		
c) Building Over 10,000 SF	\$10,259		
d) Modification or Exterior Alteration	\$3,847		
Tree Removal Permit			
49 Tree Removal Permit - ALL			
a) Dead Tree	\$0		
50 Tree Removal Permit - SFR			
a) Tree Removal Permit - SFR	\$0		
i) Each Additional Tree (Same Permit)	\$0		
51 Tree Removal Permit - Non-SFR			
a) Tree Removal Permit - Non-SFR	\$256		
i) Each Additional Tree (Same Permit)	\$80		
52 Tree Removal Permit -In-Lieu Fee			
a) 24-inch Box Equivalent (per tree)	\$600		
b) 36-inch Box Equivalent (per tree)	\$2,000		

City of Campbell

PLANNING FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
Use Permit			
53 Conditional Use Permit			
a) Single Use Determination	\$4,275		
i) Additional Determinations (each additional)	\$1,069	per determination	[b]
ii) with Site and Architectural Review required	see site and arch review fees		[b]
b) Modification	50% of current fee		
54 Temporary Use Permit			
a) Non-Profit Organization with 501(c)(3) Federal Income Tax Status	\$513		
b) All Others	\$1,710		
55 Master Use Permit			
a) Zoning Clearance Fees			
i) Special Event Closure	\$748		
ii) Outdoor Seating	\$748		
b) Application Fees			
i) Architectural Modification (AM)	\$5,130		
ii) Conditional Use Authorization (CUA)	\$2,458		
iii) Modification to an approved AM/CUA or Sign-related AM	50% of current fee		
c) Amendment	\$16,030		
Variance / Exception			
56 Variance - Residential	\$4,275		
57 Variance Modification - Residential	50% of current fee		
58 Variance - Non-Residential	\$4,275		
59 Variance Modification - Non-Residential	50% of current fee		
60 Winchester Master Plan Exception	\$4,275		
Zoning Clearance			
61 Business License			
a) Use & Occupancy: Non-Residential	\$214		
b) Home Occupation Permit	\$69		
62 Post Entitlement Plan Check			
a) Single-Family Residential			
i) Ministerial Review	\$82		
ii) Administrative	\$321		
iii) PC/CC (public hearing)	\$401		
b) Mixed-Use	\$2,568		
c) Multi-Family Residential			
i) Up to 5 units	\$962		
ii) Up to 6-15 units	\$1,710		
iii) 16+ units	\$2,565		

City of Campbell

PLANNING FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
d) Non-Residential			
i) 1 - 5,000 SF Building	\$962		
ii) 5,001 - 10,000 SF Building	\$1,710		
iii) Building Over 10,000 SF	\$2,565		
iv) Tenant Improvement (no CUP/Admin P-D)	\$322		
v) Tenant Improvement (with a CUP/Admin P-D)	\$536		
vi) Ministerial Review	\$82		
Zoning Letters			
63 Zoning Letter - Basic Property Information	\$427		
64 Zoning Letter - Basic Property Information with additional research required	\$855		
65 Flood Letter - Confirmation of Flood Hazard Zone	\$214		
Other Fees			
66 Technology Enhancement Fee	2.00%	% of permit fee	
67 Appeals			
a) Appeal to Planning Commission	\$200		
b) Appeal to City Council	\$200		
68 Cash Deposit Preparation	\$214		
69 Deed Restriction Preparation	\$214		
70 Document Imaging / Reproduction of Microfiche			
a) Plan Sheet	\$2		
b) 8.5" x 11" or 11" x 17"	\$1		
71 Excess Plan Review	\$214	per hour	[c]
72 Hourly Rate for Planning Services			
a) Standard Hourly Rate	\$214	per hour	[d]
b) Overtime Rate	\$267	per hour	[d]

Notes:

* If it is anticipated that the application processing costs of selected minor or major projects will be significantly less or more than the above fees, the Community Development Director may at his/her discretion collect a deposit for the estimated staff time costs to process the application based on hourly rates.

** The City will pass-through to the applicant other agency fees applicable to the project (e.g. Dept. of Fish & Wildlife fees and County recording fees.)

[a] Or 50% of current application fee, whichever is less.

[b] Fee is additive to base fee for single use determination (i.e. single use determination fee, plus site and architecture fee)

[c] Base fees assume up to three plan checks and initial inspection and one re-inspection. The City will bill hourly for additional plan review and inspections required.

[d] Hourly rate applies for deposit-based billings, code enforcement inspections, missed/excess inspections, re-inspections

[e] Wireless fees moved to their own section.

City of Campbell

BUILDING INSPECTION DIVISION FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
1 Address Change or Addition (per Address)	\$189		
2 Building Permit (Minimum Fee)	\$116		
3 Building Permit Fees (Valuations up to \$500,000)	2.00%	of valuation	
4 Building Permit Fees (Valuations greater than \$500,000)	1.66%	of valuation	
5 Sub Trade Permits (Base Fee)	\$116		
6 Sub Trade Permits (Plumb. Elect. Mech. / per permit)	\$45		
7 Sub Trades greater than 1,500 SF (per SF)	\$0.074	per SF	
8 Plan Check Fee	33%	% of bldg of permit fee	
9 Plan Check T-24 Energy	20%	of plan check fee	
10 Plan Check Fire	V x .0016	of valuation (V)	
11 General Plan Maintenance Fee	V x .0016	of valuation (V)	
12 Technology Enhancement Fee	V x .0004	of valuation (V)	
13 Construction License Tax (per CMC 3.40)	\$0.50	per SF	
14 State Seismic Fee - Residential	((V - 3850) x .00013)	of valuation (V)	[a]
15 State Seismic Fee - Commercial	((V - 3850) x .00028)	of valuation (V)	[a]
16 SB 1473 CA Building Standards and Training Fee	\$3		[b]
17 NPDES Inspection Fee (Storm Water)	\$74		
18 Permit and Address Records Search	\$189	per hour	
19 Demolition of Structure Permit Fee	\$1,081		
20 Added Plan Check Fee (Revisions - One Hour Minimum)	\$189	per hour	
21 Excess Plan Review	\$189	per hour	[c]
22 Other Inspections (Hourly Rate - Two Hour Minimum)	\$189	per hour	
23 Re-inspection Fee (must be paid before inspection)	\$189	per hour	[c]
24 Building Without Permit (BWOP, Stop Work)	2x Permit Fee	per hour and bldg permit fee	[d]
25 Training and Education Fee	V x .0002	of valuation (V)	[e]

Notes:

* If it is anticipated that the application processing costs of selected minor or major projects will be significantly less or more than the above fees, the Community Development Director may at his/her discretion collect a deposit for the estimated staff time costs to process the application based on hourly rates.

[a] Fee established by State.

[b] Fee established by State; \$1 minimum fee.

[c] Base fees assume up to three plan checks and initial inspection and one re-inspection. The City will bill hourly for additional plan review and

[d] Fee may be reduced under the direction of the Building Official if a permit application is submitted within a specified deadline.

[e] Provides funding for mandatory training and education for plan check and inspection for code compliance.

City of Campbell

CODE ENFORCEMENT HOURLY BILLING FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
<u>Code Enforcement Re-Inspection Fees</u>			
1 Code Enforcement Personnel	\$181	per hour	
2 Building Inspection Personnel	\$189	per hour	
3 Planning Personnel	\$214	per hour	
4 Public Works Engineering Personnel	\$241	per hour	

City of Campbell

PUBLIC WORKS ENGINEERING & ENCROACHMENT PERMIT FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
<u>Encroachment Permit / Improvement Permit Fees</u>			
1 Utility/Fiber			
a) Application Fee	\$602	per application	
b) Plan Check and Inspection Fee			
i) Minimum Fee	\$602	per project	[a]
ii) Conduits/Pipelines (per lineal foot of trench)			
a) Up to first 500 LF of trench	\$3.85	per LF	[a]
b) Portion Greater than 500 LF	\$1.93	per LF	[a]
iii) Manholes/Vaults/Utility Structures/Concrete Pads (Excluding Pull Boxes)	\$241	each	[a]
iv) Pole Set or Removal (permit required)	\$241	each	[a]
2 Storage Container			
a) Application Fee	\$191	per application	
b) Plan Check and Inspection Fee	\$0		
3 Construction Dumpster			
a) Application Fee	\$0	per application	
b) Plan Check and Inspection Fee	\$0		
4 Street Tree Planting / Removal Permit			
a) Application Fee	\$0	per application	
b) Faithful Performance Security (refundable)	\$500	per tree	[b]
c) Plan Check and Inspection Fee	\$0		
5 Homeowner Occupied R-1			
a) Application Fee	\$245	per application	[c]
b) Faithful Performance Security (refundable)	\$2,500		[b]
c) Plan Check and Inspection Fee	\$0	per permit	[c]
6 All Other (Including Public Improvements and Private Street Improvements)			
a) Application Fee	\$602	per application	
b) Deposit and Faithful Performance Security (Refundable)			
i) Plan Check Deposit	2%; \$500 min.	% of Eng. cost est.	[d]
ii) Faithful Performance Security	100% of Eng. Est.	% of Eng. cost est.	[b]
iii) Labor and Materials Security	100% of Eng. Est.	% of Eng. cost est.	[b]
iv) Warranty Security	25% of Eng. Est.	% of Eng. cost est.	[e]
c) Plan Check and Inspection Fee			
i) Engineer's Estimate - for first \$250,000			
a) Minimum Fee	\$3,856		[f]
b) Percent of Engineer's Estimate	14%	% of Eng. cost est.	[f]

City of Campbell

PUBLIC WORKS ENGINEERING & ENCROACHMENT PERMIT FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
ii) Engineer's Estimate - for next \$250,000			
a) Base Fee	\$35,000		
b) plus, Percent of Engineer's Estimate > \$250,000	8%	% of Eng. cost est.	
iii) Engineer's Estimate - for amount exceeding \$500,000			
a) Base Fee	\$55,000		
b) plus, Percent of Engineer's Estimate > \$500,000	7%	% of Eng. cost est.	
<u>Agreement for Private Improvements in Public Right-of-Way</u>			
7 Agreement for Private Improvements in Public Right-of-Way	\$180	each	
<u>Traffic / Parking Related Fees</u>			
8 Oversize Load Permit			
a) One Day	\$16	per day	
b) Annual	\$90	per year	
9 Parking Permit Fee	\$40	each	
10 Traffic Control Plan Review			
a) Minor (Lane Closures)	\$241		
b) Major (Detours)	\$964		
11 No Parking Signs	\$1	per sign	
12 Traffic Signal Timing Information	\$241	per hour	
<u>Mapping Fees</u>			
13 Final Map			
a) Parcel Map (4 lots or less)	\$5,784		
b) Tract Map (5 or more lots)			
i) Base Fee	\$7,230		
ii) Plus, Per Lot Fee	\$121	per lot	
14 Certificate of Compliance / Certificate of Correction			
a) Certificate of Compliance	\$2,410		
b) Certificate of Correction	\$843		
15 Lot Line Adjustment / Parcel Merger			
a) Lot Line Adjustment	\$3,615		
b) Parcel Merger	\$3,615		
16 Monumentation Deposit			
a) Monumentation Deposit (Refundable)	100% of Survey Cost Est.	% of survey cost est.	[g]
17 Vacation of Public Streets and Easements or Irrevocable Offers to Dedicate			
a) Summary	\$3,856		
b) All Others	\$241	T&M, per hour	

City of Campbell

PUBLIC WORKS ENGINEERING & ENCROACHMENT PERMIT FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
18 Street / Easement Dedications			
a) Homeowner Occupied R-1	\$0		
b) All Others	\$1,205		
19 Assessment Segregation or Reapportionment			
a) Assessment Segregation or Reapportionment		pass-through + 20% admin fee	
<u>Grading and Drainage Plan Review</u>			
20 Grading and Drainage Plan Review			
a) Site < 10,000 SF (gross site area)	\$1,446		
b) Site ≥ 10,000 SF and < .5 Acre (gross site area)	\$1,928		
c) Site ≥ .5 Acre (gross site area)			
i) First Acre	\$2,410		
ii) Each Additional Acre	\$482	per acre	
<u>NPDES / Stormwater Treatment Features Review and Inspection</u>			
21 NPDES Review / Inspection Fee (C3 Requirements)			
a) For Projects Not Required to Submit Numeric Sizing	\$482		
b) For Projects Required to Submit Numeric Sizing			
i) Impervious Area up to 1 Acre	\$1,446		[h]
ii) Impervious Area Over 1 Acre			
a) First Acre	\$1,928		[h]
b) Each Additional Acre	\$482		[h]
c) For Each Add'l Treatment Facility (First Two Included in Base Fee)	\$482	each	
d) Pervious Pavement / Concrete / Asphalt			
i) First 5,000 SF	\$2,410		
ii) Each Additional 2,500 SF	\$723		
e) For Projects Sent to Consultant Review		pass-through + 20% admin fee	
22 Stormwater Treatment Features Operations & Maintenance Inspection	\$300		
<u>Engineering Maps, Plans, and Project Specifications</u>			
23 Engineering Maps and Plans			
a) Aerial Map/Plan/Plot (24" x 36")	\$38		
b) Map Research Fee	\$38		
24 Project Plans and Specifications			
a) General Conditions, Standard Provisions & Details (Per Book)	\$17	per book	
b) General Conditions, Standard Provisions & Details (Per Page)	\$1	per page	

City of Campbell

PUBLIC WORKS ENGINEERING & ENCROACHMENT PERMIT FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
<u>Other Applicable Fees</u>			
25 Technology Enhancement Fee	2.00%	% of permit fee	
26 Document Imaging / Reproduction of Microfiche			
a) Plan Sheet	\$2		
b) 8.5" x 11" or 11" x 17"	\$0.60		
27 Extension of Time	\$241	per extension	
28 Plan Revision	\$121	per revision	
29 Excess Plan Review	\$241	per hour	[i]
30 Hourly Rate for Services Not Identified in this Schedule, Other Inspection, Missed/Excess Inspections, Re-inspection Fee	\$241	per hour	[i]
31 Appeal			
a) Appeal to Parks and Recreation Commission (Tree-Related Appeals)	\$200	per appeal	
b) Appeal to City Council	\$200	per appeal	
c) Appeal to City Council for a bid protest	\$200	per appeal	
d) Appeal to City Council for a contractor non-responsibility determination	\$200	per appeal	
32 Failure to Restore Public Improvements as Required	\$100	per day	
33 Commencing Work Without a Permit or Work Different than Authorized by Permit	2x fees	double fees	
34 Waste Management Compliance Fee	\$35	per application	

Notes:

* If it is anticipated that the application processing costs of selected minor or major projects will be significantly less or more than the above fees, the Public Works Director may at his/her discretion collect a deposit for the estimated staff time costs to process the application based on hourly rates.

** Engineer's cost estimate shall be approved by the City Engineer and shall include all items of work. The construction cost shall be cumulative for each utility permit work related to a single project as determined by the City regardless of the number of permits issued.

*** The City will pass-through to the applicant other agency fees applicable to the project (e.g. County recording fees.)

[a] Fee shall be greater of minimum fee or fee calculated based on project specifications.

[b] Deposit to be refunded upon completion of work and acceptance by the City.

[c] Home owner occupied R-1 permits only apply for projects with engineer's cost estimate of < \$10,000.

[d] Deposit to be refunded upon payment of plan check and inspection fees.

[e] To be submitted upon completion of construction.

[f] Fee shall be greater of minimum fee or fee calculated based on engineer's cost estimate.

[g] Refundable upon installation and verification of all new monuments as shown on subdivision map.

[h] For up to two treatment facilities.

[i] Base fees assume up to three plan checks and initial inspection and one re-inspection. The City will bill hourly for additional plan review and inspections required.

City of Campbell

IN-LIEU/IMPACT/MITIGATION FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
1 Inclusionary Ordinance In-Lieu fee			
a) Owner Occupied Units	\$34.50	per SF	
b) Rental Units	\$21.50	per SF	
2 Park In-Lieu Fee - Unit Type:			
a) Single-family	\$27,800	per unit	
b) Multi-family	\$19,720	per unit	
c) Secondary / Accessory Dwelling Unit (750sf or Larger)	\$8,159	per unit	(a)
d) Junior Accessory Dwelling Unit	\$0	per unit	
3 Storm Drain Area Fees			
a) R-1 Land Use	\$2,120	per acre	
b) Multi-Family Residential Land Use	\$2,385	per acre	
c) All Other Land Use	\$2,650	per acre	
4 Roadway Maintenance Fee	0.32%	% of bldg permit valuation	

Notes:

[a] The fee for Accessory Dwelling Units will be calculated per State law but shall not exceed the amount shown.

City of Campbell

HOURLY RATES FOR SPECIAL PUBLIC WORKS SERVICE REQUESTS

Activity Description	FY 22/23 Fee	Charge Basis	Note
<u>During Normal Work Hours (i.e. Non-Overtime)</u>			
1 Arborist	\$159	per hour	
2 Assistant Engineer	\$197	per hour	
3 Associate Civil Engineer	\$201	per hour	
4 Building Maintenance Lead Worker	\$160	per hour	
5 Building Maintenance Worker	\$147	per hour	
6 Building Maintenance Supervisor	\$186	per hour	
7 City Engineer	\$278	per hour	
8 Executive Assistant	\$145	per hour	
9 Lighting & Traffic Technician	\$161	per hour	
10 Lighting & Traffic Signals Assistant	\$125	per hour	
11 Lighting & Traffic Signals Supervisor	\$185	per hour	
12 Maintenance Supervisor	\$187	per hour	
13 Mechanic II	\$154	per hour	
14 Office Assistant	\$107	per hour	
15 Office Specialist	\$138	per hour	
16 Park Maintenance Lead Worker	\$148	per hour	
17 Park Maintenance Supervisor	\$195	per hour	
18 Park Maintenance Worker I	n/a	per hour	
19 Maintenance Worker I	\$126	per hour	
20 Park Maintenance Worker II	n/a	per hour	
21 Maintenance Worker II	\$135	per hour	
22 Public Works Inspector	\$192	per hour	
23 Senior Civil Engineer	\$241	per hour	
24 Senior Public Works Inspector	\$187	per hour	
25 Street Maintenance Field Supervisor	\$190	per hour	
26 Street Maintenance Lead Worker	\$146	per hour	
27 Street Maintenance Worker I	n/a	per hour	
28 Street Maintenance Worker II	n/a	per hour	
29 Traffic Engineer	\$248	per hour	
<u>Overtime</u>			
30 Arborist	\$194	per hour	
31 Assistant Engineer	\$244	per hour	
32 Associate Civil Engineer	\$249	per hour	
33 Building Maintenance Lead Worker	\$195	per hour	
34 Building Maintenance Worker	\$179	per hour	
35 Building Maintenance Supervisor	\$228	per hour	
36 City Engineer	n/a	per hour	
37 Executive Assistant	\$179	per hour	

City of Campbell

HOURLY RATES FOR SPECIAL PUBLIC WORKS SERVICE REQUESTS

Activity Description	FY 22/23 Fee	Charge Basis	Note
38 Lighting & Traffic Technician	\$195	per hour	
39 Lighting & Traffic Signals Assistant	\$151	per hour	
40 Lighting & Traffic Signals Supervisor	\$226	per hour	
41 Maintenance Supervisor	n/a	per hour	
42 Mechanic II	\$188	per hour	
43 Office Assistant	\$130	per hour	
44 Office Specialist	\$169	per hour	
45 Park Maintenance Lead Worker	\$179	per hour	
46 Park Maintenance Supervisor	n/a	per hour	
47 Park Maintenance Worker I	n/a	per hour	
48 Maintenance Worker I	\$152	per hour	
49 Park Maintenance Worker II	n/a	per hour	
50 Maintenance Worker II	\$163	per hour	
51 Public Works Inspector	\$238	per hour	
52 Senior Civil Engineer	n/a	per hour	
53 Senior Public Works Inspector	\$231	per hour	
54 Street Maintenance Field Supervisor	\$233	per hour	
55 Street Maintenance Lead Worker	\$177	per hour	
56 Street Maintenance Worker I	n/a	per hour	
57 Street Maintenance Worker II	n/a	per hour	
58 Traffic Engineer	\$307	per hour	

Note:

Three hour minimum for overtime call.

City of Campbell

EQUIPMENT USE RATES

Activity Description	FY 22/23 Fee	Note
<u>Hourly Rate</u>		
1 Barricades / Each	n/a	
2 Barricades with Lights / Each	n/a	
3 Brush Chipper (1-Hour Minimum)	\$88.00	
4 Bucket Truck (1-Hour Minimum)	\$86.50	
5 Case Loader W18B (1-Hour Minimum)	\$159.00	
6 Chain Saw (\$15.00 Minimum)	\$9.50	
7 Compressors with Tools (1-Hour Minimum)	\$94.00	
8 Concrete Saw (1-Hour Minimum; Daily Rate Add Cost of Blades)	\$31.00	
9 Dump Trucks, 5 Cyl (1-Hour Minimum)	\$75.00	
10 Flatbed, 3/4 Ton	n/a	
11 Forklift (1-Hour Minimum)	\$31.00	
12 Line Striper (1-Hour Minimum - Daily Rate Add Materials)	\$95.00	
13 Loader, 3-5 Ton (1-Hour Minimum)	\$95.00	
14 Paint Truck (1-Hour Minimum)	\$75.00	
15 Pick-Ups (1-Hour Minimum)	\$64.00	
16 Programmable Message Board	n/a	
17 Sweepers (Minimum - \$130.00)	\$82.00	
<u>Daily Rate</u>		
18 Barricades / Each	\$3.00	
19 Barricades with Lights / Each	\$3.50	
20 Brush Chipper (1-Hour Minimum)	\$218.00	
21 Bucket Truck (1-Hour Minimum)	\$176.00	
22 Case Loader W18B (1-Hour Minimum)	\$282.00	
23 Chain Saw (\$15.00 Minimum)	\$57.00	
24 Compressors with Tools (1-Hour Minimum)	\$135.00	
25 Concrete Saw (1-Hour Minimum; Daily Rate Add Cost of Blades)	\$65.00	
26 Dump Trucks, 5 Cyl (1-Hour Minimum)	\$150.00	
27 Flatbed, 3/4 Ton	\$125.00	
28 Forklift (1-Hour Minimum)	\$119.00	
29 Line Striper (1-Hour Minimum - Daily Rate Add Materials)	\$190.00	
30 Loader, 3-5 Ton (1-Hour Minimum)	\$207.00	
31 Paint Truck (1-Hour Minimum)	\$150.00	
32 Pick-Ups (1-Hour Minimum)	\$125.00	
33 Programmable Message Board	\$80.00	
34 Sweepers (Minimum - \$130.00)	n/a	

Notes:

* Additional equipment which must be rented by the City shall be billed at the City's actual cost plus an additional twenty percent (20%) of that cost to cover administrative expenses.

City of Campbell

FIRE FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
<u>Annual Inspection Permits</u>			
1 Aerosol Products (500 lbs. - Minimum)	\$367		
2 Assembly (50 - 300)	\$383		
3 Assembly (> 300)	\$582		
4 Candles/Open Flames in Assemblies	\$153		
5 Carnival/Fair	\$582		
6 Cryogenics	\$367		
7 Day Care - Commercial (Less than 50)	\$245		
8 Day Care - Commercial (Greater than 50)	\$367		
9 Dry Cleaning	\$367		
10 Dust Producing Operations	\$408		
11 High Piled Storage	\$408		
12 High Rise Building (Per Floor)	\$191		
13 Hot Work Operations e.g. Welding / Cutting	\$408		
14 Institutional (7 - 50 People)	\$551		
15 Institutional (Greater than 50 People)	\$735		
16 Liquid or Gas Fueled Vehicles in Assembly	\$245		
17 Lumber Yard	\$367		
18 Occupant Load Increase	\$153		
19 Ovens, Industrial Baking or Drying	\$367		
20 Repair Garage	\$408		
21 Residential Care Facilities (7 - 50 People)	\$521		
22 Residential Care Facilities (Greater than 50 People)	\$694		
23 Spray Painting or Dipping Operations	\$367		
24 Tent	\$367		
25 Woodworking Shop	\$408		
26 Apartments/Hotels/Motels			
a) 3 - 16 units	\$184		
b) 17 - 32 units	\$306		
c) 33 or more units	\$429		
27 E Occupancies			
a) 1 - 250 Students	\$0		
b) 251 - 500 Students	\$0		
c) > 500 Students	\$0		
28 Day Care Inspection			
a) Residential (Child / Elderly / Community) Less Than 26 (per hour)	\$184	per hour	
b) Residential (Child / Elderly / Community) 26 & Over (per hour)	\$184	per hour	
29 Failure to Obtain/Maintain Required Permits	Double Fee of Required Permit		

City of Campbell

FIRE FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
<u>Hazardous Material Permits</u>			
1 Aboveground Facility Closure	\$286		[a]
2 Aboveground System Closure (Per System)	\$408		[a]
3 Aboveground System Installation (Per System)	\$715		[a]
4 Aboveground System Modification (Per System)	\$572		[a]
5 Haz Mat - Long Form	\$694		
6 Haz Mat - Long Form (Helium Gas Only - 6 Tanks or Less)	\$184		
7 Haz Mat - Short Form	\$347		
8 Underground Tank Annual Permit	\$868		
9 Underground System Closure (Per System)	\$868		
10 Underground System Installation (Per System)	\$2,450		
11 Underground System Modification (Per System)	\$612		
<u>Construction Permits - Plan Review, Permit and Inspection</u>			
1 Architectural Review (Greater of a or b)			
a) Minimum Fee	\$174		
b) Percent of Bldg Plan Review Fee	25%		
2 Automatic Sprinklers			
a) Automatic Fire Sprinkler Systems New			
i) 1 - 49 Heads	\$490		
ii) 50 - 100 Heads	\$857		
iii) 101 - 200 Heads	\$1,225		
iv) Each Additional 100 Heads	\$245		
b) Automatic Fire Sprinkler Systems - Existing (No Calculations)			
i) 1 - 15 Heads (Over-the-Counter)	\$367		
ii) 16 - 49 Heads	\$490		
ii) 50 - 100 Heads	\$735		
iv) Each Additional 100 Heads	\$122		
c) Automatic Fire Sprinkler Systems - Existing (With Calculations)			
i) 1 - 49 Heads	\$735		
ii) 50 - 100 Heads	\$980		
iii) 101 - 200 Heads	\$1,225		
iv) Each Additional 100 Heads	\$245		
d) Residential 13D - Single Family	\$490		

City of Campbell

FIRE FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
3 Fire Alarm Systems			
a) Non-High Rise and Non R-2 Occupancies			
i) 1 - 20 Devices	\$694		
ii) 21 - 40 Devices	\$857		
iii) 41 - 100 Devices	\$1,225		
iv) 101 - 200 Devices	\$1,837		
v) Each Additional 50 Devices	\$367		
b) With Pre-Wire Inspection Required (High Rise and R-2 Occupancies)			
i) 1 - 20 Devices	\$980		
ii) 21 - 40 Devices	\$1,470		
iii) 41 - 100 Devices	\$2,082		
iv) 101 - 200 Devices	\$2,695		
v) Each Additional 50 Devices	\$367		
c) 10% Re-Certification Fee	\$367		
4 Emergency Alarm System			
a) New System	\$898		
b) System Modification	\$449		
5 Fire Pump Installation	\$561		
6 Underground Fire Service Systems			
a) Fire Sprinkler System - No Hydrants	\$612		
b) Repairs	\$612		
7 On-Site Hydrant Systems - without automatic sprinklers			
a) Base Fee	\$766		
b) Plus, Fee Per Hydrant	\$73		
8 Special Systems (Leak Detection, Halon, CO2, Hood Standpipe)			
a) Hood	\$582		
b) Leak Detection, Halon, CO2, etc.	\$582		
9 Demolition			
a) Demolition of Building	\$204		
b) Demolition of Fire Protection System	\$367		
10 Roadways - Gates, Barriers, and Traffic Calming Devices	\$245		
<u>CEQA Review (per hour)</u>			
1 Negative Declaration Review (per hour)	\$174	per hour	
2 CEQA Review (per hour)	\$174	per hour	
3 E.I.R Review (per hour)	\$174	per hour	
4 Planning Permit / Approval Review (per hour)	\$174	per hour	
5 Preliminary Plan Review (per hour)	\$174	per hour	
6 Subdivision Map Review (per hour)	\$174	per hour	

City of Campbell

FIRE FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
<u>Additional Inspection (courtesy, re-inspection, phasing) (per hour)</u>			
1 Inspection Outside of Regular Office Hours	\$245	per hour; 1-hr min.	
2 Additional Inspection (courtesy, re-inspection, phasing) (per hour)	\$184	per hour	[b]
3 Excess Plan Check (4th and subsequent) (per hour)	\$184	per hour; 1-hr min.	
4 Special Inspections	\$184	per hour; 1-hr min.	
5 Variance Application (Alternate Methods & Materials)	\$459		
6 Services Performed but not Otherwise Listed in this Fee Schedule (per hour)	\$174	per hour	
7 Microfiche Fees/ Digital Imaging			
a) Minimum Fee	\$2		
i) Plan Sheet (Cost Per Sheet)	\$1	per sheet	
ii) Source Page (Cost Per Page)	\$1	per page	
iii) Reproduction of Microfiche (Plan Sheet, Cost Per Sheet)	\$4	per sheet	
iv) Reproduction of Microfiche (Source Page)	\$1	per page	
<u>Operations</u>			
1 Records Search	\$76	per hour; 1-hr min.	
2 CPR Classes (Per Person)	\$36		
3 Non-Emergency Standby/After Hours Inspection	\$3,271		

Notes:

[a] Additional closure fees may be required based on the type and number of hazardous materials systems closed.

[b] Re-inspection fee applies after second re-inspection.

* Fees are set by the City but administered by Santa Clara County Fire Department.

* Fees apply to only those quantities of materials or operations that require permits in accordance with the Fire Code.

* Excluding penalties, annual Fire Code Permit fees shall not exceed \$1,000 per business location.

* Failure to submit and maintain the following correct and current Hazardous Materials Documents: HMIS (before bringing hazardous materials into City and thereafter), HMMP (within 30 days of notification and thereafter), HMMP (within 30 days of notification and thereafter), Closure Permit (30 Days Prior), CEQA Application (before bringing hazardous material into City), the fee will double as a result of non-compliance.

City of Campbell

POLICE FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
Report / Recording / Records Fees			
1 Police Report Fee			[a]
a) Up to ten pages	No charge	per report	[g]
b) Each Add'l page after first 10 pages	\$0.10	per page	
2 CAD Incident Report			[a]
a) Up to ten pages	No charge		
b) Each Add'l page after first 10 pages	\$0.10	per page	
3 Audio Recording Copy Fees			[a]
a) Discovery			
i) Actual Cost of Digital Media	Actual cost of digital media	each	
ii) Hourly Rate for Reproduction	\$24	per hour	
b) Dispatch			
i) Actual Cost of Digital Media	Actual cost of digital media	each	
ii) Hourly Rate for Reproduction	\$24	per hour	
4 Arrest Log Release	No Charge	per page	[a]
5 Research/Archiving	\$24	per hour	[b]
Vehicle Release / Impound / Repossession Fees			
6 Vehicle Release			
a) Storage / Impound	\$174		
b) 30 Day Impound	\$202		
7 Vehicle Repossession Fee	\$15		[c]
Citation Sign-off Fees			
8 Citation Sign-off			
a) Campbell Police Department Issued Citation	No charge		
b) Citation Issued by Other Agency (Non-Campbell PD)	\$15		
DUI Response Cost Recovery			
9 Driving Under the Influence - Cost Recovery (Hourly Rate)			
a) Community Service Officer (CSO)	\$63	per hour	
b) Police Officer	\$96	per hour	
c) Police Agent	\$102	per hour	
d) Police Sergeant	\$112	per hour	
False Alarm Response			

City of Campbell

POLICE FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
10 False Alarm Fee			
a) Up to three false alarms	\$0		
b) 4th Alarm	\$218		
c) 5th Alarm	\$218		
d) 6th Alarm	\$218		
e) 7th Alarm	\$273		
f) 8th Alarm	\$273		
g) 9th Alarm	\$273		
h) 10th Alarm	\$327		
i) 11th Alarm and Each Additional Alarm after 11	\$327		
Permit / License Application Review			
11 Arcade and Semiarcade Permits			
a) Arcade	\$813		
b) Semiarcade	\$676		
12 Block Party Permit	\$125		
13 Concealed Weapon Permit			
a) New	\$100	plus DOJ fees	[d]
b) Renewal	\$25	plus DOJ fees	[d]
14 Firearms and Ammunition Sales Permit (Business)			
a) New	\$818		
b) Renewal	\$272		
15 Hypnotherapy	\$813		
16 Live Entertainment Permit	\$1,309		
17 Massage			
a) Massage Establishment (Owner Not State Certified)			
i) New	\$905		
ii) Renewal	\$327		
b) Massage Establishment (Owner State Certified)			
i) New	\$0		[e]
ii) Renewal	\$0		[e]
c) Massage Therapist / Trainee			
i) New (State Certified)	\$0		[e]
ii) Renewal (State Certified)	\$0		[e]
18 Medical Marijuana Delivery Registration			
a) New	\$2,278		
b) Renewal	\$1,139		

City of Campbell

POLICE FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
19 Pawnbrokers and Secondhand Dealers			
a) New	\$541		
b) Renewal	\$134		
20 Pool or Billiards Permit			
a) Two or More Tables	\$813		
b) One Table Only	\$62		
21 Sexually Oriented Business Permit			
a) New	\$1,309		
b) Renewal	\$813		
22 Taxicab Owner's License	\$964		
23 Tow Car Operator Permit / Tow Truck Driver Certificate			
a) Tow Car Operator Permit	\$2,652		
b) Tow Truck Driver Certificate			
i) New	\$50		[f]
ii) Renewal	\$12		[f]
24 Used Car Dealer - Retail Only	\$270		
Other			
25 Naturalization VISA Letter	\$36		
26 Security Services - Outside Work Assignments			
a) Reserve Officer	\$76	per hour; 2-hr min.	
b) Officer	\$153	per hour; 2-hr min.	
c) Sergeant	\$211	per hour; 2-hr min.	
Firearms and Ammunition Sales Permit (Business)			
27 Firearms Storage			
a) Administrative Fee	\$245	flat fee	[h],[i]
b) Daily Storage Fee	\$1	per firearm/per day	[h],[i]

Notes:

[a] Per Government Code 6253(b) and City Attorney.

[b] Maximum amount allowed per Evidence Code Section 1563(b)(1). Fees apply only to research/archiving pursuant to a subpoena.

[c] Maximum amount allowed per Government Code Section 41612.

[d] Maximum allowed per Penal Code Section 26190.

[e] Fee administered via State certification process.

[f] Maximum amount allowed per Vehicle Code Section 2431.

[g] No fee for victims of violent crime or domestic violence.

[h] For firearms taken per restraining order or for safekeeping and as a result of a domestic violence or mental health hold.

[i] Fee payable upon releasing firearm(s) to owner and may be waived (fully or partially) upon administrative approval.

City of Campbell

PARKING CITATION FINES

Code	Description	FY 22/23 Fee	Charge Basis	Note
<u>CMC</u>				
1 10.24.015	Stored on Street Over 72 Hours	\$70		
2 10.24.040	No Parking or Stopping Signs/Permit Parking	\$40		
3 10.24.065a	Disobeyed Curb Markings (Red/White; Yellow/Green)	\$40		
4 10.24.095c	Limited Time Parking	\$40		
5 10.24.135	Commercial Truck 10PM to 6AM	\$70		
6 10.24.140	Parking Out of Marked Space	\$40		
7 10.24.160	Removal of Markings	\$70		
8 10.28.030a	Commercial Truck in Yard/Driveway	\$70		
9 10.28.030b	Commercial Truck Over Two Hours (6AM to 10PM)	\$70		
10 13.040.120	Parking After Hours City/County Parks	\$40		
<u>VC</u>				
11 22500a	Parking Within an Intersection	\$40		
12 22500e	Blocking Driveway	\$40		
13 22500f	Parking on Sidewalk	\$40		
14 22500.1	Fire Lane	\$40		
15 22502a	Wrong Way/18" (Inches) From Curb	\$40		
16 22507.8a	Handicap Parking	\$300		
17 22507.8b	Obstruct / Block Handicap Parking	\$300		
18 22507.8c (2)	Crosshatch Lines Next to Handicap Stall	\$300		
19 22514	Fire Hydrant	\$40		
20 22521	Within 7 ½' (Feet) of Railroad Tracks	\$40		
21 22523 (A)	Abandoned Towed	\$70		
22 40226	Handicap Dismissal	\$25		
23 5204(a)	No current Registration Tags	\$70		
24 5200	No Front/Rear Plate	\$40		
25 4000(a) (1)	Expired Registration	\$70		

Notes:

* Delinquent Penalty Assessment - Double the Fine Amount.

** All Other Parking Violation Fine Amounts Not Specifically Listed Will be \$40.00.

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Community Center Building Use Fees

A. Definition of Terms:

- a. **NON-PROFIT:** To qualify for non-profit rates, customers must provide a copy of their letter of non-profit status from the California Secretary of State's office with their non-profit ID number indicated and must pay with an organization check or charge card. Organization name on letter of non-profit status, check/charge card, and permit must all be in the same name.
- b. **SPECIAL PEAK RATES:** Special peak rates are for the following reservations:
 - i. Public meetings held by elected representatives serving the Campbell area
 - ii. Local election candidate forums sponsored by a non-profit organization, polling and/or trainings offered by the local Registrar of voters
 - iii. Meetings offered by either of the Campbell school districts (CUHSD and CUSD)
 - iv. Public meetings by other governmental agencies that serve Campbell residents
 - v. Events by non-profit organizations who have assumed leadership for events once provided by the City
 - vi. Programs and activities for which there is no entry fee for participation or attendance offered by local non-profit organizations
 - vii. Community Center Tenants
 - viii. Events sponsored by/for Campbell High School Alumni groups
 - ix. Meetings or trainings by school districts or other governmental agencies that are not open to the public

The above listed reservations can use the facility during non-peak time with basic staffing levels (2 building attendants or 1 technician) any charges above this will be assessed at the time of booking. The CUSD & CUHSD are limited to 3 uses per year.

- c. **CAMPBELL RESIDENT:** To qualify for Campbell Resident discount, customers must provide proof of residency (i.e. driver's license, utility bill etc.). Permit holder and payee must be in the same name to qualify for resident discount.

B. Resident Discount:

Campbell Residents paying for a rental will be given the following discount on building rental rates:

\$25 Per hour discount for rental of the full Orchard City Banquet Hall

\$5 Per hour discount for all other building rental rates

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Community Center Building Use Fees

C. Facility rental fees for uses occurring during off-peak (normal operating) hours shall be assessed as follows:

(Monday through Thursday, 8:00am - 10:00pm and Fridays 8:00am to 5:00pm, except on recognized City holidays)

FY 22/23 Fee

		Base Hourly Rate	Non-Profit Hourly Rate
Orchard City Banquet Hall with Kitchen	per hr.	\$135	\$115
Orchard City Banquet Hall (North or South)	per hr.	\$95	\$75
Kitchen in OCBH	per hr.	\$56	\$51
Roosevelt Rm. (Q-80)	per hr.	\$95	\$75
Mary Campbell (Q-84)	per hr.	\$70	\$60
Multi-Purpose (M-50)	per hr.	\$85	\$75
Adult Ctr. Meeting Room (C-35)	per hr.	\$70	\$60
Dance Studios (M-47, N-76)	per hr.	\$65	\$55
Conference Rm. (E-44)	per hr.	\$55	\$45
Board Rm. (E-42)	per hr.	\$55	\$45
Main Gym (Bldg. P)	per hr.	\$70	\$60
Auxiliary Gym (Bldg. N)	per hr.	\$60	\$50
CCC Plaza	per hr.	\$41	\$36
Vacant Leased Space	per hr.	\$55	\$45

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Community Center Building Use Fees

D. Facility rental fees for uses during peak (NON-OPERATING) hours shall be assessed as follows:

		FY 22/23 Fee		
		Special Peak Rates	Base Hourly Rate	Non-Profit Hourly Rate
Orchard City Banquet Hall w/ Kitchen	per hr.	\$100	\$250	\$200
Orchard City Banquet Hall (North or South)	per hr.	N/A	N/A	N/A
Roosevelt Rm. (Q-80)	per hr.	\$52	\$130	\$105
Mary Campbell (Q-84)	per hr.	\$35	\$95	\$70
Multi-Purpose (M-50)	per hr.	\$47	\$120	\$95
Adult Ctr. Meeting Room (C-35)	per hr.	\$35	\$95	\$70
Dance Studios (M-47, N-76)	per hr.	N/A	\$80	\$70
Conference Rm. (E-44)	per hr.	\$25	\$75	\$50
Board Rm. (E-42)	per hr.	\$25	\$75	\$50
Main Gym (Bldg. P)	per hr.	\$43	\$95	\$85
Auxiliary Gym (Bldg. N)	per hr.	\$33	\$75	\$65
CCC Plaza	per hr.	\$23	\$51	\$46

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Community Center Building Use Fees

E. Equipment Rental & Fees

	FY 22/23 Fee	Charge Basis
Meeting Room Equipment		
a) Coffee Urn - 100 Cup	\$10	per day
b) Coffee Urn - 35 Cup	\$5	per day
c) Directional Sandwich Signs	free with room rental	
d) LCD Projector	\$100	per day
e) Podium	free with room rental	
f) Portable Easel (Each Easel)	\$5	per day
g) Portable Easel with Easel Pads (Each Easel)	\$25	per day
h) Portable Projection Screen	\$10	per day
i) Portable PA Systems	\$50	per day
j) Stanchions	\$25	per day
k) Microphone	\$10	per day
Athletic Equipment		
a) Basketball Scoreboard Control (portable)	\$25	per day
b) Football Scoreboard Control	\$10	per day

F. Processing Fees

1. All applications are subject to a non-refundable \$25 Processing Fee.
2. Any changes in time, date(s) or use made to a multi-use permit, or made less than thirty (30) days prior to a one-time use, are subject to an additional \$25 Processing Fee.

G. Additional Charges

1. A janitorial service fee of \$100 will be required for all rentals serving food and in excess of 75 participants.
2. A security service fee will be required for all rentals serving alcohol and in excess of 75 participants.
3. Uses which extend beyond the approved reserved time will be charged at 1½ times the normal rental rate.
4. Uses which extend beyond 12:00 midnight will be charged at two (2) times the normal rental rate.
5. Reservations for recognized City holidays and dates between Christmas Eve and New Years Day are subject to additional fees to cover staff holiday pay (1½ times the normal rental rate), when applicable.

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Community Center Building Use Fees

H. Deposits

FY 22/23 Fee

Facility	
a) Use of Orchard City Banquet Hall	\$500
b) Uses of Roosevelt Room (Q-80), Multi-Purpose Room (M-50), or Activity Room (E-46)	\$300
c) Uses of Activity or Meeting Rooms	\$100
d) Uses of Gymnasiums	\$100
e) Plaza	\$100

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Ainsley House / Museum Fee Schedules

A. Grounds

Description	FY 22/23 Fee
Application Fee	\$25
Security Deposit	\$500
Additional Rental Hours (Sat)	\$300 per hour
Additional Rental Hours (Fri/Sun)	\$275 per hour
Cleaning Fee	\$150 per event
Event Coordinator Additional Consult.	\$50 per hour

Campbell Residents will be given a 10% discount on all event rental rates.

	FY 22/23 Fee			
	4 hours	6 hours	8 hours	10 hours
Fridays and Sundays	\$1,080	\$1,620	\$2,160	\$2,700
Saturdays	\$1,200	\$1,800	\$2,400	\$3,000

Description	FY 22/23 Fee
Other Rentals	
Fund Raising Groups and Commercial Filming	50% Surcharge \$750 / 4 hours \$175 / hr. for each add'l hr.
Non-Commercial Photography	\$100 per hour

B. Tour Fees - Ainsley House

Description	FY 22/23 Fee
Adults	\$8
Seniors	\$6
Youth (7 - 17)	\$4
Children (Under 7)	Free
Members	Free
Holidays Only (11/15 - 12/20):	
Adults	\$10
Seniors	\$8
Youth	\$6

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Ainsley House / Museum Fee Schedules

C. Group Tours - Ainsley House

FY 22/23 Fee

Description	
Groups (10 or More)	
Adults	\$5
Seniors	\$5
Youth (7 - 17)	\$5
Children (Under 7)	Free

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Ainsley House / Museum Fee Schedules

D. Carriage House

Description	FY 22/23 Fee	
Application Fee		\$25
Security Deposit		\$500
Room Rental Rate		\$75 per hour
Docent Led Tour:		
Up to 15 People		\$25 per hour
Up to 30 People		\$50 per hour
Open Ainsley House Walk-Through		\$50 per hour

(1- hour minimum)

E. Admission Fees - Historical Museum

Description	FY 22/23 Fee	
	Museum Ticket	Combined Ticket *
Adults	\$2	\$9
Seniors	\$2	\$7
Youth (7 - 17)	\$2	\$5
Children (Under 7)	Free	Free
Members	Free	Free

* Combined ticket = Ainsley House / Historical Museum

F. School Program - Historical Museum & Ainsley House

Description	FY 22/23 Fee	
Minimum for Classes of up to 20 Students		\$120
Each Additional Student		\$6
Chaperones		Free
<u>Ohlone Rental Program</u>		
Educational Trunk Rental		\$60 per month

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Ainsley House / Museum Fee Schedules

G. Museum Staff Research - Research of archival records and photographs:

Description	FY 22/23 Fee		Charge Basis
Personal Use			
Photocopies:			
8.5" x 11"	\$0.25		per page
8.5" x 14"	\$0.50		per page
11" x 17"	\$1.00		per page
Digital Images:			
New Scan	\$20		per image
Image of Existing Scans	\$10		per image
Scanning and Printing on Photo Paper	Not provided		
<u>Commercial Use: For one-time use. Fees are per image.</u>			
Use in a Book:			
For-Profit Entity	\$150		per image
Non-Profit Organization	\$35		per image
Editorial Use (magazine or non-scholarly journal):			
For-Profit Entity	\$75		per image
Non-Profit Organization	\$25		per image
Scholarly Publication	\$10		per image
Advertising (non-editorial, book covers, flyer / brochure / art work in a place of business, etc.):			
For-Profit Entity	\$150		per image
Non-Profit Organization	\$35		per image
Video/TV/Film/DVD:			
For-Profit Entity	\$150		per image
Non-Profit Organization	\$35		per image
Exhibition:			
For-Profit Entity	\$100		per image
Non-Profit Organization	\$25		per image
Internet / Website:			
For-Profit Entity	\$100		per image
Non-Profit Organization	\$25		per image

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Ainsley House / Museum Fee Schedules

Other Fees

Creating a CD of Scanned Photographs/Documents

Shipping

Staff Research Time (applies to research only)*

\$5 per CD

\$5 per shipment

\$30 per hour; \$15 min.

**Non-Public Records Act (PRA) related requests*

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Picnic Areas and Facilities

All reservations are subject to a non-refundable \$25.00 processing fee in addition to the fees below.

A. Picnic Areas & Facilities - CAMPBELL RESIDENTS

Facility	FY 22/23 Fee	Charge Basis
<u>John D. Morgan Park</u>		
Area 1 (120 Persons Maximum)	\$130	per day
Area 2 (80 Persons Maximum)	\$90	per day
Area 3 (50 Persons Maximum)	\$60	per day
Area 4 (50 Persons Maximum)	\$60	per day
Area 5 (30 Persons Maximum)	\$40	per day
Area 6 (10 Persons Maximum)	\$20	per day
Area 7 (10 Persons Maximum)	\$20	per day
Area 8 (10 Persons Maximum)	\$20	per day
Area 9 (20 Persons Maximum)	\$30	per day
<u>Edith Morley Park</u>		
Picnic Area (35 Persons Maximum)	\$60	per day
Picnic Area & Turf (100 Persons Maximum)	\$100	per day

B. Picnic Areas & Facilities - NON-RESIDENTS

Facility	FY 22/23 Fee	Charge Basis
<u>John D. Morgan Park</u>		
Area 1 (120 Persons Maximum)	\$180	per day
Area 2 (80 Persons Maximum)	\$140	per day
Area 3 (50 Persons Maximum)	\$110	per day
Area 4 (50 Persons Maximum)	\$110	per day
Area 5 (30 Persons Maximum)	\$90	per day
Area 6 (10 Persons Maximum)	\$70	per day
Area 7 (10 Persons Maximum)	\$70	per day
Area 8 (10 Persons Maximum)	\$70	per day
Area 9 (20 Persons Maximum)	\$80	per day
<u>Edith Morley Park</u>		
Picnic Area (35 Persons Maximum)	\$90	per day
Picnic Area & Turf (100 Persons Maximum)	\$170	per day

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Park Facility Fees

A. Definition of Terms

- a. **NON-PROFIT:** To qualify for non-profit rates, customers must provide a copy of their letter of non-profit status from the California Secretary of State's office with their non-profit ID number indicated and must pay with an organization check or charge card. Organization name on letter of non-profit status, check/charge card,

B. Processing Fees & Deposits

- a. All reservations are subject to a
 b. \$100 deposit per field
 c. \$500 deposit per site:
 i. For special events over 100
 ii. Sports Leagues

C. Schedule of Fees

	FY 22/23 Fee		Charge Basis
	Base Hourly Rate	Non-Profit Hourly Rate	
John D. Morgan Park Soccer Bowl	\$30	\$25	per hr.
John D. Morgan Park Athletic Field	\$25	\$20	per hr.
Community Center Stadium Field	\$50	\$30	per hr.
Community Center Stadium Track	\$20	\$15	per hr.
Community Center Athletic Field	\$25	\$20	per hr.
Community Center Concession Stand	\$40	\$35	per hr.
Handball Court (CCC)	\$25	\$20	per hr.
Sand Volleyball Court (JDM)	\$25	\$20	per hr.
Horseshoe Pit (JDM)	\$10	\$6	per hr.
Los Gatos Creek Trail Special Events*	\$1,050	\$630	per use
Orchard City Green Special Events*	N/A	\$25	per hr.
Non-Exclusive Use Permit (Under 10 People)	\$25	N/A	per hr.
Non-Exclusive Use Permit (10-20 People)	\$30	N/A	per hr.
Non-Exclusive Use Permit (21-99 People)	\$35	N/A	per hr.

* All special events located on the LG Creek Trail and Orchard City Green

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Park Facility Fees

D. Special Events in Parks

Note: Not all fees are applicable to all events. This table summarizes special event fees that may be due in excess of any facility use fees applicable for the nature, size and location of the proposed event. All reservations are subject to a non-refundable \$25.00 processing fee in addition to the fees below.

Description	FY 22/23 Fee	Charge Basis
Administrative Review Fee	No Charge	
Application Fee	\$25	per application
Handball Tournament - All Day Court Rental	\$250	per day
Event Day Staff Support:		
Recreation	\$35	per hour
Others	Per the PW / PD fee schedules	
Facility Use Fee	Per the Facility Use Policy	
Security / Clean-Up Deposit	\$500	per event
Park Special Event Fee	\$630	per day

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Heritage Theatre Use Fees

A. Theatre Rates for Non-Peak Days (Monday - Wednesday)

Description	FY 22/23 Fee		Charge Basis
Base Rent (Up to an 8-Hour Period on One Day)	\$550		per day
Additional Time (On the Same Event Day)	\$125		per hour
Rehearsal Time (Up to an 8-Hour Period on One Day)	\$375		per day
Additional Rehearsal Time (On the Same Day)	\$125		per hour
Standard Sound Equipment (Up to Two Microphones)	No charge*		
<i>*Sound Tech hourly rates are applied for microphone usage</i>			
Full Sound Equipment (Full Use of Sound System)	\$125		per day
Minimum Lighting Equipment (Stage Wash Only)	\$125		per day
Maximum Lighting Equipment (no movers)	\$400		per day
	\$700		2 days same contract
	\$900		3 days same contract
	\$1,750		7 days same contract
	\$1,750 + \$225/day		+ 7 days same contract
Maximum Lighting Equipment (w/ movers)	\$925		per day
	\$1,200		2 days same contract
	\$1,500		3 days same contract
	\$1,900		7 days same contract
	\$1,900 + \$300/day		+ 7 days same contract

B. Theatre Rates for Peak Days (Thursday - Sunday)

Description	FY 22/23 Fee		Charge Basis
Base Rent (Up to an 8-Hour Period on One Day)	\$800		per day
Additional Time (On the Same Event Day)	\$125		per hour
Rehearsal Time (Up to an 8-Hour Period on One Day)	\$500		per day
Additional Rehearsal Time (On the Same Day)	\$125		per hour
Standard Sound Equipment (Up to Two Microphones)	No charge		
Full Sound Equipment (Full Use of Sound System)	\$200		per day
Minimum Lighting Equipment (Stage Wash Only)	\$175		per day
Maximum Lighting Equipment (no movers)	\$475		per day
	\$850		2 days same contract
	\$1,125		3 days same contract
	\$1,975		7 days same contract
	\$1,975 + \$250/day		+ 7 days same contract

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Heritage Theatre Use Fees

Maximum Lighting Equipment (w/ movers)	\$1,000	per day
	\$1,275	2 days same contract
	\$1,575	3 days same contract
	\$2,050	7 days same contract
	\$2,050 + \$300/day	+ 7 days same contract

C. For events that are designed to be profitable, rental fees shall be ten percent (10%) of gross ticket sales vs. the base rent (whichever is higher). Exceptions to this policy will be made for Primary Partners and fund-raising events hosted by local non-profit organizations with ticket prices greatly exceeding the normal market rates (i.e. \$100 benefit performance tickets). In those cases, the 10% shall be computed based on the market rate of the tickets, as determined by the Theatre Manager.

D. The Theatre may be rented to approved “Primary Partner” clients at special reduced rates negotiated individually and subject to the review and approval of the City Council.

E. Late Booking Fee – A late booking fee will be assessed for any event booked less than 30 days in advance. The late booking fee is 10% of estimated rental charges (minus deposit) or \$300 flat, whichever is higher.

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Heritage Theatre Use Fees

F. Fees for Additional Services will be charged as follows:

Description	FY 22/23 Fee	Charge Basis
Box Office Fee	\$575	per contract
Credit Card ticket transaction fees	4%	per transaction
Labor (all billed at 4-hour minimum) *		
Production Manager / Technical Director	\$55	per hour
Technical Staff	\$45	per hour
Stagehand	\$40	per hour
House / Event Staff	\$45	per hour
Professional Event Staff / Security	\$45	per hour (6hr minimum)
Lighting System	(See Peak Day Rates)	
Janitorial Fee - Rehearsal	\$175	per day
Janitorial Fee - Performance	\$225	per performance
Janitorial Fee for Food/Beverage	\$250	per day
Marley Floor Rental	\$200	plus labor
Marquee Sign Postings	\$33	per week
Marquee Sign Postings	\$15	per change
Piano Rental Fee	\$100	per day
Piano Tuning Fee	\$200	per tuning
Sound System	(See Peak Day Rates)	
Special Box Office Requests	\$200	per request
Spotlights	\$100	per day
Ticket Printing	\$0.30	per ticket
Ticket Processing with 3rd Party	\$250.00	per performance
Theatre Facility Fee	\$1 - \$5	per ticket or person
Processing Fee for Permit Changes	\$30	per change
Theatre Tours (Regular Operating Hours)	\$60	per hour
Theatre Tours (Non-Operating Hours)	\$150	per hour
Video Projector & Screen	\$500	per day
	\$750	2 days same contract
	\$1,000	3 days same contract
	\$1,500	7 days same contract
	\$1,500 + \$250/day	+ 7 days same
Hazer	\$60	per day

* Overtime applies after 8 hours and double overtime applies after 12 hours.

** When tuning can be schedule and performed by Dan Naylor.

G. Comcast hardwire connection: The Heritage Theatre & Campbell Community Center has an open WiFi connection that is available to anyone within the Theatre or surrounding areas. WiFi connections are not guaranteed. The Theatre has a hardwire Comcast business connection with considerable more speed and

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Heritage Theatre Use Fees

- H. Indoor Marquee Sign Postings** – The Heritage Theatre has an electronic marquee in the lobby which is available for custom images, schedules, or information pertaining to events. Art/images that are ready for immediate upload and meet the specifications set out by the Theatre Manager are \$50/day. Any artwork or image that must be developed by Theatre Staff is \$50/day plus \$45/hour for the Production Manager to develop the image with a one hour minimum fee.

- I. Events that do not meet the criteria above**, for which can't be anticipated at this time, staff shall have the authority to charge appropriate and warranted fees at rates higher than those stated above, subject to the approval of the Recreation and Community Services Director.

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Heritage Theatre Use Fees

J. Refundable Deposit

Description
Deposit Fee

* Based on type of event.

FY 22/23 Fee	Charge Basis
\$500 - \$5,000 *	per date of use

K. Theatre Garden Courtyard

Description
Application Fee
Refundable Security Deposit
When Rented Independent of Theatre
Additional Hours

FY 22/23 Fee	Charge Basis
\$30	per contract
\$200	per contract
\$400	for first 4-hours
\$75	per hour

L. Theatre / Courtyard Photography Rates

Description
Non-Refundable Processing Fee
Non-Commercial Photography
Commercial Photography

FY 22/23 Fee	Charge Basis
\$25	per contract
\$100	per hour
\$150	per hour

City of Campbell

RECREATION & COMMUNITY SERVICES FEES

Facility Fees / Preservation & Enhancement Fees

A. Facility Fee / Preservation & Enhancement Fees

Description	FY 22/23 Fee
Heritage Theatre	\$1 - \$5 for each ticket issued or for each person seated in audience
Community Center Facility Rentals	2% of total facility rental charges *
Recreation Activities and Programs	\$1 per registration; \$1 per pass purchase; or \$1 per month *

by the Department Director based on the program or rental's ability to bear the fee.

City of Campbell

DOWNTOWN EVENT FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
<u>Special Event Fees</u>			
1 Administrative Review Fee	\$1,691		[a]
2 Equipment Use Fees	See Public Works Fees		[b]
3 Event Day Staff Support	Actual Costs		
4 New Event Application Fee	\$651		[c]
5 Security/Clean-up Refundable Deposit	\$500		[d]
6 Special Event Permit	\$1,954		[e]
<u>Event Day Staff Support</u>			
7 Police	Actual Costs		[f]
8 Public Works	Actual Costs		[g]

Notes:

[a] Administrative Review Fee covers the costs associated with the Special Event Committee's time to schedule meetings, prepare agendas, prepare invoices, collect and process fees, etc.

[b] Equipment Use Fees are fees for such items as barricades, cones, safety vests, No Park Signs, etc.

[c] New Event Application Fee covers all costs associated with obtaining the required documents for a new event proposal, preparing the event memo, routing the application to appropriate departments, and follow-up with applicant.

[d] Refundable Deposit is a fee held on deposit to use in the event of damage to public property. If any damages should result the repair/replacement costs exceed \$500, the event host will be billed the balance. If there are no damages and no additional fees due, this deposit shall be returned to event organizer.

[e] Special Event Permit Fees are designed to cover the costs of the impact special events have on public property.

[f] Police Fees cover costs associated with the services provided by the Campbell Police Department, which shall include, but not be limited to, closing the streets and event day supervision provided as per the Police Security Plan developed by CPD. Organizer shall be responsible for services provided after event closure until the crowd has dispersed and the area is deemed safe.

[g] Public Works Fees include the cost for PW personnel and associated equipment required for closing the streets, (i.e. barricade installation/removal, pick-up trucks, closing and opening the streets, provision and placement of directional and/or letterboard signs, etc.).

City of Campbell

WATER TOWER LIGHTING REQUEST FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
1 Water Tower Lighting Request	\$150	per application	

City of Campbell

COMMUNITY GARDEN PLOT RENTAL FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
1 Community Garden Plot			
a) 100 SF	\$42	per year	[a]
b) 200 SF	\$84	per year	[a]

Notes:
[a] Based on water rate increases.

City of Campbell

ELECTRIC VEHICLE CHARGING FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
1 Electric Vehicle Charging Stations			
a) Base Hourly Rate	\$0.30	per kWh	
b) Additional Hourly Rate, in effect 8am - 8pm, daily	\$0.30	per hour	

City of Campbell

SMALL CELL WIRELESS FACILITIES

Activity Description	FY 22/23 Fee	Charge Basis	Note
For Attachments to City -Owned Poles			
1 Annual License Fee	\$270.00	per pole	[a]
a) Annual License Fee Increase	3% annually on anniversary date of license.		[b]
b) Additional Administrative and Inspection Fees	\$241.00	per hour	[c],[e]
2 Small Cell Wireless Facilities Permit Application Fee	\$8,435 minimum for 35 hours of staff time.		[e]
a) Additional Review and Processing Fees	\$241.00	per hour	[d],[e]
3 Master License Administrative Fee	\$8,000.00		
For Attachments to Utility -Owned Poles			
4 Permit Application Fee	\$602.00	per application	[e]
5 Plan Check & Inspection Fees			
a) Base Plan Check & Inspection Fees	\$3,856 minimum for 16 hours of staff time.		[e]
b) Additional Administrative and Inspection Fees	\$241.00	per hour	[c],[e]
c) Traffic Control Plan Review	\$241.00	per hour	[c],[e]
i) Minor (Lane Closures)	\$241.00	per review	[e]
ii) Major (Detours)	\$964.00	per review	[e]

Notes:

[a] Initial license fee.

[b] The License Fee shall increase annually on the first anniversary of the Effective Date of the Pole License.

[c] Additional administrative fees and costs related to inspecting Licensee' s Equipment or License Area related to this License.

[d] Any additional actual costs relating to reviewing and processing the Permit Application will be charged at the hourly rates shown. This fee includes but not limited to plan check, inspection and traffic control plan review.

[e] Annual Increases: All Permit Application, Plan Check & Inspection fees and staff hourly rates are subject to annual increases and adjustment based on a determination of the actual and reasonable costs relating to the processing of the Permit Application, and/ or based on Council resolution and approved fee schedule.

City of Campbell

ADMINISTRATION FEES

Activity Description	FY 22/23 Fee	Charge Basis	Note
1 Appeal Filing Fee	\$200		
2 Business License - Mandatory State Fee	\$4		[a]
3 City Council/and Other Meetings Video Disc	\$22		
4 City Flag	\$65		
5 Duplicate Business License (Replacement Original)	\$11		
6 Document Certification (No Charge to other Governmental Agencies)	\$2		
7 General Plan	\$76		[b]
8 General Plan Map / Zone Map (Color) (for larger than 11x17)	\$38		[b]
9 Initiative Petition Filing Fee	\$200		[c]
10 Non-Sufficient Funds Service Charge (Legal Limit)	\$25		[d]
11 Photocopies			[e]
a) First Page	\$1		
b) Each Additional Page	\$0.10		
12 Campaign Disclosure Information	\$0.10	per page	[d]
13 Photo duplication (non-standard print size)	Actual cost		[f]
14 Preparation of Public Information Requests and Staff Research Including Electronic Formatting	Actual hourly rate plus cost of digital devices		[g]
15 Rental Dispute Administration (Added to Business License Fee)	\$11	per unit	
16 Scavenging Permit (Municipal Code Section 6.04.160)	\$313	per year	[h]
17 Transacton Processing Fee	3.36% for Credit & Debit Card payments		[i]
	1% + \$0.30 for Electronic Check (ACH) payments		[i]

Notes:

[a] Fee established by State. Fee changed effective January 1, 2018.

[b] Available on City website for no charge.

[c] To be refunded within one year if City Clerk certifies the Sufficiency of Petition. Legal limit.

[d] Legal limit.

[e] Fee applies for photocopies (excluding Police Reports) and each page of minutes and excerpts from Planning Commission and City Council Minutes book. The charge to any agency, persons wholly or in part by the City of Campbell will be determined by the City Manager or his designated representative. (No charge to other governmental agencies.)

[f] Government Code 6253(b) and the City Attorney.

[g] This fee applies to the creation of a new document not normally prepared, owned, used or retained by the City as part of the conduct of the Public's business. Fee also includes cost of any digital devices used to provide requested information.

[h] Requires business license (Industrial).

[i] Fee approved November 5, 2019 - Fee changed effective January 2, 2020