City of Campbell, CA
FY 2023 Operating Budget and 2023 - 2027 Capital Improvement Plan (CIP)



Adopted Version - 7/01/2022

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BUDGET INTRODUCTION

City Manager Transmittal Letter

July 1, 2022

Honorable Mayor, Vice-Mayor, City Councilmembers, and the Campbell Community:

I am pleased to present the **Adopted Fiscal Year (FY) 2023 Operating Budget and 2023 - 2027 Five-Year Capital Improvement Plan (CIP)**. The Operating Budget and CIP serve as a policy document, a financial plan, and a communication and operation guide; reflecting the policies, goals, programs, and service priorities and values of the City Council and the Campbell community. It was developed through an iterative process that included several discussions, study sessions, and regular meetings with the City Council and the community that occurred on the following dates:

- February 1, 2022 – ***FY 2022 Mid-Year Fiscal Update***[1]
- February 24, 2022 –***Council Priority Setting Session***[2]
- April 5, 2022 – ***Budget Study Session (Workplans)***[3]
- April 25, 2022 – ***Budget Study Session (Preliminary Budget and CIP)***[4]
- May 17, 2022 – ***Council Meeting (Introduction of Budget and CIP)***[5]
- June 21, 2022 – ***City Council Meeting (Adoption of Budget and CIP)*****[6]**

It was also developed based upon professional recommendations made by each member of the Executive Team and several other factors, which will be discussed throughout this transmittal letter and include the following items:

- **A – City Council Strategic Priorities and Workplans**
- **B – Significant Changes from June 21 Adoption**
- **C – American Rescue Plan Act (ARPA) Usage**
- **D – Staffing Plan and Costing Assumptions**
- **E – Financial Summary**
- **F – Economic Update and Outlook**
- **G – Fourth Update of Long-Range Forecast**
- **H – Federal and State Aid**
- **I – Budget Awards**
- **J – Conclusions and Acknowledgements**
- ***Exhibit A – Workplans***
- ***Exhibit B – Significant New and Increased General Fund Supplies and Services***
- ***Exhibit C – FY 2022 Significant Accomplishments***

A – CITY COUNCIL STRATEGIC PRIORITIES AND WORKPLANS

As mentioned previously, the Council held a ***Priority Setting Session*** with staff on ***February 24*** to establish priorities for FY 2023. These priorities are shown in ***Table 1*** below and were used as the starting point in developing the adopted budget and CIP:

Table 1 – FY 2023 Council Priorities

Strategic Objectives	Council Priorities	Action Items
Land Use	**Comprehensive Long-Term Land Use Planning**	◦ Complete General Plan update ◦ Complete Housing Element ◦ Adopt objective standards ◦ Legislation - Keep the City Council and community informed about State legislation that would impact the City and implement in a timely manner
	Measure O Implementation	◦ Continue to implement Measure O projects
Financial Health	**Financial Stability**	◦ Prioritize and maintain essential services and evaluate service level adjustments ◦ Develop strategic staffing plan ◦ Update economic development strategy and address attracting businesses ◦ Strategic use of ARPA funds ◦ Review impact fees ◦ Consider short-term rental fees ◦ Plan for infrastructure and building maintenance
Environment	**Sustainability**	◦ Prepare climate action planning upon completion of General Plan and Housing Element ◦ Continue water conservation efforts

Staff confirmed these priorities with Council at a ***Budget Study Session*** on ***April 5.*** At that meeting, staff also presented ***FY 2023 Proposed Workplans***. While ensuring proper alignment to Council priorities was staff's primary objective in developing workplans, staff also prepared other proposed workplan items necessary to maintain existing operations, meet increasing service level demands and activity coming out of the pandemic, and support planned CIP projects. Following the April 5 meeting, staff updated the FY 2023 Proposed Workplans to reflect Council feedback received during that meeting. Updated workplans are shown as ***Exhibit A*** of this transmittal letter. Both the workplans and Council strategic priorities were primary factors and considerations in developing the adopted budget and CIP documents and that is reflected throughout.

B – SIGNIFICANT CHANGES FROM JUNE 21 ADOPTION

The following section details significant changes to the FY 2023 Operating Budget and 2023 – 2027 CIP based on majority Council direction received at the June 21 Adoption. **All items shown below are built into** the adopted budget numbers and schedules:

Operating Budget

- **General Fund (#101)**
  - **Expenditures** – General Fund adopted operating expenditures **increased** by **$60,000** due to the following reasons. This is fully offset by the revenue increase noted below; thereby ensuring that the General Fund remains balanced in FY 2023:
    - **Professional & Special Services** – A contractual Mental Health Counselor / Clinician was added to the City Manager's Office FY 2023 Adopted Budget at a cost of **$60,000**. This contractual service will be available to all City employees to enhance employee wellness citywide. A Certified First Responder Counselor will also be made available so as to meet the unique needs of public safety personnel; having a related benefit of providing better public safety services to the community. Staff will explore a number of different models to ensure maximum benefit to City employees, but in all instances will seek to cap annual contractual costs at $60,000. Staff anticipates this being a one-year pilot program

that would be analyzed and evaluated over the course of the year to see whether modifications were necessary long-term.

- **Revenues** – General Fund revenue estimates **increased** by **$60,000** due to the following reasons:
  - **Transfers In** – In order to fund the added cost of the Contractual Mental Health Counselor / Clinician, the amount of General Fund support needed to be transferred in from the ARPA Fund (#221) **increased** by **$60,000**.

- **ARPA Fund (#221)**
  - **Expenditures** – ARPA Fund adopted operating expenditures **increased** by **$60,000** due to an increased transfer out to the General Fund to support the cost of the Contractual Mental Health Counselor / Clinician as detailed above.

C – AMERICAN RESCUE PLAN ACT (ARPA) USAGE

Since the City will receive a significant amount of one-time ***American Rescue Plan Act (ARPA)*** monies, the appropriate and fiscally prudent use of those funds was a major consideration by staff when developing the adopted budget and CIP. And as discussed with Council previously, the City of Campbell has been allocated **$9.997 million** in ARPA funds; to be received in equal payments of **$4.999 million** each in FY 2021 and FY 2022. Per ARPA guidelines, the City must commit (appropriate and encumber) these funds **by December 31, 2024** and spend them down fully **by December 31, 2026**. Any uncommitted or unspent funds after these deadlines are subject to being returned to the federal government.

Additionally, per US Treasury guidance, ARPA funds may be used for the following purposes in order to *support recovery from the pandemic* and *to support fiscal stability and resiliency*.

1. **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic

2. **Support public health expenditures**, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff

3. **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector

4. **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors

5. **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet

Consistent with a primary purpose of ARPA to achieve *fiscal stability and resiliency* and as allowed by the US Treasury, Council adopted **Resolution 12767** on March 16, 2021[7] to balance General Fund operations up to **$3.25 million** in FY 2021 using the City's ARPA allocations. However, after the final audit and as shown in its Annual Comprehensive Financial Report (ACFR), the City only needed **$2.21 million** of ARPA funds in FY 2021 to balance General Fund operations. This resulted in a remaining ARPA balance of **$7.783 million** as of the end of FY 2021.

Similar to its action in FY 2021, on February 1, 2022[8], the City Council adopted **Resolution 12801** to balance General Fund operations up to **$2.26 million** in FY 2022 and to fund the expansion of Campbell Community Center WiFi for a cost of **$125,000** using the City's ARPA allocations; thereby leaving an estimated remaining ARPA balance of **$5.397 million** at the end of FY 2022. However, should the final audited FY 2022 General Fund operating deficit be less than $2.26 million, staff will return any excess monies back to the ARPA Fund (#221) so that they can be used for other allowable purposes. Conversely, should the final audited FY 2022 General Fund operating deficit exceed $2.26 million, staff will return to Council at a future date for increased authorization to use the ARPA Fund to balance FY 2022 General Fund operations.

Consistent with Council actions taken the last two fiscal years, in FY 2023, the City will use approximately **$725,000** of the City's remaining ARPA allocations will be used to balance General Fund operations. This amount was increased by $60,000 to support the addition of a Contractual Mental Health Counselor / Clinician at the June 21 Budget Adoption.

Furthermore, **$50,000** is budgeted directly in the ARPA Fund (#221) to spend on ongoing COVID related expenses such as PPE, downtown barrier rentals, and related items. These expenses were previously budgeted in the General Fund budget unit 101.539 at $500,000 for FY 2021 and $125,000 for FY 2022. Combined, the two adopted uses of ARPA in FY 2023 above total **$775,000** and will leave the City with an estimated ARPA balance of **$4.6 million** by the end of FY 2023.

In addition to the adopted ARPA uses above for FY 2023, Council also authorized staff to apply for two (2) One Bay Area Grant (OBAG) applications; using the City's ARPA allocations as matching funds. Both items will be expended in ***FY 2024*** and be added to the Proposed ***FY 2024*** Operating Budget and ***2024 - 2028*** Five-Year Capital Improvement Plan (CIP) during the next preparation cycle:

- **$580,000** OBAG Public Works match to support the Construction Funding of the Downtown Planned Development Area (PDA) Pedestrian and Bicycle Improvements Projects
- **$100,000** OBAG Planning Grant match to Develop a Hamilton Avenue Specific Plan. As identified in the Draft General Plan, this area encompasses properties around the Hamilton / State Road (SR) 17 intersection. The focus is on identifying improvements needed to support high density housing planned for this area under the Housing Element, including the Fry's Electronic site – and the potential development of a pedestrian bridge linking the housing sites on the east side of SR 17 with the light rail station on the west side of SR 17. Funding includes studies for infrastructure improvements, impact fees, and environmental work.

Staff believes that these are an appropriate use of ARPA funds and will leave an estimated ARPA balance of **$3.9 million** by the end of FY 2024.

D – STAFFING PLAN AND COSTING ASSUMPTIONS

Since the City of Campbell is a public agency providing services to the community, a large percentage of the City's costs are personnel related. For example, in the FY 2022 General Fund Adopted Budget, 56.72% of all costs are related to personnel. This percentage would be even higher if fire services weren't contracted with the Santa Clara County Fire Department (SCCFD). Thus, when developing the adopted budget, staff was very cognizant of presenting a staffing plan that not only met identified needs and objectives, but did so in a measured way that could be sustained long-term. As such, the FY 2023 Adopted General Fund budget keeps the percentage of personnel costs similar to last year at 55.31% of all General Fund costs. This number includes several factors, assumptions, and requests, which will be discussed in more detail below:

Labor Negotiations
Labor agreements with most all bargaining groups expired on June 30, 2022 and negotiations are underway. So as to make sure any potential cost increases can be financially supported long-term, staff made certain salary and benefit assumptions in the budget materials and long-range forecast which are consistent with Council discussions regarding bargaining parameters. More details will be provided publicly once tentative agreements are reached, but these cost increases **have been factored into** the adopted budget, long-range forecast, and schedules.

E - FINANCIAL SUMMARY

Given the items above that are already reflected, Adopted FY 2023 Operating and Capital expenditure appropriations across ***all City funds*** currently total **$160.3 million**; including $5.8 million in operating transfers outs, $30.0 million in transfers from the Measure O Bond Fund (#348) to the Measure O Capital Fund (#448) to account for the second issuance of Measure O bond proceeds, $4.8 million in capital transfers out, $39.1 million in capital appropriations relating to Measure O funded capital projects for the Police Station and Library, and $4.2 million in scheduled debt service payments for Measure O bonds issued in August 2020 and June 2022. Related revenue sources total **$118.1 million**; including $5.8 million in operating transfers in, $30.0 million in transfers from the Measure O Bond Fund (#348) to the Measure O Capital Fund (#448) to account for the second issuance of Measure O bond proceeds, and $4.8 million in capital transfers in. This results in an annual deficit of approximately **$42.2 million** across all City funds. However, this is largely due to spending down the first issuance of Measure O bond proceeds, which were entirely received in FY 2021 and FY 2022. In summary, across all City funds, expenditures for FY 2023 show a 72.9% increase when compared to the FY 2022 Adopted Budget and a 31.1% increase when compared to FY 2022 Year-End estimates. This variance is again due almost entirely to the second Measure O issuance and the necessary transfer of bond proceeds between the debt service fund and the capital fund as well as the full appropriation of those capital funds. Additionally, across all City funds, revenues for FY 2023 show a 40.7% increase when compared to the FY 2022

Adopted Budget, but a 17.6% decrease when compared to FY 2022 Year-End estimates. The large decrease in FY 2023 estimated revenues is due almost entirely to the last of two American Rescue Plan Act (ARPA) payments for approximately $4.99 million that will be received in FY 2022, but not in FY 2023 or thereafter.

Adopted FY 2023 Operating and Capital expenditure appropriations for the ***General Fund*** total **$61.5 million**; including $275,000 in capital transfers out to support new Capital Plan Improvement Reserve (CIPR) funded projects, $1.4 million in capital transfers out to support carryover CIPR and Construction Tax projects (offset by a drawdown of established capital reserve accounts), and $3.5 million in operating transfers out to support other City operational and debt service funds. General Fund operating transfers include those to the 2016 Lease Revenue Bond Debt Service Fund ($766,000), Vehicle & Equipment Replacement Fund ($81,000), Environmental Services Fund ($505,000), Lighting and Maintenance Fund ($874,000), Information Technology Fund ($169,000), and the Gas Tax Fund ($1.1 million). Related General Fund revenue sources total **$61.5 million**; including $791,000 in operating transfers in from other funds to pay for indirect overhead costs and $725,000 from the ARPA fund to balance the General Fund, as previously discussed above. This results in estimated General Fund expenditures being fully balanced against estimated General Fund revenues in FY 2023. In summary, in the General Fund, expenditures for FY 2023 show a 11.8% increase when compared to the FY 2022 Adopted Budget and a 5.7% increase when compared to FY 2022 Year-End estimates. Additionally, in the General Fund, revenues for FY 2023 show a 7.6% increase when compared to the FY 2022 Adopted Budget and a 5.7% increase when compared to FY 2022 Year-End estimates.

Citywide and General Fund revenue estimates and adopted expenditures by type are shown in the Adopted FY 2023 Operating Budget document. The following will discuss key assumptions made in its development and significant items of note regarding certain revenue sources and expenditures. All numbers to be presented will reflect all Citywide funds as opposed to just the General Fund:

Top Ten (10) Citywide Revenue Sources

- ***Other Funding Sources (OFS) – Operating Transfers In*** is estimated to be the City's largest revenue source in FY 2023, but this is largely due to Measure O debt and capital fund transfers as discussed previously. In FY 2023, this category equals $50.0 million and is comprised of $4.8 million of capital transfers out from various restricted Special Revenue Funds to support actual capital project expenditures in the Capital Projects Fund (435), a $1.4 million draw down of established capital reserve accounts to fund carryover CIPR and Construction Tax projects, $30.0 million of capital transfers from the Measure O debt fund to the Measure O construction fund, and $5.8 million of interfund transfers out from various funds to provide support to operating activities in other funds or for various operating funds to pay the General Fund their fair share of overhead expenses. For FY 2023, OFS – Operating Transfers In shows a 260.9% increase when compared to the FY 2022 Adopted Budget and a 67.0% increase when compared to FY 2022 Year-End estimates.

- ***Property Tax*** would be the City's largest revenue source in FY 2023, absent the Measure O transfers explained above, and continues to be fueled by increasing housing prices and strong sales activity. In fact, as of calendar year 2022 Q1, the median home price in Campbell was $2.0 million; an increase of 12.83% from 2021 Q4. Additionally on May 6, 2022, the Santa Clara County Assessor's Office provided an update on FY 2022 property tax collections to date and projected 6.3% assessed value growth for Campbell in FY 2023. This has been factored into the Adopted FY 2023 Operating Budget and is up from a 5.2% growth estimate provided by the Assessor's Office on February 3, 2022.

- ***Sales and Use Tax*** is estimated to be the City's third largest revenue source in FY 2023. While staff is conservative in its revenue estimates and only shows 2% growth in FY 2023 and 3% beyond, it does note that there is good reason for optimism should current economic trends continue. However, staff also notes that supply chain disruptions, inflationary pressures, the war in Ukraine, and lingering pandemic effects provide headwinds to consumer and business spending and further economic growth.

- ***Other Taxes*** is estimated to be the City's fourth largest revenue source in FY 2023. In FY 2023, this category equals $8.6 million and is comprised of $3.2 million of Transient Occupancy Tax (TOT), $3.9 million of Franchise Taxes, $695,000 of Business License Tax, $71,000 of Construction Tax, and $788,000 Real Property Tax Transfers. In regard to TOT, in FY 2019, the last normal year before the COVID-19 pandemic, City TOT revenue equaled $4.8 million. While many economists forecast a strong rebound for hotels by calendar year 2023 (due to pent up demand for personal travel) staff is much more conservative and feels that there is great uncertainty surrounding Campbell hotels since they appear to be used more for business travel. At this time, it is unknown how quickly that business travel will rebound and whether it will fully rebound to pre-pandemic levels due to increased utility and cost effectiveness of virtual meetings. Thus, staff forecasts a slow return to normal and TOT

revenues of $3.2 million in FY 2023, which is 33.3% higher than FY 2022 Year-End estimates and 60.0% higher than the original FY 2022 Adopted Budget. Please note that these estimates do not include any new hotels which may be constructed in the future, potential increases to TOT rates, or the collection of TOT from short-term rentals. Any of those factors could positively impact TOT revenue estimates. Conversely, hotel closures could also negatively impact TOT revenue. However, remaining hotels might also pick up the travelers that would have otherwise stayed at a shuttered hotel. At this time, staff recommends caution when forecasting TOT revenue, but feels that it's forecast for FY 2023 is reasonable and based on sound assumptions and data. And as the updated ***"Long-Range Financial Forecast"*** as presented in a subsequent section of this book shows, staff predicts TOT revenues not returning to pre-pandemic levels until at least FY 2026.

In regard to Franchise Taxes, this is to account for franchise taxes paid by electric, gas, solid waste, recycling, and cable television utilities that are authorized to operate within Campbell. In FY 2023, this category equals $3.9 million and shows a 1.0% decrease when compared to the FY 2022 Adopted Budget, but a 3.0% increase when compared to 2022 Year-End estimates. With economic activity picking up, more businesses returning to in person work, and public health restrictions easing, staff expects most all utilities to be used more and return to a more normal usage pattern and growth trajectory. Inflationary factors may also force some utilities to raise rates, which in turn would lead to higher franchise taxes received by the City.

In total, Other Taxes in FY 2023 is 19.6% higher when compared to the FY 2022 Adopted Budget and 12.9% higher when compared to FY 2022 Year-End estimates.

- ***Intergovernmental Revenue*** is estimated to be the City's fifth largest revenue source in FY 2023. In FY 2023, this category equals $6.5 million and is comprised of $1.9 million in Successor Agency Redevelopment Property Tax Trust Fund (RPTTF) payments, $469,000 from the Santa Clara County Fire Department to reimburse the City for arson investigation services and training, and $4.7 million in grant and other state and federal funding to support various operational programs and capital projects. Intergovernmental Revenue for FY 2023 shows a 44.6% decrease when compared to the FY 2022 Adopted Budget and a 63.4% decrease when compared to FY 2022 Year-End estimates; largely due to final receipt of ARPA monies in FY 2022.

- ***Charges for Service*** is estimated to be the City's sixth largest revenue source in FY 2023. As a whole in Charges for Service in FY 2023, staff is estimating a 33.1% increase when compared to the FY 2022 Adopted Budget and a 11.9% increase when compared to FY 2022 Year-End estimates. While FY 2023 revenue is estimated at $6.3 million, it will still be slightly below pre-recessionary levels of approximately $6.7 million in FY 2019 as staff expects Recreation services and programs at full capacity through FY 2023 due greatly decreased pandemic effects and high demand from patrons to return to in person activities.

- ***License & Permits*** are estimated to be the City's seventh largest revenue source in FY 2023. Staff is expecting continued strong growth in this area for FY 2023; largely due to development activity. As such, License & Permits are expected to grow 42.2% in FY 2023 when compared to the FY 2022 Adopted Budget and 17.3% when compared to FY 2022 Year-End estimates. Should significant new developments be built within Campbell which are not currently known, Licenses and Permits and Other Taxes could increase at a higher rate than what is shown for FY 2023.

- ***Charges to Operating Departments*** is estimated to be the City's eighth largest revenue source in FY 2023. Please note though that these are internal service charges from the Information Technology (IT) Division and the Vehicle Maintenance Division to provide services to other operating departments. This category also includes Workers Compensation premium expenses charged to all departments to support the City's self-fund Workers Compensation insurance program. Thus, these are not external revenue sources. In FY 2023, it is estimated that these charges will equal $3.1 million; comprised of $1.2 million of IT charges, $1.3 million of Vehicle Maintenance charges, and $605,000 in Workers Compensation charges. As a whole in Charges to Operating Departments in FY 2023, staff is proposing no change in internal service charges when compared to both the FY 2022 Adopted Budget and FY 2022 Year-End estimates.

- ***Leases and Rentals*** are estimated to be the City's ninth largest revenue source in FY 2023; equaling $2.9 million. This category includes both long-term lease revenue for the Campbell Community Center as well as rental revenue for events and use of City facilities. When FY 2023 is compared to the FY 2022 Adopted Budget, a 38.6% increase is shown. Additionally, when compared to FY 2022 Year-End estimates, Leases and Rentals are expected to increase by 14.7%; reflecting relative strength in long-term lease revenue as well as a continued return to normal for rental revenue for events and use of City facilities.

- ***Miscellaneous Revenue*** is estimated to be the City's tenth largest revenue source in FY 2023; equaling $2.3 million. For FY 2023, this category shows a 40.5% increase when compared to the FY 2022 Adopted Budget, but a 62.5% decrease when compared to FY 2022 Year-End estimates. This is due to a $3.9 million State Grant for Police Station FFE being received one-time in FY 2022, but not in FY 2023.

Expenditures
The following will describe and detail operating expenditures only. Capital expenditures will be described and detailed in the Capital Improvement Plan (CIP) section of this book:

- ***Employee Services*** – As a whole across all funds in FY 2023, Employee Services costs are expected to increase by 8.0% when compared to the FY 2022 Adopted Budget and increase by 6.0% when compared to 2022 Year-End estimates. These numbers include the staffing assumptions discussed previously.

- ***Supplies & Services*** - As a whole across all funds, Supplies & Services expenses are adopted to increase by 19.0% in FY 2023 when compared to the FY 2022 Adopted Budget, but decrease by 9.9% when compared to FY 2022 Year-End estimates. For General Fund supply and services requests over $10,000, these will be shown in more detail in ***Exhibit B*** of this transmittal letter.

F - ECONOMIC UPDATE AND OUTLOOK

U.S. inflation data was worse than expected in May 2022, hitting a 40-year high with broad based price increases for most goods and services. The consumer price index (CPI) nationwide increased 1.0% for the month of May 2022 and 8.6% from a year earlier with shelter, food, and gasoline as the largest contributors. The core CPI, which removes more volatile food and energy components, rose 0.6% in May 2022 and 6.0% from a year earlier. Inflationary pressures continue to weigh heavily on consumer sentiment. The University of Michigan's preliminary June 2022 sentiment index fell to 50.2 from 58.4 in May. Inflation expectations moved higher with 46% of respondents attributing their negative views to continuing price pressures and only 13% of respondents expecting their incomes to rise more than inflation. Respondents expect inflation to rise 5.4% over the next year, up from 5.3% a month earlier, and expect prices to increase 3.3% over the next five to ten years, up from 3.0% in May 2022.

The Conference Board's Consumer Confidence index dropped slightly to 106.4 in May 2022 from an upwardly revised 108.6 in April 2022. The reading was lower primarily due to a 3.3-point decline in the index for present conditions and a 1.5-point decline of six-month expectations. According to the Case-Shiller 20-City home price index, home prices were up a record 21.2% year-over-year in March 2022 versus up 20.3% year-over-year in February 2022. Although higher mortgage rates didn't slow down rising home prices in March 2022, staffs believe rising mortgage rates and diminishing home affordability will begin to curtail price growth. The cost of a 30-year mortgage has more than doubled to approximately 5.74% from 2.75% last fall. The Institute for Supply Management (ISM) manufacturing index unexpectedly rose to 56.1 in May 2022 and was the first rise in three months, but the manufacturing sector is still struggling with supply chain issues and labor shortages

The Personal Consumption Expenditures (PCE) Price Index for April 2022 came in lower than the March 2022, but is still running well above average at +6.3% year-over-year. The PCE Core Deflator, which excludes the volatile food and energy components of inflation, also dropped by 0.3% from last month to +4.9% year-over-year. The drop in the rate of year-over-year price increases is an indication that inflation might have reached its peak level. Personal spending proved resilient, up 0.9% month-over-month, with strong positive revisions to the previous month's reading. The U.S. savings rate fell to 4.4% for the month of April 2022, the lowest level since 2008. The average consumer still has capacity to spend from accumulated savings, higher wages and credit lines, but there are signs that elevated gas, food and shelter costs are pressuring discretionary spending decisions.

New home sales were down 16.6% month-over-month in April 2022 to an annualized rate of 591,000 as a combination of sky-high real estate prices and rising mortgage rates create affordability challenges for potential buyers. According to the MBS mortgage application survey, the effective rate of a 30-year fixed rate mortgage rose to a new high of 5.74% percent in May 2022. Applications rose 2% in early May 2022, but remain down about 50% from a year ago, with gains represented by homebuyers transitioning from fixed rate mortgages to adjustable-rate mortgages.

In regard to labor, the U.S. economy added 390,000 jobs in May, and job gains in April were revised upward from 428,000 to 436,000. Hiring was again led by leisure and hospitality, responsible for more than a quarter of payroll gains for the month followed by professional and business services. The nationwide unemployment rate was

unchanged at 3.6% and remains only slightly higher than the pre-pandemic level of 3.5%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons, was 7.1%. Year-over-year wage growth in May 2022 was 5.2%; this was lower than the 5.5% registered in April 2022 and could reflect a beginning of a deceleration of wage growth that could help ease broad cyclical price pressures. The labor force participation rate ticked up to 62.3% from 62.2%, a possible sign that higher wages and number of available jobs are compelling enough to draw workers back. And in early June, the U.S. Labor Department reported U.S. job openings remained close to record levels at a seasonally adjusted 11.4 million job openings in April 2022, down from a record high 11.86 million in March 2022. As such, the number of job openings per unemployed worker dropped slightly to 1.9 in April 2022 from 2.0 in March 2022. Irrespective of the strong employment data this week, numerous companies have provided cautionary guidance relative to current and future hiring. Several technologies and media companies reported they will freeze hiring or trim staff. Although recent economic reports have been relatively strong, the future is uncertain and there are a few clouds on the horizon.

In California, total nonfarm employment in the state increased by 41,400 jobs over the month of April 2022. Additionally, statewide unemployment decreased to a rate of 4.6% in April 2022; down from 4.8% in March 2022 and 8.3% in April 2021. In Santa Clara County, the rate decreased to 2.1% in April 2022; down from 2.5% in March 2022 and 5.4% in April 2021. And in Campbell, the rate decreased to 2.1% in April 2022; down from 2.3% in March 2022 and 5.0% in April 2021. At its pandemic high point in April 2020, the Campbell unemployment rate had reached 11.7%. While the current Campbell unemployment rate is not at the ten-year low of 2.0% seen in May 2019, it is very close and there has been considerable improvement since the start of the pandemic.

G - LONG-RANGE FORECAST

On June 21, 2022, staff provided City Council with the Third Update of the Seven-Year Financial Forecast that projected balanced General Fund operations in FY 2023, with $665,000 million of ARPA fund usage. Due to several factors discussed previously, adopted ARPA usage for balancing purposes has been increased to approximately $725,000 in FY 2023. The Fourth Update of the Seven-Year Financial Forecast is shown and discussed in more detail in a separate section of this book called ***"Long-Range Financial Forecast"***.

H - FEDERAL AND STATE AID

As previously noted, the City is expected to receive **$9.997 million** total in one-time American Rescue Plan Act (ARPA) funding; with the first payment of $4.999 million received in FY 2021 and the second payment of $4.999 million expected to be received in FY 2022. These monies must again be committed (appropriated and encumbered) **by December 31, 2024** and spent down fully **by December 31, 2026**.

In addition to ARPA, staff has recently submitted a Federal Emergency Management Agency (FEMA) reimbursement request in which it may receive between **$250,000** and **$1.0 million** for COVID related staffing, supplies, and services expenses that it incurred during the pandemic. The FEMA request is currently in its initial stages and the timing and final amount of reimbursement is uncertain, but staff will continue to monitor the request and follow up with FEMA regarding any additional materials or documentation required. Staff cautions though that FEMA reimbursements are typically a very slow process and the City may not see reimbursement for several years in the future.

And lastly, staff is also pursuing all opportunities that it can to secure grant funding to enhance the library renovation and new police building capital projects on top of funds being provided by Measure O.

I - BUDGET AND FINANCIAL AWARDS

For the 29th consecutive year, the City's FY 2022 budget received national recognition by earning the Government Finance Officers Association (GFOA) "Distinguished Budget Award." To receive the Distinguished Budget Presentation Award, a city must publish a budget document that serves as a policy document, a financial plan, a communications device, and an operations guide. We believe the FY 2023 budget conforms to GFOA program requirements. Additionally, FY 2022 is the 24th year an award of "Excellence in Budgeting" has been received from the California Society of Municipal Finance Officers (CSMFO). Copies of both awards appear in the ***"Budget Reference Materials"*** section of this document. It also should be noted that the City's Annual Financial Report has also been an award-winning document for excellence in financial reporting at both the State and national levels for many years.

J - CONCLUSION AND ACKNOWLEDGEMENTS

The development of the Adopted Fiscal Year (FY) 2023 Operating Budget and 2023 - 2027 Five-Year Capital Improvement Plan (CIP) was made possible through the leadership and policy direction of the City Council, the technical and operational expertise of City staff, and input and support from our community. Despite the economic

slowdown caused by the pandemic, the City has done well to preserve core services the past two years and is starting to again benefit from a recovering economy. While we continue to remain cautious, conservative, and strategic in our operational growth, we also look forward to brighter days on the horizon and returning to normal once again.

I wish to thank everyone who participated in the budget process this year including the City Council and members of the Executive Team. Finally, I would like to recognize the staff within the Finance Department for their dedication and the hard work that went into coordinating, developing, and publishing this budget document.

Respectfully submitted,



Brian Loventhal
City Manager

[1] **FY 2022 Mid-Year Fiscal Update** – Item #11 (February 1, 2022) - https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_02012022-2450 (https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_02012022-2450)
[2] **Council Priority Setting Session** – Item #1 (February 24, 2022) - https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_02242022-2463 (https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_02242022-2463)
[3] **Budget Study Session** – Item #1 (April 5, 2022) - https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_04052022-2485 (https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_04052022-2485)
[4] **Budget Study Session** – Item #1 (April 25, 2022) - https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_04252022-2500 (https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_04252022-2500)
[5] **Council Meeting** – Item #18 (May 17, 2022) - https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_05172022-2514 (https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_05172022-2514)
[6] **Council Meeting** – Item #12 (June 21, 2022) - https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_05172022-2514 (https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_05172022-2514)
[7] **City Council Meeting** – Item #13 Mid-Year Fiscal Update (March 16, 2021) - https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_03162021-2266 (https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_03162021-2266)
[8] **City Council Meeting** – Item #11 Mid-Year Fiscal Update (February 1, 2022) - https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_02012022-2450 (https://www.campbellca.gov/AgendaCenter/ViewFile/Agenda/_02012022-2450)

Exhibit A - Adopted FY 2023 Workplans

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

City Manager's Office

101.510 (CM Administration)

- Provide overall coordination of Measure O police and library design process **[Council Priority - Measure O Implementation]**
- Coordinate tracking of State Legislation (that may impact City) with Legislative Subcommittee **[Council Priority – Comprehensive Long-Term Land Use Planning]**
- Provide guidance and support for the General Plan Housing Element revision process **[Council Priority – Comprehensive Long-Term Land Use Planning]**
- Provide guidance and support for labor negotiations [**Council Priority – Financial Stability and Operational Need]**
- Evaluate the provision of Economic Development services and consider alternatives **[Council Priority – Financial Stability]**
- Staff the Civic Improvement Commission **[Operational Need]**
- Coordinate, plan and staff the State of the City event. **[Operational Need]**
- Update Cannabis Ordinances to reflect changes in State statutes in coordination with Legal Services and Police Departments. **[Operational Need]**
- Develop and implement a Citywide Social Media Strategy. **[Operational Need]**

101.515 (Human Resources)

- Collaborate with the Finance Department and Information Technology (IT) Division as well as other key stakeholders to prepare a Finance and HR system Needs Assessment, Request for Proposal (RFP), and Vendor Selection Process; using consulting services to assist in the process as necessary. **LEAD DEPARTMENT - IT [Council Priority – Financial Stability]**
- Develop plan to fill key leadership and vacant positions with a strategic approach **[Operational Need]**
- Work with Liebert Cassidy Whitmore on successor labor contract negotiations with CPCEA, CMEA, and CARP. Meet and confer with CPOA. **[Council Priority – Financial Stability and Operational Need]**

647.547 (Information Technology)

- Collaborate with the Finance Department and Human Resources (HR) Division as well as other key stakeholders to prepare a Finance and HR system Needs Assessment, Request for Proposal (RFP), and Vendor Selection Process; using consulting services to assist in the process as necessary. **LEAD DEPARTMENT - IT [Council Priority – Financial Stability]**
- Deploy new Finance and HR systems if vendors selected in Fiscal Year **[Operational Need]**
- Purchase and deploy replacement of Storage Area Network (SAN) **[Operational Need]**
- Purchase and deploy replacement Network Firewall system **[Operational Need]**
- Extend publicly accessible Wi-Fi at Community Center **[Operational Need]**
- Replace 25% of antiquated desktop computers **[Operational Need]**
- Assist with purchase and deployment of new PRA automation **[Operational Need]**
- Continue public meeting recording and management [**Operational Need]**
- Replace public meeting video and recording systems **[Operational Need]**
- PD - Upgrades related to DOJ mandates (NIBRS) **[Operational Need]**
- Provide IT consultation regarding Measure O projects **[Council Priority - Measure O Implementation]**
- Assist in the deployment of a new CAD/RMS system in PD **[Operational Need]**

101.556 (Economic Development)

- Implement short-term economic development strategy to minimize sales tax leakage and fill commercial vacancies. **[Council Priority – Financial Stability]**
- Implement Permanent Parklet program for Downtown businesses. **[Council Priority –Financial Stability]**
- Begin work on update to the City's Economic Development Plan. **[Council Priority –Financial Stability]**

448.518 (Measure O)

- Plan, coordinate, and complete design options for both Police and Library buildings. **[Council Priority - Measure O Implementation]**
- Work jointly with the Finance, Public Works, and Police Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. **LEAD DEPARTMENT – Public Works [Council Priority - Measure O Implementation]**
- Complete Pre-qualification process prior to bidding Measure O projects. **[Council Priority - Measure O Implementation]**
- Conduct Public Bid process to construct both the Library and Police Building projects. **[Council Priority - Measure O Implementation]**
- Begin the construction of both the Library and Police Building projects. **[Council Priority - Measure O Implementation]**
- Provide support to the Citizens' Oversight Committee. **[Council Priority - Measure O Implementation]**

City Clerk's Office

101.511 (City Clerk)

- Work with IT to implement automated public records request system **[Operational Need]**
- Review, coordinate, and implement a revised records retention schedule and procedures with potential software updates to the Laserfiche system **[Operational Need]**
- Conduct a successful 2022 General Election **[Operational Need]**
- Review current processes, develop, and implement an overall board & commission program including, software needs, recruitment efforts, orientation programs/training materials/manuals, and recommended policy updates **[Operational Need]**

Recreation & Community Services

101.524 (Recreation & Community Services Administration)

- Collaborate with the Public Works and Finance Departments to prepare a facilities condition assessment and identify Citywide deferred maintenance issues to address in future Capital Improvement Plans (CIP); using consulting services to assist in the assessment as necessary. **LEAD DEPARTMENT – Public Works [Council Priority – Financial Stability]**
- Renew Age-Friendly Cities designation with World Health Organization (WHO). **[Operational Need]**
- Update Downtown Special Event Policy to incorporate Community Events outside of Downtown area. **[Council Priority – Financial Stability]**

Finance

101.535 (Accounting Services)

- Develop strategies to systematically address Unfunded Pension Liabilities in the short- and long-term. **[Council Priority – Financial Stability]**
- In coordination with the City's Financing Team, finalize any items necessary to issue the second series of Measure O Bonds for $30 million. **[Council Priority - Measure O Implementation]**
- Work jointly with the City Manager's, Public Works, and Police Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. **LEAD DEPARTMENT – Public Works [Council Priority - Measure O Implementation]**
- Collaborate with the Public Works and Recreation and Community Services Departments to prepare a facilities condition assessment and identify Citywide deferred maintenance issues to address in future Capital Improvement Plans (CIP); using consulting services to assist in the assessment as necessary**. LEAD DEPARTMENT – Public Works [Council Priority – Financial Stability]**
- Collaborate with the Human Resources and Information Technology Divisions as well as other key stakeholders to prepare a Finance and HR system Needs Assessment, Request for Proposal (RFP), and Vendor Selection Process; using consulting services to assist in the process as necessary. **LEAD DEPARTMENT - IT [Council Priority – Financial Stability]**
- In coordination with an outside consultant, update the City's User Fee Study to ensure continued cost recovery where desirable. Study will be used as the basis for User Fees starting in FY 2024. **[Council Priority – Financial Stability]**
- In coordination with an outside consultant, fully assess the City's policies, procedures, and systems, offer recommendations for revisions where necessary to bring into alignment with best practice, state and federal guidelines, and other related City policies, and perform a needs assessment to determine the appropriate staffing resources and structure to have an efficient and effective City purchasing function. **[Council Priority – Financial Stability]**

Community Development

101.550 (Administration)

- Upgrade permit tracking system to create greater efficiencies and increase performance in permit processing. **[Operational Need]**

101.552 (Policy Development)

- Complete update to General Plan and Housing Element. **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Complete update to Zoning Ordinance implementing objective residential development standards, zoning standards for updated general plan and housing element, and conformance with state laws. **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Begin work on Climate Action Plan (Spring 2023) **[Council Priority – Sustainability]**

101.554 [Building]

- Update Building Code to incorporate new state provisions regarding Electric Vehicle Charging and Photovoltaic Systems. **[Council Priority – Sustainability]**

223.557 (Housing Assistance)

- Implement short term improvement plan to Housing Program. **[Operational Need]**
- Identify broader BMR Housing program upgrades needed in association with Housing Element implementation. **[Operational Need]**
- Prepare nexus studies to consider modifications to the City's Inclusionary Housing Ordinance and creation of a Commercial Linkage Housing Fee to support Affordable Housing production **[Council Priority - Comprehensive Long-Term Land Use Planning]**

101/234.559 (Code Enforecment)

- Complete upgrades to Code Enforcement program implementing new enforcement tools and funding mechanisms. **[Operational Need]**

Legal Services

101.560 (Legal Services)

- Assist Community Development with General Plan and Housing Element Update **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Work with Community Development Department to revise zoning ordinances to comply with State law and implement General Plan update, as well as potentially incorporating objective standards, expansion of safe camping, amnesty for ADUs, update of wireless facility processing and legalization of short-term rentals **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Review update to Building Code to incorporate new state provisions regarding Electric Vehicle Charging and Photovoltaic Systems. **[Operational Need]**
- Review Measure O construction contracts and assist in implementation **[Council Priority - Measure O Implementation]**
- Assist with implementation of new PRA automation **[Operational]**
- Assist Clerk's Office with revision to records retention schedule and procedures **[Operational Need]**
- Review proposed update to Downtown Special Event Policy to incorporate Community Events outside of Downtown area. **[Council Priority – Financial Stability]**
- Assist in implementation of Permanent Parklet program for Downtown businesses. **[Council Priority – Financial Stability]**
- Complete wireless regulations for use of right-of-way in coordination with the Public Works Department **[Council Priority – Financial Stability]**
- Update Cannabis Ordinances to reflect changes in State statutes in coordination with City Manager's Office and Police Department. **[Operational Need]**

Public Safety

101.601 (Police Administration)

- Support and provide feedback regarding the design of new Police Station funded by Measure O bonds. **[Council Priority - Measure O Implementation]**
- Work jointly with the City Manager's, Public Works, and Finance Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. **LEAD DEPARTMENT – Public Works [Council Priority - Measure O Implementation]**

- Update Cannabis Ordinances to reflect changes in State statutes in coordination with the City Manager's Office and Legal Services Department. **[Operational Need]**
- Recruit qualified candidates for vacancies and upcoming retirements. **[Operational Need]**
- Form a technology plan for upcoming implementation of new systems **[Operational Need]**
- Increase public engagement and transparency through a variety of methods including the formation of a Public Safety Advisory Board and Campbell's first Citizen's Police Academy. **[Operational Need]**
- Develop and implement a Gun Safety Public Awareness Campaign. **[Operational Need]**

Public Works

101.701 (Public Works Administration)

- Manage and implement Measure O design process and subsequent related work; complete design of Library and Police building projects and initiate public bid process. **[Council Priority - Measure O Implementation]**
- Work jointly with the City Manager's, Finance, and Police Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. **LEAD DEPARTMENT – Public Works [Council Priority - Measure O Implementation]**
- Represent Campbell in long range regional transportation planning efforts - Envision Silicon Valley and Plan Bay Area 2050 process. **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Complete wireless regulations for use of right-of-way in coordination with the Legal Services Department **[Council Priority – Financial Stability]**

209.715 (Environmental)

- Coordinate and support efforts to implement the requirements of SB 1383. **[Council Priority – Sustainability]**
- Complete RFP and installation of water bottle refill stations in City Hall and City parks. **[Council Priority – Sustainability]**
- Coordinate and support the RFP process for the new solid waste franchise agreement. **[Council Priority – Sustainability]**
- Provide support to the West Valley Clean Water Authority when implementing the regional stormwater MRP 3.0. **[Council Priority – Sustainability]**
- Assess, recommend, and implement means by which the City can enhance its Water Conservation Efforts. **[Council Priority – Sustainability]**

101.720 (Transportation Engineering)

- Review and consider revisions to the City's Traffic Calming Policy. **[CIP Support]**
- Manage, design, and Implement traffic calming improvements. **[CIP Support]**
- Apply for and manage grant funds as provided through VTA and other granting agencies. **[Council Priority – Financial Stability]**
- Manage the construction of the Citywide ITS Enhancements Project. **[CIP Support]**
- Manage, design, and Implement bicycle and pedestrian enhancements and safety improvements **[CIP Support]**
- Support Community Development in the Envision Campbell General Plan and Housing Element Update effort. [Council Priority - **Comprehensive Long-Term Land Use Planning]**

101.730 (Engineering)

- Implement the Annual Street Maintenance Program. **[CIP Support]**
- Complete construction of the Campbell Park improvements. **[CIP Support]**
- Complete construction of the Harriet Avenue Sidewalk project. **[CIP Support]**
- Manage and implement all other approved Capital Improvement Projects. **[CIP Support]**
- Complete Standard Plans, Specifications, and Details for Public Works Construction. **[Operational Need]**
- Review applications and issue permits for small-cell wireless projects. **[Operational Need]**
- Maintain streetlight inventory and assist with street lighting needs for projects. **[CIP Support]**

101.740 (Land Development Engineering)

- Review development proposals for compliance with the reissued Storm Water Municipal Regional Permit (MRP 3.0), including necessary updates to the Green Infrastructure Plan. **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Review and approve land development projects for compliance with City policies, adopted plans, and City standard plans and details, and identify associated improvements on public rights-of-way. **[Council Priority - Comprehensive Long-Term Land Use Planning]**

101.745 (PW Maintenance Administration)

- Support volunteer events such as Keep America Beautiful and Campbell Garage Sale. **[Operational Need]**

641.750 (Vehicle & Equipment Maintenance)

- Complete all approved vehicle and equipment purchases and lease acquisitions. **[Operational Need]**
- Complete replacement of three diesel-powered heavy-duty trucks with gasoline powered vehicles to meet EPA Tier 4 motor requirements. **[Operational Need]**

204.760 (Street Maintenance)

- Complete Maintenance Zones 13 &14 removal and replacement of City-owned displaced sidewalks, curb and gutter. **[Operational Need]**
- Complete all approved Capital Improvement Projects, including the John D Morgan Parking Lot Renovation, Retro Reflectivity Sign Replacement, and all City facilities. **[CIP Support]**

207.770 (Signals & Lighting Maintenance)

- Complete installation of new Traffic Signal Cabinet at intersection of Bascom Ave and Apricot Ave. **[Operational Need]**
- Complete installation of an advance grid smart camera for the intersection of Creekside Dr. and Northbound (NB) Hwy 17 offramp. **[Operational Need]**

207.775 (Park Maintenance)

- Complete Maintenance Zones 13 &14 structural tree trimming. **[Operational Need]**
- Implement water conservation strategies including turf and irrigation controller upgrades for the Community Center and sports fields. **[Council Priority – Financial Stability]**

101.780 (Building Maintenance)

- Complete the installation of a new Edwards Fire Alarm Panel and 4 sub-panels at the Campbell Community Center. **[CIP Support]**
- Complete first year of scheduled re-roofing projects at the Campbell Community Center Buildings. **[CIP Support]**
- Collaborate with the Finance and Recreation and Community Services Departments to prepare a facilities condition assessment and identify Citywide deferred maintenance issues to address in future Capital Improvement Plans (CIP); using consulting services to assist in the assessment as necessary. **LEAD DEPARTMENT – Public Works [Council Priority – Financial Stability]**

Complete the acquisition and installation of a new Traffic Signal and Lighting Modular Building at the Service Center. **[CIP Support**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

Exhibit B - Significant New and Increased General Fund Supplies and Services

- ***City Manager's Office***
  NEW COST
  - +$35,000 – ***New HR Software*** for Recruitment, Onboarding, Training, etc.
  - +$150,000 - ***Economic Development Plan Consultant***
  - +$50,000 - ***Short Term Economic Dev Strategy***
  - +$60,000 - ***Contractual Mental Health Counselor / Clinician***

  INCREASED COST
  - +$17,200 – Resumption of in-person ***Employee Engagement Events***
  - +$30,000 – Increased ***Job Announcement Postings***
  - +$50,000 – Increased ***Labor Relations Legal Fees***

- ***City Clerk***
  NEW COST
  - +$16,000 – ***Records, Disclosure, and CPRA Systems***

  INCREASED COST
  - +$45,000 – ***Election Expenses***

- ***Recreation & Community Services***
  NEW COST
  - +$12,000 – Purchase of ***New Chairs and Tables for M-50*** Rental Space

  INCREASED COST
  - +$17,000 – Production of ***Activity Guide*** by Outside Contractors; (OFFSET BY REVENUE)
  - +$44,000 – Resumption of ***Trips and Special Events*** in Adult Services; (OFFSET BY REVENUE)
  - +$32,800 – ***Contractual Security and Janitorial*** needs for CCC Rentals; (OFFSET BY REVENUE)
  - +$47,500 – ***Marketing*** for a full-season of Theatre shows; (OFFSET BY REVENUE)
  - +$34,000 – Increased costs to rent ***Theatre Equipment***; (OFFSET BY REVENUE)
  - +$356,500 – Increased ***Contractual Theatre Management and Event*** costs (post-pandemic); (OFFSET BY REVENUE)
  - +$24,000 – Increased ***Cleaning, Custodial, and Security Services*** at Theatre; (OFFSET BY REVENUE)
  - +$212,500 – Increased demand for ***Contractual Sports Camp Instructors***; (OFFSET BY REVENUE)
  - +$24,300 – Resumption of Two (2) ***Fun Runs***; (OFFSET BY REVENUE)
  - +$68,000 – Resumption of ***Day Camp Field Trips***; (OFFSET BY REVENUE)

- **Finance**
  NEW COST
  - +$100,000 - ***Finance / HR System Needs Assessment*** and Related Services
  - +$40,000 – ***Comprehensive User Fee Study Update***
  - +$89,000 – ***Citywide Procurement Study***
  - +$25,000 – ***Integration of New Business License Software*** to City GIS and Permitting systems

  INCREASED COST
  - +$30,000 – Increased ***County Property Tax Administration Fees***; (OFFSET BY REVENUE)

- **Community Development**
  NEW COST
  - +$10,000 – ***Enhancements to Permitting Software***
  - +$25,000 – ***Downtown Parking Study***

  INCREASED COST
  - +$13,000 – Increased ***Office Supply and Equipment*** expenses

- **Legal Services**
  INCREASED COST
  - +$52,000 – Increased Citywide ***Legal Services*** needs

- **Public Safety**
  NEW COST
  - +$35,000 – ***SWAT Replacement Vests and CERT Equipment***
  - +$25,000 – ***Drone Software and Supplies***
  - +$50,000 – ***Intersection LPR Cameras*** annual costs (approved at FY 2022 Mid-Year)

  INCREASED COST
  - +$10,000 – Increased ***General Recruitment*** costs
  - +$25,000 – Increased ***Contractual Background Check*** costs for recruitments
  - +$24,000 – Increased ***Arson and POST (reimbursable) Training*** costs; (OFFSET BY REVENUE)
  - +$20,000 – Increased ***Mobile Connectivity*** costs
  - +$454,000 – Contractual increase to ***County Fire Services*** agreement

- **Public Works**
  NEW COST
  - +$100,000 – ***Facilities Conditions Assessment***

  INCREASED COST
  - +$40,000 – Increased use of ***Engineering Consultant Services***
  - +$116,000 – Anticipated cost increases to ***Contractual Custodian Services***

- **Non-Departmental**
  INCREASED COST
  - +$52,800 – Increased ***Utility Costs***
  - +$314,300 – Increased ***General Liability and Property Insurance*** Premiums and Claims expense

Exhibit C - FY 2022 Significant Accomplishments

City Manager's Department

Program 510 – City Manager Administration:

- Provided guidance and coordination on Measure O and presented the schematic design of both the library renovation and new police operations facility
- Assisted with the coordination, planning and staffing of the 2021 State of the City event
- Convened the Legislative Subcommittee to review proposed legislation that impacts the City and submitted 3 position letters on behalf of the City
- Provided guidance and support for the General Plan Housing Element
- Completed successful negotiations with CMEA, CPCEA, and Carpenters and established new MOU contracts which ended on 6/30/2022
- Developed and implemented a plan to safely reopen City Hall and provided in-person services on Tuesday, February 22, 2022
- Commenced Economic Development program evaluation to establish both short and long-term goals and objectives

Program 511 – City Clerk:

- Reviewed and implemented electronic filing systems for the Conflict-of-Interest Form 700; reviewed and implemented electronic filing systems for Campaign Filing Statements
- Updated district boundaries following receipt of updated 2020 census data
- Transitioned all public meetings to a hybrid format that allows for in-person and virtual participation
- Reviewed and selected Public Records Request automated system
- Supported Planning Commission and Historic Preservation Board in the absence of a Recording Secretary
- Played a lead role in the Mayor's State of the City Event

Program 515 – Human Resources:

- Completed 26 permanent position recruitments in accordance with performance measurement outcomes
- Assisted with completing 12 temporary recruitments
- Completed 72 Summer Recreation Hires/Rehires
- Developed Succession Plan to identify critical positions within the organization and develop an action plan for implementation.
- Assisted in successful All-hands event for City employees
- Partnered with the Police Department to provide mandatory Front Desk Security Training and Active Shooter training for all City employees
- Implemented digital panel interview rating system
- Currently designing a Human Resources SharePoint portal for employee resources
- Completed successful negotiations with CMEA, CPCEA, and Carpenters and established new MOU contracts which ended on 6/30/2022
- Implemented new SPSL law/leave, application, process, flow chart for COVID-19 Related Leave and determined HIPPA compliant vaccination status of all employees
- Developed secured digital reference check process for recruiting and hiring

Program 547 – Information Technology:

- Provided Information Technology consultation regarding Measure O related to public safety systems, network, servers, rack space, and power needs
- Continued to provide audio-visual management of public meetings, recording and simulcasting on multiple platforms, including Comcast, AT&T, YouTube, and Facebook
- Replaced camera systems; procured automated microphone systems for public meetings for automated camera control and annotation of speakers
- Deployed active permits mapping layer for public access from the city website
- Deployed a new email retention policy
- Successfully moved all user data to the Cloud

- Incorporated strong passwords for all users
- Began shared drive migration to Microsoft Sharepoint
- Hardened Microsoft Office 365 connectivity
- Provided ongoing training for email retention, Microsoft OneDrive, Microsoft Sharepoint
- Deployed DOJ-mandated Racial and identity profiling (RIPA) application for Police Department.
- Assisted in the procurement of PRA software for City Clerk's office

Program 518 – Measure O:
- Presented design updates for Measure O – Library and Police Building projects as directed by Council
- Provided coordination and management of Measure O police and library building design, prequalification of potential contractors, construction management and inspection services as part of the bidding and construction processes
- Received authorization from Council to issue a Request for Qualifications (RFQ) for Construction Management and Inspection Services for Measure O projects

Recreation & Community Services Department

Program 524 – Administrative Services:
- Successfully executed strategies to improve efficiency and eliminated General Fund support in FY22

Program 525 – Senior Nutrition:
- Successfully transitioned to hybrid takeout/dine-in model in preparation for fully restoring indoor dining on July 1, 2022

Program 526 – Adult Services:
- Transitioned 75% of virtual classes to in-person instruction
- Aided 279 seniors and their families with housing, energy assistance, food, caregiving and other resources through the Case Management Program
- Resumed collaboration with the Campbell AARP Income Tax Aide Program and administered 300 income tax returns exceeding the prior year's totals by 25%

Program 527 – Community Center:
- Converted six first-come, first-serve picnic areas to reservable picnic sites at John D. Morgan Park. which included updated signage at all nine reservable picnic sites
- Completed a modified Summer Concert Series

Program 528 – Museum:
- Reestablished Museum programs, tours, and events at the Ainsley House
- Hosted successful Virtual lecture series: History at Home
- Developed and implemented new Museum membership database for the Museum Foundation
- Developed new online Campbell walking tours
- Curated three successful community partnership exhibits at the Carriage House

Program 531 – Sports, Aquatics and Fitness:
- Generated over $500,000 in revenue in the Sports division which encompasses youth classes and camps for soccer, basketball, tennis, flag football, baseball, track and field, and futsal
- Hosted over 18,000 visitors at the Campbell Pool for Adult Lap Swim
- Re-opened open gym programs for adult volleyball and adult basketball programs

Program 532 – Preschool, Day Camps, and Classes:
- Exceeded revenue targets for the Day Camp division and brought enrollment back to pre-pandemic levels
- Expanded enrichment class offerings for youth and teens by securing additional contractors to provide services
- Successfully transitioned virtual programming back to in-person programs for youth and teen programming as well as the Youth Commission
- Developed and implemented the 1st Annual South Bay Fun Fest, a youth event co-sponsored by the City of Saratoga and Cupertino Youth Commissions

Finance Department

Program 535 - Accounting Services Program:
- Continued to provide City Council with regular Fiscal Updates

- Collaborated with the City Manager's Office, Public Work's Department, and the City's external Financial Advisor and Bond Counsel to prepare necessary materials to place Measure O tax rate on the FY 2021-22 tax roll
- Collaborated with the City Manager's Office, Public Work's Department, and the City's external Financial Advisor and Bond Counsel to issue the second series of Measure O Bonds in June 2022 at a premium of $32.5 million; $2.5 million over their par value
- Established the Measure O Bond Oversight Committee and coordinated the first set of meetings to review and report on bond proceeds and expenditures
- Evaluated several Business License systems and selected a new system in collaboration and discussion with key stakeholders
- Reviewed current reserve policies and levels with City Council and developed recommendations for possible modification
- Evaluated and discussed with City Council potential new revenue measures
- Onboarded new sales tax and property tax consultants to enhance long-range financial forecasting methodologies
- Assumed Purchasing Officer duties and began to evaluate where improvements could be made to procurement procedures, polices, systems, and resources
- Implemented further enhancements to new Digital Budget Book platform to enhance public viewing and transparency of the City's FY 2022-23 Operating and Capital Budget
- Coordinated with the City Manager's Office to present Budget Study Sessions to the City Council, Internal Kickoff and request training session for the City's FY 2022-23 Operating Budget and FY 2023-27 Capital Improvement Plan
- Received the 29th consecutive "Distinguished Budget Award" from the GFOA for the City's FY 2021-22 Operating and Capital Budget document
- Received the 32nd consecutive "Certificate of Achievement for Excellence in Financial Reporting" from the Government Finance Officers Association for the City's FY 2019-20 Annual Comprehensive Financial Report
- Completed the annual audit and the City's Annual Comprehensive Financial Report (ACFR) for FY 2020-21; resulting in no findings
- Implemented Government Accounting Standards Board (GASB) Pronouncements 84 and 98. GASB 84 establishes criteria for identifying fiduciary activities of all state and local governments. GASB 98 establishes the term annual comprehensive financial report and its acronym ACFR
- Due to receipt of greater than $750,000 in federal funds in the fiscal year, completed the Single Audit for FY2020-21; resulting in no findings
- Completed and submitted FY2020-21 financial reports to the State Controller's Office; includes Annual Streets Reports, Government Compensation Report, and Financial Transaction Report
- Assisted the City Manager's Office and external labor negotiators with costing of proposals for several bargaining unit agreements expiring on June 30, 2022
- Filed required information timely to the State Department of Finance (DOF) to support the City's $9.997 million share of American Rescue Plan Act (ARPA) funding
- Tracked and recorded expenses related to a public health emergency for the purposes of future federal reimbursement

Community Development Department Accomplishments

Program 550 – Community Development Administration Program:

- Continued to implement and improve the City's online permitting platform "My Government Online" (MGO)
- Developed a Mission, Culture, and Value Statement for the Department
- Conducted first Department Off-Site Retreat, focused on teambuilding
- Completed Customer Service Surveys
- Hired Administrative Analyst
- Supported completion of Web-based GIS viewer that allows the public to view current planning, building and public works project

Program 551 – Current Planning Program:

- Created and implemented online appointments
- Hired and onboarded a new Associate Planner and Assistant Planner
- Created orientation, training and onboarding guide for new staff

- Established a courtesy notice 'opt-in' tool for members of the public to be notified regarding major development projects
- Processed approval of three Mills Act Contracts through the Historic Preservation Board and City Council
- Supported transition of Planning Commission and Historic Preservation Board from Virtual Meetings to In-person / hybrid meetings

Program 552 – Policy Development Program:

- Hired consultants to support joint effort of completing the General Plan and Campbell's Plan for Housing (2023-2031 Housing Element) update
- Conducted public outreach, presented policy options to Planning Commission and Council, and published Draft Housing Element
- Prepared an Interim Ordinance to implement Senate Bill 9
- Prepared a Setback Reduction Ordinance for C-2 (General Commercial) and M-1 (Light Industrial) zoned properties
- Released an RFP for the preparation of an Objective Standards update
- Created partnership with Cal Poly San Luis Obispo's City and Regional Planning Department for students to prepare vision plans for the Winchester and Downtown Light Rail Station Area Plans

Program 554 – Building Codes Regulation Program:

- Updated methodologies for calculating building valuation related to building fee calculation to meet industry standards
- Issued building permits which included office, mixed-use, single-family home and ADU projects
- Hired contract permit technician to support intake and processing of building permits
- Established Building Education and Training fee on building permits to funding ongoing training requirements for building staff
- Performed inspections, conducted plan checks and inspections for various projects, including the 1700 Dell Office project, the Mozart Subdivision, and the Trojan Storage facility
- Expanded stop work program in coordination with Code Enforcement

Program 556 – Economic Development Program: (In progress)

- Presented options to Council regarding semi-permanent parklet program and hired architect consultant to prepare pre-approved parklet design options for program
- Received Council approval to issue an RFP to secure consultant services to prepare Economic Development Plan update and short-term strategy to fill commercial vacancies
- Coordinated return of Campbell Farmer's Market to Downtown following lifting of COVID restrictions and temporary operation at Community Center
- Streamlined zoning clearance process for business license applications

Program 557 – Low-Moderate Income Housing Program:

- Negotiated a 10% maximum rent increase for BMR units not protected by AB 1482 which were otherwise facing 40% and higher rent increases
- Updated the City's consultant service agreement with the City's Below-Market Rate Program Administrator (HouseKeys, Inc.)
- Updated the pricing methodology for below-market rate housing to respond to sudden increases in mortgage rates
- Prepared and presented a program improvement report to the City Council
- Issued an RFP for an audit of the housing program to develop a fiscally resilient program model

Program 559 – Code Enforcement

- Executed consultant contract to provide part time code enforcement support to address case backlog
- Prepared amendments to municipal code acknowledging use of compliance agreements
- Prepared and presented code enforcement program improvement plan to Council
- Established Community Restitution Fund to collect code enforcement fines for use in addressing code enforcement activities

Legal

Program 560 – Legal Services:

Ordinance Preparations/Revisions:

- Adoption of interim SB-9 Ordinance
- Collaboration on preparation of final SB-9 Ordinance
- Adoption of AB 1383 Ordinance
- Adoption of ordinance for e-filing of FPPC forms
- Introduction of Semi-Permanent Parklet Ordinance

Litigation:

- Obtained dismissal of challenge to favorable administrative code enforcement decision concerning violations at 209 Railway
- Obtained favorable settlement in case involving distribution of spoiled food, placing Defendant in diversion program
- Worked with City Attorneys in Santa Clara County to obtain settlement of claim of employment claim concerning the Santa Clara County Cities Association
- Obtained share of nationwide Opioid Class Action Settlement

Police Department

Program 601– Administration:

- Revamped and received California Peace Officer Standards and Training (POST) approval for use of force/arrest and control perishable skills training and trained new use of force instructors. Training was provided to all sworn staff
- Completed and passed yearly POST inspection of background, training, and hiring processes
- Enhanced Department's recruiting effort and produced recruitment videos
- Graduated two officer trainees from the Police Academy
- Implemented Axon's signal sidearm on all officers' duty holsters, which allows for the automatic activation of their body camera when their firearm is unholstered
- Implemented Cordico Wellness app to support the department's goal of better supporting our employees. In the first three months, there were over 200 new app sessions utilized
- Collaborated with Public Works on developing 95% construction documents for the new police building

Program 602– Communications:

- Implemented a new NICE logging recorder to capture and record all radio traffic and phone calls
- Transitioned the department over to AT&T First Net cellular network to ensure ability to communicate on a public safety dedicated network during times of emergency
- Recruited for and hired an IT Administrator to be assigned to the Police Department
- Recruited, hired, and successfully trained one new Public Safety Dispatcher
- Created fully capable dispatch workstations in the Mobile Emergency Operations Center (MEOC) to serve as an alternate public safety emergency answering point in the event of an evacuation and to ensure continuity of operations should the need arise to deploy dispatch staff into the field
- Performed an initial gap analysis with AXON to begin the process of transitioning to the new AXON computer aided dispatch (CAD) system

Program 603– Records:

- Implemented E-citation program
- Transitioned to Crossroads for crash reporting which gives community members the ability to obtain crash reports online through Lexis Nexis
- Implemented the tier-based sex registrant petition program in compliance with new state law
- Created a new firearm retentions policy to limit the number of firearms we retain in our property division
- Started transition process to the new AXON records management system (RMS) system, including completing the first onsite gap analysis

- Recruited, hired, and successfully trained new Property and Evidence Specialist
- Recruited, hired, and currently training two new Records Specialists

Program 604– Special Enforcement Division:

- Office of Traffic Safety grant tentatively awarded for $75,000 for alcohol related traffic enforcement and collision investigation/accident recreation hardware/software
- A large-scale training scenario was conducted with the SWAT team, the Crisis Negotiation's Team, the drone team, tactical dispatch, patrol personnel, and command staff simulating two separate hostage incidents
- A 7-hour hostage/barricade incident was successfully resolved with multiple suspects being taken into custody and charged
- Successfully went live with the Racial and Identity Profile Act (RIPA) application
- Department of Justice Tobacco Enforcement Grant was awarded for up to $21,000 through June 2024
- Investigated numerous high-profile cases, including: domestic violence, burglary, sexual assault, murder, molestation of a minor, firearm search warrant, and online scams with significant loses to victims

Program 605– Field Services:

- Officers responded to 31,666 calls for service and made 1,884 arrests. Use of force occurred in less than 0.14% of the total calls for service
- Campbell Police Officers had the highest number of reports per officer and arrests per officer in the entire county
- Implemented automated license plate reader cameras in all patrol vehicles which has led to the recovery of 14 stolen vehicles and multiple arrests
- Officers took over 80 firearms into evidence which included ghost guns and crime guns
- Investigated complex cases, where firearms, high-capacity magazines, controlled substances, and stolen property were recovered
- Officer performed CPR numerous times and deployed AEDs 6 times throughout the year resulting in multiple lives being saved

Public Works Department

Program 701 – Administration:

- Completed Environmental Documentation and Approval (CEQA) for Measure O projects
- Implemented modifications to work plan, budget strategy, and schedule of Measure O projects as necessary
- Executed Master License Agreement with AT&T for Wireless Small Cell Facilities

Program 715 – Environmental Services:

- Facilitated planning and implementation of SB 1383 with West Valley Solid Waste Joint Powers Authority (JPA)
- Implemented a new Waste Compliance fee and enforcement process for State mandated construction waste diversion requirements
- Updated Municipal Code policy in compliance with the State's SB 1276 regarding single-use foodware accessories and condiments
- Awarded the CalRecycle Beverage Container Recycling Grant to install water bottle refill stations
- Drafted solid waste hauler Request for Proposals and Franchise Agreement for new hauler commencing February 2024
- Enacted Stage 3 Drought Measures in response to State water supply conditions and provided education and outreach to public
- Updated the City's Stormwater Pollution Prevention Plan in coordination with West Valley Clean Water Authority

Program 720 – Transportation Engineering:

- Completed the design of the Rectangular Rapid Flashing Beacon Systems (RRFBs) on both Downtown Loop Streets at Second Street

- Secured OBAG 2 grant funding for the design phase of the Campbell Priority Development Area (PDA) Enhancements Project
- Assisted VTA in preparing Countywide and Campbell Local Roads Safety Plans (LRSPs) to be eligible for future Federal and State traffic safety grants

Program 730 – Engineering:

- Completed construction of the FY2020-21 Annual Street Maintenance – Residential and Collector Streets Resurfacing, Project 21-BB
- Awarded construction contract for the FY2021-22 Annual Street Maintenance – Residential and Collector Streets Resurfacing, Project 22-BB
- Completed construction of John D. Morgan (Budd Avenue), All-Inclusive Playground Improvement Project
- Awarded construction contract for the Campbell Park Improvements project
- Completed design of the Harriet Avenue Sidewalk project
- Completed revisions to the City of Campbell General Provisions Specifications in coordination with the City Attorney
- Processed permits for (6) six AT&T wireless small cell facilities on PG&E poles, four of which are constructed
- Executed consultant services agreement for On-Call Labor Compliance Services
- Amended consultant services agreement for On-Call Materials Testing Services

Program 740 – Land Development / Environmental Programs:

- Supported the re-issuance of the Storm Water Municipal Regional Permit (MRP 3.0)
- Continued support of the development of the Downtown Parklet Program
- Assisted Planning Department with necessary code, ordinance, and process changes to implement SB-9

Program 745 – Maintenance Administration:

- Coordinated with the City's Safety Consultant to provide essential training for all maintenance staff
- Coordinated annual Keep America Beautiful event at Edith Morley Park and Community Center
- Completed the CDBG-funded Community Center Track Resurfacing project

Program 750 – Vehicle Maintenance:

- Facilitated year two of the Vehicle Lease Program and deployed all newly acquired vehicles and equipment
- Completed projects to improve safety and efficiency for vehicle maintenance technicians

Program 760 – Street Maintenance:

- Completed construction of the new Campbell Park Pathway
- Completed annual maintenance improvement projects in two maintenance zones for sidewalks and curb and gutter
- Completed installation of nine (9) full trash capture devices for storm drain inlets
- Completed street crack filling for 12 residential streets to support the City's Pavement Maintenance Program
- Completed the restriping of all school crosswalks throughout the City
- Completed installation of new residential street name signs to meet retro reflectivity requirements

Program 770 – Signals and Lighting Maintenance:

- Installed audible Pedestrian Crossing at the intersection of Winchester Blvd and Hacienda Avenue
- Completed the LED Street Light Conversion project
- Installed new Traffic Control Cabinet at Bascom and Apricot Avenue
- Installed flashing LED beacons for crosswalks located at Civic Center and Second Street, and Orchard City Drive and Second Street

Program 775 – Park Maintenance:

- Completed installation of CalSense irrigation controllers at City Hall and Ainsley House

- Implemented measures to reduce water usage and ensure compliance with current drought restrictions
- Completed tree trimming for two maintenance zones

Program 780 – Building Maintenance:

- Completed replacement of the Heritage Theater HVAC Chiller
- Replaced three outdated and failing HVAC units on Building D at the Community Center
- Installed new Honeywell HVAC controls and apparatus in the Heritage Theater and Community Center Buildings B and D
- Remodeled John D Morgan Park (Rincon side) Men's and Women's Restrooms for ADA compliance
- Completed installation of new flooring in the Campbell Museum
- Installed a new awning over the Police Department's holding area at the Community Center

Campbell Strategic Plan Element & Objectives

1.0 Land Use

1. A Balanced small town.
2. Land-Use patterns that minimize conflicts.
3. Availability of a range of housing types.
4. Identifiable City boundaries.
5. An attractive community with an enhanced image.
6. Interconnected neighborhoods and community resources.
7. An economically diverse and viable community.
8. A vibrant downtown that serves as the focal point of the community.

2.0 Financial Health

1. Up-to-date, effective financial management.
2. A diversified and reliable revenue base.
3. Effective City services at appropriate service levels, using resources in the most cost-efficient manner.

3.0 Transportation

1. Safe residential neighborhoods.
2. Economically viable shopping areas.
3. Streets that safely and comfortably accommodate pedestrians and bicycles.
4. Streets that are safe, clean and well maintained.
5. Regional improvements that meet the transportation needs of Campbell residents and businesses.
6. Streets that serve the needs of adjacent land uses.
7. Streets that operate efficiently and effectively.
8. Local serving streets that reflect a "small-town" atmosphere.

4.0 Public Safety

1. An improved feeling of safety within the community.
2. Reduced crime and calls for service.
3. An effective working relationship with other governmental and social agencies that enables the City to attack the causes of crime.
4. A reduced number of traffic accidents and associated injuries.
5. An effective emergency preparedness program.

5.0 Community Services / Recreation

1. Leisure services that enhance community health and opportunities for interaction.
2. Enhanced recreational opportunities for Campbell residents.
3. Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit and enjoyment.
4. Information and referral services that locate programs and services not directly provided by the City.
5. Effective working relationships with local schools and service organizations that enable us to address the needs of at-risk youth.
6. Increased financial self-reliance of the City's Recreation and Community Services Department to support programs and services.
7. Enhanced community spirit, pride, activities and interaction among Campbell citizens and partnerships with local community groups, service organizations, agencies and private parties to assume co-sponsorship of community spirit events and activities.

6.0 Open Space/Cultural/Historical

1. Sufficient open space to meet the needs of the community and partnerships with schools and other special districts for public use of open space lands.
2. Additional open space in each of the areas identified as deficient in the open space element of the City’s General Plan.
3. A balance of active and passive uses for the City's open space areas.
4. Sufficient locally originated historic and cultural activities/opportunities in the community.

7.0 Environmental Programs

1. Extend life of landfill space through increased recycling and conservation efforts.
2. Programs to prevent illegal disposal of hazardous waste materials.
3. Participation in water quality protection programs and water conservation efforts.
4. Participation in local and regional efforts to improve air quality through traffic congestion management.

8.0 Community Participation

1. A community where residents and business are well-informed about community issues and programs.
2. Clear and effective communication between the City organization and the Campbell Community.
3. Participation of residents and businesses in City government activities.

Adopted November 1994
Updated March 1999



Personnel Summary (Citywide)

Job Classification- Permament	Authorized FY20	Authorized FY21	Authorized FY22	Authorized FY23	Change FY22>23
Accountant	2	2	2	2	-
Accounting Technician	1	1	1	1	-
Accounting Clerk II	2	2	2	2	-
Administrative Analyst I	1	1	1	3	2
Arborist	1	1	0	1	1
Assistant Engineer	3	2	2	2	-
Assistant City Manager	0	0	0.83	1	0.17
Assistant/Associate Planner	2	2	1.5	2.0	0.50
Associate Engineer	1	1	1	1	-
Building Division Manager/Building Official [1]	1	0.5	1	1	-
Building Inspector	3	3	3	3	-
Building Maintenance Lead Worker	1	1	1	1	-
Building Maintenance Supervisor	1	1	1	1	-
Building Maintenance Worker	2	1	1.83	2.00	0.17
City Attorney	1	1	1	1	-
City Clerk	1	0.5	1	1	-
City Council	5	5	5	5	-
City Engineer	1	1	1	1	-
City Manager	1	1	1	1	-
Code Enforcement Officer	1	1	1	1	-
Communic & Public Engagement Coord	1	1	1	1	-
Communications Supervisor	1	1	1	1	-
Community Development Director	1	1	1	1	-
Community Services Officer	4	2.17	2	2	-
Deputy City Clerk	1	1	1	1	-
Deputy City Manager	1	0	0	0	-
Economic Development Specialist	1	1	1	1	-
Engineer Technician I	1	1	1	1	-
Environmental Programs Coordinator	1	1	1	1	-
Equipment Maintenance Supervisor	1	1	1	1	-
Executive Assistant	3	3	4	3	(1)
Executive Assistant to the City Manager	1	1	1	1	-
Finance Director	1	1	1	1	-
Finance Manager	1	1	1	1	-
Human Resources Analyst	1	1	1	1	--
Human Resources Manager	1	1	1	1	-
Human Resources Representative	1	1	1	1	-
Information Technology Administrator	3	3	2.92	3	0.08
Information Technology Manager	1	1	1	1	-
Lighting & Traffic Signal Assistant	1	1	1	1	-
Lighting & Traffic Signal Supervisor	1	1	1	1	-
Lighting & Traffic Signal Technician	1	1	1	1	-
Maintenance Worker I/II	10	10	9.25	10	0.75
Mechanic I/II	1	1	1	2	1
Museum Collections Specialist	1	1	1	1	-
Office Assistant	2	2	2	2	-
Office Specialist	3	3	1.17	1	(0.17)
Park Maintenance Lead Worker	3	3	2.92	3	0.08
Park Maintenance Supervisor [2]	1	0	1	1	-

(con't on next page)

Personnel Summary (Citywide)

Job Classification- Permament (con't)	Authorized FY 20	Authorized FY 21	Authorized FY 22	Authorized FY 23	Change FY 22>23
Permit Technician	1	1	1	1	-
Planning Technician	1	1	0	1	1
Police Agent	6	6	6	6	-
Police Captain	2	2	2	2	-
Police Chief	1	1	1	1	-
Police Officer	30	30	30	30	-
Police Records Specialist	6	6	5	6	1
Police Records Supervisor	1	1	1	1	-
Police Sergeant	7	7	7	7	-
Property/Evidence Specialist	1	1	1	1	-
Public Safety Dispatcher	9	10	10	10	-
Public Safety Systems Specialist	1	1	0.08	-	(0.08)
Public Works Director	1	1	1	1	-
Public Works Inspector	1	1	1	1	-
Public Works Superintendent	1	1	1	1	-
Recreation & Comm Services Dir	1	0.5	1	1	-
Recreation Program Coordinator[3,4]	1	1	0	3	3
Recreation Supervisor	3	3	3	2	(1)
Recreation Services Manager	1	1	0.17	1	0.83
Recreation Specialist	6	5	4.54	3	(1.54)
Senior Building Inspector	1	1	0	1	1
Senior Civil Engineer	2	2	2	2	-
Senior Engineering Tech	0	0	0.83	-	(0.83)
Senior Planner	2	2	2	2	-
Senior Public Works Inspector	1	1	1	1	-
Senior Services Supervisor	1	1	1	1	-
Street Maintenance Lead Worker	2	2	2	2	-
Street Maintenance Supervisor	1	1	1	1	-
Support Services Manager	1	1	1	1	-
Traffic Engineer	1	1	1	1	-
Utility Worker	1	1	1	1	-
Total Permanent Full-Time Positions	**175.00**	**167.67**	**163.04**	**171.00**	**7.96**

Personnel Summary (Citywide)

Job Classification- Permanent Part-Time	*Authorized FY20*	*Authorized FY21*	*Authorized FY22*	*Authorized FY23*	*Change FY22>23*
Assistant Engineer	0.50	0.50	0.50	0.50	-
Community Services Officer	0.75	0.75	0.75	0.75	-
Executive Assistant	1.60	1.60	0.80	0.80	-
Mechanic I/II	0.90	0.90	0.90	-	(0.90)
Nutrition Site Manager	0.50	0.50	0.50	0.50	-
Recreation Specialist	-	-	-	0.50	0.50
Recreation Supervisor	0.75	0.75	0.75	0.75	-
Total Permanent Part-Time Positions	5.00	5.00	4.20	3.80	(0.40)

Job Classification- Limited Term	*Authorized FY20*	*Authorized FY21*	*Authorized FY22*	*Authorized FY23*	*Change FY22>23*
Senior Public Works Project Manager	1	1	0.83	1	0.17
Total Limited-Term Positions	1	1	0.83	1	0.17
Total Permanent and Limited Term Positions	181.00	173.67	168.07	175.8	7.73

Personnel Summary (Citywide)

Job Classification- Temporary	Authorized FY20	Authorized FY21	Authorized FY22	Authorized FY23	Change FY22>23
Accounting intern	-	-	-	0.15	0.15
Adult Sports League Officials	0.87	0.08	-	-	-
Aquatic Instructor/Lifeguard	2.33	0.82	2.33	1.97	-0.36
Building Attendants	3.93	0.33	0.69	2.84	2.15
Building Intern (Imaging Assistant)	0.64	0.64	0.64	-	-0.64
Case Management Support	0.29	0.29	0.29	0.29	-
Class Instructors	2.82	2.13	0.77	1.12	0.35
Clerical Relief	0.34	-	-	-	-
Crossing Guards	3.43	-	3.44	3.44	-
Customer Service Clerks	3.14	0.63	0.52	1.00	0.48
Day Camp Recreation Leader I, II, III	6.53	3.19	4.37	5.82	1.45
Day Camp Recreation Specialist	0.75	0.12	0.17	0.18	0.01
Day Camp Senior Recreation Specialist	-	-	-	0.18	0.18
Economic Development Intern	1.00	-	-	-	-
Engineering Assistant (Interns)	1.00	0.80	0.60	1.00	0.40
Engineering Technician	-	0.50	0.50	0.50	-
Event Coordinator	0.66	0.09	0.08	0.36	0.28
Facility Attendant Staff	0.09	0.02	0.02	0.09	0.07
Field Attendant	0.56	-	-	-	-
Fitness Program Class Instructors	0.74	1.10	0.32	1.28	0.96
Fitness Program Staff (Drop-in)	4.03	0.40	-	-	-
Food Server	0.50	0.46	0.50	0.50	-
Guest Services Associate	0.45	0.01	-	-	-
Lifeguard/Instructor	0.12	0.07	0.07	0.08	0.01
Management Intern	0.50	-	-	-	-

(con't on next page)

Personnel Summary (Citywide)

Job Classification- Temporary	Authorized FY 20	Authorized FY 21	Authorized FY 22	Authorized FY 23	Change FY22>23
Office Assistant-Part-Time	0.30	0.20	-	-	.
Office Intern	-	0.10	0.30	0.25	(0.05)
Part-Time Dispatcher (Per Diem Basis)	0.15	0.15	0.15	0.21	0.06
Part-Time Police Clerk	0.20	-	-	-	-
Planning Intern	0.13	-	-	-	-
Preschool Aides	2.21	1.69	1.08	2.38	1.30
Preschool Teacher	1.80	1.69	0.95	1.64	0.69
Program Assistant	0.79	0.09	-	0.05	0.05
Project Engineer	0.80	0.60	0.60	0.75	0.15
Project Manager (One-Time Projects)	-	0.40	0.20	0.30	0.10
Public Safety Assistant	0.50	-	-	0.50	0.50
Recreation Leader	0.10	-	-	-	-
Recreation Specialist	0.69	0.03	-	-	-
Relief Site Manager	0.04	0.04	0.04	0.04	0.00
Reservation Support	0.21	-	-	-	-
Skate Park Attendant	1.03	0.23	-	-	-
Skate Park Instructor	0.39	0.16	0.17	0.26	0.09
Sports Class Instructors	0.93	0.15	0.07	0.26	0.19
Street Maintenance- Storm inlet/tree trim	1.00	1.20	0.80	1.00	0.20
Summer Picnic Seasonal Support	0.23	-	-	-	-
Support Staff	0.34	-	-	-	-
SVRIP Summer Intern	0.75	-	-	-	-
Swim Team Coaches	2.44	1.14	2.46	0.48	(1.98)
Technician	0.25	-	-	-	-
Temporary Building Maintenance Worker	0.50	0.50	0.50	-	(0.50)
Temporary Labor (Parks)	3.00	2.00	1.00	1.30	0.30
Temporary Labor (Trees)	0.75	1.00	0.50	0.60	0.10
Traffic Engineering Assistant (Intern)	0.50	0.40	0.30		(0.30)
Training Coordinator	-	0.50	0.50	0.50	-
Work Experience Leader	0.48	-	-		
Youth League/Camp Leaders	0.47	0.10	-		
Total Temporary Positions	55.70	24.05	24.93	31.32	6.39
Total All Positions	236.70	197.72	193.00	207.12	14.12

Personnel Summary (Citywide)

(1) Sr Building Inspector currently in Acting capacity. Building Division Manager / Building Official has been approved to be filled in FY 2023.

(2) Parks Maintenance Supervisor has been approved to be filled in FY 2023.

(3) Downgrade of one (1.0) Recreation Supervisor to one (1.0) Recreation Program Coordinar approved for FY 2023.

(4) Upgrade of one (1.0) Recreation Specialist to one (1.0) Recreation Program Coordinator approved for FY 2023.

APPROVING RESOLUTIONS

FY 2023 Operating and Capital Budget

RESOLUTION NO. 12851

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMPBELL ADOPTING THE CITY'S OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2023

WHEREAS, there has been submitted to the City Council a proposed budget for the operation of all departments and facilities of the City of Campbell for FY 2023, and there has been submitted to the City Council a proposed budget for the capital expenditures related to City projects, and

WHEREAS, the City Council held meetings to review the proposed operating and capital budget; and the City Council took action to adopt the proposed budget;

NOW, THEREFORE, BE IT RESOLVED, by the City Council that as of July 1, 2022 the amount of **$111,880,897** be fixed as the amount necessary to meet all municipal operating requirements (excluding any further changes resulting from this public hearing and/or any miscellaneous corrections), and that the amount of **$48,376,052** be fixed as the amount necessary to meet the capital requirements of the City and that the same is hereby approved, confirmed and adopted at the combined total of **$160,256,949**; and

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized to make any changes resulting from the public hearing to adopt the FY 2023 operating and capital budget or any miscellaneous corrections due to more refined estimates and incorporate these changes into the final published FY 2023 operating and capital budget document.

PASSED AND ADOPTED this day 21st of June, 2022, by the following roll call vote:

AYES: Councilmembers: Gibbons, Landry, Lopez, Bybee, Resnikoff
NOES: Councilmembers: None
ABSENT: Councilmembers: None

APPROVED:

Paul Resnikoff, Mayor

ATTEST:

Dusty Christopherson, City Clerk

FY 2023 CIP Conformance to General Plan

RESOLUTION NO. 12852

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMPBELL APPROVING THE PROPOSED FISCAL YEARS 2023-2027 5-YEAR CAPITAL IMPROVEMENT PLAN (CIP) AND FINDING THE CIP TO BE CONSISTENT WITH THE CAMPBELL GENERAL PLAN PURSUANT TO § 65401 OF THE STATE OF CALIFORNIA GOVERNMENT CODE AND EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

WHEREAS, after due consideration of all evidence presented, the City Council does find as follows with respect to the FY 2023-2027 CIP:

1. The proposed CIP is consistent with the Campbell General Plan, pursuant to §65401 of the State of California Government Code;
2. The proposed CIP is exempt from review under the California Environmental Quality Act (CEQA) in that it is not a "project" as defined by Public Resources Code § 21065 being an administrative activity of the City that will not result in direct or indirect physical changes to the environment pursuant to CEQA Guidelines § 15378.

WHEREAS, based upon the foregoing findings of fact, the City Council further finds and concludes that:

1. The CIP is consistent with the Campbell General Plan; and
2. No substantial evidence has been presented from which a reasonable argument could be made that the CIP projects would have a significant adverse impact on the environment.

NOW, THEREFORE, BE IT RESOLVED that the City Council finds the proposed CIP to be consistent with the Campbell General Plan pursuant to § 65401 of the State of California Government Code and exempt from review under the California Environmental Quality Act (CEQA); and,

BE IT FURTHER RESOLVED that the City Council approves the Fiscal Year 2023-2027 Capital Improvement Plan with projects totaling **$90,665,463**; including new capital projects of **$4,684,155** and **$44,548,880** as the amount necessary to meet the capital requirements of the City in FY 2023.

PASSED AND ADOPTED this day 21st of June, 2022, by the following roll call vote:

AYES: Councilmembers: Gibbons, Landry, Bybee (recused on San Tomas Creek Trail Project), Resnikoff (recused on Measure O Projects)
NOES: Councilmembers: None
ABSENT: Councilmembers: None

APPROVED:

Paul Resnikoff, Mayor

ATTEST:

Dusty Christopherson, City Clerk

FY 2023 Appropriations Limit

RESOLUTION NO. 12853

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMPBELL ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023 PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA ST ATE CONSTITUTION

WHEREAS, Proposition 4 was adopted by the voters of the State of California on November 6, 1979, adding Article XIII B of the California State Constitution.; and

WHEREAS, Proposition. 111 was adopted by the voters of the State of California on June 5, 1990, amending Article XIII B of the California State Constitution; and

WHEREAS, pursuant to Section 8 of Article XIII B of the California State Constitution, the City Council determines that the change in the cost of living shall be measured by the percentage change in Per Capita Personal Income as provided by the State of California Department of Finance from the preceding year and the change in population shall be measured by the change in the County of Santa Clara's population growth; and

WHEREAS, the City Council of the City of Campbell wishes to establish this appropriations limit for the Fiscal Year 2023 pursuant to Article XIII B of the California State Constitution;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Campbell hereby finds and determines that the appropriations limit for Fiscal Year 2023 is **$86,662,718**.

PASSED AND ADOPTED this day 21st of June, 2022, by the following roll call vote:

AYES: Councilmembers: Gibbons, Landry, Lopez, Bybee, Resnikoff
NOES: Councilmembers:
ABSENT: Councilmembers:

APPROVED:

Paul Resnikoff, Mayor

ATTEST:

Dusty Christopherson, City Clerk

Long-Range Financial Forecast

Staff has prepared a ***fourth*** update of the ***Seven-Year Financial Forecast*** for the General Fund, which shows four (4) years of historical actuals (FY 2018 to FY 2021), current year projected actuals (FY 2022), and seven (7) years of projected actuals through FY 2029. This revision will provide a summary of staff's Seven-Year Financial Forecast, with the full detailed forecast to be published in its entirety on the City's website at https://www.ci.campbell.ca.us/151/Budget (https://www.ci.campbell.ca.us/151/Budget). Additionally, this revision uses revised adopted expenditures for FY 2023. Its main focus is the General Fund (101) since that that is the City's primary discretionary fund to support daily operations. Please also note that while this is a better indication of estimated revenues and expenditures for FY 2023 and beyond, the forecast will continue to be updated in the future.

Below in ***Table 1***, Council will find a summary of projected General Fund revenues compared to expenditures during this time period as well as estimated surpluses or deficits. Please note though that this is only one possible future for the City based on the assumptions to be detailed below and future year trending based off of those assumptions. Should actions be taken to reduce expenditures beyond any measures taken to date, revenues increase through new or modified sources, or the economy recovers more quickly or more slowly than expected, actual results could deviate from projected results, which are based upon best data as of today:

Table 1 – General Fund Revenues vs. Expenditures (Estimated) (July 1, 2022)

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Revenues	61,453,515	63,658,000	65,734,300	68,123,200	71,291,200	74,461,800	77,783,600
Expenditures	61,453,515	62,985,900	65,275,400	67,119,900	69,479,000	71,633,300	73,768,700
Surplus/(Deficit)	**0**	**672,100**	**458,900**	**1,003,300**	**1,812,200**	**2,828,500**	**4,014,900**

For comparison purposes, ***Table 2*** below provides the same information from when staff last provided an update of the Seven-Year Financial Forecast to Council on May 17, 2022:

Table 2 – General Fund Revenues vs. Expenditures (Estimated) (June 21, 2022)

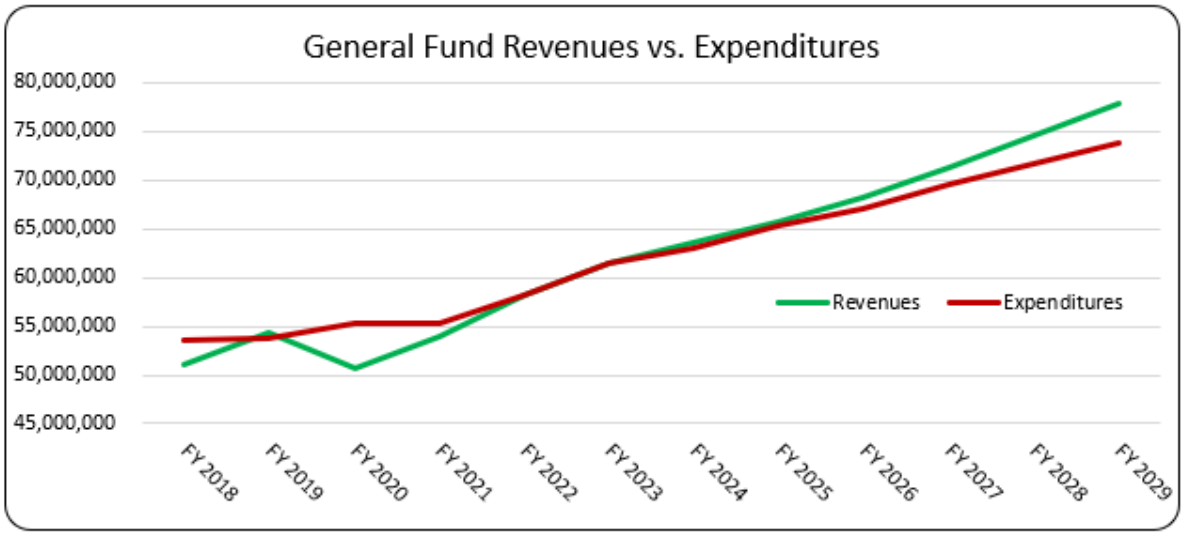
	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Revenues	61,393,515	63,658,000	65,734,300	68,123,200	71,291,200	74,461,800	77,783,600
Expenditures	61,393,515	62,924,100	65,211,700	67,054,300	69,411,400	71,563,600	73,696,900
Surplus/(Deficit)	**0**	**733,900**	**522,600**	**1,068,900**	**1,879,800**	**2,898,200**	**4,086,700**

As shown, at the time of the last update, staff had projected balanced General Fund operations in FY 2023, with $665,000 of ARPA fund usage. Due to the addition of a Contractual Mental Health Counselor / Clinician, Professional and Special Services in the City Manager's Office increased by $60,000, offset by increased transfers in from the ARPA fund of $60,000. As such, adopted ARPA usage for balancing purposes has been increased to approximately $725,500 in FY 2023.

As shown in Table 1, staff is again projecting a balanced budget in FY 2023. Please also note that the Seven-Year Financial Forecast again assumes a measured, but reduced use of American Rescue Plan Act (ARPA) funds in FY 2023 to balance General Fund operational costs until ongoing revenues recover and are able to fully support ongoing expenditures in FY 2024.

The financial information above is also visually presented in ***Graph 1*** below. In addition to a seven-year forecast, this graph also provides five-year historical look back:

Graph 1 – General Fund Revenues vs. Expenditures (Estimated and Historical)



Given the updated forecast, total General Fund reserves are estimated to return to their targeted levels by FY 2029 and be above their targeted levels in out years. The forecast could change further should ongoing labor negotiations result in higher costs than expected, further action regarding ongoing costs be taken, additional revenue sources be secured, or a quicker and larger than expected economic recovery occur. A comparison to target levels set by Council Policy is shown in Graph 2 below:

Graph 2 – General Fund Reserves (Targeted vs Actual and Projected Actual)

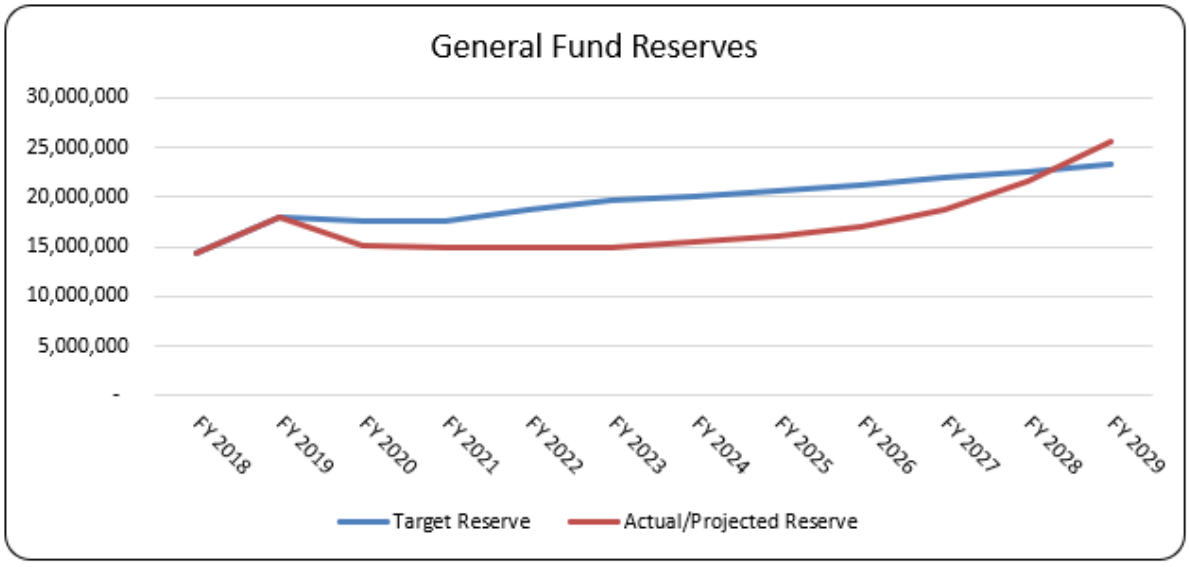


Table 3 below provides a summary of projected General Fund discretionary reserves over the seven-year forecast from FY 2023 to FY 2029 and considers potential surpluses and deficits identified above:

Table 3 – General Fund Discretionary Reserves (Estimated)

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Econ. Fluct.	9,028,076	9,028,076	10,881,409	11,188,888	11,582,150	11,941,271	12,297,253
Emergency	2,585,719	3,257,819	**1,863,386**	2,559,207	3,978,145	6,447,524	7,778,360
Operating	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	3,328,092
PERS	2,252,000	2,252,000	2,252,000	2,252,000	2,252,000	2,252,000	2,252,000
Total	**14,865,795**	**15,537,895**	**15,996,795**	**17,000,095**	**18,812,295**	**21,640,795**	**25,655,705**
% of Expend.	***24.2%***	***24.7%***	***24.5%***	***25.3%***	***27.1%***	***30.2%***	***34.8%***

The following summarizes key assumption made for revenues and expenditures:

REVENUES

- **Property Taxes** – Property tax is the General Fund's largest revenue source and has been the one bright spot during the COVID-19 pandemic; fueled by increasing housing prices, increasing demand for larger work-from-home spaces, and very low mortgage interest rates. In FY 2022, the City is expected to receive $18.58 million in within the General Fund. On May 6, 2022, the Santa Clara County Assessor's Office provided an update on FY 2022 property tax collections to date and projected 6.3% assessed value growth for Campbell in FY 2023. This has been factored into the Proposed FY 2023 Operating Budget and is up from a 5.2% growth estimate provided by the Assessor's Office on February 3, 2022. Beyond FY 2023, staff estimates steady 4-7% growth which mirrors pre-COVID recessionary property tax growth levels. Property Tax estimates also include substantially higher Educational Revenue Augmentation Fund (ERAF) revenues which are paid by the State to the City through property tax and have been much higher than expected the past year due to increasing property valuations.

- **Sales and Use Tax** - Sales tax is the General Fund's second largest revenue source. While staff is conservative in its revenue estimates and only shows 2% growth in FY 2023 and 2-3% beyond, it does note that there is good reason for optimism should current economic trends continue. However, staff also notes that supply chain disruptions, inflationary pressures, the war in Ukraine, and lingering pandemic effects provide headwinds to consumer and business spending and further economic growth as noted previously.

- **Charges for Service** - As a whole in Charges for Service in the General Fund, staff is estimating a 15.8% increase in FY 2023 when compared to the year-end estimate for FY 2022. At $4.87 million, this is almost a full return to pre-recessionary levels and proposed operational costs in departments such as Recreation and Community Services reflect this return to "normal". However, in future years, staff estimates more regular 2-3% growth.

- **Transient Occupancy Tax (TOT)** - TOT is collected by City hotels on behalf of the City and must be reported on and remitted within 30 days of the close of the month being reported. For presentation purposes and so as to align with categorization in the City's Annual Financial report, it is shown together with Other Taxes. Given increased personal and business travel due improving pandemic conditions, staff's latest TOT estimates for FY 2022 were increased to $2.4 million. In FY 2019, the last normal year before the COVID-19 pandemic, City TOT revenue equaled $4.8 million. While many economists forecast a strong rebound for hotels by calendar year 2023, due to pent up demand for personal travel, staff is much more conservative and feels that there is great uncertainty surrounding Campbell hotels since they appear to be used more for business travel. At this time, it is unknown how quickly that business travel will rebound and whether it will fully rebound to pre-pandemic levels due to increased utility and cost effectiveness of virtual meetings. Thus, staff forecasts a slow return to normal and TOT revenues of $3.2 million in FY 2023, followed by $4.5 million in FY 2024, and $4.6 million in FY 2025. Not until FY 2026 does staff forecast a return to pre-pandemic levels for Campbell hotels. Please note that these estimates do not include any new hotels which may be constructed in the future, potential increases to TOT rates, or the collection of TOT from short-term rentals. Any of those factors could positively impact TOT revenue estimates. Conversely, hotel closures could also negatively impact TOT revenue. However, remaining hotels might also pick up the travelers that would have otherwise stayed at a shuttered hotel. At this time, staff recommends caution when forecasting TOT revenue, but feels that its forecast is reasonable and based on sound assumptions and data.

- **License and Permits** - Licenses and Permits are the General Fund's sixth-largest revenue source. Given anticipated development, staff estimates 17.3% growth in this area in FY 2023. After FY 2023, staff estimates level 2-3% annual growth in revenues from Licenses and Permits through FY 2029. Should significant new developments be built within Campbell which are not currently known, Licenses and Permits and Other Taxes could increase at a higher rate than what is shown in the seven-year financial forecast. This revenue source may also be impacted by the new Housing Element currently being prepared by staff and consultants and new housing units required by the State. Once the Housing Element is prepared and fully analyzed, staff will review this revenue source again and revise as appropriate.

EXPENDITURES

- **Employee Costs** – Labor agreements with most all bargaining groups expired on June 30, 2022 and negotiations are underway. So as to make sure any potential cost increases can be financially supported long-term, staff made certain salary and benefit assumptions in the budget materials and long-range forecast which are consistent with Council discussions regarding bargaining parameters. More details will be provided publicly once tentative agreements are reached, but these cost increases **have been factored** into the adopted budget, long-range forecast, and schedules.

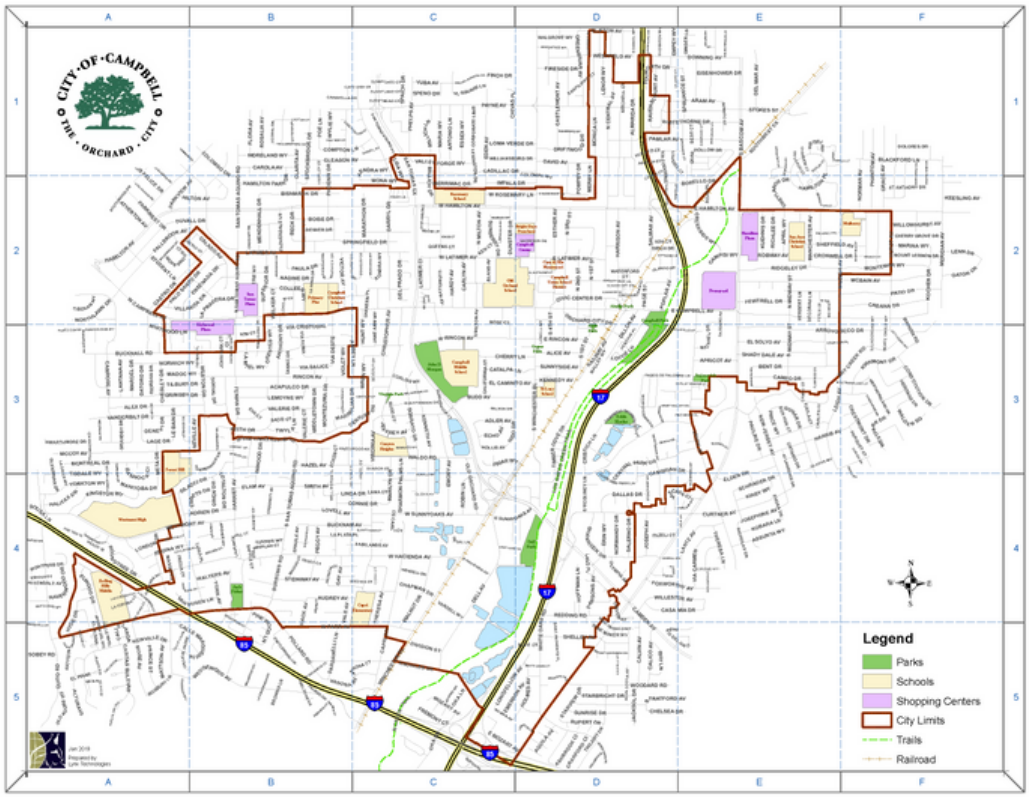
- **Supplies and Services** – In the General Fund, there is a 5.3% increase to supplies and services costs in FY 2023 when compared to FY 2022 Year-End Estimates. After FY 2023, staff is estimating level 3% annual growth through FY 2029, consistent with normal and average inflationary growth levels.

And lastly, as mentioned previously, the detailed seven-year financial forecast will be published in its entirety on the City's website at https://www.ci.campbell.ca.us/151/Budget (https://www.ci.campbell.ca.us/151/Budget) and will contain following items shown:

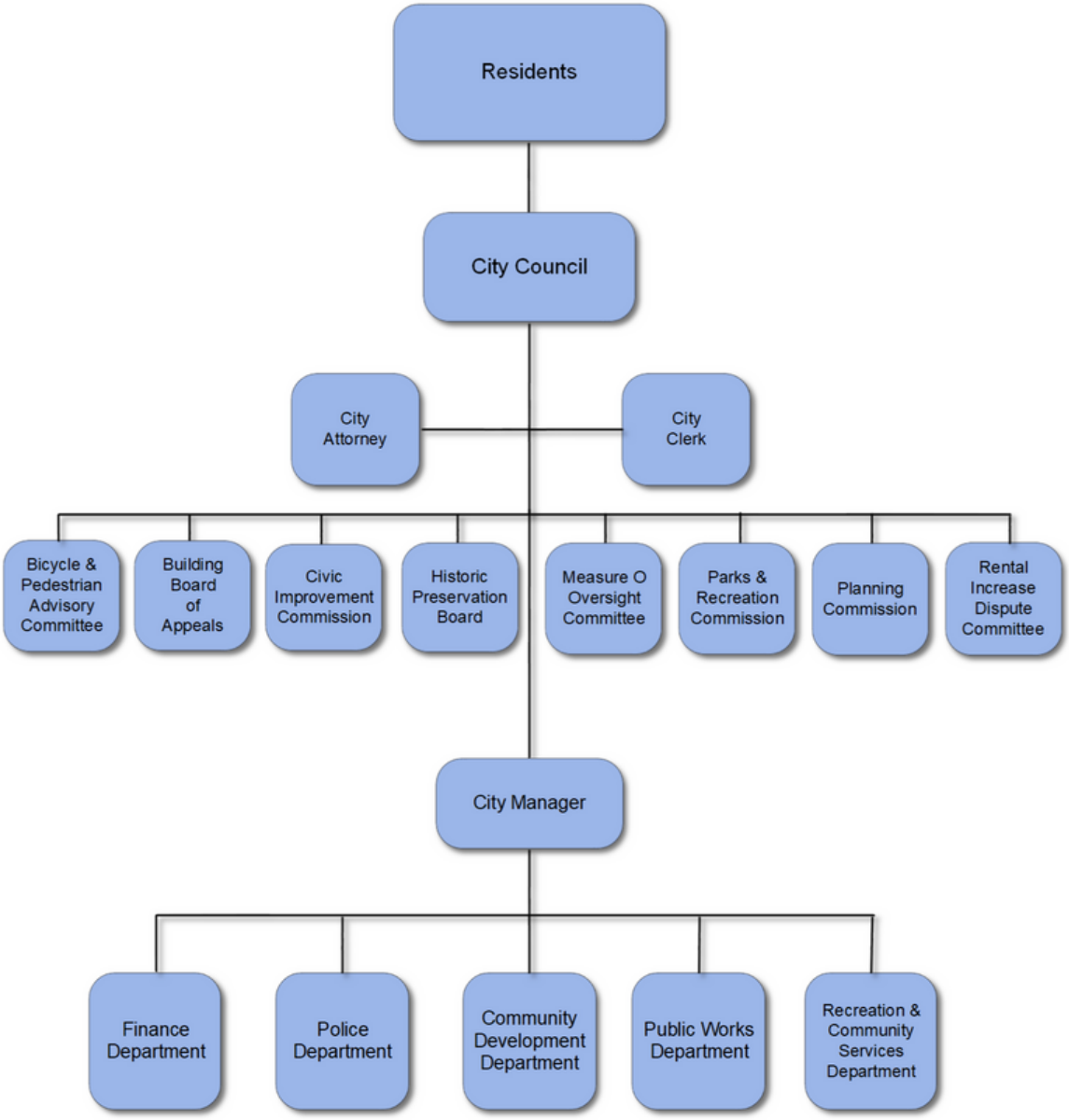
- Historical and Projected Revenues by Type
- Historical and Projected Expenditures by Type
- Historical and Projected Surpluses and Deficits
- Historical and Projected Draw Downs on General Fund Reserves
- Historical and Projected Comparisons of General Fund Reserves to City Policy

City Map


Recreation Area
Emeryville
Oakland
Alameda
San Francisco
Danville
Blackhawk
Tassajara
San Ramon
San Leandro
Dublin
Ulmar
Castro Valley
Asco
Livermore
Hayward
Pleasanton
Daly City
South San Francisco
San Bruno
Union City
Sunol
San Mateo
Fremont
El Granada
San Carlos
Redwood City
Don Edwards San Francisco Bay National Wildlife
Half Moon Bay
Palo Alto
Milpitas
Mountain View
Joseph D. Grant County Pa
San Jose
San Gregorio
La Honda
Cupertino
Campbell
Loma Mar
Pescadero
Saratoga
Los Gatos


CITY OF CAMPBELL
THE ORCHARD CITY
Legend
Parks
Schools
Shopping Centers
City Limits
Trails
Railroad

Citywide Organization Chart



City Officials

City Council

Mayor – Paul Resnikoff

Vice Mayor – Anne Bybee

Councilmember – Elizabeth "Liz" Gibbons

Councilmember – Susan M. Landry

Councilmember – Sergio Lopez

Note: Mayor serves an annual term from December to December. Names and positions are as of July 2022.

City Administrative Staff

City Manager – Brian Loventhal

Assistant City Manager – Angelique Gaeta

City Clerk – Andrea Sanders

City Attorney – William Seligmann

Community Development Director – Rob Eastwood

Finance Director – Will Fuentes

Human Resources Manager – Jenny Le-Christensen

Information Technology Manager – Cecil Lawson

Police Chief – Gary Berg

Public Works Director – Todd Capurso

Recreation & Community Services Director – Natasha Bissell

Note: City Administrative Staff names are current as of July 2022.

Community Vision

Campbell will remain a friendly community and develop a stronger sense of identity, characterized by the active involvement of its citizens and businesses in all aspects *of community life.*

It will be a safer, more well-balanced small town with connected neighborhoods set in an attractive and comfortable environment.

Campbell City government will be increasingly fiscally self-reliant, provide more effective basic municipal services and foster regional cooperation and local partnerships.

Community Goals

To have a safe, clean, comfortable and healthy environment.
To be a physically connected and involved community with a strong sense of identity.
To have attractive residential neighborhoods and business districts.
To retain a friendly, small-town atmosphere.
To maintain a fiscally self-reliant City government with effective basic municipal services.

Mission Statement

The City of Campbell's mission is to maintain a safe and pleasant environment by providing effective governance and the efficient delivery of public services.

In the process of providing representative local government, the City identifies and anticipates concerns, problems and opportunities, and takes actions to address them. The City government also provides a catalyst for the involvement of residents, businesses and organizations in the development and maintenance of the community.

The City's role is to deliver critical public services in an efficient, professional and timely manner.

The City is responsible for the preservation of the community's physical and aesthetic assets, and for the efficient management and equitable allocation of community fiscal resources.

Essential to accomplishing the objectives outlined above is the active involvement of citizens serving as elected Councilmembers, advisory commissioners, and on citizen committees and task forces. In addition, the selection, training, motivation and retention of highly qualified employees is critical to the City's success.

Campbell Statement of Values

Preamble: To promote and foster the highest degree of public trust, the Campbell City Council has adopted a Statement of Values reflecting the core beliefs of the community. These key values are deeply held beliefs that influence a person's attitude, actions and decisions. Values, in turn, form the basis for ethical decisions. Ethics are standards or principles for how we treat one another. The Campbell Statement of Values expresses the standards for the highest integrity and ethical conduct expected for elected officials, appointed commissioners and board members, executive staff and candidates for local office. These individuals have the responsibility to assure that they understand and follow, in every respect, the ethical standards so that the public can continue to have full confidence in its officials, candidates, and the democratic process. Ethical behavior requires a commitment to live by the values expressed below. This Statement of Values is expected to be a "living" document and reviewed or updated periodically; initially in February 2007 and in odd-numbered years thereafter.

Community

As I serve Campbell:

- I value the importance of building and preserving community in Campbell
- I am a steward for the community's economy, environment, culture and safety
- I am engaged and responsive when serving the community; the needs and concerns of all residents are important to me
- I take into consideration the long-term financial needs of the City while also balancing Campbell's identity as a small town with connected neighborhoods

Honesty

As I serve Campbell:

- My words and deeds will be based on truthfulness
- I will conduct myself with the highest degree of sincerity
- I will not knowingly use inaccurate information nor omit relevant information to support my positions or views
- I take responsibility for my actions and do not leave false impressions

Civility

As I serve Campbell:

- I treat everyone the way I want to be treated, with respect and dignity
- I practice patience, courtesy, and civility in all interactions
- I understand differences of opinion and policy disagreements are part of the democratic process; I respect the opinions of those with whom I differ
- I support effective two-way communication by listening carefully, asking questions and determining an appropriate response

Equality

As I serve Campbell:

- I value everyone's opinion and listen to all sides
- I encourage public input as well as equal access and treatment for all
- I am impartial and make decisions based on the merits of the issue

Teamwork

As I serve Campbell:

- I will actively participate in a positive and constructive manner
- I encourage and support collaboration and strive for consensus building
- I value diversity and seek divergent viewpoints from people of all backgrounds
- I am approachable and open-minded
- I understand that my position may not always prevail but that I support the democratic process and the decisions resulting from it

Accountability

As I serve Campbell:

- I hold myself accountable to the highest ethical standards
- I take responsibility for my conduct and am willing to explain my actions and decisions
- I recognize that the responsibility for making decisions about the use of public resources is a public trust

As a representative of, or candidate for an office in, the City of Campbell, I agree to uphold the Campbell Statement of Values adopted by the City Council. I affirm that I have read, understood and will conduct myself in accordance with the City of Campbell's Statement of Values.

Adopted *by the Campbell City Council on March 21, 2006;* ***Updated*** *February 17, 2009, Resolution #10998*
Council reviewed / reaffirmed in February 2011, 2013, 2015, 2017, 2019 and April 2021

Council Committee Responsiblities

MAYOR RESNIKOFF:
City Attorney Performance/Compensation Subcommittee
City Clerk Performance/Compensation Subcommittee
City Manager Performance/Compensation Subcommittee
Silicon Valley Animal Control Authority Board (SVACA)
West Valley Clean Water JPA
West Valley Mayors and Managers
West Valley Sanitation District
West Valley Solid Waste Authority JPA

VICE MAYOR BYBEE:
Advisory Commissioner Appointment Interview Subcommittee
City Attorney Performance/Compensation Subcommittee
City Clerk Performance/Compensation Subcommittee
City Manager Performance/Compensation Subcommittee
Cities Association of SCC Representative
Downtown Subcommittee
Finance Subcommittee
Friends of the Heritage Theater Liaison
Association of Bay Area Governments (Alt.)
Cities Association Selection Committee & Legislative Action Committee (Alt.)
Silicon Valley Animal Control Authority Board (SVACA) (Alt.)
Valley Transportation Authority Policy Advisory Committee (Alt.)
West Valley Mayors and Managers (Alt.)

COUNCILMEMBER GIBBONS:
Association of Bay Area Governments Executive Committee**
Campbell Historical Museum & Ainsley House Foundation Liaison
Cities Association of SCC Selection Committee & Legislative Action Committee
Education Subcommittee
Legislative Subcommittee
Silicon Valley Clean Energy JPA Board of Directors & Executive Committee (SVCE)
County Library District JPA Board of Directors (Alt.)
SCC Housing and Community Development Advisory Committee (Alt.)

****appointed by other agencies**

COUNCILWOMAN LANDRY:

Advisory Commissioner Appointment Interview Subcommittee
County Library District JPA Board of Directors
Downtown Subcommittee
Education Subcommittee
Economic Development Subcommittee
Recycling and Waste Reduction Commission of SCC**
Santa Clara Valley Water District: County Water Commission
Cities Association of Santa Clara County Representative (Alt.)
State Route (SR) 85 Corridor Policy Advisory Board (Alt.)
West Valley Solid Waste Authority JPA (Alt.)
West Valley Clean Water JPA (Alt.)

COUNCILMEMBER LOPEZ:

Association of Bay Area Governments
Economic Development Subcommittee
Finance Subcommittee
Legislative Subcommittee
SCC Housing and Community Development Advisory Committee
State Route (SR) 85 Corridor Policy Advisory Board
Valley Transportation Authority Policy Advisory Committee
Campbell Historical Museum & Ainsley House Foundation Liaison (Alt.)
Friends of the Heritage Theater Liaison (Alt.)
Santa Clara Valley Water District: County Water Commission (Alt.)
Silicon Valley Clean Energy JPA Board of Directors Executive Committee (Alt.)
West Valley Sanitation District (Alt.)

****appointed by other agencies**

Commissions, Committees, and Advisory Boards

Bicycle/Pedestrian Committee
David Sausjord, Chairperson
Mark Nakamura
Matt Schroeder
Barton Smith
1 Vacancy

Building Board of Appeal
Bruno Marcelic
Jim Morelan
Jay Perrine
Kevin Salazar
Todd Zeman

Citizen's Bond Oversight Committee for Measure O
Al Bito, Chairperson
Terry Hines
Doris Quai Hoi
Paul Russell
Thomas Russell
Steven Saunders
Anne Souza

Civic Improvement Commission
Davis Fields, Chairperson
Chris Bracher
Jennifer Dooley
William Kaufman
Heather Malcolm
Jenna Naylor
Maryanne Yoshikawa

Historic Preservation Board
D. Michael Foulkes, Chairperson
Susan Blake
Rob Corteway
Laura Taylor Moore
Todd Walter

Parks and Recreation Commission
Robert Fidrych Jr, Chairperson
Liraz Abraham
Frank Beitz
Sherrie Doherty
Allen Ishibashi
Traci Mitchell
Sharon Teeter

Planning Commission
Stuart Ching, Chairperson
Adam Buchbinder
Matt Kamkar
Michael Krey
Andrew Rivlin
Maggie Ostrowski
Alan Zisser

Rental Fact Finding Committee - (Not currently active)

Note: Names and Positions as of May 2022

Social Services Sub-Grants

The Civic Improvement Commission (CIC) is responsible for making recommendations to the City Council on allocating the City's Social Service Sub-Grant program funds to qualified social service agencies. Applications for the two-year Social Service Sub-Grants period (FY 2022 and FY 2023) were available on December 18, 2020 and due on January 29, 2021. The annual funding amount for the two-year funding cycle is $55,000 each year and is included in the City Council FY 2022 and FY 2023 Adopted Budget under account 101.501.7427. $55,000 was also the annual amount approved by the City Council for program years FY 2020 and FY 2021.

The CIC met on February 11, 2021 to discuss and hear recipient requests and met again on March 11, 2021 to finalize its recommendation to City Council. While there were $70,500 in recipient requests for FY 2022 and $69,835 in recipient requests for FY 2023, the CIC limited its total recommendation to $55,000 in both years given City fiscal constraints and previous amounts approved for this program. Table 1 below shows the FY 2020 and FY 2021 approved Social Service Sub-Grant amounts, as well as the CIC recommended amounts for FY 2022 and FY 2023; which were subsequently approved by Council on June 15, 2021 and June 21, 2022. FY 2023 is the second year of the two-year grant award period:

Table 1 - FY 2021 through FY 2023 Social Service Sub-Grant Program Allocations

Agency	Description of Service	FY 2020 Approved	FY 2021 Approved	FY 2022 Approved	FY 2023 Approved
Catholic Charities	Advocacy	$9,500	$9,500	$6,000	$6,000
The Health Trust	Home delivered meals	13,500	13,500	13,500	13,500
Live Oak Adult Day Services	Adult Day Care	7,000	7,000	7,000	7,000
Next Door Solutions to Domestic Violence	Domestic Violence	2,500	2,500	4,000	4,000
St. Lucy Conference- Society of St. Vincent de Paul	Financial Assistance	12,500	12,500	13,500	13,500
Seniors Adults Legal Assistance (SALA)	Legal Counseling	10,000	10,000	11,000	11,000
TOTAL		**$55,000**	**$55,000**	**$55,000**	**$55,000**

Schedule of Fund Transfers

The following sections detail FY 2023 transfers between funds for operating and capital purposes.

Operating Transfers Out to In

Transfers Out	Amount	Transfer In	Purpose
101 - General Fund	(874,341)	207 - LLA-1.	207.775 (Parks Main) Ops Supp
101 - General Fund	(505,000)	209 - Environ Svcs	209.715 (Env Srvs) Ops Supp
101 - General Fund	(765,800)	370 - 2016 LRB	370.548 (2016 LRB) Debt
101 - General Fund	(81,000)	641 - Motor Vehicle	641.750 (Veh & Equip Maint) Op Supp
101 - General Fund	(169,000)	647 - IT Pool Fund	647.547 (IT) Admin Supp
101 - General Fund	(1,147,000)	204 - Gas Tax Fund	204.980 (Gas Tax) - Balance Fund
101 - General Fund Total	**(3,542,141)**		
207 - LLA-1 Dist.	(10,000)	101 - General Fund	101.540 (Non-Departmental) - Overhead
207 - LLA-1 Dist.	(10,000)	101 - General Fund	101.701 (Public Works Admin) - Ops Supp
207 - LLA-1 Dist.	(35,000)	101 - General Fund	101.740 (Land Dev) - Ops Supp
207 - LLA-1 Dist.	(10,000)	101 - General Fund	101.745 (Maint Admin) - Ops Supp
207 - LLA-1 Dist.	(46,300)	204 - Gas Tax Fund	204.760 (Street Maint) - Ops Supp
207 - LLA-1 Dist. Total	**(111,300)**		
209 - Environ Svcs	(12,500)	101 - General Fund	101.510 (CM Admin) - Ops Supp (Solid Wste)
209 - Environ Svcs	(5,000)	101 - General Fund	101.510 (CM Admin) - Ops Supp (Stm Wtr)
209 - Environ Svcs	(26,000)	101 - General Fund	101.535 (Finance) - Ops Supp (Solid Wste)
209 - Environ Svcs	(5,000)	101 - General Fund	101.535 (Finance) - Ops Supp (Stm Wtr)
209 - Environ Svcs	(60,000)	101 - General Fund	101.730 (Eng) - Ops Supp (Solid Wste)
209 - Environ Svcs	(15,000)	101 - General Fund	101.730 (Eng) - Ops Supp (Storm Drain Fees)
209 - Environ Svcs	(281,771)	101 - General Fund	101.740 (Land Dev) - Ops Supp (Solid Wste)
209 - Environ Svcs	(57,500)	101 - General Fund	101.745 (Maint Admin) - Ops Supp (Solid Wste)
209 - Environ Svcs	(15,000)	101 - General Fund	101.780 (Bldg Maint) - Ops Supp (Solid Wste)
209 - Environ Svcs	(624,000)	204 - Gas Tax Fund	204.760 (Street Maint) - Ops Supp (Solid Wste)
209 - Environ Svcs	(30,000)	204 - Gas Tax Fund	204.760 (Street Maint) - Ops Supp (Stm Wtr)
209 - Environ Svcs	(60,000)	207 - LLA-1.	207.775 (Parks Maint) - Ops Supp (Solid Wste)
209 - Environ Svcs Total	**(1,191,771)**		
221 - ARPA	(725,467)	101 - General Fund	101.980 Balance General Fund Ops
221 - ARPA Fund Total	**(725,467)**		
236 - CFD #1	(71,500)	101 - General Fund	101.605 (Field Services) - Ops Supp
236 - CFD #1	(71,500)	101 - General Fund	101.610 (Fire Srvcs) - Ops Supp
236 - CFD #1 Total	**(143,000)**		
237 - CFD #2	(6,000)	101 - General Fund	101.740 (Land Dev) - Ops Supp
237 - CFD #2	(6,000)	207 - LLA-1.	207.775 (Parks Maint) - Ops Supp
237 - CFD #2 Total	**(12,000)**		
348 - Meas. O Bond Fund	(30,000,000)	448 - Meas. O Cap Fund	448.980 Measure O Capital Projects
348 - Meas. O Bond Fund Total	**(30,000,000)**		
641 - Motor Vehicle	(15,000)	101 - General Fund	101.535 (Finance) - Ops Supp
641 - Motor Vehicle	(35,000)	101 - General Fund	101.745 (Maint Admin) - Ops Supp
641 - Motor Vehicle Total	**(50,000)**		
647 - IT Pool Fund	(15,000)	101 - General Fund	101.510 (CM Admin) - Ops Supp
647 - IT Pool Fund	(34,600)	101 - General Fund	101.535 (Finance) - Ops Supp
647 - IT Pool Fund Total	**(49,600)**		
Grand Total	**(35,825,279)**		

Operating Transfers In to Out

Transfer In	Amount	Transfers Out	Purpose
101 - General Fund	10,000	207 - LLA-1.	101.540 (Non-Departmental) - Overhead
101 - General Fund	10,000	207 - LLA-1.	101.701 (Public Works Admin) - Ops Supp
101 - General Fund	35,000	207 - LLA-1.	101.740 (Land Dev) - Ops Supp
101 - General Fund	10,000	207 - LLA-1.	101.745 (Maint Admin) - Ops Supp
101 - General Fund	12,500	209 - Environ Svcs	101.510 (CM Admin) - Ops Supp (Solid Wste)
101 - General Fund	5,000	209 - Environ Svcs	101.510 (CM Admin) - Ops Supp (Stm Wtr)
101 - General Fund	26,000	209 - Environ Svcs	101.535 (Finance) - Ops Supp (Solid Wste)
101 - General Fund	5,000	209 - Environ Svcs	101.535 (Finance) - Ops Supp (Stm Wtr)
101 - General Fund	60,000	209 - Environ Svcs	101.730 (Eng) - Ops Supp (Solid Wste)
101 - General Fund	15,000	209 - Environ Svcs	101.730 (Eng) - Ops Supp (Storm Drain Fees)
101 - General Fund	281,771	209 - Environ Svcs	101.740 (Land Dev) - Ops Supp (Solid Wste)
101 - General Fund	57,500	209 - Environ Svcs	101.745 (Maint Admin) - Ops Supp (Solid Wste)
101 - General Fund	15,000	209 - Environ Svcs	101.780 (Bldg Maint) - Ops Supp (Solid Wste)
101 - General Fund	725,467	221 - ARPA	101.980 Balance General Fund Ops
101 - General Fund	71,500	236 - CFD #1	101.605 (Field Services) - Ops Supp
101 - General Fund	71,500	236 - CFD #1	101.610 (Fire Srvcs) - Ops Supp
101 - General Fund	6,000	237 - CFD #2	101.740 (Land Dev) - Ops Supp
101 - General Fund	15,000	641 - Motor Vehicle	101.535 (Finance) - Ops Supp
101 - General Fund	35,000	641 - Motor Vehicle	101.745 (Maint Admin) - Ops Supp
101 - General Fund	15,000	647 - IT Pool Fund	101.510 (CM Admin) - Ops Supp
101 - General Fund	34,600	647 - IT Pool Fund	101.535 (Finance) - Ops Supp
101 - General Fund Total	**1,516,838**		
204 - Gas Tax Fund	1,147,000	101 - General Fund	204.980 (Gas Tax) - Balance Fund
204 - Gas Tax Fund	46,300	207 - LLA-1.	204.760 (Street Maint) - Ops Supp
204 - Gas Tax Fund	624,000	209 - Environ Svcs	204.760 (Street Maint) - Ops Supp (Solid Wste)
204 - Gas Tax Fund	30,000	209 - Environ Svcs	204.760 (Street Maint) - Ops Supp (Stm Wtr)
204 - Gas Tax Fund Total	**1,847,300**		
207 - LLA-1 Dist.	874,341	101 - General Fund	207.775 (Parks Main) Ops Supp
207 - LLA-1 Dist.	60,000	209 - Environ Svcs	207.775 (Parks Maint) - Ops Supp (Solid Wste)
207 - LLA-1 Dist.	6,000	237 - CFD #2	207.775 (Parks Maint) - Ops Supp
207 - LLA-1 Dist. Total	**940,341**		
209 - Environ Svcs	505,000	101 - General Fund	209.715 (Env Srvs) Ops Supp
209 - Environ Svcs Total	**505,000**		
370 - 2016 LRB	765,800	101 - General Fund	370.548 (2016 LRB) Debt
370 - 2016 LRB Total	**765,800**		
448 - Meas. O Cap Fund	30,000,000	348 - Meas. O Bond Fund	448.980 Measure O Capital Projects
448 - Meas. O Cap Total	**30,000,000**		
641 - Motor Vehicle	81,000	101 - General Fund	641.750 (Veh & Equip Maint) Op Supp
641 - Motor Vehicle Total	**81,000**		
647 - IT Pool Fund	169,000	101 - General Fund	647.547 (IT) Admin Supp
647 - IT Pool Fund Total	**169,000**		
Grand Total	**35,825,279**		

Capital Transfers Out to In

Transfers Out	Amount-->	Transfer In	Purpose
101 - General Fund	(275,000)	435 - Capital Projects Fund	New CIPR Projects Set Aside
101 - General Fund	(1,122,245)	435 - Capital Projects Fund	Carryover CIPR Projects (1)
101 - General Fund	(300,000)	435 - Capital Projects Fund	Carryover Const. Tax Proj. (2)
202 - Vehicle Impact Fees	(777,000)	435 - Capital Projects Fund	Vehicle Impact Fee Projects
204 - Gas Tax	(919,000)	435 - Capital Projects Fund	Gas Tax Projects
209 - Environmental Services	(50,000)	435 - Capital Projects Fund	Environmental Services Projects
212 - State Grants	(1,092,155)	435 - Capital Projects Fund	Local Grant and Meas B Projects
216 - TDA	(30,000)	435 - Capital Projects Fund	TDA Grants Projects
295 - Parkland Dedication	(240,000)	435 - Capital Projects Fund	Parkland Projects
TOTAL	**(4,805,400)**		

Offsets	
(1) Fund Balance Draw (CIPR)	1,122,245
(2) Fund Balance Draw (Const Tax)	300,000
Total	***1,422,245***

Capital Transfers In to Out

Transfers In	Amount	<--Transfer Out	Purpose
435 - Capital Projects Fund	275,000	101 - General Fund	New CIPR Projects Set Aside
435 - Capital Projects Fund	1,122,245	101 - General Fund	Carryover CIPR Projects (1)
435 - Capital Projects Fund	300,000	101 - General Fund	Carryover Const. Tax Proj. (2)
435 - Capital Projects Fund	777,000	202 - Vehicle Impact Fees	Vehicle Impact Fee Projects
435 - Capital Projects Fund	919,000	204 - Gas Tax	Gas Tax Projects
435 - Capital Projects Fund	50,000	209 - Environmental Services	Environmental Services Projects
435 - Capital Projects Fund	1,092,155	212 - State Grants	Local Grant and Meas B Projects
435 - Capital Projects Fund	30,000	216 - TDA	TDA Grants Projects
435 - Capital Projects Fund	240,000	295 - Parkland Dedication	Parkland Projects
TOTAL	**4,805,400**		

Offsets

(1) Fund Balance Draw (CIPR)	*(1,122,245)*
(2) Fund Balance Draw (Const Tax)	*(300,000)*
Total	***(1,422,245)***

FUND SUMMARIES

ALL FUNDS SUMMARY

The basic accounting and reporting entity for the City is a fund. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created." Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: governmental, proprietary and fiduciary. Governmental funds include activities usually associated with a typical state or local government's operations (public safety, general government activities, etc.). Proprietary funds are used to account for activities often found in the private sector (utilities, stadiums and golf courses are prime examples). Trust and Agency funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent. The various funds are grouped in fund types and categories and found on subsequent pages. All funds included within the City's audited financial statements are appropriated and included within the budget document.

FUND BALANCE REPORT

ALL FUNDS SUMMARY

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 39,774,298	$ 38,158,651		$ 57,719,311	$ 78,874,666	
Revenues						
Property Tax	19,768,145	20,965,132	21,205,020	21,876,168	24,397,400	11.5%
Sales & Use Taxes	13,493,745	14,478,163	15,521,900	15,587,825	15,903,012	2.0%
Other Taxes	7,962,878	6,375,527	7,210,365	7,637,896	8,622,400	12.9%
Licenses and Permits	2,481,986	2,963,368	2,738,858	3,319,200	3,894,820	17.3%
Fines/Forfeits/Penalties	216,065	85,149	160,000	62,000	125,000	101.6%
Investments Income	1,093,976	117,457	570,536	381,918	460,685	20.6%
Intergovernmental Revenue	7,566,947	13,062,382	11,803,216	17,886,065	6,544,339	-63.4%
Charges for Service	5,257,290	4,834,501	4,740,929	5,639,040	6,308,264	11.9%
Leases & Rentals	2,543,937	1,894,089	2,116,800	2,556,900	2,933,200	14.7%
Miscellaneous Revenues	1,524,789	4,485,263	1,651,851	6,196,816	2,321,017	-62.5%
Other Revenues	22,646	79,962	72,100	82,100	84,600	3.0%
Special Assessments	1,391,283	1,398,933	1,391,600	1,391,600	1,391,600	0.0%
Charges to Operating Depts.	3,059,388	2,901,934	3,096,392	3,096,392	3,096,392	0.0%
OFS - Bonds & Loans	-	23,171,626	-	32,506,763		--100.0%
OFS - Operating Transfers In	8,454,100	41,086,099	11,633,396	25,140,212	41,984,874	67.0%
Total Revenues	**$ 74,837,175**	**$ 137,899,587**	**$ 83,912,963**	**$ 143,360,895**	**$ 118,067,603**	**-17.6%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Salaries	22,036,230	21,673,979	22,914,079	22,972,605	25,336,892	10.3%
Benefits	15,226,694	14,952,999	13,763,145	14,630,711	14,404,973	-1.5%
Supplies & Services	22,755,143	24,042,320	21,811,081	28,795,320	25,952,892	-9.9%
Other Charges	1,193,690	1,186,185	946,600	946,600	950,600	0.4%
Rents & Leases	2,388,402	2,263,060	2,490,122	2,490,122	2,490,122	0.0%
Debt Service	1,173,127	2,909,315	4,802,400	5,111,950	6,920,138	35.4%
Operating Transfers Out	4,535,646	30,312,387	5,105,762	7,717,929	35,825,279	364.2%
Sub-Total Operating	*$ 69,308,932*	*$ 97,340,245*	*$ 71,833,189*	*$ 82,665,236*	*$ 111,880,897*	*35.3%*
CAPITAL						
Capital Outlay	3,225,436	10,224,970	14,349,333	23,748,605	43,570,652	83.5%
Capital Transfers Out	3,918,454	10,773,712	6,527,634	15,791,699	4,805,400	-69.6%
Sub-Total Capital	*$ 7,143,890*	*$ 20,998,682*	*$ 20,876,967*	*$ 39,540,304*	*$ 48,376,052*	*22.3%*
Total Expenditures by Type	**$ 76,452,822**	**$ 118,338,927**	**$ 92,710,156**	**$ 122,205,540**	**$ 160,256,949**	**31.1%**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
City Council	319,130	310,840	353,921	343,601	346,065	0.7%
City Manager's Office	6,464,335	6,242,337	4,709,666	6,299,078	5,520,545	-12.4%
City Clerk's Office	532,827	339,328	537,161	572,244	665,073	16.2%
Recreation & Comm Srvcs	5,854,410	4,018,012	4,577,759	4,825,991	6,163,202	27.7%
Finance	1,723,430	1,783,488	1,868,658	1,933,484	2,292,382	18.6%
Community Development	3,170,975	2,734,520	3,329,452	5,259,938	4,223,096	-19.7%
Legal Services	593,137	577,601	523,658	532,544	582,809	9.4%
Police Department	20,106,777	22,401,142	19,434,298	19,865,393	21,187,486	6.7%
Fire Services	9,126,693	9,556,560	9,856,600	9,856,600	10,310,640	4.6%
Public Works	12,211,838	12,199,138	13,172,470	13,383,630	14,222,960	6.3%
WVSWMA JPA	624,105	767,732	822,888	1,006,342	1,191,995	18.4%
Non-Departmental (Other)	15,725,164	57,408,229	33,523,625	58,326,694	93,550,696	60.4%
Total Expenditures by Department	**$ 76,452,822**	**$ 118,338,927**	**$ 92,710,156**	**$ 122,205,540**	**$ 160,256,949**	**31.1%**

Revenues vs Expenditures	**$ (1,615,647)**	**$ 19,560,660**	**$ (8,797,193)**	**$ 21,155,355**	**$ (42,189,346)**	
Ending Fund Balance June 30	$ 38,158,651	$ 57,719,311		$ 78,874,666	$ 36,685,320	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

101 - General Fund

Used as the accounting entity for resources traditionally associated with governments, such as administration, engineering and public safety, which are not required to be accounted for in another fund.

FUND BALANCE REPORT

101 GENERAL FUND

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1[(A)]	$ 20,977,164	$ 16,221,855		$ 14,865,795	$ 14,865,795	
(A) - Econ Flucuations + Emergency + Unassigned + PERS						
Revenues						
Property Tax	17,208,898	17,911,445	18,847,020	18,583,168	20,654,400	11.1%
Sales & Use Taxes	13,493,745	14,478,163	15,521,900	15,587,825	15,903,012	2.0%
Other Taxes	7,962,878	6,375,527	7,210,365	7,637,896	8,622,400	12.9%
Licenses and Permits	2,481,986	2,963,368	2,738,858	3,319,200	3,894,820	17.3%
Fines/Forfeits/Penalties	216,065	85,149	160,000	62,000	105,000	69.4%
Investments Income	542,846	(8,137)	395,900	207,282	310,900	50.0%
Intergovernmental Revenue	1,009,428	1,414,419	5,839,504	1,001,924	999,100	-0.3%
Charges for Service	3,917,007	3,327,691	3,310,465	4,208,576	4,872,200	15.8%
Leases & Rentals	2,543,937	1,894,089	2,116,800	2,556,900	2,933,200	14.7%
Miscellaneous Revenues	232,556	82,509	126,268	132,327	134,800	1.9%
Other Revenues	22,646	79,962	72,100	82,100	84,600	3.0%
OFS - Operating Transfers In	974,801	5,364,551	791,371	4,760,470	2,939,083	-38.3%
Total Revenues	**$ 50,606,793**	**$ 53,968,736**	**$ 57,130,551**	**$ 58,139,668**	**$ 61,453,515**	**5.7%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Salaries	19,012,655	18,818,409	19,773,320	20,012,998	21,918,438	9.5%
Benefits	13,094,052	12,773,859	11,415,771	11,557,546	12,069,813	4.4%
Supplies & Services	17,143,650	16,289,291	17,241,224	18,988,765	19,996,324	5.3%
Other Charges	529,364	492,256	496,600	496,600	500,600	0.8%
Rents & Leases	1,598,459	1,693,453	1,693,453	1,693,453	1,693,453	0.0%
Operating Transfers Out	2,858,545	4,251,537	3,548,091	3,696,743	3,542,141	-4.2%
Sub-Total Operating	*$ 54,236,723*	*$ 54,318,804*	*$ 54,168,458*	*$ 56,446,106*	*$ 59,720,770*	*5.8%*
CAPITAL						
Capital Outlay	45,359	-	-	-	35,500	N/A
Capital Transfers Out	1,080,020	1,005,991	815,634	1,693,563	1,697,245	0.2%
Sub-Total Capital	*$ 1,125,379*	*$ 1,005,991*	*$ 815,634*	*$ 1,693,563*	*$ 1,732,745*	*2.3%*
Total Expenditures by Type	**$ 55,362,103**	**$ 55,324,796**	**$ 54,984,092**	**$ 58,139,668**	**$ 61,453,515**	**5.7%**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
City Council	319,130	310,840	353,921	343,601	346,065	0.7%
City Manager's Office	3,728,553	2,773,206	2,647,689	2,701,236	3,120,211	15.5%
City Clerk's Office	532,827	339,328	537,161	572,244	665,073	16.2%
Recreation & Comm Srvcs	5,854,410	4,018,012	4,577,759	4,216,553	6,163,202	46.2%
Finance	1,723,430	1,783,488	1,868,658	1,933,484	2,292,382	18.6%
Community Development	2,982,785	2,554,639	2,809,540	4,399,943	3,445,674	-21.7%
Legal Services	593,137	577,601	523,658	532,544	582,809	9.4%
Police Department	19,834,223	21,496,304	19,302,148	19,735,619	21,053,930	6.7%
Fire Services	9,126,693	9,556,560	9,856,600	9,856,600	10,310,640	4.6%
Public Works	5,271,024	5,044,678	5,954,660	6,115,684	6,429,772	5.1%
Non-Departmental (Other)	5,395,890	6,870,140	6,552,299	7,732,160	7,043,757	-8.9%
Total Expenditures by Department	**$ 55,362,103**	**$ 55,324,796**	**$ 54,984,092**	**$ 58,139,668**	**$ 61,453,515**	**5.7%**

Revenues vs Expenditures	**$ (4,755,309)**	**$ (1,356,060)**	**$ 2,146,458**	**$ (0)**	**$ 0**	
Ending Fund Balance June 30	$ 16,221,855	$ 14,865,795		$ 14,865,795	$ 14,865,795	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

202 - Vehicle Impact Fees

Accounts for Vehicle Impact Fee revenues and expenditures pertaining to street maintenance.

FUND BALANCE REPORT

202 VEHICLE IMPACT FEES

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 1,487,919	$ 2,144,034		$ 2,664,964	$ 306,832	
Revenues						
Investments Income	52,585	(3,696)	250	250	250	0.0%
Charges for Service	678,451	757,323	777,000	777,000	777,000	0.0%
Total Revenues	**$ 731,036**	**$ 753,627**	**$ 777,250**	**$ 777,250**	**$ 777,250**	**0.0%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Sub-Total Operating	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Capital Transfers Out	74,921	232,697	777,000	3,135,382	777,000	-75.2%
Sub-Total Capital	*$ 74,921*	*$ 232,697*	*$ 777,000*	*$ 3,135,382*	*$ 777,000*	*-75.2%*
Total Expenditures by Type	**$ 74,921**	**$ 232,697**	**$ 777,000**	**$ 3,135,382**	**$ 777,000**	**-75.2%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	74,921	232,697	777,000	3,135,382	777,000	-75.2%
Total Expenditures by Department	**$ 74,921**	**$ 232,697**	**$ 777,000**	**$ 3,135,382**	**$ 777,000**	**-75.2%**
Revenues vs Expenditures	**$ 656,115**	**$ 520,930**	**$ 250**	**$ (2,358,132)**	**$ 250**	
Ending Fund Balance June 30	$ 2,144,034	$ 2,664,964		$ 306,832	$ 307,082	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

204 - Gas Tax

Gas Tax Fund includes budgets and accounts for revenues and expenditures pertaining to the maintenance and repair of City streets.

FUND BALANCE REPORT

204 GAS TAX

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 133,910	$ 655,590		$ (2)	$ (865,526)	
Revenues						
Investments Income	11,075	(1,125)	25,000	25,000	25,000	0.0%
Intergovernmental Revenue	1,739,929	1,709,621	1,831,540	1,856,163	2,063,136	11.2%
Charges for Service	-	(1,027)	-	-	-	N/A
Miscellaneous Revenues	71	4,129	2,500	2,500	2,500	0.0%
OFS - Operating Transfers In	645,300	1,289,914	700,300	700,300	1,847,300	163.8%
Total Revenues	**$ 2,396,375**	**$ 3,001,512**	**$ 2,559,340**	**$ 2,583,963**	**$ 3,937,936**	**52.4%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Salaries	595,075	626,289	723,457	698,016	767,689	10.0%
Benefits	393,335	387,096	434,608	425,614	456,033	7.1%
Supplies & Services	539,469	572,289	626,700	666,700	671,700	0.7%
Rents & Leases	256,746	257,151	257,151	257,151	257,151	0.0%
Operating Transfers Out	87,630	-	-	-	-	N/A
Sub-Total Operating	*$ 1,872,255*	*$ 1,842,824*	*$ 2,041,915*	*$ 2,047,480*	*$ 2,152,573*	*5.1%*
CAPITAL						
Capital Transfers Out	2,440	1,814,280	845,000	1,402,007	919,000	-34.5%
Sub-Total Capital	*$ 2,440*	*$ 1,814,280*	*$ 845,000*	*$ 1,402,007*	*$ 919,000*	*-34.5%*
Total Expenditures by Type	**$ 1,874,695**	**$ 3,657,104**	**$ 2,886,915**	**$ 3,449,487**	**$ 3,071,573**	**-11.0%**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Public Works	1,784,625	1,842,824	2,041,915	2,047,480	2,152,573	5.1%
Non-Departmental (Other)	90,070	1,814,280	845,000	1,402,007	919,000	-34.5%
Total Expenditures by Department	**$ 1,874,695**	**$ 3,657,104**	**$ 2,886,915**	**$ 3,449,487**	**$ 3,071,573**	**-11.0%**

Revenues vs Expenditures	**$ 521,680**	**$ (655,592)**	**$ (327,575)**	**$ (865,524)**	**$ 866,363**	
Ending Fund Balance June 30	$ 655,590	$ (2)		$ (865,526)	$ 837	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

205 - Asset Forfeiture

Asset Forfeiture Fund includes budgets and accounts for revenues received through asset seizure from any drug related convictions.

FUND BALANCE REPORT

205 ASSET FORFEITURE

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 54,388	$ 215,056		$ 80,912	$ 93,412	
Revenues						
Investments Income	5,257	(1,353)	2,500	2,500	2,500	0.0%
Miscellaneous Revenues	243,719	55,606	10,000	10,000	10,000	0.0%
Total Revenues	**$ 248,975**	**$ 54,252**	**$ 12,500**	**$ 12,500**	**$ 12,500**	**0.0%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Supplies & Services	69,307	181,005	-	-	-	N/A
Operating Transfers Out	19,000	4,500	-	-	-	N/A
Sub-Total Operating	*$ 88,307*	*$ 185,505*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Capital Outlay	-	2,892	-	-	-	N/A
Sub-Total Capital	*$ -*	*$ 2,892*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 88,307**	**$ 188,397**	**$ -**	**$ -**	**$ -**	**N/A**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Police Department	69,307	183,897	-	-	-	N/A
Non-Departmental (Other)	19,000	4,500	-	-	-	N/A
Total Expenditures by Department	**$ 88,307**	**$ 188,397**	**$ -**	**$ -**	**$ -**	**N/A**
Revenues vs Expenditures	**$ 160,668**	**$ (134,145)**	**$ 12,500**	**$ 12,500**	**$ 12,500**	
Ending Fund Balance June 30	$ 215,056	$ 80,912		$ 93,412	$ 105,912	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

207 - Lighting & Landscaping District

Lighting District Fund includes budgets and accounts for revenues and expenditures providing for City-wide street lighting and landscaping.

FUND BALANCE REPORT

207 LIGHTING DISTRICT

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ (242,428)	$ (38,709)		$ 667,906	$ 736,199	
Revenues						
Property Tax	1,460,983	1,818,041	1,143,000	1,143,000	1,143,000	0.0%
Investments Income	5,074	(1,095)	-	-	-	N/A
Intergovernmental Revenue	6,786	46,788	2,500	2,500	2,500	0.0%
Charges for Service	24,024	13,880	20,000	20,000	20,000	0.0%
Miscellaneous Revenues	66,125	12,874	5,000	5,000	5,000	0.0%
Special Assessments	1,198,165	1,204,647	1,210,000	1,210,000	1,210,000	0.0%
OFS - Operating Transfers In	1,512,720	1,559,098	1,569,341	1,569,341	874,341	-44.3%
Total Revenues	**$ 4,273,876**	**$ 4,654,232**	**$ 3,949,841**	**$ 3,949,841**	**$ 3,254,841**	**-17.6%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Salaries	1,292,559	1,210,736	1,273,430	1,161,610	1,424,406	22.6%
Benefits	817,317	728,415	781,627	753,811	762,038	1.1%
Supplies & Services	1,558,703	1,470,451	1,394,400	1,547,654	1,397,740	-9.7%
Rents & Leases	290,279	295,174	295,173	295,173	295,173	0.0%
Operating Transfers Out	111,300	242,840	111,300	111,300	111,300	0.0%
Sub-Total Operating	*$ 4,070,158*	*$ 3,947,616*	*$ 3,855,931*	*$ 3,869,548*	*$ 3,990,658*	*3.1%*
CAPITAL						
Capital Transfers Out	-	-	-	12,000		--100.0%
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ 12,000*		*$ --100.0%*
Total Expenditures by Type	**$ 4,070,158**	**$ 3,947,616**	**$ 3,855,931**	**$ 3,881,548**	**$ 3,990,658**	**2.8%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Public Works	3,958,858	3,704,776	3,744,631	3,758,248	3,879,358	3.2%
Non-Departmental (Other)	111,300	242,840	111,300	123,300	111,300	-9.7%
Total Expenditures by Department	**$ 4,070,158**	**$ 3,947,616**	**$ 3,855,931**	**$ 3,881,548**	**$ 3,990,658**	**2.8%**
Revenues vs Expenditures	**$ 203,719**	**$ 706,616**	**$ 93,910**	**$ 68,293**	**$ (735,817)**	
Ending Fund Balance June 30	$ (38,709)	$ 667,906		$ 736,199	$ 382	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

208 - Housing & Community Development

Accounts for assets of the City's Successor Housing Agency, formed to take over certain housing assets from the former Redevelopment Agency Low-Moderate Income Housing Fund upon its dissolution by the State of California.

FUND BALANCE REPORT

208 HOUSING & COMM DEV

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 346	$ 346		$ 346	$ 346	
Revenues						
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Sub-Total Operating	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Total Expenditures by Department	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**
Revenues vs Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
Ending Fund Balance June 30	$ 346	$ 346		$ 346	$ 346	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

209 - Environmental Services

Environmental Services Fund includes budgets and accounts for environmental services such as administration of solid waste programs, recycling, storm water and storm drain management, etc.

FUND BALANCE REPORT

209 ENVIRONMENTAL SVCS

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 772,802	$ 637,299		$ 719,284	$ 448,054	
Revenues						
Investments Income	15,543	(1,142)	500	500	500	0.0%
Intergovernmental Revenue	-	24,636	10,000	10,000	130,000	1200.0%
Charges for Service	626,288	726,046	621,464	621,464	627,064	0.9%
Miscellaneous Revenues	68,905	78,303	49,356	49,356	49,356	0.0%
OFS - Operating Transfers In	437,000	1,029,000	437,000	437,000	505,000	15.6%
Total Revenues	**$ 1,147,735**	**$ 1,856,844**	**$ 1,118,320**	**$ 1,118,320**	**$ 1,311,920**	**17.3%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Salaries	665	86,458	88,268	90,916	102,146	12.4%
Benefits	164	42,001	48,360	45,700	47,689	4.4%
Supplies & Services	-	2,781	19,000	19,000	263,780	1288.3%
Operating Transfers Out	1,200,571	1,643,620	1,191,771	1,191,771	1,191,771	0.0%
Sub-Total Operating	*$ 1,201,401*	*$ 1,774,860*	*$ 1,347,400*	*$ 1,347,387*	*$ 1,605,386*	*19.1%*
CAPITAL						
Capital Transfers Out	81,837	-	-	42,163	50,000	18.6%
Sub-Total Capital	*$ 81,837*	*$ -*	*$ -*	*$ 42,163*	*$ 50,000*	*18.6%*
Total Expenditures by Type	**$ 1,283,238**	**$ 1,774,860**	**$ 1,347,400**	**$ 1,389,550**	**$ 1,655,386**	**19.1%**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Public Works	830	131,240	155,629	155,616	413,615	165.8%
Non-Departmental (Other)	1,282,408	1,643,620	1,191,771	1,233,934	1,241,771	0.6%
Total Expenditures by Department	**$ 1,283,238**	**$ 1,774,860**	**$ 1,347,400**	**$ 1,389,550**	**$ 1,655,386**	**19.1%**

Revenues vs Expenditures	**$ (135,503)**	**$ 81,984**	**$ (229,080)**	**$ (271,230)**	**$ (343,466)**	
Ending Fund Balance June 30	$ 637,299	$ 719,284		$ 448,054	$ 104,588	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

210 - Supplemental Law Enforcement

Accounts for revenues and expenditures pertaining to grants received from enhancing law enforcement services.

FUND BALANCE REPORT

210 SLESF

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 269,503	$ 209,763		$ 181,787	$ 181,013	
Revenues						
Investments Income	7,173	(2,231)	-	-	-	N/A
Intergovernmental Revenue	155,948	156,727	100,000	100,000	100,000	0.0%
OFS - Operating Transfers In	-	-	29,000	29,000	-	-100.0%
Total Revenues	**$ 163,121**	**$ 154,495**	**$ 129,000**	**$ 129,000**	**$ 100,000**	**-22.5%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Salaries	92,739	70,848	77,585	79,912	87,310	9.3%
Benefits	50,313	40,450	54,565	49,861	46,245	-7.3%
Sub-Total Operating	*$ 143,052*	*$ 111,298*	*$ 132,150*	*$ 129,774*	*$ 133,556*	*2.9%*
CAPITAL						
Capital Outlay	(40,979)	71,174	-	-	-	N/A
Capital Transfers Out	120,787	-	-	-	-	N/A
Sub-Total Capital	*$ 79,808*	*$ 71,174*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 222,861**	**$ 182,471**	**$ 132,150**	**$ 129,774**	**$ 133,556**	**2.9%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Police Department	102,074	182,471	132,150	129,774	133,556	2.9%
Non-Departmental (Other)	120,787	-	-	-	-	N/A
Total Expenditures by Department	**$ 222,861**	**$ 182,471**	**$ 132,150**	**$ 129,774**	**$ 133,556**	**2.9%**
Revenues vs Expenditures	**$ (59,740)**	**$ (27,976)**	**$ (3,150)**	**$ (774)**	**$ (33,556)**	
Ending Fund Balance June 30	$ 209,763	$ 181,787		$ 181,013	$ 147,457	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

212 - State & Local Grants

The State & Local Grants Fund includes budgets and accounts for funds which are provided for specific purposes from the State or other local agencies.

FUND BALANCE REPORT

212 OTHER STATE GRANTS

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 280,087	$ 1,290,253		$ (2,330,208)	$ (1,001,711)	
Revenues						
Investments Income	46,753	(3,578)	-	-	-	N/A
Intergovernmental Revenue	2,546,929	2,029,747	1,215,000	5,564,703	1,295,155	-76.7%
Miscellaneous Revenues	-	1,458,881	-	-	-	N/A
Total Revenues	**$ 2,593,682**	**$ 3,485,050**	**$ 1,215,000**	**$ 5,564,703**	**$ 1,295,155**	**-76.7%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Operating Transfers Out	10,000	-	-	-	-	N/A
Sub-Total Operating	*$ 10,000*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Capital Transfers Out	1,573,516	7,105,512	1,215,000	4,236,206	1,092,155	-74.2%
Sub-Total Capital	*$ 1,573,516*	*$ 7,105,512*	*$ 1,215,000*	*$ 4,236,206*	*$ 1,092,155*	*-74.2%*
Total Expenditures by Type	**$ 1,583,516**	**$ 7,105,512**	**$ 1,215,000**	**$ 4,236,206**	**$ 1,092,155**	**-74.2%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	1,583,516	7,105,512	1,215,000	4,236,206	1,092,155	-74.2%
Total Expenditures by Department	**$ 1,583,516**	**$ 7,105,512**	**$ 1,215,000**	**$ 4,236,206**	**$ 1,092,155**	**-74.2%**
Revenues vs Expenditures	**$ 1,010,166**	**$ (3,620,462)**	**$ -**	**$ 1,328,497**	**$ 203,000**	
Ending Fund Balance June 30	$ 1,290,253	$ (2,330,208)		$ (1,001,711)	$ (798,711)	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

216 - TDA Grant

Accounts for funds received from the Transportation Development Act (TDA) of 1971. This law provides funding to be allocated to transit and non-transit related purposes that comply with regional transportation plans. TDA established two funding sources; the Local Transportation Fund (LTF), and the State Transit Assistance (STA) fund. Providing certain conditions are met, counties with a population under 500,000 (according to the 1970 federal census) may also use the LTF for local streets and roads, construction and maintenance. The STA funding can only be used for transportation planning and mass transportation purposes.

- **LTF**- Local Transportation Fund (LTF), is derived from a ¼ cent of the general sales tax collected statewide. The State Board of Equalization, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. Each county then apportions the LTF funds within the country based on population.
- **STA**- The STA funds are appropriated by the legislature to the State Controller's Office (SCO). The SCO then allocates the tax revenue, by formula, to planning agencies and other selected agencies. Statue requires that 50% of STA funds be allocated according to population and 50% be allocated according to transit operator revenues from the prior fiscal year.

FUND BALANCE REPORT

216 TDA GRANT

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ -	$ 848		$ 412,470	$ 371,063	
Revenues						
Investments Income	-	877	-	-	-	N/A
Intergovernmental Revenue	37,638	477,620	30,000	42,302	30,000	-29.1%
Total Revenues	**$ 37,638**	**$ 478,497**	**$ 30,000**	**$ 42,302**	**$ 30,000**	**-29.1%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Sub-Total Operating	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Capital Transfers Out	36,790	66,875	30,000	83,709	30,000	-64.2%
Sub-Total Capital	*$ 36,790*	*$ 66,875*	*$ 30,000*	*$ 83,709*	*$ 30,000*	*-64.2%*
Total Expenditures by Type	**$ 36,790**	**$ 66,875**	**$ 30,000**	**$ 83,709**	**$ 30,000**	**-64.2%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	36,790	66,875	30,000	83,709	30,000	-64.2%
Total Expenditures by Department	**$ 36,790**	**$ 66,875**	**$ 30,000**	**$ 83,709**	**$ 30,000**	**-64.2%**
Revenues vs Expenditures	**$ 848**	**$ 411,622**		**$ - $ (41,407)**	**$ -**	
Ending Fund Balance June 30	$ 848	$ 412,470		$ 371,063	$ 371,063	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

218 - Federal Grants

Budgets and accounts for federal grant funds which are provided for specific purposes.

FUND BALANCE REPORT

218 OTHER FEDERAL GRANTS

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 107	$ (92,058)		$ 493,341	$ 426,341	
Revenues						
Investments Income	5,520	(2,518)	-	-	-	N/A
Intergovernmental Revenue	536,678	599,981	1,000,000	2,534,914	-	-100.0%
Total Revenues	**$ 542,198**	**$ 597,463**	**$ 1,000,000**	**$ 2,534,914**	**$ -**	**-100.0%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Supplies & Services	-	-	-	516,578	-	-100.0%
Operating Transfers Out	5,000	12,064	-	77,476	-	-100.0%
Sub-Total Operating	*$ 5,000*	*$ 12,064*	*$ -*	*$ 594,054*	*$ -*	*-100.0%*
CAPITAL						
Capital Outlay	101,173	-	-	92,860	-	-100.0%
Capital Transfers Out	528,190	-	1,000,000	1,915,000	-	-100.0%
Sub-Total Capital	*$ 629,363*	*$ -*	*$ 1,000,000*	*$ 2,007,860*	*$ -*	*-100.0%*
Total Expenditures by Type	**$ 634,363**	**$ 12,064**	**$ 1,000,000**	**$ 2,601,914**	**$ -**	**-100.0%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Recreation & Comm Srvcs	-	-	-	609,438	-	-100.0%
Police Department	101,173	-	-	-	-	N/A
Non-Departmental (Other)	533,190	12,064	1,000,000	1,992,476	-	-100.0%
Total Expenditures by Department	**$ 634,363**	**$ 12,064**	**$ 1,000,000**	**$ 2,601,914**	**$ -**	**-100.0%**
Revenues vs Expenditures	**$ (92,165)**	**$ 585,399**	**$ -**	**$ (67,000)**	**$ -**	
Ending Fund Balance June 30	$ (92,058)	$ 493,341		$ 426,341	$ 426,341	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

221 - ARPA Fund

Accounts for revenues and expenditures relating to the City's allocation of American Rescue Plan Act (ARPA) funds approved by the Federal government in March 2021. Funds must be obligated / encumbered by December 31, 2024 and fully spent down by December 31, 2026.

FUND BALANCE REPORT

221 ARPA FUND

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ -	$ -		$ 2,784,217	$ 5,397,065	
Revenues						
Intergovernmental Revenue	-	4,998,887	-	4,998,887	-	-100.0%
Total Revenues	**$ -**	**$ 4,998,887**	**$ -**	**$ 4,998,887**	**$ -**	**-100.0%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Supplies & Services	-	-	-	-	50,000	N/A
Operating Transfers Out	-	2,214,670	-	2,386,039	725,467	-69.6%
Sub-Total Operating	*$ -*	*$ 2,214,670*	*$ -*	*$ 2,386,039*	*$ 775,467*	*-67.5%*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ -**	**$ 2,214,670**	**$ -**	**$ 2,386,039**	**$ 775,467**	**-67.5%**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
City Manager's Office	-	-	-	-	50,000	N/A
Non-Departmental (Other)	-	2,214,670	-	2,386,039	725,467	-69.6%
Total Expenditures by Department	**$ -**	**$ 2,214,670**	**$ -**	**$ 2,386,039**	**$ 775,467**	**-67.5%**

Revenues vs Expenditures	**$ -**	**$ 2,784,217**	**$ -**	**$ 2,612,848**	**$ (775,467)**	
Ending Fund Balance June 30	$ -	$ 2,784,217		$ 5,397,065	$ 4,621,598	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

233 - Housing Assistance

Accounts for assets of the City's Successor Housing Agency, formed to take over certain housing assets from the former Redevelopment Agency Low-Moderate Income Housing Fund upon its dissolution by the State of California.

FUND BALANCE REPORT

233 HOUSING ASSISTANCE

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 9,158,256	$ 9,061,537		$ 9,009,725	$ 8,415,568	
Revenues						
Investments Income	91,471	23,637	50,000	50,000	50,000	0.0%
Miscellaneous Revenues	-	104,432	215,839	215,839	215,839	0.0%
Total Revenues	**$ 91,471**	**$ 128,069**	**$ 265,839**	**$ 265,839**	**$ 265,839**	**0.0%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Salaries	22,350	31,627	60,631	62,450	67,111	7.5%
Benefits	12,639	11,054	25,481	26,246	34,711	32.3%
Supplies & Services	153,200	137,199	433,800	771,300	655,600	-15.0%
Sub-Total Operating	*$ 188,190*	*$ 179,881*	*$ 519,912*	*$ 859,995*	*$ 757,422*	*-11.9%*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 188,190**	**$ 179,881**	**$ 519,912**	**$ 859,995**	**$ 757,422**	**-11.9%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Community Development	188,190	179,881	519,912	859,995	757,422	-11.9%
Total Expenditures by Department	**$ 188,190**	**$ 179,881**	**$ 519,912**	**$ 859,995**	**$ 757,422**	**-11.9%**
Revenues vs Expenditures	**$ (96,719)**	**$ (51,812)**	**$ (254,073)**	**$ (594,156)**	**$ (491,583)**	
Ending Fund Balance June 30	$ 9,061,537	$ 9,009,725		$ 8,415,568	$ 7,923,985	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

234 - Community Restitution Fund

Accounts for assets of the City's Successor Housing Agency, formed to take over certain housing assets from the former Redevelopment Agency Low-Moderate Income Housing Fund upon its dissolution by the State of California.

FUND BALANCE REPORT

234 COMMUNITY RESTITUTION

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ -	$ -		$ -	$ -	
Revenues						
Fines/Forfeits/Penalties	-	-	-	-	20,000	N/A
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**	**N/A**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Supplies & Services	-	-	-	-	20,000	N/A
Sub-Total Operating	*$ -*	*$ -*	*$ -*	*$ -*	*$ 20,000*	*N/A*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**	**N/A**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Community Development	-	-	-	-	20,000	N/A
Total Expenditures by Department	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**	**N/A**

Revenues vs Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
Ending Fund Balance June 30	$ -	$ -		$ -	$ -	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

236 - Community Facilities District #1

Accounts for revenues and expenditures pertaining to specific ongoing maintenance of the District's boundaries.

FUND BALANCE REPORT

236 COMM FACILITIES DIST #1

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 4,460	$ 5,572		$ 4,614	$ 5,014	
Revenues						
Investments Income	347	187	550	550	550	0.0%
Special Assessments	144,225	145,394	146,350	146,350	146,350	0.0%
Total Revenues	**$ 144,572**	**$ 145,581**	**$ 146,900**	**$ 146,900**	**$ 146,900**	**0.0%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Supplies & Services	3,461	3,539	3,500	3,500	3,700	5.7%
Operating Transfers Out	140,000	143,000	143,000	143,000	143,000	0.0%
Sub-Total Operating	*$ 143,461*	*$ 146,539*	*$ 146,500*	*$ 146,500*	*$ 146,700*	*0.1%*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 143,461**	**$ 146,539**	**$ 146,500**	**$ 146,500**	**$ 146,700**	**0.1%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	143,461	146,539	146,500	146,500	146,700	0.1%
Total Expenditures by Department	**$ 143,461**	**$ 146,539**	**$ 146,500**	**$ 146,500**	**$ 146,700**	**0.1%**
Revenues vs Expenditures	**$ 1,112**	**$ (958)**	**$ 400**	**$ 400**	**$ 200**	
Ending Fund Balance June 30	$ 5,572	$ 4,614		$ 5,014	$ 5,214	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

237 - Community Facilities District #2

Accounts for revenues and expenditures pertaining to specific ongoing maintenance of the District's boundaries.

FUND BALANCE REPORT

237 COMM FACILITIES DIST #2

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 121,445	$ 158,855		$ 170,416	$ 170,666	
Revenues						
Investments Income	3,841	(378)	-	-	-	N/A
Special Assessments	48,893	48,893	35,250	35,250	35,250	0.0%
Total Revenues	**$ 52,734**	**$ 48,515**	**$ 35,250**	**$ 35,250**	**$ 35,250**	**0.0%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Supplies & Services	11,324	24,954	23,000	23,000	28,000	21.7%
Operating Transfers Out	4,000	12,000	12,000	12,000	12,000	0.0%
Sub-Total Operating	*$ 15,324*	*$ 36,954*	*$ 35,000*	*$ 35,000*	*$ 40,000*	*14.3%*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 15,324**	**$ 36,954**	**$ 35,000**	**$ 35,000**	**$ 40,000**	**14.3%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Public Works	11,324	24,954	23,000	23,000	28,000	21.7%
Non-Departmental (Other)	4,000	12,000	12,000	12,000	12,000	0.0%
Total Expenditures by Department	**$ 15,324**	**$ 36,954**	**$ 35,000**	**$ 35,000**	**$ 40,000**	**14.3%**
Revenues vs Expenditures	**$ 37,410**	**$ 11,561**	**$ 250**	**$ 250**	**$ (4,750)**	
Ending Fund Balance June 30	$ 158,855	$ 170,416		$ 170,666	$ 165,916	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

295 - Parkland Dedication

Parkland Dedication Fund includes budgets and accounts for Quimby Act monies received from developers and records expenditures related to development of designated areas.

FUND BALANCE REPORT

295 PARKLAND DEDICATION

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 4,768,191	$ 4,665,554		$ 4,501,326	$ 1,664,492	
Revenues						
Investments Income	127,816	(15,987)	34,836	34,836	9,985	-71.3%
Miscellaneous Revenues	189,500	400,116	400,000	400,000	400,000	0.0%
Total Revenues	**$ 317,316**	**$ 384,130**	**$ 434,836**	**$ 434,836**	**$ 409,985**	**-5.7%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Sub-Total Operating	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Capital Transfers Out	419,953	548,357	1,845,000	3,271,670	240,000	-92.7%
Sub-Total Capital	*$ 419,953*	*$ 548,357*	*$ 1,845,000*	*$ 3,271,670*	*$ 240,000*	*-92.7%*
Total Expenditures by Type	**$ 419,953**	**$ 548,357**	**$ 1,845,000**	**$ 3,271,670**	**$ 240,000**	**-92.7%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	419,953	548,357	1,845,000	3,271,670	240,000	-92.7%
Total Expenditures by Department	**$ 419,953**	**$ 548,357**	**$ 1,845,000**	**$ 3,271,670**	**$ 240,000**	**-92.7%**
Revenues vs Expenditures	**$ (102,637)**	**$ (164,228)**	**$ (1,410,164)**	**$ (2,836,834)**	**$ 169,985**	
Ending Fund Balance June 30	$ 4,665,554	$ 4,501,326		$ 1,664,492	$ 1,834,477	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

333 - Successor Agency To RDA

Accounts for property tax increment revenue received by the Successor Agency to the former Campbell Redevelopment Agency (RDA) to pay for debt service obligations on Tax Allocation Bonds issued.

FUND BALANCE REPORT

333 SUCCE. AGENCY TO RDA

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ (1,466,122)	$ (1,039,321)		$ (548,816)	$ (538,816)	
Revenues						
Investments Income	18,290	(5,046)	10,000	10,000	10,000	0.0%
Intergovernmental Revenue	1,533,612	1,596,378	1,764,672	1,764,672	1,914,448	8.5%
Total Revenues	**$ 1,551,902**	**$ 1,591,332**	**$ 1,774,672**	**$ 1,774,672**	**$ 1,924,448**	**8.4%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Supplies & Services	714,049	714,909	22,522	22,522	23,256	3.3%
Debt Service	411,052	385,917	1,742,150	1,742,150	1,891,192	8.6%
Sub-Total Operating	*$ 1,125,101*	*$ 1,100,827*	*$ 1,764,672*	*$ 1,764,672*	*$ 1,914,448*	*8.5%*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 1,125,101**	**$ 1,100,827**	**$ 1,764,672**	**$ 1,764,672**	**$ 1,914,448**	**8.5%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	1,125,101	1,100,827	1,764,672	1,764,672	1,914,448	8.5%
Total Expenditures by Department	**$ 1,125,101**	**$ 1,100,827**	**$ 1,764,672**	**$ 1,764,672**	**$ 1,914,448**	**8.5%**
Revenues vs Expenditures	**$ 426,801**	**$ 490,505**	**$ 10,000**	**$ 10,000**	**$ 10,000**	
Ending Fund Balance June 30	$ (1,039,321)	$ (548,816)		$ (538,816)	$ (528,816)	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

348 - Measure O Debt Service

Measure O Debt Service Fund includes budgets and accounts for City debt service for $50 million bond to construct and/or renovate City facilities to house Police and Library services.

FUND BALANCE REPORT

348 MEASURE 0 BOND

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ -	$ 1,114,130		$ 3,774,338	$ 35,824,051	
Revenues						
Property Tax	1,098,264	1,235,646	1,215,000	2,150,000	2,600,000	20.9%
Investments Income	17,396	15,533	-	-	-	N/A
OFS - Bonds & Loans	-	23,171,626	-	32,506,763	-	-100.0%
Total Revenues	**$ 1,115,660**	**$ 24,422,805**	**$ 1,215,000**	**$ 34,656,763**	**$ 2,600,000**	**-92.5%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Supplies & Services	1,530	-	1,500	1,500	1,500	0.0%
Debt Service	-	1,762,597	2,296,000	2,605,550	4,268,846	63.8%
Operating Transfers Out	-	20,000,000	-	-	30,000,000	N/A
Sub-Total Operating	*$ 1,530*	*$ 21,762,597*	*$ 2,297,500*	*$ 2,607,050*	*$ 34,270,346*	*1214.5%*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 1,530**	**$ 21,762,597**	**$ 2,297,500**	**$ 2,607,050**	**$ 34,270,346**	**1214.5%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	1,530	21,762,597	2,297,500	2,607,050	34,270,346	1214.5%
Total Expenditures by Department	**$ 1,530**	**$ 21,762,597**	**$ 2,297,500**	**$ 2,607,050**	**$ 34,270,346**	**1214.5%**
Revenues vs Expenditures	**$ 1,114,130**	**$ 2,660,208**	**$ (1,082,500)**	**$ 32,049,713**	**$ (31,670,346)**	
Ending Fund Balance June 30	$ 1,114,130	$ 3,774,338		$ 35,824,051	$ 4,153,705	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

367 - Debt Service LID #30

Accounts for debt service payments made for LID #30 obligations. Fund has a balance, but debt has already been paid down fully.

FUND BALANCE REPORT

367 DEBT SERVICE-LID #30

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 31,274	$ 32,196		$ 32,109	$ 32,109	
Revenues						
Investments Income	922	(88)	-	-	-	N/A
Total Revenues	**$ 922**	**$ (88)**	**$ -**	**$ -**	**$ -**	**N/A**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Sub-Total Operating	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Total Expenditures by Department	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**
Revenues vs Expenditures	**$ 922**	**$ (88)**	**$ -**	**$ -**	**$ -**	
Ending Fund Balance June 30	$ 32,196	$ 32,109		$ 32,109	$ 32,109	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

370 - 2016 Refunding Lease Revenue Bond

Accounts for the City's share of proceeds from the repayments of the 2016 Lease Revenue Bonds, which were utilized for the refunding of the City's 1997 and 2002 COP obligations.

FUND BALANCE REPORT

370 2016 REFUND. LEASE REV

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 3,944	$ 5,440		$ 13,530	$ 13,530	
Revenues						
Investments Income	746	66	500	500	500	0.0%
OFS - Operating Transfers In	762,825	768,825	763,750	763,750	763,750	0.0%
Total Revenues	**$ 763,571**	**$ 768,891**	**$ 764,250**	**$ 764,250**	**$ 764,250**	**0.0%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Debt Service	762,075	760,800	764,250	764,250	760,100	-0.5%
Sub-Total Operating	*$ 762,075*	*$ 760,800*	*$ 764,250*	*$ 764,250*	*$ 760,100*	*-0.5%*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 762,075**	**$ 760,800**	**$ 764,250**	**$ 764,250**	**$ 760,100**	**-0.5%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	762,075	760,800	764,250	764,250	760,100	-0.5%
Total Expenditures by Department	**$ 762,075**	**$ 760,800**	**$ 764,250**	**$ 764,250**	**$ 760,100**	**-0.5%**
Revenues vs Expenditures	**$ 1,496**	**$ 8,091**	**$ -**	**$ -**	**$ 4,150**	
Ending Fund Balance June 30	$ 5,440	$ 13,530		$ 13,530	$ 17,680	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

435 - Capital Projects

City Capital Projects Fund include budgets and accounts for the expenditures and financing of the City's capital improvement projects.

FUND BALANCE REPORT

435 CAPITAL PROJECT

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ 1,700,306	$ 1,703,634		$ 914,341	$ (250,687)	
Revenues						
Investments Income	4,261	887	-	-	-	N/A
Miscellaneous Revenues	2,185	269,531	-	508,514	-	-100.0%
OFS - Operating Transfers In	3,918,454	10,773,712	6,527,634	15,916,699	4,805,400	-69.8%
Total Revenues	**$ 3,924,900**	**$ 11,044,130**	**$ 6,527,634**	**$ 16,425,213**	**$ 4,805,400**	**-70.7%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Benefits	380,625	540,136	469,000	1,236,427	481,000	-61.1%
Supplies & Services	400,710	580,250	205,000	1,082,047	377,500	-65.1%
Operating Transfers Out	-	787,083	-	-	-	N/A
Sub-Total Operating	*$ 781,336*	*$ 1,907,469*	*$ 674,000*	*$ 2,318,474*	*$ 858,500*	*-63.0%*
CAPITAL						
Capital Outlay	3,140,236	9,925,955	6,103,634	15,271,767	4,256,900	-72.1%
Sub-Total Capital	*$ 3,140,236*	*$ 9,925,955*	*$ 6,103,634*	*$ 15,271,767*	*$ 4,256,900*	*-72.1%*
Total Expenditures by Type	**$ 3,921,572**	**$ 11,833,423**	**$ 6,777,634**	**$ 17,590,241**	**$ 5,115,400**	**-70.9%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	3,921,572	11,833,423	6,777,634	17,590,241	5,115,400	-70.9%
Total Expenditures by Department	**$ 3,921,572**	**$ 11,833,423**	**$ 6,777,634**	**$ 17,590,241**	**$ 5,115,400**	**-70.9%**
Revenues vs Expenditures	**$ 3,328**	**$ (789,293)**	**$ (250,000)**	**$ (1,165,028)**	**$ (310,000)**	
Ending Fund Balance June 30	$ 1,703,634	$ 914,341		$ (250,687)	$ (560,687)	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

448 - Measure O Capital Projects

Measure O Capital Project Fund includes budgets and accounts for revenues and expenditures related to the approval of Measure O by City of Campbell voters on November 6, 2018. Measure O allows the City to issue up to $50 million in general obligation bonds to construct and/or renovate City facilities to house Police and Library services.

FUND BALANCE REPORT

448 MEASURE 0 CAPITAL

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1	$ -	$ (272,797)		$ 18,803,577	$ 11,274,117	
Revenues						
Investments Income	-	139,827	-	-	-	N/A
Miscellaneous Revenues	-	510,000	-	3,900,000	350,000	-91.0%
OFS - Operating Transfers In	-	20,000,000	-	-	30,000,000	N/A
Total Revenues	**$ -**	**$ 20,649,827**	**$ -**	**$ 3,900,000**	**$ 30,350,000**	**678.2%**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Salaries	134,316	32,510	131,225	135,162	185,905	37.5%
Benefits	41,733	64,241	132,600	136,677	145,923	6.8%
Supplies & Services	96,749	1,476,701	100,000	2,958,521	50,000	-98.3%
Sub-Total Operating	*$ 272,797*	*$ 1,573,453*	*$ 363,825*	*$ 3,230,361*	*$ 381,828*	*-88.2%*
CAPITAL						
Capital Outlay	-	-	8,094,099	8,199,099	39,051,652	376.3%
Sub-Total Capital	*$ -*	*$ -*	*$ 8,094,099*	*$ 8,199,099*	*$ 39,051,652*	*376.3%*
Total Expenditures by Type	**$ 272,797**	**$ 1,573,453**	**$ 8,457,924**	**$ 11,429,460**	**$ 39,433,480**	**245.0%**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
City Manager's Office	272,797	1,538,038	363,825	1,683,961	381,828	-77.3%
Non-Departmental (Other)	-	35,414	8,094,099	9,745,498	39,051,652	300.7%
Total Expenditures by Department	**$ 272,797**	**$ 1,573,453**	**$ 8,457,924**	**$ 11,429,460**	**$ 39,433,480**	**245.0%**
Revenues vs Expenditures	**$ (272,797)**	**$ 19,076,374**	**$ (8,457,924)**	**$ (7,529,460)**	**$ (9,083,480)**	
Ending Fund Balance June 30	$ (272,797)	$ 18,803,577		$ 11,274,117	$ 2,190,637	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

641 - Motor Vehicle Pool

Motor Vehicle Pool Fund includes budgets and accounts for the cost of operating, maintaining and replacing automotive and related equipment used by other City departments. Rental rates charged to the user departments include operating and asset replacement costs.

FUND BALANCE REPORT

641 MOTOR VEHICLE POOL

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1[(A)]	$ (864,822)	$ (589,277)		$ (825,149)	$ (28,352)	
(A) - Unrestricted						
Revenues						
Intergovernmental Revenue	-	-	10,000	10,000	10,000	0.0%
Charges for Service	1,630	1,322	-	-	-	N/A
Miscellaneous Revenues	129,692	65,403	10,000	10,000	10,000	0.0%
Charges to Operating Depts.	1,329,400	1,101,068	1,329,400	1,329,400	1,329,400	0.0%
OFS - Operating Transfers In	50,000	97,000	781,000	781,000	81,000	-89.6%
Total Revenues	**$ 1,510,722**	**$ 1,264,794**	**$ 2,130,400**	**$ 2,130,400**	**$ 1,430,400**	**-32.9%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Salaries	283,734	306,206	306,823	237,910	264,271	11.1%
Benefits	180,185	168,710	178,768	174,569	143,327	-17.9%
Supplies & Services	566,114	580,301	372,700	447,700	442,700	-1.1%
Rents & Leases	242,919	17,283	244,345	244,345	244,345	0.0%
Operating Transfers Out	50,000	50,000	50,000	50,000	50,000	0.0%
Sub-Total Operating	*$ 1,322,952*	*$ 1,122,499*	*$ 1,152,636*	*$ 1,154,524*	*$ 1,144,642*	*-0.9%*
CAPITAL						
Capital Outlay	(87,775)	378,166	150,000	179,079	225,000	25.6%
Sub-Total Capital	*$ (87,775)*	*$ 378,166*	*$ 150,000*	*$ 179,079*	*$ 225,000*	*25.6%*
Total Expenditures by Type	**$ 1,235,177**	**$ 1,500,666**	**$ 1,302,636**	**$ 1,333,602**	**$ 1,369,642**	**2.7%**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Public Works	1,185,177	1,450,666	1,252,636	1,283,602	1,319,642	2.8%
Non-Departmental (Other)	50,000	50,000	50,000	50,000	50,000	0.0%
Total Expenditures by Department	**$ 1,235,177**	**$ 1,500,666**	**$ 1,302,636**	**$ 1,333,602**	**$ 1,369,642**	**2.7%**

Revenues vs Expenditures	**$ 275,545**	**$ (235,872)**	**$ 827,764**	**$ 796,798**	**$ 60,758**	
Ending Fund Balance June 30	$ (589,277)	$ (825,149)		$ (28,352)	$ 32,406	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

647 - Information Technology

Information Technologies Fund includes budgets and accounts for the costs of operating, maintaining and replacing computer hardware, software and photocopy/fax equipment. Rental rate charges to the user departments include operating and asset replacement costs.

FUND BALANCE REPORT

647 MIS POOL

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1[(A)]	$ 750,738	$ 59,029		$ 203,338	$ 136,551	
(A) - Unrestricted						
Revenues						
Investments Income	7,825	(1,152)	-	-	-	N/A
Intergovernmental Revenue	-	7,579	-	-	-	N/A
Charges for Service	9,889	9,266	12,000	12,000	12,000	0.0%
Miscellaneous Revenues	20,850	868	10,000	10,000	10,000	0.0%
Charges to Operating Depts.	1,059,002	1,161,992	1,161,992	1,161,992	1,161,992	0.0%
OFS - Operating Transfers In	153,000	204,000	34,000	182,652	169,000	-7.5%
Total Revenues	**$ 1,250,566**	**$ 1,382,552**	**$ 1,217,992**	**$ 1,366,644**	**$ 1,352,992**	**-1.0%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Salaries	569,032	490,895	479,341	493,631	519,615	5.3%
Benefits	246,736	197,037	222,365	224,260	218,194	-2.7%
Supplies & Services	1,009,486	556,958	464,797	660,140	699,047	5.9%
Operating Transfers Out	49,600	146,570	49,600	49,600	49,600	0.0%
Sub-Total Operating	*$ 1,874,854*	*$ 1,391,460*	*$ 1,216,102*	*$ 1,427,631*	*$ 1,486,457*	*4.1%*
CAPITAL						
Capital Outlay	67,420	(153,216)	1,600	5,800	1,600	-72.4%
Sub-Total Capital	*$ 67,420*	*$ (153,216)*	*$ 1,600*	*$ 5,800*	*$ 1,600*	*-72.4%*
Total Expenditures by Type	**$ 1,942,275**	**$ 1,238,244**	**$ 1,217,702**	**$ 1,433,431**	**$ 1,488,057**	**3.8%**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
City Manager's Office	1,892,675	1,091,674	1,168,102	1,383,831	1,438,457	3.9%
Non-Departmental (Other)	49,600	146,570	49,600	49,600	49,600	0.0%
Total Expenditures by Department	**$ 1,942,275**	**$ 1,238,244**	**$ 1,217,702**	**$ 1,433,431**	**$ 1,488,057**	**3.8%**

Revenues vs Expenditures	**$ (691,709)**	**$ 144,308**	**$ 290**	**$ (66,787)**	**$ (135,065)**	
Ending Fund Balance June 30	$ 59,029	$ 203,338		$ 136,551	$ 1,486	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

690 - Workers' Compensation

Workers' Compensation Self-Insurance Fund includes budgets and accounts for revenues derived from charges made to operating departments at rates based on the State Compensation Fund, annually adjusted to ensure an adequate reserve for future claims. This fund is charged for administrative costs of settling claims as well as material and other costs of job related illness or injury.

FUND BALANCE REPORT

690 WORKERS COMP.

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1[(A)]	$ 1,187,015	$ 1,404,458		$ 539,799	$ 664,749	
(A) - Unrestricted						
Revenues						
Investments Income	116,767	(14,381)	50,000	50,000	50,000	0.0%
Charges to Operating Depts.	670,986	638,874	605,000	605,000	605,000	0.0%
Total Revenues	**$ 787,753**	**$ 624,493**	**$ 655,000**	**$ 655,000**	**$ 655,000**	**0.0%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Salaries	33,105	-	-	-	-	N/A
Benefits	9,594	-	-	-	-	N/A
Supplies & Services	313,285	595,490	530,050	530,050	530,050	0.0%
Other Charges	214,326	243,929	-	-	-	N/A
Operating Transfers Out	-	649,734	-	-	-	N/A
Sub-Total Operating	*$ 570,310*	*$ 1,489,153*	*$ 530,050*	*$ 530,050*	*$ 530,050*	*0.0%*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 570,310**	**$ 1,489,153**	**$ 530,050**	**$ 530,050**	**$ 530,050**	**0.0%**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
City Manager's Office	570,310	839,419	530,050	530,050	530,050	0.0%
Non-Departmental (Other)	-	649,734	-	-	-	N/A
Total Expenditures by Department	**$ 570,310**	**$ 1,489,153**	**$ 530,050**	**$ 530,050**	**$ 530,050**	**0.0%**

Revenues vs Expenditures	**$ 217,443**	**$ (864,659)**	**$ 124,950**	**$ 124,950**	**$ 124,950**	
Ending Fund Balance June 30	$ 1,404,458	$ 539,799		$ 664,749	$ 789,699	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

794 - Parks And Museum

Accounts for donations received to support City parks and museums.

FUND BALANCE REPORT

794 PARKS AND MUSEUM

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1[(A)]	$ 150,321	$ 155,725		$ 206	$ 206	
(A) - Total Assets						
Revenues						
Investments Income	3,965	(749)	-	-	-	N/A
Miscellaneous Revenues	1,439	-	-	-	-	N/A
Total Revenues	**$ 5,404**	**$ (749)**	**$ -**	**$ -**	**$ -**	**N/A**
Expenditures by Type	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
OPERATING						
Operating Transfers Out	-	154,770	-	-	-	N/A
Sub-Total Operating	*$ -*	*$ 154,770*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ -**	**$ 154,770**	**$ -**	**$ -**	**$ -**	**N/A**
Expenditures by Department	**FY 20 Actual**	**FY 21 Actual**	**FY 22 Adop.**	**FY 22 Est.**	**FY 23 Adop.**	**%Chg***
Non-Departmental (Other)	-	154,770	-	-	-	N/A
Total Expenditures by Department	**$ -**	**$ 154,770**	**$ -**	**$ -**	**$ -**	**N/A**
Revenues vs Expenditures	**$ 5,404**	**$ (155,519)**	**$ -**	**$ -**	**$ -**	
Ending Fund Balance June 30	$ 155,725	$ 206		$ 206	$ 206	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

795 - Recreation Grants-Private

Accounts for general purpose donations to support Recreation and Community Services programs and facilities.

FUND BALANCE REPORT

795 RECREATION GRANTS

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1[(A)]	$ 5,844	$ 5,997		$ 5,980	$ 6,080	
(A) - Total Assets						
Revenues						
Investments Income	153	(16)	100	100	100	0.0%
Total Revenues	**$ 153**	**$ (16)**	**$ 100**	**$ 100**	**$ 100**	**0.0%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Sub-Total Operating	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Total Expenditures by Department	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**

Revenues vs Expenditures	**$ 153**	**$ (16)**	**$ 100**	**$ 100**	**$ 100**	
Ending Fund Balance June 30	$ 5,997	$ 5,980		$ 6,080	$ 6,180	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

797 - Adult Center

Accounts for donations made to support the City's Adult Center.

FUND BALANCE REPORT

797 ADULT CENTER

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1[(A)]	$ 15,648	$ 16,511		$ 16,567	$ 16,967	
(A) - Total Assets						
Revenues						
Investments Income	413	(44)	400	400	400	0.0%
Miscellaneous Revenues	450	100	-	-	-	N/A
Total Revenues	**$ 863**	**$ 56**	**$ 400**	**$ 400**	**$ 400**	**0.0%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Sub-Total Operating	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Total Expenditures by Department	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**

Revenues vs Expenditures	**$ 863**	**$ 56**	**$ 400**	**$ 400**	**$ 400**	
Ending Fund Balance June 30	$ 16,511	$ 16,567		$ 16,967	$ 17,367	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

798 - West Valley JPA Fund

Accounts for the monies of the West Valley Solid Waste Management Authority. The City acts as custodian for the operating resources of the entity.

FUND BALANCE REPORT

798 WEST VALLEY JPA

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1[(A)]	$ 321,474	$ 274,604		$ 274,674	$ 221,612	
(A) - Total Assets						
Revenues						
Investments Income	7,937	(841)	-	-	-	N/A
Miscellaneous Revenues	569,298	768,644	822,888	953,280	1,133,522	18.9%
Total Revenues	**$ 577,235**	**$ 767,803**	**$ 822,888**	**$ 953,280**	**$ 1,133,522**	**18.9%**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Supplies & Services	174,105	317,732	372,888	556,342	741,995	33.4%
Other Charges	450,000	450,000	450,000	450,000	450,000	0.0%
Sub-Total Operating	*$ 624,105*	*$ 767,732*	*$ 822,888*	*$ 1,006,342*	*$ 1,191,995*	*18.4%*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ 624,105**	**$ 767,732**	**$ 822,888**	**$ 1,006,342**	**$ 1,191,995**	**18.4%**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
WVSWMA JPA	624,105	767,732	822,888	1,006,342	1,191,995	18.4%
Total Expenditures by Department	**$ 624,105**	**$ 767,732**	**$ 822,888**	**$ 1,006,342**	**$ 1,191,995**	**18.4%**

Revenues vs Expenditures	**$ (46,870)**	**$ 71**	**$ -**	**$ (53,062)**	**$ (58,473)**	
Ending Fund Balance June 30	$ 274,604	$ 274,674		$ 221,612	$ 163,139	

**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

799 - SCC Spec Enforcement Team

Fiduciary fund for the Santa Clara County Specialized Enforcement Task (SCCET) Force. The City acts as fiduciary agent for the task force.

FUND BALANCE REPORT

799 SCC SPEC ENFORCE. TEAM

	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Beginning Fund Balance July 1[(A)]	$ -	$ -		$ 135,397	$ 135,397	
(A) - Total Assets						
Revenues						
Miscellaneous Revenues	-	673,867	-	-	-	N/A
Total Revenues	**$ -**	**$ 673,867**	**$ -**	**$ -**	**$ -**	**N/A**

Expenditures by Type	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
OPERATING						
Supplies & Services	-	538,470	-	-	-	N/A
Sub-Total Operating	*$ -*	*$ 538,470*	*$ -*	*$ -*	*$ -*	*N/A*
CAPITAL						
Sub-Total Capital	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*N/A*
Total Expenditures by Type	**$ -**	**$ 538,470**	**$ -**	**$ -**	**$ -**	**N/A**

Expenditures by Department	FY 20 Actual	FY 21 Actual	FY 22 Adop.	FY 22 Est.	FY 23 Adop.	%Chg*
Police Department	-	538,470	-	-	-	N/A
Total Expenditures by Department	**$ -**	**$ 538,470**	**$ -**	**$ -**	**$ -**	**N/A**

Revenues vs Expenditures	**$ -**	**$ 135,397**	**$ -**	**$ -**	**$ -**	

Ending Fund Balance June 30	$ -	$ 135,397		$ 135,397	$ 135,397	

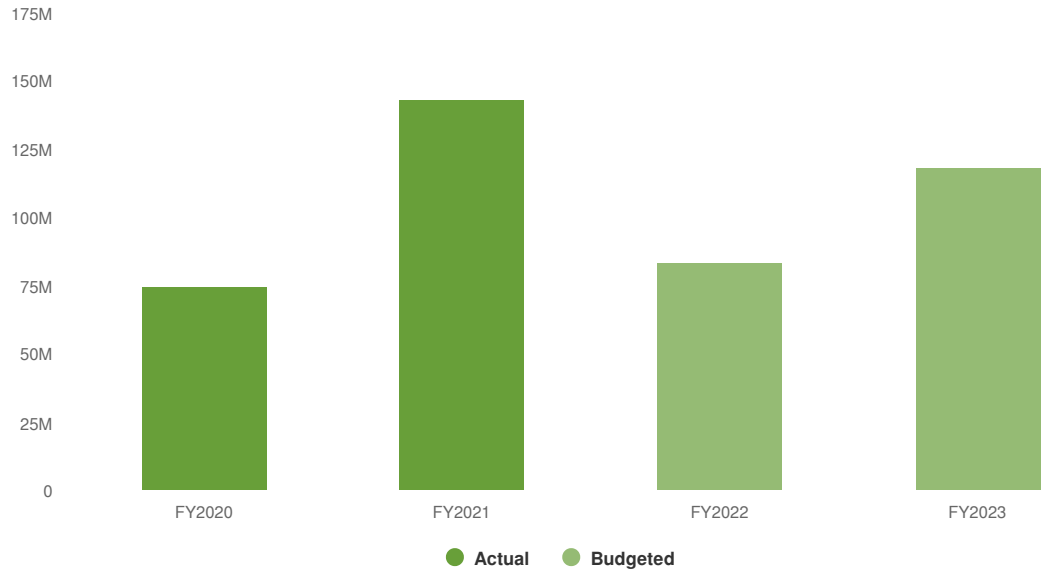
**% Change from FY 2022 Estimated to FY 2023 Adopted Budget*

FUNDING SOURCES

All City Revenue Summary

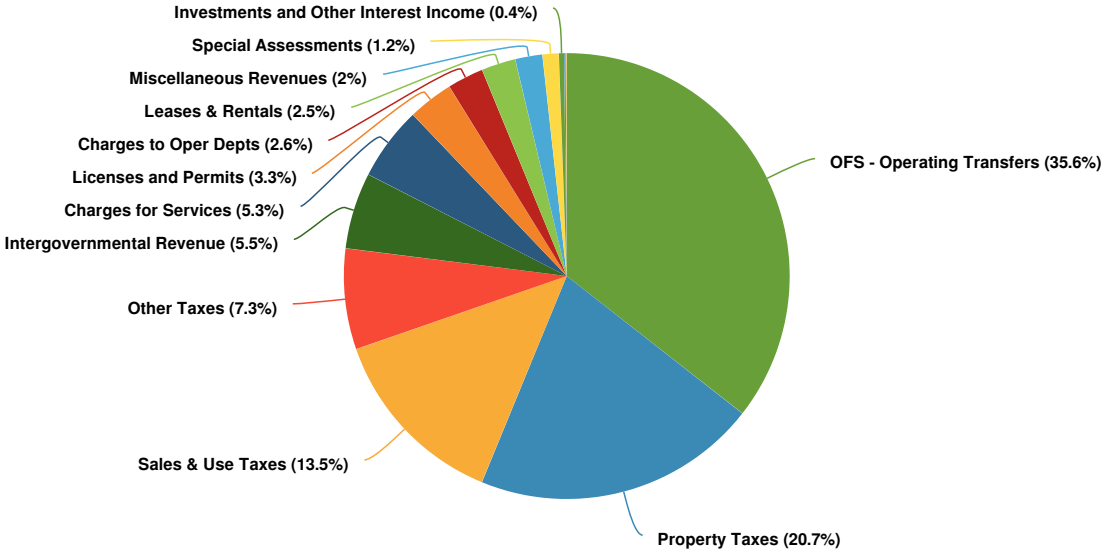
$118,067,603 $34,154,640
(40.70% vs. prior year)

All City Revenue Actual vs. Budgeted

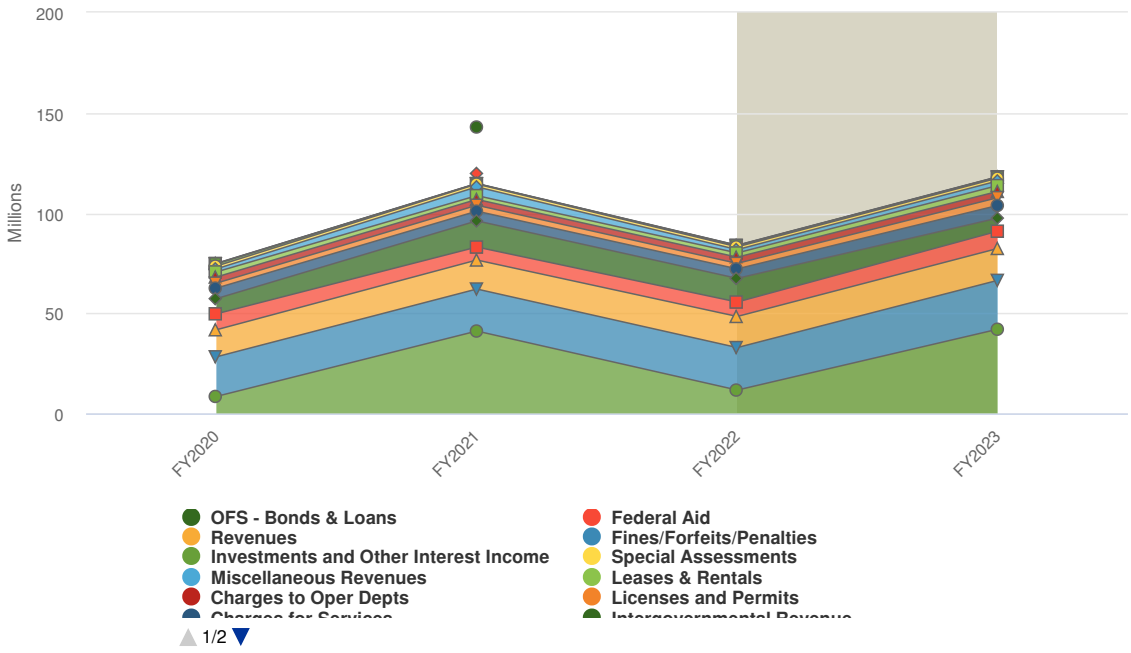


Revenues by Source

Projected 2023 Revenues by Source



Budgeted and Historical 2023 Revenues by Source



Grey background indicates budgeted figures.

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Property Taxes						
Prop Taxes - Curr Secured	$16,634,104	$17,852,774	$18,155,400	$19,094,398	$20,686,100	8.3%
Prop Taxes - Curr Unsecrd	$737,814	$809,104	$713,200	$627,000	$684,800	9.2%
Property Tax Pass Thru	$232,935	$254,401	$158,200	$185,000	$188,500	1.9%
Residual Rpttf Distribute	$899,678	$224,534	$545,320	$609,000	$648,500	6.5%
Prop Taxes - ERAF	$1,263,615	$1,824,319	$1,632,900	$1,360,770	$2,189,500	60.9%
Total Property Taxes:	**$19,768,145**	**$20,965,132**	**$21,205,020**	**$21,876,168**	**$24,397,400**	**11.5%**
Sales & Use Taxes						
Sales And Use Taxes	$10,558,365	$11,203,345	$11,982,000	$11,947,130	$12,174,646	1.9%
Transactions & Use Tax	$2,577,243	$2,872,069	$3,146,000	$3,180,805	$3,254,666	2.3%
Prop 172 Public Safety	$358,137	$402,635	$393,900	$459,890	$473,700	3%
Measure B	$0	$114	$0	$0	$0	0%
Total Sales & Use Taxes:	**$13,493,745**	**$14,478,163**	**$15,521,900**	**$15,587,825**	**$15,903,012**	**2%**
Other Taxes						
Franchises - Electric	$435,677	$464,328	$478,800	$478,800	$493,200	3%
Franchises - Gas	$114,772	$118,619	$126,600	$126,600	$130,400	3%
Franchises - Cable Tv	$546,545	$562,250	$656,019	$550,000	$566,500	3%
Franchises - Garbage	$2,086,705	$2,002,368	$2,231,496	$2,231,496	$2,298,400	3%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Franchises - San Jose Wtr	$239,445	$258,931	$260,000	$260,000	$267,800	3%
At&T Franchise Fee	$104,782	$51,804	$128,104	$100,000	$103,000	3%
Transient Occupancy Tax	$3,144,208	$1,568,908	$2,000,000	$2,400,000	$3,200,000	33.3%
Construction Tax	$50,505	$143,066	$148,346	$60,000	$70,800	18%
Business License Tax	$664,071	$666,642	$675,000	$675,000	$695,300	3%
Real Prop Transfer Tax	$566,794	$542,456	$500,000	$750,000	$787,500	5%
Farmers Market In Lieu	$9,375	-$3,846	$6,000	$6,000	$9,500	58.3%
In-Lieu Fees	$0	$104,432	$0	$0	$0	0%
Total Other Taxes:	**$7,962,878**	**$6,479,959**	**$7,210,365**	**$7,637,896**	**$8,622,400**	**12.9%**
Licenses and Permits						
Construction Permits	$1,596,158	$1,995,966	$1,987,556	$2,100,000	$2,478,000	18%
Advanced Plan Check Fee	$530,505	$593,678	$460,882	$960,000	$1,132,800	18%
General Revenue-Bldg Dept	$52,181	$29,962	$28,805	$30,000	$35,400	18%
Pln Check-Title 24 Energy	$70,850	$98,941	$86,415	$30,000	$35,400	18%
Technology Enhancemnt Fee	$39,028	$52,110	$30,000	$54,000	$63,720	18%
Fire Permits	$193,136	$192,279	$144,200	$144,200	$148,500	3%
Truck Permits	$128	$432	$1,000	$1,000	$1,000	0%
Total Licenses and Permits:	**$2,481,986**	**$2,963,368**	**$2,738,858**	**$3,319,200**	**$3,894,820**	**17.3%**
Fines/Forfeits/Penalties						
Vehicle Code Fines-City	$54,337	$5,562	$37,500	$12,500	$25,000	100%
Vehicle Code Fines-County	$75,745	$39,128	$75,000	$25,000	$50,000	100%
Vehicle Code Fines-State	$65,995	$25,540	$37,500	$12,500	$25,000	100%
Code Enforcement Fines	$19,988	$14,920	$10,000	$12,000	$25,000	108.3%
Total Fines/Forfeits/Penalties:	**$216,065**	**$85,149**	**$160,000**	**$62,000**	**$125,000**	**101.6%**
Investments and Other Interest Income						
Investment Earnings	$769,861	$319,993	$559,686	$374,086	$449,235	20.1%
Unrealized Gains/Losses	$250,869	-$246,899	$0	$0	$0	0%
Other Interest	$73,246	$44,363	$10,850	$7,832	$11,450	46.2%
Total Investments and Other Interest Income:	**$1,093,976**	**$117,457**	**$570,536**	**$381,918**	**$460,685**	**20.6%**
Intergovernmental Revenue						
State Gasoline Tax 2105	$220,622	$215,443	$239,389	$238,477	$258,640	8.5%
State Gasoline Tax 2106	$138,798	$130,556	$143,455	$141,388	$153,177	8.3%
State Gasoline Tax 2107	$278,577	$291,531	$304,457	$324,702	$352,998	8.7%
State Gasoline Tax 2107.5	$6,000	$6,000	$6,000	$6,000	$6,000	0%
Gas Excise Tax 7360	$298,225	$282,134	$325,874	$322,683	$373,321	15.7%
SB1-Road Maint (2017)	$749,085	$783,958	$812,365	$822,913	$919,000	11.7%
SB1 TCRF Loan Repayment	$48,622	$0	$0	$0	$0	0%
Comm Dev Block Grant	$0	$0	$0	$298,000	$0	-100%
Other Grants	-$4,050	$101,173	$0	$77,476	$0	-100%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
TDA Grants	$37,638	$477,620	$30,000	$42,302	$30,000	-29.1%
Supplemental Law Enforce	$155,948	$156,727	$100,000	$100,000	$100,000	0%
Valley Trans Auth Grant	$687,810	$1,592,950	$0	$97,325	$0	-100%
DOJ Grant (Bvp)	$8,488	$3,337	$0	$0	$0	0%
Beverage Container Grant	$0	$24,636	$10,000	$10,000	$130,000	1,200%
Federal Aid	$0	$4,998,887	$0	$5,608,325	$0	-100%
Signal Maint Cost Sharing	$2,002	$4,724	$2,500	$2,500	$2,500	0%
Other State Grants	$550,000	$604,937	$5,201,887	$4,256,959	$356,000	-91.6%
Transit Shelter Advertise	$13,050	$9,559	$16,000	$10,000	$10,000	0%
ABAG Grant	$30,353	$37,347	$0	$0	$0	0%
VERBS - CMAQ	$532,241	$0	$1,000,000	$1,000,000	$0	-100%
OBAG - CMAQ	$0	$495,470	$0	$550,000	$0	-100%
Arson Contract Training	$0	$0	$4,000	$4,000	$4,000	0%
Arson_County Fire Dpt	$444,500	$460,364	$461,000	$461,000	$474,500	2.9%
RATTF Reimbursement	$203,074	$72,135	$100,000	$100,000	$103,000	3%
Sr Nutrition Reimbursemnt	$74,892	$95,650	$67,317	$96,885	$70,300	-27.4%
Tfca - Ba Aqmd - Veh Reg	$0	$165,452	$0	$0	$0	0%
VTA Meas B Vehicle Reg	$1,278,766	$271,345	$1,012,000	$1,363,758	$1,092,155	-19.9%
State Mtr Veh In Lieu Tax	$34,231	$31,016	$47,900	$35,000	$36,100	3.1%
St Homeowners Prop Tax Re	$44,583	$43,969	$40,700	$38,000	$41,500	9.2%
Abandoned Vehicle Fees	$86,531	$56,657	$60,000	$60,000	$61,800	3%
Reimburse-Mandated Costs	$87,083	$34,177	$41,200	$41,200	$42,400	2.9%
Post Reimbursements	$26,269	$18,253	$12,500	$12,500	$12,500	0%
Rda Trust Admin	$21,360	$21,956	$22,522	$22,522	$23,256	3.3%
R P T T F	$1,512,252	$1,574,422	$1,742,150	$1,742,150	$1,891,192	8.6%
Total Intergovernmental Revenue:	**$7,566,947**	**$13,062,382**	**$11,803,216**	**$17,886,065**	**$6,544,339**	**-63.4%**
Charges for Services						
Program Revenue-Museum	$14,472	$1,927	$2,000	$1,400	$3,400	142.9%
Ainsley House Rental	$10,765	$33,122	$19,000	$25,000	$27,600	10.4%
Admission Fees-Museum	$6,481	$0	$1,000	$1,000	$2,100	110%
Adult Services - Classes	$125,450	$82,723	$87,000	$169,000	$198,400	17.4%
Program Fees-Sports	$313,323	$257,847	$200,000	$575,000	$575,000	0%
Program Fees-Aquatics	$136,639	$259,749	$289,500	$330,000	$319,000	-3.3%
Program Fees-Picnic Fees	$14,473	$18,541	$9,500	$20,000	$50,000	150%
Program Fees-Day Camps	$135,110	$223,463	$375,000	$400,000	$400,000	0%
Program Fees-Classes	$285,690	$142,956	$178,500	$264,000	$238,500	-9.7%
Program Fees-Preschool	$277,707	$122,750	$190,000	$209,000	$273,500	30.9%
Program Fees-Spec Events	$1,050	$0	$0	$0	$0	0%
Program Fees-Fitness	$143,092	$162,893	$90,000	$104,000	$126,000	21.2%
Adult Services - Programs	$81,788	$8,926	$5,700	$16,000	$66,200	313.8%
Vending Machine Sales	$2,995	$1,369	$2,400	$2,400	$2,400	0%
Skate Park Income	$21,203	$23,408	$15,000	$24,000	$28,000	16.7%
Drop In Classes	$116,461	-$666	$0	$0	$0	0%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Comm Grp Spon-Spec Event	$48,866	$10,080	$54,000	$7,000	$5,500	-21.4%
Theater Revenue	$1,564	$0	$250	$410	$2,000	387.8%
Theater Preservation Chg	$41,445	-$1,155	$11,400	$16,700	$44,200	164.7%
Theatre Facility Fee	$10,498	$0	$5,400	$8,600	$25,000	190.7%
Facility Rental Surcharge	$16,265	$6,170	$12,000	$26,000	$35,000	34.6%
Concession & Merchandise	$1,480	$0	$0	$0	$3,500	N/A
Theater Ticket Sales	$229,627	-$20,580	$55,600	$80,000	$280,600	250.8%
Sponsorship Income	$44,825	$1,813	$5,600	$0	$50,000	N/A
Theater Program Ads	$6,275	$0	$1,325	$0	$5,000	N/A
Zoning Fees	$559,340	$460,342	$392,000	$600,000	$660,000	10%
Microfilm Fees	$28,325	$590	$0	$76	$100	31.6%
Rental Dispute Res Fee	$58,504	$61,105	$65,800	$34,000	$60,000	76.5%
Hazelwood/Rosemary Events	$29	$0	$0	$0	$0	0%
General Plan Maint Fee	$91,339	$124,387	$90,000	$120,000	$123,600	3%
Other Filing Fees	$6,356	$3,991	$7,300	$7,300	$3,500	-52.1%
Spec Police Dept Services	$48,334	$29,028	$45,000	$45,000	$45,000	0%
Hazardous Waste Cleanup	$161,704	$146,579	$106,090	$106,090	$109,300	3%
False Alarm Fees-Pd	$4,740	$4,784	$5,000	$0	$1,000	N/A
Other Current Serv Chgs	$15	$0	$0	$0	$0	0%
Cost Recovery-Pd Dui	$16,502	-$4,775	$7,000	$3,000	$2,500	-16.7%
Cost Recovery-Pw	$1,196	$0	$0	$0	$0	0%
Cost Recovery-Pd	$11,278	$0	$67,500	$55,000	$67,500	22.7%
IT Contract Revenue	$7,889	$4,066	$10,000	$10,000	$10,000	0%
Cal Nena Reimbursement-Pd	$1,126	$1,883	$10,000	$10,000	$10,000	0%
Phone Maint Reimb	$0	$63	$0	$0	$0	0%
Vehicle Charging Station	$22,950	$13,880	$20,000	$20,000	$20,000	0%
Successor Agency Reimb	$2,000	$5,200	$2,000	$2,000	$2,000	0%
Storm Water Fees	$40,462	$45,117	$45,000	$45,000	$45,000	0%
Storm Drain Fees	$20,693	$41,543	$20,000	$20,000	$20,000	0%
Engr & Subdiv Filing Fees	$440,884	$558,683	$410,000	$410,000	$500,000	22%
Solid Waste Rate Fees	$565,133	$639,387	$556,464	$556,464	$556,464	0%
Project Overhead Offset	$370,625	$570,410	$469,000	$479,000	$480,000	0.2%
Motor Pool Reimbusement	$1,630	$1,322	$0	$0	$0	0%
Traffic Engineering Fees	$25,984	$31,508	$20,000	$25,000	$25,000	0%
Vehicle Impact Fees	$200,851	$278,695	$300,000	$300,000	$300,000	0%
Vehicle Impact-Garbage	$477,600	$477,600	$477,000	$477,000	$477,000	0%
Community Garden Fees	$3,315	$3,780	$3,600	$3,600	$3,800	5.6%
Sale-Maps & Publications	$941	$0	$2,000	$1,000	$20,000	1,900%
Solid Waste Diversion Fee	$0	$0	$0	$0	$5,600	N/A
Small Cells Permit Public	$0	$0	$0	$30,000	$0	-100%
Total Charges for Services:	**$5,257,290**	**$4,834,501**	**$4,740,929**	**$5,639,040**	**$6,308,264**	**11.9%**
Leases & Rentals						
Rents/Leases (Real & Per)	$1,858,268	$1,791,692	$1,853,300	$1,823,700	$1,809,200	-0.8%

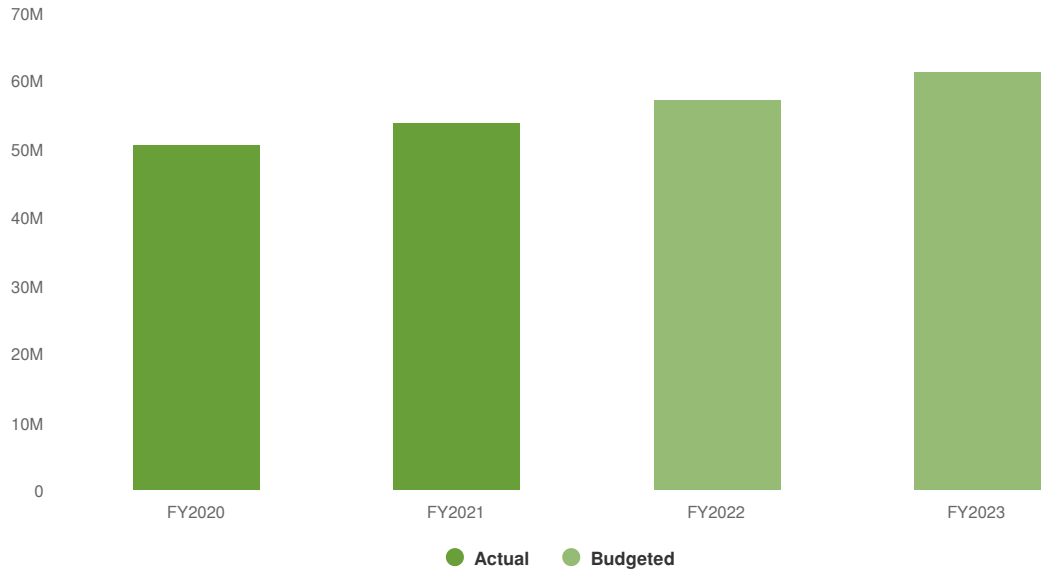
Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Other Rental Income	$685,668	$102,397	$263,500	$733,200	$1,124,000	53.3%
Total Leases & Rentals:	**$2,543,937**	**$1,894,089**	**$2,116,800**	**$2,556,900**	**$2,933,200**	**14.7%**
Miscellaneous Revenues						
Donations-Hist Museum	$3,214	$110	$0	$550	$0	-100%
Donations-Sr Citizens Ctr	$450	$100	$0	$0	$0	0%
Donations-Meals	$14,251	$11,780	$12,946	$12,946	$12,800	-1.1%
Donations-Misc	$1,100	$0	$1,000	$2,000	$2,000	0%
Donations-Parks	$10,000	$0	$0	$0	$0	0%
Donations-Youth Scholar	$6,951	$0	$0	$0	$0	0%
Donation-Recreation	$700	$100	$0	$0	$0	0%
SA Rops Admin Reimb	$12,330	$9,190	$22,522	$22,522	$23,300	3.5%
Asset Seizures	$243,719	$55,606	$10,000	$10,000	$10,000	0%
Parkland Dedication Fee	$189,500	$400,116	$400,000	$400,000	$400,000	0%
Project Revenues	$2,185	$269,531	$0	$508,514	$0	-100%
AB 939 Recycling - SCC	$68,905	$78,303	$49,356	$49,356	$49,356	0%
Notice/Improve/Obligation	$0	$4,188	$6,100	$4,000	$4,000	0%
Sale Of Real/Pers Prop	$10,681	$19,402	$10,000	$10,000	$10,000	0%
Insurance Claims Reimb	$306,788	$59,936	$7,600	$25,319	$25,900	2.3%
Other Revenue	$71,692	$2,721,601	$256,939	$4,311,799	$612,539	-85.8%
Principal Repayment	$0	$0	$25,000	$25,000	$25,000	0%
Expense Abate-Misc	-$2,703	$0	$2,500	$2,500	$2,600	4%
West Valley JPA	$108,323	$297,268	$372,888	$352,310	$191,787	-45.6%
Tree In Lieu Fee	$26,704	$3,600	$25,000	$10,000	$10,000	0%
JPA Solid Waste	$450,000	$450,000	$450,000	$450,000	$941,735	109.3%
Total Miscellaneous Revenues:	**$1,524,789**	**$4,380,832**	**$1,651,851**	**$6,196,816**	**$2,321,017**	**-62.5%**
Revenues	$22,646	$79,962	$72,100	$82,100	$84,600	3%
Total Revenues:	**$22,646**	**$79,962**	**$72,100**	**$82,100**	**$84,600**	**3%**
Special Assessments						
Str Lighting Assessments	$1,198,165	$1,204,647	$1,210,000	$1,210,000	$1,210,000	0%
Spec Assess Comm Svcs	$144,225	$145,394	$146,350	$146,350	$146,350	0%
Special Assessment Cfd #2	$48,893	$48,893	$35,250	$35,250	$35,250	0%
Total Special Assessments:	**$1,391,283**	**$1,398,933**	**$1,391,600**	**$1,391,600**	**$1,391,600**	**0%**
Charges to Oper Depts						
User Fees-Motor Pool	$1,329,400	$1,101,068	$1,329,400	$1,329,400	$1,329,400	0%
User Fees-Mis Pool	$1,059,002	$1,161,992	$1,161,992	$1,161,992	$1,161,992	0%
Premiums-Wkrs Comp Ins	$670,986	$638,874	$605,000	$605,000	$605,000	0%
Total Charges to Oper Depts:	**$3,059,388**	**$2,901,934**	**$3,096,392**	**$3,096,392**	**$3,096,392**	**0%**
OFS - Bonds & Loans						
Sale of Bonds	$0	$23,171,626	$0	$32,506,763	$0	-100%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Total OFS - Bonds & Loans:	**$0**	**$23,171,626**	**$0**	**$32,506,763**	**$0**	**-100%**
OFS - Operating Transfers						
Operating Transfers In	$4,535,646	$30,312,387	$5,105,762	$7,592,929	$35,757,229	370.9%
Capital Transfers In	$3,918,454	$10,773,712	$6,527,634	$15,916,699	$4,805,400	-69.8%
Beg Fund Bal-Operating	$0	$0	$0	$1,630,584	$1,422,245	-12.8%
Total OFS - Operating Transfers:	**$8,454,100**	**$41,086,099**	**$11,633,396**	**$25,140,212**	**$41,984,874**	**67%**
Total Revenue Source:	**$74,837,175**	**$137,899,587**	**$83,912,963**	**$143,360,895**	**$118,067,603**	**-17.6%**

General Fund Revenue Summary

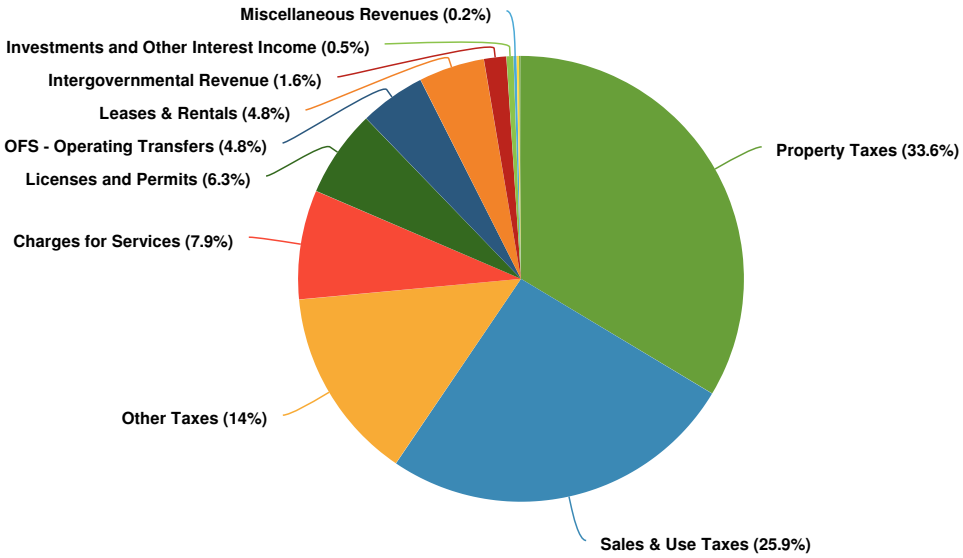
$61,453,515 $4,322,964
(7.57% vs. prior year)

General Fund Revenue Actual vs. Budgeted

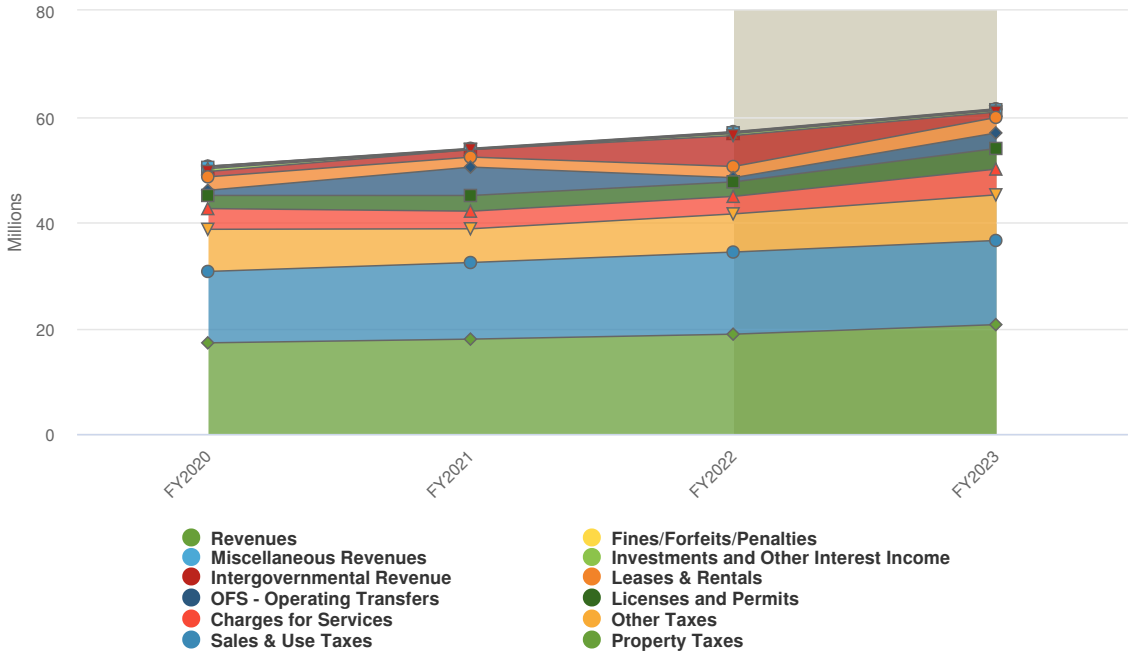


Revenues by Source

Projected 2023 Revenues by Source



Budgeted and Historical 2023 Revenues by Source



Grey background indicates budgeted figures.

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Property Taxes						
Prop Taxes - Curr Secured	$14,395,270	$15,423,342	$15,930,400	$15,934,398	$17,076,100	7.2%
Prop Taxes - Curr Unsecrd	$658,644	$695,009	$713,200	$627,000	$684,800	9.2%
Property Tax Pass Thru	$51,150	$54,659	$28,200	$55,000	$58,500	6.4%
Residual Rpttf Distribute	$899,678	$0	$542,320	$606,000	$645,500	6.5%
Prop Taxes - ERAF	$1,204,155	$1,738,436	$1,632,900	$1,360,770	$2,189,500	60.9%
Total Property Taxes:	**$17,208,898**	**$17,911,445**	**$18,847,020**	**$18,583,168**	**$20,654,400**	**11.1%**
Sales & Use Taxes						
Sales And Use Taxes	$10,558,365	$11,203,345	$11,982,000	$11,947,130	$12,174,646	1.9%
Transactions & Use Tax	$2,577,243	$2,872,069	$3,146,000	$3,180,805	$3,254,666	2.3%
Prop 172 Public Safety	$358,137	$402,635	$393,900	$459,890	$473,700	3%
Measure B	$0	$114	$0	$0	$0	0%
Total Sales & Use Taxes:	**$13,493,745**	**$14,478,163**	**$15,521,900**	**$15,587,825**	**$15,903,012**	**2%**
Other Taxes						
Franchises - Electric	$435,677	$464,328	$478,800	$478,800	$493,200	3%
Franchises - Gas	$114,772	$118,619	$126,600	$126,600	$130,400	3%
Franchises - Cable Tv	$546,545	$562,250	$656,019	$550,000	$566,500	3%
Franchises - Garbage	$2,086,705	$2,002,368	$2,231,496	$2,231,496	$2,298,400	3%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Franchises - San Jose Wtr	$239,445	$258,931	$260,000	$260,000	$267,800	3%
At&T Franchise Fee	$104,782	$51,804	$128,104	$100,000	$103,000	3%
Transient Occupancy Tax	$3,144,208	$1,568,908	$2,000,000	$2,400,000	$3,200,000	33.3%
Construction Tax	$50,505	$143,066	$148,346	$60,000	$70,800	18%
Business License Tax	$664,071	$666,642	$675,000	$675,000	$695,300	3%
Real Prop Transfer Tax	$566,794	$542,456	$500,000	$750,000	$787,500	5%
Farmers Market In Lieu	$9,375	-$3,846	$6,000	$6,000	$9,500	58.3%
Total Other Taxes:	**$7,962,878**	**$6,375,527**	**$7,210,365**	**$7,637,896**	**$8,622,400**	**12.9%**
Licenses and Permits						
Construction Permits	$1,596,158	$1,995,966	$1,987,556	$2,100,000	$2,478,000	18%
Advanced Plan Check Fee	$530,505	$593,678	$460,882	$960,000	$1,132,800	18%
General Revenue-Bldg Dept	$52,181	$29,962	$28,805	$30,000	$35,400	18%
Pln Check-Title 24 Energy	$70,850	$98,941	$86,415	$30,000	$35,400	18%
Technology Enhancemnt Fee	$39,028	$52,110	$30,000	$54,000	$63,720	18%
Fire Permits	$193,136	$192,279	$144,200	$144,200	$148,500	3%
Truck Permits	$128	$432	$1,000	$1,000	$1,000	0%
Total Licenses and Permits:	**$2,481,986**	**$2,963,368**	**$2,738,858**	**$3,319,200**	**$3,894,820**	**17.3%**
Fines/Forfeits/Penalties						
Vehicle Code Fines-City	$54,337	$5,562	$37,500	$12,500	$25,000	100%
Vehicle Code Fines-County	$75,745	$39,128	$75,000	$25,000	$50,000	100%
Vehicle Code Fines-State	$65,995	$25,540	$37,500	$12,500	$25,000	100%
Code Enforcement Fines	$19,988	$14,920	$10,000	$12,000	$5,000	-58.3%
Total Fines/Forfeits/Penalties:	**$216,065**	**$85,149**	**$160,000**	**$62,000**	**$105,000**	**69.4%**
Investments and Other Interest Income						
Investment Earnings	$391,653	$120,139	$385,600	$200,000	$300,000	50%
Unrealized Gains/Losses	$136,135	-$141,344	$0	$0	$0	0%
Other Interest	$15,057	$13,068	$10,300	$7,282	$10,900	49.7%
Total Investments and Other Interest Income:	**$542,846**	**-$8,137**	**$395,900**	**$207,282**	**$310,900**	**50%**
Intergovernmental Revenue						
Other State Grants	$0	$597,358	$4,998,887	$153,339	$153,000	-0.2%
Transit Shelter Advertise	$13,050	$9,559	$16,000	$10,000	$10,000	0%
Arson Contract Training	$0	$0	$4,000	$4,000	$4,000	0%
Arson_County Fire Dpt	$444,500	$460,364	$451,000	$451,000	$464,500	3%
RATTF Reimbursement	$203,074	$72,135	$100,000	$100,000	$103,000	3%
Sr Nutrition Reimbursemnt	$74,892	$95,650	$67,317	$96,885	$70,300	-27.4%
State Mtr Veh In Lieu Tax	$34,231	$31,016	$47,900	$35,000	$36,100	3.1%
St Homeowners Prop Tax Re	$39,799	$39,252	$40,700	$38,000	$41,500	9.2%
Abandoned Vehicle Fees	$86,531	$56,657	$60,000	$60,000	$61,800	3%
Reimburse-Mandated Costs	$87,083	$34,177	$41,200	$41,200	$42,400	2.9%

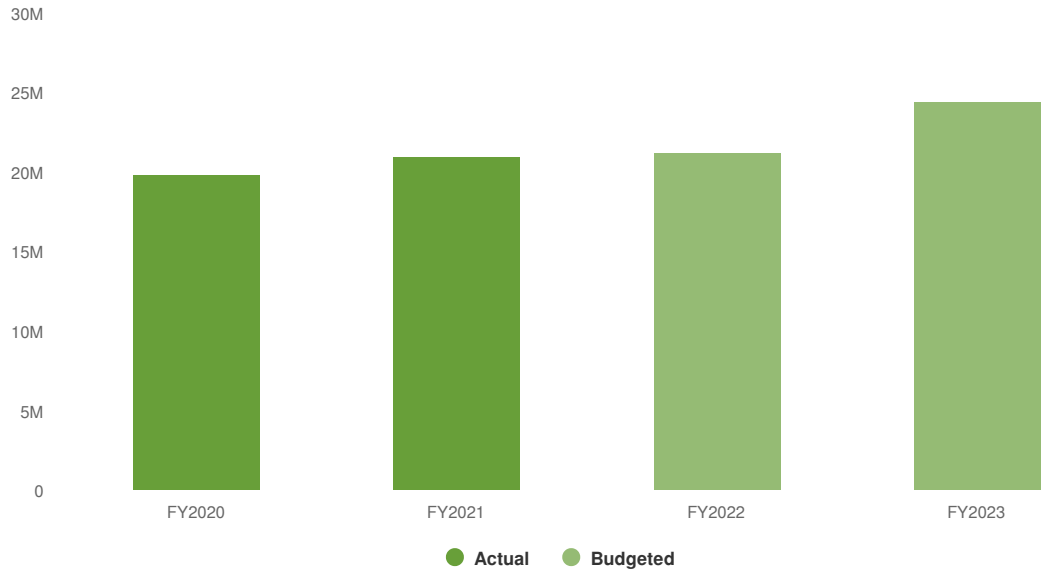
Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Post Reimbursements	$26,269	$18,253	$12,500	$12,500	$12,500	0%
Total Intergovernmental Revenue:	**$1,009,428**	**$1,414,419**	**$5,839,504**	**$1,001,924**	**$999,100**	**-0.3%**
Charges for Services						
Program Revenue-Museum	$14,472	$1,927	$2,000	$1,400	$3,400	142.9%
Ainsley House Rental	$10,765	$33,122	$19,000	$25,000	$27,600	10.4%
Admission Fees-Museum	$6,481	$0	$1,000	$1,000	$2,100	110%
Adult Services - Classes	$125,450	$82,723	$87,000	$169,000	$198,400	17.4%
Program Fees-Sports	$313,323	$257,847	$200,000	$575,000	$575,000	0%
Program Fees-Aquatics	$136,639	$259,749	$289,500	$330,000	$319,000	-3.3%
Program Fees-Picnic Fees	$14,473	$18,541	$9,500	$20,000	$50,000	150%
Program Fees-Day Camps	$135,110	$223,463	$375,000	$400,000	$400,000	0%
Program Fees-Classes	$285,690	$142,956	$178,500	$264,000	$238,500	-9.7%
Program Fees-Preschool	$277,707	$122,750	$190,000	$209,000	$273,500	30.9%
Program Fees-Spec Events	$1,050	$0	$0	$0	$0	0%
Program Fees-Fitness	$143,092	$162,893	$90,000	$104,000	$126,000	21.2%
Adult Services - Programs	$81,788	$8,926	$5,700	$16,000	$66,200	313.8%
Vending Machine Sales	$2,995	$1,369	$2,400	$2,400	$2,400	0%
Skate Park Income	$21,203	$23,408	$15,000	$24,000	$28,000	16.7%
Drop In Classes	$116,461	-$666	$0	$0	$0	0%
Comm Grp Spon-Spec Event	$48,866	$10,080	$54,000	$7,000	$5,500	-21.4%
Theater Revenue	$1,564	$0	$250	$410	$2,000	387.8%
Theater Preservation Chg	$41,445	-$1,155	$11,400	$16,700	$44,200	164.7%
Theatre Facility Fee	$10,498	$0	$5,400	$8,600	$25,000	190.7%
Facility Rental Surcharge	$16,265	$6,170	$12,000	$26,000	$35,000	34.6%
Concession & Merchandise	$1,480	$0	$0	$0	$3,500	N/A
Theater Ticket Sales	$229,627	-$20,580	$55,600	$80,000	$280,600	250.8%
Sponsorship Income	$44,825	$1,813	$5,600	$0	$50,000	N/A
Theater Program Ads	$6,275	$0	$1,325	$0	$5,000	N/A
Zoning Fees	$559,340	$460,342	$392,000	$600,000	$660,000	10%
Microfilm Fees	$28,325	$590	$0	$76	$100	31.6%
Rental Dispute Res Fee	$58,504	$61,105	$65,800	$34,000	$60,000	76.5%
Hazelwood/Rosemary Events	$29	$0	$0	$0	$0	0%
General Plan Maint Fee	$91,339	$124,387	$90,000	$120,000	$123,600	3%
Other Filing Fees	$6,356	$3,991	$7,300	$7,300	$3,500	-52.1%
Spec Police Dept Services	$48,334	$29,028	$45,000	$45,000	$45,000	0%
Hazardous Waste Cleanup	$161,704	$146,579	$106,090	$106,090	$109,300	3%
False Alarm Fees-Pd	$4,740	$4,784	$5,000	$0	$1,000	N/A
Other Current Serv Chgs	$15	$0	$0	$0	$0	0%
Cost Recovery-Pd Dui	$16,502	-$4,775	$7,000	$3,000	$2,500	-16.7%
Cost Recovery-Pw	$121	$0	$0	$0	$0	0%
Cost Recovery-Pd	$11,278	$0	$67,500	$55,000	$67,500	22.7%
Cal Nena Reimbursement-Pd	$1,126	$1,883	$10,000	$10,000	$10,000	0%
Phone Maint Reimb	$0	$63	$0	$0	$0	0%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Engr & Subdiv Filing Fees	$440,884	$558,683	$410,000	$410,000	$500,000	22%
Project Overhead Offset	$370,625	$570,410	$469,000	$479,000	$480,000	0.2%
Traffic Engineering Fees	$25,984	$31,508	$20,000	$25,000	$25,000	0%
Community Garden Fees	$3,315	$3,780	$3,600	$3,600	$3,800	5.6%
Sale-Maps & Publications	$941	$0	$2,000	$1,000	$20,000	1,900%
Small Cells Permit Public	$0	$0	$0	$30,000	$0	-100%
Total Charges for Services:	**$3,917,007**	**$3,327,691**	**$3,310,465**	**$4,208,576**	**$4,872,200**	**15.8%**
Leases & Rentals						
Rents/Leases (Real & Per)	$1,858,268	$1,791,692	$1,853,300	$1,823,700	$1,809,200	-0.8%
Other Rental Income	$685,668	$102,397	$263,500	$733,200	$1,124,000	53.3%
Total Leases & Rentals:	**$2,543,937**	**$1,894,089**	**$2,116,800**	**$2,556,900**	**$2,933,200**	**14.7%**
Miscellaneous Revenues						
Donations-Hist Museum	$1,775	$110	$0	$550	$0	-100%
Donations-Meals	$14,251	$11,780	$12,946	$12,946	$12,800	-1.1%
Donations-Misc	$1,100	$0	$1,000	$2,000	$2,000	0%
Donations-Youth Scholar	$6,951	$0	$0	$0	$0	0%
Donation-Recreation	$700	$100	$0	$0	$0	0%
SA Rops Admin Reimb	$9,130	$9,190	$22,522	$22,522	$23,300	3.5%
Notice/Improve/Obligation	$0	$4,188	$6,100	$4,000	$4,000	0%
Insurance Claims Reimb	$131,494	$193	$2,600	$20,319	$20,900	2.9%
Other Revenue	$42,995	$53,348	$53,600	$57,490	$59,200	3%
Expense Abate-Misc	-$2,544	$0	$2,500	$2,500	$2,600	4%
Tree In Lieu Fee	$26,704	$3,600	$25,000	$10,000	$10,000	0%
Total Miscellaneous Revenues:	**$232,556**	**$82,509**	**$126,268**	**$132,327**	**$134,800**	**1.9%**
Revenues	$22,646	$79,962	$72,100	$82,100	$84,600	3%
Total Revenues:	**$22,646**	**$79,962**	**$72,100**	**$82,100**	**$84,600**	**3%**
OFS - Operating Transfers						
Operating Transfers In	$974,801	$5,364,551	$791,371	$3,129,886	$1,516,838	-51.5%
Beg Fund Bal-Operating	$0	$0	$0	$1,630,584	$1,422,245	-12.8%
Total OFS - Operating Transfers:	**$974,801**	**$5,364,551**	**$791,371**	**$4,760,470**	**$2,939,083**	**-38.3%**
Total Revenue Source:	**$50,606,793**	**$53,968,736**	**$57,130,551**	**$58,139,668**	**$61,453,515**	**5.7%**

Property Taxes

$24,397,400 $3,192,380
(15.05% vs. prior year)

Property Taxes Actual vs. Budgeted



Revenue by Fund

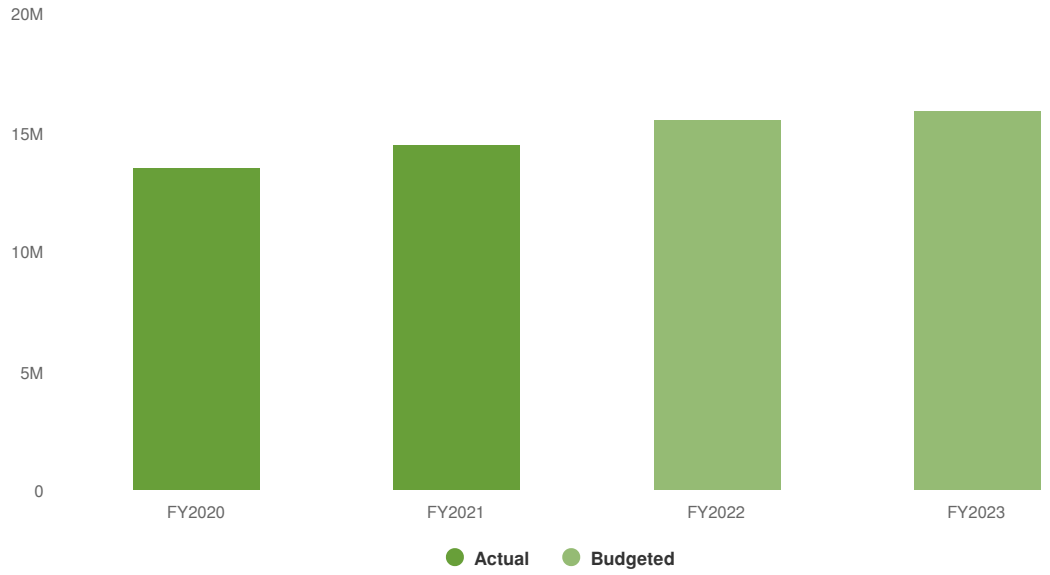
Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund						
Property Taxes						
PROP TAXES - CURR SECURED	$14,395,270	$15,423,342	$15,930,400	$15,934,398	$17,076,100	7.2%
PROP TAXES - CURR UNSECRD	$658,644	$695,009	$713,200	$627,000	$684,800	9.2%
PROPERTY TAX PASS THRU	$51,150	$54,659	$28,200	$55,000	$58,500	6.4%
RESIDUAL RPTTF DISTRIBUTE	$899,678	$0	$542,320	$606,000	$645,500	6.5%
PROP TAXES - ERAF	$1,204,155	$1,738,436	$1,632,900	$1,360,770	$2,189,500	60.9%
Total Property Taxes:	**$17,208,898**	**$17,911,445**	**$18,847,020**	**$18,583,168**	**$20,654,400**	**11.1%**
Total General Fund:	**$17,208,898**	**$17,911,445**	**$18,847,020**	**$18,583,168**	**$20,654,400**	**11.1%**
Special Revenue						
Lighting District Fund						
Property Taxes						

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
PROP TAXES - CURR SECURED	$1,140,569	$1,224,360	$1,010,000	$1,010,000	$1,010,000	0%
PROP TAXES - CURR UNSECRD	$79,170	$83,521	$0	$0	$0	0%
PROPERTY TAX PASS THRU	$181,785	$199,743	$130,000	$130,000	$130,000	0%
RESIDUAL RPTTF DISTRIBUTE	$0	$224,534	$3,000	$3,000	$3,000	0%
PROP TAXES - ERAF	$59,460	$85,883	$0	$0	$0	0%
Total Property Taxes:	**$1,460,983**	**$1,818,041**	**$1,143,000**	**$1,143,000**	**$1,143,000**	**0%**
Total Lighting District Fund:	**$1,460,983**	**$1,818,041**	**$1,143,000**	**$1,143,000**	**$1,143,000**	**0%**
Total Special Revenue:	**$1,460,983**	**$1,818,041**	**$1,143,000**	**$1,143,000**	**$1,143,000**	**0%**
Measure 0 Bond Fund						
Property Taxes						
PROP TAXES - CURR SECURED	$1,098,264	$1,205,072	$1,215,000	$2,150,000	$2,600,000	20.9%
PROP TAXES - CURR UNSECRD	$0	$30,574	$0	$0	$0	0%
Total Property Taxes:	**$1,098,264**	**$1,235,646**	**$1,215,000**	**$2,150,000**	**$2,600,000**	**20.9%**
Total Measure 0 Bond Fund:	**$1,098,264**	**$1,235,646**	**$1,215,000**	**$2,150,000**	**$2,600,000**	**20.9%**
Total Governmental Funds:	**$19,768,145**	**$20,965,132**	**$21,205,020**	**$21,876,168**	**$24,397,400**	**11.5%**
Total All Funds:	**$19,768,145**	**$20,965,132**	**$21,205,020**	**$21,876,168**	**$24,397,400**	**11.5%**

Sales & Use Taxes Summary

$15,903,012 $381,112
(2.46% vs. prior year)

Sales & Use Taxes Actual vs. Budgeted



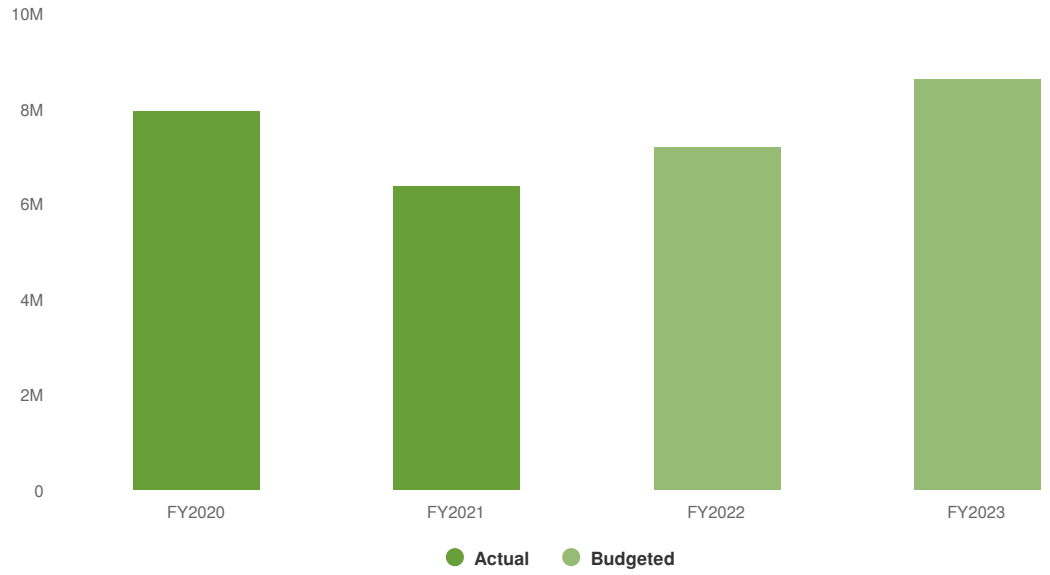
Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund						
Sales & Use Taxes						
SALES AND USE TAXES	$10,558,365	$11,203,345	$11,982,000	$11,947,130	$12,174,646	1.9%
TRANSACTIONS & USE TAX	$2,577,243	$2,872,069	$3,146,000	$3,180,805	$3,254,666	2.3%
PROP 172 PUBLIC SAFETY	$358,137	$402,635	$393,900	$459,890	$473,700	3%
MEASURE B STREET MAINT	$0	$114	$0	$0	$0	0%
Total Sales & Use Taxes:	**$13,493,745**	**$14,478,163**	**$15,521,900**	**$15,587,825**	**$15,903,012**	**2%**
Total General Fund:	**$13,493,745**	**$14,478,163**	**$15,521,900**	**$15,587,825**	**$15,903,012**	**2%**
Total Governmental Funds:	**$13,493,745**	**$14,478,163**	**$15,521,900**	**$15,587,825**	**$15,903,012**	**2%**
Total All Funds:	**$13,493,745**	**$14,478,163**	**$15,521,900**	**$15,587,825**	**$15,903,012**	**2%**

Other Taxes Summary

$8,622,400 $1,412,035
(19.58% vs. prior year)

Other Taxes Actual vs. Budgeted



Revenue by Fund

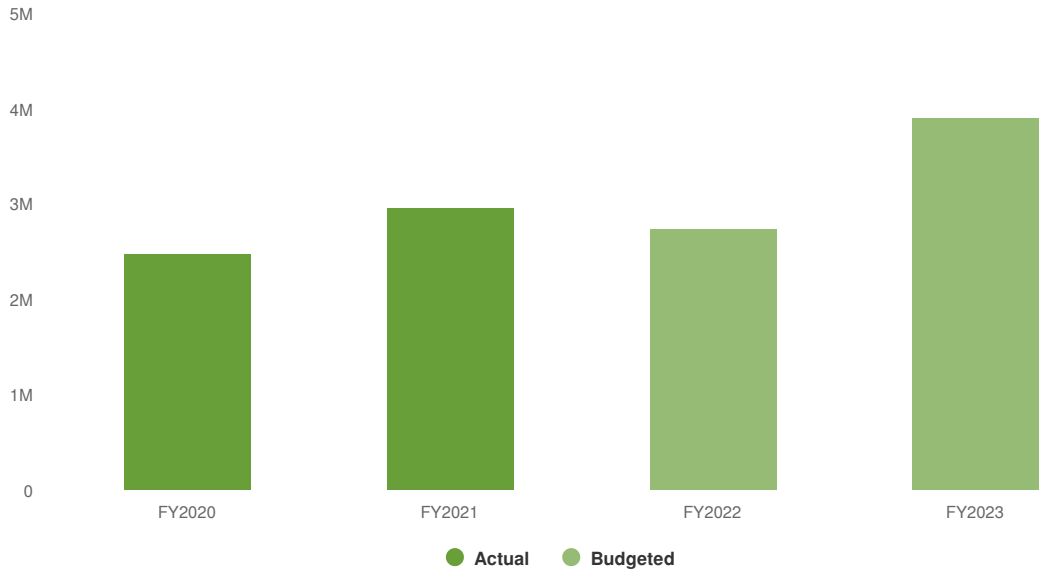
Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund						
Other Taxes						
FRANCHISES - ELECTRIC	$435,677	$464,328	$478,800	$478,800	$493,200	3%
FRANCHISES - GAS	$114,772	$118,619	$126,600	$126,600	$130,400	3%
FRANCHISES - CABLE TV	$546,545	$562,250	$656,019	$550,000	$566,500	3%
FRANCHISES - GARBAGE	$2,086,705	$2,002,368	$2,231,496	$2,231,496	$2,298,400	3%
FRANCHISES - SAN JOSE WTR	$239,445	$258,931	$260,000	$260,000	$267,800	3%
AT&T FRANCHISE FEE	$104,782	$51,804	$128,104	$100,000	$103,000	3%
TRANSIENT OCCUPANCY TAX	$3,144,208	$1,568,908	$2,000,000	$2,400,000	$3,200,000	33.3%
CONSTRUCTION TAX	$50,505	$143,066	$148,346	$60,000	$70,800	18%
BUSINESS LICENSE TAX	$664,071	$666,642	$675,000	$675,000	$695,300	3%
REAL PROP TRANSFER TAX	$566,794	$542,456	$500,000	$750,000	$787,500	5%
FARMERS MARKET IN LIEU	$9,375	-$3,846	$6,000	$6,000	$9,500	58.3%
Total Other Taxes:	**$7,962,878**	**$6,375,527**	**$7,210,365**	**$7,637,896**	**$8,622,400**	**12.9%**

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Total General Fund:	$7,962,878	$6,375,527	$7,210,365	$7,637,896	$8,622,400	12.9%
Total Governmental Funds:	$7,962,878	$6,375,527	$7,210,365	$7,637,896	$8,622,400	12.9%
Total All Funds:	$7,962,878	$6,375,527	$7,210,365	$7,637,896	$8,622,400	12.9%

Licenses & Permits Summary

$3,894,820 $1,155,962
(42.21% vs. prior year)

Licenses & Permits Actual vs. Budgeted



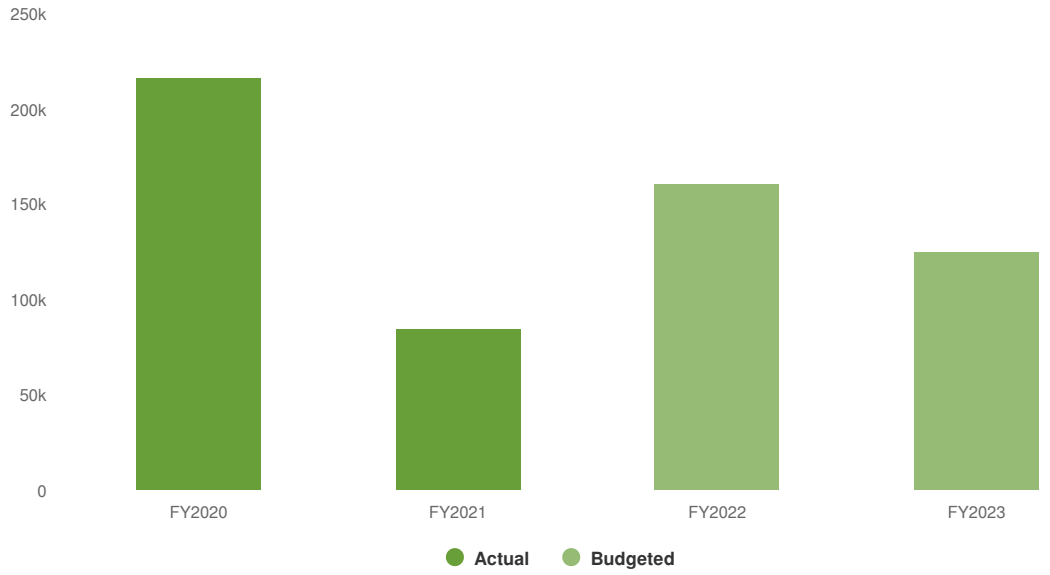
Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund						
Licenses and Permits						
CONSTRUCTION PERMITS	$1,596,158	$1,995,966	$1,987,556	$2,100,000	$2,478,000	18%
ADVANCED PLAN CHECK FEE	$530,505	$593,678	$460,882	$960,000	$1,132,800	18%
GENERAL REVENUE-BLDG DEPT	$52,181	$29,962	$28,805	$30,000	$35,400	18%
PLN CHECK-TITLE 24 ENERGY	$70,850	$98,941	$86,415	$30,000	$35,400	18%
TECHNOLOGY ENHANCEMNT FEE	$39,028	$52,110	$30,000	$54,000	$63,720	18%
FIRE PERMITS	$193,136	$192,279	$144,200	$144,200	$148,500	3%
TRUCK PERMITS	$128	$432	$1,000	$1,000	$1,000	0%
Total Licenses and Permits:	**$2,481,986**	**$2,963,368**	**$2,738,858**	**$3,319,200**	**$3,894,820**	**17.3%**
Total General Fund:	**$2,481,986**	**$2,963,368**	**$2,738,858**	**$3,319,200**	**$3,894,820**	**17.3%**
Total Governmental Funds:	**$2,481,986**	**$2,963,368**	**$2,738,858**	**$3,319,200**	**$3,894,820**	**17.3%**
Total All Funds:	**$2,481,986**	**$2,963,368**	**$2,738,858**	**$3,319,200**	**$3,894,820**	**17.3%**

Fines/Forfeits/Penalties Summary

$125,000 **-$35,000**
(-21.88% vs. prior year)

Fines/Forfeits/Penalties Actual vs. Budgeted



Revenue by Fund

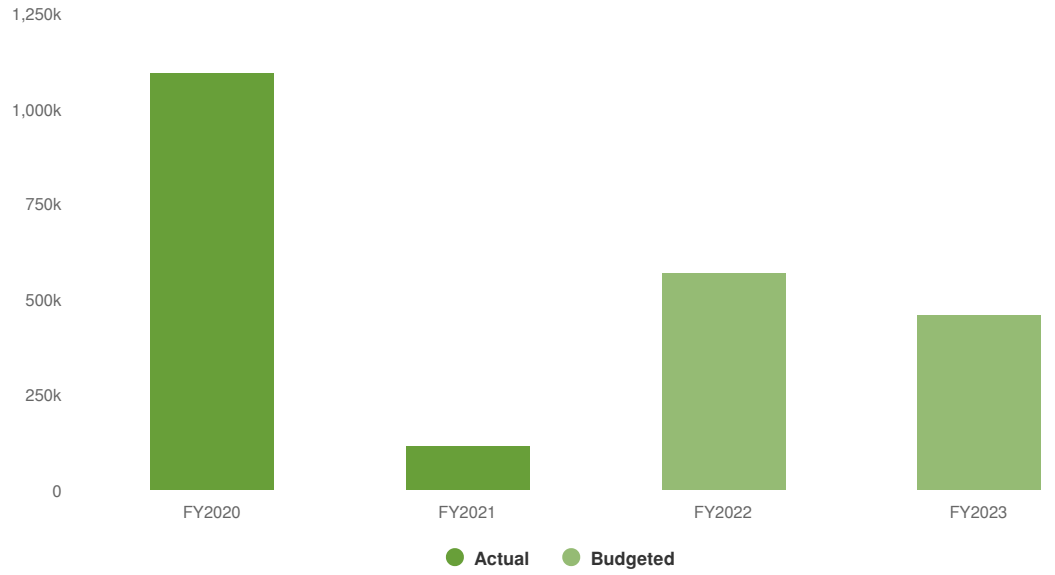
Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund						
Fines/Forfeits/Penalties						
VEHICLE CODE FINES-CITY	$54,337	$5,562	$37,500	$12,500	$25,000	100%
VEHICLE CODE FINES-COUNTY	$75,745	$39,128	$75,000	$25,000	$50,000	100%
VEHICLE CODE FINES-STATE	$65,995	$25,540	$37,500	$12,500	$25,000	100%
CODE ENFORCEMENT FINES	$19,988	$14,920	$10,000	$12,000	$5,000	-58.3%
Total Fines/Forfeits/Penalties:	**$216,065**	**$85,149**	**$160,000**	**$62,000**	**$105,000**	**69.4%**
Total General Fund:	**$216,065**	**$85,149**	**$160,000**	**$62,000**	**$105,000**	**69.4%**
Special Revenue						
Community Restitution Fund						
Fines/Forfeits/Penalties						
Code Enforcement Fines	$0	$0	$0	$0	$20,000	N/A

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Total Fines/Forfeits/Penalties:	$0	$0	$0	$0	$20,000	N/A
Total Community Restitution Fund:	$0	$0	$0	$0	$20,000	N/A
Total Special Revenue:	$0	$0	$0	$0	$20,000	N/A
Total Governmental Funds:	$216,065	$85,149	$160,000	$62,000	$125,000	101.6%
Total All Funds:	$216,065	$85,149	$160,000	$62,000	$125,000	101.6%

Investments Income Summary

$460,685 **-$109,851**
(-19.25% vs. prior year)

Investments Income Actual vs. Budgeted



Revenue by Fund

**Note - Per good accounting practices, Investment Income is recorded in a number of accounts over the course of a fiscal year, but usually only budgeted in the Investment Earnings account for ease of budgeting.*

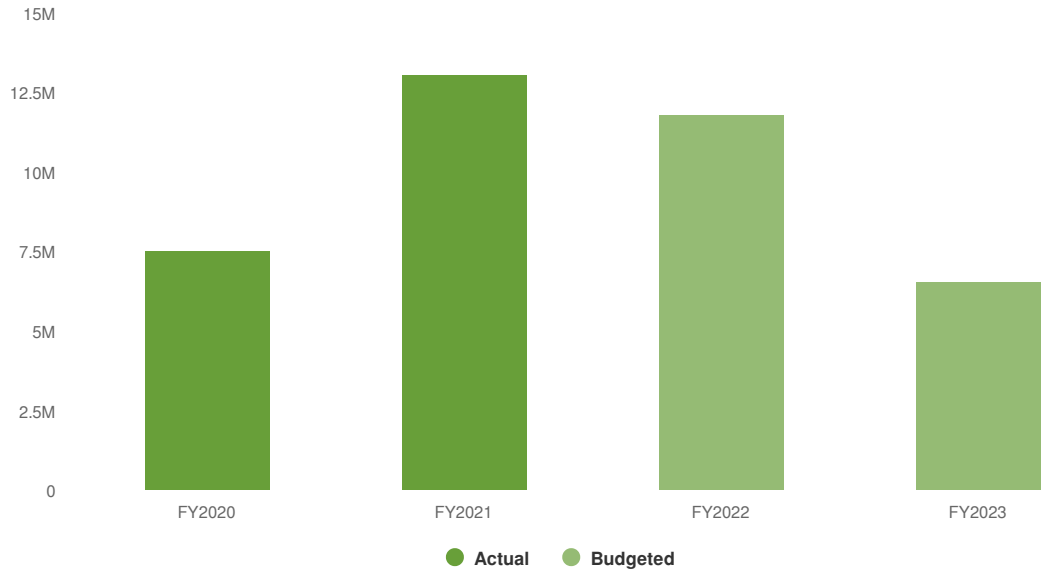
Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund	$542,846	-$8,137	$395,900	$207,282	$310,900	50%
Total General Fund:	**$542,846**	**-$8,137**	**$395,900**	**$207,282**	**$310,900**	**50%**
Special Revenue						
Vehicle Impact Fees	$52,585	-$3,696	$250	$250	$250	0%
Gas Tax Fund	$11,075	-$1,125	$25,000	$25,000	$25,000	0%
Asset Forfeiture Fund	$5,257	-$1,353	$2,500	$2,500	$2,500	0%
Lighting District Fund	$5,074	-$1,095	$0	$0	$0	0%
Environmental Svcs Fund	$15,543	-$1,142	$500	$500	$500	0%
Supplemental Law Enforce.	$7,173	-$2,231	$0	$0	$0	0%
Other State Grants Fund	$46,753	-$3,578	$0	$0	$0	0%
TDA Grant Fund	$0	$877	$0	$0	$0	0%
Other Federal Grants Fund	$5,520	-$2,518	$0	$0	$0	0%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Housing Assistance	$91,471	$23,637	$50,000	$50,000	$50,000	0%
Comm Facilities Dist #1	$347	$187	$550	$550	$550	0%
Comm Facilities Dist #2	$3,841	-$378	$0	$0	$0	0%
Parkland Dedication Fund	$127,816	-$15,987	$34,836	$34,836	$9,985	-71.3%
Parks And Museum Fund	$3,965	-$749	$0	$0	$0	0%
Recreation Grants-Private	$153	-$16	$100	$100	$100	0%
Senior Center Fund	$413	-$44	$400	$400	$400	0%
Total Special Revenue:	**$376,986**	**-$9,210**	**$114,136**	**$114,136**	**$89,285**	**-21.8%**
Capital Project Fund	$4,261	$887	$0	$0	$0	0%
Total Capital Project Fund:	**$4,261**	**$887**	**$0**	**$0**	**$0**	**0%**
Measure 0 Capital Fund	$0	$139,827	$0	$0	$0	0%
Total Measure 0 Capital Fund:	**$0**	**$139,827**	**$0**	**$0**	**$0**	**0%**
Measure 0 Bond Fund	$17,396	$15,533	$0	$0	$0	0%
Total Measure 0 Bond Fund:	**$17,396**	**$15,533**	**$0**	**$0**	**$0**	**0%**
2016 Refunding Lease Rev	$746	$66	$500	$500	$500	0%
Total 2016 Refunding Lease Rev:	**$746**	**$66**	**$500**	**$500**	**$500**	**0%**
Total Governmental Funds:	**$942,235**	**$138,966**	**$510,536**	**$321,918**	**$400,685**	**24.5%**
Proprietary Funds						
Internal Service Funds						
MIS Pool Fund	$7,825	-$1,152	$0	$0	$0	0%
Workers Compensation Fund	$116,767	-$14,381	$50,000	$50,000	$50,000	0%
Total Internal Service Funds:	**$124,592**	**-$15,533**	**$50,000**	**$50,000**	**$50,000**	**0%**
Total Proprietary Funds:	**$124,592**	**-$15,533**	**$50,000**	**$50,000**	**$50,000**	**0%**
Fiduciary Funds						
Private Purpose Trust						
Successor Agency To RDA	$18,290	-$5,046	$10,000	$10,000	$10,000	0%
Total Private Purpose Trust:	**$18,290**	**-$5,046**	**$10,000**	**$10,000**	**$10,000**	**0%**
Agency Funds						
West Valley JPA Fund	$7,937	-$841	$0	$0	$0	0%
Debt Service Fund-Lid #30	$922	-$88	$0	$0	$0	0%
Total Agency Funds:	**$8,859**	**-$929**	**$0**	**$0**	**$0**	**0%**
Total Fiduciary Funds:	**$27,150**	**-$5,975**	**$10,000**	**$10,000**	**$10,000**	**0%**
Total All Funds:	**$1,093,976**	**$117,457**	**$570,536**	**$381,918**	**$460,685**	**20.6%**

Intergovernmental Revenue Summary

$6,544,339 -$5,258,877
(-44.55% vs. prior year)

Intergovernmental Revenue Actual vs. Budgeted



Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund						
Intergovernmental Revenue						
OTHER STATE GRANTS	$0	$522,136	$4,998,887	$0	$0	0%
OTHER STATE GRANTS	$0	$68,673	$0	$153,339	$153,000	-0.2%
OTHER STATE GRANTS	$0	$6,550	$0	$0	$0	0%
TRANSIT SHELTER ADVERTISE	$13,050	$9,559	$16,000	$10,000	$10,000	0%
ARSON CONTRACT TRAINING	$0	$0	$4,000	$4,000	$4,000	0%
ARSON_COUNTY FIRE DPT	$444,500	$460,364	$451,000	$451,000	$464,500	3%
RATTF REIMBURSEMENT	$203,074	$72,135	$100,000	$100,000	$103,000	3%
SR NUTRITION REIMBURSEMNT	$74,892	$95,650	$67,317	$96,885	$70,300	-27.4%
STATE MTR VEH IN LIEU TAX	$34,231	$31,016	$47,900	$35,000	$36,100	3.1%
ST HOMEOWNERS PROP TAX RE	$39,799	$39,252	$40,700	$38,000	$41,500	9.2%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
ABANDONED VEHICLE FEES	$86,531	$56,657	$60,000	$60,000	$61,800	3%
REIMBURSE-MANDATED COSTS	$87,083	$34,177	$41,200	$41,200	$42,400	2.9%
POST REIMBURSEMENTS	$26,269	$18,253	$12,500	$12,500	$12,500	0%
Total Intergovernmental Revenue:	**$1,009,428**	**$1,414,419**	**$5,839,504**	**$1,001,924**	**$999,100**	**-0.3%**
Total General Fund:	**$1,009,428**	**$1,414,419**	**$5,839,504**	**$1,001,924**	**$999,100**	**-0.3%**
Special Revenue						
Gas Tax Fund						
Intergovernmental Revenue						
STATE GASOLINE TAX 2105	$220,622	$215,443	$239,389	$238,477	$258,640	8.5%
STATE GASOLINE TAX 2106	$138,798	$130,556	$143,455	$141,388	$153,177	8.3%
STATE GASOLINE TAX 2107	$278,577	$291,531	$304,457	$324,702	$352,998	8.7%
STATE GASOLINE TAX 2107.5	$6,000	$6,000	$6,000	$6,000	$6,000	0%
GAS EXCISE TAX 7360	$298,225	$282,134	$325,874	$322,683	$373,321	15.7%
SB1-ROAD MAINT (2017)	$749,085	$783,958	$812,365	$822,913	$919,000	11.7%
SB1 TCRF LOAN REPAYMENT	$48,622	$0	$0	$0	$0	0%
Total Intergovernmental Revenue:	**$1,739,929**	**$1,709,621**	**$1,831,540**	**$1,856,163**	**$2,063,136**	**11.2%**
Total Gas Tax Fund:	**$1,739,929**	**$1,709,621**	**$1,831,540**	**$1,856,163**	**$2,063,136**	**11.2%**
Lighting District Fund						
Intergovernmental Revenue						
SIGNAL MAINT COST SHARING	$2,002	$4,724	$2,500	$2,500	$2,500	0%
PLAN JPA GRANT	$0	$37,347	$0	$0	$0	0%
ST HOMEOWNERS PROP TAX RE	$4,784	$4,717	$0	$0	$0	0%
Total Intergovernmental Revenue:	**$6,786**	**$46,788**	**$2,500**	**$2,500**	**$2,500**	**0%**
Total Lighting District Fund:	**$6,786**	**$46,788**	**$2,500**	**$2,500**	**$2,500**	**0%**
Environmental Svcs Fund						
Intergovernmental Revenue						
BEVERAGE CONTAINER GRANT	$0	$24,636	$0	$0	$0	0%
BEVERAGE CONTAINER GRANT	$0	$0	$10,000	$10,000	$130,000	1,200%
Total Intergovernmental Revenue:	**$0**	**$24,636**	**$10,000**	**$10,000**	**$130,000**	**1,200%**
Total Environmental Svcs Fund:	**$0**	**$24,636**	**$10,000**	**$10,000**	**$130,000**	**1,200%**
Supplemental Law Enforce.						
Intergovernmental Revenue						

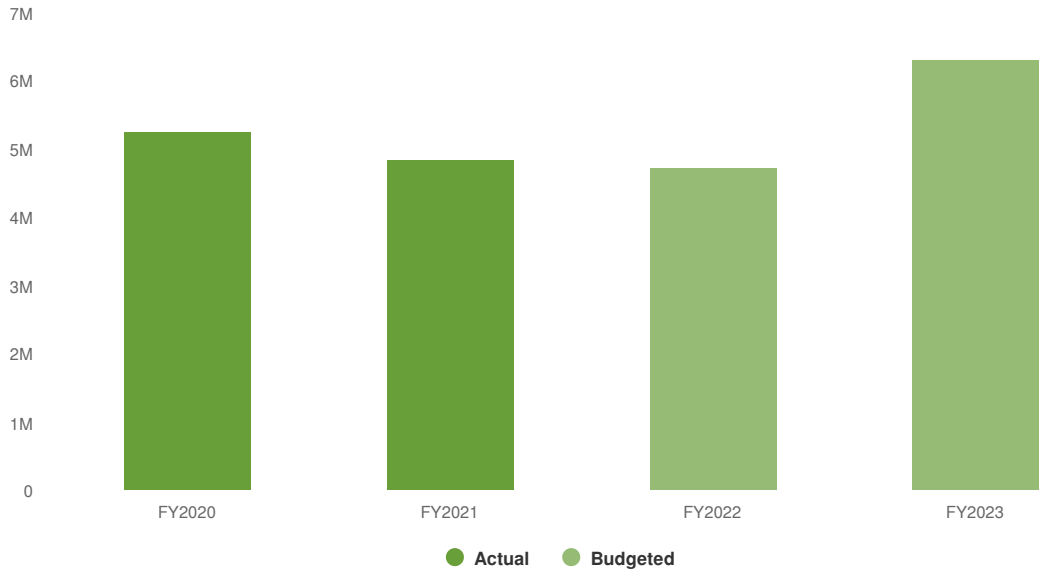
Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
SUPPLEMENTAL LAW ENFORCE	$155,948	$156,727	$100,000	$100,000	$100,000	0%
Total Intergovernmental Revenue:	**$155,948**	**$156,727**	**$100,000**	**$100,000**	**$100,000**	**0%**
Total Supplemental Law Enforce.:	**$155,948**	**$156,727**	**$100,000**	**$100,000**	**$100,000**	**0%**
Other State Grants Fund						
Intergovernmental Revenue						
VALLEY TRANS AUTH GRANT	$687,810	$1,592,950	$0	$97,325	$0	-100%
OTHER STATE GRANTS	$550,000	$0	$203,000	$4,103,620	$203,000	-95.1%
PLAN JPA GRANT	$30,353	$0	$0	$0	$0	0%
TFCA - BA AQMD - VEH REG	$0	$165,452	$0	$0	$0	0%
VTA MEAS B VEHICLE REG	$1,278,766	$271,345	$1,012,000	$1,363,758	$1,092,155	-19.9%
Total Intergovernmental Revenue:	**$2,546,929**	**$2,029,747**	**$1,215,000**	**$5,564,703**	**$1,295,155**	**-76.7%**
Total Other State Grants Fund:	**$2,546,929**	**$2,029,747**	**$1,215,000**	**$5,564,703**	**$1,295,155**	**-76.7%**
TDA Grant Fund						
Intergovernmental Revenue						
TDA GRANTS	$37,638	$477,620	$30,000	$42,302	$30,000	-29.1%
Total Intergovernmental Revenue:	**$37,638**	**$477,620**	**$30,000**	**$42,302**	**$30,000**	**-29.1%**
Total TDA Grant Fund:	**$37,638**	**$477,620**	**$30,000**	**$42,302**	**$30,000**	**-29.1%**
Other Federal Grants Fund						
Intergovernmental Revenue						
COMM DEV BLOCK GRANT	$0	$0	$0	$298,000	$0	-100%
OTHER GRANTS	-$4,050	$0	$0	$0	$0	0%
OTHER GRANTS	$0	$0	$0	$77,476	$0	-100%
OTHER GRANTS	$0	$101,173	$0	$0	$0	0%
DOJ GRANT (BVP)	$8,488	$3,337	$0	$0	$0	0%
FEDERAL AID	$0	$0	$0	$609,438	$0	-100%
VERBS - CMAQ	$532,241	$0	$1,000,000	$1,000,000	$0	-100%
OBAG - CMAQ	$0	$495,470	$0	$550,000	$0	-100%
Total Intergovernmental Revenue:	**$536,678**	**$599,981**	**$1,000,000**	**$2,534,914**	**$0**	**-100%**
Total Other Federal Grants Fund:	**$536,678**	**$599,981**	**$1,000,000**	**$2,534,914**	**$0**	**-100%**
Arpa Fund						
Intergovernmental Revenue						
FEDERAL AID	$0	$4,998,887	$0	$4,998,887	$0	-100%
Total Intergovernmental Revenue:	**$0**	**$4,998,887**	**$0**	**$4,998,887**	**$0**	**-100%**
Total Arpa Fund:	**$0**	**$4,998,887**	**$0**	**$4,998,887**	**$0**	**-100%**

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Total Special Revenue:	**$5,023,907**	**$10,044,006**	**$4,189,040**	**$15,109,469**	**$3,620,791**	**-76%**
Total Governmental Funds:	**$6,033,335**	**$11,458,426**	**$10,028,544**	**$16,111,393**	**$4,619,891**	**-71.3%**
Proprietary Funds						
Internal Service Funds						
Motor Vehicle Pool Fund						
Intergovernmental Revenue						
ARSON_COUNTY FIRE DPT	$0	$0	$10,000	$10,000	$10,000	0%
Total Intergovernmental Revenue:	**$0**	**$0**	**$10,000**	**$10,000**	**$10,000**	**0%**
Total Motor Vehicle Pool Fund:	**$0**	**$0**	**$10,000**	**$10,000**	**$10,000**	**0%**
MIS Pool Fund						
Intergovernmental Revenue						
OTHER STATE GRANTS	$0	$7,579	$0	$0	$0	0%
Total Intergovernmental Revenue:	**$0**	**$7,579**	**$0**	**$0**	**$0**	**0%**
Total MIS Pool Fund:	**$0**	**$7,579**	**$0**	**$0**	**$0**	**0%**
Total Internal Service Funds:	**$0**	**$7,579**	**$10,000**	**$10,000**	**$10,000**	**0%**
Total Proprietary Funds:	**$0**	**$7,579**	**$10,000**	**$10,000**	**$10,000**	**0%**
Fiduciary Funds						
Private Purpose Trust						
Successor Agency To RDA						
Intergovernmental Revenue						
RDA TRUST ADMIN	$21,360	$21,956	$22,522	$22,522	$23,256	3.3%
R P T T F	$1,512,252	$1,574,422	$1,742,150	$1,742,150	$1,891,192	8.6%
Total Intergovernmental Revenue:	**$1,533,612**	**$1,596,378**	**$1,764,672**	**$1,764,672**	**$1,914,448**	**8.5%**
Total Successor Agency To RDA:	**$1,533,612**	**$1,596,378**	**$1,764,672**	**$1,764,672**	**$1,914,448**	**8.5%**
Total Private Purpose Trust:	**$1,533,612**	**$1,596,378**	**$1,764,672**	**$1,764,672**	**$1,914,448**	**8.5%**
Total Fiduciary Funds:	**$1,533,612**	**$1,596,378**	**$1,764,672**	**$1,764,672**	**$1,914,448**	**8.5%**
Total All Funds:	**$7,566,947**	**$13,062,382**	**$11,803,216**	**$17,886,065**	**$6,544,339**	**-63.4%**

Charges for Services Summary

$6,308,264 $1,567,335
(33.06% vs. prior year)

Charges for Services Actual vs. Budgeted



Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund						
Charges for Services						
PROGRAM REVENUE-MUSEUM	$14,472	$1,927	$2,000	$1,400	$3,400	142.9%
AINSLEY HOUSE RENTAL	$10,765	$33,122	$19,000	$25,000	$27,600	10.4%
ADMISSION FEES-MUSEUM	$6,481	$0	$1,000	$1,000	$2,100	110%
ADULT SERVICES - CLASSES	$125,450	$82,723	$87,000	$169,000	$198,400	17.4%
PROGRAM FEES-SPORTS	$313,323	$257,847	$200,000	$575,000	$575,000	0%
PROGRAM FEES-AQUATICS	$136,639	$259,749	$289,500	$330,000	$319,000	-3.3%
PROGRAM FEES-PICNIC FEES	$14,473	$18,541	$9,500	$20,000	$50,000	150%
PROGRAM FEES-DAY CAMPS	$135,110	$223,463	$375,000	$400,000	$400,000	0%
PROGRAM FEES-CLASSES	$285,690	$142,956	$178,500	$264,000	$238,500	-9.7%
PROGRAM FEES-PRESCHOOL	$277,707	$122,750	$190,000	$209,000	$273,500	30.9%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
PROGRAM FEES-SPEC EVENTS	$1,050	$0	$0	$0	$0	0%
PROGRAM FEES-FITNESS	$143,092	$163,028	$90,000	$104,000	$126,000	21.2%
PROGRAM FEES-FITNESS	$0	-$135	$0	$0	$0	0%
ADULT SERVICES - PROGRAMS	$81,788	$8,926	$5,700	$16,000	$66,200	313.8%
VENDING MACHINE SALES	$2,995	$1,369	$2,400	$2,400	$2,400	0%
SKATE PARK INCOME	$21,203	$23,408	$15,000	$24,000	$28,000	16.7%
DROP IN CLASSES	$116,461	-$666	$0	$0	$0	0%
COMM GRP SPON-SPEC EVENT	$775	$8,190	$4,000	$7,000	$5,500	-21.4%
COMM GRP SPON-SPEC EVENT	$48,091	$1,890	$50,000	$0	$0	0%
THEATER REVENUE	$1,564	$0	$250	$410	$2,000	387.8%
THEATER PRESERVATION CHG	$41,445	-$1,155	$11,400	$16,700	$44,200	164.7%
THEATRE FACILITY FEE	$10,498	$0	$5,400	$8,600	$25,000	190.7%
FACILITY RENTAL SURCHARGE	$16,265	$6,170	$12,000	$26,000	$35,000	34.6%
CONCESSION & MERCHANDISE	$1,480	$0	$0	$0	$3,500	N/A
THEATER TICKET SALES	$229,627	-$20,580	$55,600	$80,000	$280,600	250.8%
SPONSORSHIP INCOME	$44,825	$1,813	$5,600	$0	$50,000	N/A
THEATER PROGRAM ADS	$6,275	$0	$1,325	$0	$5,000	N/A
ZONING FEES	$559,340	$460,342	$392,000	$600,000	$660,000	10%
MICROFILM FEES	$28,325	$590	$0	$76	$100	31.6%
RENTAL DISPUTE RES FEE	$58,504	$61,105	$65,800	$34,000	$60,000	76.5%
HAZELWOOD/ROSEMARY EVENTS	$29	$0	$0	$0	$0	0%
GENERAL PLAN MAINT FEE	$91,339	$124,387	$90,000	$120,000	$123,600	3%
OTHER FILING FEES	$6,356	$3,991	$7,300	$7,300	$3,500	-52.1%
SPEC POLICE DEPT SERVICES	$48,334	$29,028	$45,000	$45,000	$45,000	0%
HAZARDOUS WASTE CLEANUP	$161,704	$146,579	$106,090	$106,090	$109,300	3%
FALSE ALARM FEES-PD	$4,740	$4,784	$5,000	$0	$1,000	N/A
OTHER CURRENT SERV CHGS	$15	$0	$0	$0	$0	0%
COST RECOVERY-PD DUI	$16,502	-$4,775	$7,000	$3,000	$2,500	-16.7%
COST RECOVERY-PW	$121	$0	$0	$0	$0	0%
COST RECOVERY-PD	$1,979	$0	$67,500	$55,000	$67,500	22.7%
COST RECOVERY-PD	$9,299	$0	$0	$0	$0	0%
CAL NENA REIMBURSEMENT-PD	$1,126	$1,883	$10,000	$10,000	$10,000	0%
PHONE MAINT REIMB	$0	$63	$0	$0	$0	0%
ENGR & SUBDIV FILING FEES	-$3,315	$0	$0	$0	$0	0%

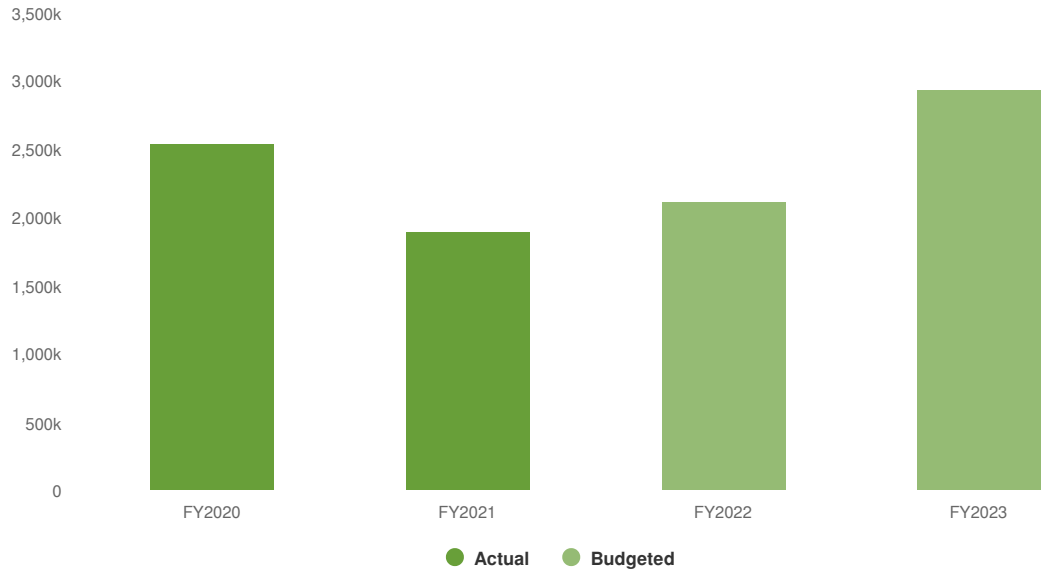
Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
ENGR & SUBDIV FILING FEES	$444,199	$558,683	$410,000	$410,000	$500,000	22%
PROJECT OVERHEAD OFFSET	$6,295	$7,201	$20,000	$10,000	$10,000	0%
PROJECT OVERHEAD OFFSET	$363,647	$544,675	$449,000	$449,000	$450,000	0.2%
PROJECT OVERHEAD OFFSET	$683	$18,535	$0	$20,000	$20,000	0%
TRAFFIC ENGINEERING FEES	$25,984	$31,508	$20,000	$25,000	$25,000	0%
COMMUNITY GARDEN FEES	$3,315	$3,780	$3,600	$3,600	$3,800	5.6%
SALE-MAPS & PUBLICATIONS	$941	$0	$2,000	$1,000	$20,000	1,900%
SMALL CELLS PERMIT PUBLIC	$0	$0	$0	$30,000	$0	-100%
Total Charges for Services:	**$3,917,007**	**$3,327,691**	**$3,310,465**	**$4,208,576**	**$4,872,200**	**15.8%**
Total General Fund:	**$3,917,007**	**$3,327,691**	**$3,310,465**	**$4,208,576**	**$4,872,200**	**15.8%**
Special Revenue						
Vehicle Impact Fees						
Charges for Services						
VEHICLE IMPACT FEES	$200,851	$279,723	$300,000	$300,000	$300,000	0%
VEHICLE IMPACT-GARBAGE	$477,600	$477,600	$477,000	$477,000	$477,000	0%
Total Charges for Services:	**$678,451**	**$757,323**	**$777,000**	**$777,000**	**$777,000**	**0%**
Total Vehicle Impact Fees:	**$678,451**	**$757,323**	**$777,000**	**$777,000**	**$777,000**	**0%**
Gas Tax Fund						
Charges for Services						
VEHICLE IMPACT FEES	$0	-$1,027	$0	$0	$0	0%
Total Charges for Services:	**$0**	**-$1,027**	**$0**	**$0**	**$0**	**0%**
Total Gas Tax Fund:	**$0**	**-$1,027**	**$0**	**$0**	**$0**	**0%**
Lighting District Fund						
Charges for Services						
COST RECOVERY-PW	$1,074	$0	$0	$0	$0	0%
VEHICLE CHARGING STATION	$22,950	$13,880	$20,000	$20,000	$20,000	0%
Total Charges for Services:	**$24,024**	**$13,880**	**$20,000**	**$20,000**	**$20,000**	**0%**
Total Lighting District Fund:	**$24,024**	**$13,880**	**$20,000**	**$20,000**	**$20,000**	**0%**
Environmental Svcs Fund						
Charges for Services						
STORM WATER FEES	$40,462	$45,117	$45,000	$45,000	$45,000	0%
STORM DRAIN FEES	$20,693	$41,543	$20,000	$20,000	$20,000	0%
SOLID WASTE RATE FEES	$565,133	$639,387	$556,464	$556,464	$556,464	0%
SOLID WASTE DIVERSION FEE	$0	$0	$0	$0	$5,600	N/A

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Total Charges for Services:	**$626,288**	**$726,046**	**$621,464**	**$621,464**	**$627,064**	**0.9%**
Total Environmental Svcs Fund:	**$626,288**	**$726,046**	**$621,464**	**$621,464**	**$627,064**	**0.9%**
Total Special Revenue:	**$1,328,763**	**$1,496,222**	**$1,418,464**	**$1,418,464**	**$1,424,064**	**0.4%**
Total Governmental Funds:	**$5,245,771**	**$4,823,912**	**$4,728,929**	**$5,627,040**	**$6,296,264**	**11.9%**
Proprietary Funds						
Internal Service Funds						
Motor Vehicle Pool Fund						
Charges for Services						
MOTOR POOL REIMBUSEMENT	$1,630	$1,322	$0	$0	$0	0%
Total Charges for Services:	**$1,630**	**$1,322**	**$0**	**$0**	**$0**	**0%**
Total Motor Vehicle Pool Fund:	**$1,630**	**$1,322**	**$0**	**$0**	**$0**	**0%**
MIS Pool Fund						
Charges for Services						
IT CONTRACT REVENUE	$7,889	$4,066	$10,000	$10,000	$10,000	0%
SUCCESSOR AGENCY REIMB	$2,000	$5,200	$2,000	$2,000	$2,000	0%
Total Charges for Services:	**$9,889**	**$9,266**	**$12,000**	**$12,000**	**$12,000**	**0%**
Total MIS Pool Fund:	**$9,889**	**$9,266**	**$12,000**	**$12,000**	**$12,000**	**0%**
Total Internal Service Funds:	**$11,520**	**$10,588**	**$12,000**	**$12,000**	**$12,000**	**0%**
Total Proprietary Funds:	**$11,520**	**$10,588**	**$12,000**	**$12,000**	**$12,000**	**0%**
Total All Funds:	**$5,257,290**	**$4,834,501**	**$4,740,929**	**$5,639,040**	**$6,308,264**	**11.9%**

Leases & Rentals Summary

$2,933,200 $816,400
(38.57% vs. prior year)

Leases & Rentals Actual vs. Budgeted



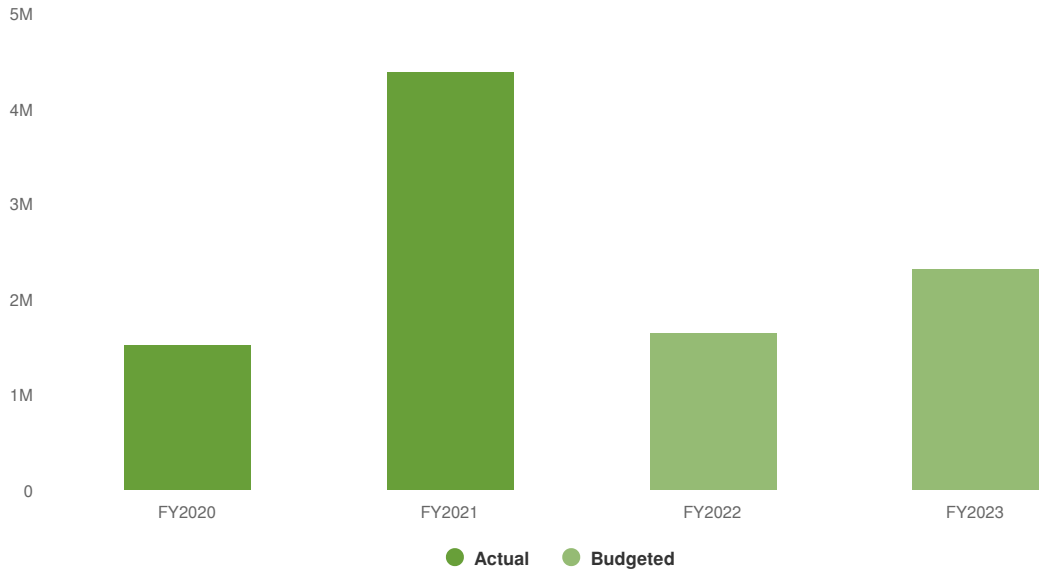
Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund	$2,543,937	$1,894,089	$2,116,800	$2,556,900	$2,933,200	14.7%
Total Governmental Funds:	**$2,543,937**	**$1,894,089**	**$2,116,800**	**$2,556,900**	**$2,933,200**	**14.7%**
Total All Funds:	**$2,543,937**	**$1,894,089**	**$2,116,800**	**$2,556,900**	**$2,933,200**	**14.7%**

Miscellaneous Revenues Summary

$2,321,017 $669,166
(40.51% vs. prior year)

Miscellaneous Revenues Actual vs. Budgeted



Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund						
Miscellaneous Revenues						
DONATIONS-HIST MUSEUM	$1,775	$110	$0	$550	$0	-100%
DONATIONS-MEALS	$14,251	$11,780	$12,946	$12,946	$12,800	-1.1%
DONATIONS-MISC	$1,100	$0	$0	$1,000	$1,000	0%
DONATIONS-MISC	$0	$0	$1,000	$1,000	$1,000	0%
DONATIONS-YOUTH SCHOLAR	$6,951	$0	$0	$0	$0	0%
DONATION-RECREATION	$700	$100	$0	$0	$0	0%
SA ROPS ADMIN REIMB	$9,130	$9,190	$22,522	$22,522	$23,300	3.5%
NOTICE/IMPROVE/OBLIGATION	$0	$4,188	$6,100	$4,000	$4,000	0%
INSURANCE CLAIMS REIMB	$131,494	$193	$2,600	$20,319	$20,900	2.9%
OTHER REVENUE	$0	$456	$0	$0	$0	0%
OTHER REVENUE	$0	$1,500	$0	$0	$0	0%
OTHER REVENUE	$700	$0	$0	$0	$0	0%
OTHER REVENUE	$0	$79	$0	$0	$0	0%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
OTHER REVENUE	$169	$0	$0	$0	$0	0%
OTHER REVENUE	$274	$0	$0	$0	$0	0%
OTHER REVENUE	$31,035	$46,412	$51,500	$51,500	$53,000	2.9%
OTHER REVENUE	$4,512	$3,155	$2,100	$5,200	$5,400	3.8%
OTHER REVENUE	$475	$1,011	$0	$790	$800	1.3%
OTHER REVENUE	$5,831	$734	$0	$0	$0	0%
EXPENSE ABATE-MISC	-$2,544	$0	$2,500	$2,500	$2,600	4%
TREE IN LIEU FEE	$26,704	$3,600	$25,000	$10,000	$10,000	0%
Total Miscellaneous Revenues:	**$232,556**	**$82,509**	**$126,268**	**$132,327**	**$134,800**	**1.9%**
Total General Fund:	**$232,556**	**$82,509**	**$126,268**	**$132,327**	**$134,800**	**1.9%**
Special Revenue						
Gas Tax Fund						
Miscellaneous Revenues						
OTHER REVENUE	$71	$4,129	$2,500	$2,500	$2,500	0%
Total Miscellaneous Revenues:	**$71**	**$4,129**	**$2,500**	**$2,500**	**$2,500**	**0%**
Total Gas Tax Fund:	**$71**	**$4,129**	**$2,500**	**$2,500**	**$2,500**	**0%**
Asset Forfeiture Fund						
Miscellaneous Revenues						
ASSET SEIZURES	$7,360	$50,862	$5,000	$5,000	$5,000	0%
ASSET SEIZURES	$236,358	$4,743	$5,000	$5,000	$5,000	0%
Total Miscellaneous Revenues:	**$243,719**	**$55,606**	**$10,000**	**$10,000**	**$10,000**	**0%**
Total Asset Forfeiture Fund:	**$243,719**	**$55,606**	**$10,000**	**$10,000**	**$10,000**	**0%**
Lighting District Fund						
Miscellaneous Revenues						
DONATIONS-PARKS	$10,000	$0	$0	$0	$0	0%
INSURANCE CLAIMS REIMB	$56,125	$12,874	$5,000	$5,000	$5,000	0%
Total Miscellaneous Revenues:	**$66,125**	**$12,874**	**$5,000**	**$5,000**	**$5,000**	**0%**
Total Lighting District Fund:	**$66,125**	**$12,874**	**$5,000**	**$5,000**	**$5,000**	**0%**
Environmental Svcs Fund						
Miscellaneous Revenues						
AB 939 RECYCLING - SCC	$68,905	$78,303	$49,356	$49,356	$49,356	0%
Total Miscellaneous Revenues:	**$68,905**	**$78,303**	**$49,356**	**$49,356**	**$49,356**	**0%**
Total Environmental Svcs Fund:	**$68,905**	**$78,303**	**$49,356**	**$49,356**	**$49,356**	**0%**
Other State Grants Fund						
Miscellaneous Revenues						
OTHER REVENUE	$0	$1,458,881	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$0**	**$1,458,881**	**$0**	**$0**	**$0**	**0%**
Total Other State Grants Fund:	**$0**	**$1,458,881**	**$0**	**$0**	**$0**	**0%**

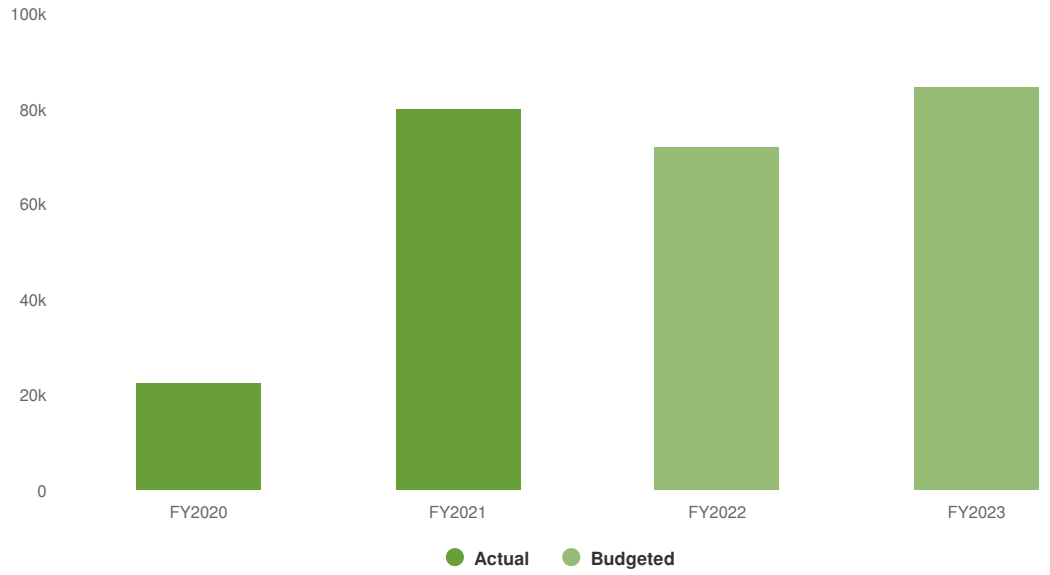
Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Housing Assistance						
Miscellaneous Revenues						
OTHER REVENUE	$0	$0	$190,839	$190,839	$190,839	0%
PRINCIPAL REPAYMENT	$0	$0	$25,000	$25,000	$25,000	0%
Total Miscellaneous Revenues:	**$0**	**$0**	**$215,839**	**$215,839**	**$215,839**	**0%**
Total Housing Assistance:	**$0**	**$0**	**$215,839**	**$215,839**	**$215,839**	**0%**
Parkland Dedication Fund						
Miscellaneous Revenues						
PARKLAND DEDICATION FEE	$189,500	$400,116	$400,000	$400,000	$400,000	0%
Total Miscellaneous Revenues:	**$189,500**	**$400,116**	**$400,000**	**$400,000**	**$400,000**	**0%**
Total Parkland Dedication Fund:	**$189,500**	**$400,116**	**$400,000**	**$400,000**	**$400,000**	**0%**
Parks And Museum Fund						
Miscellaneous Revenues						
DONATIONS-HIST MUSEUM	$1,439	$0	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$1,439**	**$0**	**$0**	**$0**	**$0**	**0%**
Total Parks And Museum Fund:	**$1,439**	**$0**	**$0**	**$0**	**$0**	**0%**
Senior Center Fund						
Miscellaneous Revenues						
DONATIONS-SR CITIZENS CTR	$450	$100	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$450**	**$100**	**$0**	**$0**	**$0**	**0%**
Total Senior Center Fund:	**$450**	**$100**	**$0**	**$0**	**$0**	**0%**
Total Special Revenue:	**$570,208**	**$2,010,009**	**$682,695**	**$682,695**	**$682,695**	**0%**
Capital Project Fund						
Miscellaneous Revenues						
PROJECT REVENUES	$2,185	$269,531	$0	$508,514	$0	-100%
Total Miscellaneous Revenues:	**$2,185**	**$269,531**	**$0**	**$508,514**	**$0**	**-100%**
Total Capital Project Fund:	**$2,185**	**$269,531**	**$0**	**$508,514**	**$0**	**-100%**
Measure 0 Capital Fund						
Miscellaneous Revenues						
OTHER REVENUE	$0	$510,000	$0	$3,900,000	$350,000	-91%
Total Miscellaneous Revenues:	**$0**	**$510,000**	**$0**	**$3,900,000**	**$350,000**	**-91%**
Total Measure 0 Capital Fund:	**$0**	**$510,000**	**$0**	**$3,900,000**	**$350,000**	**-91%**
Total Governmental Funds:	**$804,949**	**$2,872,049**	**$808,963**	**$5,223,536**	**$1,167,495**	**-77.6%**
Proprietary Funds						
Internal Service Funds						
Motor Vehicle Pool Fund						
Miscellaneous Revenues						
SALE OF REAL/PERS PROP	$10,681	$18,534	$10,000	$10,000	$10,000	0%

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
INSURANCE CLAIMS REIMB	$119,169	$46,870	$0	$0	$0	0%
EXPENSE ABATE-MISC	-$159	$0	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$129,692**	**$65,403**	**$10,000**	**$10,000**	**$10,000**	**0%**
Total Motor Vehicle Pool Fund:	**$129,692**	**$65,403**	**$10,000**	**$10,000**	**$10,000**	**0%**
MIS Pool Fund						
Miscellaneous Revenues						
SA ROPS ADMIN REIMB	$3,200	$0	$0	$0	$0	0%
SALE OF REAL/PERS PROP	$0	$868	$0	$0	$0	0%
OTHER REVENUE	$17,650	$0	$10,000	$10,000	$10,000	0%
Total Miscellaneous Revenues:	**$20,850**	**$868**	**$10,000**	**$10,000**	**$10,000**	**0%**
Total MIS Pool Fund:	**$20,850**	**$868**	**$10,000**	**$10,000**	**$10,000**	**0%**
Total Internal Service Funds:	**$150,542**	**$66,271**	**$20,000**	**$20,000**	**$20,000**	**0%**
Total Proprietary Funds:	**$150,542**	**$66,271**	**$20,000**	**$20,000**	**$20,000**	**0%**
Fiduciary Funds						
Agency Funds						
West Valley JPA Fund						
Miscellaneous Revenues						
OTHER REVENUE	$10,975	$21,376	$0	$150,970	$0	-100%
WEST VALLEY JPA	$108,323	$297,268	$372,888	$352,310	$191,787	-45.6%
JPA SOLID WASTE	$450,000	$450,000	$450,000	$450,000	$941,735	109.3%
Total Miscellaneous Revenues:	**$569,298**	**$768,644**	**$822,888**	**$953,280**	**$1,133,522**	**18.9%**
Total West Valley JPA Fund:	**$569,298**	**$768,644**	**$822,888**	**$953,280**	**$1,133,522**	**18.9%**
SCC Spec Enforcement Team						
Miscellaneous Revenues						
OTHER REVENUE	$0	$673,867	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$0**	**$673,867**	**$0**	**$0**	**$0**	**0%**
Total SCC Spec Enforcement Team:	**$0**	**$673,867**	**$0**	**$0**	**$0**	**0%**
Total Agency Funds:	**$569,298**	**$1,442,512**	**$822,888**	**$953,280**	**$1,133,522**	**18.9%**
Total Fiduciary Funds:	**$569,298**	**$1,442,512**	**$822,888**	**$953,280**	**$1,133,522**	**18.9%**
Total All Funds:	**$1,524,789**	**$4,380,832**	**$1,651,851**	**$6,196,816**	**$2,321,017**	**-62.5%**

Other Revenues Summary

$84,600 $12,500
(17.34% vs. prior year)

Other Revenues Actual vs. Budgeted



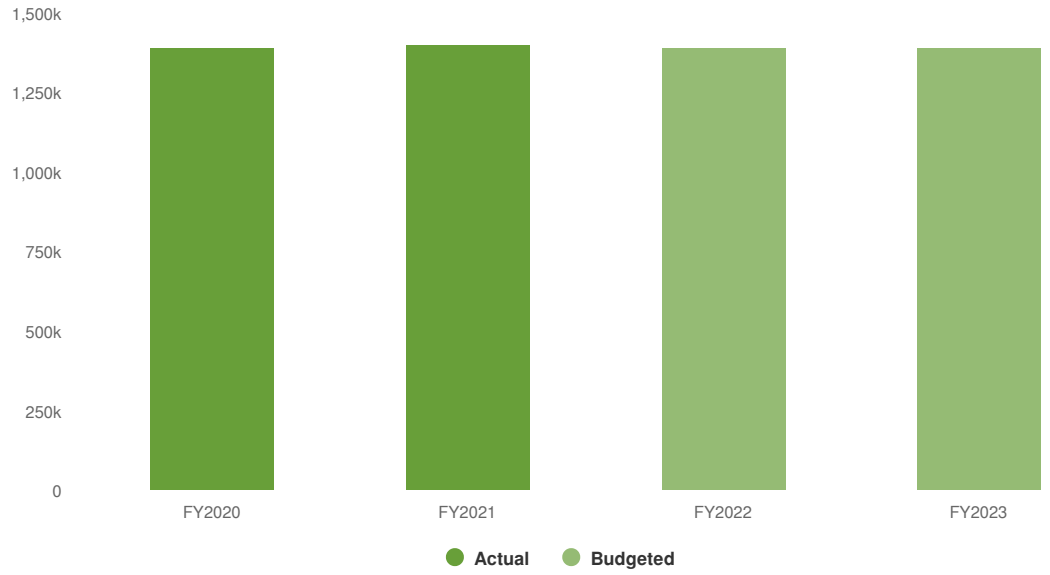
Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund						
Revenues						
TRANSACTION PROCESS FEE	$0	-$188	$0	$0	$0	0%
TRANSACTION PROCESS FEE	$22,646	$80,151	$72,100	$82,100	$84,600	3%
Total Revenues:	**$22,646**	**$79,962**	**$72,100**	**$82,100**	**$84,600**	**3%**
Total General Fund:	**$22,646**	**$79,962**	**$72,100**	**$82,100**	**$84,600**	**3%**
Total Governmental Funds:	**$22,646**	**$79,962**	**$72,100**	**$82,100**	**$84,600**	**3%**
Total All Funds:	**$22,646**	**$79,962**	**$72,100**	**$82,100**	**$84,600**	**3%**

Special Assessments Summary

$1,391,600 $0
(0.00% vs. prior year)

Special Assessments Actual vs. Budgeted



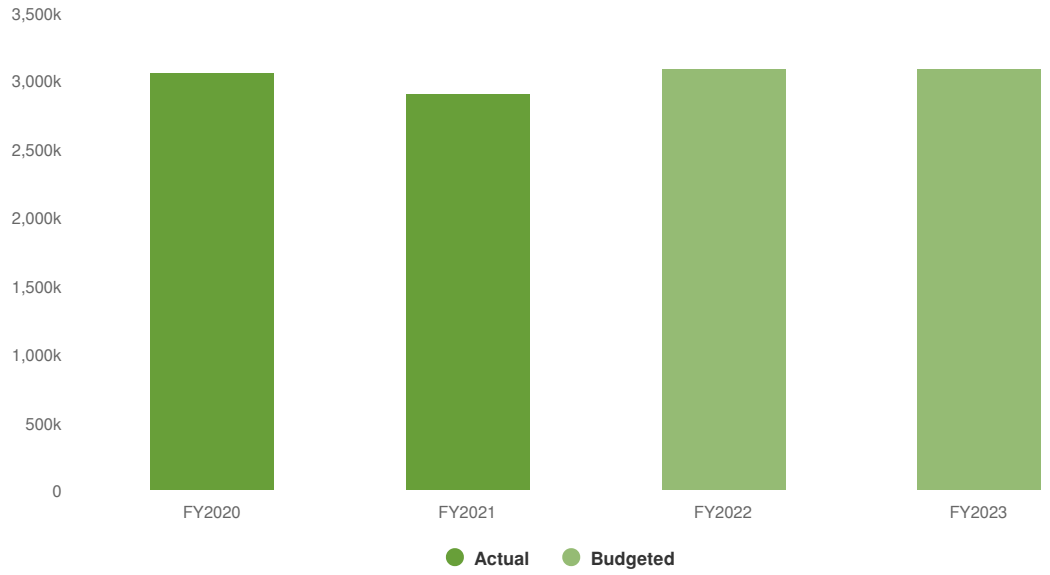
Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
Special Revenue						
Lighting District Fund	$1,198,165	$1,204,647	$1,210,000	$1,210,000	$1,210,000	0%
Comm Facilities Dist #1	$144,225	$145,394	$146,350	$146,350	$146,350	0%
Comm Facilities Dist #2	$48,893	$48,893	$35,250	$35,250	$35,250	0%
Total Special Revenue:	**$1,391,283**	**$1,398,933**	**$1,391,600**	**$1,391,600**	**$1,391,600**	**0%**
Total Governmental Funds:	**$1,391,283**	**$1,398,933**	**$1,391,600**	**$1,391,600**	**$1,391,600**	**0%**
Total All Funds:	**$1,391,283**	**$1,398,933**	**$1,391,600**	**$1,391,600**	**$1,391,600**	**0%**

Charges to Operating Depts. Summary

$3,096,392 $0
(0.00% vs. prior year)

Charges to Operating Depts. Actual vs. Budgeted



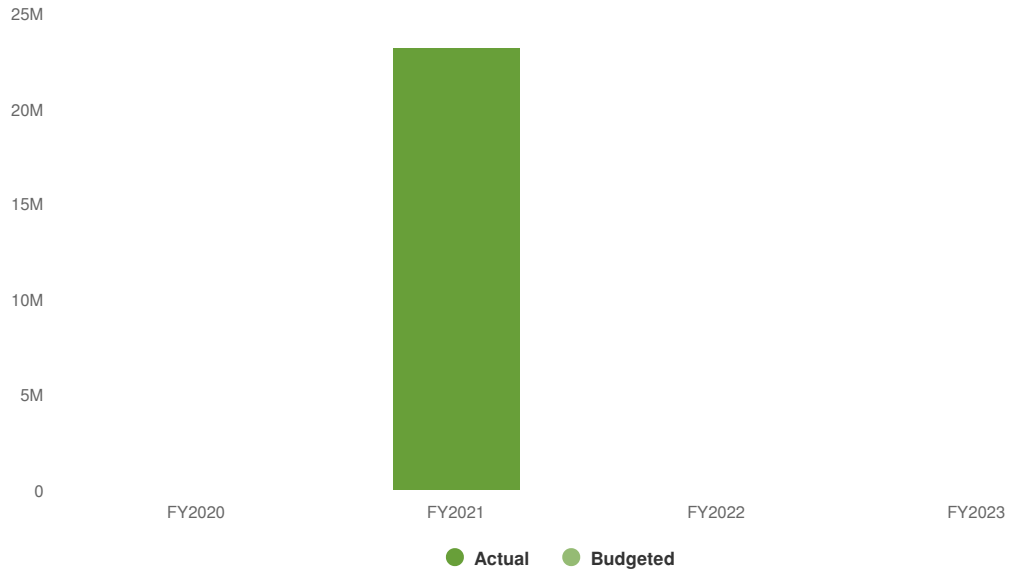
Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Proprietary Funds						
Internal Service Funds						
Motor Vehicle Pool Fund	$1,329,400	$1,101,068	$1,329,400	$1,329,400	$1,329,400	0%
MIS Pool Fund	$1,059,002	$1,161,992	$1,161,992	$1,161,992	$1,161,992	0%
Workers Compensation Fund	$670,986	$638,874	$605,000	$605,000	$605,000	0%
Total Internal Service Funds:	**$3,059,388**	**$2,901,934**	**$3,096,392**	**$3,096,392**	**$3,096,392**	**0%**
Total Proprietary Funds:	**$3,059,388**	**$2,901,934**	**$3,096,392**	**$3,096,392**	**$3,096,392**	**0%**
Total All Funds:	**$3,059,388**	**$2,901,934**	**$3,096,392**	**$3,096,392**	**$3,096,392**	**0%**

OFS - Bonds & Loans Summary

$0 $0
(% vs. prior year)

OFS - Bonds & Loans Actual vs. Budgeted



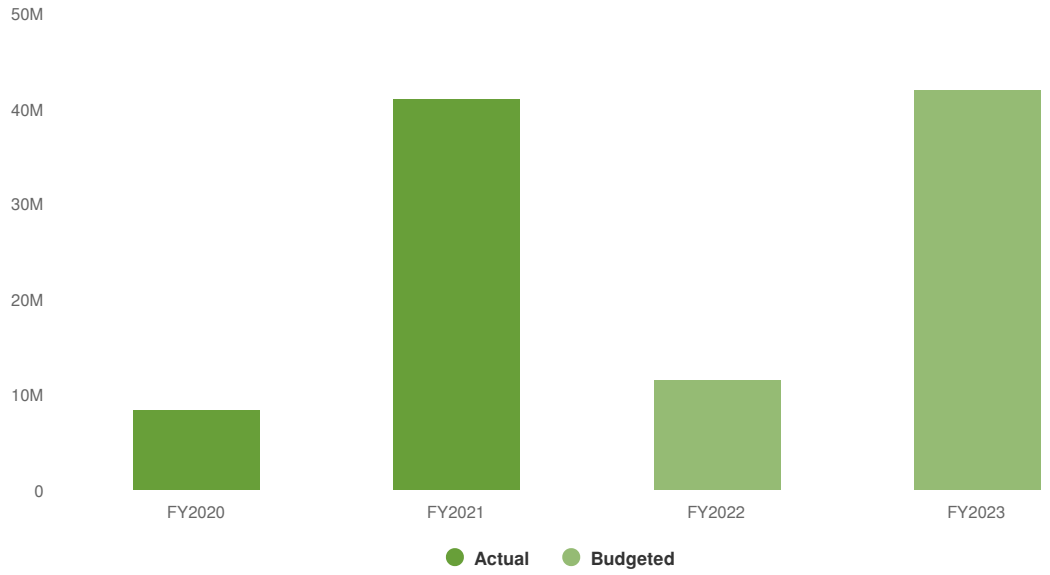
Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
Measure 0 Bond Fund	$0	$23,171,626	$0	$32,506,763	$0	-100%
Total Governmental Funds:	**$0**	**$23,171,626**	**$0**	**$32,506,763**	**$0**	**-100%**
Total All Funds:	**$0**	**$23,171,626**	**$0**	**$32,506,763**	**$0**	**-100%**

OFS - Operating Transfers In Summary

$41,984,874 $30,351,478
(260.90% vs. prior year)

OFS - Operating Transfers In Actual vs. Budgeted



Revenue by Fund

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
All Funds						
Governmental Funds						
General Fund	$974,801	$5,364,551	$791,371	$4,760,470	$2,939,083	-38.3%
Total General Fund:	**$974,801**	**$5,364,551**	**$791,371**	**$4,760,470**	**$2,939,083**	**-38.3%**
Special Revenue						
Gas Tax Fund	$645,300	$1,289,914	$700,300	$700,300	$1,847,300	163.8%
Lighting District Fund	$1,512,720	$1,559,098	$1,569,341	$1,569,341	$874,341	-44.3%
Environmental Svcs Fund	$437,000	$1,029,000	$437,000	$437,000	$505,000	15.6%
Supplemental Law Enforce.	$0	$0	$29,000	$29,000	$0	-100%
Total Special Revenue:	**$2,595,020**	**$3,878,012**	**$2,735,641**	**$2,735,641**	**$3,226,641**	**17.9%**
Capital Project Fund	$3,918,454	$10,773,712	$6,527,634	$15,916,699	$4,805,400	-69.8%
Total Capital Project Fund:	**$3,918,454**	**$10,773,712**	**$6,527,634**	**$15,916,699**	**$4,805,400**	**-69.8%**
Measure 0 Capital Fund	$0	$20,000,000	$0	$0	$30,000,000	N/A
Total Measure 0 Capital Fund:	**$0**	**$20,000,000**	**$0**	**$0**	**$30,000,000**	**N/A**

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
2016 Refunding Lease Rev	$762,825	$768,825	$763,750	$763,750	$763,750	0%
Total 2016 Refunding Lease Rev:	**$762,825**	**$768,825**	**$763,750**	**$763,750**	**$763,750**	**0%**
Total Governmental Funds:	**$8,251,100**	**$40,785,099**	**$10,818,396**	**$24,176,560**	**$41,734,874**	**72.6%**
Proprietary Funds						
Internal Service Funds						
Motor Vehicle Pool Fund	$50,000	$97,000	$781,000	$781,000	$81,000	-89.6%
MIS Pool Fund	$153,000	$204,000	$34,000	$182,652	$169,000	-7.5%
Total Internal Service Funds:	**$203,000**	**$301,000**	**$815,000**	**$963,652**	**$250,000**	**-74.1%**
Total Proprietary Funds:	**$203,000**	**$301,000**	**$815,000**	**$963,652**	**$250,000**	**-74.1%**
Total All Funds:	**$8,454,100**	**$41,086,099**	**$11,633,396**	**$25,140,212**	**$41,984,874**	**67%**

DEPARTMENTS

ALL DEPARTMENTS SUMMARY

The City of Campbell is organizing into nine (9) primary operating departments as follows:

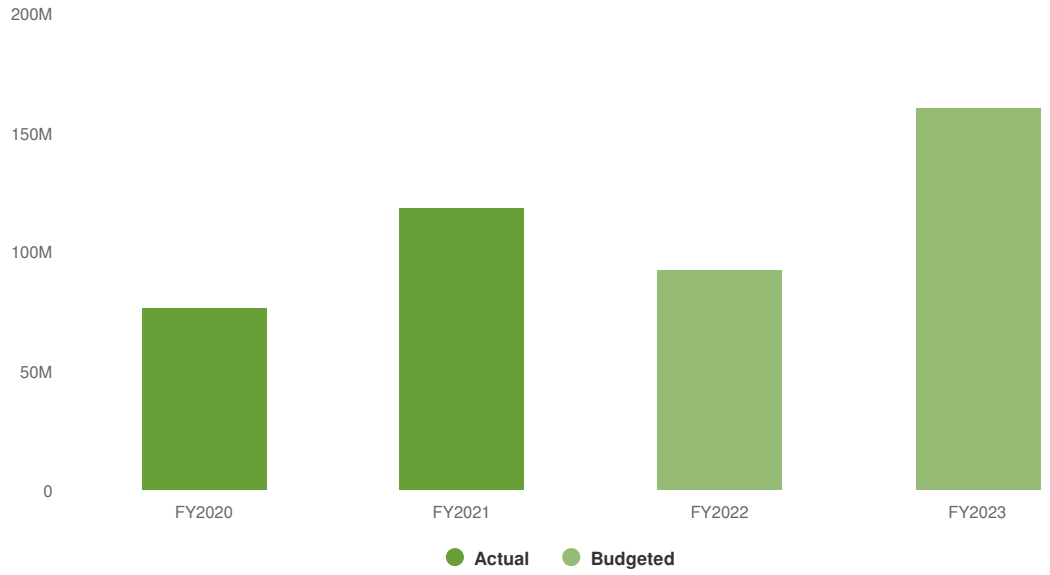
- City Council
- City Manager's Office
- City Clerk's Office
- Recreation and Community Services
- Finance
- Community Development
- Legal Services
- Public Safety
- Public Works

The Finance Department also oversees many of the City's Non-Departmental functions which may include debt service payments. And the Public Safety Department manages the City's contract for Fire Services through the Santa Clara County Fire Department (SCCFD). Please note that for purposes of matching expenditure totals to the ALL FUNDS SUMMARY shown in a previous section, capital expenditures as well as expenditures for the West Valley Solid Waste Management Authority (WVSWMA), a Joint Powers Authority (JPA) in which the City acts as the fiduciary, are shown. However, these are not operating departments of the City.

Expenditures Summary

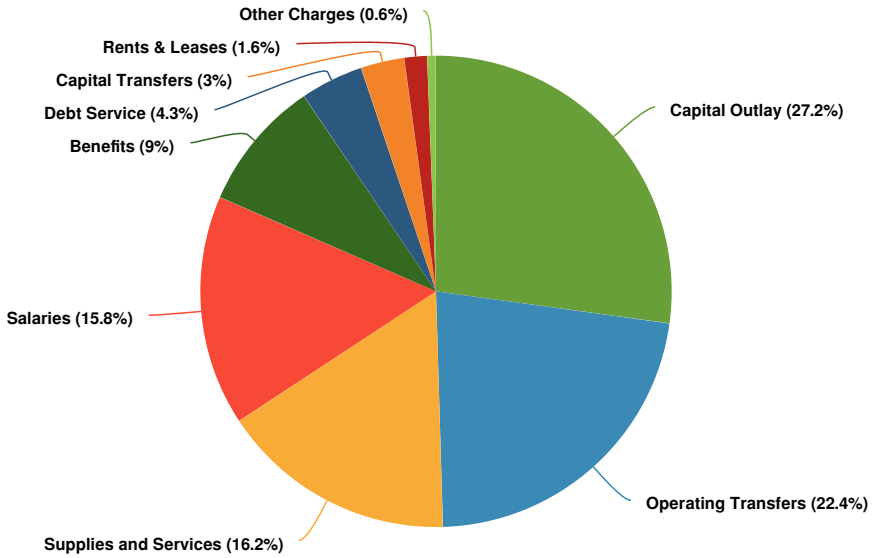
$160,256,949 $67,546,793
(72.86% vs. prior year)

ALL DEPARTMENTS SUMMARY Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$22,036,230	$21,673,979	$22,914,079	$22,972,605	$25,336,892	10.3%
Benefits	$15,226,694	$14,952,999	$13,763,145	$14,630,711	$14,404,973	-1.5%
Supplies and Services	$22,755,143	$24,042,320	$21,811,081	$28,795,320	$25,952,892	-9.9%
Other Charges	$1,193,690	$1,186,185	$946,600	$946,600	$950,600	0.4%
Rents & Leases	$2,388,402	$2,263,060	$2,490,122	$2,490,122	$2,490,122	0%
Debt Service	$1,173,127	$2,909,315	$4,802,400	$5,111,950	$6,920,138	35.4%
Capital Outlay	$3,225,436	$10,224,970	$14,349,333	$23,748,605	$43,570,652	83.5%
Operating Transfers	$4,535,646	$30,312,387	$5,105,762	$7,717,929	$35,825,279	364.2%
Capital Transfers	$3,918,454	$10,773,712	$6,527,634	$15,791,699	$4,805,400	-69.6%
Total Expense Objects:	**$76,452,822**	**$118,338,927**	**$92,710,156**	**$122,205,540**	**$160,256,949**	**31.1%**

CAMPBELL CITY COUNCIL

GENERAL FUND — (101)
City Council Program — (501)

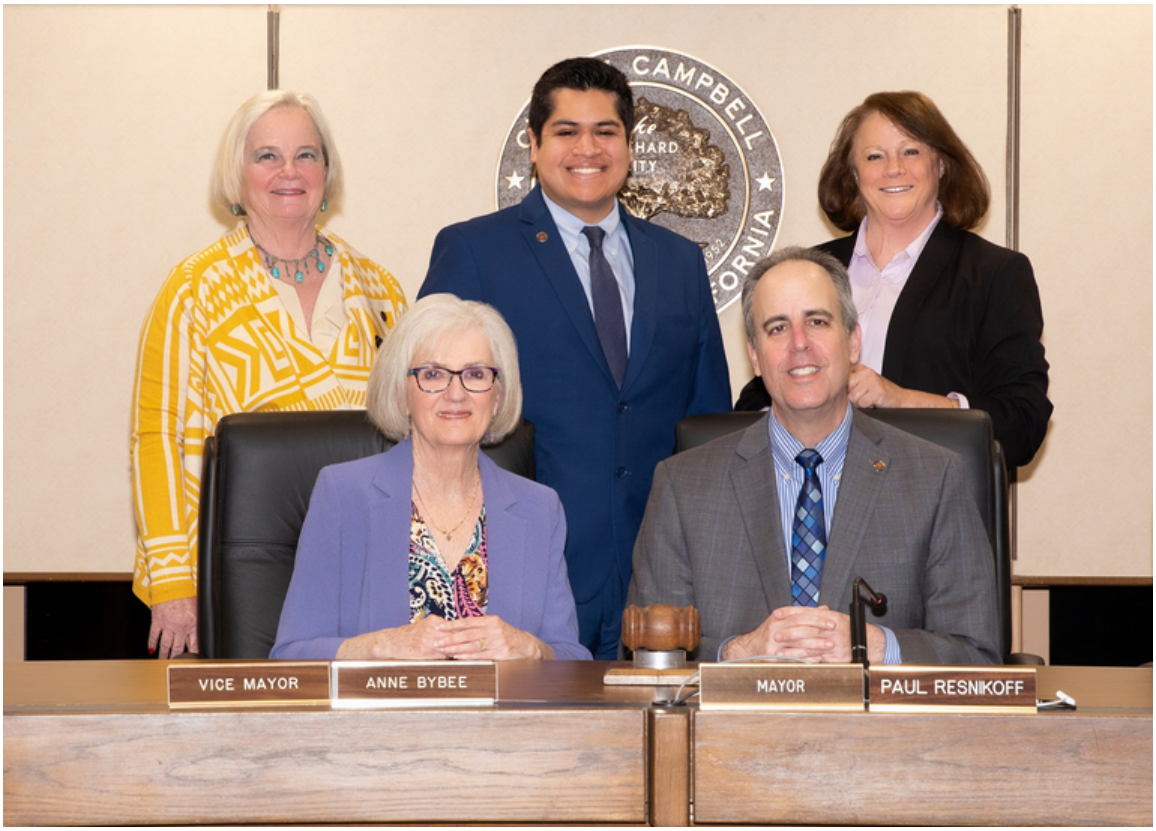
MISSION STATEMENT

Provide overall policy direction for the City of Campbell.

ONGOING RESPONSIBILITIES

- Implement Campbell's Strategic Plan and General Plan
- Adopt the City Operating Budget and Capital Improvement Program
- Assure prompt and responsive follow-up to citizen questions and complaints
- Undertake annual performance review of the City Manager, City Attorney and City Clerk
- Provide for citizen input on City policy issues
- Appoint and recognize advisory commission members
- Collaborate with League of California Cities and other government agencies and associations to strengthen local government

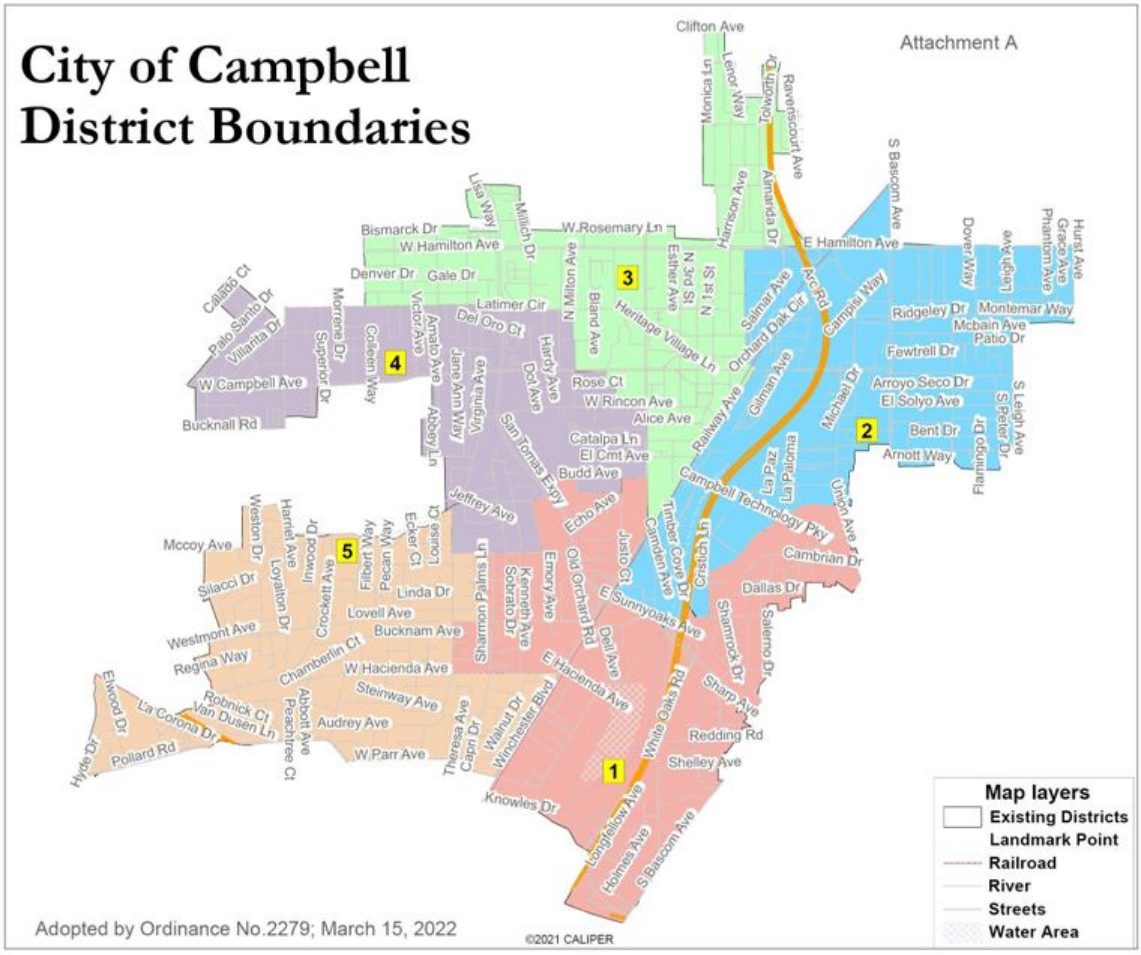
City Council Members



As of 2022, two of the five Council members have been elected to districts. Seats for District 3-5 will be determined at the November 2022 General Municipal Election. Seated right to left from bottom to top:

Paul Resnikoff, Mayor - At-Large (Term Expires November 2022)
Anne Bybee, Vice Mayor - At-Large (Term Expires November 2022)
Susan M. Landry, Council Member - District 1 (Term Expires November 2024)
Sergio Lopez, Council Member - District 2 (Term Expires November 2024)
Liz Gibbons, **Council Member** - At-Large (Term Expires November 2022)

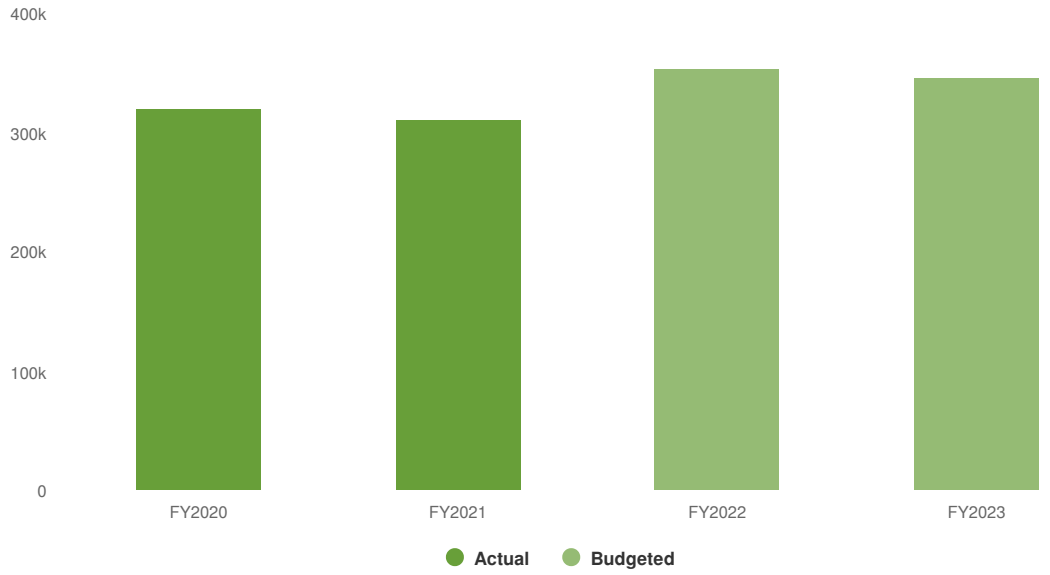
City Council District Map



Expenditures Summary

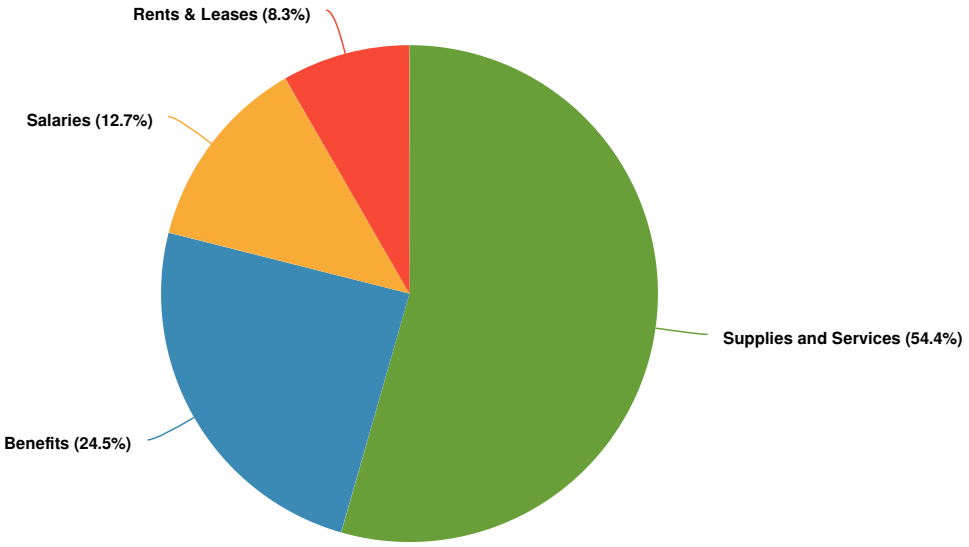
$346,065 -$7,856
(-2.22% vs. prior year)

CITY COUNCIL Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$42,659	$34,602	$43,057	$43,057	$44,056	2.3%
Benefits	$88,481	$81,841	$75,461	$65,141	$84,806	30.2%
Supplies and Services	$161,739	$165,593	$206,598	$206,598	$188,398	-8.8%
Rents & Leases	$26,251	$28,805	$28,805	$28,805	$28,805	0%
Total Expense Objects:	**$319,130**	**$310,840**	**$353,921**	**$343,601**	**$346,065**	**0.7%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Council Member	5.00	5.00	5.00	5.00	-
TOTAL	5.00	5.00	5.00	5.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
TOTAL	-	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.501.7001	$42,659	$34,602	$43,057	$43,057	$44,056
Total Salaries:		**$42,659**	**$34,602**	**$43,057**	**$43,057**	**$44,056**
Benefits						
PERS RETIREMENT	101.501.7106	$9,564	$5,587	$9,317	$9,317	$9,846
DENTAL INSURANCE	101.501.7107	$10,742	$11,817	$10,742	$10,742	$10,742
GROUP HEALTH INSURANCE	101.501.7108	$56,129	$54,405	$53,129	$42,809	$53,994
GROUP LIFE INSURANCE	101.501.7109	$930	$1,008	$930	$930	$930
WORKERS COMP INSURANCE	101.501.7110	$871	$706	$718	$718	$863
MEDICARE	101.501.7113	$733	$603	$624	$624	$750
AUTO ALLOWANCE	101.501.7114	$9,512	$7,715	$0	$0	$7,680
Total Benefits:		**$88,481**	**$81,841**	**$75,461**	**$65,141**	**$84,806**
Supplies and Services						
OFFICE EXPENSE	101.501.7424	$221	$30	$0	$0	$0
SPECIAL DEPARTMENTAL	101.501.7427	$21,540	$17,815	$76,000	$76,000	$76,000
Social Services Sub-grants	*101.501.7427*	*$0*	*$0*	*$0*	*$0*	*$55,000*
State of the City	*101.501.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Advisory Commission Recognition Dinner	*101.501.7427*	*$0*	*$0*	*$0*	*$0*	*$8,500*
Cablecasting Program Supplies and Internet Service	*101.501.7427*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Miscellaneous Supplies	*101.501.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Neighborhood Association Assistance Grants	*101.501.7427*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Photography	*101.501.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Plaques, Awards & Promotional Items	*101.501.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
MAINT & OPER OF EQUIP	101.501.7429	$0	$116	$0	$0	$0
PROF & SPECIAL SERVICES	101.501.7430	$14,996	$7,412	$19,000	$19,000	$0
OTHER CONTRACTUAL SERVICE	101.501.7432	$0	$19,500	$0	$0	$0
MEMBERSHIPS/DUES/BOOKS	101.501.7434	$108,118	$114,465	$106,598	$106,598	$107,398
DUES: US Conferences of Mayors	*101.501.7434*	*$0*	*$0*	*$0*	*$0*	*$3,500*
DUES: Association of Bay Area Governments (ABAG)	*101.501.7434*	*$0*	*$0*	*$0*	*$0*	*$11,200*
DUES: League of California Cities	*101.501.7434*	*$0*	*$0*	*$0*	*$0*	*$16,000*
DUES: Peninsula Division of League of California Cities	*101.501.7434*	*$0*	*$0*	*$0*	*$0*	*$100*
DUES: Santa Clara County Cities Association	*101.501.7434*	*$0*	*$0*	*$0*	*$0*	*$8,698*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
DUES: Santa Clara County Valley Transportation Authority (Congestion Management)	*101.501.7434*	*$0*	*$0*	*$0*	*$0*	*$67,000*
DUES: West Valley Mayors & Managers	*101.501.7434*	*$0*	*$0*	*$0*	*$0*	*$800*
SUBSCRIPTIONS: Business Journal	*101.501.7434*	*$0*	*$0*	*$0*	*$0*	*$100*
PROF DEVELOPMENT & MTGS	101.501.7435	$16,864	$6,254	$5,000	$5,000	$5,000
Conferences & Meetings; Council Retreat	*101.501.7435*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Total Supplies and Services:		**$161,739**	**$165,593**	**$206,598**	**$206,598**	**$188,398**
Rents & Leases						
USER CHGS - IT POOL	101.501.7551	$26,251	$28,805	$28,805	$28,805	$28,805
Total Rents & Leases:		**$26,251**	**$28,805**	**$28,805**	**$28,805**	**$28,805**
Total General Fund:		**$319,130**	**$310,840**	**$353,921**	**$343,601**	**$346,065**
Total Governmental Funds:		**$319,130**	**$310,840**	**$353,921**	**$343,601**	**$346,065**
Total All Funds:		**$319,130**	**$310,840**	**$353,921**	**$343,601**	**$346,065**

CITY MANAGER'S OFFICE

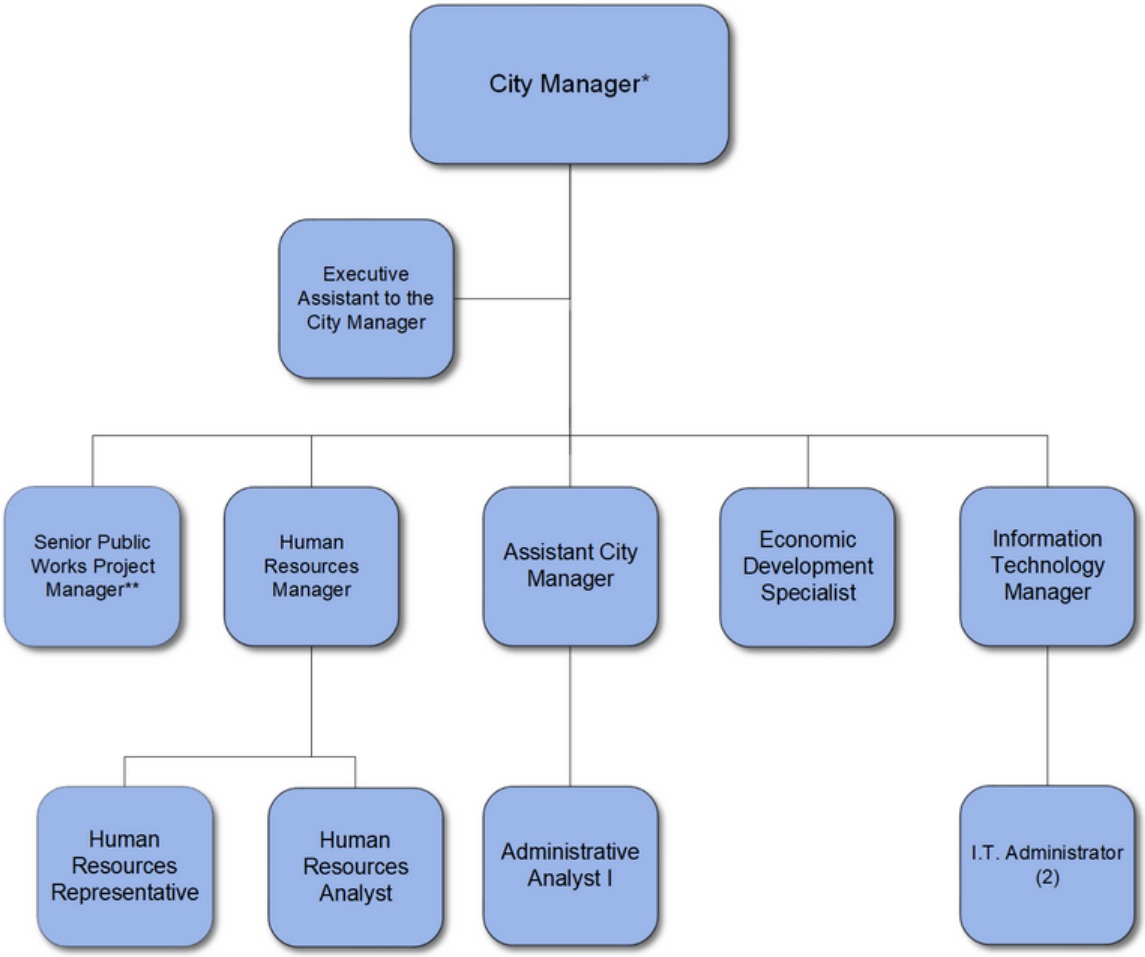


Brian Loventhal
City Manager

City Manager's Office includes the following programs:

510 City Manager Administration
515 Human Resources
516 Workers Compensation
547 Information Technology
556 Economic Development
518 Measure O CIP
539 COVID-19 Response

City Manager's Organizational Chart

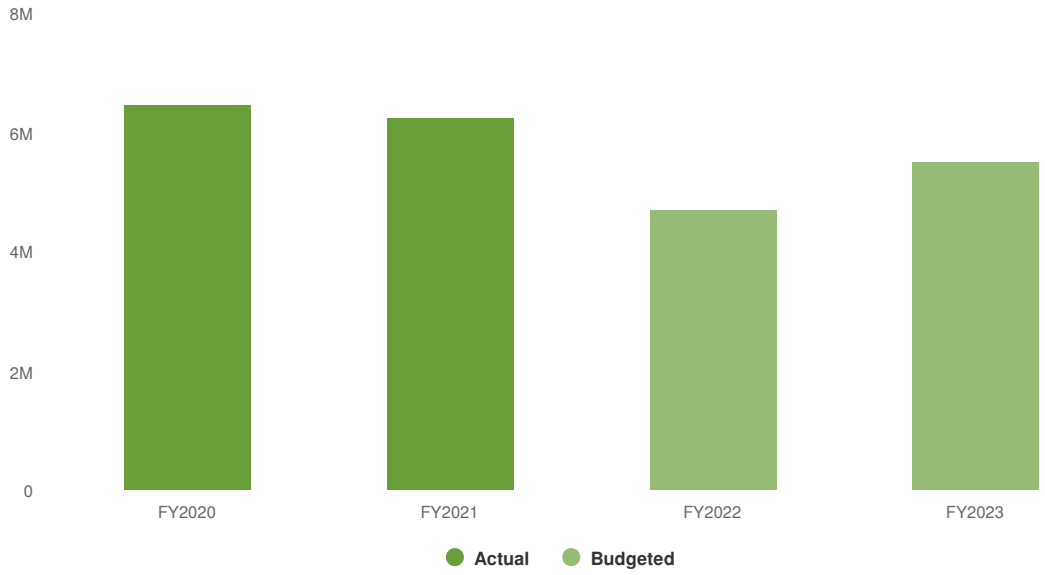


* Appointed by City Council
** Limited Term

Expenditures Summary

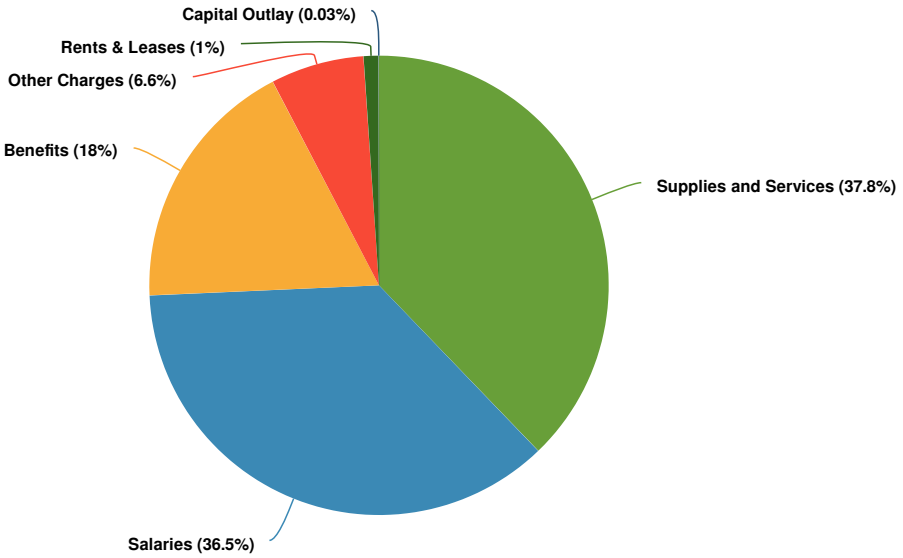
$5,520,545 **$810,879**
(17.22% vs. prior year)

CITY MANAGER'S OFFICE Actual vs. Budgeted



Expenditures by Expense Type

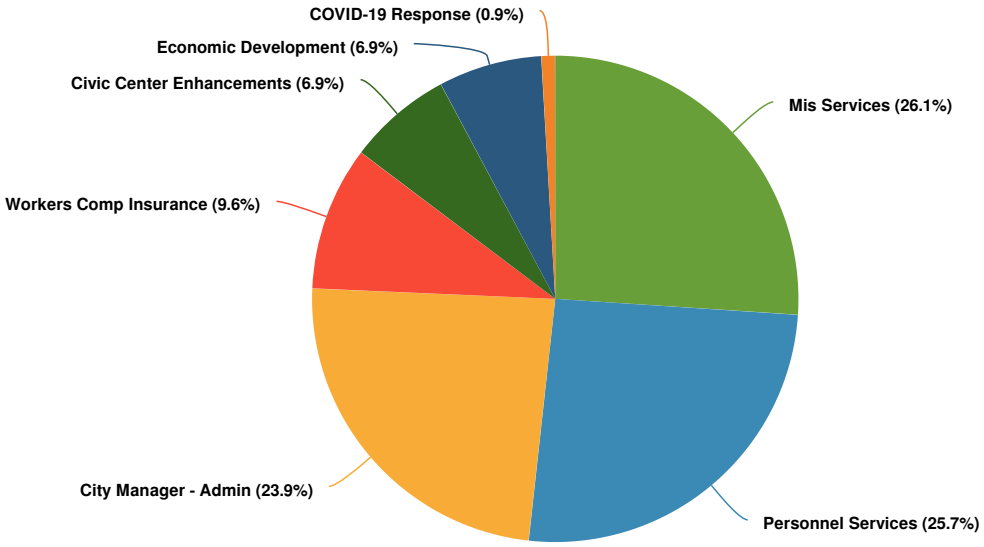
Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$2,068,875	$1,685,977	$1,821,313	$1,875,785	$2,015,171	7.4%
Benefits	$1,820,736	$904,217	$901,746	$905,001	$996,318	10.1%
Supplies and Services	$1,882,215	$3,127,112	$1,564,697	$3,092,183	$2,087,147	-32.5%
Other Charges	$572,586	$620,637	$362,700	$362,700	$362,700	0%
Rents & Leases	$52,503	$57,609	$57,609	$57,609	$57,609	0%
Capital Outlay	$67,420	-$153,216	$1,600	$5,800	$1,600	-72.4%
Total Expense Objects:	**$6,464,335**	**$6,242,337**	**$4,709,666**	**$6,299,078**	**$5,520,545**	**-12.4%**

Expenditures by Function

Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expenditures						
Finance - Other						
COVID-19 Response	$1,551,665	$108,924	$125,000	$144,021	$50,000	-65.3%
COVID-19 Personnel	$0	$421,981	$0	$0	$0	0%
Total Finance - Other:	**$1,551,665**	**$530,905**	**$125,000**	**$144,021**	**$50,000**	**-65.3%**
City Manager						
City Manager - Admin	$911,766	$845,740	$1,081,539	$1,101,380	$1,321,398	20%
Personnel Services	$1,100,555	$1,262,119	$1,270,757	$1,285,066	$1,418,684	10.4%
Workers Comp Insurance	$570,310	$839,419	$530,050	$530,050	$530,050	0%
Civic Center Enhancements	$272,797	$1,538,038	$363,825	$1,683,961	$381,828	-77.3%
Mis Services	$1,892,675	$1,091,674	$1,168,102	$1,383,831	$1,438,457	3.9%
Total City Manager:	**$4,748,103**	**$5,576,990**	**$4,414,274**	**$5,984,288**	**$5,090,417**	**-14.9%**
Community Development						
Economic Development	$164,567	$134,442	$170,392	$170,769	$380,128	122.6%
Total Community Development:	**$164,567**	**$134,442**	**$170,392**	**$170,769**	**$380,128**	**122.6%**
Total Expenditures:	**$6,464,335**	**$6,242,337**	**$4,709,666**	**$6,299,078**	**$5,520,545**	**-12.4%**

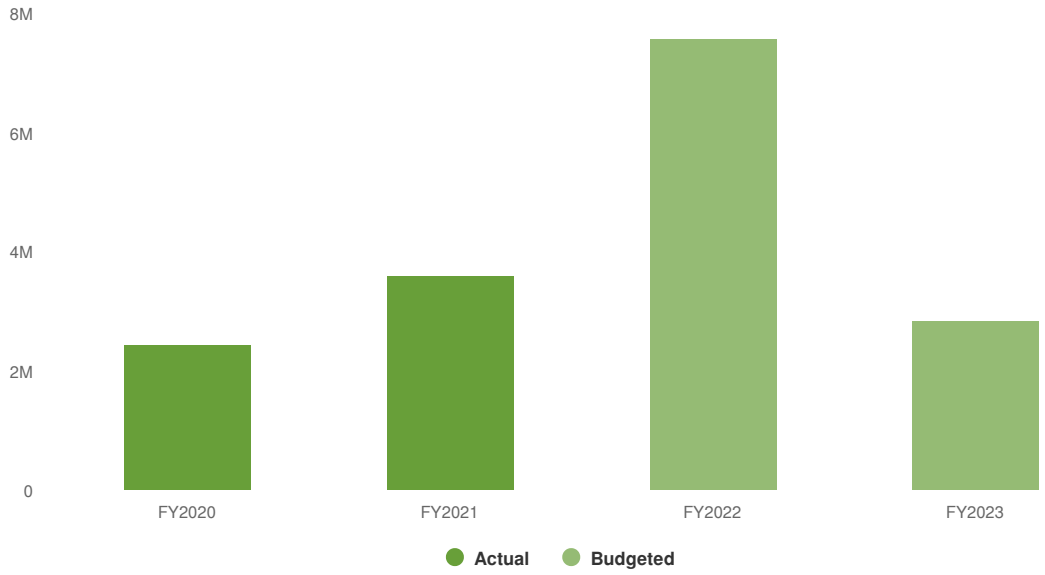
Staffing (Full-Time Equivalents)

Permanent Positions	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Administrative Analyst I (Vacant/Fill)	1.00	1.00	1.00	1.00	-
Assistant City Manager	-	-	0.83	1.00	0.17
City Manager	1.00	1.00	1.00	1.00	-
Deputy City Manager	1.00	-	-	-	-
Economic Development Specialist	1.00	1.00	1.00	1.00	-
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	-
Human Resources Analyst (Vacant/Fill)	1.00	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	1.00	-
Human Resources Representative	1.00	1.00	1.00	1.00	-
Information Technology Administrator	3.00	3.00	2.00	2.00	-
Information Technology Manager	1.00	1.00	1.00	1.00	-
Permanent	12.00	11.00	10.83	11.00	0.17
Limited-Term Positions					
Senior Public Works Project Manager	1.00	1.00	0.83	1.00	0.17
Limited-Term Position	1.00	1.00	0.83	1.00	0.17
Temporary Positions					
Economic Development Intern	1.00	-	-	-	-
SVRIP Summer Intern	0.75	-	-	-	-
Temporary	1.75	-	-	-	-
Total Full Time Equivalents	14.75	12.00	11.66	12.00	0.34

Revenues Summary

$2,831,792 -$4,746,210
(-62.63% vs. prior year)

CITY MANAGER'S OFFICE Actual vs. Budgeted



Revenue by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Other Taxes						
FRANCHISES - CABLE TV	101.510.4122	$546,545	$562,250	$656,019	$550,000	$566,500
AT&T FRANCHISE FEE	101.510.4125	$104,782	$51,804	$128,104	$100,000	$103,000
FARMERS MARKET IN LIEU	101.556.4155	$9,375	-$3,846	$6,000	$6,000	$9,500
Total Other Taxes:		**$660,702**	**$610,208**	**$790,123**	**$656,000**	**$679,000**
Intergovernmental Revenue						
OTHER STATE GRANTS	101.539.4543	$0	$522,136	$4,998,887	$0	$0
Total Intergovernmental Revenue:		**$0**	**$522,136**	**$4,998,887**	**$0**	**$0**
Leases & Rentals						
RENTS/LEASES (REAL & PER)	101.510.4810	$21,836	$0	$0	$0	$12,800
Total Leases & Rentals:		**$21,836**	**$0**	**$0**	**$0**	**$12,800**
Miscellaneous Revenues						
DONATIONS-MISC	101.510.4817	$1,100	$0	$0	$1,000	$1,000
OTHER REVENUE	101.510.4965	$0	$1,500	$0	$0	$0
Total Miscellaneous Revenues:		**$1,100**	**$1,500**	**$0**	**$1,000**	**$1,000**
Total General Fund:		**$683,638**	**$1,133,844**	**$5,789,010**	**$657,000**	**$692,800**
Measure 0 Capital Fund						
Investments and Other Interest Income						
INVESTMENT EARNINGS	448.518.4410	$0	$125,027	$0	$0	$0
UNREALIZED GAINS/LOSSES	448.518.4431	$0	$14,800	$0	$0	$0
Total Investments and Other Interest Income:		**$0**	**$139,827**	**$0**	**$0**	**$0**
Miscellaneous Revenues						
OTHER REVENUE	448.518.4965	$0	$510,000	$0	$3,900,000	$350,000
Total Miscellaneous Revenues:		**$0**	**$510,000**	**$0**	**$3,900,000**	**$350,000**
Total Measure 0 Capital Fund:		**$0**	**$649,827**	**$0**	**$3,900,000**	**$350,000**
Total Governmental Funds:		**$683,638**	**$1,783,671**	**$5,789,010**	**$4,557,000**	**$1,042,800**
Proprietary Funds						
Internal Service Funds						
MIS Pool Fund						
Intergovernmental Revenue						

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
OTHER STATE GRANTS	647.547.4543	$0	$7,579	$0	$0	$0
Total Intergovernmental Revenue:		**$0**	**$7,579**	**$0**	**$0**	**$0**
Charges for Services						
IT CONTRACT REVENUE	647.547.4705	$7,889	$4,066	$10,000	$10,000	$10,000
SUCCESSOR AGENCY REIMB	647.547.4710	$2,000	$5,200	$2,000	$2,000	$2,000
Total Charges for Services:		**$9,889**	**$9,266**	**$12,000**	**$12,000**	**$12,000**
Miscellaneous Revenues						
SA ROPS ADMIN REIMB	647.547.4890	$3,200	$0	$0	$0	$0
SALE OF REAL/PERS PROP	647.547.4960	$0	$868	$0	$0	$0
OTHER REVENUE	647.547.4965	$17,650	$0	$10,000	$10,000	$10,000
Total Miscellaneous Revenues:		**$20,850**	**$868**	**$10,000**	**$10,000**	**$10,000**
Charges to Oper Depts						
USER FEES-MIS POOL	647.547.5104	$1,059,002	$1,161,992	$1,161,992	$1,161,992	$1,161,992
Total Charges to Oper Depts:		**$1,059,002**	**$1,161,992**	**$1,161,992**	**$1,161,992**	**$1,161,992**
Total MIS Pool Fund:		**$1,089,742**	**$1,179,704**	**$1,183,992**	**$1,183,992**	**$1,183,992**
Workers Compensation Fund						
Charges to Oper Depts						
PREMIUMS-WKRS COMP INS	690.516.5142	$670,986	$638,874	$605,000	$605,000	$605,000
Total Charges to Oper Depts:		**$670,986**	**$638,874**	**$605,000**	**$605,000**	**$605,000**
Total Workers Compensation Fund:		**$670,986**	**$638,874**	**$605,000**	**$605,000**	**$605,000**
Total Internal Service Funds:		**$1,760,727**	**$1,818,579**	**$1,788,992**	**$1,788,992**	**$1,788,992**
Total Proprietary Funds:		**$1,760,727**	**$1,818,579**	**$1,788,992**	**$1,788,992**	**$1,788,992**
Total All Funds:		**$2,444,365**	**$3,602,249**	**$7,578,002**	**$6,345,992**	**$2,831,792**

510 - City Manager Administration

GENERAL FUND - (101)
Program Manager - City Manager & Assistant City Manager

MISSION STATEMENT

Support the City Council in carrying out the community's vision by identifying policy issues, analyzing and recommending solutions to those issues, implementing the Council's direction and managing the operation of the organization.

ONGOING RESPONSIBILITIES

- Provide effective management and leadership to City organization and operations
- Oversee implementation of the Strategic Plan and General Plan
- Develop and recommend an annual budget and 5-year Capital Improvement Plan
- Provide public information to the community through appropriate media and social media platforms
- Provide staff support to the City Council and Civic Improvement Commission
- Supervise city-wide purchasing and procurement approval processes
- Coordinate the review of social service sub-grant and neighborhood grant applications

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Provide overall coordination of Measure O police and library design process **[Council Priority - Measure O Implementation]**
- Coordinate tracking of State Legislation (that may impact City) with Legislative Subcommittee **[Council Priority – Comprehensive Long-Term Land Use Planning]**
- Provide guidance and support for the General Plan Housing Element revision process **[Council Priority – Comprehensive Long-Term Land Use Planning]**
- Provide guidance and support for labor negotiations [**Council Priority – Financial Stability and Operational Need]**
- Evaluate the provision of Economic Development services and consider alternatives **[Council Priority – Financial Stability]**
- Staff the Civic Improvement Commission **[Operational Need]**
- Coordinate, plan and staff the State of the City event. **[Operational Need]**
- Update Cannabis Ordinances to reflect changes in State statutes in coordination with Legal Services and Police Departments. **[Operational Need]**
- Develop and implement a Citywide Social Media Strategy. **[Operational Need]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

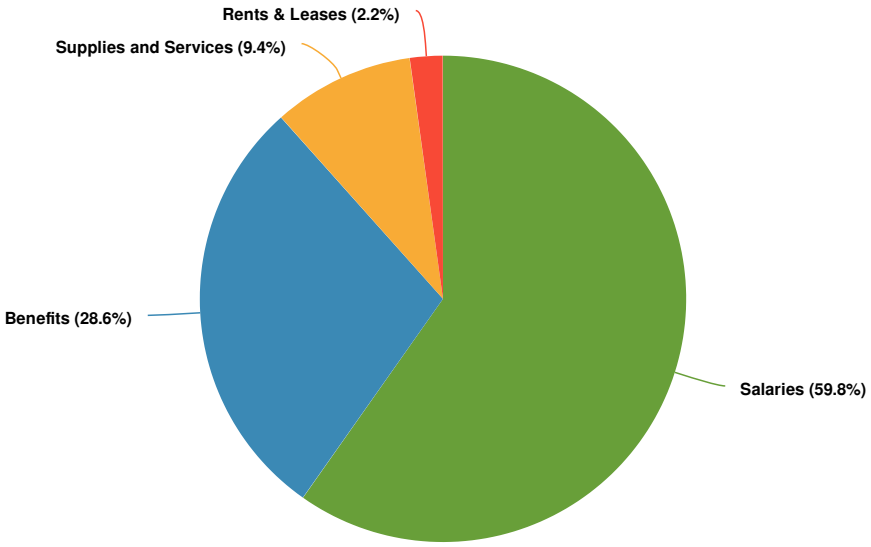
	Measure	FY 20	FY 21	FY 22
1	Quarterly Council Agenda items presented as scheduled 90% of time	100%	100%	100%
2	City Manager's Office will respond to citizen concerns within 2 business days 85% of time	100%	100%	100%
3	Review and process Purchase Orders within two business days 90% of time	100%	100%	100%
4	Civic Improvement Commission agenda packets will be completed and transmitted four business days prior to meeting 95% of time	100%	100%	100%
5	Civic Improvement Commission annual work plan Items will meet timelines 90% of time	100%	100%	100%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Provided guidance and coordination on Measure O and presented the schematic design of both the library renovation and new police operations facility
- Assisted with the coordination, planning and staffing of the 2021 State of the City event
- Convened the Legislative Subcommittee to review proposed legislation that impacts the City and submitted 3 position letters on behalf of the City
- Provided guidance and support for the General Plan Housing Element
- Completed successful negotiations with CMEA, CPCEA, and Carpenters and established new MOU contracts which ended on 6/30/2022
- Developed and implemented a plan to safely reopen City Hall and provided in-person services on Tuesday, February 22, 2022
- Commenced Economic Development program evaluation to establish both short and long-term goals and objectives

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$499,955	$573,922	$695,046	$715,819	$789,827	10.3%
Benefits	$284,404	$204,235	$312,939	$311,006	$378,317	21.6%
Supplies and Services	$101,156	$38,778	$44,750	$45,750	$124,450	172%
Rents & Leases	$26,251	$28,805	$28,805	$28,805	$28,805	0%
Total Expense Objects:	**$911,766**	**$845,740**	**$1,081,539**	**$1,101,380**	**$1,321,398**	**20%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
City Manager	1.00	1.00	1.00	1.00	-
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	-
Deputy City Manager *	1.00	-	-	-	-
Assistant City Manager **			.0.83	1.00	0.17
Administrative Analyst I (Vacant/Fill)	1.00	1.00	1.00	1.00	-
* Replaced with Assistant City Manager ** New position, Replaces Deputy City Manager					
TOTAL	4.00	3.00	3.83	4.00	0.17

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
SVRIP Summer Intern	0.75	-	-	-	-
TOTAL	0.75	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.510.7001	$447,871	$555,803	$695,046	$715,819	$789,827
PERSONNEL - TEMPORARY	101.510.7002	$3,975	$0	$0	$0	$0
PERSONNEL - OVERTIME	101.510.7003	$314	$0	$0	$0	$0
VACATION PAY	101.510.7006	$36,981	$6,642	$0	$0	$0
SICK LEAVE PAY	101.510.7007	$10,814	$11,477	$0	$0	$0
Total Salaries:		**$499,955**	**$573,922**	**$695,046**	**$715,819**	**$789,827**
Benefits						
PERS RETIREMENT	101.510.7106	$138,177	$89,682	$186,347	$188,538	$238,054
DENTAL INSURANCE	101.510.7107	$7,391	$6,679	$8,236	$8,236	$8,594
GROUP HEALTH INSURANCE	101.510.7108	$75,303	$73,971	$88,922	$84,424	$96,507
GROUP LIFE INSURANCE	101.510.7109	$640	$578	$713	$713	$744
WORKERS COMP INSURANCE	101.510.7110	$1,987	$2,076	$2,426	$2,498	$2,779
GROUP DISABILITY INS	101.510.7112	$2,893	$2,515	$3,240	$3,240	$3,402
MEDICARE	101.510.7113	$8,185	$8,853	$10,078	$10,379	$11,546
AUTO ALLOWANCE	101.510.7114	$4,198	$2,710	$4,240	$4,240	$5,280
CELL PHONE ALLOWANCE	101.510.7115	$1,124	$843	$1,140	$1,140	$1,200
OTHER BENEFITS PAY	101.510.7118	$28,964	$2,308	$0	$0	$0
COMP/VAC PAYOFF	101.510.7121	$4,104	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.510.7122	$7,716	$8,073	$2,730	$2,730	$2,730
VEBA HEALTH DEF COMP	101.510.7124	$3,669	$5,947	$4,867	$4,867	$7,481
PARS RETIREMENT	101.510.7126	$53	$0	$0	$0	$0
Total Benefits:		**$284,404**	**$204,235**	**$312,939**	**$311,006**	**$378,317**
Supplies and Services						
COMMUNICATIONS-PHONES	101.510.7421	$1,909	$0	$0	$0	$0
OFFICE EXPENSE	101.510.7424	$2,515	$1,698	$3,500	$3,500	$3,500
Office Supplies - Printed Forms	*101.510.7424*	*$0*	*$0*	*$0*	*$0*	*$3,500*
SMALL TOOLS	101.510.7425	$5,000	$0	$0	$0	$0
SPECIAL DEPARTMENTAL	101.510.7427	$9,074	$1,545	$9,350	$10,350	$26,550
Citywide Employee Recognition	*101.510.7427*	*$0*	*$0*	*$0*	*$0*	*$750*
Civic Improvement Commission - Special Projects	*101.510.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Departmental Employee Recognition	*101.510.7427*	*$0*	*$0*	*$0*	*$0*	*$200*
Employees' Events	*101.510.7427*	*$0*	*$0*	*$0*	*$0*	*$21,500*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Special Supplies, File Processing & Awards	*101.510.7427*	*$0*	*$0*	*$0*	*$0*	*$600*
Miscellaneous Expenses	*101.510.7427*	*$0*	*$0*	*$0*	*$0*	*$3,000*
MAINT & OPER OF EQUIP	101.510.7429	$2,000	$0	$0	$0	$0
PROF & SPECIAL SERVICES	101.510.7430	$6,000	$105	$3,900	$3,900	$63,900
Mental Health Counselor/Clinician	*101.510.7430*	*$0*	*$0*	*$0*	*$0*	*$60,000*
Countywide 2-1-1 Initiative (United Way Silicon Valley)	*101.510.7430*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Chamber of Commerce Information & Referral Contract	*101.510.7430*	*$0*	*$0*	*$0*	*$0*	*$2,900*
OTHER CONTRACTUAL SERVICE	101.510.7432	$63,202	$23,000	$12,000	$12,000	$14,500
MEMBERSHIPS/DUES/BOOKS	101.510.7434	$7,733	$7,461	$11,000	$11,000	$11,000
CalBar	*101.510.7434*	*$0*	*$0*	*$0*	*$0*	*$1,000*
California Association of Public Information Officers (CAPIO)	*101.510.7434*	*$0*	*$0*	*$0*	*$0*	*$50*
Campbell Chamber of Commerce	*101.510.7434*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Capitol Inquiry	*101.510.7434*	*$0*	*$0*	*$0*	*$0*	*$150*
International City Management Association (ICMA)	*101.510.7434*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Joint Venture Silicon Valley	*101.510.7434*	*$0*	*$0*	*$0*	*$0*	*$4,000*
Municipal Management Association of Northern California (MMANC)	*101.510.7434*	*$0*	*$0*	*$0*	*$0*	*$100*
Santa Clara County City Manager's Association	*101.510.7434*	*$0*	*$0*	*$0*	*$0*	*$600*
States of California & Nevada Chapter of the National Association of Telecommunications Officers & Advisors (SCAN NATOA)	*101.510.7434*	*$0*	*$0*	*$0*	*$0*	*$100*
PROF DEVELOPMENT & MTGS	101.510.7435	$3,573	$4,969	$5,000	$5,000	$5,000
Conferences & Meetings (incudes National League of Cities, League of California Cities, and ICMA)	*101.510.7435*	*$0*	*$0*	*$0*	*$0*	*$5,000*
STAFF DEVELOPMENT	101.510.7437	$150	$0	$0	$0	$0
Total Supplies and Services:		**$101,156**	**$38,778**	**$44,750**	**$45,750**	**$124,450**
Rents & Leases						
USER CHGS - IT POOL	101.510.7551	$26,251	$28,805	$28,805	$28,805	$28,805
Total Rents & Leases:		**$26,251**	**$28,805**	**$28,805**	**$28,805**	**$28,805**
Total General Fund:		**$911,766**	**$845,740**	**$1,081,539**	**$1,101,380**	**$1,321,398**
Total Governmental Funds:		**$911,766**	**$845,740**	**$1,081,539**	**$1,101,380**	**$1,321,398**
Total All Funds:		**$911,766**	**$845,740**	**$1,081,539**	**$1,101,380**	**$1,321,398**

515 - Human Resources



Jenny Le-Christensen
Human Resources Manager

GENERAL FUND — (101)
Program Manager — Human Resources Manager

MISSION STATEMENT

Through strategic partnerships and collaboration, the Human Resources division recruits, develops, and retains a high-performing and diverse workforce and fosters a healthy, safe, inclusive, and productive work environment for employees, their families, departments, and the public in order to maximize individual and organizational potential and position for the City of Campbell as an employer of choice.

ONGOING RESPONSIBILITIES

- Conduct full-life cycle of recruitment, hiring, and onboarding.
- Promote and recruit the best-qualified candidates and recognize and encourage the value of diversity in the workplace.
- Encourage and implement Council approved competitive salary and benefits package and develop the full potential of our workforce by providing training and development for career enhancement.
- Provide a work atmosphere that is safe, healthy, and secure, as well as conscious of long-term family and community goals.
- Provide inspiration and encouragement for a high level of employee morale through recognition, effective communication, and constant feedback.
- Provide resources for administering benefits, policies, and procedures.
- Provide training and development in areas of effective leadership and career development of employees, employment law and government regulation, and litigation avoidance.
- Conduct all aspects of the City's employer-employee relations program.
- Perform classification analyses and salary and benefit surveys.
- Administer the Volunteer Services Program.
- Manage City-wide Safety/IIPP contract.
- Administer Employee Service Awards Program.
- Serve as member of Workplace Violence Team.
- Establish, administer, and effectively communicate sound policies, rules and practices that treat employees with dignity and equality while maintaining City compliance with employment and labor laws, rules and regulations, and labor agreements.

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Collaborate with the Finance Department and Information Technology (IT) Division as well as other key stakeholders to prepare a Finance and HR system Needs Assessment, Request for Proposal (RFP), and Vendor Selection Process; using consulting services to assist in the process as necessary. **LEAD DEPARTMENT - IT [Council Priority – Financial Stability]**
- Develop plan to fill key leadership and vacant positions with a strategic approach **[Operational Need]**
- Work with Liebert Cassidy Whitmore on successor labor contract negotiations with CPCEA, CMEA, and CARP. Meet and confer with CPOA. **[Council Priority – Financial Stability and Operational Need]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

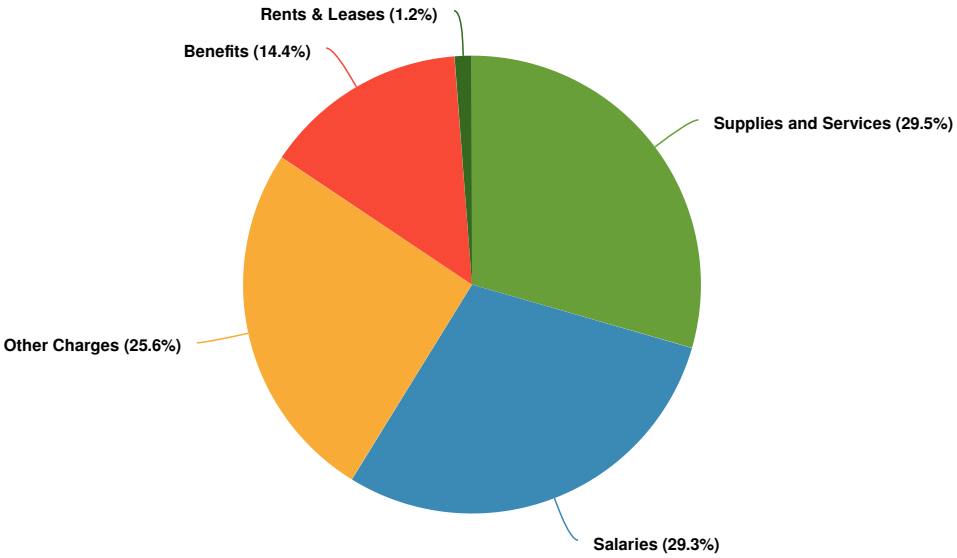
	Measure	FY 20	FY 21	FY 22
1	Complete 90% of recruitments in 2.5 months or less (time measured from date filing opens to date Eligibility List is established)	100%	100%	100%
2	90% of recruitments begin within two (2) weeks of approval to fill the position	100%	100%	100%
3	Provide 22,000 volunteer hours to City programs annually	N/A	N/A	N/A
4	Employee inquiries regarding benefits and compensation are addressed within 3 working days 90% of the time	100%	100%	100%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Completed 26 permanent position recruitments in accordance with performance measurement outcomes
- Assisted with completing 12 temporary recruitments
- Completed 72 Summer Recreation Hires/Rehires
- Developed Succession Plan to identify critical positions within the organization and develop an action plan for implementation.
- Assisted in successful All-hands event for City employees
- Partnered with the Police Department to provide mandatory Front Desk Security Training and Active Shooter training for all City employees
- Implemented digital panel interview rating system
- Currently designing a Human Resources SharePoint portal for employee resources
- Completed successful negotiations with CMEA, CPCEA, and Carpenters and established new MOU contracts which ended on 6/30/2022
- Implemented new SPSL law/leave, application, process, flow chart for COVID-19 Related Leave and determined HIPPA compliant vaccination status of all employees
- Developed secured digital reference check process for recruiting and hiring

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$337,055	$344,145	$420,897	$433,524	$416,206	-4%
Benefits	$161,884	$168,866	$178,778	$180,460	$204,396	13.3%
Supplies and Services	$227,606	$355,117	$291,100	$291,100	$418,100	43.6%
Other Charges	$358,260	$376,708	$362,700	$362,700	$362,700	0%
Rents & Leases	$15,751	$17,283	$17,283	$17,283	$17,283	0%
Total Expense Objects:	**$1,100,555**	**$1,262,119**	**$1,270,757**	**$1,285,066**	**$1,418,684**	**10.4%**

Staffing (Full-Time Equivalents)

Permanent Personn	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Human Resources Manager *	0.80	1.00	1.00	1.00	-
Human Resources Representative	1.00	1.00	1.00	1.00	-
Human Resources Analyst **	1.00	1.00	1.00	1.00	-
* .2 FTE no longer allocated to Workman's Comp, new hire FY'22 ** Vacant/fill FY'23					
TOTAL	2.80	3.00	3.00	3.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 Change
TOTAL					

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.515.7001	$297,772	$305,968	$420,897	$433,524	$416,206
PERSONNEL - OVERTIME	101.515.7003	$363	$2,616	$0	$0	$0
VACATION PAY	101.515.7006	$18,085	$25,603	$0	$0	$0
SICK LEAVE PAY	101.515.7007	$20,835	$9,957	$0	$0	$0
Total Salaries:		**$337,055**	**$344,145**	**$420,897**	**$433,524**	**$416,206**
Benefits						
PERS RETIREMENT	101.515.7106	$89,119	$68,314	$113,849	$115,181	$115,917
DENTAL INSURANCE	101.515.7107	$5,614	$5,657	$6,445	$6,445	$6,445
GROUP HEALTH INSURANCE	101.515.7108	$46,154	$48,642	$38,144	$38,266	$61,736
GROUP LIFE INSURANCE	101.515.7109	$486	$505	$558	$558	$558
WORKERS COMP INSURANCE	101.515.7110	$1,241	$1,345	$1,469	$1,513	$1,461
GROUP DISABILITY INS	101.515.7112	$2,079	$2,120	$2,430	$2,430	$2,430
MEDICARE	101.515.7113	$5,078	$5,458	$6,103	$6,286	$6,068
AUTO ALLOWANCE	101.515.7114	$1,566	$967	$1,920	$1,920	$1,920
CELL PHONE ALLOWANCE	101.515.7115	$294	$181	$360	$360	$360
OTHER BENEFITS PAY	101.515.7118	$4,483	$6,705	$0	$0	$0
SICK LEAVE PAYOFF	101.515.7120	$0	$6,553	$0	$0	$0
COMP/VAC PAYOFF	101.515.7121	$0	$16,036	$0	$0	$0
DEFERRED COMP CONTRIB	101.515.7122	$2,685	$2,830	$2,860	$2,860	$2,860
VEBA HEALTH DEF COMP	101.515.7124	$3,086	$3,552	$4,640	$4,640	$4,640
Total Benefits:		**$161,884**	**$168,866**	**$178,778**	**$180,460**	**$204,396**
Supplies and Services						
ADVERTISING	101.515.7422	$3,713	$20,789	$15,000	$15,000	$45,000
Job Announcement Posting	*101.515.7422*	*$0*	*$0*	*$0*	*$0*	*$45,000*
OFFICE EXPENSE	101.515.7424	$619	$709	$1,200	$1,200	$1,200
Office Supplies & Forms	*101.515.7424*	*$0*	*$0*	*$0*	*$0*	*$1,200*
SPECIAL DEPARTMENTAL	101.515.7427	$6,949	$4,954	$14,700	$14,700	$57,700
HR Software	*101.515.7427*	*$0*	*$0*	*$0*	*$0*	*$35,000*
City-wide Safety Supplies / Respirator Program	*101.515.7427*	*$0*	*$0*	*$0*	*$0*	*$1,400*
Fingerprinting	*101.515.7427*	*$0*	*$0*	*$0*	*$0*	*$15,000*
Health Fair	*101.515.7427*	*$0*	*$0*	*$0*	*$0*	*$4,000*
Negotiations Lunches	*101.515.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Oral Board Expenses	*101.515.7427*	*$0*	*$0*	*$0*	*$0*	*$1,500*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Travel Reimbursement - Our of Area Job Candidates	*101.515.7427*	*$0*	*$0*	*$0*	*$0*	*$300*
PROF & SPECIAL SERVICES	101.515.7430	$141,428	$194,474	$116,400	$116,400	$166,400
Attorney Fees - Labor Relations, CalPERS Appeal	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$100,000*
Bilingual Testing	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$400*
Cal Opps	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$3,800*
CalPERS Health Administration Fee - CalPERS	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$4,500*
CalPERS Retired Members Health	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$1,500*
City-Wide Safety Program / Injury & Illness Prevention Program (IIPP) Contract	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$28,000*
COBRA Administration	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Hearing Conservation Program	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Hepatitis B Vaccinations	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$1,100*
Pre-Employment Physicals (Not Clerical / Administrative)	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$7,000*
Psychological Services (Critical Incident Debriefing / Fitness for Duty Evaluation)	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Section 125 Administration Fee - EBS	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$11,100*
Test Rental and Administration Fees	*101.515.7430*	*$0*	*$0*	*$0*	*$0*	*$3,000*
MEMBERSHIPS/DUES/BOOKS	101.515.7434	$150	$369	$1,000	$1,000	$1,000
Books, Dues & Subscriptions	*101.515.7434*	*$0*	*$0*	*$0*	*$0*	*$1,000*
PROF DEVELOPMENT & MTGS	101.515.7435	$7,041	$1,116	$1,200	$1,200	$1,200
CALPELRA, CALPERS, LCW, PARMA, SHRM Certificaiton	*101.515.7435*	*$0*	*$0*	*$0*	*$0*	*$1,200*
STAFF DEVELOPMENT	101.515.7437	$4,628	$18,763	$41,600	$41,600	$45,600
Annual Management Group / Department Head Training	*101.515.7437*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Central Tuition Reimbursement	*101.515.7437*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Employee Recognition	*101.515.7437*	*$0*	*$0*	*$0*	*$0*	*$600*
Employee Relations Consortium	*101.515.7437*	*$0*	*$0*	*$0*	*$0*	*$4,500*
Healthy Lifestyle (CPCEA based on No. of Employees	*101.515.7437*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Human Resources Training - All Employees	*101.515.7437*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Management Talent Exchange Program (MTEP - Leadership Academy	*101.515.7437*	*$0*	*$0*	*$0*	*$0*	*$4,000*
Service & Retirement Awards Programs / Values Program	*101.515.7437*	*$0*	*$0*	*$0*	*$0*	*$6,000*
Wellness Program	*101.515.7437*	*$0*	*$0*	*$0*	*$0*	*$10,000*
SPEC COMMUNITY SERVICES	101.515.7441	$661	$0	$10,000	$10,000	$10,000
Volunteer Recognition	*101.515.7441*	*$0*	*$0*	*$0*	*$0*	*$10,000*
INSURANCE CLAIMS EXPENSE	101.515.7442	$62,416	$113,944	$90,000	$90,000	$90,000
Payment of Unemployment Claims (Extended Payment of Claims	*101.515.7442*	*$0*	*$0*	*$0*	*$0*	*$90,000*
Total Supplies and Services:		**$227,606**	**$355,117**	**$291,100**	**$291,100**	**$418,100**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Other Charges						
RETIREE HEALTH REBATE	101.515.7625	$358,260	$376,708	$362,700	$362,700	$362,700
Upon retirement from the City of Campbell, employees who have completed at least seventeen years of service are eligible for health insurance reimbursement for self up to $325 per month (93 Participants)	*101.515.7625*	*$0*	*$0*	*$0*	*$0*	*$362,700*
Total Other Charges:		**$358,260**	**$376,708**	**$362,700**	**$362,700**	**$362,700**
Rents & Leases						
USER CHGS - IT POOL	101.515.7551	$15,751	$17,283	$17,283	$17,283	$17,283
Total Rents & Leases:		**$15,751**	**$17,283**	**$17,283**	**$17,283**	**$17,283**
Total General Fund:		**$1,100,555**	**$1,262,119**	**$1,270,757**	**$1,285,066**	**$1,418,684**
Total Governmental Funds:		**$1,100,555**	**$1,262,119**	**$1,270,757**	**$1,285,066**	**$1,418,684**
Total All Funds:		**$1,100,555**	**$1,262,119**	**$1,270,757**	**$1,285,066**	**$1,418,684**

516 - Workers Compensation

WORKERS' COMPENSATION TRUST FUND - (690)
Program Manager - Human Resources Manager

MISSION STATEMENT

Effectively provide required Workers' Compensation coverage to City employees through a financially sound self-insured program.

ONGOING RESPONSIBILITIES

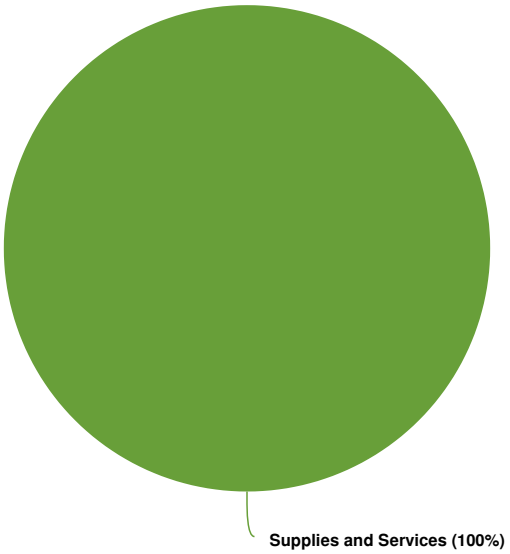
- Act as liaison with the City's Workers' Compensation contract administrative firm
- Serve as chairperson of the City's Safety/Risk Management Committee and manage City-wide Safety Contract
- Promote safe work practices and employee wellness
- Work with line departments to assure the effective and timely processing of employee injury reports
- Assure the prompt and effective delivery of services to injured or ill City employees
- Minimize the City's exposure to losses as a result of employee accidents or illnesses
- Provide employees information regarding Workers' Compensation reporting and give employees an opportunity to pre-designate a physician for work related injuries or illnesses
- Communicate Workers' Compensation Procedures to all employees

PERFORMANCE OUTCOMES

	Measure	FY 20	FY 21	FY 22
1	90% of claims are responded to within 5 working days	100%	100%	100%
2	Number of recordable industrial injures	27	30	20
3	Percent of annual increase (decrease) in the number of recordable work-related injuries	33%	11%	33%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$33,105	$0	$0	$0	$0	0%
Benefits	$9,594	$0	$0	$0	$0	0%
Supplies and Services	$313,285	$595,490	$530,050	$530,050	$530,050	0%
Other Charges	$214,326	$243,929	$0	$0	$0	N/A
Total Expense Objects:	**$570,310**	**$839,419**	**$530,050**	**$530,050**	**$530,050**	**0%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Human Resources Manager *	0.20	-	-	-	-
* 100% charged to program 515 beg FY'21					
TOTAL	0.20	-	-	-	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
TOTAL	-	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Proprietary Funds						
Internal Service Funds						
Workers Compensation Fund						
Salaries						
PERSONNEL - REGULAR	690.516.7001	$28,184	$0	$0	$0	$0
VACATION PAY	690.516.7006	$2,618	$0	$0	$0	$0
SICK LEAVE PAY	690.516.7007	$2,303	$0	$0	$0	$0
Total Salaries:		**$33,105**	**$0**	**$0**	**$0**	**$0**
Benefits						
PERS RETIREMENT	690.516.7106	$3,633	$0	$0	$0	$0
DENTAL INSURANCE	690.516.7107	$347	$0	$0	$0	$0
GROUP HEALTH INSURANCE	690.516.7108	$2,933	$0	$0	$0	$0
GROUP LIFE INSURANCE	690.516.7109	$30	$0	$0	$0	$0
WORKERS COMP INSURANCE	690.516.7110	$124	$0	$0	$0	$0
GROUP DISABILITY INS	690.516.7112	$157	$0	$0	$0	$0
MEDICARE	690.516.7113	$519	$0	$0	$0	$0
AUTO ALLOWANCE	690.516.7114	$369	$0	$0	$0	$0
CELL PHONE ALLOWANCE	690.516.7115	$69	$0	$0	$0	$0
OTHER BENEFITS PAY	690.516.7118	$1,080	$0	$0	$0	$0
VEBA HEALTH DEF COMP	690.516.7124	$331	$0	$0	$0	$0
Total Benefits:		**$9,594**	**$0**	**$0**	**$0**	**$0**
Supplies and Services						
OFFICE EXPENSE	690.516.7424	$0	$0	$50	$50	$50
Supplies, Forms, Etc.	*690.516.7424*	*$0*	*$0*	*$0*	*$50*	*$50*
PROF & SPECIAL SERVICES	690.516.7430	$35,798	$16,748	$60,000	$60,000	$60,000
Actuarial Review	*690.516.7430*	*$0*	*$0*	*$0*	*$4,000*	*$4,000*
Department of Industrial Relations (DOIR) Self-Insurance Fee	*690.516.7430*	*$0*	*$0*	*$0*	*$18,500*	*$18,500*
Third-Party Administrator Fees (Tri-Star)	*690.516.7430*	*$0*	*$0*	*$0*	*$37,500*	*$37,500*
INSURANCE & SURETY BONDS	690.516.7433	$9,253	$91,539	$170,000	$170,000	$170,000
Excess Workers' Compensation Insurance over $1,000,000 Self-Insured Retention (SIR)	*690.516.7433*	*$0*	*$0*	*$0*	*$170,000*	*$170,000*
INSURANCE CLAIMS EXPENSE	690.516.7442	$268,234	$487,202	$300,000	$300,000	$300,000
Disability Payments to Employees, Medical Fees, Legal Fees, Etc.	*690.516.7442*	*$0*	*$0*	*$0*	*$300,000*	*$300,000*
Total Supplies and Services:		**$313,285**	**$595,490**	**$530,050**	**$530,050**	**$530,050**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Other Charges						
CHANGE IN ACCR W/C LOSSES	690.516.7668	$214,326	$243,929	$0	$0	$0
Total Other Charges:		**$214,326**	**$243,929**	**$0**	**$0**	**$0**
Total Workers Compensation Fund:		**$570,310**	**$839,419**	**$530,050**	**$530,050**	**$530,050**
Total Internal Service Funds:		**$570,310**	**$839,419**	**$530,050**	**$530,050**	**$530,050**
Total Proprietary Funds:		**$570,310**	**$839,419**	**$530,050**	**$530,050**	**$530,050**
Total All Funds:		**$570,310**	**$839,419**	**$530,050**	**$530,050**	**$530,050**

547 - Information Technology



Cecil Lawson
Information Technology Manager

INFORMATION TECHNOLOGY POOL FUND - (647)
Program Manager - Information Technology (IT) Manager

MISSION STATEMENT

To provide the highest level of service and value to facilitate the City mission as it applies to the use of technology.

ONGOING RESPONSIBILITIES

- Implement all budget and items and perform related administrative tasks
- Provide 24-hour Police Department support, 365 days a year
- Provide reports to City management as requested
- Maintain and support the systems and users of the City's critical systems:
  - Financial System
  - Permitting System
  - Recreation Management System
  - Automotive Maintenance System
  - Computer-Aided Dispatch (CAD) & Records Management Systems (RMS)
  - Participate in all Emergency Operation Center (EOC) events
  - Manage the City's Information Technology Systems, standardized software applications, and workstation configurations
  - Provide hardware and software support for City computer systems
  - Perform periodic audits of City-owned workstations, laptops, and notebook computers to ensure only City-owned and authorized software applications are being utilized
  - Maintain current computer hardware and software inventories
  - Conduct of most of the phone system Moves, Adds & Changes (MAC) in-house
  - Administer computer hardware, software, and telecommunications maintenance contracts
  - Maintain current systems documentation, policies, and procedures
  - Maintain an internal helpdesk call center to manage user technology issues.
  - Assist in the ongoing development and integration of County Basemap data into the City's ESRI Graphical Information Systems (GIS) database layer
  - Assist Departments with City website changes and ongoing enhancements
  - Provide operational assistance in the management and distribution of live public meetings.
  - Manage the lighting system and schedule for the Campbell Water tower.

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Collaborate with the Finance Department and Human Resources (HR) Division as well as other key stakeholders to prepare a Finance and HR system Needs Assessment, Request for Proposal (RFP), and Vendor Selection Process; using consulting services to assist in the process as necessary. **LEAD DEPARTMENT - IT [Council Priority – Financial Stability]**
- Deploy new Finance and HR systems if vendors selected in Fiscal Year **[Operational Need]**
- Purchase and deploy replacement of Storage Area Network (SAN) **[Operational Need]**
- Purchase and deploy replacement Network Firewall system **[Operational Need]**
- Extend publicly accessible Wi-Fi at Community Center **[Operational Need]**
- Replace 25% of antiquated desktop computers **[Operational Need]**
- Assist with purchase and deployment of new PRA automation **[Operational Need]**
- Continue public meeting recording and management [**Operational Need]**
- Replace public meeting video and recording systems **[Operational Need]**
- PD - Upgrades related to DOJ mandates (NIBRS) **[Operational Need]**
- Provide IT consultation regarding Measure O projects **[Council Priority - Measure O Implementation]**
- Assist in the deployment of a new CAD/RMS system in PD **[Operational Need]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

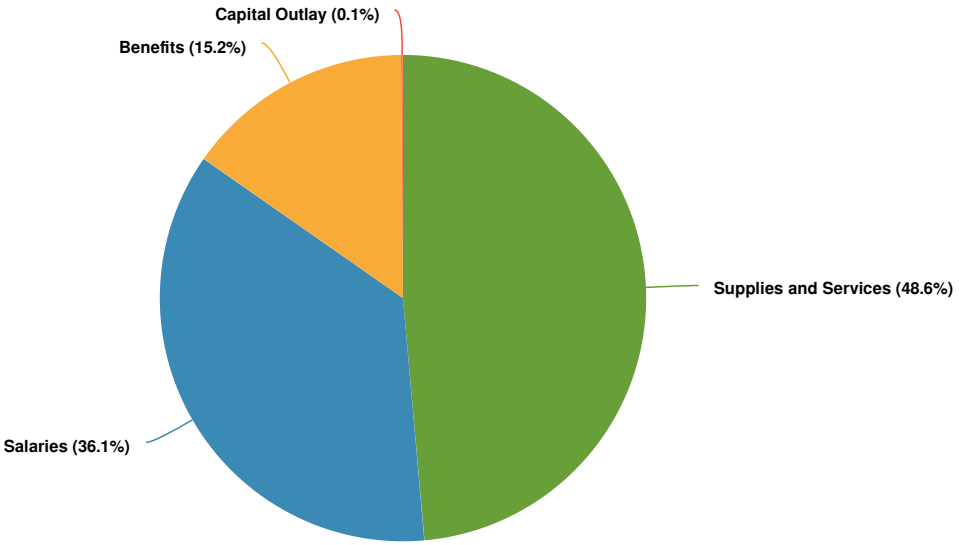
	Measure	FY 20	FY 21	FY 22
1	Core Business Applications will be available 98% of scheduled up-time	99%	99%	99%
2	Manage operational budget growth, excluding payroll and Capital budgets, not to exceed the core rate of inflation (CPI)	3.1%	-8.2%	-8.2%
3	Execute 90-100% of Major Work Plan items for Fiscal Year	100%	80%	90%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Provided Information Technology consultation regarding Measure O related to public safety systems, network, servers, rack space, and power needs
- Continued to provide audio-visual management of public meetings, recording and simulcasting on multiple platforms, including Comcast, AT&T, YouTube, and Facebook
- Replaced camera systems; procured automated microphone systems for public meetings for automated camera control and annotation of speakers
- Deployed active permits mapping layer for public access from the city website
- Deployed a new email retention policy
- Successfully moved all user data to the Cloud
- Incorporated strong passwords for all users
- Began shared drive migration to Microsoft Sharepoint
- Hardened Microsoft Office 365 connectivity
- Provided ongoing training for email retention, Microsoft OneDrive, Microsoft Sharepoint
- Deployed DOJ-mandated Racial and identity profiling (RIPA) application for Police Department.
- Assisted in the procurement of PRA software for City Clerk's office

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$569,032	$490,895	$479,341	$493,631	$519,615	5.3%
Benefits	$246,736	$197,037	$222,365	$224,260	$218,194	-2.7%
Supplies and Services	$1,009,486	$556,958	$464,797	$660,140	$699,047	5.9%
Capital Outlay	$67,420	-$153,216	$1,600	$5,800	$1,600	-72.4%
Total Expense Objects:	**$1,892,675**	**$1,091,674**	**$1,168,102**	**$1,383,831**	**$1,438,457**	**3.9%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Information Technology Manager	1.00	1.00	1.00	1.00	-
Information Technology Administrator *	3.00	3.00	2.00	2.00	-
* One position eliminated FY'22					
TOTAL	4.00	4.00	3.00	3.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
TOTAL	-	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Proprietary Funds						
Internal Service Funds						
MIS Pool Fund						
Salaries						
PERSONNEL - REGULAR	647.547.7001	$472,666	$427,338	$476,341	$490,631	$516,615
PERSONNEL - TEMPORARY	647.547.7002	$35,737	-$369	$0	$0	$0
PERSONNEL - OVERTIME	647.547.7003	$4,763	$14,692	$3,000	$3,000	$3,000
VACATION PAY	647.547.7006	$36,839	$34,085	$0	$0	$0
SICK LEAVE PAY	647.547.7007	$19,027	$15,149	$0	$0	$0
Total Salaries:		**$569,032**	**$490,895**	**$479,341**	**$493,631**	**$519,615**
Benefits						
PERS RETIREMENT	647.547.7106	$129,836	$87,918	$146,279	$147,207	$132,463
DENTAL INSURANCE	647.547.7107	$8,100	$7,679	$6,445	$6,445	$6,445
GROUP HEALTH INSURANCE	647.547.7108	$59,550	$56,128	$40,359	$40,881	$48,656
GROUP LIFE INSURANCE	647.547.7109	$536	$454	$558	$558	$558
WORKERS COMP INSURANCE	647.547.7110	$9,290	$8,365	$7,945	$8,184	$8,667
GROUP DISABILITY INS	647.547.7112	$2,971	$2,794	$2,430	$2,430	$2,430
MEDICARE	647.547.7113	$8,862	$7,831	$6,907	$7,114	$7,534
AUTO ALLOWANCE	647.547.7114	$1,935	$1,927	$1,920	$1,920	$1,920
CELL PHONE ALLOWANCE	647.547.7115	$1,315	$1,218	$1,080	$1,080	$1,080
OTHER BENEFITS PAY	647.547.7118	$13,428	$12,696	$0	$0	$0
COMP/VAC PAYOFF	647.547.7121	$892	$579	$0	$0	$0
DEFERRED COMP CONTRIB	647.547.7122	$3,571	$3,065	$2,600	$2,600	$2,600
VEBA HEALTH DEF COMP	647.547.7124	$5,988	$6,384	$5,841	$5,841	$5,841
PARS RETIREMENT	647.547.7126	$462	$0	$0	$0	$0
Total Benefits:		**$246,736**	**$197,037**	**$222,365**	**$224,260**	**$218,194**
Supplies and Services						
COMMUNICATIONS-PHONES	647.547.7421	$48,353	$99,020	$49,498	$100,389	$110,766
Comcast (ISP#1) $1,657.74/mo	*647.547.7421*	*$0*	*$0*	*$0*	*$19,893*	*$19,893*
Verizon (PD Mobile) $1,444.38/mo	*647.547.7421*	*$0*	*$0*	*$0*	*$17,333*	*$17,333*
AT&T (ISP#2) $948.64/mo	*647.547.7421*	*$0*	*$0*	*$0*	*$11,360*	*$11,360*
Verizon (IT Mobile Routers(2)) $76.02/mo	*647.547.7421*	*$0*	*$0*	*$0*	*$912*	*$912*
8x8 UCaaS Phone Service	*647.547.7421*	*$0*	*$0*	*$0*	*$50,891*	*$61,268*
OFFICE EXPENSE	647.547.7424	$7,360	$0	$0	$0	$0
SMALL TOOLS	647.547.7425	$670	$0	$2,500	$2,500	$2,500
Replace UPS Batteries, UPS Units	*647.547.7425*	*$0*	*$0*	*$0*	*$0*	*$2,500*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
MAINT & OPER OF EQUIP	647.547.7429	$626,048	$287,856	$257,782	$462,234	$428,421
HARDWARE: Cisco Router Support for CLETS (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$1,500*
HARDWARE: HP/Aruba network	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$5,000*
HARDWARE: HP SAN Maintenance	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$10,000*
SOFTWARE: ESET Anti-Virus Subscription (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$2,283*
SOFTWARE: ClearGov Budgeting & Financial	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$49,800*
SOFTWARE: Microsoft Azure Cloud Backup Services (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$28,651*
SOFTWARE: Liquidware Labs Profile Unity Annual Maintenance	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$3,484*
SOFTWARE: Track-It Help Desk Software Maintenance (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$757*
SOFTWARE: LaserFiche - Document Management Maintenance (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$10,900*
SOFTWARE: Granicus Agenda / Minutes, Streaming & Encoding	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$14,596*
SOFTWARE: Go Daddy, Dot GOV - SSL Certificates, Campbellca.gov URL (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$900*
SOFTWARE: (3 Servers) Dell Server Annual Maintenance (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$7,050*
SOFTWARE: Barracuda Archiver Maintenance (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$18,523*
SOFTWARE: (25) Adobe Acrobat DC @ $15/mo (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$6,396*
SOFTWARE: VMware ESX Maintenance & Support (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$7,148*
SOFTWARE: Sophos UTM Maintenance	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$8,000*
SOFTWARE: Microsoft Office 365 Annual Maintenance (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$44,999*
SOFTWARE: Netmotion Wireless Annual Maintenance (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$1,400*
SOFTWARE: Miscellaneous Software Upgrades (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$15,000*
SOFTWARE: Granicus Social Media (IT)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$6,000*
SOFTWARE: ArcGIS & ArcView Support	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$2,808*
SOFTWARE: Accela (MinuteTraq) Agenda Management System	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$11,016*
SOFTWARE: Archive Social Networking Software (PD, Clerk)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$4,800*
SOFTWARE: CentralSquare, FinPlus, Complus	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$62,810*
SOFTWARE: Aruba Software Support + 1 Year DM, SVC tokens	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$1,639*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
SOFTWARE: CivicPlus (Web Site Hosting)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$11,666*
HARDWARE: SidePath (HP) Compellent SAN	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$21,516*
SOFTWARE: Archive Social (used by PD, Clerk) service	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$4,788*
HARDWARE: Crawford Integrated Tech (Water Tower Maintenance)	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$3,440*
SOFTWARE: Past Perfect Software	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$540*
SOFTWARE: Veripic Purchase	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$500*
SOFTWARE: GEOCortex	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$9,500*
SOFTWARE: ESRI ARC GIS	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$21,000*
SOFTWARE: Microsoft Server VM Licenses + CAL's	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$30,000*
Misc. Adjustment	*647.547.7429*	*$0*	*$0*	*$0*	*$0*	*$11*
PROF & SPECIAL SERVICES	647.547.7430	$204,295	$43,956	$110,000	$50,000	$112,343
IT Contract Support Services (Helpdesk, Specific Projects)	*647.547.7430*	*$0*	*$0*	*$0*	*$0*	*$50,000*
LinxGIS Service & GIS System Maintenance	*647.547.7430*	*$0*	*$0*	*$0*	*$0*	*$60,000*
Santa Clara County (LiDAR) Maps	*647.547.7430*	*$0*	*$0*	*$0*	*$0*	*$2,333*
Misc. Adjustment	*647.547.7430*	*$0*	*$0*	*$0*	*$0*	*$10*
PROF DEVELOPMENT & MTGS	647.547.7435	$602	$0	$0	$0	$0
STAFF DEVELOPMENT	647.547.7437	$7,545	$0	$0	$0	$0
OTHER CHARGES	647.547.7438	$53,667	$71,743	$45,018	$45,018	$45,018
KBA Docusys - Maintenance & Supplies (non-paper)	*647.547.7438*	*$0*	*$0*	*$0*	*$0*	*$12,000*
NEW - TIAA Commercial (Copier Lease)	*647.547.7438*	*$0*	*$0*	*$0*	*$0*	*$7,500*
Office Depot - Paper Supplies	*647.547.7438*	*$0*	*$0*	*$0*	*$0*	*$3,600*
MISC. IT Supplies - wires, connectors, disk drives, etc.	*647.547.7438*	*$0*	*$0*	*$0*	*$0*	*$18,089*
ARC/GIS Standard Concurrent Licenses	*647.547.7438*	*$0*	*$0*	*$0*	*$0*	*$3,397*
Past Perfect Software renewal	*647.547.7438*	*$0*	*$0*	*$0*	*$0*	*$432*
DEPRECIATION	647.547.7444	$60,947	$54,383	$0	$0	$0
Total Supplies and Services:		**$1,009,486**	**$556,958**	**$464,797**	**$660,140**	**$699,047**
Capital Outlay						
MACHINERY & EQUIPMENT	647.547.7884	$67,420	-$153,216	$1,600	$5,800	$1,600
Finance Department - Finance Conference Room AV Equipment	*647.547.7884*	*$0*	*$0*	*$0*	*$800*	*$600*
Extend WiFi at Building Maintenance Yard	*647.547.7884*	*$0*	*$0*	*$0*	*$5,000*	*$1,000*
Total Capital Outlay:		**$67,420**	**-$153,216**	**$1,600**	**$5,800**	**$1,600**
Total MIS Pool Fund:		**$1,892,675**	**$1,091,674**	**$1,168,102**	**$1,383,831**	**$1,438,457**
Total Internal Service Funds:		**$1,892,675**	**$1,091,674**	**$1,168,102**	**$1,383,831**	**$1,438,457**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total Proprietary Funds:		**$1,892,675**	**$1,091,674**	**$1,168,102**	**$1,383,831**	**$1,438,457**
Total All Funds:		**$1,892,675**	**$1,091,674**	**$1,168,102**	**$1,383,831**	**$1,438,457**

556 - Economic Development

GENERAL FUND (101)
Program Manager – City Manager

MISSION STATEMENT

Administer and implement the City's Economic Development Strategy for the purpose of creating and maintaining community prosperity through a healthy local economy and strong tax base that helps ensure services remain at a high level.

ONGOING RESPONSIBILITIES

- Administer and implement the programs and strategies of the Economic Development Plan
- Manage updates to the City's Economic Development Plan
- Coordinate and build relationships with the Real Estate broker community to help guide prospective businesses into available and future tenant spaces
- Proactively work to attract businesses into Campbell
- Foster retention and expansion of businesses within Campbell
- Continue participation in the Silicon Valley Economic Development Alliance (SVEDA)
- Continue the City's Economic Development Advisory Committee (EDAC)
- Update the website to provide business promotion opportunities

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Implement short-term economic development strategy to minimize sales tax leakage and fill commercial vacancies. **[Council Priority – Financial Stability]**
- Implement Permanent Parklet program for Downtown businesses. **[Council Priority –Financial Stability]**
- Begin work on update to the City's Economic Development Plan. **[Council Priority –Financial Stability]**

Legend:

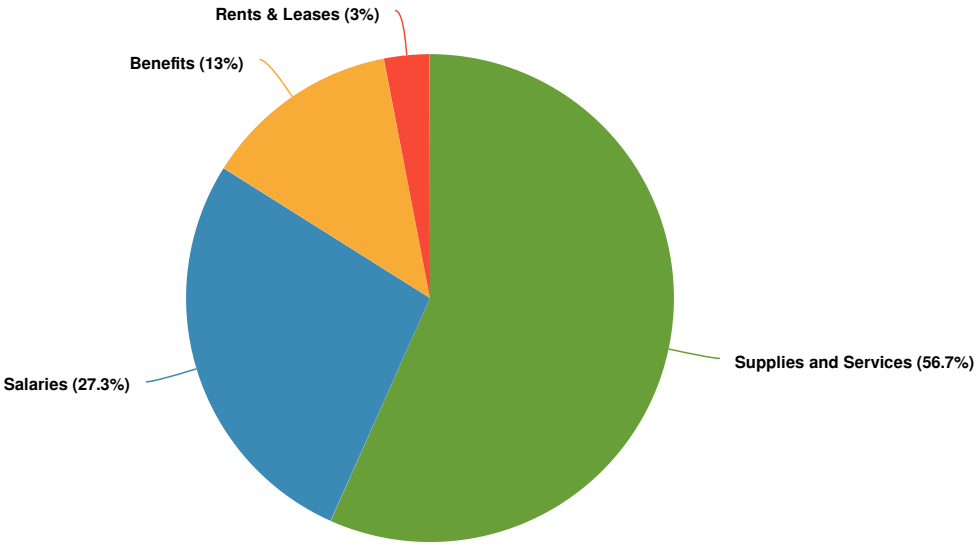
- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Presented options to Council regarding semi-permanent parklet program and hired architect consultant to prepare pre-approved parklet design options for program
- Received Council approval to issue an RFP to secure consultant services to prepare Economic Development Plan update and short-term strategy to fill commercial vacancies
- Coordinated return of Campbell Farmer's Market to Downtown following lifting of COVID restrictions and temporary operation at Community Center
- Streamlined zoning clearance process for business license applications

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$92,792	$72,663	$94,805	$97,649	$103,617	6.1%
Benefits	$46,432	$49,412	$55,065	$52,598	$49,489	-5.9%
Supplies and Services	$14,843	$845	$9,000	$9,000	$215,500	2,294.4%
Rents & Leases	$10,501	$11,522	$11,522	$11,522	$11,522	0%
Total Expense Objects:	**$164,567**	**$134,442**	**$170,392**	**$170,769**	**$380,128**	**122.6%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
Economic Development Specialist	1.00	1.00	1.00	1.00	-
TOTAL	1.00	1.00	1.00	1.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
Economic Development Intern	1.00	-	-	-	-
	1.00	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.556.7001	$79,209	$63,730	$94,805	$97,649	$103,617
PERSONNEL - TEMPORARY	101.556.7002	$6,919	$0	$0	$0	$0
PERSONNEL - OVERTIME	101.556.7003	$754	$1,558	$0	$0	$0
VACATION PAY	101.556.7006	$3,724	$858	$0	$0	$0
SICK LEAVE PAY	101.556.7007	$2,186	$6,517	$0	$0	$0
Total Salaries:		**$92,792**	**$72,663**	**$94,805**	**$97,649**	**$103,617**
Benefits						
PERS RETIREMENT	101.556.7106	$22,030	$20,183	$29,213	$29,513	$28,651
DENTAL INSURANCE	101.556.7107	$1,835	$1,703	$2,148	$2,148	$2,148
GROUP HEALTH INSURANCE	101.556.7108	$14,326	$14,231	$16,733	$13,877	$11,443
GROUP LIFE INSURANCE	101.556.7109	$159	$147	$186	$186	$186
WORKERS COMP INSURANCE	101.556.7110	$1,360	$1,090	$1,581	$1,629	$1,728
GROUP DISABILITY INS	101.556.7112	$646	$598	$729	$729	$729
MEDICARE	101.556.7113	$1,476	$1,263	$1,375	$1,416	$1,502
AUTO ALLOWANCE	101.556.7114	$266	$211	$0	$0	$0
CELL PHONE ALLOWANCE	101.556.7115	$36	$29	$0	$0	$0
OTHER BENEFITS PAY	101.556.7118	$722	$1,008	$0	$0	$0
COMP/VAC PAYOFF	101.556.7121	$1,124	$6,882	$0	$0	$0
DEFERRED COMP CONTRIB	101.556.7122	$1,006	$794	$1,300	$1,300	$1,300
VEBA HEALTH DEF COMP	101.556.7124	$1,351	$1,273	$1,800	$1,800	$1,800
PARS RETIREMENT	101.556.7126	$93	$0	$0	$0	$0
Total Benefits:		**$46,432**	**$49,412**	**$55,065**	**$52,598**	**$49,489**
Supplies and Services						
ADVERTISING	101.556.7422	$11,811	$582	$4,000	$4,000	$4,000
Promote Campbell, Professional Publications	*101.556.7422*	*$0*	*$0*	*$0*	*$0*	*$4,000*
OFFICE EXPENSE	101.556.7424	$0	$147	$1,000	$1,000	$1,000
Office Supplies, Etc.	*101.556.7424*	*$0*	*$0*	*$0*	*$0*	*$1,000*
MEMBERSHIPS/DUES/BOOKS	101.556.7434	$2,650	$100	$2,500	$2,500	$2,500
ICSC & DCBA Membership, Publication Subscriptions, SVEDA Annual Dues	*101.556.7434*	*$0*	*$0*	*$0*	*$0*	*$2,500*
PROF DEVELOPMENT & MTGS	101.556.7435	$382	$15	$1,500	$1,500	$208,000
Economic Development Plan Consultatnt	*101.556.7435*	*$0*	*$0*	*$0*	*$0*	*$150,000*
Short Term Economic Dev Strategy	*101.556.7435*	*$0*	*$0*	*$0*	*$0*	*$50,000*
Co-Star Software	*101.556.7435*	*$0*	*$0*	*$0*	*$0*	*$6,500*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
ICSC Conferences, CalEd Conference, Workshops, Chamber Lunches	*101.556.7435*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Total Supplies and Services:		**$14,843**	**$845**	**$9,000**	**$9,000**	**$215,500**
Rents & Leases						
USER CHGS - IT POOL	101.556.7551	$10,501	$11,522	$11,522	$11,522	$11,522
Total Rents & Leases:		**$10,501**	**$11,522**	**$11,522**	**$11,522**	**$11,522**
Total General Fund:		**$164,567**	**$134,442**	**$170,392**	**$170,769**	**$380,128**
Total Governmental Funds:		**$164,567**	**$134,442**	**$170,392**	**$170,769**	**$380,128**
Total All Funds:		**$164,567**	**$134,442**	**$170,392**	**$170,769**	**$380,128**

518 - Measure O Program

MEASURE O CAPITAL FUND – (448)
Program Manager - City Manager

MISSION STATEMENT

To provide overall coordination of Measure O police and library design process.

ONGOING RESPONSIBILITIES

- Work with City Council members, staff, and community stakeholder groups to refine the scope of the project.
- Craft and issue Requests for Proposals (RFPs) for technical and professional services.
- Craft and issue Requests for Prequalification (RFQ) to prospective bidders, as authorized by Public Contract Code 20101, and create a more competitive qualified pool of bidders.
- Negotiate and enter into agreements with consultants for professional services.
- Ensure that the project schedule, financial goals, and overall quality performance objectives are met throughout the design and construction phases.
- Provide design and construction progress reports to the City Council and senior staff as required

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Plan, coordinate, and complete design options for both Police and Library buildings. **[Council Priority - Measure O Implementation]**
- Work jointly with the Finance, Public Works, and Police Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. **LEAD DEPARTMENT - Public Works [Council Priority - Measure O Implementation]**
- Complete Pre-qualification process prior to bidding Measure O projects. **[Council Priority - Measure O Implementation]**
- Conduct Public Bid process to construct both the Library and Police Building projects. **[Council Priority - Measure O Implementation]**
- Begin the construction of both the Library and Police Building projects. **[Council Priority - Measure O Implementation]**
- Provide support to the Citizens' Oversight Committee. **[Council Priority - Measure O Implementation]**

Legend:

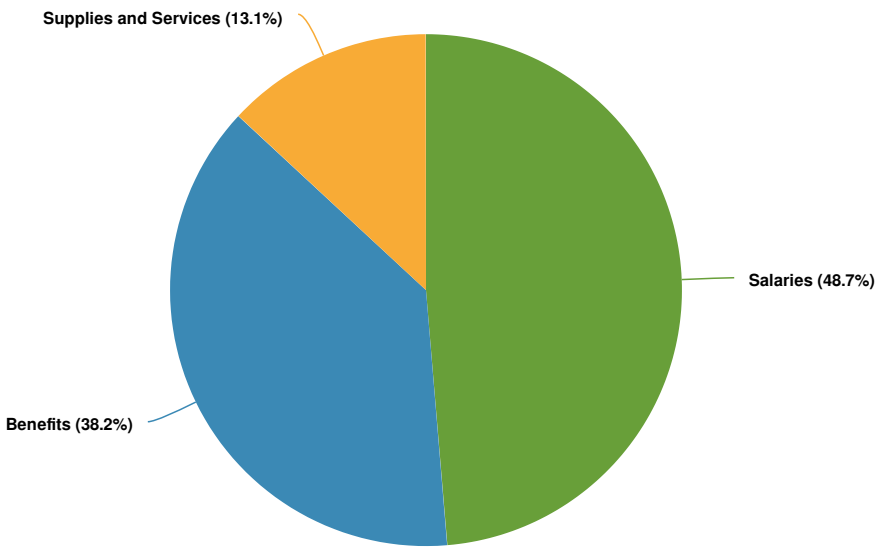
- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Presented design updates for Measure O – Library and Police Building projects as directed by Council
- Provided coordination and management of Measure O police and library building design, prequalification of potential contractors, construction management and inspection services as part of the bidding and construction processes
- Received authorization from Council to issue a Request for Qualifications (RFQ) for Construction Management and Inspection Services for Measure O projects

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$134,316	$32,510	$131,225	$135,162	$185,905	37.5%
Benefits	$41,733	$33,967	$132,600	$136,677	$145,923	6.8%
Supplies and Services	$96,749	$1,471,561	$100,000	$1,412,122	$50,000	-96.5%
Total Expense Objects:	**$272,797**	**$1,538,038**	**$363,825**	**$1,683,961**	**$381,828**	**-77.3%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 2022>23 change
Senior Public Works Project Manager	1.00	1.00	0.83	1.00	0.17
TOTAL	1.00	1.00	0.83	1.00	0.17

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
TOTAL	-	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Measure 0 Capital Fund						
Salaries						
PERSONNEL - REGULAR	448.518.7001	$127,237	$32,510	$131,225	$135,162	$185,905
VACATION PAY	448.518.7006	$5,459	$0	$0	$0	$0
SICK LEAVE PAY	448.518.7007	$1,620	$0	$0	$0	$0
Total Salaries:		**$134,316**	**$32,510**	**$131,225**	**$135,162**	**$185,905**
Benefits						
PERS RETIREMENT	448.518.7106	$14,487	$15,217	$39,826	$40,242	$43,913
DENTAL INSURANCE	448.518.7107	$1,969	$537	$1,790	$1,790	$2,148
GROUP HEALTH INSURANCE	448.518.7108	$16,068	$4,397	$15,493	$19,085	$22,400
GROUP LIFE INSURANCE	448.518.7109	$171	$47	$155	$155	$186
WORKERS COMP INSURANCE	448.518.7110	$483	$156	$458	$472	$657
GROUP DISABILITY INS	448.518.7112	$891	$243	$810	$810	$972
MEDICARE	448.518.7113	$1,993	$641	$1,903	$1,960	$2,729
AUTO ALLOWANCE	448.518.7114	$1,769	$428	$1,600	$1,600	$1,920
CELL PHONE ALLOWANCE	448.518.7115	$307	$80	$300	$300	$360
OTHER BENEFITS PAY	448.518.7118	$1,908	$3,082	$0	$0	$0
COMP/VAC PAYOFF	448.518.7121	$0	$8,637	$0	$0	$0
VEBA HEALTH DEF COMP	448.518.7124	$1,687	$502	$1,867	$1,867	$2,240
PROJECT SALARY & BENEFIT	448.518.7130	$0	$0	$68,397	$68,397	$68,397
Project and Construction Management Support	*448.518.7130*	*$0*	*$0*	*$0*	*$0*	*$68,397*
Total Benefits:		**$41,733**	**$33,967**	**$132,600**	**$136,677**	**$145,923**
Supplies and Services						
PROF & SPECIAL SERVICES	448.518.7430	$96,749	$1,471,561	$100,000	$1,412,122	$50,000
Civic Center - Professional / Technical Services	*448.518.7430*	*$0*	*$0*	*$0*	*$1,412,122*	*$50,000*
Total Supplies and Services:		**$96,749**	**$1,471,561**	**$100,000**	**$1,412,122**	**$50,000**
Total Measure 0 Capital Fund:		**$272,797**	**$1,538,038**	**$363,825**	**$1,683,961**	**$381,828**

539 - COVID 19 Response

GENERAL FUND – (101)
Program Manager - City Manager

MISSION STATEMENT

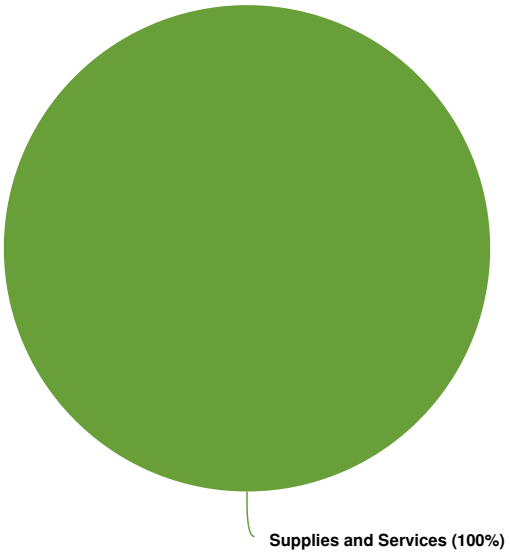
To provide the City with resources to respond to and recover from the impacts of COVID-19 and pursue state and federal reimbursements where applicable.

ONGOING RESPONSIBILITIES

- Reallocate state and other resources to plan and respond to current and future outbreaks of COVID-19
- Coordinate the government and local service agency partners
- Keep Council, staff and community informed
- See and use mutual aid, if needed
- Work with internal and external stakeholders on efforts to recover from the impacts of COVID-19
- Evaluate and modify City policies, procedures, facilities, supplies, and equipment to allow for safe and effective ongoing operations and services
- Track and record COVID-19 related expenses to allow for potential federal and state reimbursement

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$402,620	$171,842	$0	$0	$0	0%
Benefits	$1,029,954	$250,700	$0	$0	$0	0%
Supplies and Services	$119,090	$108,363	$125,000	$144,021	$50,000	-65.3%
Total Expense Objects:	**$1,551,665**	**$530,905**	**$125,000**	**$144,021**	**$50,000**	**-65.3%**

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.538.7001	$0	$167,404	$0	$0	$0
PERSONNEL - REGULAR	101.539.7001	$309,606	$0	$0	$0	$0
PERSONNEL - TEMPORARY	101.538.7002	$0	$347	$0	$0	$0
PERSONNEL - TEMPORARY	101.539.7002	$464	$0	$0	$0	$0
PERSONNEL - OVERTIME	101.538.7003	$0	$3,579	$0	$0	$0
PERSONNEL - OVERTIME	101.539.7003	$92,550	$0	$0	$0	$0
SICK LEAVE PAY	101.538.7007	$0	$511	$0	$0	$0
Total Salaries:		**$402,620**	**$171,842**	**$0**	**$0**	**$0**
Benefits						
PERS RETIREMENT	101.538.7106	$0	$17,482	$0	$0	$0
PERS RETIREMENT	101.539.7106	$78,713	$0	$0	$0	$0
DENTAL INSURANCE	101.538.7107	$0	$6,841	$0	$0	$0
DENTAL INSURANCE	101.539.7107	$17,488	$0	$0	$0	$0
GROUP HEALTH INSURANCE	101.538.7108	$0	$41,964	$0	$0	$0
GROUP HEALTH INSURANCE	101.539.7108	$96,116	$0	$0	$0	$0
GROUP LIFE INSURANCE	101.538.7109	$0	$628	$0	$0	$0
GROUP LIFE INSURANCE	101.539.7109	$1,610	$0	$0	$0	$0
WORKERS COMP INSURANCE	101.538.7110	$0	$8,477	$0	$0	$0
WORKERS COMP INSURANCE	101.539.7110	$32,071	$19	$0	$0	$0
GROUP DISABILITY INS	101.538.7112	$0	$1,850	$0	$0	$0
GROUP DISABILITY INS	101.539.7112	$5,272	$0	$0	$0	$0
MEDICARE	101.538.7113	$0	$4,901	$0	$0	$0
MEDICARE	101.539.7113	$16,693	$8	$0	$0	$0
OTHER BENEFITS PAY	101.538.7118	$0	$159,784	$0	$0	$0
OTHER BENEFITS PAY	101.539.7118	$760,105	$516	$0	$0	$0
DEFERRED COMP CONTRIB	101.538.7122	$0	$2,607	$0	$0	$0
DEFERRED COMP CONTRIB	101.539.7122	$7,460	$0	$0	$0	$0
VEBA HEALTH DEF COMP	101.538.7124	$0	$5,589	$0	$0	$0
VEBA HEALTH DEF COMP	101.539.7124	$13,105	$17	$0	$0	$0
PARS RETIREMENT	101.538.7126	$0	$16	$0	$0	$0
PARS RETIREMENT	101.539.7126	$1,321	$0	$0	$0	$0

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total Benefits:		**$1,029,954**	**$250,700**	**$0**	**$0**	**$0**
Supplies and Services						
COMMUNICATIONS-PHONES	101.539.7421	$4,122	$0	$0	$0	$0
CLOTHING & PERSONAL EXP	101.539.7423	$5,703	$0	$0	$0	$0
SPECIAL DEPARTMENTAL	101.539.7427	$91,860	$108,363	$125,000	$144,021	$0
MAINT & OPER OF EQUIP	101.539.7429	$3,842	$0	$0	$0	$0
PROF & SPECIAL SERVICES	101.539.7430	$14,400	$0	$0	$0	$0
STAFF DEVELOPMENT	101.539.7437	-$836	$0	$0	$0	$0
Total Supplies and Services:		**$119,090**	**$108,363**	**$125,000**	**$144,021**	**$0**
Total General Fund:		**$1,551,665**	**$530,905**	**$125,000**	**$144,021**	**$0**
Special Revenue						
Arpa Fund						
Supplies and Services						
Special Departmental	221.539.7427	$0	$0	$0	$0	$50,000
PPE & Misc COVID Supplies	*221.539.7427*	*$0*	*$0*	*$0*	*$0*	*$14,000*
Downtown Barrier Monthly Rental	*221.539.7427*	*$0*	*$0*	*$0*	*$0*	*$36,000*
Total Supplies and Services:		**$0**	**$0**	**$0**	**$0**	**$50,000**
Total Arpa Fund:		**$0**	**$0**	**$0**	**$0**	**$50,000**
Total Special Revenue:		**$0**	**$0**	**$0**	**$0**	**$50,000**
Total Governmental Funds:		**$1,551,665**	**$530,905**	**$125,000**	**$144,021**	**$50,000**
Total All Funds:		**$1,551,665**	**$530,905**	**$125,000**	**$144,021**	**$50,000**

CITY CLERK'S OFFICE



Andrea Sanders
City Clerk

GENERAL FUND – (101)
City Clerk's Office (511)

MISSION STATEMENT

To provide municipal election services, maintain official records of all City Council proceedings, and fulfill statutory duties as mandated by State and local law in order that elected officials, City staff and the public may be guaranteed fair and impartial elections and open access to information and the legislative process.

ONGOING RESPONSIBILITIES

- Maintain official City records in an identifiable and accessible manner
- Conduct municipal elections
- Serve as filing officer for Conflict of Interest Statements filed by City elected and appointed officials, designated employees and candidate and officeholder campaign filers
- Prepare and disseminate the City Council Agenda
- Process, maintain, preserve and disseminate all official City Council actions, documents and records
- Maintain the City Seal and certify documents as true and correct
- Administer Oaths of Office
- Process applications for voluntary service on City advisory boards and commissions and maintain appointive list of Commissioners and Board Members
- Provide for public access to Campbell's historical records
- Provide public information at the City Clerk's counter and via the telephone and e-mail
- Provide centralized mail distribution
- Maintain the Campbell Municipal Code
- Prepare/publish public notices consistent with statutory requirements
- Manage City Clerk public records utilizing document imaging system

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Work with IT to implement an automated public records request system **[Operational Need]**
- Review, coordinate, and implement a revised records retention schedule and procedures with potential software updates to the Laserfiche system **[Operational Need]**
- Conduct a successful 2022 General Election **[Operational Need]**
- Review current processes, develop, and implement an overall board & commission program including, software needs, recruitment efforts, orientation programs/training materials/manuals, and recommended policy updates **[Operational Need]**

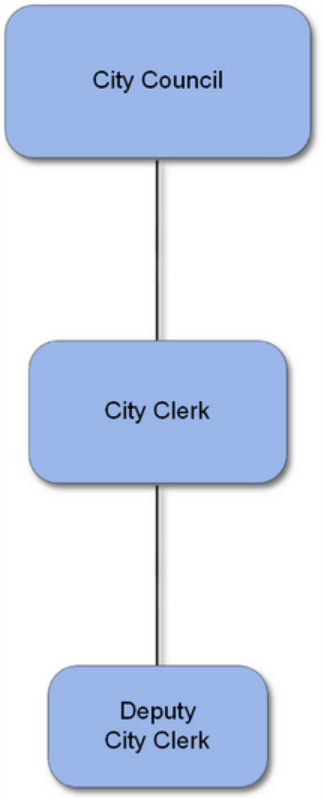
PERFORMANCE MEASURES

	Measure	FY 20	FY 21	FY 22
1	100% of legal notification requirements for Council Meetings are met	100%	100%	100%
2	90% of the Minutes, Resolutions and Ordinances will be scanned into document imaging within two weeks of City Council approval	100%	100%	100%
3	90% of the Minutes of City Council Meetings will be accurately prepared for approval at the next regular Council Meeting	100%	100%	100%
4	90% of the City Council meeting follow-up (correspondence, confirming documents, signatures, copy distribution, document filing) will be completed within two weeks of Council meeting date	100%	90%	100%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Reviewed and implemented electronic filing systems for the Conflict-of-Interest Form 700; reviewed and implemented electronic filing systems for Campaign Filing Statements
- Updated district boundaries following receipt of updated 2020 census data
- Transitioned all public meetings to a hybrid format that allows for in-person and virtual participation
- Reviewed and selected Public Records Request automated system
- Supported Planning Commission and Historic Preservation Board in the absence of a Recording Secretary
- Played a lead role in the Mayor's State of the City Event

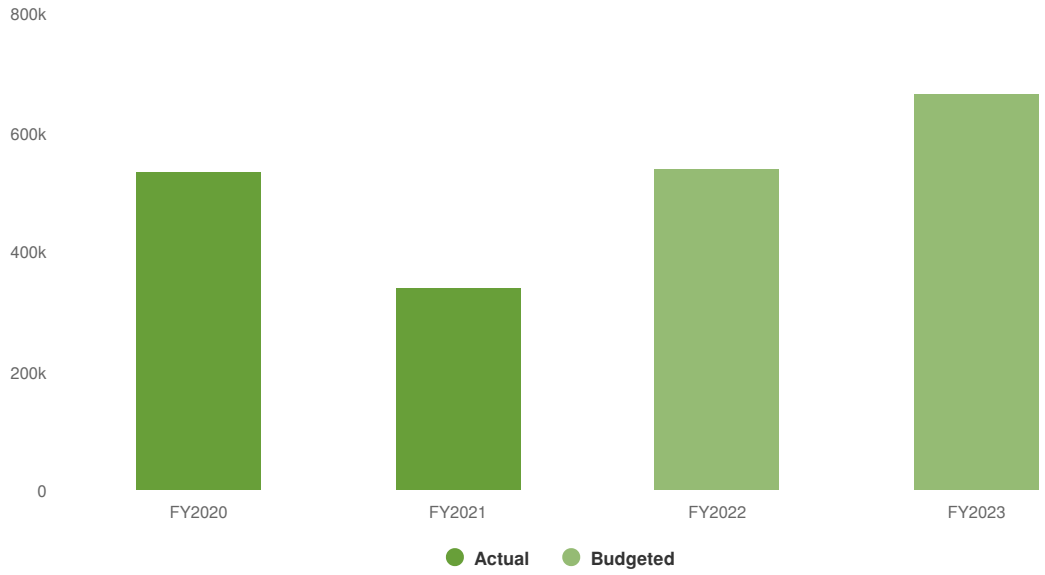
City Clerk Organizational Chart



Expenditures Summary

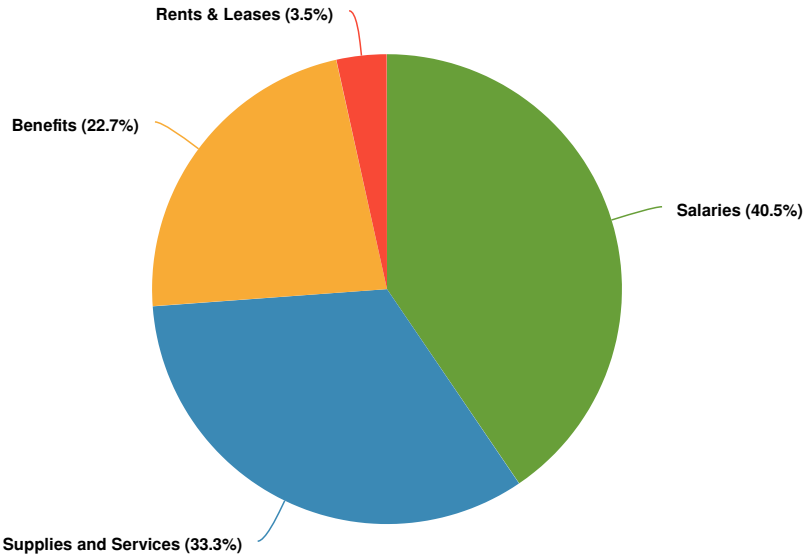
$665,073 $127,912
(23.81% vs. prior year)

CITY CLERK'S OFFICE Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$209,410	$157,305	$243,131	$250,425	$269,315	7.5%
Benefits	$227,626	$61,809	$119,455	$129,906	$150,958	16.2%
Supplies and Services	$74,790	$97,170	$151,531	$168,869	$221,756	31.3%
Rents & Leases	$21,002	$23,044	$23,044	$23,044	$23,044	0%
Total Expense Objects:	**$532,827**	**$339,328**	**$537,161**	**$572,244**	**$665,073**	**16.2%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
City Clerk	1.00	0.50	1.00	1.00	-
Deputy City Clerk	1.00	1.00	1.00	1.00	-
TOTAL	2.00	1.50	2.00	2.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
TOTAL	-	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.511.7001	$192,659	$144,286	$243,131	$250,425	$269,315
PERSONNEL - TEMPORARY	101.511.7002	-$451	$0	$0	$0	$0
PERSONNEL - OVERTIME	101.511.7003	$2,421	$11,050	$0	$0	$0
VACATION PAY	101.511.7006	$12,971	$579	$0	$0	$0
SICK LEAVE PAY	101.511.7007	$1,809	$1,389	$0	$0	$0
Total Salaries:		**$209,410**	**$157,305**	**$243,131**	**$250,425**	**$269,315**
Benefits						
MEAL ALLOWANCE	101.511.7104	$15	$0	$0	$0	$0
PERS RETIREMENT	101.511.7106	$51,835	$28,885	$65,765	$66,534	$74,469
DENTAL INSURANCE	101.511.7107	$4,788	$2,865	$4,297	$4,297	$4,297
GROUP HEALTH INSURANCE	101.511.7108	$29,024	$22,394	$35,326	$44,876	$57,979
GROUP LIFE INSURANCE	101.511.7109	$337	$233	$372	$372	$372
WORKERS COMP INSURANCE	101.511.7110	$1,225	$550	$849	$874	$947
GROUP DISABILITY INS	101.511.7112	$1,522	$952	$1,701	$1,701	$1,701
MEDICARE	101.511.7113	$4,976	$2,166	$3,525	$3,631	$3,933
AUTO ALLOWANCE	101.511.7114	$1,526	$281	$1,920	$1,920	$1,920
CELL PHONE ALLOWANCE	101.511.7115	$286	$0	$360	$360	$0
OTHER BENEFITS PAY	101.511.7118	$8,624	$0	$0	$0	$0
SICK LEAVE PAYOFF	101.511.7120	$11,860	$0	$0	$0	$0
COMP/VAC PAYOFF	101.511.7121	$36,874	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.511.7122	$1,276	$1,305	$1,300	$1,300	$1,300
VOLUNTARY SEPARATION PAY	101.511.7123	$70,429	$0	$0	$0	$0
VEBA HEALTH DEF COMP	101.511.7124	$3,029	$2,180	$4,040	$4,040	$4,040
Total Benefits:		**$227,626**	**$61,809**	**$119,455**	**$129,906**	**$150,958**
Supplies and Services						
ADVERTISING	101.511.7422	$24,198	$15,653	$25,000	$25,000	$31,250
Legal Notices, Ordinance, Resolutions, Notice to Bidders, Display Ads, Etc.	*101.511.7422*	*$0*	*$0*	*$0*	*$0*	*$31,250*
OFFICE EXPENSE	101.511.7424	$30,061	$21,021	$40,000	$40,000	$40,000
Office Supplies	*101.511.7424*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Postage for All Departments	*101.511.7424*	*$0*	*$0*	*$0*	*$0*	*$38,000*
SPECIAL DEPARTMENTAL	101.511.7427	$482	$0	$800	$800	$800
Frames for City Council Proclamations / Resolutions	*101.511.7427*	*$0*	*$0*	*$0*	*$0*	*$500*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Office Equipment	*101.511.7427*	*$0*	*$0*	*$0*	*$0*	*$300*
MAINT & OPER OF EQUIP	101.511.7429	$3,736	$7,429	$11,031	$13,210	$11,206
Mailing Machine (Year Four of Five-Year Lease)	*101.511.7429*	*$0*	*$0*	*$0*	*$0*	*$8,706*
Online Municipal Code - Book Publishing Corp.	*101.511.7429*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Supplies for Postage Machine	*101.511.7429*	*$0*	*$0*	*$0*	*$0*	*$1,500*
PROF & SPECIAL SERVICES	101.511.7430	$10,269	$1,738	$35,000	$39,659	$53,500
Codification of Ordinances Amending CMC	*101.511.7430*	*$0*	*$0*	*$0*	*$0*	*$12,500*
Records, Disclosure, and CPRA Systems	*101.511.7430*	*$0*	*$0*	*$0*	*$0*	*$41,000*
MEMBERSHIPS/DUES/BOOKS	101.511.7434	$2,176	$265	$1,200	$1,200	$1,500
CCAC, Notary, Newspaper, MMANC	*101.511.7434*	*$0*	*$0*	*$0*	*$0*	*$1,500*
PROF DEVELOPMENT & MTGS	101.511.7435	$640	$150	$3,500	$3,500	$3,500
Mandatory City Clerk Training with Trade organization (IIMC and National Notary Assoc.)	*101.511.7435*	*$0*	*$0*	*$0*	*$0*	*$3,500*
ELECTION EXPENSE	101.511.7436	$289	$50,915	$35,000	$45,500	$80,000
Election Expenses	*101.511.7436*	*$0*	*$0*	*$0*	*$0*	*$80,000*
STAFF DEVELOPMENT	101.511.7437	$2,938	$0	$0	$0	$0
Total Supplies and Services:		**$74,790**	**$97,170**	**$151,531**	**$168,869**	**$221,756**
Rents & Leases						
USER CHGS - IT POOL	101.511.7551	$21,002	$23,044	$23,044	$23,044	$23,044
Total Rents & Leases:		**$21,002**	**$23,044**	**$23,044**	**$23,044**	**$23,044**
Total General Fund:		**$532,827**	**$339,328**	**$537,161**	**$572,244**	**$665,073**
Total Governmental Funds:		**$532,827**	**$339,328**	**$537,161**	**$572,244**	**$665,073**
Total All Funds:		**$532,827**	**$339,328**	**$537,161**	**$572,244**	**$665,073**

RECREATION & COMMUNITY SERVICES

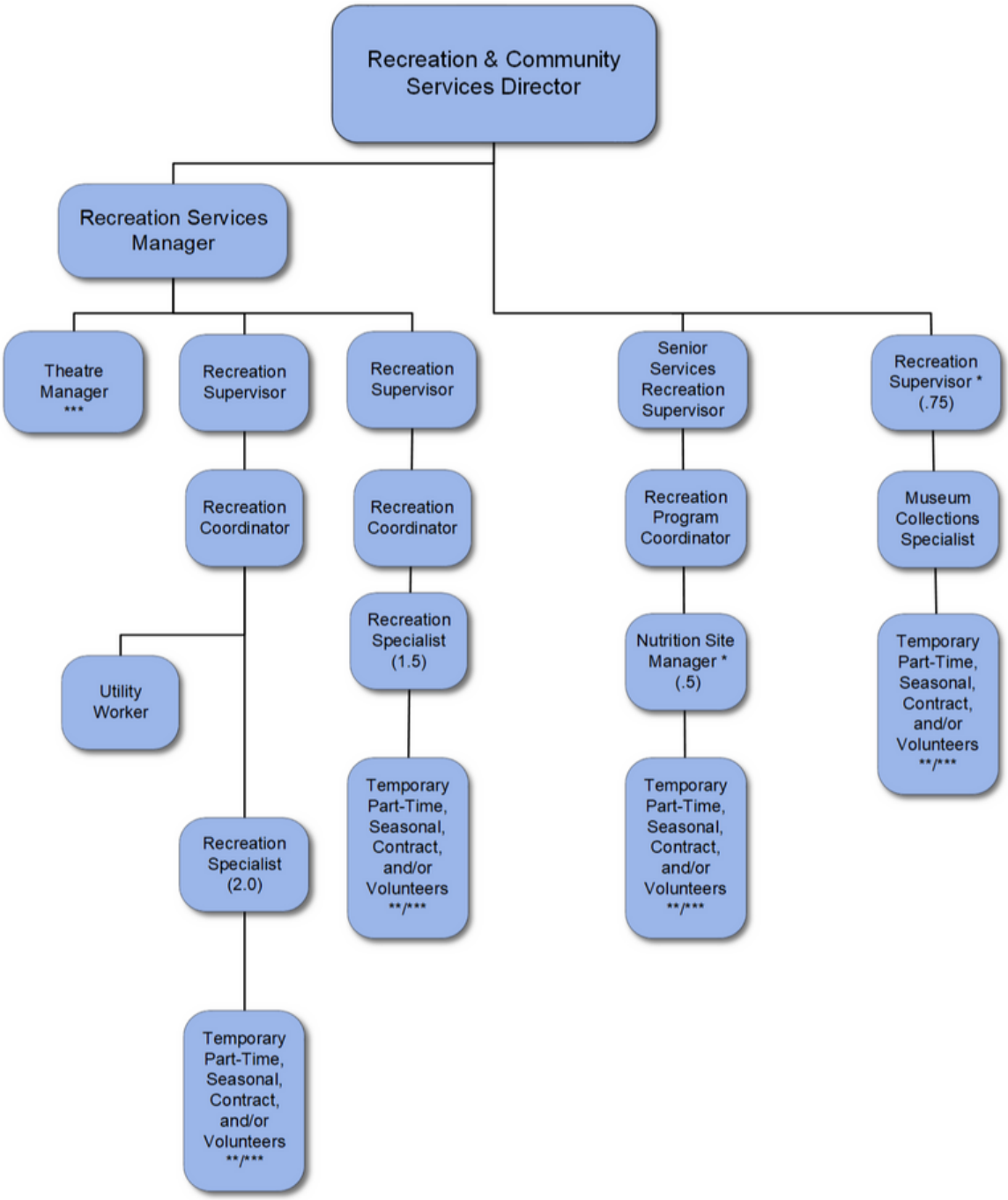


Natasha Bissell
Recreation & Community Services Director

Recreation & Community Services Department includes the following programs:

524 Administration
525 Senior Citizen Nutrition Program
526 Adult Services
527 Campbell Community Center
528 Museum Services
529 Heritage Theatre
531 Sports, Aquatics & Fitness
532 Pre-School, Day Camp & Enrichment Classes

Recreation & Community Services Organizational Chart



* Permanent Part-Time
** Temporary Part-Time
*** Contract

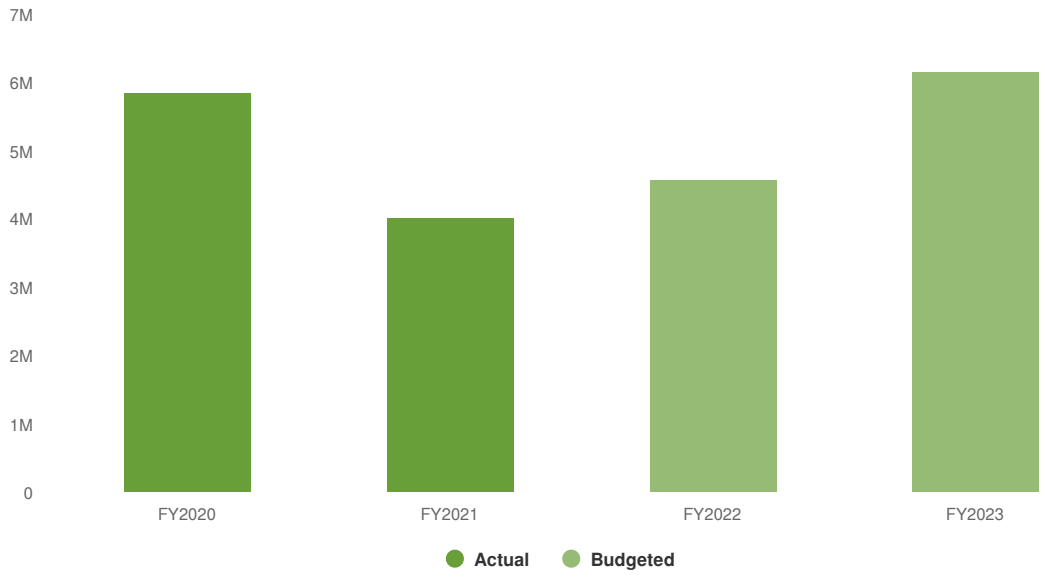
Expenditures Summary

$6,163,202

$1,585,443

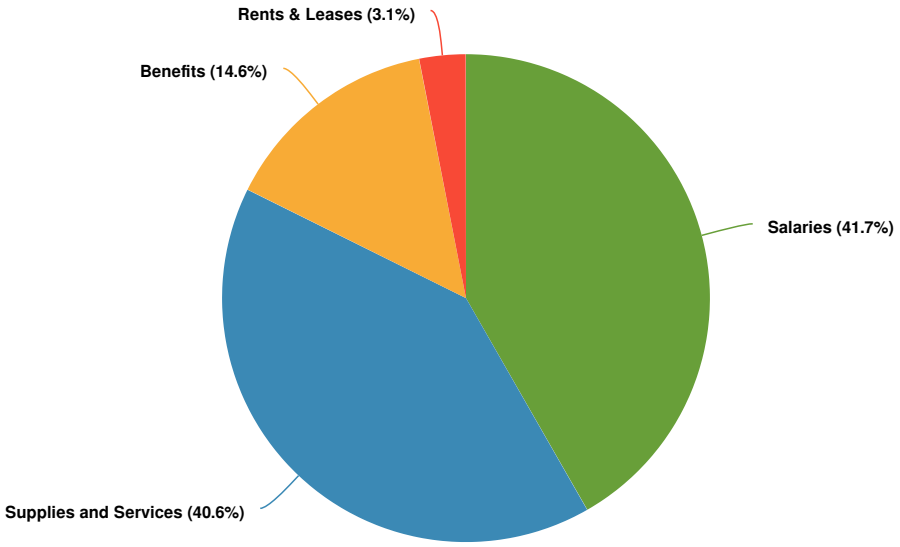
(34.63% vs. prior year)

RECREATION & COMMUNITY SERVICES Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$2,462,286	$1,757,136	$1,904,857	$1,980,145	$2,571,280	29.9%
Benefits	$922,540	$745,273	$765,336	$785,372	$897,687	14.3%
Supplies and Services	$2,261,070	$1,325,490	$1,717,454	$1,777,501	$2,504,122	40.9%
Rents & Leases	$173,261	$190,112	$190,113	$190,113	$190,113	0%
Capital Outlay	$35,253	$0	$0	$92,860	$0	-100%
Total Expense Objects:	**$5,854,410**	**$4,018,012**	**$4,577,759**	**$4,825,991**	**$6,163,202**	**27.7%**

Staffing (Full-Time Equivalents)

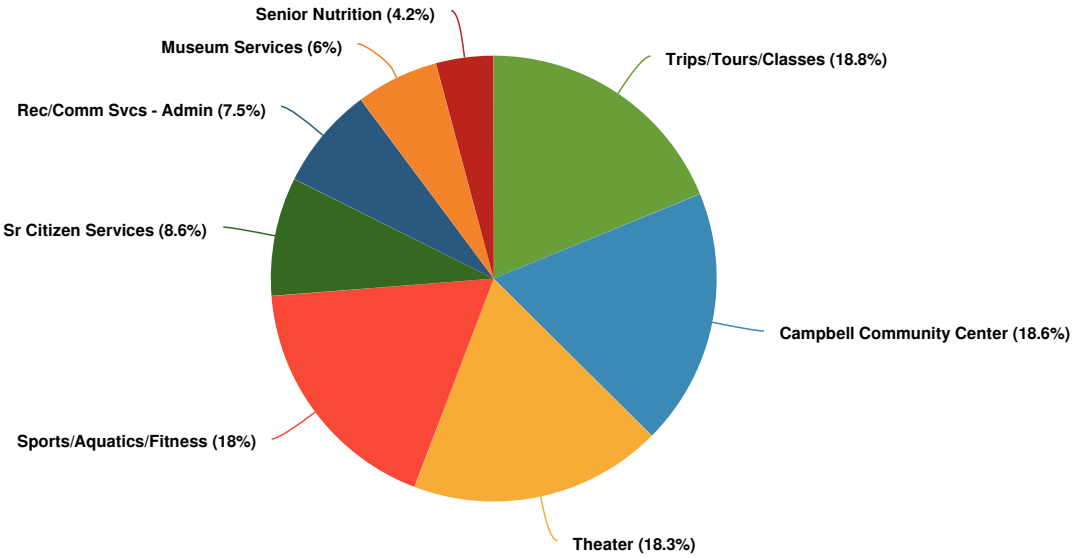
Permanent Positions	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Museum Collections Specialist	1.00	1.00	1.00	1.00	-
Nutrition Site Manager (PPT)	0.50	0.50	0.50	0.50	-
Office Specialist	2.00	2.00	0.17	-	(0.17)
Recreation & Community Services Director	1.00	0.50	1.00	1.00	-
Recreation Program Coordinator-3 Vacant/Fill	1.00	1.00	-	3.00	3.00
Recreation Services Manager	1.00	1.00	0.17	1.00	0.83
Recreation Specialist (1 PPT)	6.00	5.00	4.54	3.50	(1.04)
Recreation Supervisor(1 PPT, 1 Vacant/Fill	3.75	3.75	3.75	2.75	(1.0)
Senior Services Supervisor	1.00	1.00	1.00	1.00	-
Utility Worker	1.00	1.00	1.00	1.00	-
Permanent	18.25	16.25	13.12	14.75	1.63

Limited Term Positions	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Limited-Term	-	-	-	-	-

Temporary Positions	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Adult Sports League Officials	0.87	0.08	-	-	-
Aquatic Instructor/Lifeguard	2.33	0.82	2.33	1.97	-0.36
Building Attendants	3.93	0.33	0.69	2.84	2.15
Case Management Support	0.29	0.29	0.29	0.29	-
Class Instructors	2.82	2.13	0.77	1.12	0.35
Clerical Relief	0.34	-	-	-	-
Customer Service Clerks	3.14	0.63	0.52	1.0	0.48
Day Camp Recreation Leader I, II, III	6.53	3.19	4.37	5.82	1.45
Day Camp Recreation Specialist	0.75	0.12	0.17	0.18	0.01
Day Camp Senior Recreation Specialist	-	-	-	0.18	0.18
Event Coordinator	0.66	0.09	0.08	0.36	0.28
Facility Attendant Staff	0.09	0.02	0.02	0.09	.07
Field Attendant	0.56	-	-	-	-
Fitness Program Class Instructors	0.74	1.10	0.32	1.28	0.96
Fitness Program Staff (Drop-in)	4.03	0.40	-	-	-
Food Server	0.50	0.46	0.50	0.50	-
Guest Services Associate	0.45	0.01	-	-	-
Lifeguard/Instructor	0.12	0.07	0.07	0.08	.01
Preschool Aides	2.21.	1.69	1.08	2.38	1.3
Preschool Teacher	1.8	1.69	0.95	1.64	0.69
Program Assistant	0.79	0.09	-	0.05	0.05
Recreation Leader	0.10	-	-	-	-
Recreation Specialist	0.69	0.03	-	-	-
Relief Site Manager	0.04	0.04	0.04	0.04	-
Reservation Support	0.21	-	-	-	-
Skate Park Attendant	1.03	0.23	-	-	-
Skate Park Instructor	0.39	0.16	0.17	0.26	.09
Sports Class Instructors	0.93	0.15	0.07	0.26	0.19
Summer Picnic Seasonal Support	0.23	-	-	-	-
Support Staff	0.34	-	-	-	-
Swim Team Coaches	2.44	1.14	2.46	0.48	-1.98
Work Experience Leader	0.48	-	-	-	-
Youth League/Camp Leaders	0.47	0.1	-	-	-
Temporary	40.30	15.06	14.9	20.82	5.92
Total Full Time Equivalents	58.55	31.81	28.02	35.57	7.55

Expenditures by Function

Budgeted Expenditures by Function

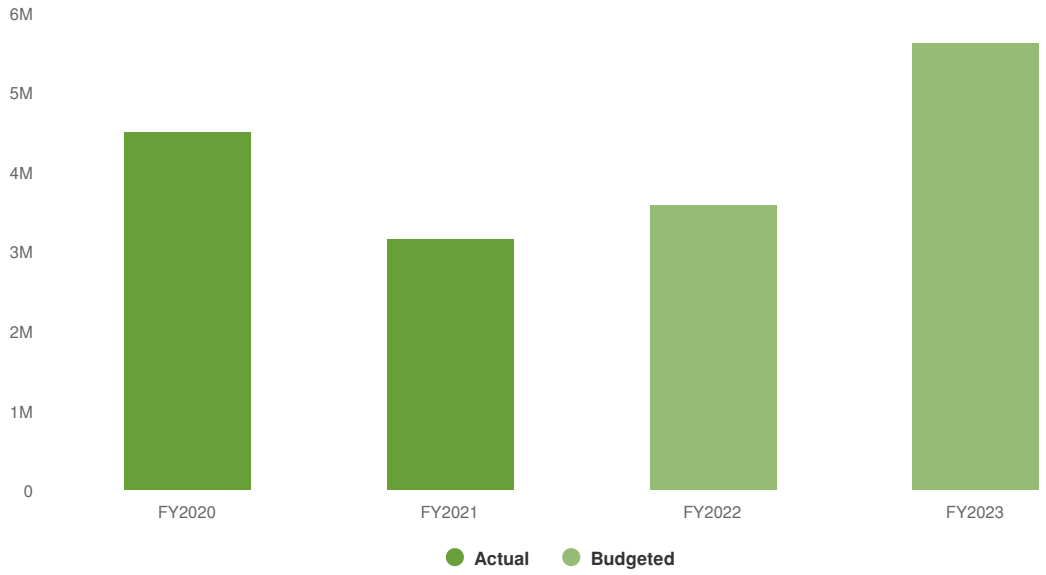


Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expenditures						
Recreation and Community Services						
Rec/Comm Svcs - Admin	$632,879	$180,258	$409,426	$416,749	$460,337	10.5%
Senior Nutrition	$230,888	$221,063	$215,781	$253,668	$257,679	1.6%
Sr Citizen Services	$591,870	$339,323	$283,767	$324,383	$530,125	63.4%
Campbell Community Center	$1,220,201	$1,223,882	$1,039,933	$1,059,740	$1,149,389	8.5%
Museum Services	$380,749	$321,897	$344,681	$356,321	$368,374	3.4%
Theater	$880,776	$451,367	$630,013	$746,489	$1,130,178	51.4%
Sports/Aquatics/Fitness	$966,324	$714,129	$759,652	$769,456	$1,107,655	44%
Trips/Tours/Classes	$950,722	$566,093	$894,507	$899,185	$1,159,465	28.9%
Total Recreation and Community Services:	**$5,854,410**	**$4,018,012**	**$4,577,759**	**$4,825,991**	**$6,163,202**	**27.7%**
Total Expenditures:	**$5,854,410**	**$4,018,012**	**$4,577,759**	**$4,825,991**	**$6,163,202**	**27.7%**

Revenues Summary

$5,618,100 $2,032,462
(56.68% vs. prior year)

RECREATION & COMMUNITY SERVICES Actual vs. Budgeted



Revenue by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Intergovernmental Revenue						
SR NUTRITION REIMBURSEMNT	101.525.4561	$74,892	$95,650	$67,317	$96,885	$70,300
Total Intergovernmental Revenue:		**$74,892**	**$95,650**	**$67,317**	**$96,885**	**$70,300**
Charges for Services						
PROGRAM REVENUE-MUSEUM	101.528.4609	$14,472	$1,927	$2,000	$1,400	$3,400
AINSLEY HOUSE RENTAL	101.528.4610	$10,765	$33,122	$19,000	$25,000	$27,600
ADMISSION FEES-MUSEUM	101.528.4611	$6,481	$0	$1,000	$1,000	$2,100
ADULT SERVICES - CLASSES	101.526.4612	$125,450	$82,723	$87,000	$169,000	$198,400
PROGRAM FEES-SPORTS	101.531.4613	$313,323	$257,847	$200,000	$575,000	$575,000
PROGRAM FEES-AQUATICS	101.531.4614	$136,639	$259,749	$289,500	$330,000	$319,000
PROGRAM FEES-PICNIC FEES	101.527.4616	$14,473	$18,541	$9,500	$20,000	$50,000
PROGRAM FEES-DAY CAMPS	101.532.4617	$135,110	$223,463	$375,000	$400,000	$400,000
PROGRAM FEES-CLASSES	101.532.4619	$285,690	$142,956	$178,500	$264,000	$238,500
PROGRAM FEES-PRESCHOOL	101.532.4620	$277,707	$122,750	$190,000	$209,000	$273,500
PROGRAM FEES-SPEC EVENTS	101.532.4621	$1,050	$0	$0	$0	$0
PROGRAM FEES-FITNESS	101.531.4622	$143,092	$163,028	$90,000	$104,000	$126,000
PROGRAM FEES-FITNESS	101.532.4622	$0	-$135	$0	$0	$0
ADULT SERVICES - PROGRAMS	101.526.4626	$81,788	$8,926	$5,700	$16,000	$66,200
VENDING MACHINE SALES	101.527.4627	$2,995	$1,369	$2,400	$2,400	$2,400
SKATE PARK INCOME	101.531.4628	$21,203	$23,408	$15,000	$24,000	$28,000
DROP IN CLASSES	101.531.4629	$116,461	-$666	$0	$0	$0
COMM GRP SPON-SPEC EVENT	101.527.4630	$775	$8,190	$4,000	$7,000	$5,500
THEATER REVENUE	101.529.4631	$1,564	$0	$250	$410	$2,000
THEATER PRESERVATION CHG	101.529.4632	$41,445	-$1,155	$11,400	$16,700	$44,200
THEATRE FACILITY FEE	101.529.4633	$10,498	$0	$5,400	$8,600	$25,000
FACILITY RENTAL SURCHARGE	101.527.4634	$16,265	$6,170	$12,000	$26,000	$35,000
CONCESSION & MERCHANDISE	101.529.4643	$1,480	$0	$0	$0	$3,500
THEATER TICKET SALES	101.529.4644	$229,627	-$20,580	$55,600	$80,000	$280,600
SPONSORSHIP INCOME	101.529.4645	$44,825	$1,813	$5,600	$0	$50,000
THEATER PROGRAM ADS	101.529.4646	$6,275	$0	$1,325	$0	$5,000
HAZELWOOD/ROSEMARY EVENTS	101.532.4667	$29	$0	$0	$0	$0
Total Charges for Services:		**$2,039,482**	**$1,333,444**	**$1,560,175**	**$2,279,510**	**$2,760,900**
Leases & Rentals						
RENTS/LEASES (REAL & PER)	101.527.4810	$1,675,716	$1,628,645	$1,681,600	$1,681,600	$1,650,000
OTHER RENTAL INCOME	101.527.4819	$490,009	$102,447	$170,000	$550,000	$600,000
OTHER RENTAL INCOME	101.529.4819	$195,660	-$50	$93,500	$183,200	$524,000

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total Leases & Rentals:		**$2,361,384**	**$1,731,042**	**$1,945,100**	**$2,414,800**	**$2,774,000**
Miscellaneous Revenues						
DONATIONS-HIST MUSEUM	101.528.4812	$1,775	$110	$0	$550	$0
DONATIONS-MEALS	101.525.4816	$14,251	$11,780	$12,946	$12,946	$12,800
DONATIONS-YOUTH SCHOLAR	101.524.4821	$6,951	$0	$0	$0	$0
DONATION-RECREATION	101.524.4825	$700	$100	$0	$0	$0
OTHER REVENUE	101.525.4965	$700	$0	$0	$0	$0
OTHER REVENUE	101.526.4965	$0	$79	$0	$0	$0
OTHER REVENUE	101.527.4965	$169	$0	$0	$0	$0
OTHER REVENUE	101.529.4965	$274	$0	$0	$0	$0
Total Miscellaneous Revenues:		**$24,820**	**$12,069**	**$12,946**	**$13,496**	**$12,800**
Total General Fund:		**$4,500,579**	**$3,172,205**	**$3,585,538**	**$4,804,691**	**$5,618,000**
Special Revenue						
Other Federal Grants Fund						
Intergovernmental Revenue						
FEDERAL AID	218.529.4538	$0	$0	$0	$609,438	$0
Total Intergovernmental Revenue:		**$0**	**$0**	**$0**	**$609,438**	**$0**
Total Other Federal Grants Fund:		**$0**	**$0**	**$0**	**$609,438**	**$0**
Recreation Grants-Private						
Investments and Other Interest Income						
INVESTMENT EARNINGS	795.524.4410	$121	$19	$100	$100	$100
UNREALIZED GAINS/LOSSES	795.524.4431	$32	-$35	$0	$0	$0
Total Investments and Other Interest Income:		**$153**	**-$16**	**$100**	**$100**	**$100**
Total Recreation Grants-Private:		**$153**	**-$16**	**$100**	**$100**	**$100**
Senior Center Fund						
Miscellaneous Revenues						
DONATIONS-SR CITIZENS CTR	797.526.4813	$450	$100	$0	$0	$0
Total Miscellaneous Revenues:		**$450**	**$100**	**$0**	**$0**	**$0**
Total Senior Center Fund:		**$450**	**$100**	**$0**	**$0**	**$0**
Total Special Revenue:		**$603**	**$84**	**$100**	**$609,538**	**$100**
Total Governmental Funds:		**$4,501,181**	**$3,172,289**	**$3,585,638**	**$5,414,229**	**$5,618,100**
Total All Funds:		**$4,501,181**	**$3,172,289**	**$3,585,638**	**$5,414,229**	**$5,618,100**

524 - Recreation & Community Services Administration

GENERAL FUND - (101)
Program Manager - Recreation & Community Services Director

MISSION STATEMENT

Provide long-range direction for managing Recreation and Community Service programs in coordination with other local agencies and organizations.

ONGOING RESPONSIBILITIES

- Provide direction to staff to produce high quality, cost effective recreation, senior citizen and cultural services for the citizens of Campbell
- Maintain cooperative relationships with the Campbell Union School District and the Campbell Union High School District to coordinate programs and issues concerning Campbell residents
- Set revenue and expenditure targets with staff
- Monitor departmental performance relating to customer service, financial and productivity measures
- Assist in the development of program work plans and monitor progress
- Serve as staff to the Parks and Recreation Commission
- Complete the departmental budget preparation process for fiscal year 2023–24
- Complete an annual review of fees for departmental services and facilities
- Foster partnerships with other agencies and community groups to address the community's diverse recreational needs
- Ensure timely completion of permanent employees' annual performance reviews
- Conduct an annual departmental meeting to discuss community needs, future trends and departmental direction
- Assist the Parks & Recreation Commission in formulating their goals for 2023-24

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Collaborate with the Public Works and Finance Departments to prepare a facilities condition assessment and identify Citywide deferred maintenance issues to address in future Capital Improvement Plans (CIP); using consulting services to assist in the assessment as necessary. **LEAD DEPARTMENT - Public Works [Council Priority – Financial Stability]**
- Renew Age-Friendly Cities designation with World Health Organization (WHO). **[Operational Need]**
- Update Downtown Special Event Policy to incorporate Community Events outside of Downtown area. **[Council Priority – Financial Stability]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

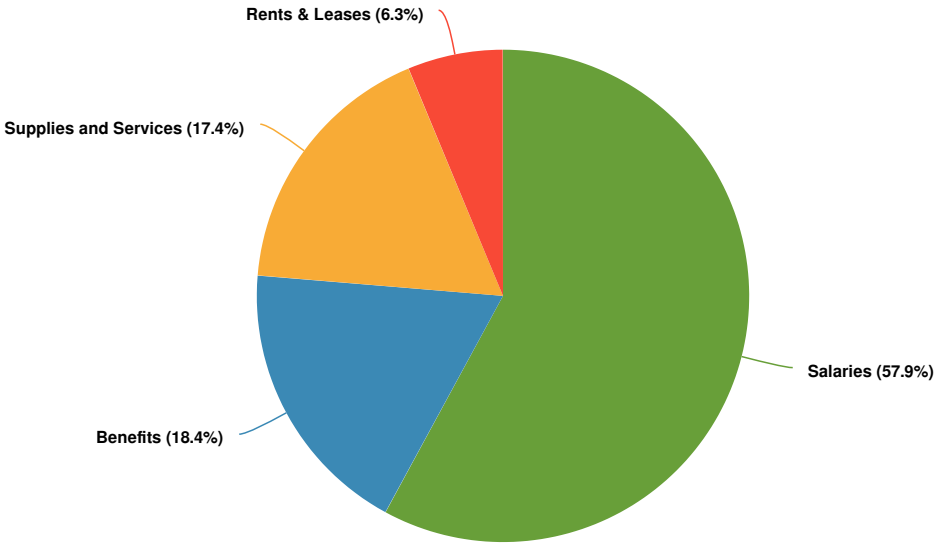
	Measure	FY 20	FY 21	FY 22
1	Percent actual to budgeted revenue for overall department	75%	132%	111%
2	Percent actual to budgeted expenditures for overall department	79%	93%	112%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Successfully executed strategies to improve efficiency and eliminated General Fund support in FY22

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$380,591	$85,714	$233,940	$240,299	$266,644	11%
Benefits	$174,911	$47,443	$85,491	$86,456	$84,709	-2%
Supplies and Services	$51,126	$18,297	$61,190	$61,190	$80,180	31%
Rents & Leases	$26,251	$28,805	$28,805	$28,805	$28,805	0%
Total Expense Objects:	**$632,879**	**$180,258**	**$409,426**	**$416,749**	**$460,337**	**10.5%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Recreation & Community Svcs. Director*	1.00	0.50	1.00	1.00	-
Office Specialist **	1.00	1.00	0.08	-	(0.08)
Recreation Specialist (Youth Engagement) ***	1.00	-	-	-	-
* Fill/Hire FY'22					
**Layoff FY'22					
***Moved to Program 532 FY '21					
TOTAL	3.00	1.50	1.08	1.00	(0.08)

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Clerical Relief (Vacation/Holiday)	0.41	-	-	-	-
Customer Service Clerks	2.04	0.27	0.52	1.00	0.48
Recreation Leader *	0.10	-	-	-	-
Work Experience Leader *	0.48	-	-	-	-
*Youth Engagement Program					
TOTAL	3.03	0.27	0.52	1.00	0.48

Expenditures by Fund

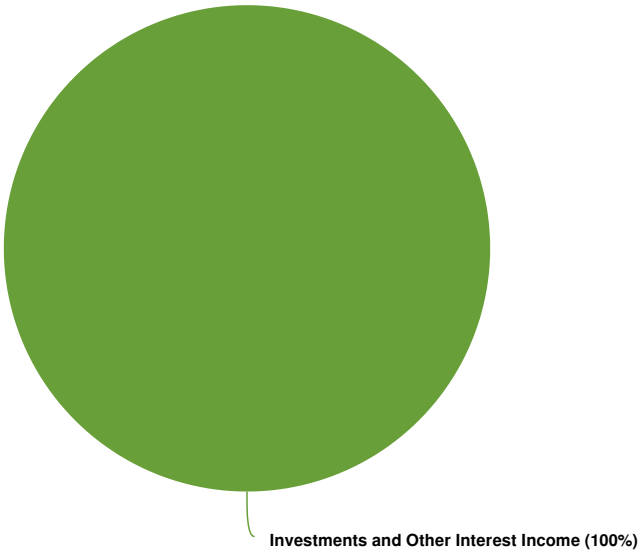
This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.524.7001	$281,614	$79,924	$211,940	$218,299	$225,044
PERSONNEL - TEMPORARY	101.524.7002	$61,437	$1,666	$22,000	$22,000	$41,600
Customer Service Clerks 1.00 FTEs	*101.524.7002*	*$0*	*$0*	*$0*	*$0*	*$41,600*
PERSONNEL - OVERTIME	101.524.7003	$18	$0	$0	$0	$0
VACATION PAY	101.524.7006	$25,526	$1,074	$0	$0	$0
SICK LEAVE PAY	101.524.7007	$11,996	$3,050	$0	$0	$0
Total Salaries:		**$380,591**	**$85,714**	**$233,940**	**$240,299**	**$266,644**
Benefits						
PERS RETIREMENT	101.524.7106	$92,143	$22,113	$70,752	$71,422	$62,227
DENTAL INSURANCE	101.524.7107	$4,534	$2,290	$2,327	$2,327	$2,148
GROUP HEALTH INSURANCE	101.524.7108	$36,334	$17,438	$1,867	$2,046	$9,833
GROUP LIFE INSURANCE	101.524.7109	$362	$198	$201	$201	$186
WORKERS COMP INSURANCE	101.524.7110	$1,889	$299	$740	$762	$796
GROUP DISABILITY INS	101.524.7112	$1,782	$777	$1,033	$1,033	$972
MEDICARE	101.524.7113	$6,141	$1,221	$3,073	$3,165	$3,307
AUTO ALLOWANCE	101.524.7114	$3,646	$0	$2,640	$2,640	$2,640
CELL PHONE ALLOWANCE	101.524.7115	$596	$0	$360	$360	$360
OTHER BENEFITS PAY	101.524.7118	$6,494	$0	$0	$0	$0
SICK LEAVE PAYOFF	101.524.7120	$3,544	$0	$0	$0	$0
COMP/VAC PAYOFF	101.524.7121	$12,420	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.524.7122	$605	$1,293	$108	$108	$0
VEBA HEALTH DEF COMP	101.524.7124	$3,795	$1,793	$2,390	$2,390	$2,240
PARS RETIREMENT	101.524.7126	$626	$21	$0	$0	$0
Total Benefits:		**$174,911**	**$47,443**	**$85,491**	**$86,456**	**$84,709**
Supplies and Services						
COMMUNICATIONS-PHONES	101.524.7421	$2,491	$2,255	$2,350	$2,350	$2,500
E-Mail Newsletter Fees	*101.524.7421*	*$0*	*$0*	*$0*	*$0*	*$1,400*
AT&T	*101.524.7421*	*$0*	*$0*	*$0*	*$0*	*$1,100*
OFFICE EXPENSE	101.524.7424	$8,420	$3,486	$9,640	$9,640	$9,800
Office Water	*101.524.7424*	*$0*	*$0*	*$0*	*$0*	*$2,800*
Office Supplies & Printing Expenses	*101.524.7424*	*$0*	*$0*	*$0*	*$0*	*$7,000*
SPECIAL DEPARTMENTAL	101.524.7427	$27,703	$10,494	$42,300	$42,300	$59,300

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
American Society of Composers, Authors & Performers (ASCAP) BMI Licensing Fee, SESAC	*101.524.7427*	*$0*	*$0*	*$0*	*$0*	*$2,100*
Department Meetings	*101.524.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Departmental Employee Recognition	*101.524.7427*	*$0*	*$0*	*$0*	*$0*	*$200*
Motion Picture License	*101.524.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Other Department Wide Supplies	*101.524.7427*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Recreation Activities Brochure	*101.524.7427*	*$0*	*$0*	*$0*	*$0*	*$54,000*
MAINT & OPER OF EQUIP	101.524.7429	$0	$0	$2,250	$2,250	$2,980
License Adobe Suite	*101.524.7429*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Subscription Online Activity Guide	*101.524.7429*	*$0*	*$0*	*$0*	*$0*	*$480*
PROF & SPECIAL SERVICES	101.524.7430	$413	$432	$850	$850	$800
Annual Website Subscription	*101.524.7430*	*$0*	*$0*	*$0*	*$0*	*$600*
Hepatitis B Vaccines (Lifeguards / Building Attendants)	*101.524.7430*	*$0*	*$0*	*$0*	*$0*	*$100*
TB Testing - Lifeguards, Day Camp Leaders, Instructors, Etc.	*101.524.7430*	*$0*	*$0*	*$0*	*$0*	*$100*
OTHER CONTRACTUAL SERVICE	101.524.7432	$587	$605	$0	$0	$0
MEMBERSHIPS/DUES/BOOKS	101.524.7434	$695	$700	$800	$800	$800
Books	*101.524.7434*	*$0*	*$0*	*$0*	*$0*	*$100*
Dues (Includes Parks & Recreation Commission)	*101.524.7434*	*$0*	*$0*	*$0*	*$0*	*$500*
Subscriptions	*101.524.7434*	*$0*	*$0*	*$0*	*$0*	*$200*
PROF DEVELOPMENT & MTGS	101.524.7435	$7,392	$325	$3,000	$3,000	$4,000
Conferences, Workshops & Meetings	*101.524.7435*	*$0*	*$0*	*$0*	*$0*	*$4,000*
SPEC COMMUNITY SERVICES	101.524.7441	$3,426	$0	$0	$0	$0
Total Supplies and Services:		**$51,126**	**$18,297**	**$61,190**	**$61,190**	**$80,180**
Rents & Leases						
USER CHGS - IT POOL	101.524.7551	$26,251	$28,805	$28,805	$28,805	$28,805
Total Rents & Leases:		**$26,251**	**$28,805**	**$28,805**	**$28,805**	**$28,805**
Total General Fund:		**$632,879**	**$180,258**	**$409,426**	**$416,749**	**$460,337**
Total Governmental Funds:		**$632,879**	**$180,258**	**$409,426**	**$416,749**	**$460,337**
Total All Funds:		**$632,879**	**$180,258**	**$409,426**	**$416,749**	**$460,337**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Investments and Other Interest Income						
Investment Earnings	$121	$19	$100	$100	$100	0%
Unrealized Gains/Losses	$32	-$35	$0	$0	$0	0%
Total Investments and Other Interest Income:	**$153**	**-$16**	**$100**	**$100**	**$100**	**0%**
Miscellaneous Revenues						
Donations-Youth Scholar	$6,951	$0	$0	$0	$0	0%
Donation-Recreation	$700	$100	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$7,651**	**$100**	**$0**	**$0**	**$0**	**0%**
Total Revenue Source:	**$7,804**	**$84**	**$100**	**$100**	**$100**	**0%**

525 - Senior Nutrition

GENERAL FUND - (101)
Program Manager - Senior Services Supervisor

MISSION STATEMENT

Provide nutritionally balanced meals five days a week and offer programs and services that will maintain the independence and dignity of older persons, enhance the quality of their lives and encourage their involvement within the community.

ONGOING RESPONSIBILITIES

- Operate the Campbell Lunch Program for older adults
- Share funding of program costs with Santa Clara County
- Provide administration for the program with Santa Clara County
- Coordinate services provided by the caterer, vendors and social service agencies
- Provide information and referrals
- Provide activities and educational programs to promote health and wellness
- Coordinate transportation via the County's Mobility Management Program
- Coordinate monthly volunteer opportunities
- Provide on-going training to staff and volunteers on health and safety standards for food handling and operations
- Provide on-going training for staff and volunteers in Universal Precautions and emergency procedures
- Seek donations from individuals and service groups
- Maintain attendance levels consistent with the City and County budget support

PERFORMANCE MEASURES

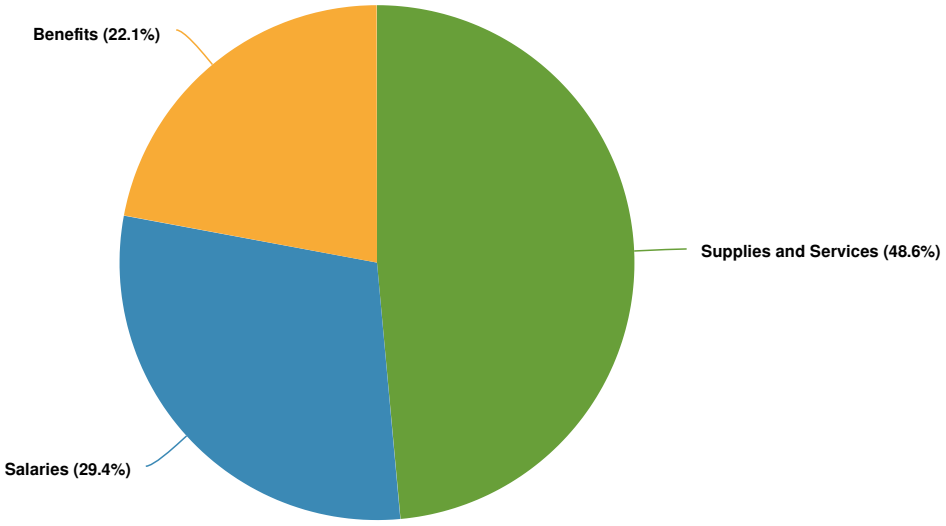
	Measure	FY 20	FY 21	FY 22
1	Total number of meals served as a percent of meals budgeted	113%	129%	133%
2	Average number of meals served per day as percent of meals budgeted	66 113%	75 129%	79 139%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Successfully transitioned to hybrid takeout/dine-in model in preparation for fully restoring indoor dining on July 1, 2022

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$73,983	$63,447	$70,432	$72,020	$75,690	5.1%
Benefits	$41,015	$29,190	$26,264	$32,995	$56,857	72.3%
Supplies and Services	$115,891	$128,426	$119,085	$148,653	$125,131	-15.8%
Total Expense Objects:	**$230,888**	**$221,063**	**$215,781**	**$253,668**	**$257,679**	**1.6%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Nutrition Site Manager- PPT	0.50	0.50	0.50	0.50	-
Senior Services Supervisor *	0.20	0.20	0.20	0.20	-
* Balance in Program 526					
TOTAL	0.70	0.70	0.70	0.70	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Relief Site Manager	0.04	0.04	0.04	0.04	-
Food Server	0.50	0.46	0.50	0.50	-
TOTAL	0.54	0.50	0.54	0.54	-

Expenditures by Fund

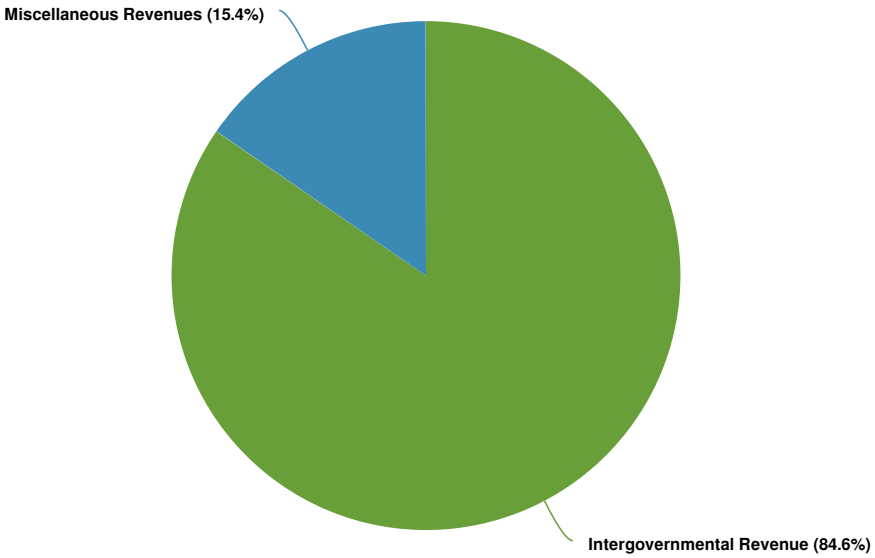
This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.525.7001	$53,814	$48,035	$52,932	$54,520	$58,190
PERSONNEL - TEMPORARY	101.525.7002	$13,862	$12,017	$17,500	$17,500	$17,500
Relief Site Manager 0.04 FTEs	*101.525.7002*	*$0*	*$0*	*$0*	*$0*	*$1,900*
Food Server 0.50 FTEs	*101.525.7002*	*$0*	*$0*	*$0*	*$0*	*$15,600*
PERSONNEL - OVERTIME	101.525.7003	$121	$0	$0	$0	$0
VACATION PAY	101.525.7006	$2,976	$1,602	$0	$0	$0
SICK LEAVE PAY	101.525.7007	$3,210	$1,794	$0	$0	$0
Total Salaries:		**$73,983**	**$63,447**	**$70,432**	**$72,020**	**$75,690**
Benefits						
UNIFORM ALLOWANCE	101.525.7105	$90	$90	$0	$0	$0
PERS RETIREMENT	101.525.7106	$18,527	$9,211	$14,318	$14,485	$16,090
DENTAL INSURANCE	101.525.7107	$2,789	$2,684	$1,504	$1,504	$2,578
GROUP HEALTH INSURANCE	101.525.7108	$12,915	$12,222	$7,648	$14,166	$34,788
GROUP LIFE INSURANCE	101.525.7109	$241	$232	$130	$130	$223
WORKERS COMP INSURANCE	101.525.7110	$2,087	$1,178	$516	$531	$558
GROUP DISABILITY INS	101.525.7112	$527	$533	$761	$768	$1,157
MEDICARE	101.525.7113	$1,147	$775	$768	$791	$844
COMP/VAC PAYOFF	101.525.7121	$242	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.525.7122	$1,053	$881	$260	$260	$260
VEBA HEALTH DEF COMP	101.525.7124	$1,215	$1,222	$360	$360	$360
PARS RETIREMENT	101.525.7126	$181	$161	$0	$0	$0
Total Benefits:		**$41,015**	**$29,190**	**$26,264**	**$32,995**	**$56,857**
Supplies and Services						
SPECIAL DEPARTMENTAL	101.525.7427	$13,044	$10,606	$15,297	$15,297	$18,095
Fiscal	*101.525.7427*	*$0*	*$0*	*$0*	*$0*	*$842*
Staff Mileage	*101.525.7427*	*$0*	*$0*	*$0*	*$0*	*$214*
Equipment & Repair	*101.525.7427*	*$0*	*$0*	*$0*	*$0*	*$365*
Non-Food Items ($.35 x 18,600 Meals)	*101.525.7427*	*$0*	*$0*	*$0*	*$0*	*$9,308*
Room Usage Fee	*101.525.7427*	*$0*	*$0*	*$0*	*$0*	*$6,991*
Pre-Packaged Meals	*101.525.7427*	*$0*	*$0*	*$0*	*$0*	*$375*
OTHER CONTRACTUAL SERVICE	101.525.7432	$102,847	$117,820	$103,788	$133,356	$107,036

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Food Costs - County Share	*101.525.7432*	*$0*	*$0*	*$0*	*$0*	*$83,042*
Food Costs - City Share	*101.525.7432*	*$0*	*$0*	*$0*	*$0*	*$23,995*
Total Supplies and Services:		**$115,891**	**$128,426**	**$119,085**	**$148,653**	**$125,131**
Total General Fund:		**$230,888**	**$221,063**	**$215,781**	**$253,668**	**$257,679**
Total Governmental Funds:		**$230,888**	**$221,063**	**$215,781**	**$253,668**	**$257,679**
Total All Funds:		**$230,888**	**$221,063**	**$215,781**	**$253,668**	**$257,679**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Intergovernmental Revenue						
Sr Nutrition Reimbursemnt	$74,892	$95,650	$67,317	$96,885	$70,300	-27.4%
Total Intergovernmental Revenue:	**$74,892**	**$95,650**	**$67,317**	**$96,885**	**$70,300**	**-27.4%**
Miscellaneous Revenues						
Donations-Meals	$14,251	$11,780	$12,946	$12,946	$12,800	-1.1%
Other Revenue	$700	$0	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$14,951**	**$11,780**	**$12,946**	**$12,946**	**$12,800**	**-1.1%**
Total Revenue Source:	**$89,844**	**$107,430**	**$80,263**	**$109,831**	**$83,100**	**-24.3%**

526 - Adult Services

GENERAL FUND - (101)
Program Manager - Senior Services Supervisor

MISSION STATEMENT

Provide programs and services that will maintain the wellness, independence and dignity of adults 50+, to enhance the quality of their lives and encourage their involvement within the community.

ONGOING RESPONSIBILITIES

- Operate the Campbell Adult Center
- Maintain a diverse program to target the needs of all older adults (50+)
- Develop and provide leisure, cultural, wellness and educational programs
- Publish a quarterly newsletter to advertise Adult Center programs and services
- Serve as the primary community resource for information and referral for Senior Adult Services
- Serve as Adult Services Division representative to the Civic Improvement Commission
- Monitor senior oriented programs/services provided by Social Service sub-grant recipients
- Maintain existing and develop new partnerships with community-based organizations to enhance programs and services to senior adults
- Facilitate monthly volunteer opportunities
- Provide supervision for delivery of Case Management Services
- Continue marketing efforts to sustain participation levels
- Facilitate training for staff in CPR, Universal Precautions and Emergency Procedures
- Provide consistent, exceptional customer service in all program offerings

PERFORMANCE MEASURES

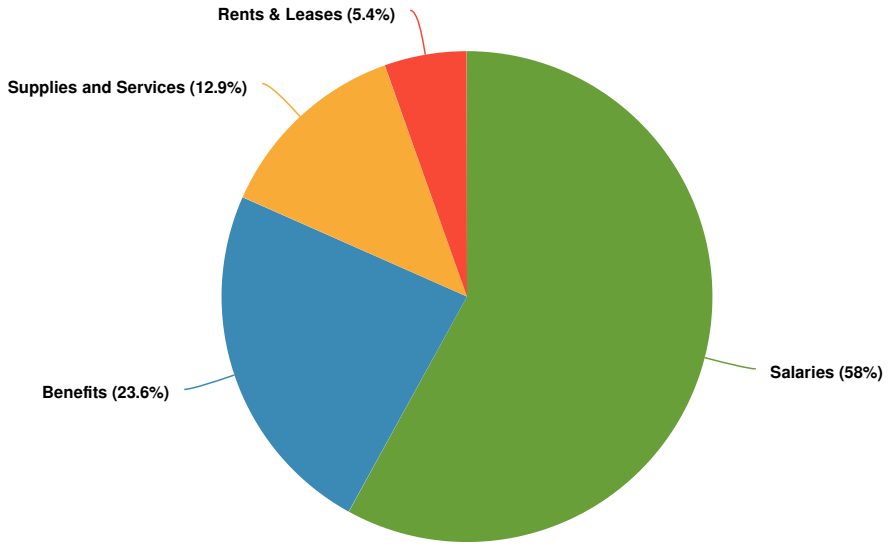
	Measure	FY 20	FY 21	FY 22
1	Attain 90% or better of desired membership base of 1,200	82% 980	31% 367	86% 1033
2	Attain 80% enrollment in all classes	77%	72%	73%
3	45% of class participants are residents	37%	34%	40%
4	75% of surveyed participants rate activities as satisfactory or better	98%	100%	97%
5	Ratio of gross revenues to division direct expenses is 40% or greater	36%	28%	62%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Transitioned 75% of virtual classes to in-person instruction
- Aided 279 seniors and their families with housing, energy assistance, food, caregiving and other resources through the Case Management Program
- Resumed collaboration with the Campbell AARP Income Tax Aide Program and administered 300 income tax returns exceeding the prior year's totals by 25%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$352,180	$200,367	$162,106	$198,118	$307,489	55.2%
Benefits	$123,392	$91,819	$76,356	$80,960	$125,331	54.8%
Supplies and Services	$90,047	$18,333	$16,500	$16,500	$68,500	315.2%
Rents & Leases	$26,251	$28,805	$28,805	$28,805	$28,805	0%
Total Expense Objects:	**$591,870**	**$339,323**	**$283,767**	**$324,383**	**$530,125**	**63.4%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Senior Services Supervisor *	0.80	0.80	0.80	0.80	-
Recreation Prog Coordinator **	1.00	1.00	-	1.00	1.00
Recreation Specialist***	1.00	-	-	-	-
* Balance in Program 525					
** Froze FY'22, Vacant/fill FY'23					
*** Vacant, position eliminated					
TOTAL	2.80	1.80	0.80	1.80	1.00

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Lifeguard/Instructor	0.12	0.07	0.07	0.08	0.01
Class Instructors	2.08	1.50	0.55	0.93	0.38
Case Management Support	0.29	0.29	0.29	0.29	-
Customer Service Clerks**	1.10	0.36	-		-
**moved to 101.524					-
TOTAL	3.59	2.22	0.91	1.30	0.39

Expenditures by Fund

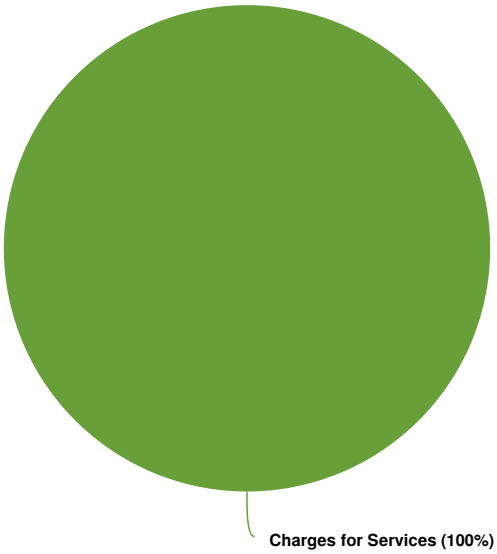
This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.526.7001	$194,296	$146,134	$100,406	$136,418	$203,089
PERSONNEL - TEMPORARY	101.526.7002	$131,311	$39,292	$61,700	$61,700	$104,400
Lifeguard 0.08 FTEs	*101.526.7002*	*$0*	*$0*	*$0*	*$0*	*$4,800*
Class Instructors 0.93 FTEs	*101.526.7002*	*$0*	*$0*	*$0*	*$0*	*$84,600*
Case Management Support 0.29 FTEs	*101.526.7002*	*$0*	*$0*	*$0*	*$0*	*$15,000*
PERSONNEL - OVERTIME	101.526.7003	$121	$0	$0	$0	$0
VACATION PAY	101.526.7006	$15,443	$8,884	$0	$0	$0
SICK LEAVE PAY	101.526.7007	$11,009	$6,057	$0	$0	$0
Total Salaries:		**$352,180**	**$200,367**	**$162,106**	**$198,118**	**$307,489**
Benefits						
UNIFORM ALLOWANCE	101.526.7105	$690	$90	$0	$0	$0
PERS RETIREMENT	101.526.7106	$59,239	$35,995	$54,908	$55,226	$56,820
DENTAL INSURANCE	101.526.7107	$4,956	$3,311	$1,719	$1,719	$3,867
GROUP HEALTH INSURANCE	101.526.7108	$35,137	$25,160	$13,386	$17,578	$51,085
GROUP LIFE INSURANCE	101.526.7109	$414	$287	$149	$149	$335
WORKERS COMP INSURANCE	101.526.7110	$5,582	$3,567	$1,675	$1,725	$3,388
GROUP DISABILITY INS	101.526.7112	$1,580	$1,123	$583	$583	$1,312
MEDICARE	101.526.7113	$3,993	$1,902	$1,456	$1,500	$2,945
COMP/VAC PAYOFF	101.526.7121	$3,586	$15,446	$0	$0	$0
DEFERRED COMP CONTRIB	101.526.7122	$3,016	$1,850	$1,040	$1,040	$2,340
VEBA HEALTH DEF COMP	101.526.7124	$3,480	$2,569	$1,440	$1,440	$3,240
PARS RETIREMENT	101.526.7126	$1,719	$518	$0	$0	$0
Total Benefits:		**$123,392**	**$91,819**	**$76,356**	**$80,960**	**$125,331**
Supplies and Services						
OFFICE EXPENSE	101.526.7424	$8,442	$0	$1,100	$1,100	$100
Office Supplies	*101.526.7424*	*$0*	*$0*	*$0*	*$0*	*$100*
SPECIAL DEPARTMENTAL	101.526.7427	$18,896	$213	$700	$700	$2,000
Recreation Program Supplies	*101.526.7427*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Groups & Clubs Supplies	*101.526.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
MAINT & OPER OF EQUIP	101.526.7429	$130	$0	$0	$0	$0
OTHER CONTRACTUAL SERVICE	101.526.7432	$8,042	$12,416	$11,500	$11,500	$19,000
Payment for Contract Class Instructors	*101.526.7432*	*$0*	*$0*	*$0*	*$0*	*$19,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
MEMBERSHIPS/DUES/BOOKS	101.526.7434	$150	$0	$200	$200	$400
Dues - Supervisor, Coordinator & Specialist	*101.526.7434*	*$0*	*$0*	*$0*	*$0*	*$400*
OTHER CHARGES	101.526.7438	$11,382	$6,363	$3,000	$3,000	$3,000
CivicRec Fees	*101.526.7438*	*$0*	*$0*	*$0*	*$0*	*$3,000*
SPEC COMMUNITY SERVICES	101.526.7441	$43,004	-$660	$0	$0	$44,000
Special Events	*101.526.7441*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Trips	*101.526.7441*	*$0*	*$0*	*$0*	*$0*	*$39,000*
Total Supplies and Services:		**$90,047**	**$18,333**	**$16,500**	**$16,500**	**$68,500**
Rents & Leases						
USER CHGS - IT POOL	101.526.7551	$26,251	$28,805	$28,805	$28,805	$28,805
Total Rents & Leases:		**$26,251**	**$28,805**	**$28,805**	**$28,805**	**$28,805**
Total General Fund:		**$591,870**	**$339,323**	**$283,767**	**$324,383**	**$530,125**
Total Governmental Funds:		**$591,870**	**$339,323**	**$283,767**	**$324,383**	**$530,125**
Total All Funds:		**$591,870**	**$339,323**	**$283,767**	**$324,383**	**$530,125**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Charges for Services						
Adult Services - Classes	$125,450	$82,723	$87,000	$169,000	$198,400	17.4%
Adult Services - Programs	$81,788	$8,926	$5,700	$16,000	$66,200	313.8%
Total Charges for Services:	**$207,238**	**$91,648**	**$92,700**	**$185,000**	**$264,600**	**43%**
Miscellaneous Revenues						
Donations-Sr Citizens Ctr	$450	$100	$0	$0	$0	0%
Other Revenue	$0	$79	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$450**	**$179**	**$0**	**$0**	**$0**	**0%**
Total Revenue Source:	**$207,688**	**$91,827**	**$92,700**	**$185,000**	**$264,600**	**43%**

527 - Campbell Community Center

GENERAL FUND - (101)
Program Manager – Recreation Supervisor

MISSION STATEMENT

Effectively manage facility operations and public use of open space to provide a safe, clean, comfortable environment to meet City, tenant, and customer needs.

ON-GOING RESPONSIBILITIES

- Promote and facilitate public use of the Community Center
- Conduct surveys of comparable rental facilities and recommend modifications to the fee schedule accordingly to maintain fees at the mid-range of like facilities
- Identify Capital Improvement and building maintenance projects at the Community Center
- Provide facility needs support to Recreation and Adult Services division programs
- Oversee the application review and planning process for community sponsored special events held on public property
- Schedule, monitor and supervise public use of City park facilities and the Creek Trail
- Facilitate ongoing emergency preparedness training for staff
- Coordinate emergency preparedness issues and readiness for the department
- Manage the City's vending machine contract
- Implement Summer Concert program
- Operate facility rental program to maximize room usage at the Community Center
- Partner with Santa Clara County Fire to make our community more safe and prepare for emergencies by offering safety training workshops to the public

PERFORMANCE MEASURES

	Measure	FY 20	FY 21	FY 22
1	80% of available short-term rental space is scheduled	66%	41%	70%*
2	50% of available athletic field time is reserved	49%	45%	54%**

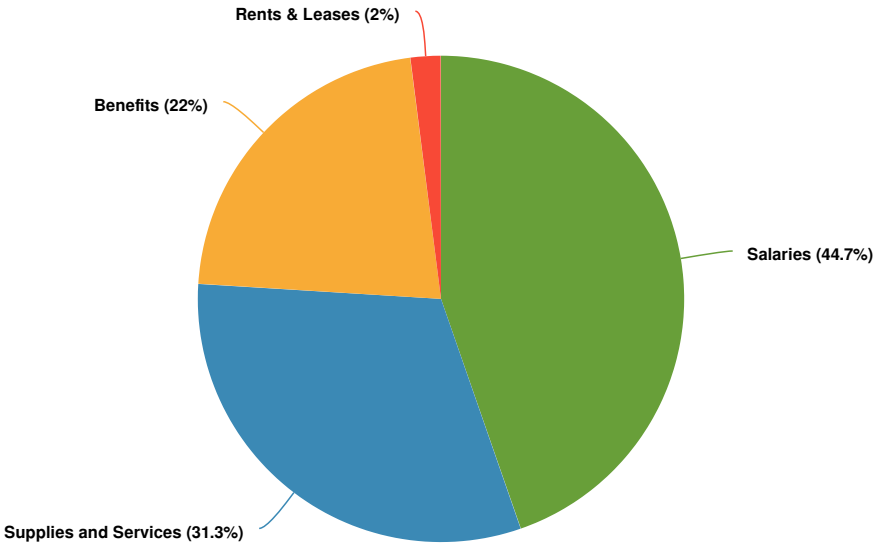
* Facility was closed July 2020-May 2021. Information reflects June 2021 only.
** Reduced availability during closure July 2020-May 2021.

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Converted six first-come, first-serve picnic areas to reservable picnic sites at John D. Morgan Park. which included updated signage at all nine reservable picnic sites
- Completed a modified Summer Concert Series

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$413,021	$505,527	$345,926	$355,626	$513,642	44.4%
Benefits	$210,499	$244,061	$212,953	$222,685	$252,952	13.6%
Supplies and Services	$575,680	$451,250	$458,010	$458,385	$359,751	-21.5%
Rents & Leases	$21,002	$23,044	$23,044	$23,044	$23,044	0%
Total Expense Objects:	**$1,220,201**	**$1,223,882**	**$1,039,933**	**$1,059,740**	**$1,149,389**	**8.5%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Recreation Supervisor***	1.00	1.00	1.00	-	-1.00
Office Specialist *	1.00	1.00	0.08	-	-0.08
Utility Worker	1.00	1.00	1.00	1.00	-
Recreation Specialist (Facilities)	1.00	1.00	1.00	1.00	-
Recreation Services Manager **	1.00	1.00	0.17	1.00	0.83
Recreation Program Coordinator***	-	-	-	1.00	1.00
* Layoff FY'22					
** Hire FY'22					
*** Vacant/fill- downgrade from Recreation Supervisor					
TOTAL	5.00	5.00	3.25	4.00	0.75

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Support Staff	0.34	-	-	-	-
Building Attendants	3.91	0.33	0.69	2.84	2.15
Field Attendant	0.56	-	-	-	-
Reservations Support	0.21	-	-	-	-
Summer Picnic Seasonal Support	0.26	-	-	-	-
	5.25	0.33	0.69	2.84	2.15

Expenditures by Fund

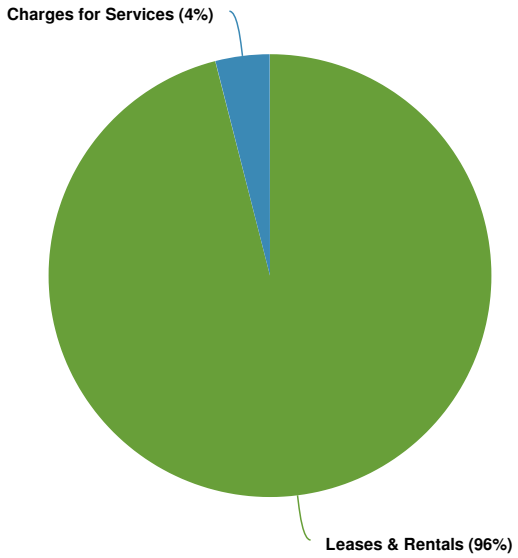
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Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.527.7001	$300,019	$464,348	$323,326	$333,026	$420,722
PERSONNEL - TEMPORARY	101.527.7002	$72,039	$2,218	$21,600	$21,600	$91,920
Building Attendants 2.15 FTEs	*101.527.7002*	*$0*	*$0*	*$0*	*$0*	*$91,920*
PERSONNEL - OVERTIME	101.527.7003	$1,357	$0	$1,000	$1,000	$1,000
VACATION PAY	101.527.7006	$17,756	$20,446	$0	$0	$0
SICK LEAVE PAY	101.527.7007	$21,850	$18,514	$0	$0	$0
Total Salaries:		**$413,021**	**$505,527**	**$345,926**	**$355,626**	**$513,642**
Benefits						
UNIFORM ALLOWANCE	101.527.7105	$960	$1,320	$1,200	$1,200	$1,200
PERS RETIREMENT	101.527.7106	$108,509	$95,186	$124,241	$125,265	$117,168
DENTAL INSURANCE	101.527.7107	$8,224	$11,340	$6,983	$6,983	$8,594
GROUP HEALTH INSURANCE	101.527.7108	$59,666	$86,562	$53,498	$61,797	$90,726
GROUP LIFE INSURANCE	101.527.7109	$712	$982	$605	$605	$744
WORKERS COMP INSURANCE	101.527.7110	$10,616	$9,364	$9,008	$9,277	$11,390
GROUP DISABILITY INS	101.527.7112	$2,790	$4,111	$2,410	$2,410	$3,159
MEDICARE	101.527.7113	$5,935	$7,618	$4,697	$4,838	$6,151
AUTO ALLOWANCE	101.527.7114	$15	$1,927	$320	$320	$1,920
CELL PHONE ALLOWANCE	101.527.7115	$3	$361	$60	$60	$360
OTHER BENEFITS PAY	101.527.7118	$131	$11,024	$0	$0	$1,800
COMP/VAC PAYOFF	101.527.7121	$967	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.527.7122	$5,114	$5,017	$4,008	$4,008	$3,900
VEBA HEALTH DEF COMP	101.527.7124	$5,916	$9,219	$5,924	$5,924	$5,841
PARS RETIREMENT	101.527.7126	$942	$29	$0	$0	$0
Total Benefits:		**$210,499**	**$244,061**	**$212,953**	**$222,685**	**$252,952**
Supplies and Services						
UTILITIES-ELECT/GAS	101.527.7420	$518,796	$401,997	$419,500	$419,500	$252,636
PG&E (Community Center)	*101.527.7420*	*$0*	*$0*	*$0*	*$0*	*$121,136*
Sewer (Community Center)	*101.527.7420*	*$0*	*$0*	*$0*	*$0*	*$32,400*
Water (Community Center)	*101.527.7420*	*$0*	*$0*	*$0*	*$0*	*$99,100*
COMMUNICATIONS-PHONES	101.527.7421	$5,306	$5,171	$5,950	$5,950	$5,600
Cell Phones for Field Attendants & Building Attendants	*101.527.7421*	*$0*	*$0*	*$0*	*$0*	*$1,700*
Comcast Internet Services	*101.527.7421*	*$0*	*$0*	*$0*	*$0*	*$3,900*
CLOTHING & PERSONAL EXP	101.527.7423	$881	$0	$0	$375	$800

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Staffing Shirts	*101.527.7423*	*$0*	*$0*	*$0*	*$0*	*$800*
SMALL TOOLS	101.527.7425	$434	$3,120	$3,900	$3,900	$4,000
Meeting Room Equipment (Portable Whiteboard, Mic Cords, Surge Protectors, Ext. Cords, Etc.	*101.527.7425*	*$0*	*$0*	*$0*	*$0*	*$500*
Replacement Signs (New Tenants, Vandalism Replacement)	*101.527.7425*	*$0*	*$0*	*$0*	*$0*	*$3,500*
SPECIAL DEPARTMENTAL	101.527.7427	$23,800	$2,259	$6,000	$6,000	$18,000
Meeting Supplies	*101.527.7427*	*$0*	*$0*	*$0*	*$0*	*$200*
Miscellaneous Batteries, Flashlights, Emergency Preparedness, etc.	*101.527.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Miscellaneous OCBH equipment	*101.527.7427*	*$0*	*$0*	*$0*	*$0*	*$1,100*
Tables (Replacement)	*101.527.7427*	*$0*	*$0*	*$0*	*$0*	*$2,400*
Safety, First Aid, Personal Protective Equipment (PPE)	*101.527.7427*	*$0*	*$0*	*$0*	*$0*	*$1,800*
New Tables/Chairs for M-50	*101.527.7427*	*$0*	*$0*	*$0*	*$0*	*$12,000*
Maint-Bldgs/Struc/Grounds	101.527.7428	$0	$0	$0	$0	$5,000
Tenant Improvements	*101.527.7428*	*$0*	*$0*	*$0*	*$0*	*$5,000*
MAINT & OPER OF EQUIP	101.527.7429	$1,546	$2,397	$2,700	$2,700	$2,750
Repairs to Microphones, TV's PA's, AV Equipment, Piano Tuning, etc.	*101.527.7429*	*$0*	*$0*	*$0*	*$0*	*$2,100*
LCD Projector Replacement Lames in OCBH	*101.527.7429*	*$0*	*$0*	*$0*	*$0*	*$650*
PROMOTIONAL EXPENSE	101.527.7431	$109	$0	$0	$0	$0
Other Contractual Services	101.527.7432	$0	$0	$0	$0	$32,800
Contracted Security - CCC rentals	*101.527.7432*	*$0*	*$0*	*$0*	*$0*	*$26,000*
Contracted Janitorial - CCC rentals	*101.527.7432*	*$0*	*$0*	*$0*	*$0*	*$6,800*
MEMBERSHIPS/DUES/BOOKS	101.527.7434	$125	$160	$160	$160	$165
California Park & Recreation Society (CPRS)	*101.527.7434*	*$0*	*$0*	*$0*	*$0*	*$165*
OTHER CHARGES	101.527.7438	$16,477	$36,147	$17,000	$17,000	$36,000
CivicRec Fees and Charges	*101.527.7438*	*$0*	*$0*	*$0*	*$0*	*$36,000*
SPEC COMMUNITY SERVICES	101.527.7441	$8,206	$0	$2,800	$2,800	$2,000
Concert Supplies	*101.527.7441*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Total Supplies and Services:		**$575,680**	**$451,250**	**$458,010**	**$458,385**	**$359,751**
Rents & Leases						
USER CHGS - IT POOL	101.527.7551	$21,002	$23,044	$23,044	$23,044	$23,044
Total Rents & Leases:		**$21,002**	**$23,044**	**$23,044**	**$23,044**	**$23,044**
Total General Fund:		**$1,220,201**	**$1,223,882**	**$1,039,933**	**$1,059,740**	**$1,149,389**
Total Governmental Funds:		**$1,220,201**	**$1,223,882**	**$1,039,933**	**$1,059,740**	**$1,149,389**
Total All Funds:		**$1,220,201**	**$1,223,882**	**$1,039,933**	**$1,059,740**	**$1,149,389**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Charges for Services						
Program Fees-Picnic Fees	$14,473	$18,541	$9,500	$20,000	$50,000	150%
Vending Machine Sales	$2,995	$1,369	$2,400	$2,400	$2,400	0%
Comm Grp Spon-Spec Event	$775	$8,190	$4,000	$7,000	$5,500	-21.4%
Facility Rental Surcharge	$16,265	$6,170	$12,000	$26,000	$35,000	34.6%
Total Charges for Services:	**$34,508**	**$34,270**	**$27,900**	**$55,400**	**$92,900**	**67.7%**
Leases & Rentals						
Rents/Leases (Real & Per)	$1,675,716	$1,628,645	$1,681,600	$1,681,600	$1,650,000	-1.9%
Other Rental Income	$490,009	$102,447	$170,000	$550,000	$600,000	9.1%
Total Leases & Rentals:	**$2,165,725**	**$1,731,092**	**$1,851,600**	**$2,231,600**	**$2,250,000**	**0.8%**
Miscellaneous Revenues						
Other Revenue	$169	$0	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$169**	**$0**	**$0**	**$0**	**$0**	**0%**
Total Revenue Source:	**$2,200,402**	**$1,765,362**	**$1,879,500**	**$2,287,000**	**$2,342,900**	**2.4%**

528 - Museum Services

GENERAL FUND - (101)
Program Manager - Senior Museum Specialist

MISSION STATEMENT

Interpret and preserve the history of the Campbell area from its early beginnings to today and to relate that history within the context of the Santa Clara Valley region.

ONGOING RESPONSIBILITIES

- Collect, preserve, document, protect, exhibit, and interpret objects of cultural and historical significance to the Campbell area.
- Maintain the collection to American Association of Museums standards, as is practical.
- Develop, provide and promote educational programs and services for school aged children.
- Develop, provide, and promote educational events and/ or special presentations to adult visitors to the Museums or community organizations.
- Secure supplemental funding sources to support museum programs.
- Supervise and provide guidance and direction to museum staff and volunteers.
- Manage and maintain the exhibit space in the Historical (firehouse) Museum, Ainsley House, City Hall, and Heritage Theater and change exhibits in each at least once annually.
- Manage Museum external museum website.
- Oversee Ainsley House, Carriage House, and Historical Museum facilities.
- Oversee Ainsley House and Historical Museum gardens.
- Maintain the Ainsley House garden as a seasonal rental venue.
- Promote individual and group visits to both the Ainsley House and Historical (firehouse) Museum.
- Recruit and train docents, greeters, special event volunteers, garden volunteers, and museum collection volunteers on an as needed basis
- Support and facilitate the Museum Foundation in their fundraising efforts to support the Museum collections, programs and facilities.
- Provide bi-monthly reports to the Civic Improvement Commission.
- Provide support, as needed, to the Historic Preservation Board.
- Work with non-profit and private sources to generate funds to support Museums operational costs.

PERFORMANCE MEASURES

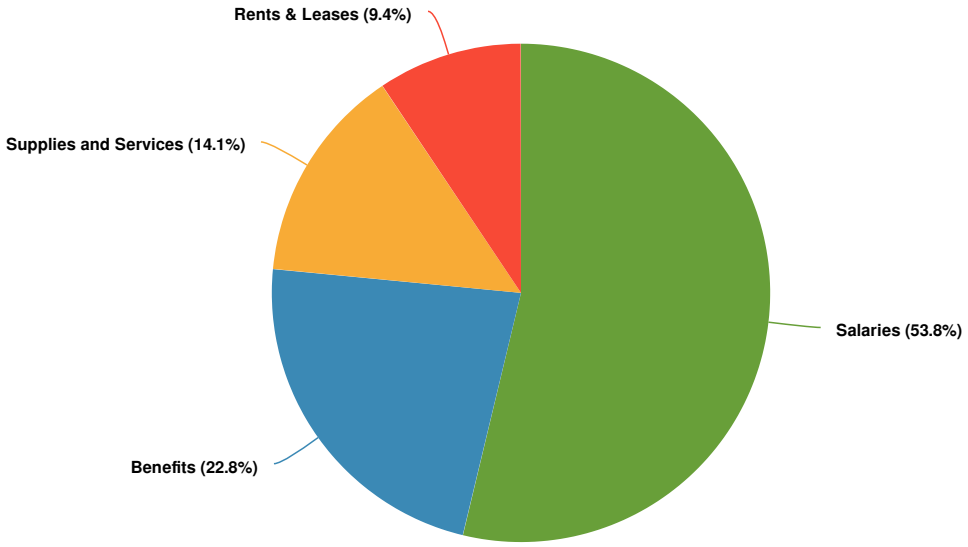
	Measure	FY 20	FY 21	FY 22
1	Ainsley Gardens are rented 75% of the time during peak available days	30% 13/44	23% 10/44	61% 27/44
2	Museum Education reaches 5,000 school children annually (on site field trips and off-site outreach	3484	63	92
3	Visitor & event attendance reaches goals (5,000 total): - Ainsley House visitors* - 1,500 - Historical Museum visitors* - 500 - Ainsley House Garden Events - 3,000 *general public and museum members	3399 AH/763 CHM/876 AHG/1760	535 AH/0 CHM/0 AHG/535	3783 AH/1698 CHM/0 AHG/2085
4	Museum volunteers complete 4,000 volunteer hours annually	4555	1062	3419
5	50% of museum donations are processed for accession into the collection within one year of donation	5/7 71%	5/10 50%	4/6 67%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Reestablished Museum programs, tours, and events at the Ainsley House
- Hosted successful Virtual lecture series: History at Home
- Developed and implemented new Museum membership database for the Museum Foundation
- Developed new online Campbell walking tours
- Curated three successful community partnership exhibits at the Carriage House

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$188,159	$173,442	$179,002	$185,547	$198,006	6.7%
Benefits	$82,906	$75,630	$82,853	$81,460	$83,910	3%
Supplies and Services	$78,182	$38,259	$48,260	$54,748	$51,892	-5.2%
Rents & Leases	$31,502	$34,566	$34,566	$34,566	$34,566	0%
Total Expense Objects:	**$380,749**	**$321,897**	**$344,681**	**$356,321**	**$368,374**	**3.4%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Recreation Supervisor	0.75	0.75	0.75	0.75	-
Museum Collections Specialist	1.00	1.00	1.00	1.00	-
TOTAL	1.75	1.75	1.75	1.75	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Facility Attendant Staff	0.09	0.02	0.02	0.09	0.07
Building Attendant (Museum Support)	0.02	-	-	-	-
Program Assistant	0.79	0.09	-	0.05	0.05
Event Coordinator	0.66	0.09	0.08	036	0.28
Guest Services Associate	0.45	0.01	-	-	-
TOTAL	2.01	0.21	0.10	0.50	0.40

Expenditures by Fund

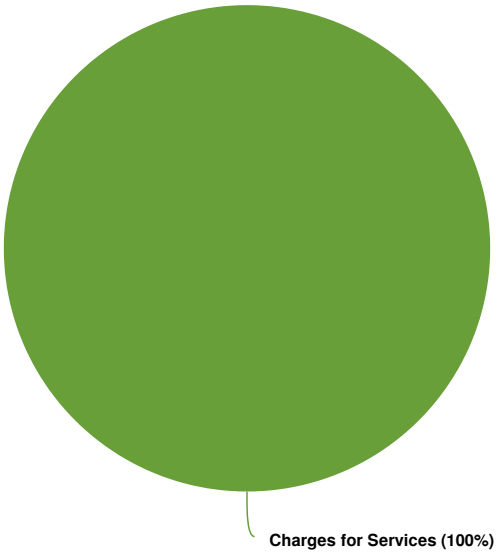
This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.528.7001	$130,498	$150,167	$169,302	$174,381	$181,346
PERSONNEL - TEMPORARY	101.528.7002	$44,002	$7,174	$9,640	$11,106	$16,600
Event Coordinator 0.36 FTEs	*101.528.7002*	*$0*	*$0*	*$0*	*$0*	*$12,000*
Facility Attendant 0.09 FTEs	*101.528.7002*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Program Assistant 0.05 FTEs	*101.528.7002*	*$0*	*$0*	*$0*	*$0*	*$1,600*
PERSONNEL - OVERTIME	101.528.7003	$0	$0	$60	$60	$60
VACATION PAY	101.528.7006	$10,030	$11,749	$0	$0	$0
SICK LEAVE PAY	101.528.7007	$3,629	$4,352	$0	$0	$0
Total Salaries:		**$188,159**	**$173,442**	**$179,002**	**$185,547**	**$198,006**
Benefits						
PERS RETIREMENT	101.528.7106	$41,490	$29,858	$45,794	$46,330	$50,144
DENTAL INSURANCE	101.528.7107	$3,870	$4,655	$3,760	$3,760	$4,297
GROUP HEALTH INSURANCE	101.528.7108	$26,076	$29,666	$25,551	$23,531	$21,276
GROUP LIFE INSURANCE	101.528.7109	$335	$403	$326	$326	$372
WORKERS COMP INSURANCE	101.528.7110	$1,504	$1,120	$591	$609	$633
GROUP DISABILITY INS	101.528.7112	$1,313	$1,580	$1,276	$1,276	$1,458
MEDICARE	101.528.7113	$3,015	$2,815	$2,455	$2,529	$2,630
OTHER BENEFITS PAY	101.528.7118	$341	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.528.7122	$2,049	$2,279	$1,300	$1,300	$1,300
VEBA HEALTH DEF COMP	101.528.7124	$2,364	$3,161	$1,800	$1,800	$1,800
PARS RETIREMENT	101.528.7126	$549	$93	$0	$0	$0
Total Benefits:		**$82,906**	**$75,630**	**$82,853**	**$81,460**	**$83,910**
Supplies and Services						
UTILITIES-ELECT/GAS	101.528.7420	$22,435	$21,280	$21,000	$21,000	$10,992
Electricity & Gas - PG&E (Museum & Ainsley House)	*101.528.7420*	*$0*	*$0*	*$0*	*$0*	*$7,992*
Sewer (Museum & Ainsley House)	*101.528.7420*	*$0*	*$0*	*$0*	*$0*	*$600*
Water (Museum & Ainsley House)	*101.528.7420*	*$0*	*$0*	*$0*	*$0*	*$2,400*
COMMUNICATIONS-PHONES	101.528.7421	$555	$797	$800	$800	$0
OFFICE EXPENSE	101.528.7424	$724	$59	$200	$200	$300
Museum Operations	*101.528.7424*	*$0*	*$0*	*$0*	*$0*	*$300*
SPECIAL DEPARTMENTAL	101.528.7427	$29,844	$5,592	$12,500	$18,988	$17,600
Collection Supplies	*101.528.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Conservation of Artifacts	*101.528.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Exhibit Expense	*101.528.7427*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Program Supplies	*101.528.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Volunteer Supplies	*101.528.7427*	*$0*	*$0*	*$0*	*$0*	*$300*
Garden Supplies	*101.528.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Artificial Tree (Ainsley House)	*101.528.7427*	*$0*	*$0*	*$0*	*$0*	*$800*
Lap Top	*101.528.7427*	*$0*	*$0*	*$0*	*$0*	*$2,000*
MAINT & OPER OF EQUIP	101.528.7429	$0	$0	$1,000	$1,000	$0
PROMOTIONAL EXPENSE	101.528.7431	$2,758	$1,800	$2,760	$2,760	$3,600
Marketing Expenses	*101.528.7431*	*$0*	*$0*	*$0*	*$0*	*$2,800*
Marketing Expenses: Holiday Guide	*101.528.7431*	*$0*	*$0*	*$0*	*$0*	*$800*
OTHER CONTRACTUAL SERVICE	101.528.7432	$19,906	$7,712	$8,900	$8,900	$18,800
Ainsley House Custodial Services	*101.528.7432*	*$0*	*$0*	*$0*	*$0*	*$10,600*
Awning Cleaning / Bi-Annual	*101.528.7432*	*$0*	*$0*	*$0*	*$0*	*$1,600*
Museum Custodial Services	*101.528.7432*	*$0*	*$0*	*$0*	*$0*	*$6,600*
MEMBERSHIPS/DUES/BOOKS	101.528.7434	$899	$553	$500	$500	$600
Books / Dues	*101.528.7434*	*$0*	*$0*	*$0*	*$0*	*$600*
OTHER CHARGES	101.528.7438	$1,062	$466	$600	$600	$0
Total Supplies and Services:		**$78,182**	**$38,259**	**$48,260**	**$54,748**	**$51,892**
Rents & Leases						
USER CHGS - IT POOL	101.528.7551	$31,502	$34,566	$34,566	$34,566	$34,566
Total Rents & Leases:		**$31,502**	**$34,566**	**$34,566**	**$34,566**	**$34,566**
Total General Fund:		**$380,749**	**$321,897**	**$344,681**	**$356,321**	**$368,374**
Total Governmental Funds:		**$380,749**	**$321,897**	**$344,681**	**$356,321**	**$368,374**
Total All Funds:		**$380,749**	**$321,897**	**$344,681**	**$356,321**	**$368,374**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Charges for Services						
Program Revenue-Museum	$14,472	$1,927	$2,000	$1,400	$3,400	142.9%
Ainsley House Rental	$10,765	$33,122	$19,000	$25,000	$27,600	10.4%
Admission Fees-Museum	$6,481	$0	$1,000	$1,000	$2,100	110%
Total Charges for Services:	**$31,718**	**$35,049**	**$22,000**	**$27,400**	**$33,100**	**20.8%**
Miscellaneous Revenues						
Donations-Hist Museum	$1,775	$110	$0	$550	$0	-100%
Total Miscellaneous Revenues:	**$1,775**	**$110**	**$0**	**$550**	**$0**	**-100%**
Total Revenue Source:	**$33,493**	**$35,159**	**$22,000**	**$27,950**	**$33,100**	**18.4%**

529 - Heritage Theatre

GENERAL FUND - (101)
Program Manager - Recreation Services Manager

MISSION STATEMENT

Provide a quality venue for a variety of cultural entertainment and educational opportunities for the surrounding region in a sound, business-like manner.

ONGOING RESPONSIBILITIES

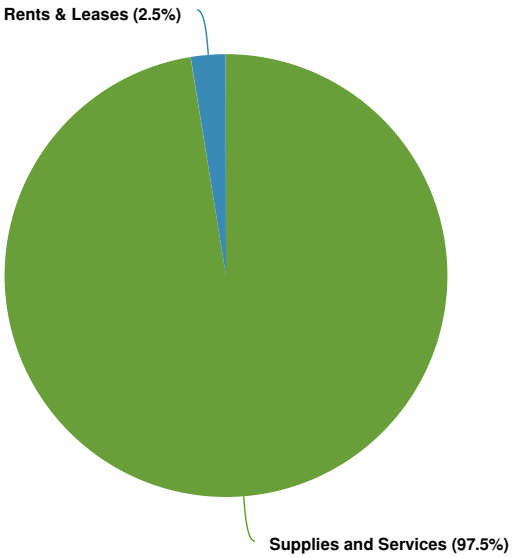
- Provide a quality venue, for production of a variety of entertainment and cultural activities
- Monitor performance of contract Theatre management staff relating to financial and productivity measures
- Operate the facility within a fiscally responsible framework that carefully balances creative and financial goals
- Bring major entertainment to the Campbell community through a series of in-house productions
- Market the shows and rental facility to maintain a strong presence in the West Valley area
- Monitor use of the Theatre and facilitate maintenance and repairs in a timely fashion
- Manage the Theatre's volunteer recruitment, retention and training program
- Maintain a database of Theatre patrons
- Work with the Friends of the Heritage Theatre to implement a continuous fund development plan, including systematic grant solicitation, underwriting/sponsorship programs, and community fund-raising activities
- Achieve rental, marketing and fund-raising goals to generate revenue to limit impact on the City's General Fund to a maximum of $200,000 in support per year.

PERFORMANCE MEASURES

	Measure	FY 20	FY 21	FY 22
1	60% of all prime dates are booked.	28% 47/169	0%	23%
2	Sponsorship revenue is 7% of overall Theatre expenses.	4.1%	0.0%	0.0%
3	Ratio of gross revenues (net of P&E) to expenses is 70% or greater.	58%	0%	38%
4	75% of available tickets for City Season shows will be sold.	65%	0%	81%
5	General Fund subsidy of Theatre Program to be $200,000/year or less.	$355,172	GRANT	GRANT

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Supplies and Services	$819,271	$422,563	$601,208	$624,824	$1,101,373	76.3%
Rents & Leases	$26,251	$28,805	$28,805	$28,805	$28,805	0%
Capital Outlay	$35,253	$0	$0	$92,860	$0	-100%
Total Expense Objects:	**$880,776**	**$451,367**	**$630,013**	**$746,489**	**$1,130,178**	**51.4%**

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

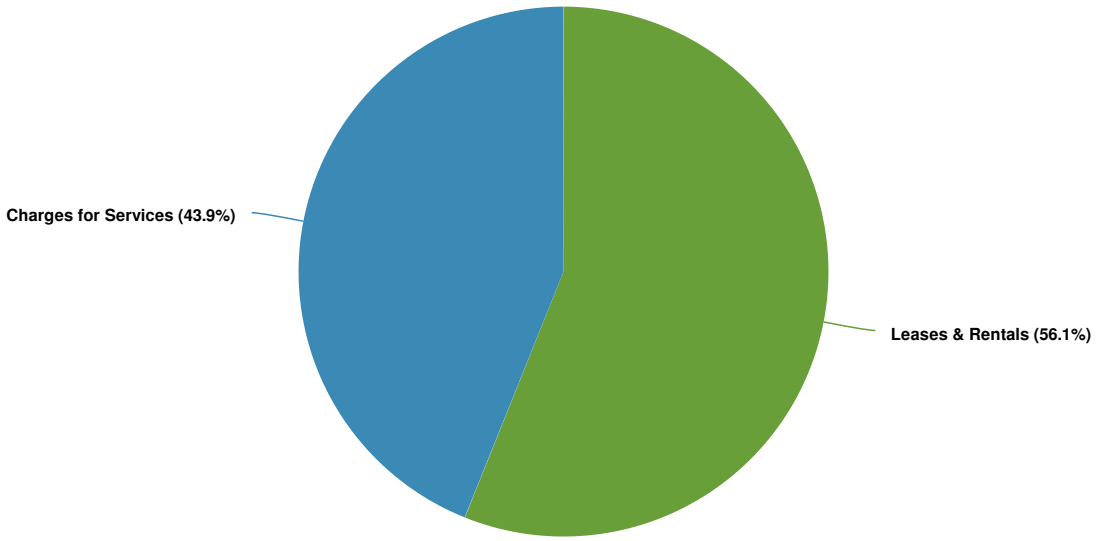
Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Supplies and Services						
UTILITIES-ELECT/GAS	101.529.7420	$32,136	$3,132	$17,800	$0	$8,530
Gas & Electricity	*101.529.7420*	*$0*	*$0*	*$0*	*$0*	*$6,730*
Sewer	*101.529.7420*	*$0*	*$0*	*$0*	*$0*	*$800*
Water	*101.529.7420*	*$0*	*$0*	*$0*	*$0*	*$1,000*
COMMUNICATIONS-PHONES	101.529.7421	$11,460	$9,668	$10,140	$10,140	$8,500
Cell Phone for Theatre Staff, Comcast, Wifi	*101.529.7421*	*$0*	*$0*	*$0*	*$0*	*$8,500*
ADVERTISING	101.529.7422	$42,332	$1,890	$11,500	$0	$60,000
Marketing for Co-produced & Season Shows	*101.529.7422*	*$0*	*$0*	*$0*	*$0*	*$57,500*
Theatre Marketing & Advertising	*101.529.7422*	*$0*	*$0*	*$0*	*$0*	*$2,500*
OFFICE EXPENSE	101.529.7424	$7,079	$333	$1,500	$1,500	$10,000
Box Office Supplies	*101.529.7424*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Office Supplies	*101.529.7424*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Postage	*101.529.7424*	*$0*	*$0*	*$0*	*$0*	*$7,000*
SMALL TOOLS	101.529.7425	$0	$0	$100	$100	$100
SPECIAL DEPARTMENTAL	101.529.7427	$39,191	$532	$17,320	$17,320	$60,170
Special Prog Exp: Performer Lodging	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$4,800*
First Aid Kits, Supplies & Equipment	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$100*
Maintenance & Janitorial Supplies	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$200*
Photo Framing	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$220*
Piano Tuning	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Production Equipment & Supplies	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Special Programing Expenses: Catering for Performers (Shows)	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$8,250*
Special Programing Expenses: Performer Transportation	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$1,600*
Special Programing Expenses: Program Printing	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$7,200*
Special Programing Expenses: Special Equipment Rental	*101.529.7427*	*$0*	*$0*	*$0*	*$0*	*$31,800*
MAINT-BLDGS/STRUC/GROUNDS	101.529.7428	$0	$0	$1,300	$1,300	$1,300
General Repairs for Customer Use-Related Damages (Reimbursable)	*101.529.7428*	*$0*	*$0*	*$0*	*$0*	*$1,300*
MAINT & OPER OF EQUIP	101.529.7429	$1,664	$2,200	$9,700	$9,700	$9,835
Choice Ticketing	*101.529.7429*	*$0*	*$0*	*$0*	*$0*	*$2,835*
Preventative Maintenance Agreements: HVAC System	*101.529.7429*	*$0*	*$0*	*$0*	*$0*	*$1,500*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Repairs to Walkie Talkies, Elevators, etc.	*101.529.7429*	*$0*	*$0*	*$0*	*$0*	*$500*
Routine Service & Repairs: Lighting Equipment	*101.529.7429*	*$0*	*$0*	*$0*	*$0*	*$250*
Routine Service & Repairs: Microphone & Public Address System Repairs	*101.529.7429*	*$0*	*$0*	*$0*	*$0*	*$250*
Service Agreements: D&V Sound Annual Maintenance Contract	*101.529.7429*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Service Agreements: Elevator Maintenance	*101.529.7429*	*$0*	*$0*	*$0*	*$0*	*$2,400*
Service Agreements: Fire/ Intrusion / Burglar Alarm Monitoring	*101.529.7429*	*$0*	*$0*	*$0*	*$0*	*$600*
PROF & SPECIAL SERVICES	101.529.7430	$612,540	$380,971	$484,428	$28,766	$840,898
Contract for Theatre Management & Theatre Manager	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$229,187*
Fund Development & Volunteer Expeneses	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$1,000*
In-House Production Talent (Based on Season)	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$150,000*
Other Reimbursable Expenses	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$700*
Annual Research Fee	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$2,510*
On-Going Operations: Box Office & House Manager	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$88,128*
On-Going Operations: Marketing / Media Relations	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$56,700*
On-Going Operations: Production Manager	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$16,530*
On-Going Operations: Technical Staff	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$44,793*
Reimbursable Labor: Box Office @ Events	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$11,664*
Reimbursable Labor: House Manager @ Events	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$55,519*
Reimbursable Labor: Technical Staff	*101.529.7430*	*$0*	*$0*	*$0*	*$0*	*$184,167*
OTHER CONTRACTUAL SERVICE	101.529.7432	$18,018	$17,499	$21,720	$21,720	$45,415
Box Office Ticketing Software Support	*101.529.7432*	*$0*	*$0*	*$0*	*$0*	*$2,625*
Carpeting Cleaning	*101.529.7432*	*$0*	*$0*	*$0*	*$0*	*$4,320*
Custodial Services & Upholstery Cleaning	*101.529.7432*	*$0*	*$0*	*$0*	*$0*	*$28,750*
Security Services for In-House Productions	*101.529.7432*	*$0*	*$0*	*$0*	*$0*	*$9,720*
INSURANCE & SURETY BONDS	101.529.7433	$15,891	$0	$8,000	$0	$16,000
Show Insurance (Annual Policy Based on Attendance or Square Fee & Number of Shows)	*101.529.7433*	*$0*	*$0*	*$0*	*$0*	*$16,000*
OTHER CHARGES	101.529.7438	$38,961	$6,337	$17,700	$17,700	$40,625
American Society of Composers, Authors & Producers (ASCAP)/Broadcast Music, Inc. License Fee	*101.529.7438*	*$0*	*$0*	*$0*	*$0*	*$3,500*
Credit Card Transaction & Bank Fees	*101.529.7438*	*$0*	*$0*	*$0*	*$0*	*$18,000*
Internet Tracking Fees	*101.529.7438*	*$0*	*$0*	*$0*	*$0*	*$19,125*
Total Supplies and Services:		**$819,271**	**$422,563**	**$601,208**	**$108,246**	**$1,101,373**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Rents & Leases						
USER CHGS - IT POOL	101.529.7551	$26,251	$28,805	$28,805	$28,805	$28,805
Total Rents & Leases:		**$26,251**	**$28,805**	**$28,805**	**$28,805**	**$28,805**
Capital Outlay						
IMP OTHER THAN BUILDING	101.529.7883	$35,253	$0	$0	$0	$0
Total Capital Outlay:		**$35,253**	**$0**	**$0**	**$0**	**$0**
Total General Fund:		**$880,776**	**$451,367**	**$630,013**	**$137,051**	**$1,130,178**
Special Revenue						
Other Federal Grants Fund						
Supplies and Services						
Utilities-Elect/Gas	218.529.7420	$0	$0	$0	$17,800	$0
Advertising	218.529.7422	$0	$0	$0	$11,500	$0
Prof & Special Services	218.529.7430	$0	$0	$0	$455,662	$0
Other Contractual Service	218.529.7432	$0	$0	$0	$23,616	$0
Insurance & Surety Bonds	218.529.7433	$0	$0	$0	$8,000	$0
Total Supplies and Services:		**$0**	**$0**	**$0**	**$516,578**	**$0**
Capital Outlay						
Machinery & Equipment	218.529.7884	$0	$0	$0	$92,860	$0
Total Capital Outlay:		**$0**	**$0**	**$0**	**$92,860**	**$0**
Total Other Federal Grants Fund:		**$0**	**$0**	**$0**	**$609,438**	**$0**
Total Special Revenue:		**$0**	**$0**	**$0**	**$609,438**	**$0**
Total Governmental Funds:		**$880,776**	**$451,367**	**$630,013**	**$746,489**	**$1,130,178**
Total All Funds:		**$880,776**	**$451,367**	**$630,013**	**$746,489**	**$1,130,178**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Intergovernmental Revenue						
Federal Aid	$0	$0	$0	$609,438	$0	-100%
Total Intergovernmental Revenue:	**$0**	**$0**	**$0**	**$609,438**	**$0**	**-100%**
Charges for Services						
Theater Revenue	$1,564	$0	$250	$410	$2,000	387.8%
Theater Preservation Chg	$41,445	-$1,155	$11,400	$16,700	$44,200	164.7%
Theatre Facility Fee	$10,498	$0	$5,400	$8,600	$25,000	190.7%
Concession & Merchandise	$1,480	$0	$0	$0	$3,500	N/A
Theater Ticket Sales	$229,627	-$20,580	$55,600	$80,000	$280,600	250.8%
Sponsorship Income	$44,825	$1,813	$5,600	$0	$50,000	N/A
Theater Program Ads	$6,275	$0	$1,325	$0	$5,000	N/A
Total Charges for Services:	**$335,713**	**-$19,923**	**$79,575**	**$105,710**	**$410,300**	**288.1%**
Leases & Rentals						
Other Rental Income	$195,660	-$50	$93,500	$183,200	$524,000	186%
Total Leases & Rentals:	**$195,660**	**-$50**	**$93,500**	**$183,200**	**$524,000**	**186%**
Miscellaneous Revenues						
Other Revenue	$274	$0	$0	$0	$0	0%
Total Miscellaneous Revenues:	**$274**	**$0**	**$0**	**$0**	**$0**	**0%**

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Total Revenue Source:	**$531,646**	**-$19,973**	**$173,075**	**$898,348**	**$934,300**	**4%**

531 - Sports, Aquatics & Fitness

GENERAL FUND - (101)
Program Manager - Recreation Supervisor

MISSION STATEMENT

Provide quality recreational sports, aquatics and fitness program opportunities to Campbell residents through effective use of City resources.

ONGOING RESPONSIBILITIES

- Provide high quality sports, aquatics and fitness programs.
- Reduce overhead operational costs wherever possible without reducing program quality
- Generate revenues equal to at least 125% of the program costs to contribute toward covering departmental and city-wide overhead
- Offer a variety of fitness classes to meet the changing fitness and recreational interests, trends and demands of the community
- Provide a variety of Youth Sports classes and classes to encourage and support childhood health, including soccer, basketball, volleyball, flag football, lacrosse, tennis, and skateboarding for ages 3-12 years old.
- Provide a range of Aquatics Programming to meet the diverse community needs, including Adult Lap Swimming, Senior Water Exercise, Swim Lessons, Community Recreation Swim, and Youth Swim Team.
- Encourage community health, fitness and competition by providing two annual fun runs for all ages that bring visitors to Campbell and create community excitement
- Supervise Campbell Skate Park Programs
- Supervise Campbell Wave Swim Team

PERFORMANCE MEASURES

	Measure	FY 20	FY 21	FY 22
1	Attain 70% of capacity or better in all programs.	66%	61%	77%
2	50% of participants are residents	45%	57%	42%
3	75% of surveyed participants rate activities as satisfactory or better	95%	98%	93%
4	Ratio of gross revenues to division expenses is 107% or greater.	78%	120%	119%
5	Revenue for Drop-In Programs to exceed direct expenses by 50%.*	N/A	N/A	N/A

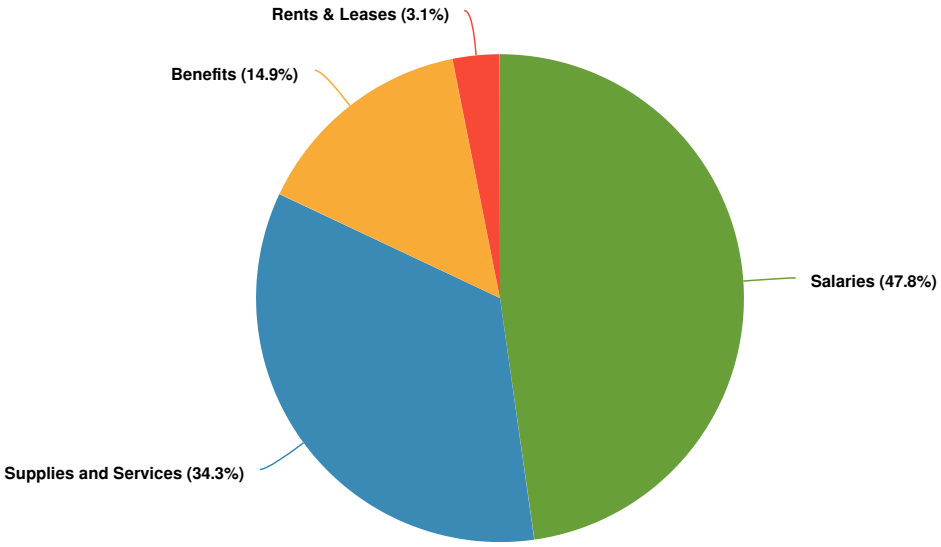
* No longer measured as of FY 20

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Generated over $500,000 in revenue in the Sports division which encompasses youth classes and camps for soccer, basketball, tennis, flag football, baseball, track and field, and futsal
- Hosted over 18,000 visitors at the Campbell Pool for Adult Lap Swim
- Re-opened open gym programs for adult volleyball and adult basketball programs

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$564,247	$383,080	$444,850	$453,125	$529,092	16.8%
Benefits	$167,611	$137,172	$147,886	$149,415	$164,497	10.1%
Supplies and Services	$202,963	$159,310	$132,350	$132,350	$379,500	186.7%
Rents & Leases	$31,502	$34,566	$34,566	$34,566	$34,566	0%
Total Expense Objects:	**$966,324**	**$714,129**	**$759,652**	**$769,456**	**$1,107,655**	**44%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Recreation Supervisor	1.00	1.00	1.00	1.00	-
Recreation Specialist (Aquatics)	1.00	1.00	1.00	1.00	-
Recreation Specialist (Fitness)	1.00	1.00	1.00	-	(1.00)
Recreation Program Coordinator*	-	-	-	1.00	1.00
* Vacant/fill, upgrade from Recreation Specialist, replacing recent retirement					
TOTAL	3.00	3.00	3.00	3.00	- .
Temporary Personnel	**Full-Time Equivalents (FTE's) FY 2020 Actual**	**FY 2021 Adopted**	**FY 2022 Adopted**	**FY 2023 Adopted**	**FY22>23 change**
SPORTS:					
Adult Sports League Officials	0.87	0.08	-	-	-
Youth League/Camp Leaders	0.47	0.10	-	-	-
Sports Class Instructors	0.93	0.15	0.07	0.26	0.19
Recreation Specialist	0.69	0.03	-	-	-
AQUATICS:					-
Swim Team Coaches (5)	2.44	1.14	2.46	0.48	-1.98
Aquatic Instructor/Lifeguard	2.33	0.82	2.33	1.97	-0.36
FITNESS:					-
Fitness Program Staff (Drop-in)	4.03	1.10	-	-	-
Fitness Program Class Instructors	0.74	0.40	0.32	1.28	0.96
SKATE PARK:					-
Skate Park Attendant	1.03	0.23	-	-	-
Skate Park Instructor	0.39	0.16	0.17	0.26	0.09
TOTAL	13.92	4.21	5.35	4.25	-1.10

Expenditures by Fund

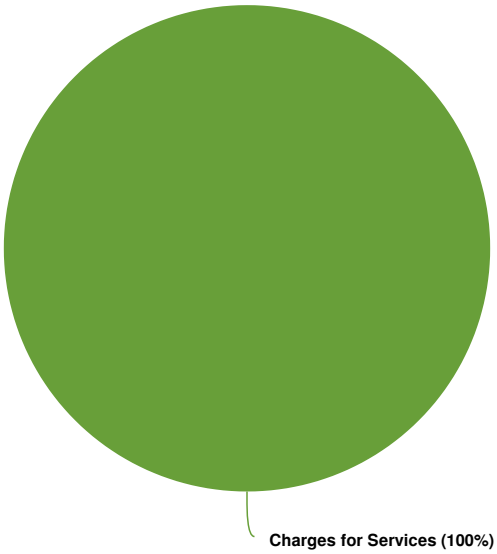
This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.531.7001	$220,074	$255,407	$275,850	$284,125	$310,492
PERSONNEL - TEMPORARY	101.531.7002	$315,490	$110,455	$167,000	$167,000	$216,600
Aquatics Instructor/Lifeguard 1.97 FTEs	*101.531.7002*	*$0*	*$0*	*$0*	*$0*	*$117,000*
Swim Team Coach 0.48 FTEs	*101.531.7002*	*$0*	*$0*	*$0*	*$0*	*$21,000*
Fitness Instructors 1.28 FTEs	*101.531.7002*	*$0*	*$0*	*$0*	*$0*	*$57,000*
Sports Class Instructors 0.26 FTEs	*101.531.7002*	*$0*	*$0*	*$0*	*$0*	*$13,000*
Skatepark Instructors 0.26 FTEs	*101.531.7002*	*$0*	*$0*	*$0*	*$0*	*$8,600*
PERSONNEL - OVERTIME	101.531.7003	$7,129	$0	$2,000	$2,000	$2,000
VACATION PAY	101.531.7006	$10,108	$12,118	$0	$0	$0
SICK LEAVE PAY	101.531.7007	$11,445	$5,100	$0	$0	$0
Total Salaries:		**$564,247**	**$383,080**	**$444,850**	**$453,125**	**$529,092**
Benefits						
UNIFORM ALLOWANCE	101.531.7105	$1,230	$30	$1,200	$1,200	$0
PERS RETIREMENT	101.531.7106	$75,089	$49,228	$74,966	$75,839	$86,886
DENTAL INSURANCE	101.531.7107	$5,906	$6,983	$6,445	$6,445	$6,445
GROUP HEALTH INSURANCE	101.531.7108	$44,112	$51,401	$45,279	$45,736	$49,169
GROUP LIFE INSURANCE	101.531.7109	$511	$605	$558	$558	$558
WORKERS COMP INSURANCE	101.531.7110	$14,962	$8,525	$2,631	$2,710	$4,130
GROUP DISABILITY INS	101.531.7112	$2,004	$2,369	$2,187	$2,187	$2,187
MEDICARE	101.531.7113	$8,618	$5,938	$4,019	$4,139	$4,521
OTHER BENEFITS PAY	101.531.7118	$1,310	$1,305	$1,300	$1,300	$3,100
COMP/VAC PAYOFF	101.531.7121	$2,180	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.531.7122	$3,579	$3,915	$3,900	$3,900	$3,900
VEBA HEALTH DEF COMP	101.531.7124	$4,130	$5,428	$5,401	$5,401	$3,600
PARS RETIREMENT	101.531.7126	$3,980	$1,445	$0	$0	$0
Total Benefits:		**$167,611**	**$137,172**	**$147,886**	**$149,415**	**$164,497**
Supplies and Services						
SPECIAL DEPARTMENTAL	101.531.7427	$615	$875	$750	$750	$7,000
Fitness Equipment Replacement	*101.531.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Sports Program Supplies	*101.531.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Lane Line Reels	*101.531.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Aquatics & Swim Team Supplies	*101.531.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
MAINT & OPER OF EQUIP	101.531.7429	$1,852	$250	$1,000	$1,000	$2,000

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Maintenance of Spin Bikes	*101.531.7429*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Maintenance of Weight Room	*101.531.7429*	*$0*	*$0*	*$0*	*$0*	*$1,000*
OTHER CONTRACTUAL SERVICE	101.531.7432	$104,079	$124,604	$90,000	$90,000	$302,500
Payment for Sport Camp (Soccer Camps) and Contract Class Instructors	*101.531.7432*	*$0*	*$0*	*$0*	*$0*	*$302,500*
MEMBERSHIPS/DUES/BOOKS	101.531.7434	$293	$60	$400	$400	$500
Books, Dues & Subscriptions	*101.531.7434*	*$0*	*$0*	*$0*	*$0*	*$500*
OTHER CHARGES	101.531.7438	$45,081	$28,307	$33,000	$33,000	$36,000
CivicRec Fees and Charges	*101.531.7438*	*$0*	*$0*	*$0*	*$0*	*$36,000*
SPEC COMMUNITY SERVICES	101.531.7441	$51,043	$5,215	$7,200	$7,200	$31,500
Aquatics Supplies	*101.531.7441*	*$0*	*$0*	*$0*	*$0*	*$3,950*
Fitness Supplies	*101.531.7441*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Fun Run Supplies	*101.531.7441*	*$0*	*$0*	*$0*	*$0*	*$21,800*
Skatepark Supplies	*101.531.7441*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Sports Supplies	*101.531.7441*	*$0*	*$0*	*$0*	*$0*	*$1,750*
Total Supplies and Services:		**$202,963**	**$159,310**	**$132,350**	**$132,350**	**$379,500**
Rents & Leases						
USER CHGS - IT POOL	101.531.7551	$31,502	$34,566	$34,566	$34,566	$34,566
Total Rents & Leases:		**$31,502**	**$34,566**	**$34,566**	**$34,566**	**$34,566**
Total General Fund:		**$966,324**	**$714,129**	**$759,652**	**$769,456**	**$1,107,655**
Total Governmental Funds:		**$966,324**	**$714,129**	**$759,652**	**$769,456**	**$1,107,655**
Total All Funds:		**$966,324**	**$714,129**	**$759,652**	**$769,456**	**$1,107,655**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Charges for Services						
Program Fees-Sports	$313,323	$257,847	$200,000	$575,000	$575,000	0%
Program Fees-Aquatics	$136,639	$259,749	$289,500	$330,000	$319,000	-3.3%
Program Fees-Fitness	$143,092	$163,028	$90,000	$104,000	$126,000	21.2%
Skate Park Income	$21,203	$23,408	$15,000	$24,000	$28,000	16.7%
Drop In Classes	$116,461	-$666	$0	$0	$0	0%
Total Charges for Services:	**$730,718**	**$703,366**	**$594,500**	**$1,033,000**	**$1,048,000**	**1.5%**
Total Revenue Source:	**$730,718**	**$703,366**	**$594,500**	**$1,033,000**	**$1,048,000**	**1.5%**

532 - Pre-School, Day Camp & Enrichment Classes

GENERAL FUND - (101)
Program Manager - Recreation Supervisor

MISSION STATEMENT

Provide a variety of recreational classes, camps and special events that enrich the quality of life, strengthen community identity, increase cultural unity and promote wellness and health.

ONGOING RESPONSIBILITIES

- Provide a wide variety of high quality fee-based special interest classes and programs that will recover 125% of their direct expenses
- Hire qualified staff for classes, pre-school, camps and provide additional training for specific skills desired to provide a safe and well-supervised program
- Provide a quality pre-school program that operates at 95% of enrollment capacity
- Maintain cooperative relationships with the CUSD and the CUHSD to coordinate programs and issues concerning Campbell residents and youth
- Offer a children's dance and cheerleading recital to supplement the traditional classroom experience and provide kids with the opportunity to build confidence and self-esteem
- Market activities through the Recreation Activity Guide, email newsletters, Community Center reader board, local newspaper, City website, City cable channel, kiosks and bulletin boards at City facilities and the Campbell Library
- Generate revenues of at least 125% of the direct costs for pre-school, camps and classes to contribute to department and city-wide overhead

PERFORMANCE MEASURES

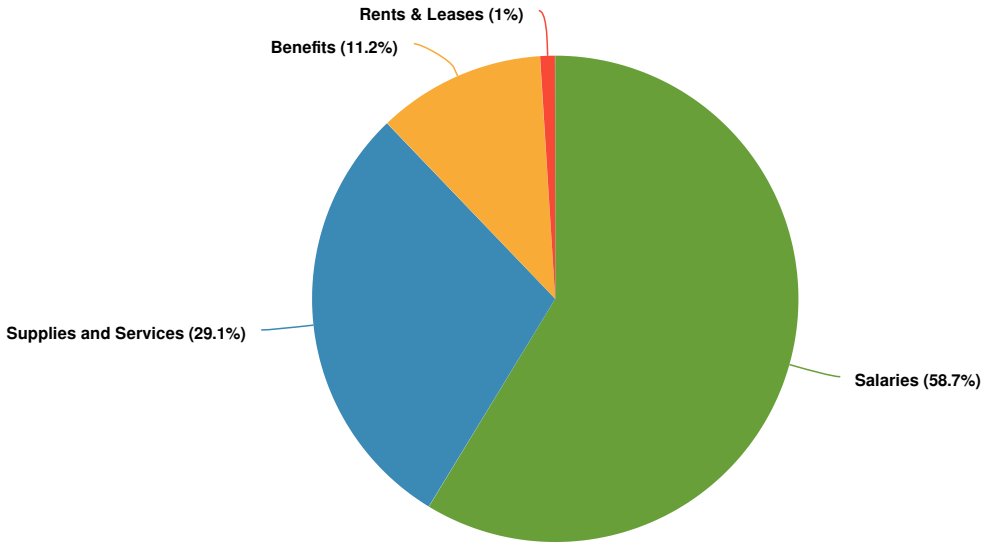
	Measure	FY 20	FY 21	FY 22
1	Attain 75% of capacity in all programs.	75%	36%	64%
2	75% of surveyed participants rate activities satisfactory or better	95%	95%	93%
3	50% of participants are residents.	55%	69%	55%
4	Ratio of gross revenues to division expenses is 115% or greater.	77%	97%	132%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Exceeded revenue targets for the Day Camp division and brought enrollment back to pre-pandemic levels
- Expanded enrichment class offerings for youth and teens by securing additional contractors to provide services
- Successfully transitioned virtual programming back to in-person programs for youth and teen programming as well as the Youth Commission
- Developed and implemented the 1st Annual South Bay Fun Fest, a youth event co-sponsored by the City of Saratoga and Cupertino Youth Commissions

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$490,106	$345,560	$468,601	$475,411	$680,717	43.2%
Benefits	$122,206	$119,958	$133,533	$131,401	$129,431	-1.5%
Supplies and Services	$327,910	$89,053	$280,851	$280,851	$337,795	20.3%
Rents & Leases	$10,501	$11,522	$11,522	$11,522	$11,522	0%
Total Expense Objects:	**$950,722**	**$566,093**	**$894,507**	**$899,185**	**$1,159,465**	**28.9%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
Recreation Supervisor	1.00	1.00	1.00	1.00	-
Recreation Specialist (Preschool)*	1.00	2.00	1.54	1.50	(0.04)
* 1 PPT					
TOTAL	2.00	3.00	2.54	2.50	(0.04)

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
Day Camp Senior Recreation Specialist	-	-	-	0.18	0.18
Day Camp Recreation Specialist	0.75	0.12	0.17	0.18	0.01
Day Camp Recreation Leader I, II, III	6.53	3.19	4.37	5.82	1.45
Class Instructors	0.74	0.63	0.22	0.19	(0.03)
Preschool Teacher	1.80	1.69	0.95	1.64	0.69
Preschool Aides	2.21	1.69	1.08	2.38	1.30
TOTAL	12.03	7.32	6.79	10.39	3.60

Expenditures by Fund

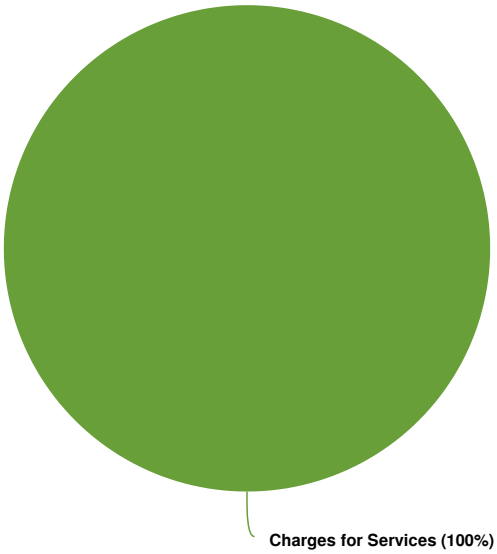
This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.532.7001	$159,916	$217,920	$227,001	$233,811	$249,641
PERSONNEL - TEMPORARY	101.532.7002	$298,346	$115,640	$239,600	$239,600	$429,076
Day Camp Sr. Recreation Spec. 0.18 FTEs	*101.532.7002*	*$0*	*$0*	*$0*	*$239,600*	*$9,880*
Day Camp Recreation Specialist 0.18 FTEs	*101.532.7002*	*$0*	*$0*	*$0*	*$0*	*$9,500*
Day Camp Leader I, II, III 5.82 FTEs	*101.532.7002*	*$0*	*$0*	*$0*	*$0*	*$220,626*
Class Instructors 0.19 FTEs	*101.532.7002*	*$0*	*$0*	*$0*	*$0*	*$12,850*
Preschool Teachers 1.64 FTEs	*101.532.7002*	*$0*	*$0*	*$0*	*$0*	*$85,560*
Preschool Teacher Aides 2.38 FTEs	*101.532.7002*	*$0*	*$0*	*$0*	*$0*	*$90,660*
PERSONNEL - OVERTIME	101.532.7003	$352	$0	$2,000	$2,000	$2,000
VACATION PAY	101.532.7006	$22,440	$4,807	$0	$0	$0
SICK LEAVE PAY	101.532.7007	$9,051	$7,193	$0	$0	$0
Total Salaries:		**$490,106**	**$345,560**	**$468,601**	**$475,411**	**$680,717**
Benefits						
UNIFORM ALLOWANCE	101.532.7105	$1,230	$30	$925	$925	$0
PERS RETIREMENT	101.532.7106	$47,388	$38,398	$66,179	$66,898	$69,029
DENTAL INSURANCE	101.532.7107	$4,978	$6,916	$5,461	$5,461	$6,445
GROUP HEALTH INSURANCE	101.532.7108	$35,593	$50,767	$37,608	$34,364	$31,109
GROUP LIFE INSURANCE	101.532.7109	$418	$599	$473	$473	$558
WORKERS COMP INSURANCE	101.532.7110	$6,362	$4,684	$8,878	$9,145	$9,949
GROUP DISABILITY INS	101.532.7112	$1,634	$2,347	$2,837	$2,867	$2,521
MEDICARE	101.532.7113	$7,634	$5,452	$3,292	$3,390	$3,620
OTHER BENEFITS PAY	101.532.7118	$0	$102	$0	$0	$0
COMP/VAC PAYOFF	101.532.7121	$6,585	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.532.7122	$3,015	$3,835	$3,304	$3,304	$2,600
VEBA HEALTH DEF COMP	101.532.7124	$3,480	$5,317	$4,575	$4,575	$3,600
PARS RETIREMENT	101.532.7126	$3,888	$1,511	$0	$0	$0
Total Benefits:		**$122,206**	**$119,958**	**$133,533**	**$131,401**	**$129,431**
Supplies and Services						
SPECIAL DEPARTMENTAL	101.532.7427	$842	$187	$3,500	$3,500	$3,500
Expendable Supplies - Day Camp	*101.532.7427*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Expendable Supplies - Pre-School	*101.532.7427*	*$0*	*$0*	*$0*	*$0*	*$2,000*
OTHER CONTRACTUAL SERVICE	101.532.7432	$204,806	$53,256	$166,856	$166,856	$159,500

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Payment for Contract Class Instructors (e.g. Art Classes, Gardening, Music Together, Gymnastics, Economic Driving School)	*101.532.7432*	*$0*	*$0*	*$0*	*$0*	*$159,500*
MEMBERSHIPS/DUES/BOOKS	101.532.7434	$355	$315	$695	$695	$695
Dues	*101.532.7434*	*$0*	*$0*	*$0*	*$0*	*$595*
Subscriptions	*101.532.7434*	*$0*	*$0*	*$0*	*$0*	*$100*
OTHER CHARGES	101.532.7438	$47,111	$20,076	$41,000	$41,000	$36,000
Active Fees and Charges	*101.532.7438*	*$0*	*$0*	*$0*	*$0*	*$36,000*
SPEC COMMUNITY SERVICES	101.532.7441	$74,797	$15,218	$68,800	$68,800	$138,100
Youth Commission Event Supplies	*101.532.7441*	*$0*	*$0*	*$0*	*$0*	*$2,100*
Day Camps Supplies	*101.532.7441*	*$0*	*$0*	*$0*	*$0*	*$127,000*
Pre-School	*101.532.7441*	*$0*	*$0*	*$0*	*$0*	*$9,000*
Total Supplies and Services:		**$327,910**	**$89,053**	**$280,851**	**$280,851**	**$337,795**
Rents & Leases						
USER CHGS - IT POOL	101.532.7551	$10,501	$11,522	$11,522	$11,522	$11,522
Total Rents & Leases:		**$10,501**	**$11,522**	**$11,522**	**$11,522**	**$11,522**
Total General Fund:		**$950,722**	**$566,093**	**$894,507**	**$899,185**	**$1,159,465**
Total Governmental Funds:		**$950,722**	**$566,093**	**$894,507**	**$899,185**	**$1,159,465**
Total All Funds:		**$950,722**	**$566,093**	**$894,507**	**$899,185**	**$1,159,465**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Charges for Services						
Program Fees-Day Camps	$135,110	$223,463	$375,000	$400,000	$400,000	0%
Program Fees-Classes	$285,690	$142,956	$178,500	$264,000	$238,500	-9.7%
Program Fees-Preschool	$277,707	$122,750	$190,000	$209,000	$273,500	30.9%
Program Fees-Spec Events	$1,050	$0	$0	$0	$0	0%
Program Fees-Fitness	$0	-$135	$0	$0	$0	0%
Hazelwood/Rosemary Events	$29	$0	$0	$0	$0	0%
Total Charges for Services:	**$699,587**	**$489,034**	**$743,500**	**$873,000**	**$912,000**	**4.5%**
Total Revenue Source:	**$699,587**	**$489,034**	**$743,500**	**$873,000**	**$912,000**	**4.5%**

FINANCE



Will Fuentes
Finance Director

GENERAL FUND - (101)
Accounting Services Program (535)

MISSION STATEMENT

Provide accurate and timely financial and accounting information through the maintenance of appropriate financial systems and effective internal controls to promote the City's fiscal accountability.

ONGOING RESPONSIBILITIES

- Maintain an effective accounting system providing for management information of all assets, liabilities, revenues, expenditures, projects, transfers, and fund balances
- Pursue recognition from state and national organizations for outstanding budgeting and financial reporting
- Administer the City's Business License Program
- Receive and reconcile daily revenues
- Administer accounts receivable, accounts payable, payroll, fixed assets, business licensing, and general ledger systems
- Prepare the City's Comprehensive Annual Financial Report
- Prepare State compliance reports within required time frames
- Coordinate an annual audit of the City's financial statements
- Prepare annual Proposition 4 (Gann) Spending Limitation calculation and resolution
- Assist departments in the procurement of office supplies
- Conduct an annual analysis of the Motor Pool and Information Technologies (IT) Pool funds to ensure adequate funds are available to replace equipment as needed
- Coordinate periodic updates of the City's User Fee and Cost Allocation Plan
- Coordinate development of the City's annual budget
- Serve as member of Capital Improvement Plan (CIP) Committee and assist with development of the five-year plan
- Maintain a comprehensive revenue monitoring, collection and projection method as a basis for long-range projections and forecasts
- Provide assistance in developing and maintaining alternative General Fund revenue to supplement intergovernmental funding sources
- Monitor service levels and performance reporting standards for this program
- Update and reconcile capital assets
- Provide assistance and training to users of the City's Financial System
- Annually evaluate and update the City's Investment Strategy and Policy
- Prepare a quarterly investment report for review by City Council
- Monitor cash flow requirements to ensure sufficient liquidity
- Perform periodic review of petty cash accounts
- Serve on the City's Finance Committee and make recommendations related to banking and investment practices

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Develop strategies to systematically address Unfunded Pension Liabilities in the short- and long-term. **[Council Priority – Financial Stability]**
- In coordination with the City's Financing Team, finalize any items necessary to issue the second series of Measure O Bonds for $30 million. **[Council Priority - Measure O Implementation]**
- Work jointly with the City Manager's, Public Works, and Police Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. **LEAD DEPARTMENT - Public Works [Council Priority - Measure O Implementation]**
- Collaborate with the Public Works and Recreation and Community Services Departments to prepare a facilities condition assessment and identify Citywide deferred maintenance issues to address in future Capital Improvement Plans (CIP); using consulting services to assist in the assessment as necessary**. LEAD DEPARTMENT - Public Works [Council Priority – Financial Stability]**
- Collaborate with the Human Resources and Information Technology (IT) Divisions as well as other key stakeholders to prepare a Finance and HR system Needs Assessment, Request for Proposal (RFP), and Vendor Selection Process; using consulting services to assist in the process as necessary. **LEAD DEPARTMENT - IT [Council Priority – Financial Stability]**
- In coordination with an outside consultant, update the City's User Fee Study to ensure continued cost recovery where desirable. Study will be used as the basis for User Fees starting in FY 2024. **[Council Priority – Financial Stability]**
- In coordination with an outside consultant, fully assess the City's policies, procedures, and systems, offer recommendations for revisions where necessary to bring into alignment with best practice, state and federal guidelines, and other related City policies, and perform a needs assessment to determine the appropriate staffing resources and structure to have an efficient and effective City purchasing function. **[Council Priority – Financial Stability]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

**Note - The Finance Department also oversees budget unit 101.540 (Non-Departmental Finance), but has shifted that function to the NON-DEPARTMENTAL SECTION of this book so as to not distort the operating expenditures related to Finance's core duties.*

PERFORMANCE MEASURES

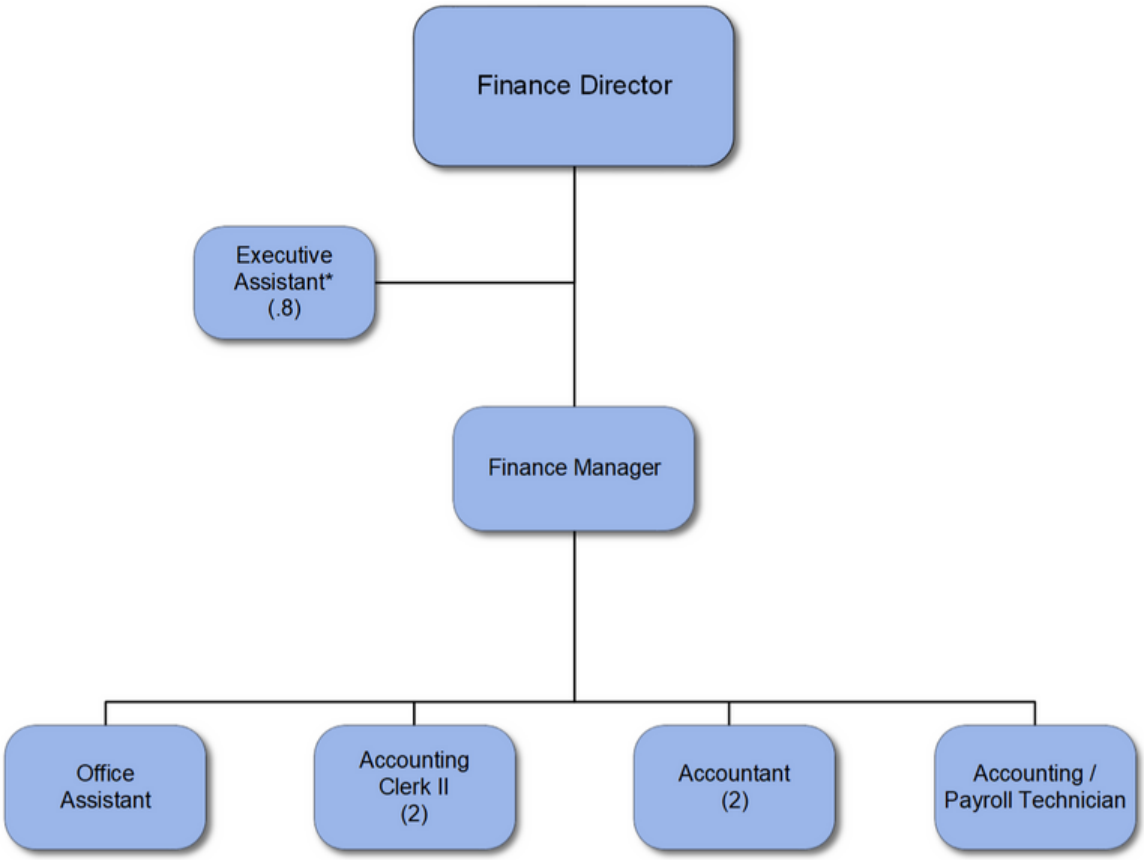
	Measure	FY 20	FY 21	FY 22
1	90% of invoices are processed within 45 days.	100%	100%	100%
2	Number of A/P checks generated annually.	5,146	4,066	3,837
3	Number of invoices processed annually.	7,561	6,807	6,807
4	100% of the time, file all mandatory State and Federal reports within required timelines.	100%	100%	100%
5	Percent of time an unqualified audit opinion is received.	100%	100%	100%
6	80% of audit management letter comments implemented.	100%	100%	100%
7	95% of budget calendar milestones are met.	100%	100%	100%
8	90% of time miscellaneous accounts receivable billings are generated within 30 days.	100%	100%	100%
9	100% of bi-weekly payroll will be processed on schedule.	100%	100%	100%
10	100% of the time, all State and Federal required payroll reports will be prepared accurately and timely.	98%	100%	100%
11	Number of payroll checks generated annually.	8,390	5,786	6,360
12	90% of business license billings will be generated within 30 days of scheduled expiration date.	99%	100%	100%
13	99% of idle funds placed in interest bearing investments.	95%	95%	99%
14	80% of time, bank statements will be reconciled to general ledger cash balances within ten working days of month-end close.	100%	91%	100%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Continued to provide City Council with regular Fiscal Updates
- Collaborated with the City Manager's Office, Public Work's Department, and the City's external Financial Advisor and Bond Counsel to prepare necessary materials to place Measure O tax rate on the FY 2021-22 tax roll
- Collaborated with the City Manager's Office, Public Work's Department, and the City's external Financial Advisor and Bond Counsel to issue the second series of Measure O Bonds in June 2022 at a premium of $32.5 million; $2.5 million over their par value
- Established the Measure O Bond Oversight Committee and coordinated the first set of meetings to review and report on bond proceeds and expenditures
- Evaluated several Business License systems and selected a new system in collaboration and discussion with key stakeholders
- Reviewed current reserve policies and levels with City Council and developed recommendations for possible modification
- Evaluated and discussed with City Council potential new revenue measures
- Onboarded new sales tax and property tax consultants to enhance long-range financial forecasting methodologies
- Assumed Purchasing Officer duties and began to evaluate where improvements could be made to procurement procedures, polices, systems, and resources
- Implemented further enhancements to new Digital Budget Book platform to enhance public viewing and transparency of the City's FY 2022-23 Operating and Capital Budget
- Coordinated with the City Manager's Office to present Budget Study Sessions to the City Council, Internal Kickoff and request training session for the City's FY 2022-23 Operating Budget and FY 2023-27 Capital Improvement Plan
- Received the 29th consecutive "Distinguished Budget Award" from the GFOA for the City's FY 2021-22 Operating and Capital Budget document
- Received the 32nd consecutive "Certificate of Achievement for Excellence in Financial Reporting" from the Government Finance Officers Association for the City's FY 2019-20 Annual Comprehensive Financial Report
- Completed the annual audit and the City's Annual Comprehensive Financial Report (ACFR) for FY 2020-21; resulting in no findings

- Implemented Government Accounting Standards Board (GASB) Pronouncements 84 and 98. GASB 84 establishes criteria for identifying fiduciary activities of all state and local governments. GASB 98 establishes the term annual comprehensive financial report and its acronym ACFR
- Due to receipt of greater than $750,000 in federal funds in the fiscal year, completed the Single Audit for FY2020-21; resulting in no findings
- Completed and submitted FY2020-21 financial reports to the State Controller's Office; includes Annual Streets Reports, Government Compensation Report, and Financial Transaction Report
- Assisted the City Manager's Office and external labor negotiators with costing of proposals for several bargaining unit agreements expiring on June 30, 2022
- Filed required information timely to the State Department of Finance (DOF) to support the City's $9.997 million share of American Rescue Plan Act (ARPA) funding
- Tracked and recorded expenses related to a public health emergency for the purposes of future federal reimbursement

Finance Department Organizational Chart



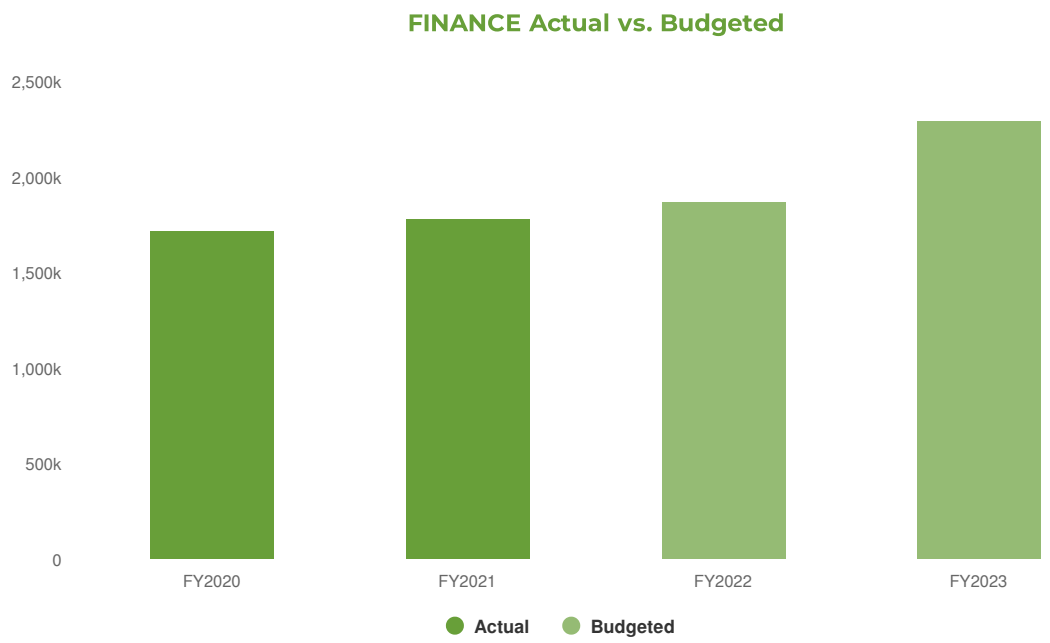
* Permanent Part-Time

Expenditures Summary

$2,292,382

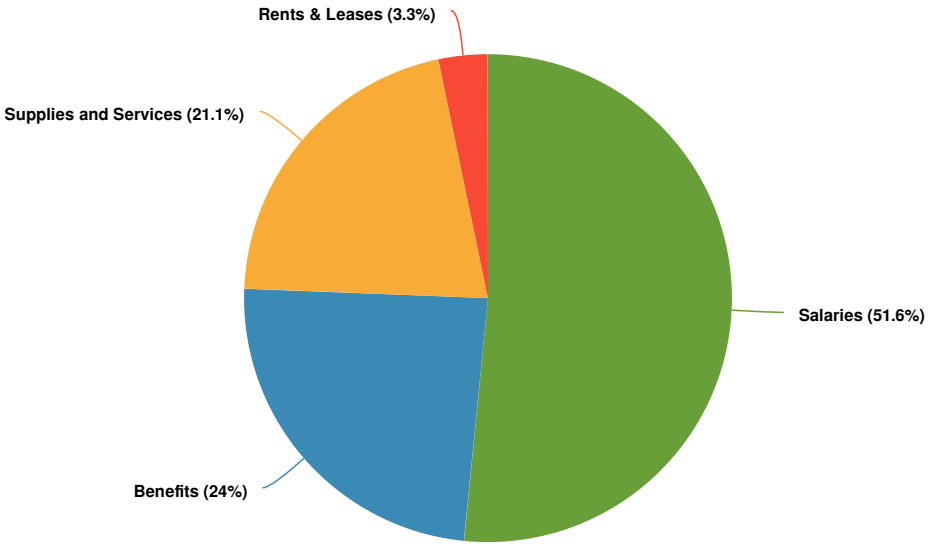
$423,725

(22.68% vs. prior year)



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$889,835	$1,017,247	$1,040,320	$1,071,377	$1,182,357	10.4%
Benefits	$437,581	$460,180	$492,860	$487,607	$551,250	13.1%
Supplies and Services	$327,752	$231,167	$260,585	$299,608	$483,883	61.5%
Rents & Leases	$68,262	$74,893	$74,893	$74,893	$74,893	0%
Total Expense Objects:	**$1,723,430**	**$1,783,488**	**$1,868,658**	**$1,933,485**	**$2,292,382**	**18.6%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Accountant	2.00	2.00	2.00	2.00	-
Accounting Clerk II	2.00	2.00	2.00	2.00	-
Payroll/Accounting Technician	1.00	1.00	1.00	1.00	-
Executive Assistant (PPT)	0.80	0.80	0.80	0.80	-
Finance Director	1.00	1.00	1.00	1.00	-
Finance Manager	1.00	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	1.00	-
TOTAL	8.80	8.80	8.80	8.80	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Part time Accounting Interns	-	-	-	.15	.15
	-	-	-	-	-
					-
					-
					-
					-
TOTAL	-	-	-	.15	.15

Adopted

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
General Fund						
Salaries						
PERSONNEL - REGULAR	101.535.7001	$835,666	$982,842	$1,037,820	$1,068,877	$1,173,857
PERSONNEL - TEMPORARY	101.535.7002	$2,822	$32	$0	$0	$6,000
Part-Time Accounting Interns 0.15 FTEs	*101.535.7002*	*$0*	*$0*	*$0*	*$0*	*$6,000*
PERSONNEL - OVERTIME	101.535.7003	$5,679	$3,108	$2,500	$2,500	$2,500
VACATION PAY	101.535.7006	$25,837	$16,581	$0	$0	$0
SICK LEAVE PAY	101.535.7007	$19,831	$14,684	$0	$0	$0
Total Salaries:		**$889,835**	**$1,017,247**	**$1,040,320**	**$1,071,377**	**$1,182,357**
Benefits						
PERS RETIREMENT	101.535.7106	$232,140	$215,458	$278,715	$281,445	$354,018
DENTAL INSURANCE	101.535.7107	$17,921	$20,916	$18,907	$18,907	$19,336
GROUP HEALTH INSURANCE	101.535.7108	$130,453	$156,592	$140,139	$131,596	$120,071
GROUP LIFE INSURANCE	101.535.7109	$1,536	$1,811	$1,637	$1,637	$1,674
WORKERS COMP INSURANCE	101.535.7110	$3,361	$3,824	$3,622	$3,730	$4,115
GROUP DISABILITY INS	101.535.7112	$5,775	$6,830	$6,901	$6,901	$7,047
MEDICARE	101.535.7113	$14,209	$16,185	$15,048	$15,499	$17,097
AUTO ALLOWANCE	101.535.7114	$4,509	$4,578	$4,560	$4,560	$4,560
CELL PHONE ALLOWANCE	101.535.7115	$710	$723	$720	$720	$720
OTHER BENEFITS PAY	101.535.7118	$6,698	$4,879	$0	$0	$0
COMP/VAC PAYOFF	101.535.7121	$0	$3,255	$0	$0	$0
DEFERRED COMP CONTRIB	101.535.7122	$7,999	$8,982	$7,930	$7,930	$7,930
VEBA HEALTH DEF COMP	101.535.7124	$12,272	$16,147	$14,682	$14,682	$14,682
Total Benefits:		**$437,581**	**$460,180**	**$492,860**	**$487,607**	**$551,250**
Supplies and Services						
OFFICE EXPENSE	101.535.7424	$9,637	$6,479	$7,000	$7,000	$7,000
Checks, Office Supplies & Forms	*101.535.7424*	*$0*	*$0*	*$0*	*$0*	*$7,000*
SPECIAL DEPARTMENTAL	101.535.7427	$796	$0	$800	$800	$1,500
Meeting Expenses & Departmental Meetings	*101.535.7427*	*$0*	*$0*	*$0*	*$0*	*$1,500*
MAINT & OPER OF EQUIP	101.535.7429	$740	$1,863	$1,900	$1,900	$1,900
Filing System & Filing Sealer Maintenance	*101.535.7429*	*$0*	*$0*	*$0*	*$0*	*$1,900*
PROF & SPECIAL SERVICES	101.535.7430	$213,098	$104,307	$164,885	$196,408	$345,783
Finance / HR System Consultant Services	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$100,000*
User Fee Study Update	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$40,000*
Procurement Consulting Services	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$89,000*
GASB 87 Software	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$7,500*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Annual Audit Contract	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$58,898*
Budget & ACFR Review Program	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$1,335*
CalPERS - GASB 68 Reports	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$3,500*
Collection Services Fees (AR & DUI) Offset by Revenue)	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Direct & Overlapping Bonded Debt Statement	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$500*
Mandated Cost Reimbursement	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$4,600*
Continuing Disclosures & Reporting	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$8,150*
Off-Site Storage & Shredding Services	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$4,800*
Bus. Lic Integration w/ existing systems	*101.535.7430*	*$0*	*$0*	*$0*	*$0*	*$25,000*
OTHER CONTRACTUAL SERVICE	101.535.7432	$3,500	$11,442	$3,500	$7,000	$7,000
Third Party Safekeeping - Bank of New York	*101.535.7432*	*$0*	*$0*	*$0*	*$0*	*$7,000*
MEMBERSHIPS/DUES/BOOKS	101.535.7434	$1,239	$1,533	$1,500	$1,500	$1,700
Dues: APA, CMTA, CSMFO, GFOA	*101.535.7434*	*$0*	*$0*	*$0*	*$0*	*$1,700*
PROF DEVELOPMENT & MTGS	101.535.7435	$5,426	$1,206	$1,000	$5,000	$9,000
Employee Training (Annual GAAP Update & APA Update	*101.535.7435*	*$0*	*$0*	*$0*	*$0*	*$9,000*
STAFF DEVELOPMENT	101.535.7437	$645	$0	$0	$0	$0
OTHER CHARGES	101.535.7438	$92,669	$104,336	$80,000	$80,000	$110,000
Property Tax Administration Fees - County (Includes TCAS Amortization Software)	*101.535.7438*	*$0*	*$0*	*$0*	*$0*	*$110,000*
Total Supplies and Services:		**$327,752**	**$231,167**	**$260,585**	**$299,608**	**$483,883**
Rents & Leases						
USER CHGS - IT POOL	101.535.7551	$68,262	$74,893	$74,893	$74,893	$74,893
Total Rents & Leases:		**$68,262**	**$74,893**	**$74,893**	**$74,893**	**$74,893**
Total General Fund:		**$1,723,430**	**$1,783,488**	**$1,868,658**	**$1,933,485**	**$2,292,382**

COMMUNITY DEVELOPMENT



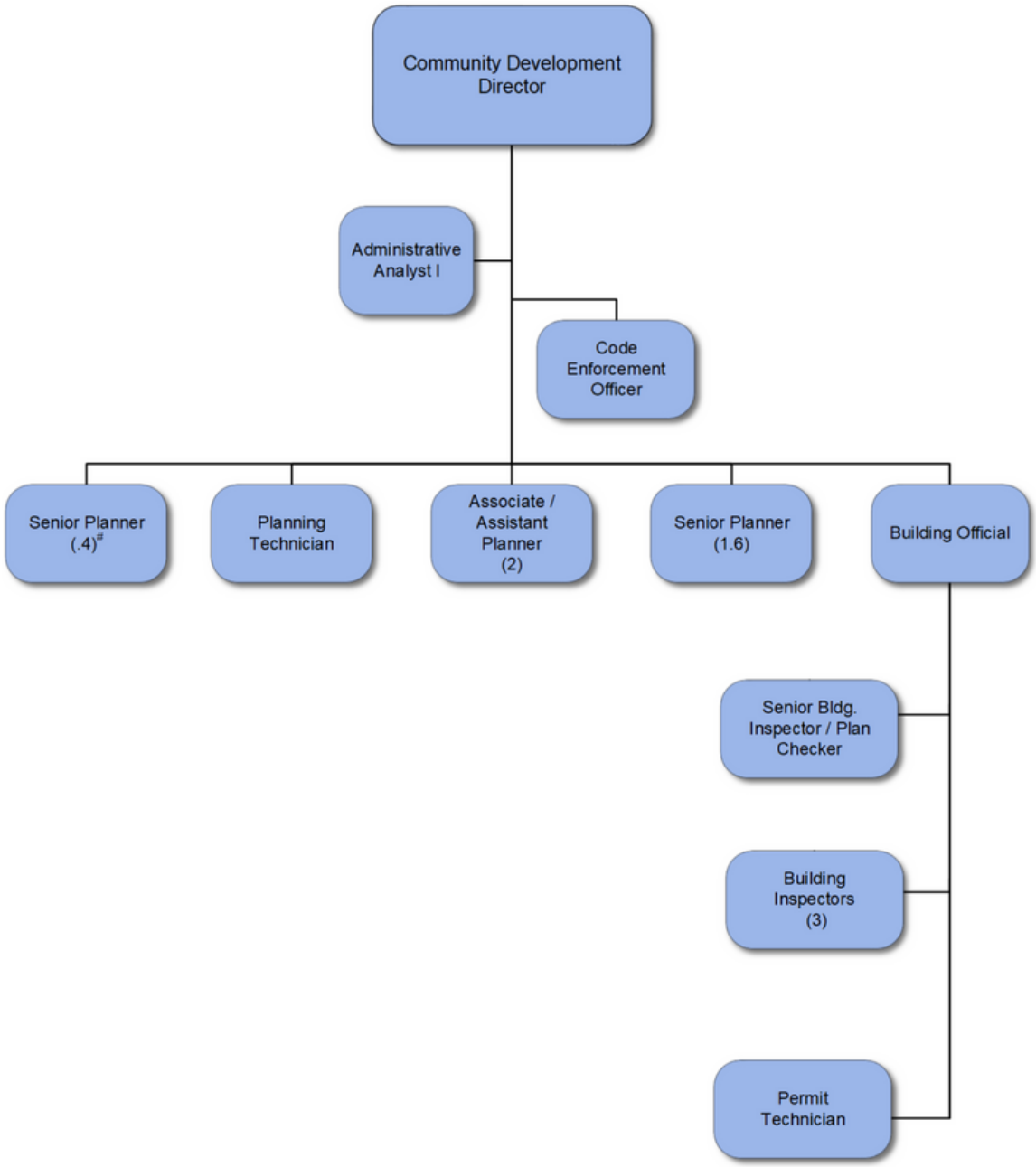
Rob Eastwood
Community Development Director

The Community Development Department includes the following programs:

- **550** Administration
- **551** Current Planning
- **552** Policy Development
- **554** Building Codes Regulation
- **557** Housing Assistance
- **559** Code Enforcement*

**New program for FY 2023 with some expenses shifted from 551 - Current Planning.*

Community Development Organizational Chart

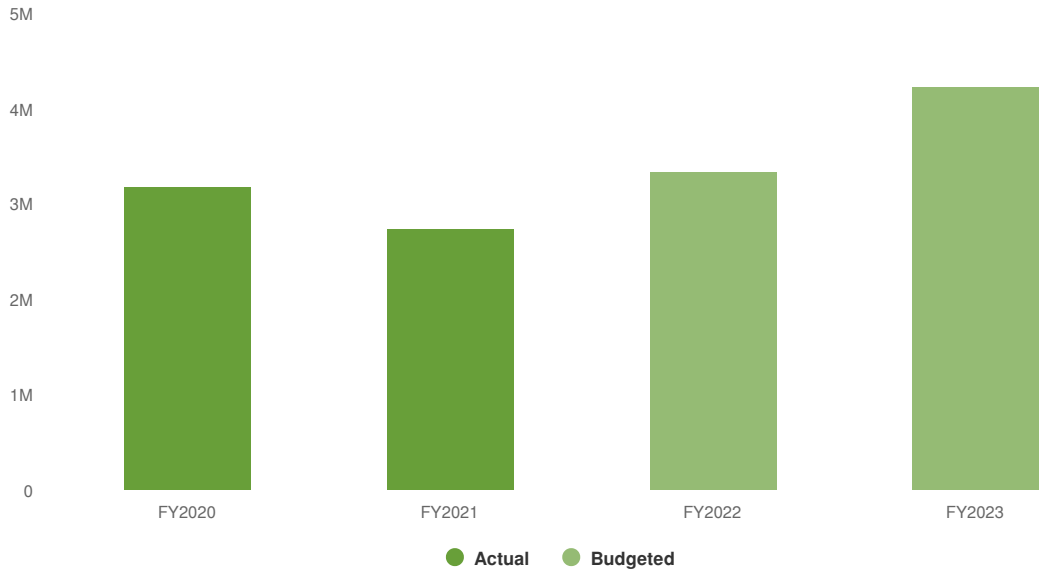


Senior Housing Planner

Expenditures Summary

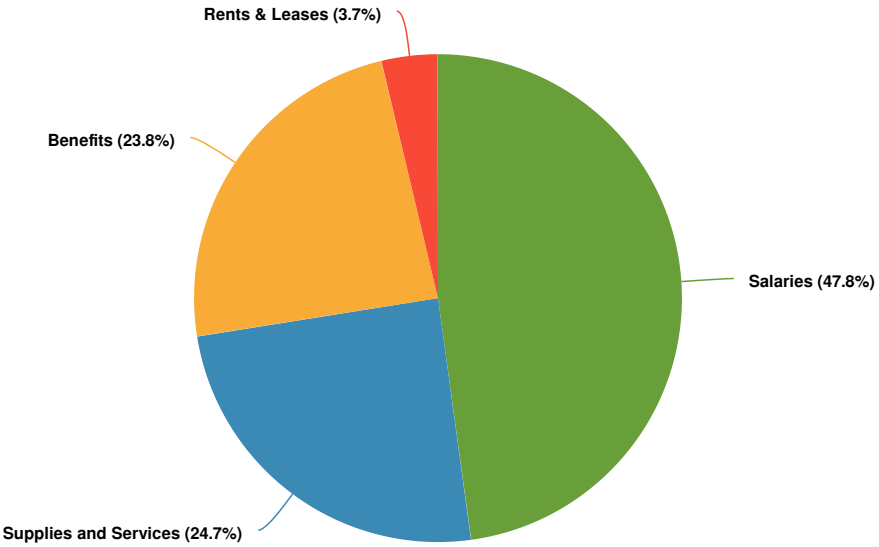
$4,223,096 **$893,644**
(26.84% vs. prior year)

COMMUNITY DEVELOPMENT Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$1,638,231	$1,422,625	$1,607,556	$1,595,664	$2,020,147	26.6%
Benefits	$796,302	$661,396	$759,934	$777,846	$1,004,486	29.1%
Supplies and Services	$591,094	$493,256	$804,720	$2,729,185	$1,041,220	-61.8%
Rents & Leases	$145,348	$157,242	$157,243	$157,243	$157,243	0%
Total Expense Objects:	**$3,170,975**	**$2,734,520**	**$3,329,452**	**$5,259,938**	**$4,223,096**	**-19.7%**

Staffing (Full-Time Equivalents)

Permanent Position	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Administrative Analyst 1 *	-	-	-	1.00	1.00
Assistant/Associate Planner	2.00	2.00	1.50	2.00	0.50
Building Division Manager / Bldg Official **	1.00	0.50	1.00	1.00	-
Building Inspector	3.00	3.00	3.00	3.00	-
Code Enforcement Officer	1.00	1.00	1.00	1.00	-
Community Development Director	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-	(1.00)
Permit Technician	1.00	1.00	1.00	1.00	-
Planning Technician *	1.00	1.00	-	1.00	1.00
Senior Building Inspector	1.00	1.00	-	1.00	1.00
Senior Planner	2.00	2.00	2.00	2.00	-
Permanent	14.00	13.50	11.50	14.00	2.50

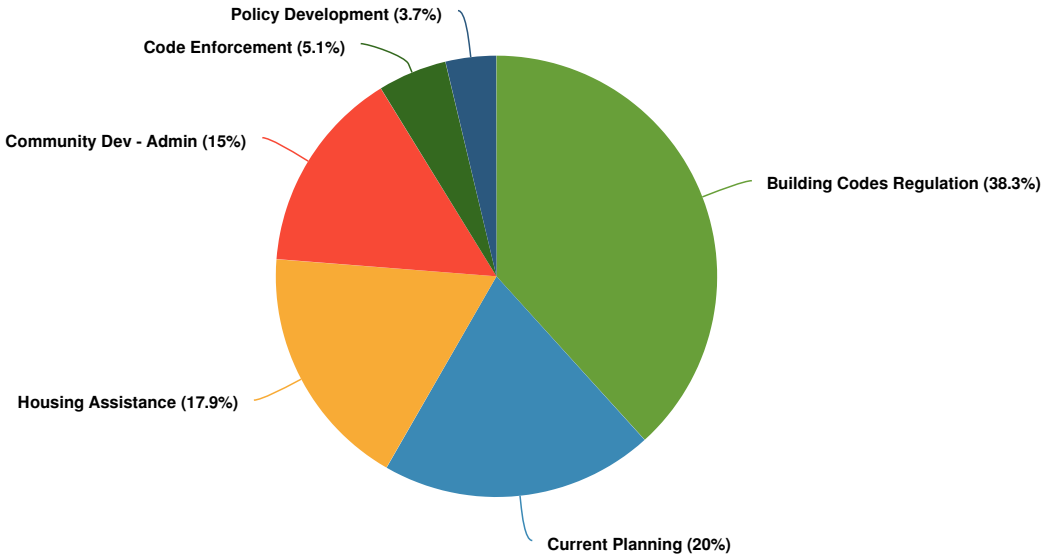
* Vacant/fill
**Vacant/fill-Sr. Bldg Inspector in Acting capacity

Limited-Term Position	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Limited-Term	-	-	-		-

Temporary Position	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Building Intern (Imaging Assistant)	0.64	0.64	0.64	-	-0.64
Planning Intern	0.13	-	-	-	-
Temporary	0.77	0.64	0.64	-	-0.64
Total Full Time Equivalents	14.77	14.14	12.14	14.00	1.86

Expenditures by Function

Budgeted Expenditures by Function

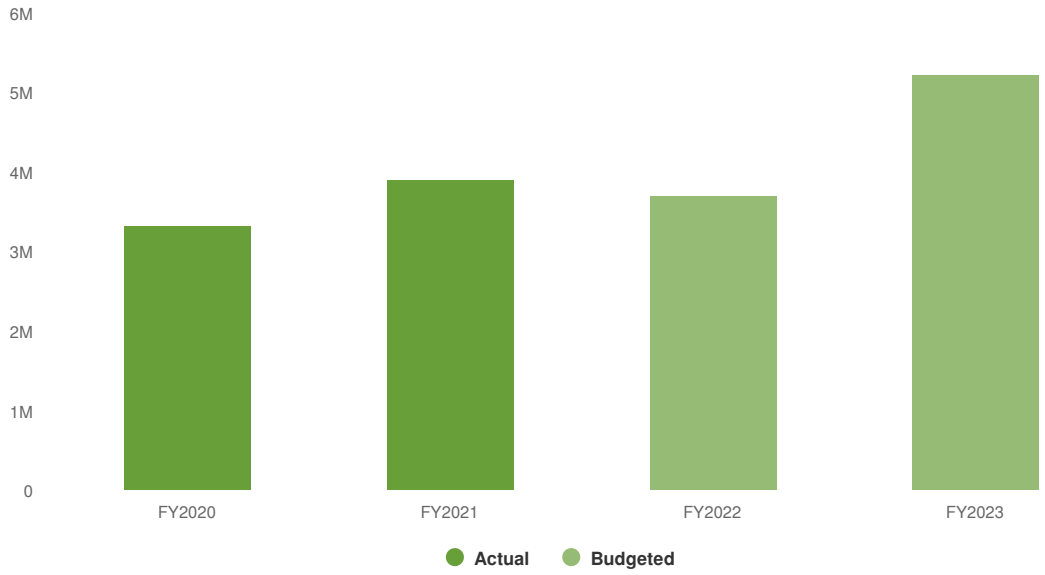


Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expenditures						
Community Development						
Community Dev - Admin	$500,986	$560,416	$565,898	$553,121	$631,994	14.3%
Current Planning	$719,058	$722,698	$806,024	$859,664	$846,174	-1.6%
Policy Development	$258,395	$227,028	$155,802	$1,573,591	$157,108	-90%
Building Codes Regulation	$1,504,347	$1,044,498	$1,281,816	$1,413,567	$1,616,677	14.4%
Housing Assistance	$188,190	$179,881	$519,912	$859,995	$757,422	-11.9%
Code Enforcement	$0	$0	$0	$0	$213,721	N/A
Total Community Development:	**$3,170,975**	**$2,734,520**	**$3,329,452**	**$5,259,938**	**$4,223,096**	**-19.7%**
Total Expenditures:	**$3,170,975**	**$2,734,520**	**$3,329,452**	**$5,259,938**	**$4,223,096**	**-19.7%**

Revenues Summary

$5,228,059 **$1,537,416**
(41.66% vs. prior year)

COMMUNITY DEVELOPMENT Actual vs. Budgeted



Revenue by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
General Fund						
Other Taxes						
CONSTRUCTION TAX	101.554.4151	$50,505	$143,066	$148,346	$60,000	$70,800
Total Other Taxes:		**$50,505**	**$143,066**	**$148,346**	**$60,000**	**$70,800**
Licenses and Permits						
CONSTRUCTION PERMITS	101.554.4210	$1,596,158	$1,995,966	$1,987,556	$2,100,000	$2,478,000
ADVANCED PLAN CHECK FEE	101.554.4211	$530,505	$593,678	$460,882	$960,000	$1,132,800
GENERAL REVENUE-BLDG DEPT	101.554.4212	$52,181	$29,962	$28,805	$30,000	$35,400
PLN CHECK-TITLE 24 ENERGY	101.554.4213	$70,850	$98,941	$86,415	$30,000	$35,400
TECHNOLOGY ENHANCEMNT FEE	101.554.4214	$39,028	$52,110	$30,000	$54,000	$63,720
Total Licenses and Permits:		**$2,288,722**	**$2,770,657**	**$2,593,658**	**$3,174,000**	**$3,745,320**
Fines/Forfeits/Penalties						
CODE ENFORCEMENT FINES	101.554.4371	$19,988	$14,920	$10,000	$12,000	$5,000
Total Fines/Forfeits/Penalties:		**$19,988**	**$14,920**	**$10,000**	**$12,000**	**$5,000**
Intergovernmental Revenue						
OTHER STATE GRANTS	101.552.4543	$0	$68,673	$0	$153,339	$153,000
Total Intergovernmental Revenue:		**$0**	**$68,673**	**$0**	**$153,339**	**$153,000**
Charges for Services						
ZONING FEES	101.551.4660	$559,340	$460,342	$392,000	$600,000	$660,000
MICROFILM FEES	101.554.4661	$28,325	$590	$0	$76	$100
RENTAL DISPUTE RES FEE	101.550.4663	$58,504	$61,105	$65,800	$34,000	$60,000
GENERAL PLAN MAINT FEE	101.552.4670	$91,339	$124,387	$90,000	$120,000	$123,600
Total Charges for Services:		**$737,507**	**$646,424**	**$547,800**	**$754,076**	**$843,700**
Leases & Rentals						
RENTS/LEASES (REAL & PER)	101.550.4810	$138,977	$138,069	$125,000	$120,000	$123,600
Total Leases & Rentals:		**$138,977**	**$138,069**	**$125,000**	**$120,000**	**$123,600**
Miscellaneous Revenues						
OTHER REVENUE	101.554.4965	$475	$1,011	$0	$790	$800
Total Miscellaneous Revenues:		**$475**	**$1,011**	**$0**	**$790**	**$800**
Total General Fund:		**$3,236,173**	**$3,782,820**	**$3,424,804**	**$4,274,205**	**$4,942,220**
Housing Assistance						
Other Taxes						
IN-LIEU FEES	233.558.4974	$0	$104,432	$0	$0	$0
Total Other Taxes:		**$0**	**$104,432**	**$0**	**$0**	**$0**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Investments and Other Interest Income						
INVESTMENT EARNINGS	233.557.4410	$28,450	$3,916	$50,000	$50,000	$50,000
UNREALIZED GAINS/LOSSES	233.557.4431	$7,290	-$8,168	$0	$0	$0
OTHER INTEREST	233.557.4450	$55,730	$27,889	$0	$0	$0
Total Investments and Other Interest Income:		**$91,471**	**$23,637**	**$50,000**	**$50,000**	**$50,000**
Miscellaneous Revenues						
OTHER REVENUE	233.557.4965	$0	$0	$190,839	$190,839	$190,839
PRINCIPAL REPAYMENT	233.557.4966	$0	$0	$25,000	$25,000	$25,000
Total Miscellaneous Revenues:		**$0**	**$0**	**$215,839**	**$215,839**	**$215,839**
Total Housing Assistance:		**$91,471**	**$128,069**	**$265,839**	**$265,839**	**$265,839**
Community Restitution Fund						
Fines/Forfeits/Penalties						
Code Enforcement Fines	234.559.4371	$0	$0	$0	$0	$20,000
Total Fines/Forfeits/Penalties:		**$0**	**$0**	**$0**	**$0**	**$20,000**
Total Community Restitution Fund:		**$0**	**$0**	**$0**	**$0**	**$20,000**
Total:		**$3,327,644**	**$3,910,889**	**$3,690,643**	**$4,540,044**	**$5,228,059**

550 - Community Development Administration

GENERAL FUND - (101)
Program Manager - Community Development Director

MISSION STATEMENT

To manage, responsibly, the growth and development of the City consistent with the General Plan & adopted land use policies of the community.

ONGOING RESPONSIBILITIES

- Oversee the day-to-day operations of Planning, Building, Code Enforcement, Housing and Economic Development
- Oversee the implementation of the City's General Plan
- Provide training opportunities for the Planning Commission, Historic Preservation Board and staff
- Ensure staff training and education to keep abreast of new trends and latest changes in the law
- Monitor monthly expenditures and revenues
- Provide support functions for City Council, Planning Commission and Historic Preservation Board, Rental Fact Finding Committee, and Building Board of Appeals
- Establish administrative procedures for effective review and processing of permits
- Prepare the department's annual budget
- Maintain proper public records
- Oversee implementation of technological enhancements and process improvements that improve workload efficiency and customer serive
- Ensure quality customer service
- Monitor new legislation and case law affecting land use

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Upgrade permit tracking system to create greater efficiencies and increase performance in permit processing. **[Operational Need]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

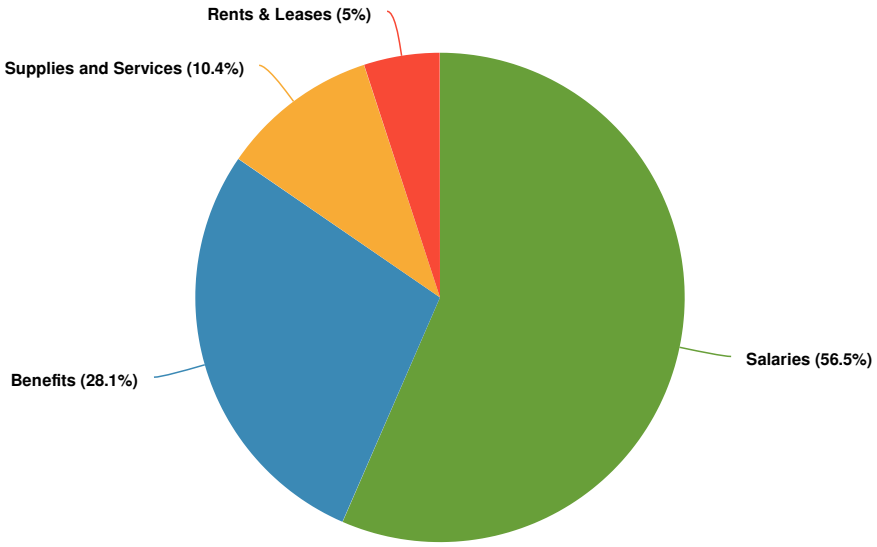
	Measure	FY 20	FY 21	FY 22
1	90% of call backs made within one business day.	99%	95%	90%
2	100% of public notices are filed accurately.	95%	95%	95%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Continued to implement and improve the City's online permitting platform "My Government Online" (MGO)
- Developed a Mission, Culture, and Value Statement for the Department
- Conducted first Department Off-Site Retreat, focused on teambuilding
- Completed Customer Service Surveys
- Hired Administrative Analyst
- Supported completion of Web-based GIS viewer that allows the public to view current planning, building and public works project

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$267,861	$258,414	$314,366	$292,547	$357,276	22.1%
Benefits	$136,548	$175,338	$137,046	$131,437	$177,332	34.9%
Supplies and Services	$67,699	$94,978	$82,800	$97,451	$65,700	-32.6%
Rents & Leases	$28,877	$31,686	$31,686	$31,686	$31,686	0%
Total Expense Objects:	**$500,986**	**$560,416**	**$565,898**	**$553,121**	**$631,994**	**14.3%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted	FY 2022>23 change
Community Development Director *	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-	(1.00)
Admin Analyst 1 (Vanant-fill)				1.00	1.00
TOTAL	2.00	2.00	2.00	2.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 2022>23 change
		-	-		-
TOTAL	-	-	-		-

Expenditures by Fund

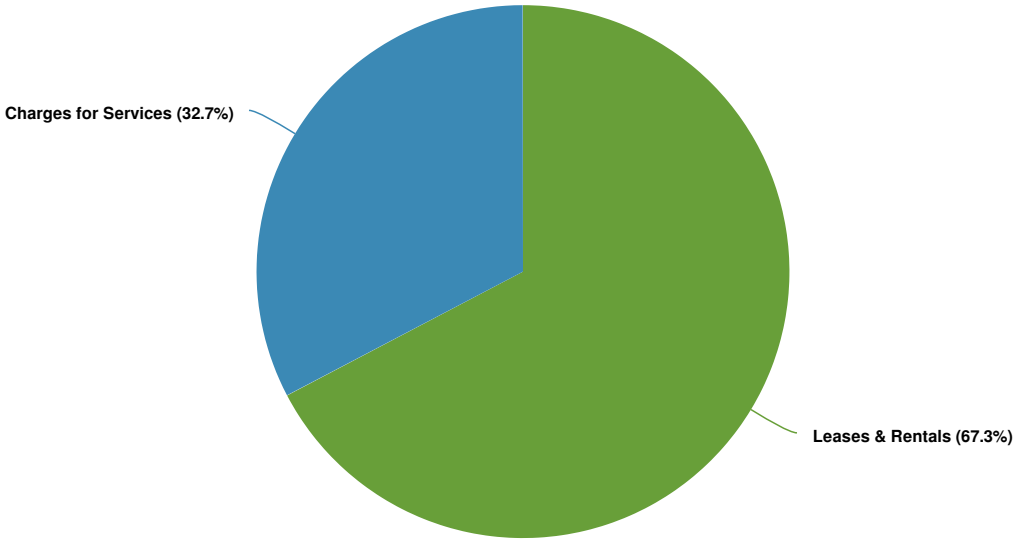
This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Salaries						
PERSONNEL - REGULAR	101.550.7001	$240,211	$237,260	$314,366	$292,547	$357,276
VACATION PAY	101.550.7006	$5,104	$8,589	$0	$0	$0
SICK LEAVE PAY	101.550.7007	$22,545	$12,565	$0	$0	$0
Total Salaries:		**$267,861**	**$258,414**	**$314,366**	**$292,547**	**$357,276**
Benefits						
PERS RETIREMENT	101.550.7106	$70,484	$49,502	$81,464	$82,459	$99,624
DENTAL INSURANCE	101.550.7107	$3,961	$4,297	$4,297	$4,297	$4,297
GROUP HEALTH INSURANCE	101.550.7108	$31,025	$33,381	$35,216	$28,442	$56,883
GROUP LIFE INSURANCE	101.550.7109	$343	$357	$372	$372	$372
WORKERS COMP INSURANCE	101.550.7110	$1,045	$1,204	$1,097	$1,130	$1,256
GROUP DISABILITY INS	101.550.7112	$1,556	$1,600	$1,701	$1,701	$1,701
MEDICARE	101.550.7113	$4,404	$5,056	$4,558	$4,695	$5,219
AUTO ALLOWANCE	101.550.7114	$2,394	$2,134	$2,640	$2,640	$2,640
CELL PHONE ALLOWANCE	101.550.7115	$326	$259	$360	$360	$0
OTHER BENEFITS PAY	101.550.7118	$6,500	$10,685	$0	$0	$0
COMP/VAC PAYOFF	101.550.7121	$10,112	$61,934	$0	$0	$0
DEFERRED COMP CONTRIB	101.550.7122	$1,247	$1,305	$1,300	$1,300	$1,300
VEBA HEALTH DEF COMP	101.550.7124	$3,152	$3,623	$4,040	$4,040	$4,040
Total Benefits:		**$136,548**	**$175,338**	**$137,046**	**$131,437**	**$177,332**
Supplies and Services						
ADVERTISING	101.550.7422	$4,607	$4,382	$7,000	$7,000	$7,000
Publication of Legal Notices, EIR's, etc.	*101.550.7422*	*$0*	*$0*	*$0*	*$0*	*$7,000*
OFFICE EXPENSE	101.550.7424	$2,251	$1,699	$4,000	$4,000	$17,000
Monitors for Electronic Plan Review	*101.550.7424*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Scanning of Records and Plans	*101.550.7424*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Planning and Building Software	*101.550.7424*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Miscellaneous Printings, Maps, Publications, Office Supplies, etc. Reproduction for General Plan & Public Meetings	*101.550.7424*	*$0*	*$0*	*$0*	*$0*	*$4,000*
SPECIAL DEPARTMENTAL	101.550.7427	$224	$277	$800	$800	$11,200
MGO Enhancements	*101.550.7427*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Employee Recognition & Development	*101.550.7427*	*$0*	*$0*	*$0*	*$0*	*$1,200*
MAINT & OPER OF EQUIP	101.550.7429	$2,770	$32,579	$2,000	$16,651	$2,000
Microfiche Service Contract	*101.550.7429*	*$0*	*$0*	*$0*	*$0*	*$2,000*
OTHER CONTRACTUAL SERVICE	101.550.7432	$54,000	$54,000	$60,000	$60,000	$25,000
MGO Annual Subscription	*101.550.7432*	*$0*	*$0*	*$0*	*$0*	*$25,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
MEMBERSHIPS/DUES/BOOKS	101.550.7434	$1,742	$1,866	$4,000	$4,000	$1,500
Books, SCCAPO meals, Director Dues & Subscriptions- APA, AICP & CDBG	*101.550.7434*	*$0*	*$0*	*$0*	*$0*	*$1,500*
PROF DEVELOPMENT & MTGS	101.550.7435	$2,105	$175	$5,000	$5,000	$2,000
Director : APA, League of California Cities, Workshops, SVEDA	*101.550.7435*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Total Supplies and Services:		**$67,699**	**$94,978**	**$82,800**	**$97,451**	**$65,700**
Rents & Leases						
USER CHGS - IT POOL	101.550.7551	$28,877	$31,686	$31,686	$31,686	$31,686
Total Rents & Leases:		**$28,877**	**$31,686**	**$31,686**	**$31,686**	**$31,686**
Total All Funds:		**$500,986**	**$560,416**	**$565,898**	**$553,121**	**$631,994**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Revenue Source					
Charges for Services					
Rental Dispute Res Fee	$58,504	$61,105	$65,800	$34,000	$60,000
Total Charges for Services:	**$58,504**	**$61,105**	**$65,800**	**$34,000**	**$60,000**
Leases & Rentals					
Rents/Leases (Real & Per)	$138,977	$138,069	$125,000	$120,000	$123,600
Total Leases & Rentals:	**$138,977**	**$138,069**	**$125,000**	**$120,000**	**$123,600**
Total Revenue Source:	**$197,481**	**$199,174**	**$190,800**	**$154,000**	**$183,600**

551 - Current Planning

GENERAL FUND - (101)
Program Manager – Community Development Director

MISSION STATEMENT

Provide responsive and professional planning services by supplying property, regulatory and policy information; managing the development review process; and facilitating public participation.

ONGOING PROGRAM RESPONSIBILITIES

- Maintain an effective and efficient development review process to facilitate application review and customer service
- Coordinate the review and processing of development and use applications
- Implement design and development policies City-wide
- Provide technical assistance and analysis to assist decision makers
- Provide staff support through the preparation and presentation of reports, presentations, and maintenance of records to the following; City Council, Planning Commission, Historic Preservation Board, Development Review Committee (DRC) and Council Committees
- Implement the General Plan and Zoning Ordinance and related City land use policies and ordinances
- Provide accurate and timely public information to customers
- Provide environmental review support for the CIP and Planning projects

PERFORMANCE MEASURES

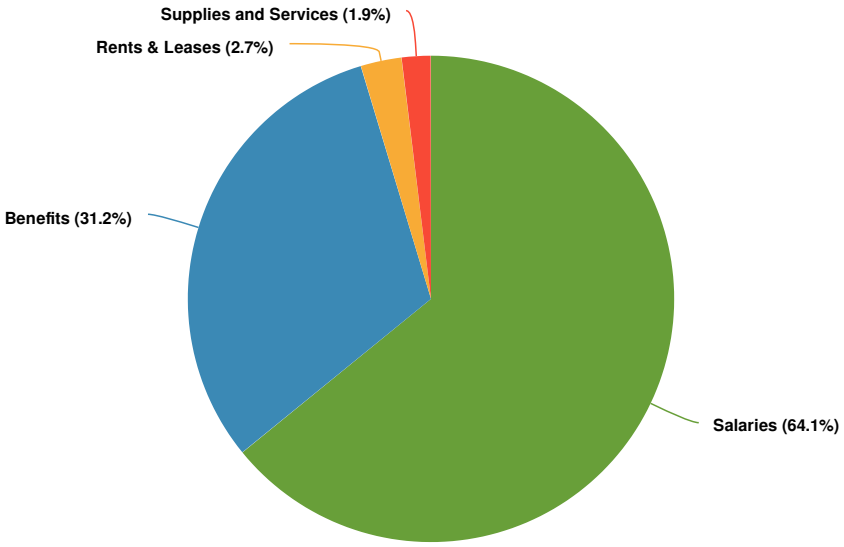
	Measure	FY 20	FY 21	FY 22
1	80% of inquiry phone calls and emails are returned within one business day.	90%	80%	70%
2	90% of minor building permits receive a response within five business days.	85%	85%	60%
3	85% of major building permits receive a response within ten business days.	70%	70%	40%
4	100% of completeness letters are sent out within 30 days.	100%	100%	90%
5	100% permit-streamlining to applicable projects are completed within six months.	100%	100%	100%
6	90% of hearings are held within 60 days of application completeness.	100%	100%	75%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Created and implemented online appointments
- Hired and onboarded a new Associate Planner and Assistant Planner
- Created orientation, training and onboarding guide for new staff
- Established a courtesy notice 'opt-in' tool for members of the public to be notified regarding major development projects
- Processed approval of three Mills Act Contracts through the Historic Preservation Board and City Council
- Supported transition of Planning Commission and Historic Preservation Board from Virtual Meetings to In-person / hybrid meetings

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$431,912	$491,213	$468,897	$454,864	$542,683	19.3%
Benefits	$214,365	$202,598	$222,283	$229,957	$264,147	14.9%
Supplies and Services	$51,779	$5,843	$91,800	$151,800	$16,300	-89.3%
Rents & Leases	$21,002	$23,044	$23,044	$23,044	$23,044	0%
Total Expense Objects:	**$719,058**	**$722,698**	**$806,024**	**$859,664**	**$846,174**	**-1.6%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
Assistant Planner *	0.70	0.70	0.35	1.00	0.65
Associate Planner	1.00	1.00	1.00	1.00	-
Senior Planner **	1.30	1.30	1.10	1.10	-
Planning Technician ***	1.00	1.00	-	1.00	1.00
Code Enforcement Officer ****	1.00	1.00	1.00	-	(1.00)
* New hire FY'22, 100% in 551, funded also by 552 prior ** Balance Funded in Program 552 *** Vacant/fill, frozen FY'22 **** Moved to new budget unit 101/234.559 Code Enforcement					
	5.00	5.00	3.45	4.10	0.65

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2022 Adopted	FY 22>23 change
Planning Intern	0.13	-	-	-	-
	0.13	-	-	-	-

Expenditures by Fund

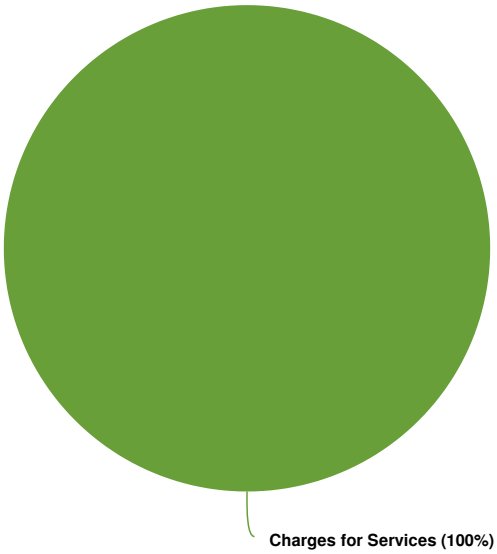
This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.551.7001	$370,267	$438,967	$448,897	$434,864	$522,683
PERSONNEL - TEMPORARY	101.551.7002	$2,584	$0	$0	$0	$0
PERSONNEL - OVERTIME	101.551.7003	$17,072	$13,481	$20,000	$20,000	$20,000
VACATION PAY	101.551.7006	$23,043	$17,465	$0	$0	$0
SICK LEAVE PAY	101.551.7007	$18,946	$21,300	$0	$0	$0
Total Salaries:		**$431,912**	**$491,213**	**$468,897**	**$454,864**	**$542,683**
Benefits						
UNIFORM ALLOWANCE	101.551.7105	$600	$45	$150	$150	$0
PERS RETIREMENT	101.551.7106	$114,262	$94,910	$144,090	$145,511	$144,279
DENTAL INSURANCE	101.551.7107	$7,738	$9,080	$7,412	$7,412	$8,809
GROUP HEALTH INSURANCE	101.551.7108	$54,765	$63,617	$42,421	$48,255	$78,299
GROUP LIFE INSURANCE	101.551.7109	$665	$802	$642	$642	$1,492
WORKERS COMP INSURANCE	101.551.7110	$7,832	$8,847	$7,488	$7,712	$8,718
GROUP DISABILITY INS	101.551.7112	$2,607	$3,142	$2,515	$2,515	$2,260
MEDICARE	101.551.7113	$6,970	$7,874	$6,509	$6,704	$7,579
CELL PHONE ALLOWANCE	101.551.7115	$3	$361	$360	$360	$0
SICK LEAVE PAYOFF	101.551.7120	$1,410	$0	$0	$0	$0
COMP/VAC PAYOFF	101.551.7121	$7,474	$1,678	$0	$0	$0
DEFERRED COMP CONTRIB	101.551.7122	$4,645	$5,130	$4,485	$4,485	$5,330
VEBA HEALTH DEF COMP	101.551.7124	$5,360	$7,114	$6,211	$6,211	$7,381
PARS RETIREMENT	101.551.7126	$34	$0	$0	$0	$0
Total Benefits:		**$214,365**	**$202,598**	**$222,283**	**$229,957**	**$264,147**
Supplies and Services						
SPECIAL DEPARTMENTAL	101.551.7427	$3,494	$0	$7,800	$7,800	$1,800
Historic Preservation Board Application - Maintenance Fee	*101.551.7427*	*$0*	*$0*	*$0*	*$0*	*$1,800*
PROF & SPECIAL SERVICES	101.551.7430	$40,875	$3,523	$72,000	$132,000	$0
MEMBERSHIPS/DUES/BOOKS	101.551.7434	$0	$1,570	$0	$0	$0
PROF DEVELOPMENT & MTGS	101.551.7435	$7,410	$750	$12,000	$12,000	$14,500
Historic Preservation Board	*101.551.7435*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Planning Commission	*101.551.7435*	*$0*	*$0*	*$0*	*$0*	*$7,000*
Planning Staff	*101.551.7435*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Total Supplies and Services:		**$51,779**	**$5,843**	**$91,800**	**$151,800**	**$16,300**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Rents & Leases						
USER CHGS - IT POOL	101.551.7551	$21,002	$23,044	$23,044	$23,044	$23,044
Total Rents & Leases:		**$21,002**	**$23,044**	**$23,044**	**$23,044**	**$23,044**
Total General Fund:		**$719,058**	**$722,698**	**$806,024**	**$859,664**	**$846,174**
Total Governmental Funds:		**$719,058**	**$722,698**	**$806,024**	**$859,664**	**$846,174**
Total All Funds:		**$719,058**	**$722,698**	**$806,024**	**$859,664**	**$846,174**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Charges for Services						
Zoning Fees	$559,340	$460,342	$392,000	$600,000	$660,000	10%
Total Charges for Services:	**$559,340**	**$460,342**	**$392,000**	**$600,000**	**$660,000**	**10%**
Total Revenue Source:	**$559,340**	**$460,342**	**$392,000**	**$600,000**	**$660,000**	**10%**

552 - Policy Development

GENERAL FUND - (101)
Program Manager – Community Development Director

MISSION STATEMENT

Support the Council and Planning Commission in the formulation of policies, plans and regulations that develop and implement a long range vision for the community that improves and enhances quality of life.

ONGOING RESPONSIBILITIES

- Manage and update the General Plan, Zoning Ordinance and related city land use policies and ordinances as needed
- Monitor State and Federal legal decisions, judicial decisions and regulations affecting planning, land use, and environmental review
- Represent the City on regional issues affecting land use and planning
- Maintain data for Geographic Information System (GIS) mapping for current land use, General Plan, zoning and parcel data
- Prepare amendments to the municipal and zoning code as directed by the City Council

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Complete update to General Plan and Housing Element. **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Complete update to Zoning Ordinance implementing objective residential development standards, zoning standards for updated general plan and housing element, and conformance with state laws. **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Begin work on Climate Action Plan (Spring 2023) **[Council Priority – Sustainability]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

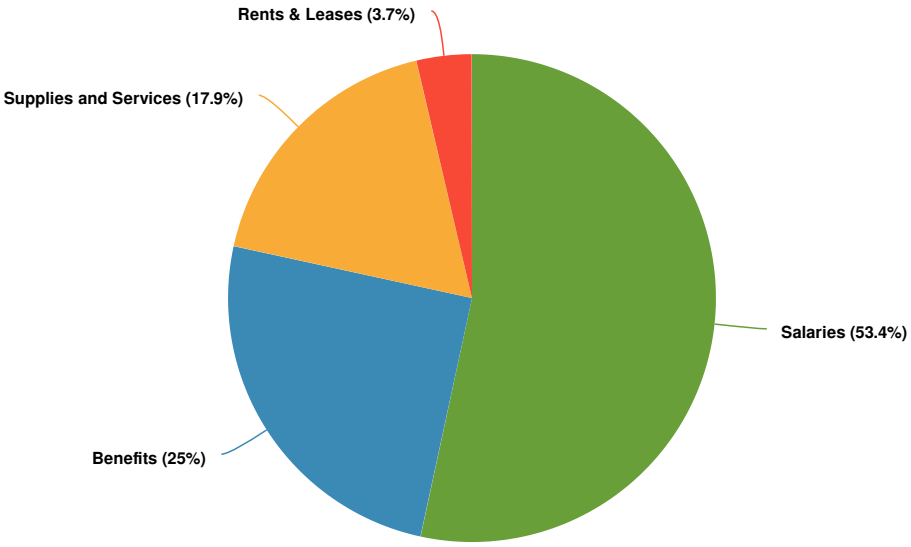
	Measure	FY 20	FY 21	FY 22
1	85% of policy development milestones and projects are completed according to the approved Work Plan.	85%	100%	60%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Hired consultants to support joint effort of completing the General Plan and Campbell's Plan for Housing (2023-2031 Housing Element) update
- Conducted public outreach, presented policy options to Planning Commission and Council, and published Draft Housing Element
- Prepared an Interim Ordinance to implement Senate Bill 9
- Prepared a Setback Reduction Ordinance for C-2 (General Commercial) and M-1 (Light Industrial) zoned properties
- Released an RFP for the preparation of an Objective Standards update
- Created partnership with Cal Poly San Luis Obispo's City and Regional Planning Department for students to prepare vision plans for the Winchester and Downtown Light Rail Station Area Plans

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$85,635	$78,165	$95,571	$98,438	$83,889	-14.8%
Benefits	$40,315	$29,907	$44,351	$46,174	$39,338	-14.8%
Supplies and Services	$127,195	$113,195	$10,120	$1,423,219	$28,120	-98%
Rents & Leases	$5,250	$5,761	$5,761	$5,761	$5,761	0%
Total Expense Objects:	**$258,395**	**$227,028**	**$155,802**	**$1,573,591**	**$157,108**	**-90%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
Senior Planner *	0.50	0.50	0.50	0.50	-
Assistant Planner **	0.30	0.30	0.15	-	-0.15
* Balance Funded in 551 & 557					
** Balance Funded in 551, new hire FY'22, 100% in 551 in FY'23					
TOTAL	0.80	0.80	0.65	0.50	-0.15

Temporary Personnel	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 2022>23 change
TOTAL	-	-	-	-	-

Expenditures by Fund

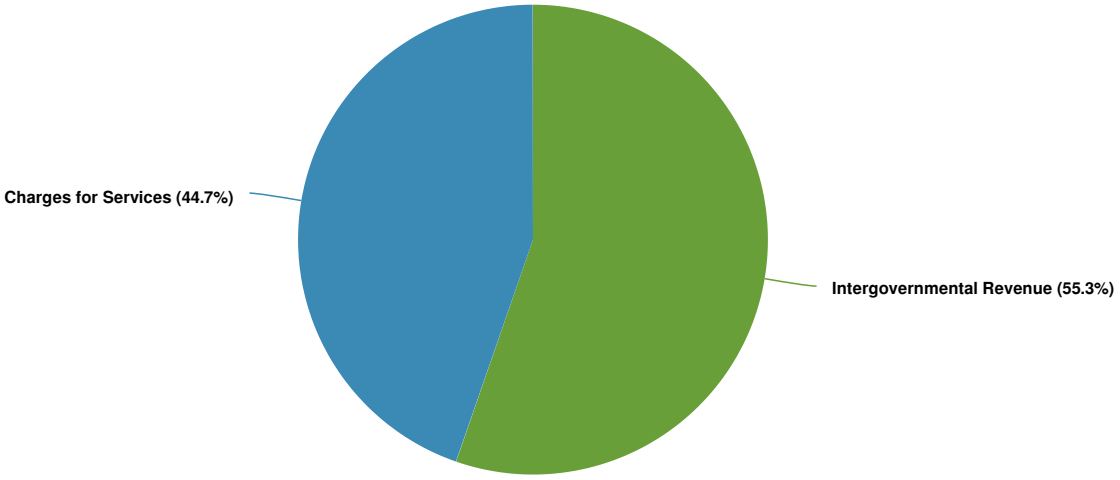
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Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.552.7001	$80,145	$72,293	$95,571	$98,438	$83,889
PERSONNEL - OVERTIME	101.552.7003	$2,319	$3,911	$0	$0	$0
VACATION PAY	101.552.7006	$2,140	$163	$0	$0	$0
SICK LEAVE PAY	101.552.7007	$1,032	$1,798	$0	$0	$0
Total Salaries:		**$85,635**	**$78,165**	**$95,571**	**$98,438**	**$83,889**
Benefits						
UNIFORM ALLOWANCE	101.552.7105	$120	$0	$0	$0	$0
PERS RETIREMENT	101.552.7106	$8,872	$15,885	$28,948	$29,251	$22,977
DENTAL INSURANCE	101.552.7107	$1,318	$1,164	$1,397	$1,397	$1,074
GROUP HEALTH INSURANCE	101.552.7108	$9,652	$8,204	$8,416	$9,847	$10,664
GROUP LIFE INSURANCE	101.552.7109	$106	$101	$121	$121	$93
WORKERS COMP INSURANCE	101.552.7110	$1,763	$1,382	$1,594	$1,642	$1,399
GROUP DISABILITY INS	101.552.7112	$417	$395	$474	$474	$365
MEDICARE	101.552.7113	$1,566	$1,222	$1,386	$1,427	$1,216
SICK LEAVE PAYOFF	101.552.7120	$2,351	$0	$0	$0	$0
COMP/VAC PAYOFF	101.552.7121	$12,457	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.552.7122	$786	$651	$845	$845	$650
VEBA HEALTH DEF COMP	101.552.7124	$907	$903	$1,170	$1,170	$900
Total Benefits:		**$40,315**	**$29,907**	**$44,351**	**$46,174**	**$39,338**
Supplies and Services						
SPECIAL DEPARTMENTAL	101.552.7427	$3,940	$3,120	$3,120	$3,120	$3,120
Local Area Formation Commission (LAFCO) Fee - Mandate	*101.552.7427*	*$0*	*$0*	*$0*	*$0*	*$3,120*
PROF & SPECIAL SERVICES	101.552.7430	$123,253	$110,075	$0	$1,413,099	$25,000
Housing Element Consultant	*101.552.7430*	*$0*	*$0*	*$0*	*$1,413,099*	*$0*
Downtown Parking Study	*101.552.7430*	*$0*	*$0*	*$0*	*$0*	*$25,000*
PROF DEVELOPMENT & MTGS	101.552.7435	$2	$0	$7,000	$7,000	$0
Total Supplies and Services:		**$127,195**	**$113,195**	**$10,120**	**$1,423,219**	**$28,120**
Rents & Leases						
USER CHGS - IT POOL	101.552.7551	$5,250	$5,761	$5,761	$5,761	$5,761
Total Rents & Leases:		**$5,250**	**$5,761**	**$5,761**	**$5,761**	**$5,761**
Total General Fund:		**$258,395**	**$227,028**	**$155,802**	**$1,573,591**	**$157,108**
Total Governmental Funds:		**$258,395**	**$227,028**	**$155,802**	**$1,573,591**	**$157,108**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total All Funds:		**$258,395**	**$227,028**	**$155,802**	**$1,573,591**	**$157,108**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Intergovernmental Revenue						
Other State Grants	$0	$68,673	$0	$153,339	$153,000	-0.2%
Total Intergovernmental Revenue:	**$0**	**$68,673**	**$0**	**$153,339**	**$153,000**	**-0.2%**
Charges for Services						
General Plan Maint Fee	$91,339	$124,387	$90,000	$120,000	$123,600	3%
Total Charges for Services:	**$91,339**	**$124,387**	**$90,000**	**$120,000**	**$123,600**	**3%**
Total Revenue Source:	**$91,339**	**$193,060**	**$90,000**	**$273,339**	**$276,600**	**1.2%**

554 - Building Codes Regulations

GENERAL FUND - (101)
Program Manager - Building Official

MISSION STATEMENT

The Building Inspection Division addresses the health and safety of the City of Campbell community through the enforcement of municipal building codes and state law.

ONGOING RESPONSIBILITIES

- Enforce and manage building codes regulations program
- Provide plan review and building inspection services
- Provide
- Maintain public records for permits and plans
- Ensure staff training and education to keep abreast of updates in codes and building practices and technologies
- Prepare, administer and monitor the Division budget
- Assist other City departments with building code information
- Staff the Building Code Board of Appeals and schedule meetings as needed
- Work with the Code Enforcement Officer on identifying and addressing code violations and enacting nuisance abatement actions
- Monitor State Code changes and maintain current adoption matrix
- Advise the Director on Housing Code inspections and abatement of violations
- Manage consulting agreements with the Plan Check and Permit Technician consultants

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Update Building Code to incorporate new state provisions regarding Electric Vehicle Charging and Photovoltaic Systems. **[Council Priority – Sustainability]**

PERFORMANCE MEASURES

	Measure	FY 20	FY 21	FY 22
1	85% of all plan check submittals are given first review for compliance with codes within ten days of submittal.	85%	80%	75%
2	85% of time all inspections are made the day following the request.	100%	90%	90%
3	80% of simple tenant improvements and minor permits are issued over-the-counter.	85%	75%	75%
4	90% of permit application for plan review are checked for completeness, compiled and proper routing within 2-hours of submittal.	90%	75%	75%
5	90% of plan review applications are given preliminary review for completeness, valuation and proper routing within 3 days of submittal. *	90%	75%	75%
6	80% of “Final” permits having plans are pulled from active storage and formatted for digital imaging within 5 days of final inspection.	85%	N/A	N/A

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Updated methodologies for calculating building valuation related to building fee calculation to meet industry standards
- Issued building permits which included office, mixed-use, single-family home and ADU projects
- Hired contract permit technician to support intake and processing of building permits
- Established Building Education and Training fee on building permits to funding ongoing training requirements for building staff
- Performed inspections, conducted plan checks and inspections for various projects, including the 1700 Dell Office project, the Mozart Subdivision, and the Trojan Storage facility
- Expanded stop work program in coordination with Code Enforcement

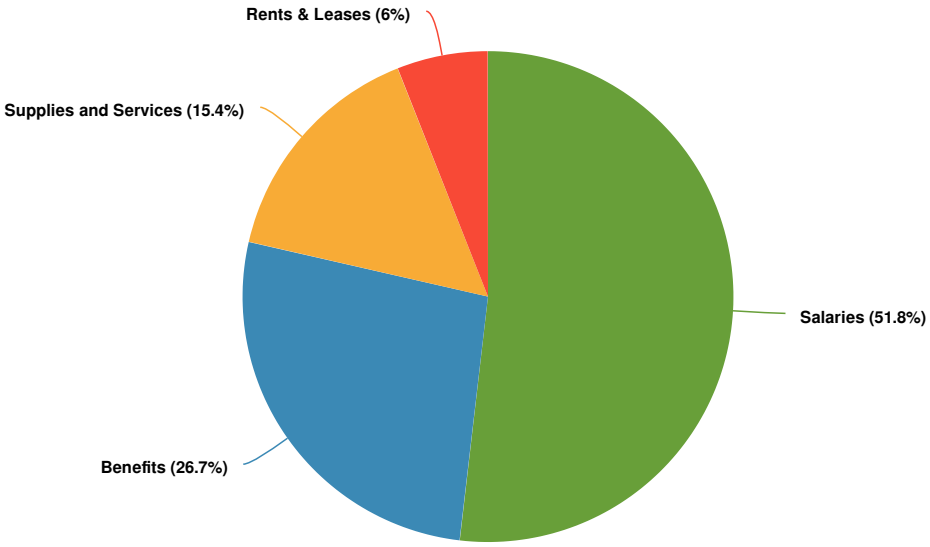
Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Building Division Manager / Bldg Official *	1.00	0.50	1.00	1.00	-
Building Inspector	3.00	3.00	3.00	3.00	-
Permit Technician	1.00	1.00	1.00	1.00	-
Senior Building Inspector ***	-	1.00	-	-	-
Senior Building Inspector	1.00	-	-	1.00	1.00
* Vacant/Fill, Sr Bldg Inspector in Acting capacity *** Freeze all FY'22					
TOTAL	6.00	5.50	5.00	5.00	1.00

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2022 Adopted	FY22>23 change
Building Intern (Imaging Assistant)	0.64	0.64	0.64	-	-0.64
TOTAL	0.64	0.64	0.64	-	-0.64

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$830,473	$563,205	$668,091	$687,366	$838,122	21.9%
Benefits	$392,435	$242,499	$330,773	$344,034	$432,303	25.7%
Supplies and Services	$191,220	$142,042	$186,200	$285,415	$249,500	-12.6%
Rents & Leases	$90,219	$96,752	$96,752	$96,752	$96,752	0%
Total Expense Objects:	**$1,504,347**	**$1,044,498**	**$1,281,816**	**$1,413,567**	**$1,616,677**	**14.4%**

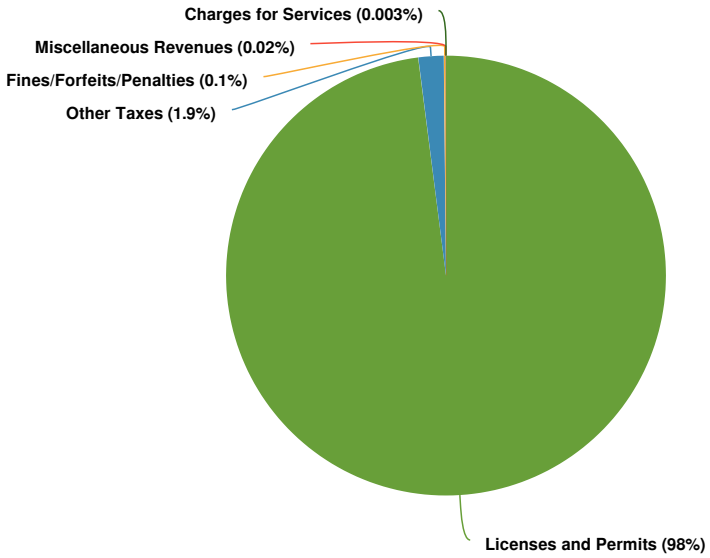
Expenditures by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.554.7001	$737,928	$531,567	$647,691	$666,966	$838,122
PERSONNEL - TEMPORARY	101.554.7002	$11,003	$11,690	$20,400	$20,400	$0
PERSONNEL - OVERTIME	101.554.7003	$0	$552	$0	$0	$0
VACATION PAY	101.554.7006	$63,965	$10,959	$0	$0	$0
SICK LEAVE PAY	101.554.7007	$17,577	$8,436	$0	$0	$0
Total Salaries:		**$830,473**	**$563,205**	**$668,091**	**$687,366**	**$838,122**
Benefits						
UNIFORM ALLOWANCE	101.554.7105	$750	$930	$450	$450	$600
PERS RETIREMENT	101.554.7106	$206,236	$116,181	$197,244	$199,278	$232,934
DENTAL INSURANCE	101.554.7107	$14,099	$10,344	$10,742	$10,742	$12,891
GROUP HEALTH INSURANCE	101.554.7108	$101,639	$78,368	$80,550	$91,211	$136,138
GROUP LIFE INSURANCE	101.554.7109	$1,221	$895	$930	$930	$1,116
WORKERS COMP INSURANCE	101.554.7110	$13,317	$8,425	$9,576	$9,862	$12,643
GROUP DISABILITY INS	101.554.7112	$4,999	$3,510	$3,888	$3,888	$4,617
MEDICARE	101.554.7113	$12,627	$8,386	$9,392	$9,671	$12,182
AUTO ALLOWANCE	101.554.7114	$1,846	$0	$1,920	$1,920	$0
CELL PHONE ALLOWANCE	101.554.7115	$2,158	$1,446	$1,440	$1,440	$1,440
OTHER BENEFITS PAY	101.554.7118	$2,568	$0	$0	$0	$0
COMP/VAC PAYOFF	101.554.7121	$13,062	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.554.7122	$7,404	$5,809	$5,200	$5,200	$6,500
VEBA HEALTH DEF COMP	101.554.7124	$10,366	$8,054	$9,441	$9,441	$11,241
PARS RETIREMENT	101.554.7126	$143	$152	$0	$0	$0
Total Benefits:		**$392,435**	**$242,499**	**$330,773**	**$344,034**	**$432,303**
Supplies and Services						
OFFICE EXPENSE	101.554.7424	$6,374	$6,338	$7,500	$7,500	$3,000
SMALL TOOLS	101.554.7425	$0	$0	$200	$200	$500
Miscellaneous Equipment & Supplies	*101.554.7425*	*$0*	*$0*	*$0*	*$0*	*$500*
PROF & SPECIAL SERVICES	101.554.7430	$178,768	$132,235	$170,000	$269,215	$230,000
Contract plan checking - Structural Engineer Fees	*101.554.7430*	*$0*	*$0*	*$0*	*$0*	*$130,000*
Contract part time permit technician	*101.554.7430*	*$0*	*$0*	*$0*	*$0*	*$100,000*
MEMBERSHIPS/DUES/BOOKS	101.554.7434	$5,484	$1,142	$7,000	$7,000	$5,000
PROF DEVELOPMENT & MTGS	101.554.7435	$594	$2,326	$1,500	$1,500	$11,000
Building Staff	*101.554.7435*	*$0*	*$0*	*$0*	*$1,500*	*$5,000*
Building Official	*101.554.7435*	*$0*	*$0*	*$0*	*$0*	*$6,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total Supplies and Services:		**$191,220**	**$142,042**	**$186,200**	**$285,415**	**$249,500**
Rents & Leases						
USER CHGS-MOTOR POOL	101.554.7550	$21,965	$21,859	$21,859	$21,859	$21,859
USER CHGS - IT POOL	101.554.7551	$68,254	$74,893	$74,893	$74,893	$74,893
Total Rents & Leases:		**$90,219**	**$96,752**	**$96,752**	**$96,752**	**$96,752**
Total General Fund:		**$1,504,347**	**$1,044,498**	**$1,281,816**	**$1,413,567**	**$1,616,677**
Total Governmental Funds:		**$1,504,347**	**$1,044,498**	**$1,281,816**	**$1,413,567**	**$1,616,677**
Total All Funds:		**$1,504,347**	**$1,044,498**	**$1,281,816**	**$1,413,567**	**$1,616,677**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Other Taxes						
Construction Tax	$50,505	$143,066	$148,346	$60,000	$70,800	18%
Total Other Taxes:	**$50,505**	**$143,066**	**$148,346**	**$60,000**	**$70,800**	**18%**
Licenses and Permits						
Construction Permits	$1,596,158	$1,995,966	$1,987,556	$2,100,000	$2,478,000	18%
Advanced Plan Check Fee	$530,505	$593,678	$460,882	$960,000	$1,132,800	18%
General Revenue-Bldg Dept	$52,181	$29,962	$28,805	$30,000	$35,400	18%
Pln Check-Title 24 Energy	$70,850	$98,941	$86,415	$30,000	$35,400	18%
Technology Enhancemnt Fee	$39,028	$52,110	$30,000	$54,000	$63,720	18%
Total Licenses and Permits:	**$2,288,722**	**$2,770,657**	**$2,593,658**	**$3,174,000**	**$3,745,320**	**18%**
Fines/Forfeits/Penalties						
Code Enforcement Fines	$19,988	$14,920	$10,000	$12,000	$5,000	-58.3%
Total Fines/Forfeits/Penalties:	**$19,988**	**$14,920**	**$10,000**	**$12,000**	**$5,000**	**-58.3%**
Charges for Services						
Microfilm Fees	$28,325	$590	$0	$76	$100	31.6%
Total Charges for Services:	**$28,325**	**$590**	**$0**	**$76**	**$100**	**31.6%**
Miscellaneous Revenues						

Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Other Revenue	$475	$1,011	$0	$790	$800	1.3%
Total Miscellaneous Revenues:	**$475**	**$1,011**	**$0**	**$790**	**$800**	**1.3%**
Total Revenue Source:	**$2,388,014**	**$2,930,244**	**$2,752,004**	**$3,246,866**	**$3,822,020**	**17.7%**

557 - Housing Assistance

LOW-MODERATE INCOME HOUSING FUND (233)
Program Manager – Senior Planner

MISSION STATEMENT

Administer the Below Market Rate Housing program in compliance with City and State guidelines.

ONGOING RESPONSIBILITIES

- Manage the services provided by the City's Below Market Rate (BMR) Housing Administrator
- Prepare and monitor agreement, process reimbursement requests, and provide technical assistance to BMR Program Administrator
- Review and maintain BMR Program Guides
- Monitor housing developer requirements to ensure they are complying with below market rate requirements
- Publish information on housing resources and programs in Campbell
- Manage ongoing reporting of housing production information in accordance with state requirements.
- Coordinate implementation of City's Housing Element
- Coordinate with County of Santa Clara on implementation of Community Development Block Grant program
- Work with and assist Project Sentinel with the City's Rental Dispute program

MAJOR WORKPLAN ITEMS FOR FISCAL YEAR 2023

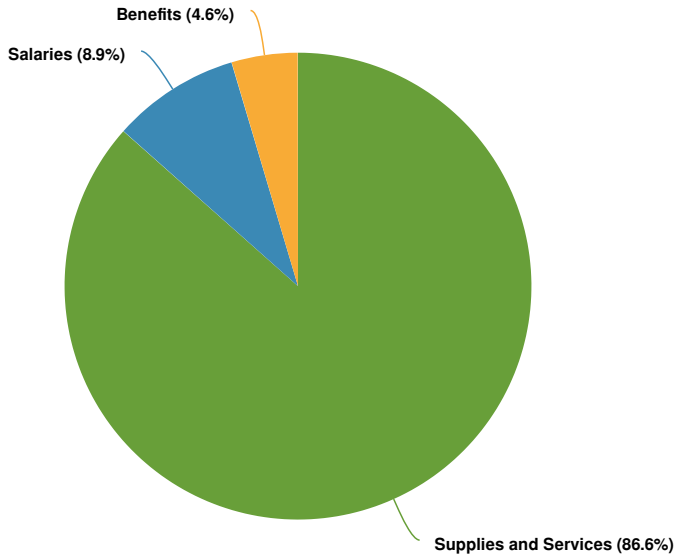
- Implement short-term improvement plan to Housing Program. **[Operational Need]**
- Identify broader BMR Housing program upgrades needed in association with Housing Element implementation. **[Operational Need]**
- Prepare nexus studies to consider modifications to the City's Inclusionary Housing Ordinance and creation of a Commercial Linkage Housing Fee to support Affordable Housing production **[Council Priority - Comprehensive Long-Term Land Use Planning]**

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Negotiated a 10% maximum rent increase for BMR units not protected by AB 1482 which were otherwise facing 40% and higher rent increases
- Updated the City's consultant service agreement with the City's Below-Market Rate Program Administrator (HouseKeys, Inc.)
- Updated the pricing methodology for below-market rate housing to respond to sudden increases in mortgage rates
- Prepared and presented a program improvement report to the City Council
- Issued an RFP for an audit of the housing program to develop a fiscally resilient program model

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$22,350	$31,627	$60,631	$62,450	$67,111	7.5%
Benefits	$12,639	$11,054	$25,481	$26,246	$34,711	32.3%
Supplies and Services	$153,200	$137,199	$433,800	$771,300	$655,600	-15%
Total Expense Objects:	**$188,190**	**$179,881**	**$519,912**	**$859,995**	**$757,422**	**-11.9%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Senior Planner *	0.20	0.20	0.40	0.40	-
* Balance Funded in Programs 551 & 552					
TOTAL	0.20	0.20	0.40	0.40	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
TOTAL	-	-	-	-	-

Expenditures by Fund

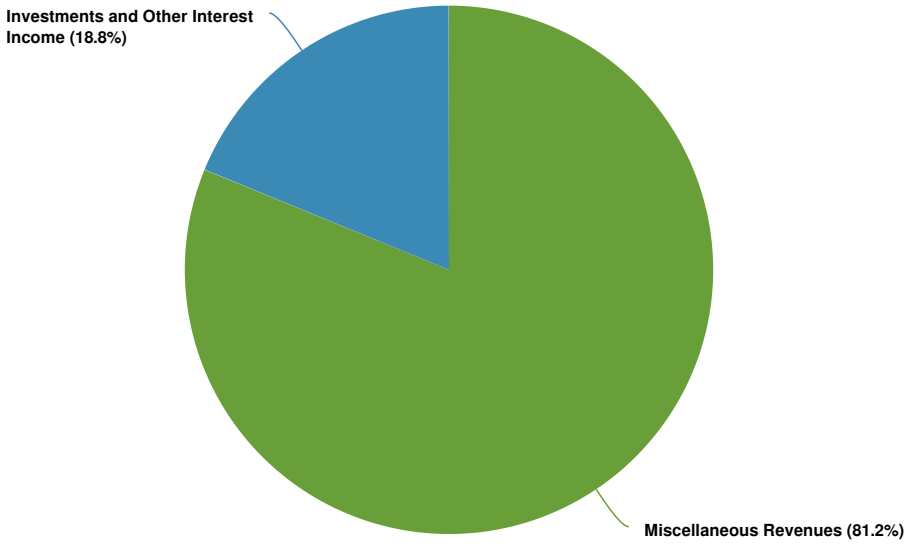
This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
Special Revenue						
Housing Assistance						
Salaries						
PERSONNEL - REGULAR	233.557.7001	$21,138	$29,136	$60,631	$62,450	$67,111
PERSONNEL - OVERTIME	233.557.7003	$449	$1,564	$0	$0	$0
VACATION PAY	233.557.7006	$552	$217	$0	$0	$0
SICK LEAVE PAY	233.557.7007	$212	$710	$0	$0	$0
Total Salaries:		**$22,350**	**$31,627**	**$60,631**	**$62,450**	**$67,111**
Benefits						
UNIFORM ALLOWANCE	233.557.7105	$30	$0	$0	$0	$0
PERS RETIREMENT	233.557.7106	$2,333	$5,388	$16,400	$16,592	$18,557
DENTAL INSURANCE	233.557.7107	$339	$466	$859	$859	$859
GROUP HEALTH INSURANCE	233.557.7108	$2,527	$3,321	$4,725	$5,241	$11,596
GROUP LIFE INSURANCE	233.557.7109	$26	$40	$74	$74	$74
WORKERS COMP INSURANCE	233.557.7110	$490	$559	$1,011	$1,042	$1,119
GROUP DISABILITY INS	233.557.7112	$103	$158	$292	$292	$292
MEDICARE	233.557.7113	$434	$494	$879	$906	$973
SICK LEAVE PAYOFF	233.557.7120	$940	$0	$0	$0	$0
COMP/VAC PAYOFF	233.557.7121	$4,983	$0	$0	$0	$0
DEFERRED COMP CONTRIB	233.557.7122	$202	$264	$520	$520	$520
VEBA HEALTH DEF COMP	233.557.7124	$233	$366	$720	$720	$720
Total Benefits:		**$12,639**	**$11,054**	**$25,481**	**$26,246**	**$34,711**
Supplies and Services						
ADVERTISING	233.557.7422	$0	$0	$200	$200	$0
OFFICE EXPENSE	233.557.7424	$0	$0	$100	$100	$100
PROF & SPECIAL SERVICES	233.557.7430	$153,200	$137,199	$408,500	$746,000	$630,500
Project Sentinel	*233.557.7430*	*$0*	*$0*	*$0*	*$0*	*$63,000*
Housing Program Audit Consultant	*233.557.7430*	*$0*	*$0*	*$0*	*$0*	*$200,000*
BMR Administrator Contract - House Keys	*233.557.7430*	*$0*	*$0*	*$0*	*$0*	*$140,000*
Santa Clara County Homeless Study	*233.557.7430*	*$0*	*$0*	*$0*	*$0*	*$2,500*
General Consulting & Legal Services - BMR Litigation	*233.557.7430*	*$0*	*$0*	*$0*	*$0*	*$75,000*
Affordable Housing Fee Nexus Studies	*233.557.7430*	*$0*	*$0*	*$0*	*$0*	*$150,000*
BAD DEBTS	233.557.7439	$0	$0	$25,000	$25,000	$25,000

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Loan Forgiveness (Bankruptcy, Foreclosures, Short Sales)	*233.557.7439*	*$0*	*$0*	*$0*	*$0*	*$25,000*
Total Supplies and Services:		**$153,200**	**$137,199**	**$433,800**	**$771,300**	**$655,600**
Total Housing Assistance:		**$188,190**	**$179,881**	**$519,912**	**$859,995**	**$757,422**
Total Special Revenue:		**$188,190**	**$179,881**	**$519,912**	**$859,995**	**$757,422**
Total Governmental Funds:		**$188,190**	**$179,881**	**$519,912**	**$859,995**	**$757,422**
Total All Funds:		**$188,190**	**$179,881**	**$519,912**	**$859,995**	**$757,422**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source						
Investments and Other Interest Income						
Investment Earnings	$28,450	$3,916	$50,000	$50,000	$50,000	0%
Unrealized Gains/Losses	$7,290	-$8,168	$0	$0	$0	0%
Other Interest	$55,730	$27,889	$0	$0	$0	0%
Total Investments and Other Interest Income:	**$91,471**	**$23,637**	**$50,000**	**$50,000**	**$50,000**	**0%**
Miscellaneous Revenues						
Other Revenue	$0	$0	$190,839	$190,839	$190,839	0%
Principal Repayment	$0	$0	$25,000	$25,000	$25,000	0%
Total Miscellaneous Revenues:	**$0**	**$0**	**$215,839**	**$215,839**	**$215,839**	**0%**
Total Revenue Source:	**$91,471**	**$23,637**	**$265,839**	**$265,839**	**$265,839**	**0%**

559 - Code Enforcement

GENERAL FUND (101)
And
COMMUNITY RESTITUTION FUND (234)
Program Manager – Code Enforcement Officer

MISSION STATEMENT

Enforce Campbell's municipal codes and preserve community character through the identification, investigation, and abatement of building, zoning and other municipal code violations. Enforcement actions respond to community concerns and act to achieve timely compliance, prioritizing violations that affect life, health and safety.

ONGOING RESPONSIBILITIES

- Respond to community concerns and complaints received regarding activities that violate Campbell's municipal code, including include illegal construction and land use violations
- Investigate, identify, and verify code violations.
- Apply enforcement actions to proactively resolve code violations, including the application of warnings, citations, fines, and other measures.
- Provide ongoing education to the public regarding Campbell's municipal codes and regulations.
- Work proactively to help preserve neighborhood character through community education, and support of actions to prevent blight and illegal dumping

MAJOR WORKPLAN ITEMS FOR FISCAL YEAR 2023

- Complete upgrades to Code Enforcement program implementing new enforcement tools and funding mechanisms. **[Operational Need]**

PERFORMANCE MEASURES

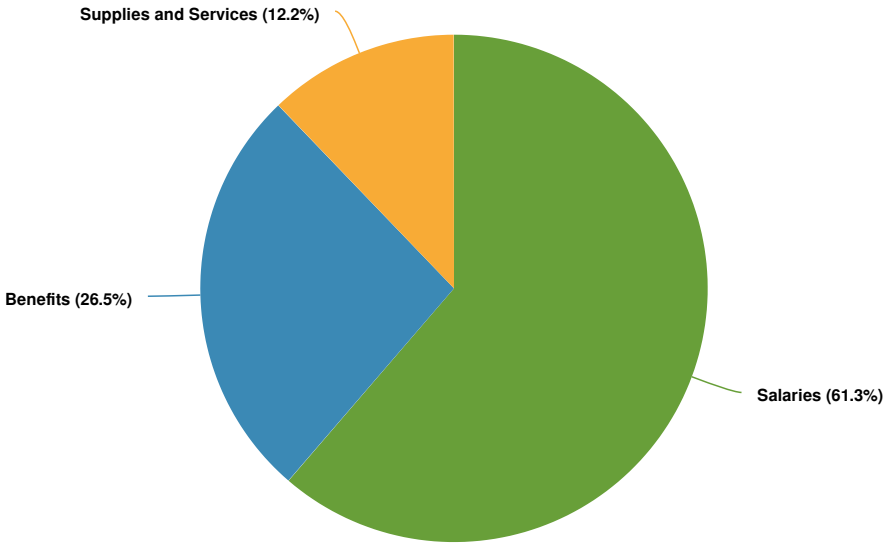
	Measure	FY 20	FY 21	FY 22
1	90% of all minor nuisance complaints resolved within 30 days.	90%	90%	90%
2	90% of code enforcement inquiries are responded to within three business days.	95%	100%	90%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Executed consultant contract to provide part time code enforcement support to address case backlog
- Prepared amendments to municipal code acknowledging use of compliance agreements
- Prepared and presented code enforcement program improvement plan to Council
- Established Community Restitution Fund to collect code enforcement fines for use in addressing code enforcement activities

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actual	FY2022 Projected	FY2023 Budgeted
Expense Objects			
Salaries	$0	$0	$131,067
Benefits	$0	$0	$56,654
Supplies and Services	$0	$0	$26,000
Total Expense Objects:	**$0**	**$0**	**$213,721**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Code Enforcement Officer * * Previously budgeted in 101.551 Current Planning	-	-	-	1.00	1.00
TOTAL	-	-	-	1.00	1.00

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
TOTAL	-	-	-	-	-

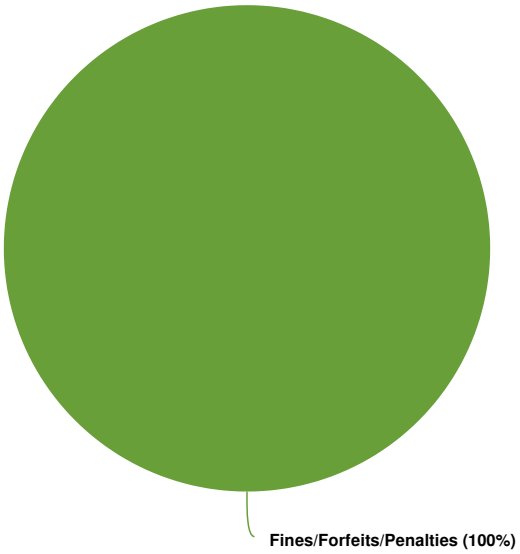
Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2021 Actual	FY2022 Projected	FY2023 Budgeted
All Funds				
Governmental Funds				
General Fund				
Salaries				
PERSONNEL - REGULAR	101.559.7001	$0	$0	$131,067
Total Salaries:		**$0**	**$0**	**$131,067**
Benefits				
PERS RETIREMENT	101.559.7106	$0	$0	$36,200
DENTAL INSURANCE	101.559.7107	$0	$0	$2,148
GROUP HEALTH INSURANCE	101.559.7108	$0	$0	$9,833
GROUP LIFE INSURANCE	101.559.7109	$0	$0	$186
WORKERS COMP INSURANCE	101.559.7110	$0	$0	$2,192
GROUP DISABILITY INS	101.559.7112	$0	$0	$729
MEDICARE	101.559.7113	$0	$0	$2,266
DEFERRED COMP CONTRIB	101.559.7122	$0	$0	$1,300
VEBA HEALTH DEF COMP	101.559.7124	$0	$0	$1,800
Total Benefits:		**$0**	**$0**	**$56,654**
Supplies and Services				
PROF & SPECIAL SERVICES	101.559.7430	$0	$0	$5,000
Hearing Officer	*101.559.7430*	*$0*	*$0*	*$5,000*
PROF DEVELOPMENT & MTGS	101.559.7435	$0	$0	$1,000
Code Enforcement: Prof Dev	*101.559.7435*	*$0*	*$0*	*$1,000*
Total Supplies and Services:		**$0**	**$0**	**$6,000**
Total General Fund:		**$0**	**$0**	**$193,721**
Special Revenue				
Community Restitution Fund				
Supplies and Services				
Professional & Special Services	234.559.7430	$0	$0	$20,000
Community Restitution Activities	*234.559.7430*	*$0*	*$0*	*$20,000*
Total Supplies and Services:		**$0**	**$0**	**$20,000**
Total Community Restitution Fund:		**$0**	**$0**	**$20,000**
Total Special Revenue:		**$0**	**$0**	**$20,000**
Total Governmental Funds:		**$0**	**$0**	**$213,721**
Total All Funds:		**$0**	**$0**	**$213,721**

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2021 Actual	FY2022 Projected	FY2023 Budgeted	%Chg
Revenue Source				
Fines/Forfeits/Penalties				
Code Enforcement Fines	$0	$0	$20,000	N/A
Total Fines/Forfeits/Penalties:	**$0**	**$0**	**$20,000**	**N/A**
Total Revenue Source:	**$0**	**$0**	**$20,000**	**N/A**


CITY · OF · CAMPBELL
THE · ORCHARD · CITY

LEGAL SERVICES



William Seligmann
City Attorney

GENERAL FUND - (101)
Legal Services Program (560)

MISSION STATEMENT

Provide informed and timely legal services to City Council, advisory commissions and City staff. Represent the City in a professional manner in all administrative matters and litigation.

ONGOING RESPONSIBILITIES

- Respond to requests for legal opinions or document review on a timely basis
- Be present at the City Council and Planning Commission meetings to provide advice
- Prepare and review legal documents
- Provide legal advice to the City Council, Planning Commission, City Manager, and City Staff
- Represent the City in code enforcement and litigation matters assigned to the City Attorney's Office
- Provide legal assistance regarding department priorities consistent with objectives identified within this document

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2022

- Assist Community Development with General Plan and Housing Element Update **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Work with Community Development Department to revise zoning ordinances to comply with State law and implement General Plan update, as well as potentially incorporating objective standards, expansion of safe camping, amnesty for ADUs, update of wireless facility processing and legalization of short-term rentals **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Review update to Building Code to incorporate new state provisions regarding Electric Vehicle Charging and Photovoltaic Systems. **[Operational Need]**
- Review Measure O construction contracts and assist in implementation **[Council Priority - Measure O Implementation]**
- Assist with implementation of new PRA automation **[Operational]**
- Assist Clerk's Office with revision to records retention schedule and procedures **[Operational Need]**
- Review proposed update to Downtown Special Event Policy to incorporate Community Events outside of Downtown area. **[Council Priority – Financial Stability]**
- Assist in implementation of Permanent Parklet program for Downtown businesses. **[Council Priority – Financial Stability]**
- Complete wireless regulations for use of right-of-way in coordination with the Public Works Department **[Council Priority – Financial Stability]**
- Update Cannabis Ordinances to reflect changes in State statutes in coordination with City Manager's Office and Police Department. **[Operational Need]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

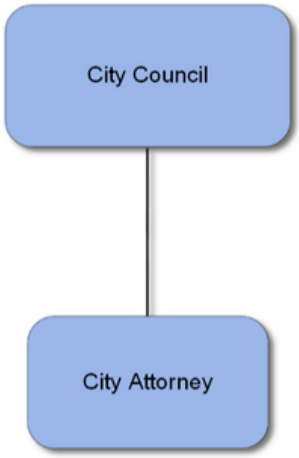
	Measure	FY 20	FY 21	FY 22
1	Complete review of 85% of all contract and other documents submitted for review within two (2) weeks of submission.	82%	90%	92%
2	Provide a response to 70% of all requests for a written opinion within four (4) weeks of submission.	98%	99%	97%
3	Provide a response to 85% of all requests for oral advice within two (2) working days of submission.	91%	100%	96%
4	Obtain a favorable outcome in at least 60% of all cases adjudicated to a final conclusion.	100%	75%	100%
5	Personally attend at least 85% of all regular City Council Meetings.	100%	100%	91%
6	Personally attend at least 85% of all regular Planning Commission Meetings.	93%	100%	100%
7	Provide approximately 1,200 hours of legal assistance annually.	1794 hrs	1974 hrs	1814 hrs
8	Complete major workplan items within one (1) fiscal year.	1	3	1
9	Provide at least 250 office hours at City Hall each year.	256 hrs	343 hrs	355 hrs

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- **Ordinance Preparations/Revisions:**
- Adoption of interim SB-9 Ordinance
- Collaboration on preparation of final SB-9 Ordinance
- Adoption of AB 1383 Ordinance
- Adoption of ordinance for e-filing of FPPC forms
- Introduction of Semi-Permanent Parklet Ordinance

- **Litigation:**
- Obtained dismissal of challenge to favorable administrative code enforcement decision concerning violations at 209 Railway
- Obtained favorable settlement in case involving distribution of spoiled food, placing Defendant in diversion program
- Worked with City Attorneys in Santa Clara County to obtain settlement of claim of employment claim concerning the Santa Clara County Cities Association
- Obtained share of nationwide Opioid Class Action Settlement

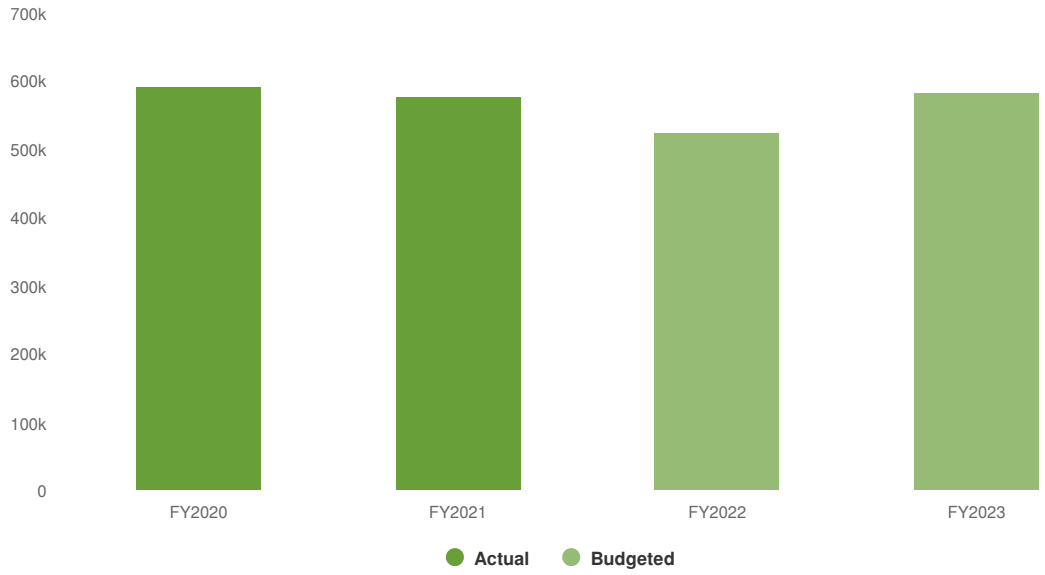
Legal Services Organizational Chart



Expenditures Summary

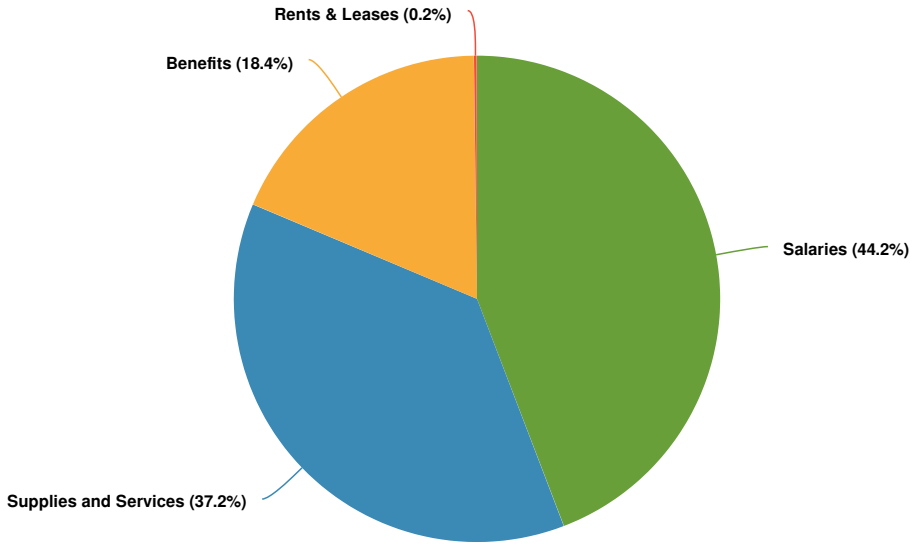
$582,809 $59,151
(11.30% vs. prior year)

LEGAL SERVICES Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$233,609	$255,127	$247,680	$257,640	$257,587	0%
Benefits	$98,979	$75,602	$110,324	$109,250	$107,495	-1.6%
Supplies and Services	$259,498	$245,720	$164,502	$164,502	$216,575	31.7%
Rents & Leases	$1,050	$1,152	$1,152	$1,152	$1,152	0%
Total Expense Objects:	**$593,137**	**$577,601**	**$523,658**	**$532,544**	**$582,809**	**9.4%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's)				
	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
City Attorney	1.00	1.00	1.00	1.00	-
TOTAL	1.00	1.00	1.00	1.00	-

Temporary Personnel	Full-Time Equivalents (FTE's)				
	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY 22>23 change
	-	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Salaries						
PERSONNEL - REGULAR	101.560.7001	$233,609	$255,127	$247,680	$257,640	$257,587
Total Salaries:		**$233,609**	**$255,127**	**$247,680**	**$257,640**	**$257,587**
Benefits						
PERS RETIREMENT	101.560.7106	$58,524	$44,542	$64,301	$65,352	$71,226
DENTAL INSURANCE	101.560.7107	$2,111	$2,306	$2,148	$2,148	$2,148
GROUP HEALTH INSURANCE	101.560.7108	$33,003	$22,922	$38,440	$36,136	$28,329
GROUP LIFE INSURANCE	101.560.7109	$183	$200	$186	$186	$186
WORKERS COMP INSURANCE	101.560.7110	$815	$890	$830	$864	$899
GROUP DISABILITY INS	101.560.7112	$955	$1,043	$972	$972	$972
MEDICARE	101.560.7113	$3,387	$3,699	$3,447	$3,591	$3,735
Total Benefits:		**$98,979**	**$75,602**	**$110,324**	**$109,250**	**$107,495**
Supplies and Services						
SPECIAL DEPARTMENTAL	101.560.7427	$53	$56	$500	$500	$500
Federal Express / Printing / Photocopying	*101.560.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
PROF & SPECIAL SERVICES	101.560.7430	$223,881	$240,509	$157,927	$157,927	$210,000
Additional Legal Services	*101.560.7430*	*$0*	*$0*	*$0*	*$0*	*$210,000*
MEMBERSHIPS/DUES/BOOKS	101.560.7434	$3,843	$4,435	$4,275	$4,275	$4,275
Lexis on-Line Publications : Case Reporters / Statues	*101.560.7434*	*$0*	*$0*	*$0*	*$0*	*$960*
Continuing Education of the Bar Publications: CA Litigation & CA Real Estate Law	*101.560.7434*	*$0*	*$0*	*$0*	*$0*	*$2,620*
IMLA	*101.560.7434*	*$0*	*$0*	*$0*	*$0*	*$695*
PROF DEVELOPMENT & MTGS	101.560.7435	$1,721	$720	$1,800	$1,800	$1,800
League of California Cities Conferences & Webinar	*101.560.7435*	*$0*	*$0*	*$0*	*$0*	*$1,800*
CONSULTANT-REDISTRICTING	101.560.7467	$30,000	$0	$0	$0	$0
Total Supplies and Services:		**$259,498**	**$245,720**	**$164,502**	**$164,502**	**$216,575**
Rents & Leases						
USER CHGS - IT POOL	101.560.7551	$1,050	$1,152	$1,152	$1,152	$1,152
Total Rents & Leases:		**$1,050**	**$1,152**	**$1,152**	**$1,152**	**$1,152**
Total All Funds:		**$593,137**	**$577,601**	**$523,658**	**$532,544**	**$582,809**


CITY · OF · CAMPBELL
THE · ORCHARD · CITY

POLICE DEPARTMENT

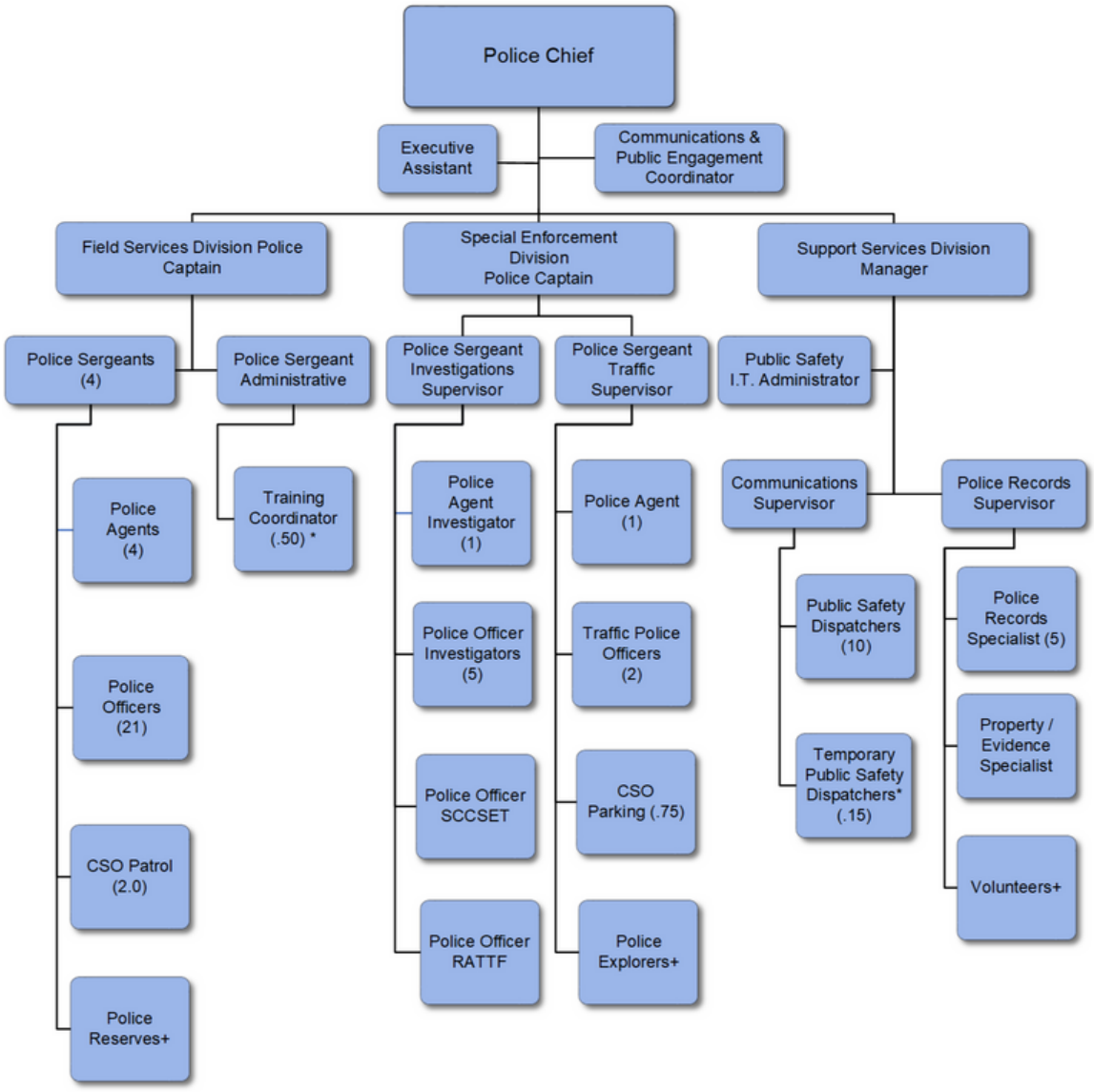


Gary Berg
Chief of Police

Public Safety Department includes the following programs:

601	Administration
602	Communications
603	Records
604	Special Enforcement Division
605	Field Services
606/607	Misc. Police Department Grants

Public Safety Organizational Chart

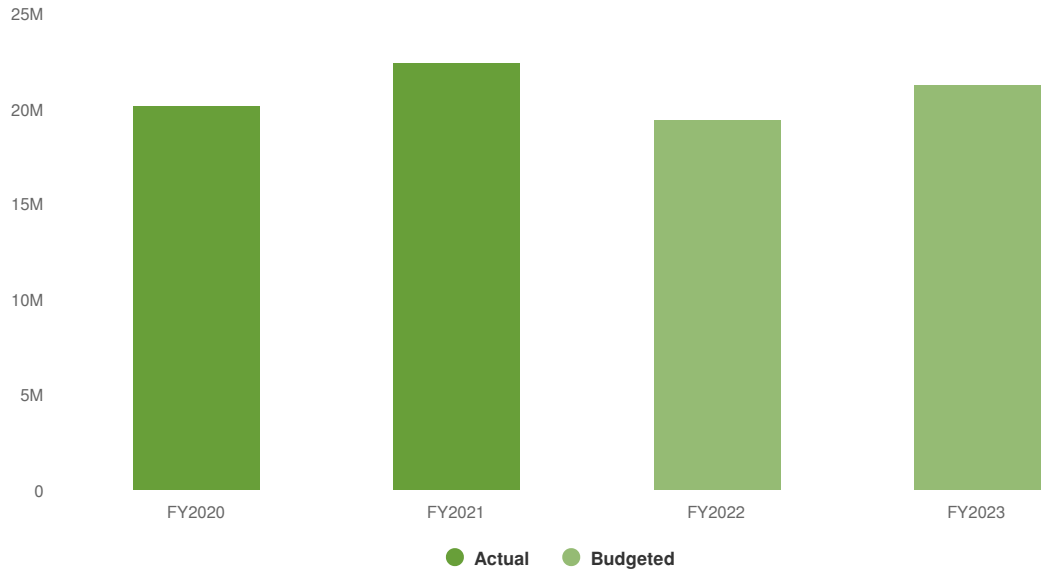


* Temporary Full or Part-time
\+ Volunteers

Expenditures Summary

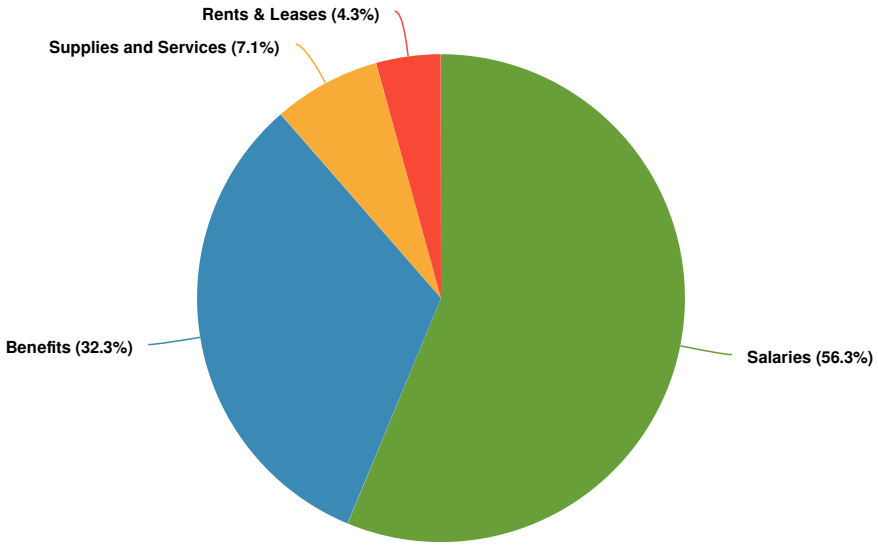
$21,187,486 $1,753,188
(9.02% vs. prior year)

POLICE DEPARTMENT Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$9,806,569	$10,451,616	$10,895,814	$10,971,381	$11,920,448	8.7%
Benefits	$7,825,249	$8,976,308	$6,350,272	$6,434,485	$6,851,569	6.5%
Supplies and Services	$1,536,758	$1,989,292	$1,278,351	$1,549,667	$1,505,609	-2.8%
Rents & Leases	$878,007	$909,860	$909,860	$909,860	$909,860	0%
Capital Outlay	$60,195	$74,065	$0	$0	$0	0%
Total Expense Objects:	**$20,106,777**	**$22,401,142**	**$19,434,298**	**$19,865,393**	**$21,187,486**	**6.7%**

Staffing (Full-Time Equivalents)

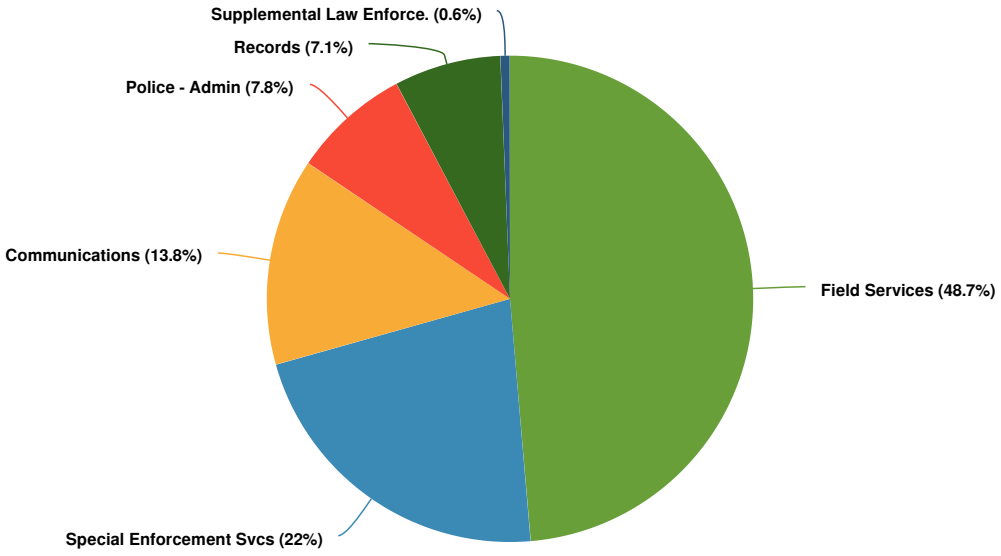
Permanent Positions	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Communications & Public Engagement Coord	1.00	1.00	1.00	1.00	-
Communications Supervisor (1-PPT)	4.75	2.92	2.75	2.75	-
Community Services Officer	1.00	1.00	1.00	1.00	-
Executive Assistant	0.80	0.80	1.00	1.00	-
I/T Administrator	-	-	0.92	1.00	0.08
Police Agent	6.00	6.00	6.00	6.00	-
Police Captain	2.00	2.00	2.00	2.00	-
Police Chief	1.00	1.00	1.00	1.00	-
Police Officer	30.00	30.00	30.00	30.00	-
Police Records Specialist	6.00	6.00	5.00	6.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00	-
Police Sergeant	7.00	7.00	7.00	7.00	-
Property/Evidence Specialist	1.00	1.00	1.00	1.00	-
Public Safety Dispatcher	9.00	10.00	10.00	10.00	-
Public Safety Systems Specialist	1.00	1.00	0.08	-	(0.08)
Support Services Manager	1.00	1.00	1.00	1.00	-
Permanent	72.55	71.72	70.75	71.75	1.00

Limited Term Positions	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Limited-Term Positions					
Limited-Term	-	-	-	-	-

Temporary Positions	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Temporary Positions					
Crossing Guards	3.43	-	3.44	3.44	-
Part-Time Dispatcher (Per Diem Basis)	0.15	0.15	0.15	0.21	0.06
Part-Time Police Clerk	0.20	-	-	-	-
Public Safety Assistant	0.50	-	-	0.50	0.50
Training Coordinator	-	0.50	0.50	0.50	-
Temporary	6.28	0.65	4.09	4.65	0.56
Total Full Time Equivalents	76.33	72.37	74.84	76.40	1.56

Expenditures by Function

Budgeted Expenditures by Function

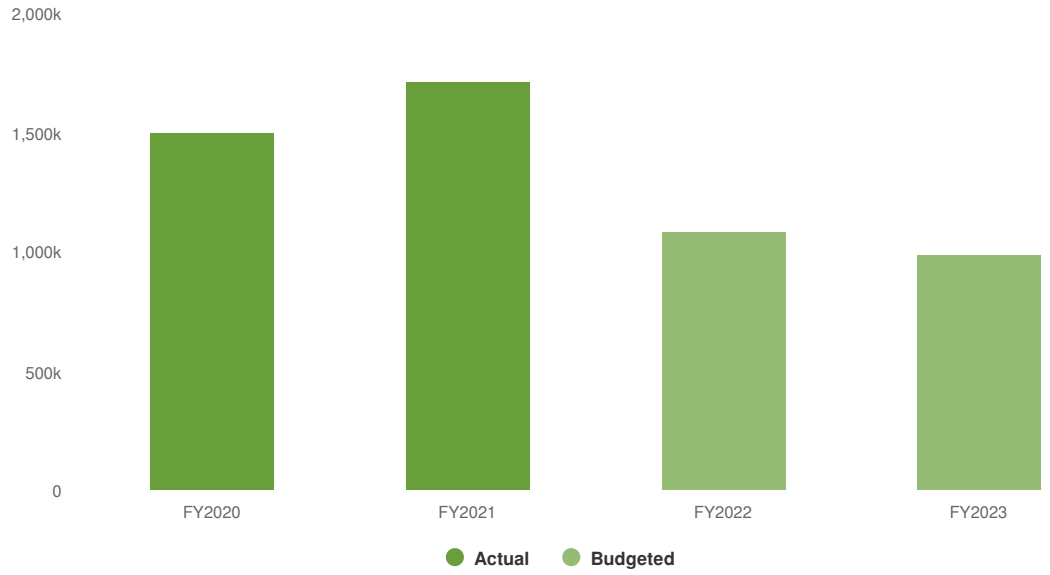


Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expenditures						
Public Safety						
Police - Admin	$1,408,266	$1,315,946	$1,413,717	$1,515,800	$1,660,829	9.6%
Communications	$2,417,189	$2,675,477	$2,771,388	$2,768,902	$2,920,392	5.5%
Records	$1,311,574	$1,415,005	$1,286,793	$1,359,396	$1,503,834	10.6%
Special Enforcement Svcs	$4,219,680	$4,559,548	$4,580,808	$4,648,127	$4,660,451	0.3%
Field Services	$10,578,688	$11,530,327	$9,249,441	$9,443,393	$10,308,424	9.2%
Supplemental Law Enforce.	$102,074	$182,471	$132,150	$129,774	$133,556	2.9%
FEDERAL ASSET FORFEITURE	$69,307	$722,367	$0	$0	$0	0%
Total Public Safety:	**$20,106,777**	**$22,401,142**	**$19,434,298**	**$19,865,393**	**$21,187,486**	**6.7%**
Total Expenditures:	**$20,106,777**	**$22,401,142**	**$19,434,298**	**$19,865,393**	**$21,187,486**	**6.7%**

Revenues Summary

$985,300 -$94,000
(-8.71% vs. prior year)

POLICE DEPARTMENT Actual vs. Budgeted



Revenue by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Fines/Forfeits/Penalties						
VEHICLE CODE FINES-CITY	101.604.4310	$54,337	$5,562	$37,500	$12,500	$25,000
VEHICLE CODE FINES-COUNTY	101.604.4320	$75,745	$39,128	$75,000	$25,000	$50,000
VEHICLE CODE FINES-STATE	101.604.4330	$65,995	$25,540	$37,500	$12,500	$25,000
Total Fines/Forfeits/Penalties:		**$196,077**	**$70,229**	**$150,000**	**$50,000**	**$100,000**
Intergovernmental Revenue						
OTHER STATE GRANTS	101.602.4543	$0	$6,550	$0	$0	$0
ARSON CONTRACT TRAINING	101.601.4558	$0	$0	$4,000	$4,000	$4,000
ARSON_COUNTY FIRE DPT	101.604.4559	$444,500	$460,364	$451,000	$451,000	$464,500
RATTF REIMBURSEMENT	101.604.4560	$203,074	$72,135	$100,000	$100,000	$103,000
ABANDONED VEHICLE FEES	101.604.4582	$86,531	$56,657	$60,000	$60,000	$61,800
POST REIMBURSEMENTS	101.601.4588	$26,269	$18,253	$12,500	$12,500	$12,500
Total Intergovernmental Revenue:		**$760,374**	**$613,958**	**$627,500**	**$627,500**	**$645,800**
Charges for Services						
COMM GRP SPON-SPEC EVENT	101.604.4630	$48,091	$1,890	$50,000	$0	$0
OTHER FILING FEES	101.603.4690	$6,356	$3,991	$7,300	$7,300	$3,500
SPEC POLICE DEPT SERVICES	101.603.4691	$48,334	$29,028	$45,000	$45,000	$45,000
FALSE ALARM FEES-PD	101.602.4693	$4,740	$4,784	$5,000	$0	$1,000
OTHER CURRENT SERV CHGS	101.604.4694	$15	$0	$0	$0	$0
COST RECOVERY-PD DUI	101.604.4698	$16,502	-$4,775	$7,000	$3,000	$2,500
COST RECOVERY-PD	101.604.4704	$1,979	$0	$67,500	$55,000	$67,500
COST RECOVERY-PD	101.605.4704	$9,299	$0	$0	$0	$0
CAL NENA REIMBURSEMENT-PD	101.602.4707	$1,126	$1,883	$10,000	$10,000	$10,000
PHONE MAINT REIMB	101.602.4708	$0	$63	$0	$0	$0
Total Charges for Services:		**$136,443**	**$36,863**	**$191,800**	**$120,300**	**$129,500**
Miscellaneous Revenues						
OTHER REVENUE	101.604.4965	$5,831	$734	$0	$0	$0
Total Miscellaneous Revenues:		**$5,831**	**$734**	**$0**	**$0**	**$0**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total General Fund:		**$1,098,725**	**$721,784**	**$969,300**	**$797,800**	**$875,300**
Special Revenue						
Asset Forfeiture Fund						
Miscellaneous Revenues						
ASSET SEIZURES	205.604.4892	$7,360	$50,862	$5,000	$5,000	$5,000
ASSET SEIZURES	205.607.4892	$236,358	$4,743	$5,000	$5,000	$5,000
Total Miscellaneous Revenues:		**$243,719**	**$55,606**	**$10,000**	**$10,000**	**$10,000**
Total Asset Forfeiture Fund:		**$243,719**	**$55,606**	**$10,000**	**$10,000**	**$10,000**
Supplemental Law Enforce.						
Intergovernmental Revenue						
SUPPLEMENTAL LAW ENFORCE	210.606.4526	$155,948	$156,727	$100,000	$100,000	$100,000
Total Intergovernmental Revenue:		**$155,948**	**$156,727**	**$100,000**	**$100,000**	**$100,000**
Total Supplemental Law Enforce.:		**$155,948**	**$156,727**	**$100,000**	**$100,000**	**$100,000**
Other Federal Grants Fund						
Intergovernmental Revenue						
OTHER GRANTS	218.603.4523	$0	$0	$0	$77,476	$0
OTHER GRANTS	218.604.4523	$0	$101,173	$0	$0	$0
Total Intergovernmental Revenue:		**$0**	**$101,173**	**$0**	**$77,476**	**$0**
Total Other Federal Grants Fund:		**$0**	**$101,173**	**$0**	**$77,476**	**$0**
Total Special Revenue:		**$399,666**	**$313,506**	**$110,000**	**$187,476**	**$110,000**
Total Governmental Funds:		**$1,498,392**	**$1,035,289**	**$1,079,300**	**$985,276**	**$985,300**
Fiduciary Funds						
Agency Funds						
SCC Spec Enforcement Team						
Miscellaneous Revenues						
OTHER REVENUE	799.607.4965	$0	$673,867	$0	$0	$0
Total Miscellaneous Revenues:		**$0**	**$673,867**	**$0**	**$0**	**$0**
Total SCC Spec Enforcement Team:		**$0**	**$673,867**	**$0**	**$0**	**$0**
Total Agency Funds:		**$0**	**$673,867**	**$0**	**$0**	**$0**
Total Fiduciary Funds:		**$0**	**$673,867**	**$0**	**$0**	**$0**
Total All Funds:		**$1,498,392**	**$1,709,157**	**$1,079,300**	**$985,276**	**$985,300**

601 - Police Administration

GENERAL FUND - (101)
Program Manager - Police Chief

MISSION STATEMENT

Ensure optimal service delivery and provide for the overall management of the Police Department within the available resources.

ONGOING RESPONSIBILITIES

- Ensure that all personnel meet minimum required training standards and provide safety, liability, and service delivery training whenever possible
- Continually develop departmental direction
- Manage Emergency Preparedness
- Manage Animal Services
- Investigate and issue permits as required by law
- Routinely evaluate customer satisfaction and service delivery

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Support and provide feedback regarding the design of new Police Station funded by Measure O bonds. **[Council Priority - Measure O Implementation]**
- Work jointly with the City Manager's, Public Works, and Finance Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. **LEAD DEPARTMENT - Public Works [Council Priority - Measure O Implementation]**
- Update Cannabis Ordinances to reflect changes in State statutes in coordination with the City Manager's Office and Legal Services Department. **[Operational Need]**
- Recruit qualified candidates for vacancies and upcoming retirements. **[Operational Need]**
- Form a technology plan for upcoming implementation of new systems **[Operational Need]**
- Increase public engagement and transparency through a variety of methods including the formation of a Public Safety Advisory Board and Campbell's first Citizen's Police Academy. **[Operational Need]**
- Develop and implement a Gun Safety Public Awareness Campaign. **[Operational Need]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

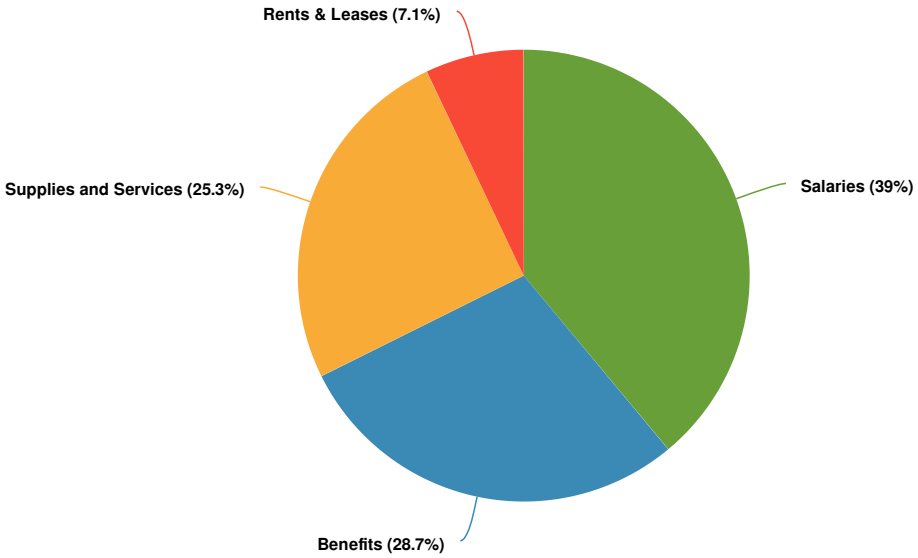
	Measure	FY 20	FY 21	FY 22
1	Percent of regular and reserve officers who are in compliance with P.O.S.T. approved in-service training requirements.	100%	100%	100%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Revamped and received California Peace Officer Standards and Training (POST) approval for use of force/arrest and control perishable skills training and trained new use of force instructors. Training was provided to all sworn staff
- Completed and passed yearly POST inspection of background, training, and hiring processes
- Enhanced Department's recruiting effort and produced recruitment videos
- Graduated two officer trainees from the Police Academy
- Implemented Axon's signal sidearm on all officers' duty holsters, which allows for the automatic activation of their body camera when their firearm is unholstered
- Implemented Cordico Wellness app to support the department's goal of better supporting our employees. In the first three months, there were over 200 new app sessions utilized
- Collaborated with Public Works on developing 95% construction documents for the new police building

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$349,608	$563,067	$587,327	$601,448	$647,005	7.6%
Benefits	$565,711	$297,312	$363,624	$371,585	$476,750	28.3%
Supplies and Services	$378,185	$338,358	$345,557	$425,557	$419,865	-1.3%
Rents & Leases	$114,762	$117,210	$117,210	$117,210	$117,210	0%
Total Expense Objects:	**$1,408,266**	**$1,315,946**	**$1,413,717**	**$1,515,800**	**$1,660,829**	**9.6%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Police Chief	1.00	1.00	1.00	1.00	-
Executive Assistant*	0.80	0.80	1.00	1.00	-
Communications and Public Engagment Coordinator	1.00	1.00	1.00	1.00	-
*Increase to 1 FTE- hired FY'22					
TOTAL	2.80	2.80	3.00	3.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Training Coordinator	-	0.50	0.50	0.50	-
TOTAL	-	0.50	0.50	0.50	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.601.7001	$288,827	$418,656	$470,727	$484,848	$505,405
PERSONNEL - TEMPORARY	101.601.7002	$0	$43,545	$41,600	$41,600	$41,600
Training Coordinator 0.50 FTEs	*101.601.7002*	*$0*	*$0*	*$0*	*$41,600*	*$41,600*
PERSONNEL - OVERTIME	101.601.7003	$71,883	$81,939	$75,000	$75,000	$100,000
VACATION PAY	101.601.7006	$1,839	$5,527	$0	$0	$0
SICK LEAVE PAY	101.601.7007	-$12,940	$13,399	$0	$0	$0
Total Salaries:		**$349,608**	**$563,067**	**$587,327**	**$601,448**	**$647,005**
Benefits						
UNIFORM ALLOWANCE	101.601.7105	$550	$1,430	$0	$0	$1,100
PERS RETIREMENT	101.601.7106	$136,942	$193,045	$296,411	$299,059	$390,714
DENTAL INSURANCE	101.601.7107	$5,897	$8,089	$6,445	$6,445	$6,445
GROUP HEALTH INSURANCE	101.601.7108	$44,497	$51,779	$35,329	$40,129	$48,656
GROUP LIFE INSURANCE	101.601.7109	$514	$693	$558	$558	$558
WORKERS COMP INSURANCE	101.601.7110	$21,493	$13,679	$10,285	$10,594	$11,062
GROUP DISABILITY INS	101.601.7112	$2,150	$2,593	$2,430	$2,430	$2,430
MEDICARE	101.601.7113	$9,330	$8,943	$6,826	$7,030	$7,344
OTHER BENEFITS PAY	101.601.7118	$135,124	$3,414	$0	$0	$0
SICK LEAVE PAYOFF	101.601.7120	$106,838	$274	$0	$0	$0
COMP/VAC PAYOFF	101.601.7121	$95,561	$4,097	$0	$0	$0
DEFERRED COMP CONTRIB	101.601.7122	$1,676	$2,273	$1,300	$1,300	$2,600
VEBA HEALTH DEF COMP	101.601.7124	$5,140	$7,003	$4,040	$4,040	$5,841
Total Benefits:		**$565,711**	**$297,312**	**$363,624**	**$371,585**	**$476,750**
Supplies and Services						
OFFICE EXPENSE	101.601.7424	$1,535	$1,462	$2,750	$2,750	$2,750
Office Supplies	*101.601.7424*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Year-In-Review	*101.601.7424*	*$0*	*$0*	*$0*	*$0*	*$1,250*
SPECIAL DEPARTMENTAL	101.601.7427	$8,049	$11,624	$10,200	$20,200	$36,200
Community Outreach	*101.601.7427*	*$0*	*$0*	*$0*	*$0*	*$4,000*
Recruitement	*101.601.7427*	*$0*	*$0*	*$0*	*$0*	*$25,000*
Department Employee Recognition	*101.601.7427*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Department Meeting	*101.601.7427*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Miscellaneous Equipment / Training	*101.601.7427*	*$0*	*$0*	*$0*	*$0*	*$700*
Other Department-Wide Supplies	*101.601.7427*	*$0*	*$0*	*$0*	*$0*	*$2,500*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
PROF & SPECIAL SERVICES	101.601.7430	$220,128	$209,941	$192,807	$222,807	$209,915
Training Tracker	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Cordico App	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$17,500*
Contracted Background Checks	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$25,000*
Crime Lab Fees	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$109,643*
Cal-ID Santa Clara Automated Fingerprint System (Fee Calculated by Usage)	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$33,172*
Lexipol Policy Manual, Daily Training Bulletins & Testing Database	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$9,300*
Social Media Software / Apps / Supplies	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$1,000*
PD Smart Phone Application	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$3,300*
Contracted Legal Service	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Livescan Fingerprinting	*101.601.7430*	*$0*	*$0*	*$0*	*$0*	*$3,000*
MEMBERSHIPS/DUES/BOOKS	101.601.7434	$3,474	$3,971	$3,800	$3,800	$5,000
Books, Subscriptions, & Website Domain	*101.601.7434*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Dues	*101.601.7434*	*$0*	*$0*	*$0*	*$0*	*$3,000*
PROF DEVELOPMENT & MTGS	101.601.7435	$16,573	$11,834	$18,000	$18,000	$22,000
Professional Development	*101.601.7435*	*$0*	*$0*	*$0*	*$0*	*$22,000*
STAFF DEVELOPMENT	101.601.7437	$128,426	$99,526	$118,000	$158,000	$144,000
Arson Training	*101.601.7437*	*$0*	*$0*	*$0*	*$0*	*$4,000*
Training Costs (Includes POST Training)	*101.601.7437*	*$0*	*$0*	*$0*	*$0*	*$120,000*
EVOC or other POST Training	*101.601.7437*	*$0*	*$0*	*$0*	*$0*	*$20,000*
Total Supplies and Services:		**$378,185**	**$338,358**	**$345,557**	**$425,557**	**$419,865**
Rents & Leases						
USER CHGS-MOTOR POOL	101.601.7550	$88,511	$88,405	$88,405	$88,405	$88,405
USER CHGS - IT POOL	101.601.7551	$26,251	$28,805	$28,805	$28,805	$28,805
Total Rents & Leases:		**$114,762**	**$117,210**	**$117,210**	**$117,210**	**$117,210**
Total General Fund:		**$1,408,266**	**$1,315,946**	**$1,413,717**	**$1,515,800**	**$1,660,829**
Total Governmental Funds:		**$1,408,266**	**$1,315,946**	**$1,413,717**	**$1,515,800**	**$1,660,829**
Total All Funds:		**$1,408,266**	**$1,315,946**	**$1,413,717**	**$1,515,800**	**$1,660,829**

602 - Communications

GENERAL FUND - (101)
Program Manager - Support Services Division Commander

MISSION STATEMENT

Contribute to the safety of the community and public safety responders by providing timely, reliable, and accurate Communications services.

ONGOING RESPONSIBILITIES

- Receive and dispatch emergency and non-emergency calls for service
- Maintain records of the status and activities of on-duty field personnel
- Provide information to police personnel from Department, Local, State, and Federal databases
- Construct, manage, and maintain all City two-way radio systems and department telecommunication systems

PERFORMANCE MEASURES

	Measure	FY 20	FY 21	FY 22
1	90% of incoming 9-1-1 calls are answered within ten seconds.	96%	95%	97%
2	90% of emergency calls for service are dispatched in less than two minutes.	N/A*	97%	98%

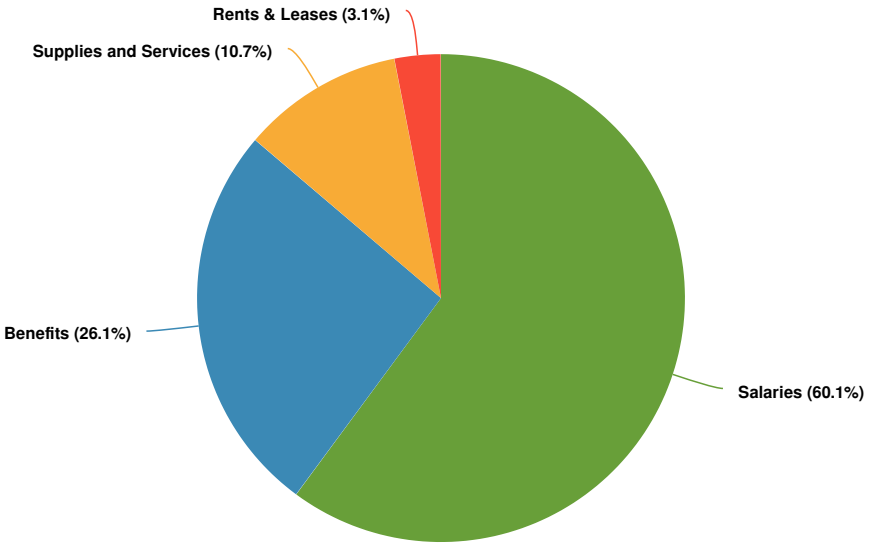
*Data not retrievable at this time due to migration to new CAD/RMS system.

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Implemented a new NICE logging recorder to capture and record all radio traffic and phone calls
- Transitioned the department over to AT&T First Net cellular network to ensure ability to communicate on a public safety dedicated network during times of emergency
- Recruited for and hired an IT Administrator to be assigned to the Police Department
- Recruited, hired, and successfully trained one new Public Safety Dispatcher
- Created fully capable dispatch workstations in the Mobile Emergency Operations Center (MEOC) to serve as an alternate public safety emergency answering point in the event of an evacuation and to ensure continuity of operations should the need arise to deploy dispatch staff into the field
- Performed an initial gap analysis with AXON to begin the process of transitioning to the new AXON computer aided dispatch (CAD) system

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$1,441,867	$1,614,540	$1,631,233	$1,616,728	$1,755,840	8.6%
Benefits	$679,470	$689,225	$766,659	$752,602	$762,455	1.3%
Supplies and Services	$214,470	$282,416	$284,200	$310,276	$312,800	0.8%
Rents & Leases	$81,381	$89,296	$89,296	$89,296	$89,296	0%
Total Expense Objects:	**$2,417,189**	**$2,675,477**	**$2,771,388**	**$2,768,902**	**$2,920,392**	**5.5%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Support Services Manager *	0.50	0.50	0.50	0.50	-
Communications Supervisor**	1.00	1.00	1.00	1.00	-
Public Safety Dispatcher- 1 Vacant/fill	9.00	10.00	10.00	10.00	-
Public Safety Systems Specialist***	1.00	1.00	0.08	-	(0.08)
IT Administrator (from Public Safety Sys Spec)****	-	-	0.92	1.00	0.08
* Balance in Program 603					
**Hire FY'22					
*** Layoff FY'22					
****New position- Hire FY'22					
TOTAL	11.50	12.50	12.50	12.50	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Part-Time Dispatcher (Per Diem Basis)	0.15	0.15	0.20	0.21	0.01
TOTAL	0.15	0.15	0.20	0.21	0.01

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.602.7001	$1,252,415	$1,360,757	$1,467,566	$1,451,277	$1,560,629
PERSONNEL - TEMPORARY	101.602.7002	$39,939	$56,206	$35,000	$35,000	$50,000
PT Dispatcher (Per Diem Basis) 0.21 FTEs	*101.602.7002*	*$0*	*$0*	*$0*	*$35,000*	*$50,000*
PERSONNEL - OVERTIME	101.602.7003	$28,263	$58,473	$50,000	$50,000	$70,000
POST	101.602.7005	$15,830	$16,935	$18,200	$18,200	$11,700
VACATION PAY	101.602.7006	$34,395	$41,828	$0	$0	$0
SICK LEAVE PAY	101.602.7007	$14,705	$21,563	$0	$0	$0
HOLIDAY PAY	101.602.7103	$56,320	$58,778	$60,467	$62,251	$63,511
Total Salaries:		**$1,441,867**	**$1,614,540**	**$1,631,233**	**$1,616,728**	**$1,755,840**
Benefits						
MEAL ALLOWANCE	101.602.7104	$562	$63	$3,000	$3,000	$3,000
PERS RETIREMENT	101.602.7106	$335,244	$276,881	$417,906	$422,723	$435,624
DENTAL INSURANCE	101.602.7107	$24,131	$28,723	$26,856	$26,856	$26,856
GROUP HEALTH INSURANCE	101.602.7108	$219,440	$263,306	$244,104	$224,354	$221,878
GROUP LIFE INSURANCE	101.602.7109	$3,017	$3,532	$3,348	$3,348	$3,348
WORKERS COMP INSURANCE	101.602.7110	$7,035	$7,759	$7,247	$7,461	$7,514
GROUP DISABILITY INS	101.602.7112	$8,258	$9,756	$9,234	$9,234	$9,234
MEDICARE	101.602.7113	$22,872	$25,774	$22,420	$23,082	$22,818
AUTO ALLOWANCE	101.602.7114	$564	$964	$960	$960	$960
CELL PHONE ALLOWANCE	101.602.7115	$726	$665	$720	$720	$360
OTHER BENEFITS PAY	101.602.7118	$1,629	$3,989	$0	$0	$0
SICK LEAVE PAYOFF	101.602.7120	$0	$4,142	$0	$0	$0
COMP/VAC PAYOFF	101.602.7121	$27,964	$32,848	$0	$0	$0
DEFERRED COMP CONTRIB	101.602.7122	$7,112	$7,582	$7,592	$7,592	$7,592
VEBA HEALTH DEF COMP	101.602.7124	$20,880	$23,237	$23,272	$23,272	$23,272
PARS RETIREMENT	101.602.7126	$36	$4	$0	$0	$0
Total Benefits:		**$679,470**	**$689,225**	**$766,659**	**$752,602**	**$762,455**
Supplies and Services						
COMMUNICATIONS-PHONES	101.602.7421	$73,890	$51,245	$50,500	$50,500	$75,250
Mobile Connectivity	*101.602.7421*	*$0*	*$0*	*$0*	*$0*	*$20,000*
Language Line	*101.602.7421*	*$0*	*$0*	*$0*	*$0*	*$750*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
California Law Enforcement Telecommunications System (CLETS) Dedicated Phone Line	*101.602.7421*	*$0*	*$0*	*$0*	*$0*	*$4,500*
Cell Phones Services and Use Charges	*101.602.7421*	*$0*	*$0*	*$0*	*$0*	*$15,000*
Telephone Lines and Services (Including Phone Lines, Modems & Radios)	*101.602.7421*	*$0*	*$0*	*$0*	*$0*	*$35,000*
OFFICE EXPENSE	101.602.7424	$655	$518	$900	$900	$900
Dispatch Office Supplies	*101.602.7424*	*$0*	*$0*	*$0*	*$0*	*$900*
SPECIAL DEPARTMENTAL	101.602.7427	$2,106	$4,710	$4,800	$4,800	$10,150
PD IT Supplies	*101.602.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Cell Phones (Replacement)	*101.602.7427*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Communication Supplies	*101.602.7427*	*$0*	*$0*	*$0*	*$0*	*$750*
Headsets	*101.602.7427*	*$0*	*$0*	*$0*	*$0*	*$1,400*
MAINT & OPER OF EQUIP	101.602.7429	$24,818	$74,608	$88,500	$88,500	$90,000
Operations & Maintenance Payments per SVRIA JPA Agreement MOU	*101.602.7429*	*$0*	*$0*	*$0*	*$0*	*$55,000*
Radio Maintenance	*101.602.7429*	*$0*	*$0*	*$0*	*$0*	*$23,000*
Logging Recorder Maintenance	*101.602.7429*	*$0*	*$0*	*$0*	*$0*	*$12,000*
PROF & SPECIAL SERVICES	101.602.7430	$107,000	$151,867	$127,500	$153,576	$124,500
Central Square (TriTech) CAN/NIBRS Maintenance	*101.602.7430*	*$0*	*$0*	*$0*	*$0*	*$83,000*
Sheriff's Law Enforcement Telecommunication System (includes CJIC Not Direct)	*101.602.7430*	*$0*	*$0*	*$0*	*$0*	*$30,000*
Pruneyard Tower Repeater Lease	*101.602.7430*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Dispatch console cleaning	*101.602.7430*	*$0*	*$0*	*$0*	*$0*	*$1,000*
California Law Enforcement Telecommunications System Access Fee (Direct Connect)	*101.602.7430*	*$0*	*$0*	*$0*	*$0*	*$7,500*
MEMBERSHIPS/DUES/BOOKS	101.602.7434	$781	$925	$2,000	$2,000	$2,000
Books & Subscriptions	*101.602.7434*	*$0*	*$0*	*$0*	*$0*	*$900*
Dues	*101.602.7434*	*$0*	*$0*	*$0*	*$0*	*$1,100*
PROF DEVELOPMENT & MTGS	101.602.7435	$2,993	-$1,457	$10,000	$10,000	$10,000
*CAL NENA or APCO Conference & Quarterly Meetings *Funded by State 9-1-1 Program)*	*101.602.7435*	*$0*	*$0*	*$0*	*$0*	*$10,000*
STAFF DEVELOPMENT	101.602.7437	$2,228	$0	$0	$0	$0
Total Supplies and Services:		**$214,470**	**$282,416**	**$284,200**	**$310,276**	**$312,800**
Rents & Leases						
USER CHGS - IT POOL	101.602.7551	$81,381	$89,296	$89,296	$89,296	$89,296
Total Rents & Leases:		**$81,381**	**$89,296**	**$89,296**	**$89,296**	**$89,296**
Total General Fund:		**$2,417,189**	**$2,675,477**	**$2,771,388**	**$2,768,902**	**$2,920,392**
Total Governmental Funds:		**$2,417,189**	**$2,675,477**	**$2,771,388**	**$2,768,902**	**$2,920,392**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total All Funds:		**$2,417,189**	**$2,675,477**	**$2,771,388**	**$2,768,902**	**$2,920,392**

603 - Records

GENERAL FUND - (101)
Program Manager - Support Services Division Commander

MISSION STATEMENT

Provide professional, courteous, and efficient service to the public and maintain an accurate, comprehensive, and complete public safety records management system.

ONGOING RESPONSIBILITIES

- Accurately process crime, accident and supplemental reports, citations, warrants, and other documents in compliance with department policy, State, and Federal laws
- Provide non-emergency telephone and front counter service
- Provide statistical information to other divisions, departments, and State and Federal agencies as needed or required by law
- Receive, store, and dispose of property and evidence and provide accurate records of the chain of custody
- Provide office support to administrative members of the department

PERFORMANCE MEASURES

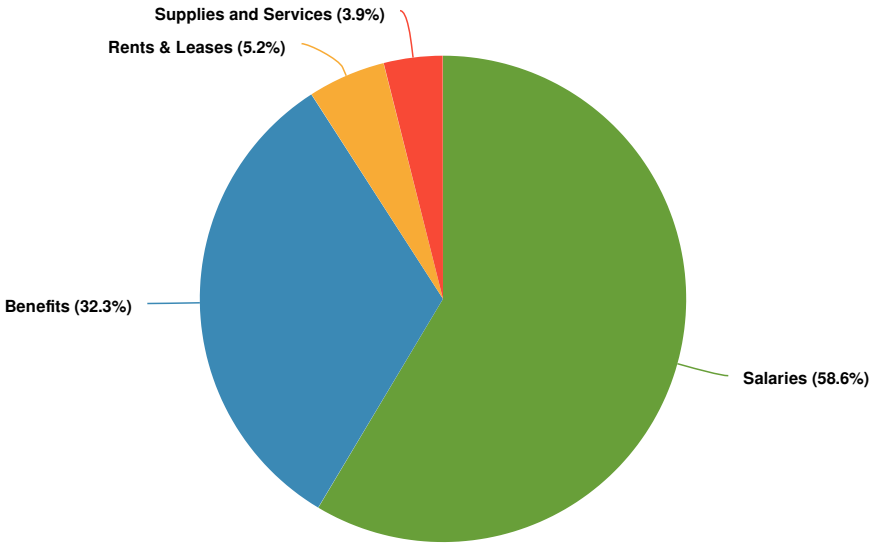
	Measure	FY 20	FY 21	FY 22
1	95% of report requests submitted to the Records Division will be processed within 7 business days of receipt	96%	100%	96%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Implemented E-citation program
- Transitioned to Crossroads for crash reporting which gives community members the ability to obtain crash reports online through Lexis Nexis
- Implemented the tier-based sex registrant petition program in compliance with new state law
- Created a new firearm retentions policy to limit the number of firearms we retain in our property division
- Started transition process to the new AXON records management system (RMS) system, including completing the first onsite gap analysis
- Recruited, hired, and successfully trained new Property and Evidence Specialist
- Recruited, hired, and currently training two new Records Specialists

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$763,934	$811,874	$732,447	$730,402	$881,050	20.6%
Benefits	$420,504	$461,569	$418,522	$410,894	$485,960	18.3%
Supplies and Services	$56,255	$63,788	$58,050	$140,326	$59,050	-57.9%
Rents & Leases	$70,880	$77,774	$77,774	$77,774	$77,774	0%
Total Expense Objects:	**$1,311,574**	**$1,415,005**	**$1,286,793**	**$1,359,396**	**$1,503,834**	**10.6%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Support Services Manager *	0.50	0.50	0.50	0.50	-
Police Records Supervisor	1.00	1.00	1.00	1.00	-
Police Records Specialist **	6.00	6.00	5.00	6.00	1.00
Property/Evidence Specialist***	1.00	1.00	1.00	1.00	-
Community Services Officer	1.00	0.08	-	-	-
* Balance of Position in Program 602					
** 2 Vacant/fill					
*** Vacant/fill					
TOTAL	9.50	8.58	7.50	8.50	1.00

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Part-Time Police Clerk	0.20	-	-	-	-
TOTAL	0.20	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Salaries						
PERSONNEL - REGULAR	101.603.7001	$635,742	$707,430	$699,011	$696,090	$839,380
PERSONNEL - TEMPORARY	101.603.7002	$28,169	$0	$0	$0	$0
PERSONNEL - OVERTIME	101.603.7003	$1,560	$126	$4,000	$4,000	$6,000
VACATION PAY	101.603.7006	$32,882	$40,958	$0	$0	$0
SICK LEAVE PAY	101.603.7007	$35,049	$29,681	$0	$0	$0
HOLIDAY PAY	101.603.7103	$30,531	$33,679	$29,436	$30,312	$35,670
Total Salaries:		**$763,934**	**$811,874**	**$732,447**	**$730,402**	**$881,050**
Benefits						
UNIFORM ALLOWANCE	101.603.7105	$5,136	$6,763	$4,585	$4,585	$5,895
PERS RETIREMENT	101.603.7106	$168,542	$144,611	$212,910	$215,198	$232,839
DENTAL INSURANCE	101.603.7107	$17,878	$19,645	$16,114	$16,114	$18,262
GROUP HEALTH INSURANCE	101.603.7108	$159,089	$180,126	$144,731	$134,425	$183,386
GROUP LIFE INSURANCE	101.603.7109	$2,248	$2,547	$2,046	$2,046	$2,325
WORKERS COMP INSURANCE	101.603.7110	$9,509	$9,142	$2,551	$2,627	$2,933
GROUP DISABILITY INS	101.603.7112	$6,015	$6,919	$5,589	$5,589	$6,318
MEDICARE	101.603.7113	$12,516	$14,025	$10,600	$10,915	$12,185
AUTO ALLOWANCE	101.603.7114	$564	$964	$960	$960	$960
CELL PHONE ALLOWANCE	101.603.7115	$726	$567	$360	$360	$360
OTHER BENEFITS PAY	101.603.7118	$5,991	$4,546	$0	$0	$0
SICK LEAVE PAYOFF	101.603.7120	$0	$23,336	$0	$0	$0
COMP/VAC PAYOFF	101.603.7121	$12,085	$27,561	$0	$0	$0
DEFERRED COMP CONTRIB	101.603.7122	$4,558	$4,650	$4,004	$4,004	$4,576
VEBA HEALTH DEF COMP	101.603.7124	$15,307	$16,166	$14,071	$14,071	$15,921
PARS RETIREMENT	101.603.7126	$339	$0	$0	$0	$0
Total Benefits:		**$420,504**	**$461,569**	**$418,522**	**$410,894**	**$485,960**
Supplies and Services						
OFFICE EXPENSE	101.603.7424	$16,990	$17,349	$16,000	$16,000	$16,000
SPECIAL DEPARTMENTAL	101.603.7427	$17,062	$16,259	$15,500	$15,500	$15,900
Automated Fingerprinting Identification System (AFIS) Supplies	*101.603.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Evidence Equipment & Supplies	*101.603.7427*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Gun/Drug Disposal	*101.603.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Miscellaneous Equipment/Supplies	*101.603.7427*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Moving/Warning Citations	*101.603.7427*	*$0*	*$0*	*$0*	*$0*	*$3,500*
Parking Enforcement Citations	*101.603.7427*	*$0*	*$0*	*$0*	*$0*	*$1,100*
Postage, Notices & Miscellaneous	*101.603.7427*	*$0*	*$0*	*$0*	*$0*	*$800*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Special Forms / Materials	*101.603.7427*	*$0*	*$0*	*$0*	*$0*	*$4,000*
PROF & SPECIAL SERVICES	101.603.7430	$3,838	$10,462	$11,050	$93,326	$11,650
APBet Computer Transmission Charges - (Formerly Critical Reach)	*101.603.7430*	*$0*	*$0*	*$0*	*$0*	*$550*
Software Licensing (Adobe, Laserfiche)	*101.603.7430*	*$0*	*$0*	*$0*	*$0*	*$3,500*
CopLogic Online Reporting	*101.603.7430*	*$0*	*$0*	*$0*	*$0*	*$7,000*
Parking Ticket Hearing Official	*101.603.7430*	*$0*	*$0*	*$0*	*$0*	*$600*
MEMBERSHIPS/DUES/BOOKS	101.603.7434	$175	$313	$500	$500	$500
Dues	*101.603.7434*	*$0*	*$0*	*$0*	*$0*	*$500*
STAFF DEVELOPMENT	101.603.7437	$1,688	$0	$0	$0	$0
OTHER CHARGES	101.603.7438	$16,503	$19,405	$15,000	$15,000	$15,000
Water Service	*101.603.7438*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Hazardous Material Pickup	*101.603.7438*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Linen Service - Men's & Women's Locker Rooms	*101.603.7438*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Shredding Service	*101.603.7438*	*$0*	*$0*	*$0*	*$0*	*$6,000*
Total Supplies and Services:		**$56,255**	**$63,788**	**$58,050**	**$140,326**	**$59,050**
Rents & Leases						
USER CHGS - IT POOL	101.603.7551	$70,880	$77,774	$77,774	$77,774	$77,774
Total Rents & Leases:		**$70,880**	**$77,774**	**$77,774**	**$77,774**	**$77,774**
Total All Funds:		**$1,311,574**	**$1,415,005**	**$1,286,793**	**$1,359,396**	**$1,503,834**

604 - Special Enforcement Division

GENERAL FUND - (101)
Program Manager - Special Enforcement Division Commander

MISSION STATEMENT

Resolve cases quickly and reduce crime by providing proactive and follow-up investigative services utilizing traditional and innovative methods. Reduce traffic accidents, create safer roadways, and decrease blight conditions in neighborhoods by providing essential traffic services.

ONGOING RESPONSIBILITIES

- Investigate, record, and document all major crime scenes, collect and preserve evidence, prepare investigative reports, and present testimony in trial for the prosecution of offenders
- Use modern surveillance and undercover techniques to deter crime and arrest offenders
- Identify and target criminal activity for selective enforcement
- Work closely with the schools to deal with student and juvenile issues
- Provide crime prevention service to residents and businesses within the City
- Assign resources to designated areas of concern. Promote traffic safety and efficiency through public education, traffic law enforcement, and cooperative efforts with other City departments

PERFORMANCE MEASURES

	Measure	FY 20	FY 21	FY 22
1	Traffic enforcement index of at least 21. (Hazardous citations plus DUI arrests, divided by injury accidents)	12.16	8.08	8.048
2	80% of abandoned vehicle complaints responded to within 48 hours of receipt.	75%*	100%	100%
3	100% of traffic concerns are assigned resources.	75%*	88%	100%

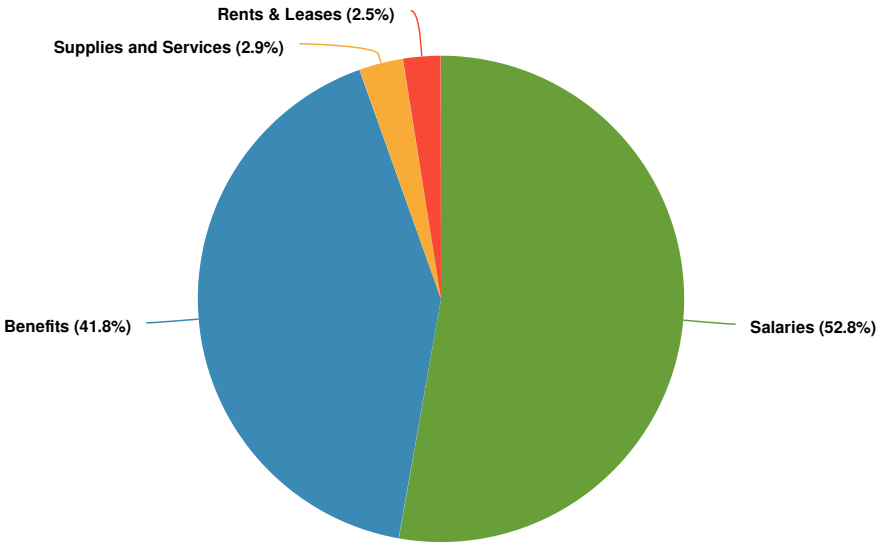
* Due to COVID-19, abandoned vehicles were not marked for towing due to Shelter-in-Place Orders

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Office of Traffic Safety grant tentatively awarded for $75,000 for alcohol related traffic enforcement and collision investigation/accident recreation hardware/software
- A large-scale training scenario was conducted with the SWAT team, the Crisis Negotiation's Team, the drone team, tactical dispatch, patrol personnel, and command staff simulating two separate hostage incidents
- A 7-hour hostage/barricade incident was successfully resolved with multiple suspects being taken into custody and charged
- Successfully went live with the Racial and Identity Profile Act (RIPA) application
- Department of Justice Tobacco Enforcement Grant was awarded for up to $21,000 through June 2024
- Investigated numerous high-profile cases, including: domestic violence, burglary, sexual assault, murder, molestation of a minor, firearm search warrant, and online scams with significant loses to victims

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$2,055,094	$2,048,476	$2,645,599	$2,670,115	$2,460,220	-7.9%
Benefits	$1,713,711	$2,240,876	$1,719,229	$1,762,032	$1,946,901	10.5%
Supplies and Services	$239,664	$153,116	$98,900	$98,900	$136,250	37.8%
Rents & Leases	$110,037	$117,080	$117,080	$117,080	$117,080	0%
Capital Outlay	$101,173	$0	$0	$0	$0	0%
Total Expense Objects:	**$4,219,680**	**$4,559,548**	**$4,580,808**	**$4,648,127**	**$4,660,451**	**0.3%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Police Captain	1.00	1.00	1.00	1.00	-
Police Sergeant	2.00	2.00	2.00	2.00	-
Police Agent *	2.00	2.00	2.00	1.00	(1.00)
Police Officer *, **	9.00	9.00	9.00	7.00	(2.00)
Community Services Officer-PPT	0.75	0.75	0.75	0.75	-
* Transferred to 605, Field Svc					
** 2 FTE funded by SCC Fire 2 trans to 605, Field Svcs					
TOTAL	14.75	14.75	14.75	11.75	(3.00)

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Public Safety Assistant	0.50	-			-
Crossing Guards *	3.43	-	3.44	3.44	-
*FY'22-50% by School District					
TOTAL	3.93	-	3.44	3.44	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.604.7001	$1,484,699	$1,674,631	$2,199,494	$2,220,539	$1,978,299
PERSONNEL - TEMPORARY	101.604.7002	$83,621	$37,368	$107,000	$107,000	$135,000
Crossing Guards 3.44 FTEs	*101.604.7002*	*$0*	*$0*	*$0*	*$107,000*	*$135,000*
PERSONNEL - OVERTIME	101.604.7003	$75,685	$52,326	$100,000	$100,000	$120,000
POST	101.604.7005	$91,278	$101,381	$115,869	$117,609	$118,093
VACATION PAY	101.604.7006	$66,099	$61,530	$0	$0	$0
SICK LEAVE PAY	101.604.7007	$67,303	$31,341	$0	$0	$0
FLSA OVERTIME	101.604.7008	$2,637	$1,123	$0	$0	$0
RETENTION PAY	101.604.7009	$103,165	$5,638	$11,010	$11,010	$14,940
HOLIDAY PAY	101.604.7103	$80,606	$83,137	$112,225	$113,958	$93,888
Total Salaries:		**$2,055,094**	**$2,048,476**	**$2,645,599**	**$2,670,115**	**$2,460,220**
Benefits						
UNIFORM ALLOWANCE	101.604.7105	$11,830	$15,787	$15,955	$15,955	$13,200
PERS RETIREMENT	101.604.7106	$1,214,708	$1,738,078	$1,260,005	$1,266,579	$1,546,970
DENTAL INSURANCE	101.604.7107	$23,066	$25,925	$30,400	$30,400	$24,363
GROUP HEALTH INSURANCE	101.604.7108	$176,100	$187,331	$218,782	$252,819	$205,423
GROUP LIFE INSURANCE	101.604.7109	$2,171	$2,443	$2,813	$2,813	$2,232
WORKERS COMP INSURANCE	101.604.7110	$83,436	$80,479	$93,078	$94,675	$74,004
GROUP DISABILITY INS	101.604.7112	$1,367	$1,727	$1,519	$1,519	$972
MEDICARE	101.604.7113	$32,473	$31,304	$35,320	$35,913	$28,877
CELL PHONE ALLOWANCE	101.604.7115	$0	$0	$270	$270	$0
OTHER BENEFITS PAY	101.604.7118	$14,116	$15,946	$0	$0	$0
SICK LEAVE PAYOFF	101.604.7120	$46,308	$10,582	$0	$0	$0
COMP/VAC PAYOFF	101.604.7121	$80,038	$89,713	$0	$0	$0
DEFERRED COMP CONTRIB	101.604.7122	$242	$261	$0	$0	$0
VEBA HEALTH DEF COMP	101.604.7124	$26,992	$41,299	$61,087	$61,087	$50,860
PARS RETIREMENT	101.604.7126	$864	$0	$0	$0	$0
Total Benefits:		**$1,713,711**	**$2,240,876**	**$1,719,229**	**$1,762,032**	**$1,946,901**
Supplies and Services						
CLOTHING & PERSONAL EXP	101.604.7423	$7,339	$4,574	$5,500	$5,500	$5,500
Clothing & Badges - Explorer / PSA Uniforms	*101.604.7423*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Crime Scene Response Team (CSRT) Uniforms	*101.604.7423*	*$0*	*$0*	*$0*	*$0*	*$200*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Crossing Guard Uniforms	*101.604.7423*	*$0*	*$0*	*$0*	*$0*	*$1,000*
ISU Shirts & Jackets	*101.604.7423*	*$0*	*$0*	*$0*	*$0*	*$300*
Miscellaneous Equipment	*101.604.7423*	*$0*	*$0*	*$0*	*$0*	*$500*
Motorcycle Officer Uniforms	*101.604.7423*	*$0*	*$0*	*$0*	*$0*	*$1,500*
SWAT Uniforms	*101.604.7423*	*$0*	*$0*	*$0*	*$0*	*$1,000*
OFFICE EXPENSE	101.604.7424	$184	$1,422	$1,500	$1,500	$1,500
Office & Desk Supplies	*101.604.7424*	*$0*	*$0*	*$0*	*$0*	*$1,500*
SPECIAL DEPARTMENTAL	101.604.7427	$157,146	$12,218	$20,650	$20,650	$56,900
SWAT Replacement Vests	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$30,000*
CERT Equipment	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Crime Scene Response Team (CSRT) Supplies - Evidence Collection, Chemicals, MAIT	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Crisis Negotiation Team (CNT) Supplies & Equipment	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Crossing Guard Supplies - Signs, Vests, Cones	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$200*
Investigation Fund Resupply	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Investigation Unit Anonymous Calling Cards / Cell Phone	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$200*
Investigative Equipment - Flashlights, Recorders, Binoculars, Cameras	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Microphones for Digital Radios (Traffic Motorcycles)	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Safety Equipment - Holsters, Handcuffs, Pepper Spray	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
SWAT Replacement Equipment	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Witness & Victim Expenses	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
GPS Tracker Fees: (3SI Security)	*101.604.7427*	*$0*	*$0*	*$0*	*$0*	*$3,500*
MAINT & OPER OF EQUIP	101.604.7429	$2,206	$1,122	$3,000	$3,000	$3,000
Passive Alcohol Sensor (PAS) Device Calibration & Repair	*101.604.7429*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Radar Unit Calibration / Lidar Calibration / Vehicle Calibration	*101.604.7429*	*$0*	*$0*	*$0*	*$0*	*$2,000*
PROF & SPECIAL SERVICES	101.604.7430	$50,505	$133,029	$62,500	$62,500	$63,600
PubliCam Camera Registry	*101.604.7430*	*$0*	*$0*	*$0*	*$0*	*$600*
Private Database Searches (CLEAR / TLO/ ZetX)	*101.604.7430*	*$0*	*$0*	*$0*	*$0*	*$27,000*
Investigative Software: Cellebrite, Visual Statement FX3 Forensics, Coplink Yearly Maintenance, South Bay Information Sharing (SBISS), Forensic Logic COPLINK & LEAP	*101.604.7430*	*$0*	*$0*	*$0*	*$0*	*$18,000*
Search Warrant Fees (Cell / Tower)	*101.604.7430*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Sketch Artist Fees	*101.604.7430*	*$0*	*$0*	*$0*	*$0*	*$1,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Sexual Assault Exams (Valley Medical Center)	*101.604.7430*	*$0*	*$0*	*$0*	*$0*	*$12,000*
Computer Crime Investigations Internet Service Provider	*101.604.7430*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Comcast Cable	*101.604.7430*	*$0*	*$0*	*$0*	*$0*	*$2,500*
PROMOTIONAL EXPENSE	101.604.7431	$8,244	$0	$0	$0	$0
MEMBERSHIPS/DUES/BOOKS	101.604.7434	$2,086	$224	$1,750	$1,750	$1,750
Books	*101.604.7434*	*$0*	*$0*	*$0*	*$0*	*$250*
Dues	*101.604.7434*	*$0*	*$0*	*$0*	*$0*	*$1,500*
STAFF DEVELOPMENT	101.604.7437	$3,000	$0	$0	$0	$0
OTHER CHARGES	101.604.7438	$8,954	$527	$4,000	$4,000	$4,000
Transportation (Prisoner Transport Fees)	*101.604.7438*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Tow Fees (Evidence / Investigation / RV Tows)	*101.604.7438*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Total Supplies and Services:		**$239,664**	**$153,116**	**$98,900**	**$98,900**	**$136,250**
Rents & Leases						
USER CHGS-MOTOR POOL	101.604.7550	$36,532	$36,426	$36,426	$36,426	$36,426
USER CHGS - IT POOL	101.604.7551	$73,505	$80,654	$80,654	$80,654	$80,654
Total Rents & Leases:		**$110,037**	**$117,080**	**$117,080**	**$117,080**	**$117,080**
Total General Fund:		**$4,118,506**	**$4,559,548**	**$4,580,808**	**$4,648,127**	**$4,660,451**
Special Revenue						
Other Federal Grants Fund						
Capital Outlay						
MACHINERY & EQUIPMENT	218.604.7884	$101,173	$0	$0	$0	$0
Total Capital Outlay:		**$101,173**	**$0**	**$0**	**$0**	**$0**
Total Other Federal Grants Fund:		**$101,173**	**$0**	**$0**	**$0**	**$0**
Total Special Revenue:		**$101,173**	**$0**	**$0**	**$0**	**$0**
Total Governmental Funds:		**$4,219,680**	**$4,559,548**	**$4,580,808**	**$4,648,127**	**$4,660,451**
Total All Funds:		**$4,219,680**	**$4,559,548**	**$4,580,808**	**$4,648,127**	**$4,660,451**

605 - Field Services

GENERAL FUND - (101)
Program Managers - Field Services Division Commander

MISSION STATEMENT

Enhance the safety of the community by providing a full range of effective police field services.

ONGOING RESPONSIBILITIES

- Provide effective patrol and traffic services
- Support other City departments in problem-solving efforts
- Enhance the quality of life in business and residential areas through code enforcement and promptly alert other City departments to the presence of property that appears to be unsanitary or unsafe

PERFORMANCE MEASURES

	Measure	FY 20	FY 21	FY 22
1	Respond to 90% of emergency calls for service within five minutes	N/A*	94.5%	92%
2	Respond to 90% of non-emergency calls for service within twenty minutes	N/A*	N/A*	91%

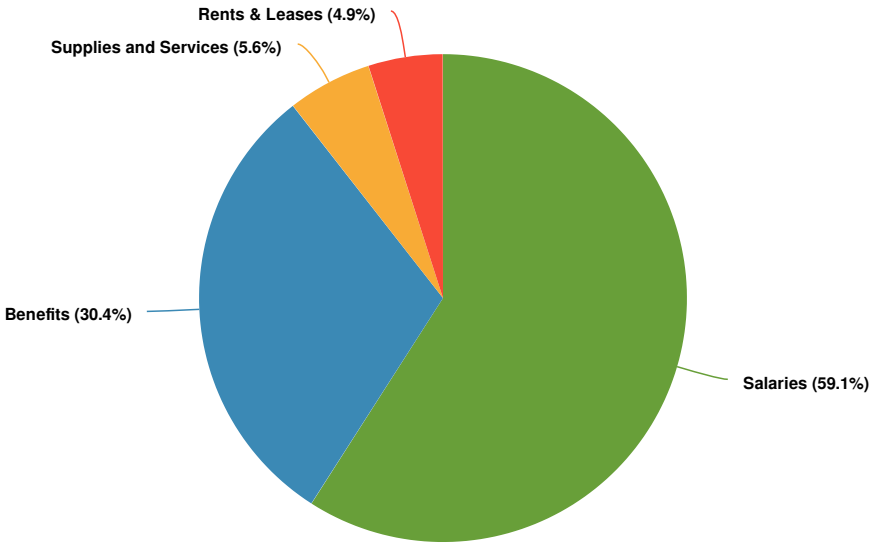
*Data not retrievable at this time due to migration to new CAD/RMS system.

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Officers responded to 31,666 calls for service and made 1,884 arrests. Use of force occurred in less than 0.14% of the total calls for service
- Campbell Police Officers had the highest number of reports per officer and arrests per officer in the entire county
- Implemented automated license plate reader cameras in all patrol vehicles which has led to the recovery of 14 stolen vehicles and multiple arrests
- Officers took over 80 firearms into evidence which included ghost guns and crime guns
- Investigated complex cases, where firearms, high-capacity magazines, controlled substances, and stolen property were recovered
- Officer performed CPR numerous times and deployed AEDs 6 times throughout the year resulting in multiple lives being saved

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$5,103,326	$5,342,811	$5,221,624	$5,272,775	$6,089,023	15.5%
Benefits	$4,395,539	$5,246,877	$3,027,673	$3,087,510	$3,133,257	1.5%
Supplies and Services	$578,877	$432,139	$491,644	$574,608	$577,644	0.5%
Rents & Leases	$500,946	$508,500	$508,500	$508,500	$508,500	0%
Total Expense Objects:	**$10,578,688**	**$11,530,327**	**$9,249,441**	**$9,443,393**	**$10,308,424**	**9.2%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Police Captain	1.00	1.00	1.00	1.00	-
Police Sergeant	5.00	5.00	5.00	5.00	-
Police Agent *	4.00	4.00	4.00	5.00	1.00
Police Officer **	21.00	21.00	21.00	23.00	2.00
Community Services Officer***	3.00	2.08	1.10	1.10	-
* 1 transf from 604, Spec Enf ** 2 transf from 604, Spec Enf, 1 vacant hire FY22,1 Vacant/fill *** 2.00 FTEs total in FY 2022; 0.90 funded by SLESF in 210.606.					
TOTAL	34.00	33.08	32.10	35.10	3.00

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Pub Safety Asst, Office Parks				0.50	0.50
TOTAL	-	-	-	0.50	0.50

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.605.7001	$4,060,446	$4,497,336	$4,546,450	$4,591,435	$5,257,749
PERSONNEL - TEMPORARY	101.605.7002	$15,514	$5,987	$0	$0	$28,000
Public Safety Assistant Parks 0.50 FTEs	*101.605.7002*	*$0*	*$0*	*$0*	*$0*	*$28,000*
PERSONNEL - OVERTIME	101.605.7003	$247,514	$209,821	$215,000	$215,000	$275,000
POST	101.605.7005	$190,683	$203,045	$164,023	$166,493	$214,350
VACATION PAY	101.605.7006	$61,284	$74,042	$0	$0	$0
SICK LEAVE PAY	101.605.7007	$96,261	$76,345	$0	$0	$0
FLSA OVERTIME	101.605.7008	$8,301	$5,833	$0	$0	$0
RETENTION PAY	101.605.7009	$195,129	$24,977	$55,044	$55,044	$43,541
HOLIDAY PAY	101.605.7103	$228,193	$245,426	$241,108	$244,804	$270,383
Total Salaries:		**$5,103,326**	**$5,342,811**	**$5,221,624**	**$5,272,775**	**$6,089,023**
Benefits						
UNIFORM ALLOWANCE	101.605.7105	$36,882	$50,220	$36,828	$36,828	$37,484
PERS RETIREMENT	101.605.7106	$2,689,295	$3,649,627	$2,076,874	$2,089,260	$1,958,720
DENTAL INSURANCE	101.605.7107	$66,033	$75,887	$65,225	$65,225	$71,413
GROUP HEALTH INSURANCE	101.605.7108	$497,718	$551,567	$442,913	$486,152	$640,399
GROUP LIFE INSURANCE	101.605.7109	$6,168	$7,020	$6,073	$6,073	$6,724
WORKERS COMP INSURANCE	101.605.7110	$221,837	$225,187	$188,070	$191,129	$190,686
GROUP DISABILITY INS	101.605.7112	$2,123	$1,977	$1,774	$1,774	$2,503
MEDICARE	101.605.7113	$84,739	$87,403	$72,017	$73,170	$76,564
CELL PHONE ALLOWANCE	101.605.7115	$0	$0	$396	$396	$0
OTHER BENEFITS PAY	101.605.7118	$135,454	$152,090	$0	$0	$0
SICK LEAVE PAYOFF	101.605.7120	$136,208	$95,564	$0	$0	$0
COMP/VAC PAYOFF	101.605.7121	$440,722	$221,954	$0	$0	$0
DEFERRED COMP CONTRIB	101.605.7122	$935	$684	$629	$629	$1,201
VEBA HEALTH DEF COMP	101.605.7124	$77,424	$127,697	$136,874	$136,874	$147,564
Total Benefits:		**$4,395,539**	**$5,246,877**	**$3,027,673**	**$3,087,510**	**$3,133,257**
Supplies and Services						
CLOTHING & PERSONAL EXP	101.605.7423	$14,235	$18,581	$20,050	$20,050	$20,050
New Officer Uniforms / Equipment	*101.605.7423*	*$0*	*$0*	*$0*	*$0*	*$4,250*
Safety Gear (Leather, Earpieces, Etc.)	*101.605.7423*	*$0*	*$0*	*$0*	*$0*	*$5,000*

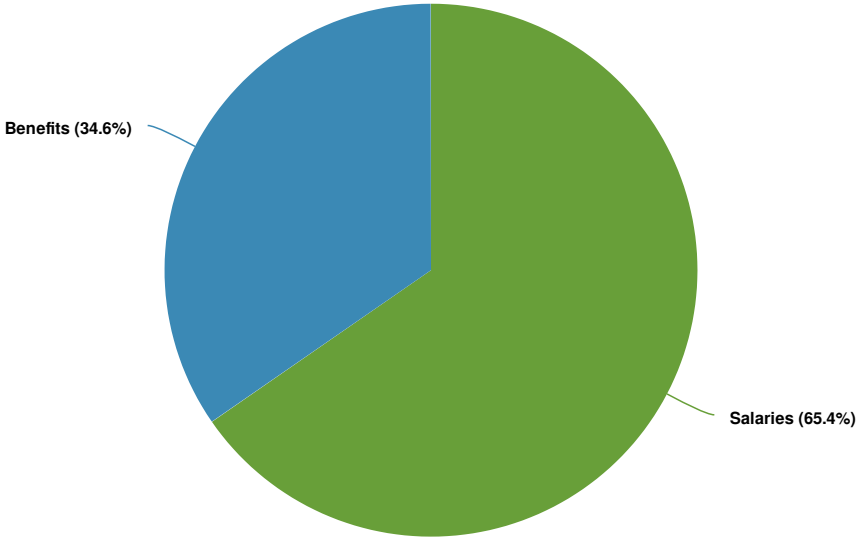
Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Uniform Repair / Replacment	*101.605.7423*	*$0*	*$0*	*$0*	*$0*	*$600*
Special Duty Uniforms	*101.605.7423*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Reserve Uniforms & Safety Equipment	*101.605.7423*	*$0*	*$0*	*$0*	*$0*	*$2,400*
Officer Rain Gear	*101.605.7423*	*$0*	*$0*	*$0*	*$0*	*$2,500*
Name Tags and Cap Pieces	*101.605.7423*	*$0*	*$0*	*$0*	*$0*	*$500*
Cleaning (Reserves and Explorer Uniforms)	*101.605.7423*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Badge Replacment	*101.605.7423*	*$0*	*$0*	*$0*	*$0*	*$800*
OFFICE EXPENSE	101.605.7424	$594	$48	$1,200	$1,200	$1,200
SPECIAL DEPARTMENTAL	101.605.7427	$131,313	$64,436	$114,600	$147,564	$139,600
Drone Software & Supplies	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$25,000*
Patrol Supplies	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$5,600*
First Aid Supplies	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$4,000*
Evidence Supplies	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Ammunition, Range Supplies, and Weapon Replacements	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$56,000*
Range Supplies (Cleaning Solution / Targets / Ear & Eye Protection)	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Other Supplies: Bulletproof Vests (50% Reimbursed by Federal Gov't)	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Other Supplies: Chemical Agents	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Other Supplies: Emergency Preparedness Equipment & Supplies)	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Other Supplies: K9 Supplies	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Other Supplies: Vehicle Graphics	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$4,000*
Other Supplies: MDC Replacment	*101.605.7427*	*$0*	*$0*	*$0*	*$0*	*$20,000*
MAINT & OPER OF EQUIP	101.605.7429	$853	$719	$4,500	$4,500	$4,500
Fire Extinguisher Service	*101.605.7429*	*$0*	*$0*	*$0*	*$0*	*$500*
Miscellanesous Repairs	*101.605.7429*	*$0*	*$0*	*$0*	*$0*	*$500*
Repairs for Damages to Citizen Property	*101.605.7429*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Weapon Repair / Maintenance	*101.605.7429*	*$0*	*$0*	*$0*	*$0*	*$2,500*
PROF & SPECIAL SERVICES	101.605.7430	$103,675	$38,576	$41,100	$91,100	$102,100
AED Plan	*101.605.7430*	*$0*	*$0*	*$0*	*$0*	*$7,000*
Flock Safety	*101.605.7430*	*$0*	*$0*	*$0*	*$0*	*$50,000*
Online Scheduler	*101.605.7430*	*$0*	*$0*	*$0*	*$0*	*$3,100*
Range Storage - Alarm & Electricity Fees	*101.605.7430*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Mobile EOC Costs (Satellite Phone / TV/ Internet)	*101.605.7430*	*$0*	*$0*	*$0*	*$0*	*$4,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Emergency Clean-Up / Call Outs	*101.605.7430*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Alcohol Blood and Breath Tests	*101.605.7430*	*$0*	*$0*	*$0*	*$0*	*$24,000*
Range Use Fee	*101.605.7430*	*$0*	*$0*	*$0*	*$0*	*$10,000*
OTHER CONTRACTUAL SERVICE	101.605.7432	$325,162	$308,530	$308,194	$308,194	$308,194
Silicon Valley Animal Control Authority Services (Shelter & Field Services)	*101.605.7432*	*$0*	*$0*	*$0*	*$0*	*$308,194*
MEMBERSHIPS/DUES/BOOKS	101.605.7434	$984	$1,250	$1,000	$1,000	$1,000
Books, Dues & Subscriptions	*101.605.7434*	*$0*	*$0*	*$0*	*$0*	*$1,000*
STAFF DEVELOPMENT	101.605.7437	$1,803	$0	$0	$0	$0
OTHER CHARGES	101.605.7438	$259	$0	$1,000	$1,000	$1,000
Towing, PD Vehicle Malfunctions/ Mobile Emergency Reponse Group & Equipment (MERGE) Course Rental	*101.605.7438*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Total Supplies and Services:		**$578,877**	**$432,139**	**$491,644**	**$574,608**	**$577,644**
Rents & Leases						
USER CHGS-MOTOR POOL	101.605.7550	$422,191	$422,085	$422,085	$422,085	$422,085
USER CHGS - IT POOL	101.605.7551	$78,755	$86,415	$86,415	$86,415	$86,415
Total Rents & Leases:		**$500,946**	**$508,500**	**$508,500**	**$508,500**	**$508,500**
Total General Fund:		**$10,578,688**	**$11,530,327**	**$9,249,441**	**$9,443,393**	**$10,308,424**
Total Governmental Funds:		**$10,578,688**	**$11,530,327**	**$9,249,441**	**$9,443,393**	**$10,308,424**
Total All Funds:		**$10,578,688**	**$11,530,327**	**$9,249,441**	**$9,443,393**	**$10,308,424**

606/607 - Misc. PD Grants

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$92,739	$70,848	$77,585	$79,912	$87,310	9.3%
Benefits	$50,313	$40,450	$54,565	$49,861	$46,245	-7.3%
Supplies and Services	$69,307	$719,475	$0	$0	$0	0%
Capital Outlay	-$40,979	$74,065	$0	$0	$0	0%
Total Expense Objects:	**$171,381**	**$904,839**	**$132,150**	**$129,774**	**$133,556**	**2.9%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Community Services Officer	-	-	0.90	0.90	-
TOTAL	-	-	0.90	0.90	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
TOTAL					

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
Special Revenue						
Asset Forfeiture Fund						
Supplies and Services						
OTHER CHARGES	205.607.7438	$69,307	$181,005	$0	$0	$0
Total Supplies and Services:		**$69,307**	**$181,005**	**$0**	**$0**	**$0**
Capital Outlay						
MACHINERY & EQUIPMENT	205.607.7884	$0	$2,892	$0	$0	$0
Total Capital Outlay:		**$0**	**$2,892**	**$0**	**$0**	**$0**
Total Asset Forfeiture Fund:		**$69,307**	**$183,897**	**$0**	**$0**	**$0**
Supplemental Law Enforce.						
Salaries						
PERSONNEL - REGULAR	210.606.7001	$88,189	$67,220	$74,031	$76,252	$83,281
PERSONNEL - OVERTIME	210.606.7003	$1,416	$0	$0	$0	$0
VACATION PAY	210.606.7006	$67	$276	$0	$0	$0
SICK LEAVE PAY	210.606.7007	$168	$0	$0	$0	$0
HOLIDAY PAY	210.606.7103	$2,898	$3,352	$3,554	$3,660	$4,029
Total Salaries:		**$92,739**	**$70,848**	**$77,585**	**$79,912**	**$87,310**
Benefits						
UNIFORM ALLOWANCE	210.606.7105	$1,294	$866	$1,332	$1,332	$666
PERS RETIREMENT	210.606.7106	$10,421	$8,411	$21,166	$21,412	$23,028
DENTAL INSURANCE	210.606.7107	$2,618	$1,954	$1,934	$1,934	$1,934
GROUP HEALTH INSURANCE	210.606.7108	$23,928	$19,358	$19,935	$14,784	$10,249
GROUP LIFE INSURANCE	210.606.7109	$338	$254	$251	$251	$251
WORKERS COMP INSURANCE	210.606.7110	$6,676	$5,620	$5,653	$5,821	$6,064
GROUP DISABILITY INS	210.606.7112	$868	$663	$656	$656	$656
MEDICARE	210.606.7113	$1,306	$1,220	$1,135	$1,168	$1,217
CELL PHONE ALLOWANCE	210.606.7115	$0	$0	$324	$324	$0
DEFERRED COMP CONTRIB	210.606.7122	$677	$497	$515	$515	$515
VEBA HEALTH DEF COMP	210.606.7124	$2,188	$1,607	$1,665	$1,665	$1,665
Total Benefits:		**$50,313**	**$40,450**	**$54,565**	**$49,861**	**$46,245**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Capital Outlay						
MACHINERY & EQUIPMENT	210.606.7884	-$40,979	$71,174	$0	$0	$0
Total Capital Outlay:		**-$40,979**	**$71,174**	**$0**	**$0**	**$0**
Total Supplemental Law Enforce.:		**$102,074**	**$182,471**	**$132,150**	**$129,774**	**$133,556**
Total Special Revenue:		**$171,381**	**$366,369**	**$132,150**	**$129,774**	**$133,556**
Total Governmental Funds:		**$171,381**	**$366,369**	**$132,150**	**$129,774**	**$133,556**
Fiduciary Funds						
Agency Funds						
SCC Spec Enforcement Team						
Supplies and Services						
SPECIAL DEPARTMENTAL	799.607.7427	$0	$538,470	$0	$0	$0
Total Supplies and Services:		**$0**	**$538,470**	**$0**	**$0**	**$0**
Total SCC Spec Enforcement Team:		**$0**	**$538,470**	**$0**	**$0**	**$0**
Total Agency Funds:		**$0**	**$538,470**	**$0**	**$0**	**$0**
Total Fiduciary Funds:		**$0**	**$538,470**	**$0**	**$0**	**$0**
Total All Funds:		**$171,381**	**$904,839**	**$132,150**	**$129,774**	**$133,556**


CITY · OF · CAMPBELL
THE · ORCHARD · CITY

FIRE SERVICES



Suwanna Kerdkaew
Fire Chief*

GENERAL FUND - (101)
Fire Services Program (610)*

MISSION STATEMENT

Protect lives and property in the community by providing the most effective fire protection services available, including fire prevention, public education, medical response and fire suppression services.

ONGOING RESPONSIBILITIES

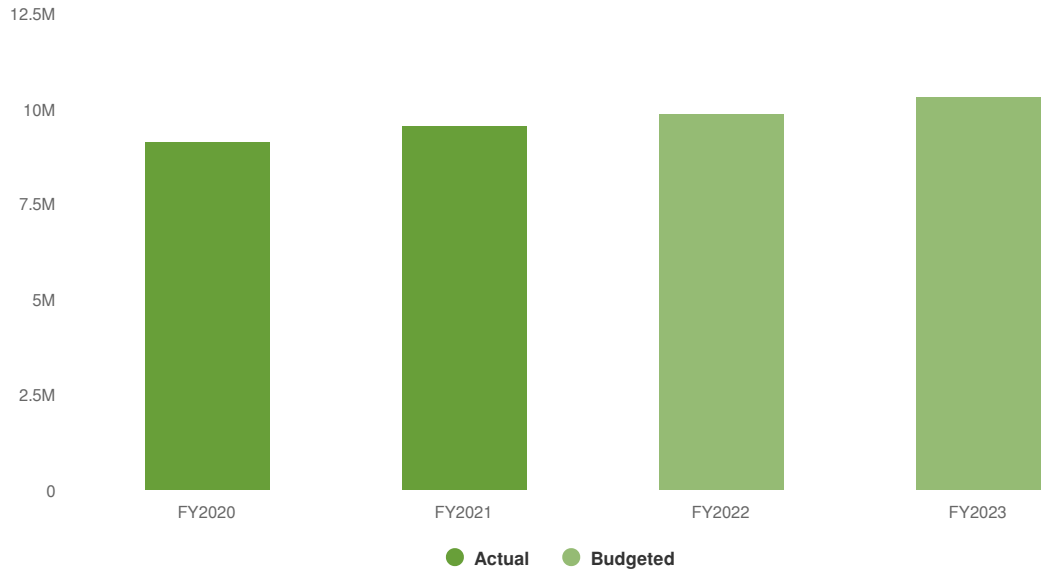
- Maintain and monitor fire prevention and protection and emergency medical response performance standards and service levels as specified in the Santa Clara County Fire Department Services Contract
- Review City medical responses to ensure that guidelines are being met

**Fire Protection Services for the City of Campbell are provided through a contractual agreement with the Santa Clara County Fire Department (SCCFD). The Police Department and the Police Chief manages the contractual agreement for the City.*

Expenditures Summary

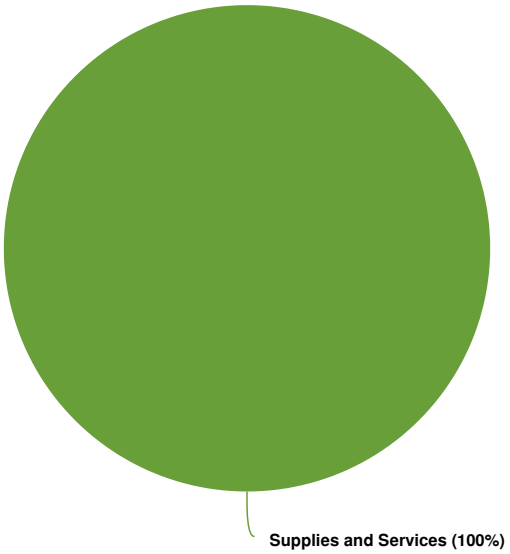
$10,310,640 **$454,040**
(4.61% vs. prior year)

FIRE SERVICES Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type

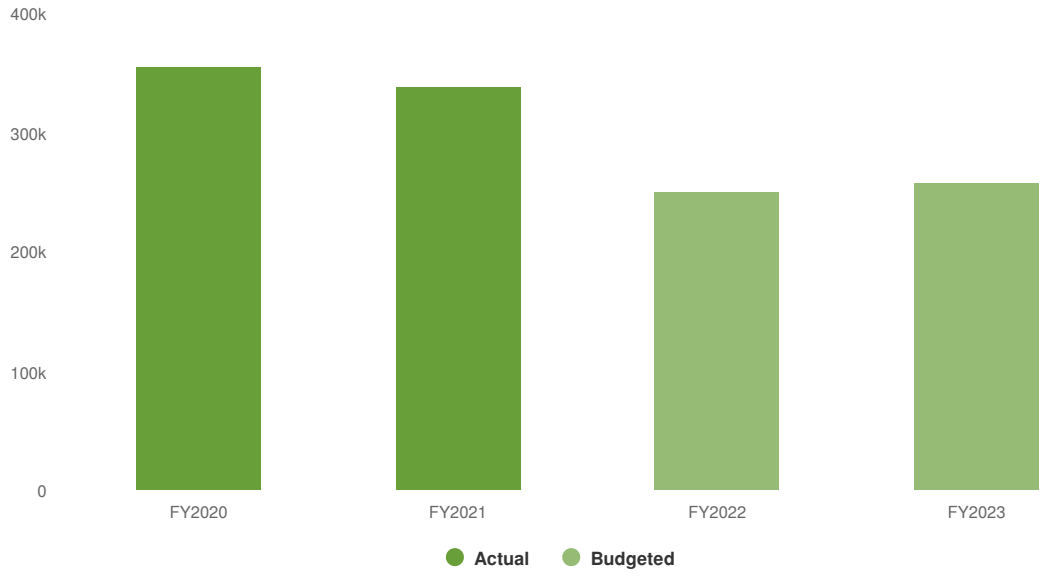


Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Supplies and Services	$9,126,693	$9,556,560	$9,856,600	$9,856,600	$10,310,640	4.6%
Total Expense Objects:	**$9,126,693**	**$9,556,560**	**$9,856,600**	**$9,856,600**	**$10,310,640**	**4.6%**

Revenues Summary

$257,800 **$7,510**
(3.00% vs. prior year)

FIRE SERVICES Actual vs. Budgeted



Revenue by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Licenses and Permits						
FIRE PERMITS	101.610.4241	$193,136	$192,279	$144,200	$144,200	$148,500
Total Licenses and Permits:		**$193,136**	**$192,279**	**$144,200**	**$144,200**	**$148,500**
Charges for Services						
HAZARDOUS WASTE CLEANUP	101.610.4692	$161,704	$146,579	$106,090	$106,090	$109,300
Total Charges for Services:		**$161,704**	**$146,579**	**$106,090**	**$106,090**	**$109,300**
Total General Fund:		**$354,841**	**$338,858**	**$250,290**	**$250,290**	**$257,800**
Total Governmental Funds:		**$354,841**	**$338,858**	**$250,290**	**$250,290**	**$257,800**
Total All Funds:		**$354,841**	**$338,858**	**$250,290**	**$250,290**	**$257,800**

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Supplies and Services						
OTHER CONTRACTUAL SERVICE	101.610.7432	$9,126,693	$9,556,560	$9,856,600	$9,856,600	$10,310,640
Santa Clara County Fire Department (SCCFD) Service Contract	*101.610.7432*	*$0*	*$0*	*$0*	*$0*	*$10,310,640*
Total Supplies and Services:		**$9,126,693**	**$9,556,560**	**$9,856,600**	**$9,856,600**	**$10,310,640**
Total General Fund:		**$9,126,693**	**$9,556,560**	**$9,856,600**	**$9,856,600**	**$10,310,640**
Total Governmental Funds:		**$9,126,693**	**$9,556,560**	**$9,856,600**	**$9,856,600**	**$10,310,640**
Total All Funds:		**$9,126,693**	**$9,556,560**	**$9,856,600**	**$9,856,600**	**$10,310,640**

PUBLIC WORKS



Todd Capurso
Public Works Director

Public Works Department includes the following programs:

701 Administration
715 Environmental Programs
720 Transportation Engineering
730 Engineering
740 Land Development / Environmental Programs
741 Community Facilities District #2
745 Maintenance Administration
750 Vehicle & Equipment Maintenance
760 Street Maintenance
770 Signals & Lighting Maintenance
775 Park Maintenance
780 Building Maintenance

Public Works Organizational Chart

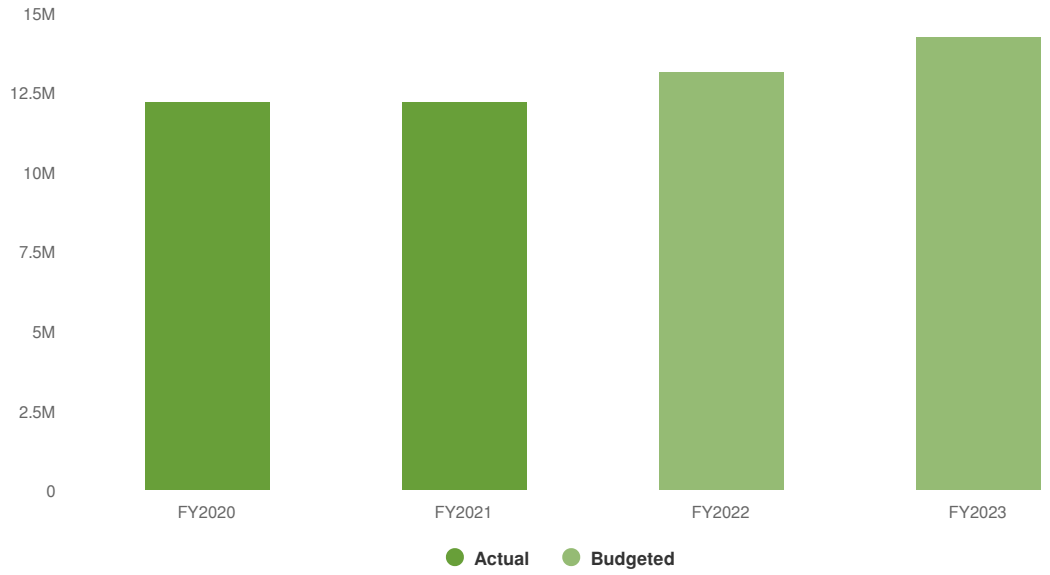


* Temporary

Expenditures Summary

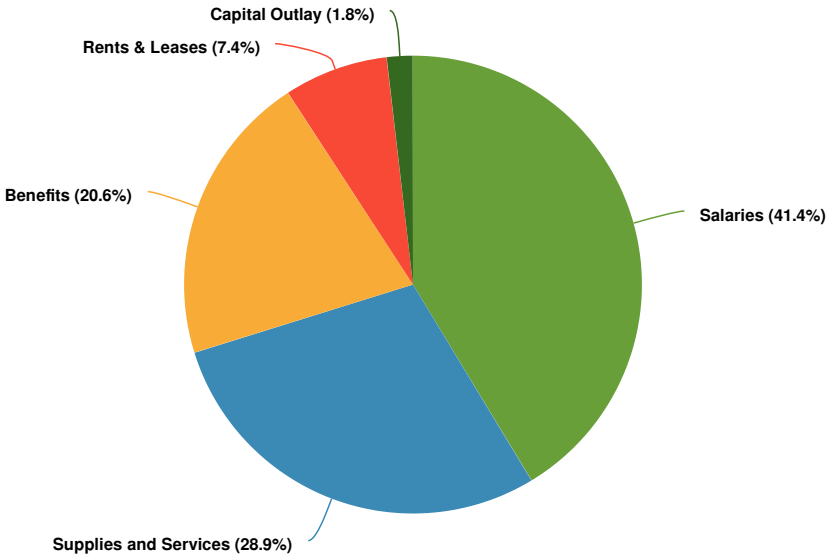
$14,222,960 $1,050,490
(7.97% vs. prior year)

PUBLIC WORKS Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$4,684,756	$4,892,344	$5,511,751	$5,328,531	$5,881,330	10.4%
Benefits	$2,628,575	$2,415,962	$2,818,757	$2,799,676	$2,929,407	4.6%
Supplies and Services	$3,953,458	$3,692,324	$3,644,559	$4,028,942	$4,104,320	1.9%
Rents & Leases	$1,022,717	$820,341	$1,047,403	$1,047,403	$1,047,403	0%
Capital Outlay	-$77,668	$378,166	$150,000	$179,079	$260,500	45.5%
Total Expense Objects:	**$12,211,838**	**$12,199,138**	**$13,172,470**	**$13,383,630**	**$14,222,960**	**6.3%**

Staffing (Full-Time Equivalents)

Permanent Positions	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Administrative Analyst 1-Vacant/fill	-	-	-	1.00	1.00
Arborist	1.00	1.00	0.00	1.00	1.00
Assistant Engineer (1-PPT)	2.50	2.50	2.50	2.50	-
Associate Civil Engineer-Vacant/fill	1.00	1.00	1.00	1.00	-
Building Maintenance Lead Worker-Vacant/fill	1.00	1.00	1.00	1.00	-
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Building Maintenance Worker	2.00	1.00	1.83	2.00	0.17
City Engineer	1.00	1.00	1.00	1.00	-
Engineer Technician I	1.00	1.00	1.00	1.00	-
Environmental Programs Coordinator	1.00	1.00	1.00	1.00	-
Equipment Maintenance Supervisor-Vacant/fill	1.00	1.00	1.00	1.00	-
Executive Assistant	2.00	2.00	2.00	2.00	-
Lighting & Traffic Signal Assistant	1.00	1.00	1.00	1.00	-
Lighting & Traffic Signal Supervisor-Vacant/fill	1.00	1.00	1.00	1.00	-
Lighting & Traffic Signal Technician	1.00	1.00	1.00	1.00	-
Maintenance Worker I / II	10.00	10.00	9.25	10.00	0.75
Mechanic I / II- PPT>PFT FY'23	1.90	1.90	1.90	2.00	0.10
Office Assistant	1.00	1.00	1.00	1.00	-
Office Specialist	1.00	1.00	1.00	1.00	-
Park Maintenance Lead Worker	3.00	3.00	2.92	3.00	0.08
Park Maintenance Supervisor-Vacant/fill	1.00	0.00	1.00	1.00	-
Public Works Director	1.00	1.00	1.00	1.00	-
Public Works Inspector	1.00	1.00	1.00	1.00	-
Public Works Superintendent-Vacant/fill	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	2.00	2.00	2.00	2.00	-
Senior Engineering Tech	0.00	0.00	0.83	0.00	(0.83)
Senior Public Works Inspector	1.00	1.00	1.00	1.00	-
Street Maintenance Lead Worker-Vacant/fill	2.00	2.00	2.00	2.00	-
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Traffic Engineer	1.00	1.00	1.00	1.00	-
Permanent	45.40	43.40	44.23	46.50	2.27

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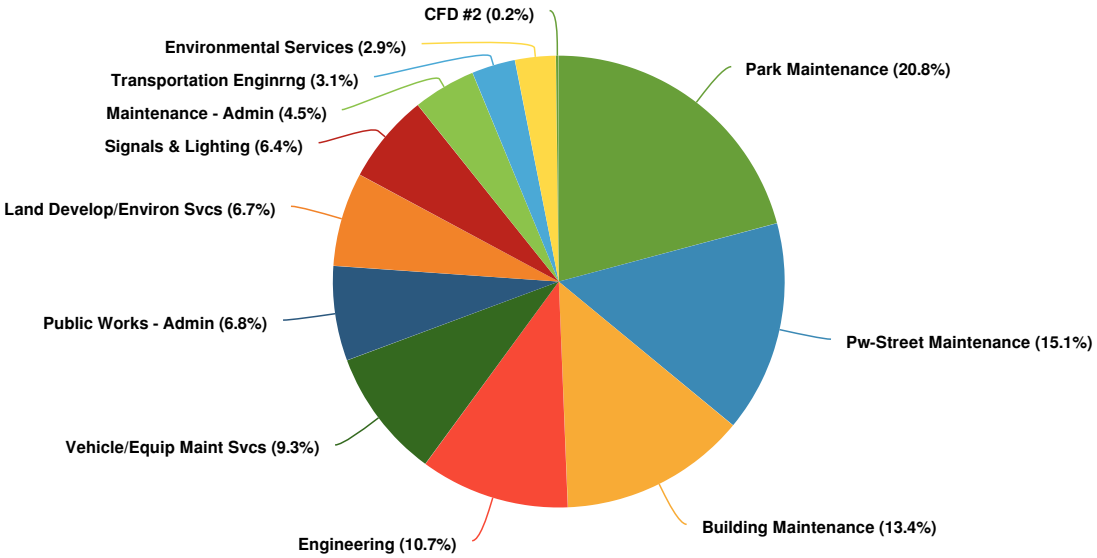
Staffing (Full-Time Equivalents)

Limited-Term Positions	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Assistant Engineer	1.00	0.00	0.00	0.00	-
Limited-Term	1.00	0.00	0.00	0.00	-

Temporary Positions	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Engineering Assistant (Interns)	1.00	0.80	0.60	1.00	0.40
Engineering Technician	0.00	0.50	0.50	0.50	-
Management Intern	0.50	0.00	0.00	0.00	-
Office Assistant-Part-Time	0.30	0.20	0.00	0.00	-
Project Engineer/Inspector	0.80	0.60	0.60	0.75	0.15
Project Manager (One-Time Projects)	0.00	0.40	0.20	0.30	0.10
Technician	0.25	0.00	0.00	0.00	-
Temporary Building Maintenance Worker	0.50	0.50	0.50	0.00	(0.50)
Temporary Labor (Parks)	3.00	2.00	1.00	1.30	0.30
Temporary Labor (Trees)	0.75	1.00	0.50	0.60	0.10
Office Intern	-	0.10	0.30	0.25	(0.05)
Street Maintenance- Storm inlet/tree trim	1.00	1.20	0.80	1.00	0.20
Traffic Engineering Assistant (Intern)	0.50	0.40	0.30	0.00	-0.30
Temporary	8.60	7.70	5.30	5.70	0.40
Total Full Time Equivalents	55.00	51.10	49.53	52.20	2.67

Expenditures by Function

Budgeted Expenditures by Function

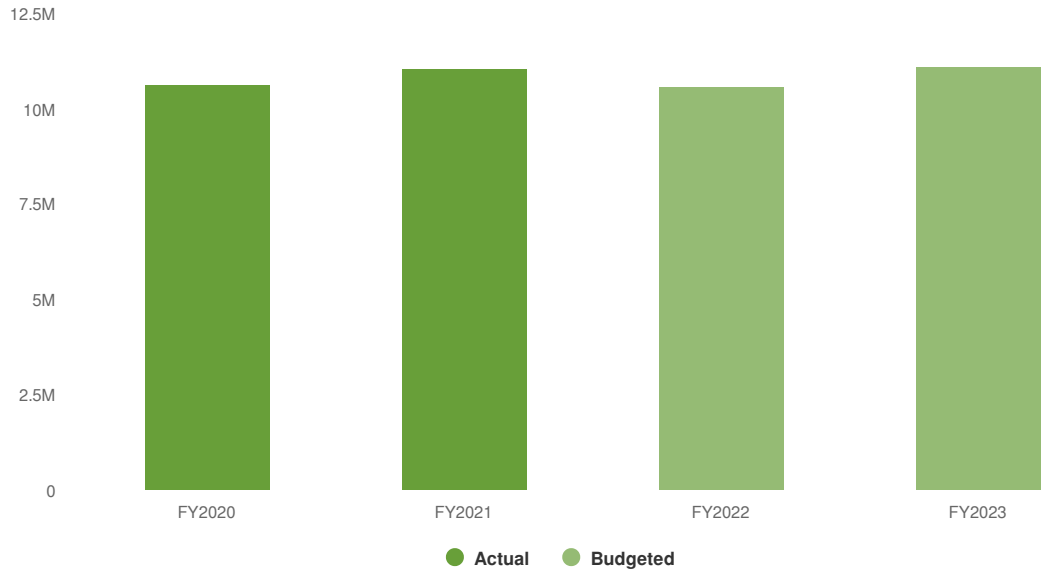


Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expenditures						
Public Works						
Public Works - Admin	$635,345	$657,389	$702,227	$716,228	$964,303	34.6%
Environmental Services	$830	$125,546	$155,629	$155,616	$413,615	165.8%
Transportation Enginrng	$414,418	$374,020	$415,255	$435,389	$443,611	1.9%
Engineering	$1,226,996	$1,215,847	$1,560,126	$1,562,022	$1,520,679	-2.6%
Land Develop/Environ Svcs	$751,263	$934,403	$1,072,996	$1,129,359	$956,831	-15.3%
CFD #2	$11,324	$24,954	$23,000	$23,000	$28,000	21.7%
Maintenance - Admin	$555,002	$563,401	$613,084	$621,556	$639,565	2.9%
Vehicle/Equip Maint Svcs	$1,185,177	$1,450,666	$1,252,636	$1,283,602	$1,319,642	2.8%
Pw-Street Maintenance	$1,784,625	$1,842,824	$2,041,915	$2,047,480	$2,152,573	5.1%
Signals & Lighting	$1,101,580	$1,097,581	$1,026,304	$1,028,974	$914,979	-11.1%
Park Maintenance	$2,857,278	$2,612,889	$2,718,326	$2,729,275	$2,964,378	8.6%
Building Maintenance	$1,688,001	$1,299,617	$1,590,973	$1,651,129	$1,904,783	15.4%
Total Public Works:	**$12,211,838**	**$12,199,138**	**$13,172,470**	**$13,383,630**	**$14,222,960**	**6.3%**
Total Expenditures:	**$12,211,838**	**$12,199,138**	**$13,172,470**	**$13,383,630**	**$14,222,960**	**6.3%**

Revenues Summary

$11,080,056 $509,000
(4.82% vs. prior year)

PUBLIC WORKS Actual vs. Budgeted



Revenue by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Sales & Use Taxes						
MEASURE B STREET MAINT	101.730.4111	$0	$114	$0	$0	$0
Total Sales & Use Taxes:		**$0**	**$114**	**$0**	**$0**	**$0**
Other Taxes						
FRANCHISES - GARBAGE	101.740.4123	$2,086,705	$2,002,368	$2,231,496	$2,231,496	$2,298,400
FRANCHISES - SAN JOSE WTR	101.701.4124	$239,445	$258,931	$260,000	$260,000	$267,800
Total Other Taxes:		**$2,326,150**	**$2,261,299**	**$2,491,496**	**$2,491,496**	**$2,566,200**
Licenses and Permits						
TRUCK PERMITS	101.720.4271	$128	$432	$1,000	$1,000	$1,000
Total Licenses and Permits:		**$128**	**$432**	**$1,000**	**$1,000**	**$1,000**
Intergovernmental Revenue						
TRANSIT SHELTER ADVERTISE	101.720.4544	$13,050	$9,559	$16,000	$10,000	$10,000
Total Intergovernmental Revenue:		**$13,050**	**$9,559**	**$16,000**	**$10,000**	**$10,000**
Charges for Services						
COST RECOVERY-PW	101.780.4701	$121	$0	$0	$0	$0
ENGR & SUBDIV FILING FEES	101.730.4722	-$3,315	$0	$0	$0	$0
ENGR & SUBDIV FILING FEES	101.740.4722	$444,199	$558,683	$410,000	$410,000	$500,000
PROJECT OVERHEAD OFFSET	101.720.4725	$6,295	$7,201	$20,000	$10,000	$10,000
PROJECT OVERHEAD OFFSET	101.730.4725	$363,647	$544,675	$449,000	$449,000	$450,000
PROJECT OVERHEAD OFFSET	101.740.4725	$683	$18,535	$0	$20,000	$20,000
TRAFFIC ENGINEERING FEES	101.720.4728	$25,984	$31,508	$20,000	$25,000	$25,000
COMMUNITY GARDEN FEES	101.745.4735	$3,315	$3,780	$3,600	$3,600	$3,800
SALE-MAPS & PUBLICATIONS	101.730.4760	$941	$0	$2,000	$1,000	$20,000
SMALL CELLS PERMIT PUBLIC	101.730.4737	$0	$0	$0	$30,000	$0
Total Charges for Services:		**$841,871**	**$1,164,381**	**$904,600**	**$948,600**	**$1,028,800**
Leases & Rentals						
RENTS/LEASES (REAL & PER)	101.701.4810	$20,540	$23,778	$44,600	$20,000	$20,600
Total Leases & Rentals:		**$20,540**	**$23,778**	**$44,600**	**$20,000**	**$20,600**
Miscellaneous Revenues						
NOTICE/IMPROVE/OBLIGATION	101.730.4924	$0	$4,188	$6,100	$4,000	$4,000
TREE IN LIEU FEE	101.701.4971	$26,704	$3,600	$25,000	$10,000	$10,000
Total Miscellaneous Revenues:		**$26,704**	**$7,788**	**$31,100**	**$14,000**	**$14,000**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total General Fund:		**$3,228,442**	**$3,467,351**	**$3,488,796**	**$3,485,096**	**$3,640,600**
Special Revenue						
Vehicle Impact Fees						
Investments and Other Interest Income						
INVESTMENT EARNINGS	202.760.4410	$0	$0	$250	$250	$250
Total Investments and Other Interest Income:		**$0**	**$0**	**$250**	**$250**	**$250**
Charges for Services						
VEHICLE IMPACT FEES	202.760.4731	$200,851	$279,723	$300,000	$300,000	$300,000
VEHICLE IMPACT-GARBAGE	202.760.4732	$477,600	$477,600	$477,000	$477,000	$477,000
Total Charges for Services:		**$678,451**	**$757,323**	**$777,000**	**$777,000**	**$777,000**
Total Vehicle Impact Fees:		**$678,451**	**$757,323**	**$777,250**	**$777,250**	**$777,250**
Gas Tax Fund						
Investments and Other Interest Income						
INVESTMENT EARNINGS	204.760.4410	$0	$0	$25,000	$25,000	$25,000
Total Investments and Other Interest Income:		**$0**	**$0**	**$25,000**	**$25,000**	**$25,000**
Intergovernmental Revenue						
STATE GASOLINE TAX 2105	204.760.4510	$220,622	$215,443	$239,389	$238,477	$258,640
STATE GASOLINE TAX 2106	204.760.4511	$138,798	$130,556	$143,455	$141,388	$153,177
STATE GASOLINE TAX 2107	204.760.4512	$278,577	$291,531	$304,457	$324,702	$352,998
STATE GASOLINE TAX 2107.5	204.760.4513	$6,000	$6,000	$6,000	$6,000	$6,000
GAS EXCISE TAX 7360	204.760.4516	$298,225	$282,134	$325,874	$322,683	$373,321
SB1-ROAD MAINT (2017)	204.760.4518	$749,085	$783,958	$812,365	$822,913	$919,000
SB1 TCRF LOAN REPAYMENT	204.760.4519	$48,622	$0	$0	$0	$0
Total Intergovernmental Revenue:		**$1,739,929**	**$1,709,621**	**$1,831,540**	**$1,856,163**	**$2,063,136**
Charges for Services						
VEHICLE IMPACT FEES	204.760.4731	$0	-$1,027	$0	$0	$0
Total Charges for Services:		**$0**	**-$1,027**	**$0**	**$0**	**$0**
Miscellaneous Revenues						
OTHER REVENUE	204.760.4965	$71	$4,129	$2,500	$2,500	$2,500
Total Miscellaneous Revenues:		**$71**	**$4,129**	**$2,500**	**$2,500**	**$2,500**
Total Gas Tax Fund:		**$1,740,000**	**$1,712,723**	**$1,859,040**	**$1,883,663**	**$2,090,636**
Lighting District Fund						
Property Taxes						
PROP TAXES - CURR SECURED	207.770.4001	$1,140,569	$1,224,360	$1,010,000	$1,010,000	$1,010,000

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
PROP TAXES - CURR UNSECRD	207.770.4002	$79,170	$83,521	$0	$0	$0
PROPERTY TAX PASS THRU	207.770.4007	$181,785	$199,743	$130,000	$130,000	$130,000
RESIDUAL RPTTF DISTRIBUTE	207.770.4008	$0	$224,534	$3,000	$3,000	$3,000
PROP TAXES - ERAF	207.770.4011	$59,460	$85,883	$0	$0	$0
Total Property Taxes:		**$1,460,983**	**$1,818,041**	**$1,143,000**	**$1,143,000**	**$1,143,000**
Investments and Other Interest Income						
OTHER INTEREST	207.770.4450	$2,118	$1,656	$0	$0	$0
Total Investments and Other Interest Income:		**$2,118**	**$1,656**	**$0**	**$0**	**$0**
Intergovernmental Revenue						
SIGNAL MAINT COST SHARING	207.770.4542	$2,002	$4,724	$2,500	$2,500	$2,500
PLAN JPA GRANT	207.775.4550	$0	$37,347	$0	$0	$0
ST HOMEOWNERS PROP TAX RE	207.770.4581	$4,784	$4,717	$0	$0	$0
Total Intergovernmental Revenue:		**$6,786**	**$46,788**	**$2,500**	**$2,500**	**$2,500**
Charges for Services						
COST RECOVERY-PW	207.770.4701	$1,074	$0	$0	$0	$0
VEHICLE CHARGING STATION	207.770.4709	$22,950	$13,880	$20,000	$20,000	$20,000
Total Charges for Services:		**$24,024**	**$13,880**	**$20,000**	**$20,000**	**$20,000**
Miscellaneous Revenues						
DONATIONS-PARKS	207.775.4818	$10,000	$0	$0	$0	$0
INSURANCE CLAIMS REIMB	207.770.4962	$56,125	$12,874	$5,000	$5,000	$5,000
Total Miscellaneous Revenues:		**$66,125**	**$12,874**	**$5,000**	**$5,000**	**$5,000**
Special Assessments						
STR LIGHTING ASSESSMENTS	207.770.5001	$0	$515,994	$0	$0	$0
STR LIGHTING ASSESSMENTS	207.775.5001	$1,198,165	$688,652	$1,210,000	$1,210,000	$1,210,000
Total Special Assessments:		**$1,198,165**	**$1,204,647**	**$1,210,000**	**$1,210,000**	**$1,210,000**
Total Lighting District Fund:		**$2,758,201**	**$3,097,885**	**$2,380,500**	**$2,380,500**	**$2,380,500**
Environmental Svcs Fund						
Intergovernmental Revenue						
BEVERAGE CONTAINER GRANT	209.715.4533	$0	$0	$10,000	$10,000	$130,000
Total Intergovernmental Revenue:		**$0**	**$0**	**$10,000**	**$10,000**	**$130,000**
Charges for Services						
STORM WATER FEES	209.715.4720	$40,462	$45,117	$45,000	$45,000	$45,000
STORM DRAIN FEES	209.715.4721	$20,693	$41,543	$20,000	$20,000	$20,000
SOLID WASTE RATE FEES	209.715.4724	$565,133	$639,387	$556,464	$556,464	$556,464

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
SOLID WASTE DIVERSION FEE	209.715.4736	$0	$0	$0	$0	$5,600
Total Charges for Services:		**$626,288**	**$726,046**	**$621,464**	**$621,464**	**$627,064**
Miscellaneous Revenues						
AB 939 RECYCLING - SCC	209.715.4922	$68,905	$78,303	$49,356	$49,356	$49,356
Total Miscellaneous Revenues:		**$68,905**	**$78,303**	**$49,356**	**$49,356**	**$49,356**
Total Environmental Svcs Fund:		**$695,192**	**$804,350**	**$680,820**	**$680,820**	**$806,420**
Comm Facilities Dist #2						
Investments and Other Interest Income						
OTHER INTEREST	237.741.4450	$85	$67	$0	$0	$0
Total Investments and Other Interest Income:		**$85**	**$67**	**$0**	**$0**	**$0**
Special Assessments						
SPECIAL ASSESSMENT CFD #2	237.741.5005	$48,893	$48,893	$35,250	$35,250	$35,250
Total Special Assessments:		**$48,893**	**$48,893**	**$35,250**	**$35,250**	**$35,250**
Total Comm Facilities Dist #2:		**$48,978**	**$48,960**	**$35,250**	**$35,250**	**$35,250**
Parks And Museum Fund						
Miscellaneous Revenues						
DONATIONS-HIST MUSEUM	794.775.4812	$1,439	$0	$0	$0	$0
Total Miscellaneous Revenues:		**$1,439**	**$0**	**$0**	**$0**	**$0**
Total Parks And Museum Fund:		**$1,439**	**$0**	**$0**	**$0**	**$0**
Total Special Revenue:		**$5,922,261**	**$6,421,240**	**$5,732,860**	**$5,757,483**	**$6,090,056**
Total Governmental Funds:		**$9,150,703**	**$9,888,591**	**$9,221,656**	**$9,242,579**	**$9,730,656**
Proprietary Funds						
Internal Service Funds						
Motor Vehicle Pool Fund						
Intergovernmental Revenue						
ARSON_COUNTY FIRE DPT	641.750.4559	$0	$0	$10,000	$10,000	$10,000
Total Intergovernmental Revenue:		**$0**	**$0**	**$10,000**	**$10,000**	**$10,000**
Charges for Services						
MOTOR POOL REIMBUSEMENT	641.750.4727	$1,630	$1,322	$0	$0	$0
Total Charges for Services:		**$1,630**	**$1,322**	**$0**	**$0**	**$0**
Miscellaneous Revenues						
SALE OF REAL/PERS PROP	641.750.4960	$10,681	$18,534	$10,000	$10,000	$10,000
INSURANCE CLAIMS REIMB	641.750.4962	$119,169	$46,870	$0	$0	$0
EXPENSE ABATE-MISC	641.750.4968	-$159	$0	$0	$0	$0
Total Miscellaneous Revenues:		**$129,692**	**$65,403**	**$10,000**	**$10,000**	**$10,000**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Charges to Oper Depts						
USER FEES-MOTOR POOL	641.750.5101	$1,329,400	$1,101,068	$1,329,400	$1,329,400	$1,329,400
Total Charges to Oper Depts:		**$1,329,400**	**$1,101,068**	**$1,329,400**	**$1,329,400**	**$1,329,400**
Total Motor Vehicle Pool Fund:		**$1,460,722**	**$1,167,794**	**$1,349,400**	**$1,349,400**	**$1,349,400**
Total Internal Service Funds:		**$1,460,722**	**$1,167,794**	**$1,349,400**	**$1,349,400**	**$1,349,400**
Total Proprietary Funds:		**$1,460,722**	**$1,167,794**	**$1,349,400**	**$1,349,400**	**$1,349,400**
Total All Funds:		**$10,611,425**	**$11,056,385**	**$10,571,056**	**$10,591,979**	**$11,080,056**

701 - Public Work Administration

GENERAL FUND - (101)
Program Manager - Public Works Director

MISSION STATEMENT

Provide effective administrative direction and management of Public Works Department programs including the design and construction of public facilities; land development review; Lighting and Landscape District administration; traffic engineering; environmental programs; and parks, streets, vehicle and traffic signal and lighting maintenance.

ONGOING RESPONSIBILITIES

- Provide administrative and clerical support services to the Engineering, Traffic and Maintenance Divisions
- Manage the development of the Department's annual operating budget and Capital Improvement Program submittals
- Schedule and coordinate items requiring City Council action
- Monitor monthly financial reports
- Monitor performance measures
- Ensure timely completion of Employee Performance Reviews
- Prepare quarterly work program status reports
- Assist with major redevelopment project implementation
- Assist with capital project implementation
- Continue document imaging implementation

WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Manage and implement Measure O design process and subsequent related work; complete design of Library and Police building projects and initiate public bid process. **[Council Priority - Measure O Implementation]**
- Work jointly with the City Manager's, Finance, and Police Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. **LEAD DEPARTMENT – Public Works [Council Priority - Measure O Implementation]**
- Represent Campbell in long range regional transportation planning efforts - Envision Silicon Valley and Plan Bay Area 2050 process. **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Complete wireless regulations for use of right-of-way in coordination with the Legal Services Department **[Council Priority – Financial Stability]**

Legend:

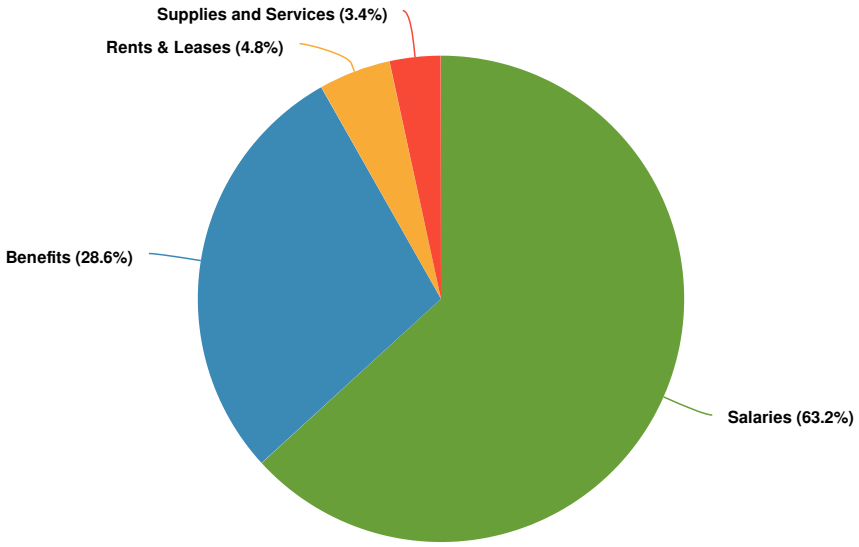
- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Completed Environmental Documentation and Approval (CEQA) for Measure O projects
- Implemented modifications to work plan, budget strategy, and schedule of Measure O projects as necessary
- Executed Master License Agreement with AT&T for Wireless Small Cell Facilities

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$395,622	$403,960	$436,339	$449,115	$609,511	35.7%
Benefits	$172,857	$170,272	$188,999	$190,225	$275,904	45%
Supplies and Services	$24,862	$37,069	$30,800	$30,800	$32,800	6.5%
Rents & Leases	$42,003	$46,088	$46,088	$46,088	$46,088	0%
Total Expense Objects:	**$635,345**	**$657,389**	**$702,227**	**$716,228**	**$964,303**	**34.6%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Public Works Director	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00	-
Office Specialist	1.00	1.00	1.00	1.00	-
Administrative Analyst 1-Vacant/fill	-	-	-	1.00	1.00
Environmental Programs Specialist *	1.00	-	-	-	-
* Moved to Fund 209.715					
TOTAL	4.00	3.00	3.00	4.00	1.00

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Management Intern (Engineering Assistant)	0.50	0.10	0.30	0.25	(0.05)
Office Assistant - Part-Time	0.20	0.20	-	-	-
TOTAL	0.70	0.30	0.30	0.25	(.05)

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.701.7001	$348,018	$370,964	$425,839	$438,615	$599,011
PERSONNEL - TEMPORARY	101.701.7002	$10,077	$0	$10,000	$10,000	$10,000
Mgmt. Intern (Eng. Assistant) 0.25 FTEs	*101.701.7002*	*$0*	*$0*	*$0*	*$10,000*	*$10,000*
PERSONNEL - OVERTIME	101.701.7003	$105	$0	$500	$500	$500
VACATION PAY	101.701.7006	$19,696	$15,638	$0	$0	$0
SICK LEAVE PAY	101.701.7007	$17,727	$17,358	$0	$0	$0
Total Salaries:		**$395,622**	**$403,960**	**$436,339**	**$449,115**	**$609,511**
Benefits						
PERS RETIREMENT	101.701.7106	$97,840	$75,105	$115,185	$116,533	$166,467
DENTAL INSURANCE	101.701.7107	$6,006	$6,983	$6,445	$6,445	$8,594
GROUP HEALTH INSURANCE	101.701.7108	$45,274	$53,347	$45,279	$44,928	$71,569
GROUP LIFE INSURANCE	101.701.7109	$520	$605	$558	$558	$744
WORKERS COMP INSURANCE	101.701.7110	$1,972	$1,516	$1,486	$1,531	$2,101
GROUP DISABILITY INS	101.701.7112	$2,272	$2,633	$2,430	$2,430	$3,159
MEDICARE	101.701.7113	$6,185	$6,425	$6,175	$6,360	$8,729
AUTO ALLOWANCE	101.701.7114	$2,660	$2,650	$2,640	$2,640	$2,640
CELL PHONE ALLOWANCE	101.701.7115	$363	$361	$360	$360	$360
OTHER BENEFITS PAY	101.701.7118	$2,788	$12,184	$0	$0	$0
DEFERRED COMP CONTRIB	101.701.7122	$2,320	$2,602	$2,600	$2,600	$3,900
VEBA HEALTH DEF COMP	101.701.7124	$4,539	$5,860	$5,841	$5,841	$7,641
PARS RETIREMENT	101.701.7126	$118	$0	$0	$0	$0
Total Benefits:		**$172,857**	**$170,272**	**$188,999**	**$190,225**	**$275,904**
Supplies and Services						
COMMUNICATIONS-PHONES	101.701.7421	$4,133	$1,176	$1,100	$1,100	$1,100
OFFICE EXPENSE	101.701.7424	$6,763	$4,752	$5,000	$5,000	$5,000
Office Supplies	*101.701.7424*	*$0*	*$0*	*$0*	*$0*	*$5,000*
SPECIAL DEPARTMENTAL	101.701.7427	$4,439	$2,715	$3,000	$3,000	$3,000
Department Employee Recognition	*101.701.7427*	*$0*	*$0*	*$0*	*$0*	*$1,500*
Drafting Materials, Special Events, Special Equipment, Etc.	*101.701.7427*	*$0*	*$0*	*$0*	*$0*	*$1,500*
MAINT & OPER OF EQUIP	101.701.7429	$3,501	$3,192	$2,700	$2,700	$2,700
PROF & SPECIAL SERVICES	101.701.7430	$5,000	$24,000	$15,000	$15,000	$15,000
Consultant Services (Funded by CIPR)	*101.701.7430*	*$0*	*$0*	*$0*	*$0*	*$15,000*
MEMBERSHIPS/DUES/BOOKS	101.701.7434	$325	$725	$2,000	$2,000	$2,000

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
General - Books, Dues and Subscriptions	*101.701.7434*	*$0*	*$0*	*$0*	*$0*	*$2,000*
PROF DEVELOPMENT & MTGS	101.701.7435	$527	$509	$2,000	$2,000	$2,000
Required for APWA membership / certification	*101.701.7435*	*$0*	*$0*	*$0*	*$0*	*$2,000*
STAFF DEVELOPMENT	101.701.7437	$175	$0	$0	$0	$2,000
Total Supplies and Services:		**$24,862**	**$37,069**	**$30,800**	**$30,800**	**$32,800**
Rents & Leases						
USER CHGS - IT POOL	101.701.7551	$42,003	$46,088	$46,088	$46,088	$46,088
Total Rents & Leases:		**$42,003**	**$46,088**	**$46,088**	**$46,088**	**$46,088**
Total General Fund:		**$635,345**	**$657,389**	**$702,227**	**$716,228**	**$964,303**
Total Governmental Funds:		**$635,345**	**$657,389**	**$702,227**	**$716,228**	**$964,303**
Total All Funds:		**$635,345**	**$657,389**	**$702,227**	**$716,228**	**$964,303**

715 - Environmental Programs

ENVIRONMENTAL SERVICES FUND - (209)
Program Manager - City Engineer

MISSION STATEMENT

Monitor environmental program revenues for solid waste, storm water, and other miscellaneous sources of funds.

ONGOING RESPONSIBILITIES

- Transfer revenue out of solid waste and storm water revenues to other City programs
- Monitor the Environmental Services fund (209)
- Provide support to the West Valley Solid Waste and West Valley Clean Water JPA's
- Monitor the performance of West Valley Collection and Recycling
- Track customer service responses
- Ensure compliance with the Municipal Regional Stormwater Permit

WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Coordinate and support efforts to implement the requirements of SB 1383. **[Council Priority – Sustainability]**
- Complete RFP and installation of water bottle refill stations in City Hall and City parks. **[Council Priority – Sustainability]**
- Coordinate and support the RFP process for the new solid waste franchise agreement. **[Council Priority – Sustainability]**
- Provide support to the West Valley Clean Water Authority when implementing the regional stormwater MRP 3.0. **[Council Priority – Sustainability]**
- Assess, recommend, and implement means by which the City can enhance its Water Conservation Efforts. **[Council Priority – Sustainability]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

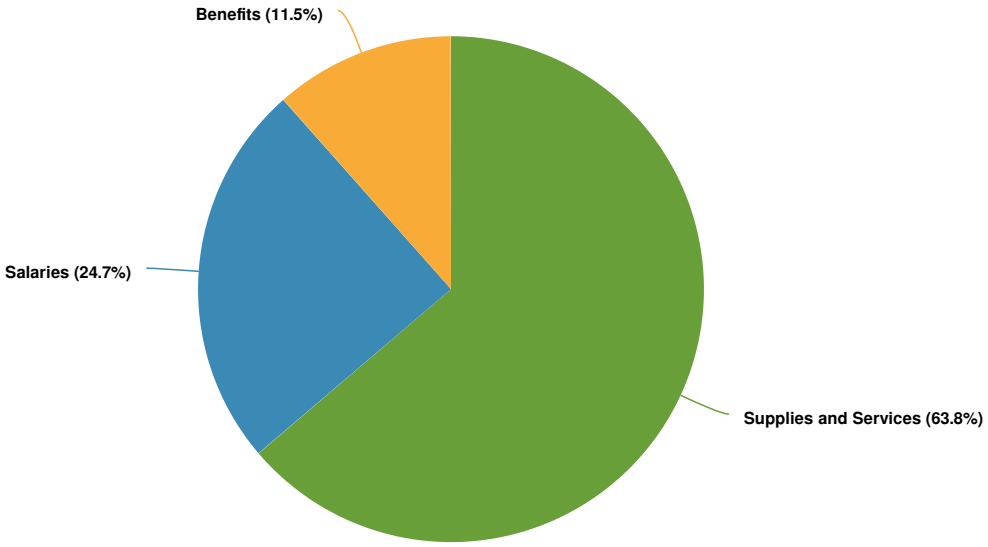
	Measure	FY 20	FY 21	FY 22
1	City of Campbell Solid Waste Maximum Disposal (pounds/person/day)	4.9%	5.32%	5.25%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Facilitated planning and implementation of SB 1383 with West Valley Solid Waste Joint Powers Authority (JPA)
- Implemented a new Waste Compliance fee and enforcement process for State mandated construction waste diversion requirements
- Updated Municipal Code policy in compliance with the State's SB 1276 regarding single-use foodware accessories and condiments
- Awarded the CalRecycle Beverage Container Recycling Grant to install water bottle refill stations
- Drafted solid waste hauler Request for Proposals and Franchise Agreement for new hauler commencing February 2024
- Enacted Stage 3 Drought Measures in response to State water supply conditions and provided education and outreach to public
- Updated the City's Stormwater Pollution Prevention Plan in coordination with West Valley Clean Water Authority

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$665	$86,458	$88,268	$90,916	$102,146	12.4%
Benefits	$164	$36,306	$48,360	$45,700	$47,689	4.4%
Supplies and Services	$0	$2,781	$19,000	$19,000	$263,780	1,288.3%
Total Expense Objects:	**$830**	**$125,546**	**$155,629**	**$155,616**	**$413,615**	**165.8%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Environmental Programs Specialist (Fund 209) * * Moved from 101.701		1.00	1.00	1.00	-
	-	1.00	1.00	1.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
	-	-	-	-	-

Expenditures by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
Special Revenue						
Environmental Svcs Fund						
Salaries						
PERSONNEL - REGULAR	209.715.7001	$665	$85,927	$88,268	$90,916	$102,146
VACATION PAY	209.715.7006	$0	$99	$0	$0	$0
SICK LEAVE PAY	209.715.7007	$0	$432	$0	$0	$0
Total Salaries:		**$665**	**$86,458**	**$88,268**	**$90,916**	**$102,146**
Benefits						
PERS RETIREMENT	209.715.7106	$76	$9,825	$23,876	$24,155	$28,245
DENTAL INSURANCE	209.715.7107	$0	$2,328	$2,148	$2,148	$2,148
GROUP HEALTH INSURANCE	209.715.7108	$45	$17,111	$16,733	$13,745	$11,443
GROUP LIFE INSURANCE	209.715.7109	$0	$202	$186	$186	$186
WORKERS COMP INSURANCE	209.715.7110	$12	$1,570	$308	$317	$356
GROUP DISABILITY INS	209.715.7112	$0	$790	$729	$729	$729
MEDICARE	209.715.7113	$10	$1,367	$1,280	$1,318	$1,481
DEFERRED COMP CONTRIB	209.715.7122	$10	$1,305	$1,300	$1,300	$1,300
VEBA HEALTH DEF COMP	209.715.7124	$12	$1,809	$1,800	$1,800	$1,800
Total Benefits:		**$164**	**$36,306**	**$48,360**	**$45,700**	**$47,689**
Supplies and Services						
PROF & SPECIAL SERVICES	209.715.7430	$0	$0	$6,000	$6,000	$250,780
Water Bottle Filling Stations (Grant)	*209.715.7430*	*$0*	*$0*	*$0*	*$6,000*	*$126,000*
WVSWMA - Agency Assessment	*209.715.7430*	*$0*	*$0*	*$0*	*$0*	*$74,780*
HHW - SC County	*209.715.7430*	*$0*	*$0*	*$0*	*$0*	*$50,000*
PROMOTIONAL EXPENSE	209.715.7431	$0	$0	$1,000	$1,000	$1,000
OTHER CONTRACTUAL SERVICE	209.715.7432	$0	$0	$12,000	$12,000	$12,000
STAFF DEVELOPMENT	209.715.7437	$0	$2,781	$0	$0	$0
Total Supplies and Services:		**$0**	**$2,781**	**$19,000**	**$19,000**	**$263,780**
Total Environmental Svcs Fund:		**$830**	**$125,546**	**$155,629**	**$155,616**	**$413,615**
Total Special Revenue:		**$830**	**$125,546**	**$155,629**	**$155,616**	**$413,615**
Total Governmental Funds:		**$830**	**$125,546**	**$155,629**	**$155,616**	**$413,615**
Total All Funds:		**$830**	**$125,546**	**$155,629**	**$155,616**	**$413,615**

720 - Transportation Engineering

GENERAL FUND - (101)
Program Manager - Traffic Engineer

MISSION STATEMENT

Manage, including monitoring and planning improvements to, the City's surface transportation system to achieve safe and efficient movement of pedestrians, bicyclists, and vehicles within and through the community in the most cost-effective and equitable manner possible.

ONGOING RESPONSIBILITIES

- Collect and analyze traffic volume, accident, speed, and related data
- Manage traffic signal timing and coordination
- Determine the need for traffic regulation and control, and direct the placement and operation of traffic controls according to Council policy and traffic engineering standards
- Respond to citizen requests for changes in traffic controls and for evaluation of other traffic engineering issues
- Work with neighborhood groups, as appropriate, to evaluate traffic issues, identify appropriate alternatives, and develop recommendations
- Support the Engineering Division's design and construction of capital improvement projects
- Represent the City in regional and interagency transportation programs and projects, including congestion management, arterial and freeway operations, public transit planning and development, project funding, and bikeway planning
- Prepare and submit mandated reports to the Santa Clara Valley Transportation Agency and Caltrans
- Staff the City's Bicycle and Pedestrian Advisory Committee
- Support the Community Development Department and Engineering Division in the review of development projects and General Plan changes
- Identify and apply for outside funding sources suitable for transportation-related projects in the City
- Manage annual bicycle, pedestrian, and traffic safety improvement projects
- Implement the City's current Neighborhood Traffic Calming Policy
- Participate, as appropriate, in implementation and operation of Silicon Valley-Intelligent Transportation Systems (SV-ITS) Projects
- Manage grant funds as provided through VTA and other granting agencies

WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Review and consider revisions to the City's Traffic Calming Policy. **[CIP Support]**
- Manage, design, and Implement traffic calming improvements. **[CIP Support]**
- Apply for and manage grant funds as provided through VTA and other granting agencies. **[Council Priority – Financial Stability]**
- Manage the construction of the Citywide ITS Enhancements Project. **[CIP Support]**
- Manage, design, and Implement bicycle and pedestrian enhancements and safety improvements **[CIP Support]**
- Support Community Development in the Envision Campbell General Plan and Housing Element Update effort. [Council Priority - **Comprehensive Long-Term Land Use Planning]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

	Measure	FY 20	FY 21	FY 22
1	95% of Congestion Management Program (CMP) roadways meet CMP Level Of Service standards	100%	100%	100%
2	Number of pedestrian accidents and percent of total of all accidents	14 4.2%	7* 3.3%	17 4.9%
3	Number of bicycle accidents and percent of total of all accidents	14 5.1%	11* 5.2%	15 4.3%
4	Number of injury accidents and percent of total of all accidents	71* 21.4%	56* 26.7%	106 30.5%
5	80% of Traffic Service Requests responded to within 30 days	97%	95%	97%

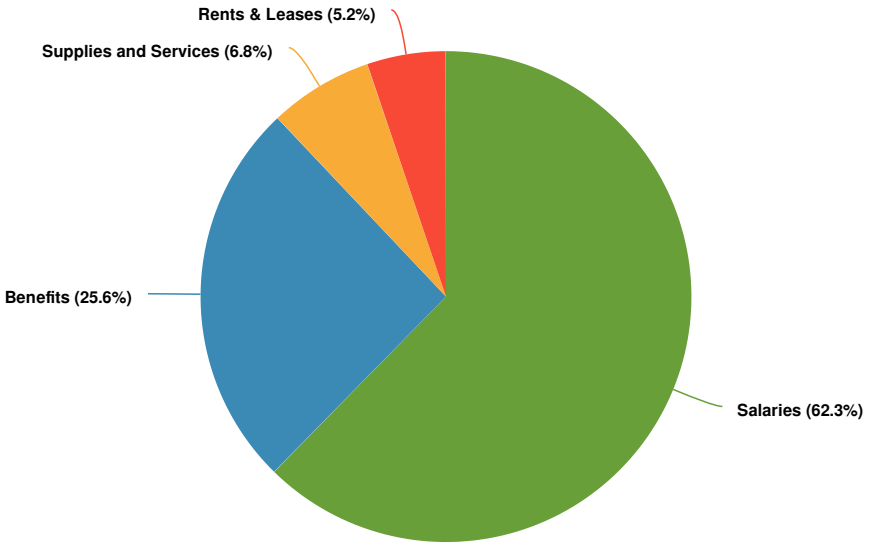
*Total includes one fatal accident

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Completed the design of the Rectangular Rapid Flashing Beacon Systems (RRFBs) on both Downtown Loop Streets at Second Street
- Secured OBAG 2 grant funding for the design phase of the Campbell Priority Development Area (PDA) Enhancements Project
- Assisted VTA in preparing Countywide and Campbell Local Roads Safety Plans (LRSPs) to be eligible for future Federal and State traffic safety grants

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$241,920	$239,441	$257,032	$264,428	$276,573	4.6%
Benefits	$139,181	$95,677	$108,229	$105,967	$113,644	7.2%
Supplies and Services	$12,315	$15,858	$26,950	$41,950	$30,350	-27.7%
Rents & Leases	$21,002	$23,044	$23,044	$23,044	$23,044	0%
Total Expense Objects:	**$414,418**	**$374,020**	**$415,255**	**$435,389**	**$443,611**	**1.9%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Traffic Engineer	1.00	1.00	1.00	1.00	-
Assistant Engineer (PPT)	0.50	0.50	0.50	0.50	-
TOTAL	1.50	1.50	1.50	1.50	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Acdopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Traffic Engineering Assistant (Intern)	0.50	0.40	0.30	0.40	0.10
TOTAL	0.50	0.40	0.30	0.40	0.10

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.720.7001	$216,067	$216,647	$246,532	$253,928	$264,073
PERSONNEL - TEMPORARY	101.720.7002	$9,126	$0	$10,000	$10,000	$12,000
Traffic Eng. Assist. (Intern) 0.40 FTEs	*101.720.7002*	*$0*	*$0*	*$0*	*$10,000*	*$12,000*
PERSONNEL - OVERTIME	101.720.7003	$0	$0	$500	$500	$500
VACATION PAY	101.720.7006	$12,199	$13,140	$0	$0	$0
SICK LEAVE PAY	101.720.7007	$4,527	$9,653	$0	$0	$0
Total Salaries:		**$241,920**	**$239,441**	**$257,032**	**$264,428**	**$276,573**
Benefits						
UNIFORM ALLOWANCE	101.720.7105	$75	$98	$0	$0	$150
PERS RETIREMENT	101.720.7106	$84,616	$43,572	$66,685	$67,465	$73,019
DENTAL INSURANCE	101.720.7107	$4,223	$4,655	$3,223	$3,223	$4,297
GROUP HEALTH INSURANCE	101.720.7108	$25,140	$27,559	$24,499	$21,227	$21,276
GROUP LIFE INSURANCE	101.720.7109	$366	$403	$279	$279	$372
WORKERS COMP INSURANCE	101.720.7110	$4,433	$4,331	$4,112	$4,236	$4,445
GROUP DISABILITY INS	101.720.7112	$1,672	$1,843	$1,337	$1,337	$1,701
MEDICARE	101.720.7113	$3,920	$3,821	$3,575	$3,682	$3,864
AUTO ALLOWANCE	101.720.7114	$1,935	$1,927	$1,920	$1,920	$1,920
CELL PHONE ALLOWANCE	101.720.7115	$363	$361	$360	$360	$360
OTHER BENEFITS PAY	101.720.7118	$4,517	$3,298	$0	$0	$0
COMP/VAC PAYOFF	101.720.7121	$4,512	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.720.7122	$642	$653	$0	$0	$0
VEBA HEALTH DEF COMP	101.720.7124	$2,646	$3,156	$2,240	$2,240	$2,240
PARS RETIREMENT	101.720.7126	$123	$0	$0	$0	$0
Total Benefits:		**$139,181**	**$95,677**	**$108,229**	**$105,967**	**$113,644**
Supplies and Services						
SPECIAL DEPARTMENTAL	101.720.7427	$66	$111	$5,500	$5,500	$5,500
Marking Paint, Measuring Wheels, Hoses, Etc.	*101.720.7427*	*$0*	*$0*	*$0*	*$0*	*$250*
Silicon Valley Intelligent Traffic Solutions Technical Support	*101.720.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Technical Software and Updates (Non- IT Support)	*101.720.7427*	*$0*	*$0*	*$0*	*$0*	*$250*
MAINT & OPER OF EQUIP	101.720.7429	$0	$0	$7,500	$14,500	$8,000
Pool Bicycle Maintenance	*101.720.7429*	*$0*	*$0*	*$0*	*$0*	*$1,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Silicon Valley - Intelligent Transportation Systems Equipment	*101.720.7429*	*$0*	*$0*	*$0*	*$0*	*$7,000*
PROF & SPECIAL SERVICES	101.720.7430	$11,174	$14,575	$12,000	$20,000	$15,000
Conduct City initiated traffic studies & analysis	*101.720.7430*	*$0*	*$0*	*$0*	*$0*	*$15,000*
MEMBERSHIPS/DUES/BOOKS	101.720.7434	$931	$1,172	$1,950	$1,950	$1,350
Bluebeam Revu Software	*101.720.7434*	*$0*	*$0*	*$0*	*$0*	*$300*
Subscriptions	*101.720.7434*	*$0*	*$0*	*$0*	*$0*	*$150*
Dues - Institute of Transportation Engineering (ITE); Transportation Resources Board (TRB)	*101.720.7434*	*$0*	*$0*	*$0*	*$0*	*$640*
Books	*101.720.7434*	*$0*	*$0*	*$0*	*$0*	*$260*
PROF DEVELOPMENT & MTGS	101.720.7435	$145	$0	$0	$0	$500
Total Supplies and Services:		**$12,315**	**$15,858**	**$26,950**	**$41,950**	**$30,350**
Rents & Leases						
USER CHGS - IT POOL	101.720.7551	$21,002	$23,044	$23,044	$23,044	$23,044
Total Rents & Leases:		**$21,002**	**$23,044**	**$23,044**	**$23,044**	**$23,044**
Total General Fund:		**$414,418**	**$374,020**	**$415,255**	**$435,389**	**$443,611**
Total Governmental Funds:		**$414,418**	**$374,020**	**$415,255**	**$435,389**	**$443,611**
Total All Funds:		**$414,418**	**$374,020**	**$415,255**	**$435,389**	**$443,611**

730 - Engineering

GENERAL FUND - (101)
Program Manager - City Engineer

MISSION STATEMENT

Design and construct Public Works maintenance and Capital Improvement Program (CIP) projects in a timely and cost-effective manner; administer special engineering programs; regulate and inspect construction operations within the public right-of-way.

ONGOING RESPONSIBILITIES

- Perform project planning, engineering design, cost estimating, bid advertisement, and construction management services for Public Works Engineering projects
- Manage schedules and budgets for Public Works Engineering projects
- Conduct periodic street assessment surveys and evaluate and recommend pavement maintenance treatments using the computerized Pavement Management Program
- Participate in MTC's Pavement Maintenance Program
- Issue permits for construction within the public right-of-way
- Perform field inspections of construction within the public right-of-way
- Coordinate one-year maintenance inspections, accept work and release permits/bonds
- Coordinate effectively with other agencies regarding public works construction
- Provide engineering support for Capital Improvement Program development
- Provide engineering support to Traffic Engineering and other departments as needed
- Maintain streetlight inventory and assist with street lighting needs for projects
- Review and process small cell wireless applications within the public right-of-way

WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Implement the Annual Street Maintenance Program. **[CIP Support]**
- Complete construction of the Campbell Park improvements. **[CIP Support]**
- Complete construction of the Harriet Avenue Sidewalk project. **[CIP Support]**
- Manage and implement all other approved Capital Improvement Projects. **[CIP Support]**
- Complete Standard Plans, Specifications, and Details for Public Works Construction. **[Operational Need]**
- Review applications and issue permits for small-cell wireless projects. **[Operational Need]**
- Maintain streetlight inventory and assist with street lighting needs for projects. **[CIP Support]**

PERFORMANCE MEASURES

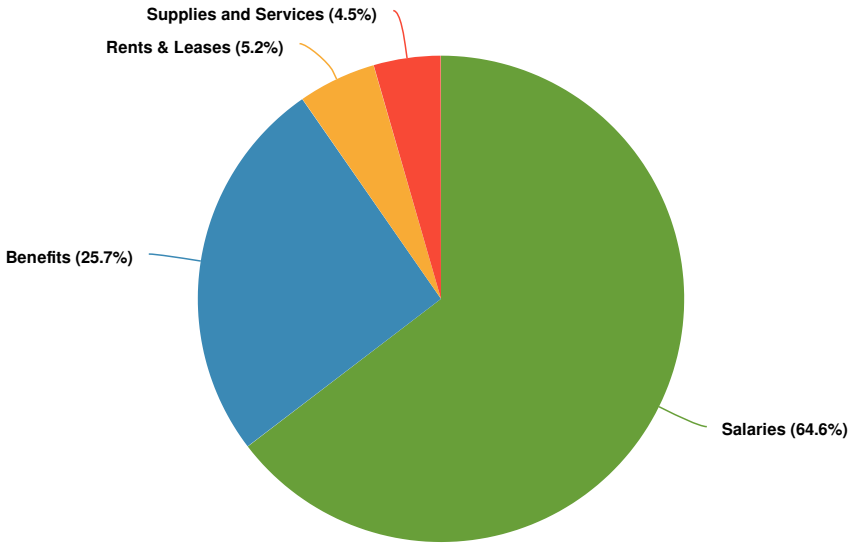
	Measure	FY 20	FY 21	FY 22
1	Average cost of design and construction engineering is 18%	16%	19%	16%
2	75% of City's pavement network is at a PCI of 70 or greater	56%	88%	87%
3	Overall PCI of City's pavement network	70	68	69

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Completed construction of the FY2020-21 Annual Street Maintenance – Residential and Collector Streets Resurfacing, Project 21-BB
- Awarded construction contract for the FY2021-22 Annual Street Maintenance – Residential and Collector Streets Resurfacing, Project 22-BB
- Completed construction of John D. Morgan (Budd Avenue), All-Inclusive Playground Improvement Project
- Awarded construction contract for the Campbell Park Improvements project
- Completed design of the Harriet Avenue Sidewalk project
- Completed revisions to the City of Campbell General Provisions Specifications in coordination with the City Attorney
- Processed permits for (6) six AT&T wireless small cell facilities on PG&E poles, four of which are constructed
- Executed consultant services agreement for On-Call Labor Compliance Services
- Amended consultant services agreement for On-Call Materials Testing Services

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$761,791	$826,033	$1,033,526	$1,014,292	$982,728	-3.1%
Benefits	$368,889	$307,045	$421,207	$432,337	$391,108	-9.5%
Supplies and Services	$12,663	$3,711	$26,335	$36,335	$67,785	86.6%
Rents & Leases	$73,547	$79,058	$79,058	$79,058	$79,058	0%
Capital Outlay	$10,107	$0	$0	$0	$0	0%
Total Expense Objects:	**$1,226,996**	**$1,215,847**	**$1,560,126**	**$1,562,022**	**$1,520,679**	**-2.6%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
City Engineer *	0.50	0.50	0.50	0.50	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	-
Assistant Engineer **	1.00	-	-	1.00	1.00
Senior Public Works Inspector	1.00	1.00	1.00	1.00	-
Associate Civil Engineer-Vacant/fill	1.00	1.00	1.00	1.00	-
Assistant Engineer	1.00	1.00	1.00	-	(1.00)
Engineer Technician I	1.00	1.00	1.00	1.00	-
Senior Engineer Technician**	-	-	0.83	-	(0.83)
* Balance of Position in Program 740					
** Vacant FY'21/22, temporarily replaced with Senior Engineering Technician in FY'22					
TOTAL	6.50	5.50	6.33	5.50	(0.83)

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Engineering Assistant (Intern)	0.50	0.40	0.30	0.30	-
Project Engineer/Inspector	0.80	0.60	0.60	0.75	0.15
Engineering Technician	0.25	0.35	0.35	0.35	-
TOTAL	1.55	1.35	1.25	1.40	0.15

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.730.7001	$658,519	$738,030	$925,526	$906,292	$854,728
PERSONNEL - TEMPORARY	101.730.7002	$46,468	$41,280	$105,000	$105,000	$125,000
Engineering Assistant (Intern) 0.30 FTEs	*101.730.7002*	*$0*	*$0*	*$0*	*$105,000*	*$9,000*
Project Engineer/Inspector 0.75 FTEs	*101.730.7002*	*$0*	*$0*	*$0*	*$0*	*$105,000*
Engineering Technician 0.35 FTEs	*101.730.7002*	*$0*	*$0*	*$0*	*$0*	*$11,000*
PERSONNEL - OVERTIME	101.730.7003	$1,545	$0	$3,000	$3,000	$3,000
VACATION PAY	101.730.7006	$32,978	$24,763	$0	$0	$0
SICK LEAVE PAY	101.730.7007	$22,281	$21,960	$0	$0	$0
Total Salaries:		**$761,791**	**$826,033**	**$1,033,526**	**$1,014,292**	**$982,728**
Benefits						
UNIFORM ALLOWANCE	101.730.7105	$600	$780	$725	$725	$600
PERS RETIREMENT	101.730.7106	$192,189	$142,387	$254,305	$257,234	$237,498
DENTAL INSURANCE	101.730.7107	$11,491	$12,771	$13,607	$13,607	$11,817
GROUP HEALTH INSURANCE	101.730.7108	$86,481	$95,148	$98,814	$106,251	$92,908
GROUP LIFE INSURANCE	101.730.7109	$995	$1,106	$1,178	$1,178	$1,023
WORKERS COMP INSURANCE	101.730.7110	$10,193	$10,543	$12,044	$12,405	$10,890
GROUP DISABILITY INS	101.730.7112	$4,258	$4,728	$4,981	$4,981	$4,374
MEDICARE	101.730.7113	$12,128	$12,648	$13,428	$13,831	$12,457
AUTO ALLOWANCE	101.730.7114	$2,902	$2,891	$2,880	$2,880	$2,880
CELL PHONE ALLOWANCE	101.730.7115	$907	$904	$900	$900	$900
OTHER BENEFITS PAY	101.730.7118	$12,963	$7,394	$0	$0	$0
SICK LEAVE PAYOFF	101.730.7120	$6,481	$0	$0	$0	$0
COMP/VAC PAYOFF	101.730.7121	$13,606	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.730.7122	$4,984	$5,183	$6,283	$6,283	$5,200
VEBA HEALTH DEF COMP	101.730.7124	$8,610	$10,562	$12,061	$12,061	$10,561
PARS RETIREMENT	101.730.7126	$100	$0	$0	$0	$0
Total Benefits:		**$368,889**	**$307,045**	**$421,207**	**$432,337**	**$391,108**
Supplies and Services						
COMMUNICATIONS-PHONES	101.730.7421	$0	$0	$675	$675	$925
Monthly Fees - Cellular for IPad	*101.730.7421*	*$0*	*$0*	*$0*	*$0*	*$925*
CLOTHING & PERSONAL EXP	101.730.7423	$0	$0	$400	$400	$500

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Safety Clothing and Damaged Clothing Repair	*101.730.7423*	*$0*	*$0*	*$0*	*$0*	*$500*
OFFICE EXPENSE	101.730.7424	$0	$39	$0	$0	$0
SMALL TOOLS	101.730.7425	$351	$122	$1,500	$1,500	$1,500
Field/Engineering Equipment	*101.730.7425*	*$0*	*$0*	*$0*	*$0*	*$1,500*
SPECIAL DEPARTMENTAL	101.730.7427	$1,073	$48	$200	$200	$500
Employee Recognition	*101.730.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
PROF & SPECIAL SERVICES	101.730.7430	$7,283	$0	$10,000	$20,000	$50,000
Engineering Consultant Services	*101.730.7430*	*$0*	*$0*	*$0*	*$0*	*$50,000*
MEMBERSHIPS/DUES/BOOKS	101.730.7434	$1,850	$2,776	$9,060	$9,060	$9,360
Bluebeam Revu Software	*101.730.7434*	*$0*	*$0*	*$0*	*$0*	*$1,800*
AutoCAD License	*101.730.7434*	*$0*	*$0*	*$0*	*$0*	*$6,060*
General Books, Dues & Subscriptions	*101.730.7434*	*$0*	*$0*	*$0*	*$0*	*$1,500*
PROF DEVELOPMENT & MTGS	101.730.7435	$2,105	$725	$3,500	$3,500	$3,500
Required for APWA membership/certification	*101.730.7435*	*$0*	*$0*	*$0*	*$0*	*$3,500*
STAFF DEVELOPMENT	101.730.7437	$0	$0	$1,000	$1,000	$1,500
Total Supplies and Services:		**$12,663**	**$3,711**	**$26,335**	**$36,335**	**$67,785**
Rents & Leases						
USER CHGS-MOTOR POOL	101.730.7550	$15,793	$15,687	$15,687	$15,687	$15,687
USER CHGS - IT POOL	101.730.7551	$57,754	$63,371	$63,371	$63,371	$63,371
Total Rents & Leases:		**$73,547**	**$79,058**	**$79,058**	**$79,058**	**$79,058**
Capital Outlay						
MACHINERY & EQUIPMENT	101.730.7884	$10,107	$0	$0	$0	$0
Total Capital Outlay:		**$10,107**	**$0**	**$0**	**$0**	**$0**
Total General Fund:		**$1,226,996**	**$1,215,847**	**$1,560,126**	**$1,562,022**	**$1,520,679**
Total Governmental Funds:		**$1,226,996**	**$1,215,847**	**$1,560,126**	**$1,562,022**	**$1,520,679**
Total All Funds:		**$1,226,996**	**$1,215,847**	**$1,560,126**	**$1,562,022**	**$1,520,679**

740 - Land Development / Environmental Programs

GENERAL FUND - (101)
Program Manager - City Engineer

MISSION STATEMENT

Provide review of land development and subdivision projects ensuring compliance with appropriate laws, City ordinances, and mitigation of project impacts. Administer, plan and manage the City's storm water management, and other environmental programs as needed.

ONGOING RESPONSIBILITIES

- Provide Engineering staff support to the City's Development Review process
- Provide Engineering staff support to the Building Permit process as required
- Plan check maps, street improvement plans, and grading and drainage plans
- Support public counter and issue land development permits for construction within the public right-of-way
- Evaluate and recommend updates of Land Development
- Manage engineering fees, permit forms and handouts
- Prepare budget and monitor expenditures and revenues, including cost recovery
- Provide storm water management liaison to Santa Clara Valley Water District, County Fire, West Valley Sanitation District, and West Valley Clean Water Program, including budget submittal for program funding and required annual reports
- Administer the City's Lighting and Landscape Assessment District (LLD)

WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Review development proposals for compliance with the reissued Storm Water Municipal Regional Permit (MRP 3.0), including necessary updates to the Green Infrastructure Plan. **[Council Priority - Comprehensive Long-Term Land Use Planning]**
- Review and approve land development projects for compliance with City policies, adopted plans, and City standard plans and details, and identify associated improvements on public rights-of-way. **[Council Priority - Comprehensive Long-Term Land Use Planning]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

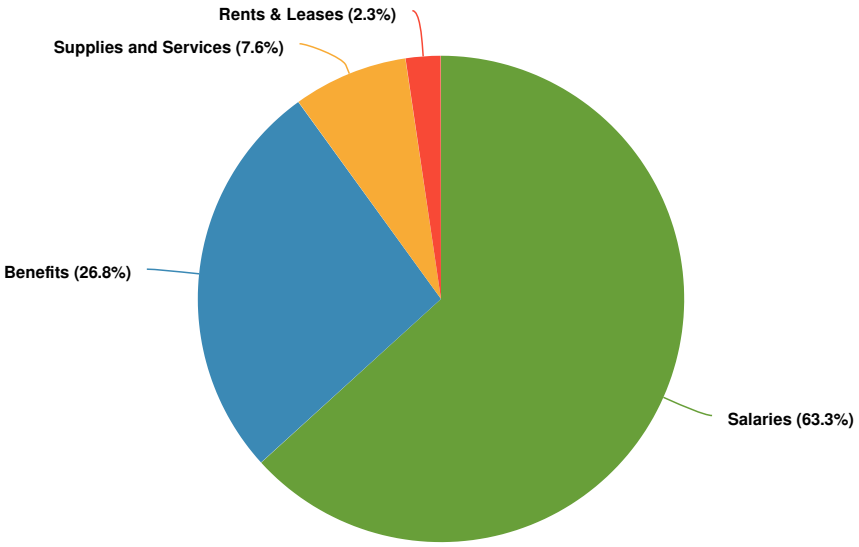
	Measure	FY 20	FY 21	FY 22
1	80% of development application reviews completed within ten working days	92%	97%	93%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Supported the re-issuance of the Storm Water Municipal Regional Permit (MRP 3.0)
- Continued support of the development of the Downtown Parklet Program
- Assisted Planning Department with necessary code, ordinance, and process changes to implement SB-9

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$453,762	$546,829	$570,978	$587,387	$605,272	3%
Benefits	$203,151	$215,476	$244,409	$256,519	$256,210	-0.1%
Supplies and Services	$73,442	$149,763	$235,274	$263,119	$73,015	-72.3%
Rents & Leases	$20,909	$22,335	$22,335	$22,335	$22,335	0%
Total Expense Objects:	**$751,263**	**$934,403**	**$1,072,996**	**$1,129,359**	**$956,831**	**-15.3%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Senior Civil Engineer	1.00	1.00	1.00	1.00	-
Assistant Engineer	1.00	1.00	1.00	1.00	-
City Engineer *	0.50	0.50	0.50	0.50	-
Public Works Inspector	1.00	1.00	1.00	1.00	-
* Balance of Position in Program 730					
TOTAL	3.50	3.50	3.50	3.50	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Engineering Assistant (Intern)	0.50	0.40	0.30	0.30	-
Engineering Technician	0.25	0.15	0.15	0.15	-
TOTAL	0.75	0.55	0.45	0.45	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.740.7001	$396,595	$495,609	$546,978	$563,387	$579,272
PERSONNEL - TEMPORARY	101.740.7002	$16,881	$21,399	$24,000	$24,000	$26,000
Engineering Assistant (Intern) 0.30 FTEs	*101.740.7002*	*$0*	*$0*	*$0*	*$24,000*	*$9,000*
Engineering Technician 0.15 FTEs	*101.740.7002*	*$0*	*$0*	*$0*	*$0*	*$17,000*
VACATION PAY	101.740.7006	$22,358	$18,192	$0	$0	$0
SICK LEAVE PAY	101.740.7007	$17,929	$11,630	$0	$0	$0
Total Salaries:		**$453,762**	**$546,829**	**$570,978**	**$587,387**	**$605,272**
Benefits						
UNIFORM ALLOWANCE	101.740.7105	$257	$301	$300	$300	$300
PERS RETIREMENT	101.740.7106	$105,444	$95,557	$147,993	$149,724	$160,175
DENTAL INSURANCE	101.740.7107	$6,769	$8,129	$7,520	$7,520	$7,391
GROUP HEALTH INSURANCE	101.740.7108	$51,031	$63,607	$56,435	$66,345	$55,182
GROUP LIFE INSURANCE	101.740.7109	$647	$704	$651	$651	$651
WORKERS COMP INSURANCE	101.740.7110	$6,625	$8,169	$7,681	$7,911	$8,161
GROUP DISABILITY INS	101.740.7112	$2,594	$3,151	$2,916	$2,916	$2,916
MEDICARE	101.740.7113	$6,843	$8,287	$7,933	$8,171	$8,453
AUTO ALLOWANCE	101.740.7114	$2,902	$2,891	$2,880	$2,880	$2,880
CELL PHONE ALLOWANCE	101.740.7115	$544	$542	$540	$540	$540
OTHER BENEFITS PAY	101.740.7118	$12,012	$3,669	$0	$0	$0
SICK LEAVE PAYOFF	101.740.7120	$0	$4,512	$0	$0	$0
COMP/VAC PAYOFF	101.740.7121	$0	$6,131	$0	$0	$0
DEFERRED COMP CONTRIB	101.740.7122	$2,061	$2,590	$2,600	$2,600	$2,600
VEBA HEALTH DEF COMP	101.740.7124	$5,192	$6,959	$6,961	$6,961	$6,961
PARS RETIREMENT	101.740.7126	$230	$278	$0	$0	$0
Total Benefits:		**$203,151**	**$215,476**	**$244,409**	**$256,519**	**$256,210**
Supplies and Services						
COMMUNICATIONS-PHONES	101.740.7421	$0	$0	$675	$675	$925
Monthly Fee - Cellular for Ipad	*101.740.7421*	*$0*	*$0*	*$0*	*$0*	*$925*
CLOTHING & PERSONAL EXP	101.740.7423	$0	$0	$200	$200	$200
Safety Clothing	*101.740.7423*	*$0*	*$0*	*$0*	*$0*	*$200*
SPECIAL DEPARTMENTAL	101.740.7427	$1,177	$470	$2,500	$2,500	$2,300
County Recorder Fees	*101.740.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Employee Recognition	*101.740.7427*	*$0*	*$0*	*$0*	*$0*	*$500*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
County Recorder Map Update	*101.740.7427*	*$0*	*$0*	*$0*	*$0*	*$500*
Public Education Material	*101.740.7427*	*$0*	*$0*	*$0*	*$0*	*$800*
PROF & SPECIAL SERVICES	101.740.7430	$69,697	$148,100	$208,874	$236,719	$61,500
LLA Management Services	*101.740.7430*	*$0*	*$0*	*$0*	*$0*	*$11,500*
Supplemental Land Development Engineering Services	*101.740.7430*	*$0*	*$0*	*$0*	*$0*	*$50,000*
OTHER CONTRACTUAL SERVICE	101.740.7432	$2,281	$0	$15,000	$15,000	$0
MEMBERSHIPS/DUES/BOOKS	101.740.7434	$265	$1,193	$5,925	$5,925	$5,990
BlueBeam Revu Software	*101.740.7434*	*$0*	*$0*	*$0*	*$0*	*$450*
AutoCAD license	*101.740.7434*	*$0*	*$0*	*$0*	*$0*	*$4,040*
General Books, Dues, and Subscriptions	*101.740.7434*	*$0*	*$0*	*$0*	*$0*	*$1,500*
PROF DEVELOPMENT & MTGS	101.740.7435	$22	$0	$1,500	$1,500	$1,500
Required APWA membership / certification	*101.740.7435*	*$0*	*$0*	*$0*	*$0*	*$1,500*
STAFF DEVELOPMENT	101.740.7437	$0	$0	$600	$600	$600
Total Supplies and Services:		**$73,442**	**$149,763**	**$235,274**	**$263,119**	**$73,015**
Rents & Leases						
USER CHGS-MOTOR POOL	101.740.7550	$5,158	$5,052	$5,052	$5,052	$5,052
USER CHGS - IT POOL	101.740.7551	$15,751	$17,283	$17,283	$17,283	$17,283
Total Rents & Leases:		**$20,909**	**$22,335**	**$22,335**	**$22,335**	**$22,335**
Total General Fund:		**$751,263**	**$934,403**	**$1,072,996**	**$1,129,359**	**$956,831**
Total Governmental Funds:		**$751,263**	**$934,403**	**$1,072,996**	**$1,129,359**	**$956,831**
Total All Funds:		**$751,263**	**$934,403**	**$1,072,996**	**$1,129,359**	**$956,831**

741 - Community Facilities District #2

COMMUNITY FACILITIES DISTRICT #2 FUND- (237)
Program Manager – City Engineer

MISSION STATEMENT

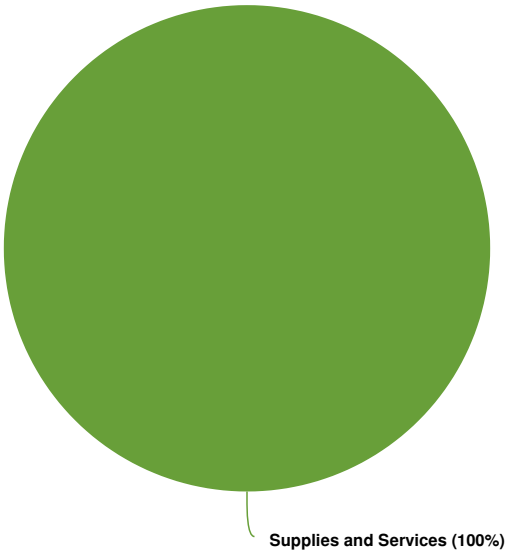
Administer the special tax revenues generated from Community Facilities District No. 2 (Public Services – Storm Water Treatment and Related Facilities) and account for related expenditures.

ONGOING RESPONSIBILITIES

- Monitor the special tax revenues generated from the district
- Ensure expenditures are related to costs of maintaining the district
- Administer necessary reporting requirements related to the district including annual reporting

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Supplies and Services	$11,324	$24,954	$23,000	$23,000	$28,000	21.7%
Total Expense Objects:	**$11,324**	**$24,954**	**$23,000**	**$23,000**	**$28,000**	**21.7%**

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
Special Revenue						
Comm Facilities Dist #2						
Supplies and Services						
UTILITIES-ELECT/GAS	237.741.7420	$1,753	$1,950	$3,000	$3,000	$4,000
Utilities - Electricity / Gas / Water	*237.741.7420*	*$0*	*$0*	*$0*	*$0*	*$4,000*
PROF & SPECIAL SERVICES	237.741.7430	$0	$995	$4,000	$4,000	$4,000
CFD #2 - Management Services	*237.741.7430*	*$0*	*$0*	*$0*	*$0*	*$4,000*
OTHER CONTRACTUAL SERVICE	237.741.7432	$9,571	$22,009	$16,000	$16,000	$20,000
Contractual Services Landscape Maintenance	*237.741.7432*	*$0*	*$0*	*$0*	*$0*	*$20,000*
Total Supplies and Services:		**$11,324**	**$24,954**	**$23,000**	**$23,000**	**$28,000**
Total Comm Facilities Dist #2:		**$11,324**	**$24,954**	**$23,000**	**$23,000**	**$28,000**
Total Special Revenue:		**$11,324**	**$24,954**	**$23,000**	**$23,000**	**$28,000**
Total Governmental Funds:		**$11,324**	**$24,954**	**$23,000**	**$23,000**	**$28,000**
Total All Funds:		**$11,324**	**$24,954**	**$23,000**	**$23,000**	**$28,000**

745 - PW Maintenance Administration

GENERAL FUND - (101)
Program Manager - Public Works Superintendent

MISSION STATEMENT

Provide cost-effective management oversight for the maintenance of the City's infrastructure, including public right-of-way facilities, parks, grounds, traffic signals, and streetlights, as well as the City's vehicles and equipment.

ONGOING RESPONSIBILITIES

- Provide personnel and budget administration for the Maintenance Division
- Manage citizen requests for Maintenance Division service
- Provide public information concerning maintenance activities
- Coordinate the annual Arbor Day observance
- Serve as Safety Coordinator for the Maintenance Division
- Assure Maintenance Division adherence to the Injury and Illness Prevention Program
- Administer the City's motor pool, integrated pest management program, and the underground storage tank designated operator contract
- Support the Parks and Recreation Commission
- Optimize the use of community volunteers
- Track adherence to performance standards
- Coordinate Maintenance Division Review, as needed, for Capital Improvement Program and private development projects
- Keep the Hazardous Materials Management Plan and Storm Water Pollution Prevention Plans up-to-date
- Oversee and coordinate maintenance personnel for special events
- Participate in Emergency Operation Center (EOC) drills
- Oversee the operation of the Community Garden at Edith Morley Park
- Develop annual sidewalk repair and street tree planting location lists
- Develop and implement cost savings in all Sections
- Coordinate City-wide garage sale, residential clean-up and
- Coordinate home composting classes in the City with the Santa Clara County Home Composting Education Program
- Continue sidewalk inspection program for all maintenance zones
- Coordinate with the City Safety Consultant to provide essential training for all maintenance staff

WORK PLAN ITEM FOR FISCAL YEAR 2023

- Support volunteer events such as Keep America Beautiful and Campbell Garage Sale. **[Operational Need]**

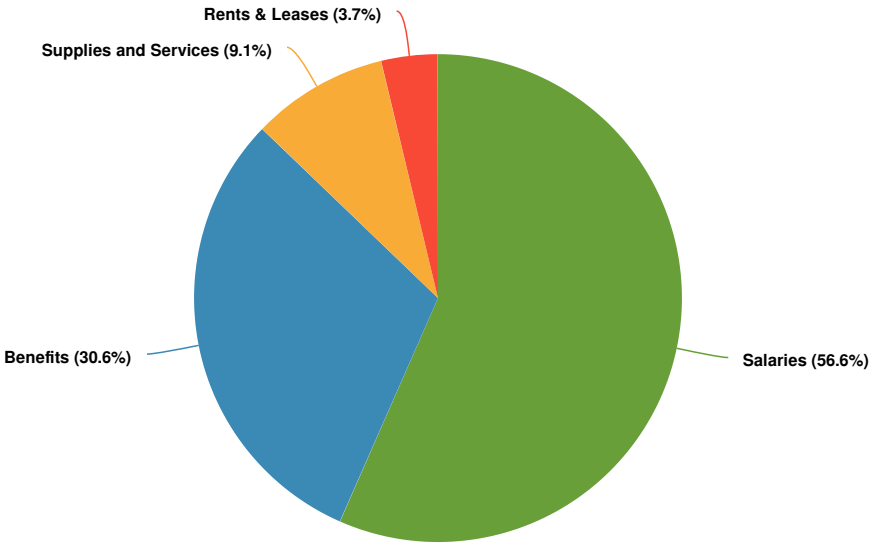
Headline Text

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Coordinated with the City's Safety Consultant to provide essential training for all maintenance staff
- Coordinated annual Keep America Beautiful event at Edith Morley Park and Community Center
- Completed the CDBG-funded Community Center Track Resurfacing project

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$340,133	$343,566	$364,251	$375,071	$361,961	-3.5%
Benefits	$154,476	$152,289	$170,703	$168,355	$195,724	16.3%
Supplies and Services	$37,889	$43,617	$54,200	$54,200	$57,950	6.9%
Rents & Leases	$22,504	$23,930	$23,930	$23,930	$23,930	0%
Total Expense Objects:	**$555,002**	**$563,401**	**$613,084**	**$621,556**	**$639,565**	**2.9%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 Change
Public Works Superintendent *	1.00	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00	-
* Vacant/fill					
TOTAL	3.00	3.00	3.00	3.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 Change
Office Assistant	0.10	-	-	-	-
TOTAL	0.10	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.745.7001	$300,777	$316,024	$363,251	$374,071	$358,961
PERSONNEL - TEMPORARY	101.745.7002	$6,533	$0	$0	$0	$0
PERSONNEL - OVERTIME	101.745.7003	$659	$752	$1,000	$1,000	$3,000
VACATION PAY	101.745.7006	$16,099	$11,337	$0	$0	$0
SICK LEAVE PAY	101.745.7007	$16,066	$15,452	$0	$0	$0
Total Salaries:		**$340,133**	**$343,566**	**$364,251**	**$375,071**	**$361,961**
Benefits						
PERS RETIREMENT	101.745.7106	$79,796	$63,345	$98,256	$99,397	$100,455
DENTAL INSURANCE	101.745.7107	$6,321	$6,937	$6,445	$6,445	$6,445
GROUP HEALTH INSURANCE	101.745.7108	$47,525	$51,879	$45,279	$41,523	$68,325
GROUP LIFE INSURANCE	101.745.7109	$547	$601	$558	$558	$558
WORKERS COMP INSURANCE	101.745.7110	$3,719	$3,766	$3,667	$3,776	$3,500
GROUP DISABILITY INS	101.745.7112	$2,387	$2,612	$2,430	$2,430	$2,430
MEDICARE	101.745.7113	$5,410	$5,586	$5,267	$5,424	$5,210
CELL PHONE ALLOWANCE	101.745.7115	$363	$361	$360	$360	$360
OTHER BENEFITS PAY	101.745.7118	$1,076	$8,779	$0	$0	$0
DEFERRED COMP CONTRIB	101.745.7122	$2,514	$2,610	$2,600	$2,600	$2,600
VEBA HEALTH DEF COMP	101.745.7124	$4,817	$5,812	$5,841	$5,841	$5,841
Total Benefits:		**$154,476**	**$152,289**	**$170,703**	**$168,355**	**$195,724**
Supplies and Services						
COMMUNICATIONS-PHONES	101.745.7421	$8,112	$11,107	$9,400	$9,400	$9,400
Cellular Phones	*101.745.7421*	*$0*	*$0*	*$0*	*$0*	*$9,400*
OFFICE EXPENSE	101.745.7424	$4,846	$5,916	$4,500	$4,500	$4,500
Office Supplies, Forms, Etc.	*101.745.7424*	*$0*	*$0*	*$0*	*$0*	*$4,500*
SPECIAL DEPARTMENTAL	101.745.7427	$15,807	$5,011	$12,000	$12,000	$12,000
Employee Recognition and Misc. Expeneses	*101.745.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*
Community Garage Sale Advertising, Publicity, Etc. (Recycling Map)	*101.745.7427*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Alarm System, Furniture, Comcast Cable	*101.745.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Great American Litter Pick-Up	*101.745.7427*	*$0*	*$0*	*$0*	*$0*	*$3,000*
MAINT & OPER OF EQUIP	101.745.7429	$0	$19,200	$22,850	$22,850	$25,100
IWorQ - Citizen Engagement	*101.745.7429*	*$0*	*$0*	*$0*	*$0*	*$2,800*
IWorQ - Facilities	*101.745.7429*	*$0*	*$0*	*$0*	*$0*	*$2,800*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
IWorQ - Fleet	*101.745.7429*	*$0*	*$0*	*$0*	*$0*	*$5,000*
IWorQ - Trees	*101.745.7429*	*$0*	*$0*	*$0*	*$0*	*$3,500*
IWorQ - Work Management	*101.745.7429*	*$0*	*$0*	*$0*	*$0*	*$6,000*
IWorQ - Parks	*101.745.7429*	*$0*	*$0*	*$0*	*$0*	*$5,000*
PROF & SPECIAL SERVICES	101.745.7430	$97	$604	$1,500	$1,500	$1,500
Blueprints, Drafting & Printing, Safety Programs & Subscriptions, Consulting, etc.	*101.745.7430*	*$0*	*$0*	*$0*	*$0*	*$1,500*
MEMBERSHIPS/DUES/BOOKS	101.745.7434	$370	$130	$950	$950	$950
Books	*101.745.7434*	*$0*	*$0*	*$0*	*$0*	*$200*
Dues - Maintenance Superintendents Association; California Parks & Recreation Society; Arbor Day Foundation, American Public Works Association, Etc.	*101.745.7434*	*$0*	*$0*	*$0*	*$0*	*$750*
PROF DEVELOPMENT & MTGS	101.745.7435	$8,658	$1,649	$3,000	$3,000	$3,000
Required for Professional Certificates	*101.745.7435*	*$0*	*$0*	*$0*	*$0*	*$3,000*
STAFF DEVELOPMENT	101.745.7437	$0	$0	$0	$0	$1,500
Total Supplies and Services:		**$37,889**	**$43,617**	**$54,200**	**$54,200**	**$57,950**
Rents & Leases						
USER CHGS-MOTOR POOL	101.745.7550	$6,753	$6,647	$6,647	$6,647	$6,647
USER CHGS - IT POOL	101.745.7551	$15,751	$17,283	$17,283	$17,283	$17,283
Total Rents & Leases:		**$22,504**	**$23,930**	**$23,930**	**$23,930**	**$23,930**
Total General Fund:		**$555,002**	**$563,401**	**$613,084**	**$621,556**	**$639,565**
Total Governmental Funds:		**$555,002**	**$563,401**	**$613,084**	**$621,556**	**$639,565**
Total All Funds:		**$555,002**	**$563,401**	**$613,084**	**$621,556**	**$639,565**

750 - Vehicle & Equipment Maintenance

MOTOR VEHICLE POOL FUND - (641)
Program Manager - Equipment Maintenance Supervisor

MISSION STATEMENT

Provide quality, timely, and cost-effective maintenance and repair services for the City's vehicles and equipment.

ONGOING RESPONSIBILITIES

- Establish and maintain records and cost accounting information
- Develop, schedule and accomplish preventive maintenance programs for each vehicle and piece of equipment
- Procure parts, supplies, publications, tools, equipment and specialty services
- Provide service and repairs to safety vehicles and equipment on a priority basis
- Provide vehicle inspections for the Police Department as requested for major accidents
- Procure new vehicles and equipment in cooperation with end-users
- Monitor and maintain permits for underground tanks
- Administer the annual fuel contract
- Procure and outfit budgeted vehicles and equipment
- Dispose of surplus vehicles and equipment
- Monitor and Maintain ongoing vehicle lease program

WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Complete all approved vehicle and equipment purchases and lease acquisitions. **[Operational Need]**
- Complete replacement of three diesel-powered heavy-duty trucks with gasoline powered vehicles to meet EPA Tier 4 motor requirements. **[Operational Need]**

Headline Text

PERFORMANCE MEASURES

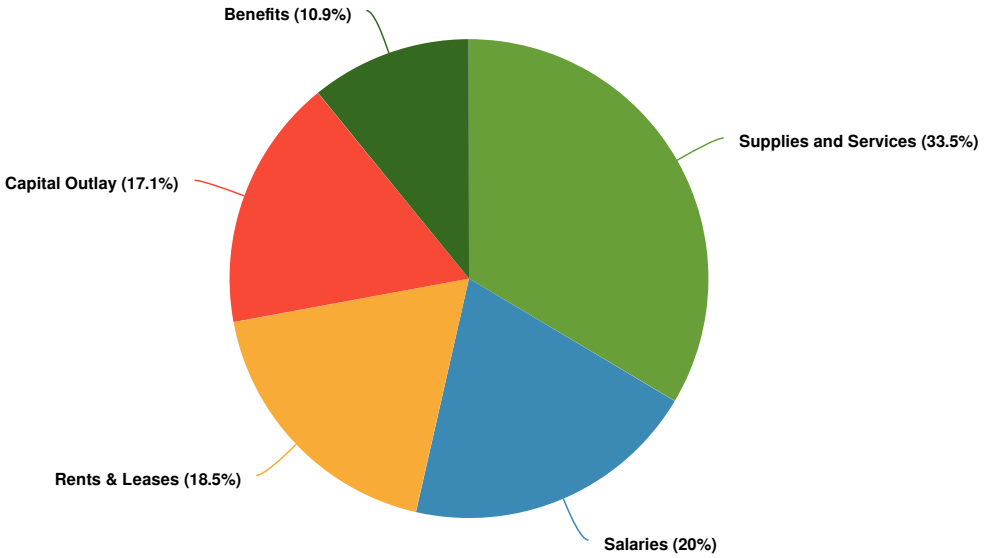
	Measure	FY 20	FY 21	FY 22
1	80% of preventative maintenance is completed on schedule	95%	95%	96%
2	Public Safety vehicle availability is 85% or higher	89%	95%	95%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Facilitated year two of the Vehicle Lease Program and deployed all newly acquired vehicles and equipment
- Completed projects to improve safety and efficiency for vehicle maintenance technicians

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$283,734	$306,206	$306,823	$237,910	$264,271	11.1%
Benefits	$180,185	$168,710	$178,768	$174,569	$143,327	-17.9%
Supplies and Services	$566,114	$580,301	$372,700	$447,700	$442,700	-1.1%
Rents & Leases	$242,919	$17,283	$244,345	$244,345	$244,345	0%
Capital Outlay	-$87,775	$378,166	$150,000	$179,079	$225,000	25.6%
Total Expense Objects:	**$1,185,177**	**$1,450,666**	**$1,252,636**	**$1,283,602**	**$1,319,642**	**2.8%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Equipment Maintenance Supervisor *	1.00	1.00	1.00	1.00	-
Mechanic II	1.00	1.00	1.00	1.00	-
Mechanic II **	0.90	0.90	0.90	1.00	0.10
* Vacant/fill					
** PPT to PFT FY'23					
TOTAL	2.90	2.90	2.90	3.00	0.10

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
TOTAL	-	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Proprietary Funds						
Internal Service Funds						
Motor Vehicle Pool Fund						
Salaries						
PERSONNEL - REGULAR	641.750.7001	$251,533	$271,501	$306,323	$237,410	$263,771
PERSONNEL - TEMPORARY	641.750.7002	$4,456	$0	$0	$0	$0
PERSONNEL - OVERTIME	641.750.7003	$339	$70	$500	$500	$500
VACATION PAY	641.750.7006	$16,731	$22,088	$0	$0	$0
SICK LEAVE PAY	641.750.7007	$10,676	$12,546	$0	$0	$0
Total Salaries:		**$283,734**	**$306,206**	**$306,823**	**$237,910**	**$264,271**
Benefits						
UNIFORM ALLOWANCE	641.750.7105	$1,189	$1,546	$1,005	$1,005	$1,023
PERS RETIREMENT	641.750.7106	$69,966	$54,497	$83,129	$83,771	$73,669
DENTAL INSURANCE	641.750.7107	$6,045	$6,983	$5,996	$5,996	$5,362
GROUP HEALTH INSURANCE	641.750.7108	$62,194	$67,585	$56,187	$50,818	$34,997
GROUP LIFE INSURANCE	641.750.7109	$523	$605	$539	$539	$464
WORKERS COMP INSURANCE	641.750.7110	$23,538	$25,283	$22,201	$22,641	$19,170
GROUP DISABILITY INS	641.750.7112	$2,051	$2,369	$2,114	$2,114	$1,820
MEDICARE	641.750.7113	$4,965	$5,242	$4,456	$4,545	$3,848
CELL PHONE ALLOWANCE	641.750.7115	$363	$361	$360	$360	$179
OTHER BENEFITS PAY	641.750.7118	$2,166	$973	$0	$0	$0
COMP/VAC PAYOFF	641.750.7121	$4,943	$0	$0	$0	$0
DEFERRED COMP CONTRIB	641.750.7122	$1,422	$1,514	$1,040	$1,040	$1,298
VEBA HEALTH DEF COMP	641.750.7124	$820	$1,754	$1,740	$1,740	$1,498
Total Benefits:		**$180,185**	**$168,710**	**$178,768**	**$174,569**	**$143,327**
Supplies and Services						
CLOTHING & PERSONAL EXP	641.750.7423	$2,051	$2,370	$4,000	$4,000	$4,000
Damage to Clothing & Personal Property Uniform / Laundry Service	*641.750.7423*	*$0*	*$0*	*$0*	*$0*	*$4,000*
SMALL TOOLS	641.750.7425	$5,773	$4,370	$6,000	$6,000	$6,000
Special Automotive Hand Tools and Diagnostic Software	*641.750.7425*	*$0*	*$0*	*$0*	*$0*	*$6,000*
GASOLINE AND DIESEL	641.750.7426	$150,215	$169,848	$150,000	$225,000	$225,000
Fuel	*641.750.7426*	*$0*	*$0*	*$0*	*$0*	*$200,000*
Oil, Etc.	*641.750.7426*	*$0*	*$0*	*$0*	*$0*	*$25,000*
SPECIAL DEPARTMENTAL	641.750.7427	$6,953	$5,532	$7,500	$7,500	$7,500

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Shop Alarm System Changes, Rental of Back-up Equipment, one-time alarm expense, and Misc. Equipment	*641.750.7427*	*$0*	*$0*	*$0*	*$0*	*$7,500*
MAINT-BLDGS/STRUC/GROUNDS	641.750.7428	$0	$11,128	$11,000	$11,000	$11,000
Shop Equipment Repair & Fuel Island / Pump Repair	*641.750.7428*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Misc. Adjustment	*641.750.7428*	*$0*	*$0*	*$0*	*$0*	*$1,000*
MAINT & OPER OF EQUIP	641.750.7429	$174,240	$143,586	$180,500	$180,500	$175,500
Miscellaneous Parts	*641.750.7429*	*$0*	*$0*	*$0*	*$0*	*$40,000*
Emission Testing / Diesel Testing	*641.750.7429*	*$0*	*$0*	*$0*	*$0*	*$8,500*
Compressor Maintenance	*641.750.7429*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Small Equipment Repair	*641.750.7429*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Commercial Repairs, Bodywork, Painting, etc.	*641.750.7429*	*$0*	*$0*	*$0*	*$0*	*$120,000*
PROF & SPECIAL SERVICES	641.750.7430	$9,903	$7,958	$13,200	$13,200	$13,200
Certified Underground Storage Tank and Liner Inspections	*641.750.7430*	*$0*	*$0*	*$0*	*$0*	*$2,700*
Fuel Master Maintenance Agreement (Annual)	*641.750.7430*	*$0*	*$0*	*$0*	*$0*	*$4,000*
SB 981 Inspection	*641.750.7430*	*$0*	*$0*	*$0*	*$0*	*$6,500*
MEMBERSHIPS/DUES/BOOKS	641.750.7434	$0	-$15	$500	$500	$500
DEPRECIATION	641.750.7444	$216,981	$235,525	$0	$0	$0
Total Supplies and Services:		**$566,114**	**$580,301**	**$372,700**	**$447,700**	**$442,700**
Rents & Leases						
USER CHGS-MOTOR POOL	641.750.7550	$227,168	$0	$227,062	$227,062	$227,062
USER CHGS - IT POOL	641.750.7551	$15,751	$17,283	$17,283	$17,283	$17,283
Total Rents & Leases:		**$242,919**	**$17,283**	**$244,345**	**$244,345**	**$244,345**
Capital Outlay						
MACHINERY & EQUIPMENT	641.750.7884	-$87,775	$378,166	$150,000	$179,079	$225,000
CURRENT PD Lease (Year 2 of 5)	*641.750.7884*	*$0*	*$0*	*$0*	*$0*	*$75,000*
CURRENT PW Lease (Year 3 of 5)	*641.750.7884*	*$0*	*$0*	*$0*	*$0*	*$65,000*
NEW PD Lease (Year 1 of 5)	*641.750.7884*	*$0*	*$0*	*$0*	*$20,000*	*$20,000*
CURRENT PW Lease (Year 2 of 5)	*641.750.7884*	*$0*	*$0*	*$0*	*$50,000*	*$30,000*
NEW PW Heavy Equip Lease (Year 1 of 7)	*641.750.7884*	*$0*	*$0*	*$0*	*$109,079*	*$15,000*
NEW PW Lease (Year 1 of 5)	*641.750.7884*	*$0*	*$0*	*$0*	*$0*	*$20,000*
Total Capital Outlay:		**-$87,775**	**$378,166**	**$150,000**	**$179,079**	**$225,000**
Total Motor Vehicle Pool Fund:		**$1,185,177**	**$1,450,666**	**$1,252,636**	**$1,283,602**	**$1,319,642**
Total Internal Service Funds:		**$1,185,177**	**$1,450,666**	**$1,252,636**	**$1,283,602**	**$1,319,642**
Total Proprietary Funds:		**$1,185,177**	**$1,450,666**	**$1,252,636**	**$1,283,602**	**$1,319,642**
Total All Funds:		**$1,185,177**	**$1,450,666**	**$1,252,636**	**$1,283,602**	**$1,319,642**

760 - Street Maintenance

GAS TAX FUND - (204)
Program Manager - Street Maintenance Supervisor

MISSION STATEMENT

Preserve the City's capital assets and minimize hazards by performing timely and effective right-of-way maintenance by providing preventive maintenance and repair of roadways, pedestrian facilities, storm drains, signs, parking and other City facilities.

ONGOING RESPONSIBILITIES

- Effectively manage the procurement and use of contractors, staff, materials and equipment
- Monitor the condition of facilities within the public rights-of-way for maintenance needs
- Oversee street sweeping, litter pickup, shopping cart removals, and illegal sign and graffiti removal
- Provide clean-up and other support for hazardous materials spills and other accidents
- Assist with the preparation of plans, specifications and estimates for right-of-way maintenance contracts
- Receive, interpret and accomplish work orders for new signing and markings on a timely basis
- Support special events
- Administer street and parking lot sweeping contracts
- Complete repainting of all school crosswalks and legends by the opening of the school year
- Administer the annual centerline striping contract
- Proactively identify and repair sidewalk hazards in high pedestrian traffic areas of the City
- Continue sidewalk inspection and repair program for high use areas
- Coordinate and oversee emergency street repairs
- Coordinate and oversee homeless encampment cleanups on City property

WORK PLAN ITEM FOR FISCAL YEAR 2023

- Complete Maintenance Zones 13 &14 removal and replacement of City-owned displaced sidewalks, curb and gutter. **[Operational Need]**
- Complete all approved Capital Improvement Projects, including the John D Morgan Parking Lot Renovation, Retro Reflectivity Sign Replacement, and all City facilities. **[CIP Support]**

PERFORMANCE MEASURES

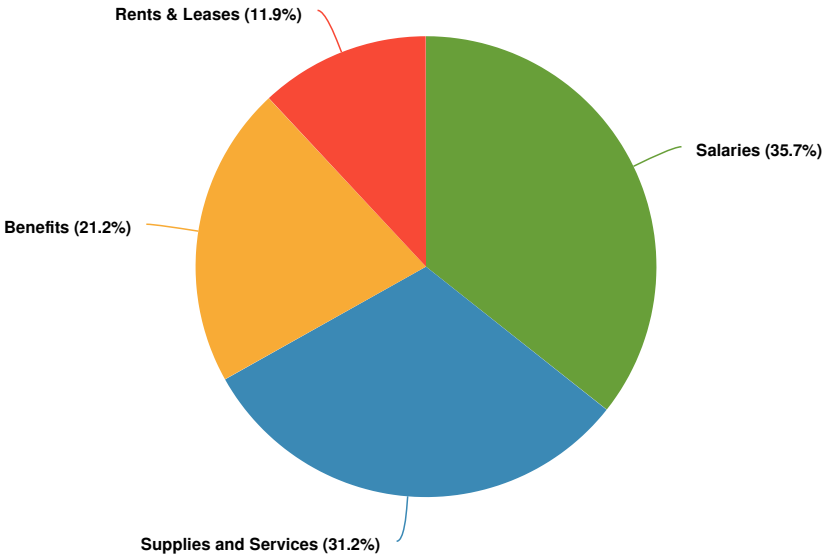
	Measure	FY 20	FY 21	FY 22
1	95% of emergency call-outs responded to within two hours	100%	100%	99%
2	90% of sidewalk repair requests are inspected and marked within five working days	98%	99%	99%
3	80% of traffic work orders completed within 20 days	95%	95%	99%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Completed construction of the new Campbell Park Pathway
- Completed annual maintenance improvement projects in two maintenance zones for sidewalks and curb and gutter
- Completed installation of nine (9) full trash capture devices for storm drain inlets
- Completed street crack filling for 12 residential streets to support the City's Pavement Maintenance Program
- Completed the restriping of all school crosswalks throughout the City
- Completed installation of new residential street name signs to meet retro reflectivity requirements

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$595,075	$626,289	$723,457	$698,016	$767,689	10%
Benefits	$393,335	$387,096	$434,608	$425,614	$456,033	7.1%
Supplies and Services	$539,469	$572,289	$626,700	$666,700	$671,700	0.7%
Rents & Leases	$256,746	$257,151	$257,151	$257,151	$257,151	0%
Total Expense Objects:	**$1,784,625**	**$1,842,824**	**$2,041,915**	**$2,047,480**	**$2,152,573**	**5.1%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Street Maintenance Lead Worker *	2.00	2.00	2.00	2.00	-
Maintenance Worker I / II	4.00	4.00	4.00	4.00	-
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	-
* 1 Vacant/fill					
TOTAL	7.00	7.00	7.00	7.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Temporary Staffing *	0.50	0.60	0.40	0.50	0.10
Temporary Staffing **	0.50	0.60	0.40	0.50	0.10
*Funded from Environ. Services Fund 209 for Stormwater Inlet Inspection and Cleaning					
**Funded from Environ. Services Fund 209 for Street Tree Trimming					
TOTAL	1.00	1.20	0.80	1.00	0.20

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
Special Revenue						
Gas Tax Fund						
Salaries						
PERSONNEL - REGULAR	204.760.7001	$524,090	$564,136	$660,457	$645,016	$694,689
PERSONNEL - TEMPORARY	204.760.7002	$4,488	$0	$40,000	$30,000	$50,000
Temp Staff Storm Water Inlets 0.50 FTEs	*204.760.7002*	*$0*	*$0*	*$0*	*$30,000*	*$25,000*
Temp Staff Str. Tree Trimming 0.50 FTEs	*204.760.7002*	*$0*	*$0*	*$0*	*$0*	*$25,000*
PERSONNEL - OVERTIME	204.760.7003	$7,675	$8,681	$23,000	$23,000	$23,000
VACATION PAY	204.760.7006	$27,323	$28,679	$0	$0	$0
SICK LEAVE PAY	204.760.7007	$31,500	$24,794	$0	$0	$0
Total Salaries:		**$595,075**	**$626,289**	**$723,457**	**$698,016**	**$767,689**
Benefits						
UNIFORM ALLOWANCE	204.760.7105	$4,800	$6,240	$4,800	$4,800	$4,800
PERS RETIREMENT	204.760.7106	$145,494	$114,132	$179,472	$181,008	$193,792
DENTAL INSURANCE	204.760.7107	$14,240	$15,688	$14,300	$14,300	$15,039
GROUP HEALTH INSURANCE	204.760.7108	$150,181	$170,139	$161,145	$149,352	$164,241
GROUP LIFE INSURANCE	204.760.7109	$1,233	$1,358	$1,302	$1,302	$1,302
WORKERS COMP INSURANCE	204.760.7110	$47,087	$49,181	$47,932	$48,983	$50,656
GROUP DISABILITY INS	204.760.7112	$5,070	$5,586	$5,346	$5,346	$5,346
MEDICARE	204.760.7113	$9,555	$10,048	$9,621	$9,832	$10,168
CELL PHONE ALLOWANCE	204.760.7115	$1,089	$1,084	$1,080	$1,080	$1,080
OTHER BENEFITS PAY	204.760.7118	$6,403	$4,858	$650	$650	$650
SICK LEAVE PAYOFF	204.760.7120	$1,555	$0	$0	$0	$0
DEFERRED COMP CONTRIB	204.760.7122	$2,959	$3,025	$3,120	$3,120	$3,120
VEBA HEALTH DEF COMP	204.760.7124	$3,609	$5,756	$5,840	$5,840	$5,840
PARS RETIREMENT	204.760.7126	$58	$0	$0	$0	$0
Total Benefits:		**$393,335**	**$387,096**	**$434,608**	**$425,614**	**$456,033**
Supplies and Services						
CLOTHING & PERSONAL EXP	204.760.7423	$1,098	$306	$1,000	$1,000	$1,000
Damage to Clothing, Rain Gear Replacement, Temporary Labor Uniforms, Etc.	*204.760.7423*	*$0*	*$0*	*$0*	*$0*	*$1,000*
SMALL TOOLS	204.760.7425	$562	$41	$1,200	$1,200	$1,200
Miscellaneous Small Tools & Equipment	*204.760.7425*	*$0*	*$0*	*$0*	*$0*	*$1,200*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
SPECIAL DEPARTMENTAL	204.760.7427	-$163	$0	$0	$0	$0
MAINT-BLDGS/STRUC/GROUNDS	204.760.7428	$111,970	$121,195	$114,000	$114,000	$114,000
Asphalt, Crack Sealant, Traffic Paint, Signs, Metal / Wood Posts, Barricades, OverKote, Etc.	*204.760.7428*	*$0*	*$0*	*$0*	*$0*	*$100,000*
Street Sweeting Signage Funded from Environmental Services Program - Fund 209	*204.760.7428*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Rental Equipment	*204.760.7428*	*$0*	*$0*	*$0*	*$0*	*$4,000*
MAINT & OPER OF EQUIP	204.760.7429	$0	$0	$1,000	$1,000	$1,000
Miscellaneous Equipment Repair; Sign Applicator, Drill Breaker, Paint Shaker, Compressors, Etc.	*204.760.7429*	*$0*	*$0*	*$0*	*$0*	*$1,000*
PROF & SPECIAL SERVICES	204.760.7430	$3,878	$2,190	$12,100	$12,100	$12,100
Annual Street Report Preparation	*204.760.7430*	*$0*	*$0*	*$0*	*$0*	*$2,100*
Homeless Encampment Contractual Cleanup Services	*204.760.7430*	*$0*	*$0*	*$0*	*$0*	*$10,000*
OTHER CONTRACTUAL SERVICE	204.760.7432	$421,993	$448,557	$497,000	$537,000	$542,000
Street Sweeping (Including Heavy Leaf Pickup) / (Funded from Environmental Services Program)	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$215,500*
Power Wash 2nd Street Parking Garage	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$8,000*
Trash Capture Devices (Funded from Environmental Services Program)	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$20,000*
Traffic Improvements	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$20,000*
Weekend Service - Downtown Litter Cans (Funded by Environmental Services Program)	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$20,000*
Waste Oil / Paint Hauling	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Storm Drain Filter & Interceptor Cleaning (Funded from Environmental Services Program)	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$6,000*
Sidewalk Curb / Gutter Replacement (Emergencies)	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$75,000*
Recycled Water Services	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$30,000*
Parking Lot & Garage Sweeping & Cleaning (Funded by Environmental Services Program)	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$32,500*
Miscellaneous Storm Drain Repairs	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$22,000*
Emergency and/or Specialized Street Repairs / Traffic Work Orders	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Downtown Sidewalk and Trash Receptacle Cleaning (Funded from Environmental Services Program)	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$16,000*
Centerline Striping and Theroplastic	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$40,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Creekside Bridge Repairs (one time)	*204.760.7432*	*$0*	*$0*	*$0*	*$0*	*$25,000*
MEMBERSHIPS/DUES/BOOKS	204.760.7434	$130	$0	$400	$400	$400
Books & Training Videos & Dues	*204.760.7434*	*$0*	*$0*	*$0*	*$0*	*$400*
Total Supplies and Services:		**$539,469**	**$572,289**	**$626,700**	**$666,700**	**$671,700**
Rents & Leases						
USER CHGS-MOTOR POOL	204.760.7550	$251,496	$251,390	$251,390	$251,390	$251,390
USER CHGS - IT POOL	204.760.7551	$5,250	$5,761	$5,761	$5,761	$5,761
Total Rents & Leases:		**$256,746**	**$257,151**	**$257,151**	**$257,151**	**$257,151**
Total Gas Tax Fund:		**$1,784,625**	**$1,842,824**	**$2,041,915**	**$2,047,480**	**$2,152,573**
Total Special Revenue:		**$1,784,625**	**$1,842,824**	**$2,041,915**	**$2,047,480**	**$2,152,573**
Total Governmental Funds:		**$1,784,625**	**$1,842,824**	**$2,041,915**	**$2,047,480**	**$2,152,573**
Total All Funds:		**$1,784,625**	**$1,842,824**	**$2,041,915**	**$2,047,480**	**$2,152,573**

770 - Signals & Lighting Maintenance

LIGHTING AND LANDSCAPE ACT FUND - (207)
Program Manager - Lighting & Traffic Signal Supervisor

MISSION STATEMENT

Provide high quality, cost-effective lighting services for all public streets, City parks, City parking facilities and grounds for City-owned facilities. Maintain and adjust traffic signals to optimize safety, cost-effectiveness and traffic flow.

ONGOING RESPONSIBILITIES

- Operate and maintain over 2000 City-owned streetlights and 42 intersections with traffic signal systems
- Remove unauthorized signing and graffiti from lighting and traffic signal standards
- Install new light standards as requested, which meet established criteria
- Test and inspect all new traffic and existing signal cabinets
- Assist with the preparation of plans, specifications and estimates for signal and lighting projects and provide inspection assistance
- Mark City-owned underground lighting and traffic signal facilities at the request of Underground Service Alert
- Assist in implementation of traffic signal upgrades and modifications
- Maintain Special Event lighting and other specialty electrical requirements
- Coordinate traffic signal modifications with multiple agencies
- Support downtown holiday decorations and events

WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Complete installation of new Traffic Signal Cabinet at intersection of Bascom Ave and Apricot Ave. **[Operational Need]**
- Complete installation of an advance grid smart camera for the intersection of Creekside Dr. and Northbound (NB) Hwy 17 offramp. **[Operational Need]**

Headline Text

PERFORMANCE MEASURES

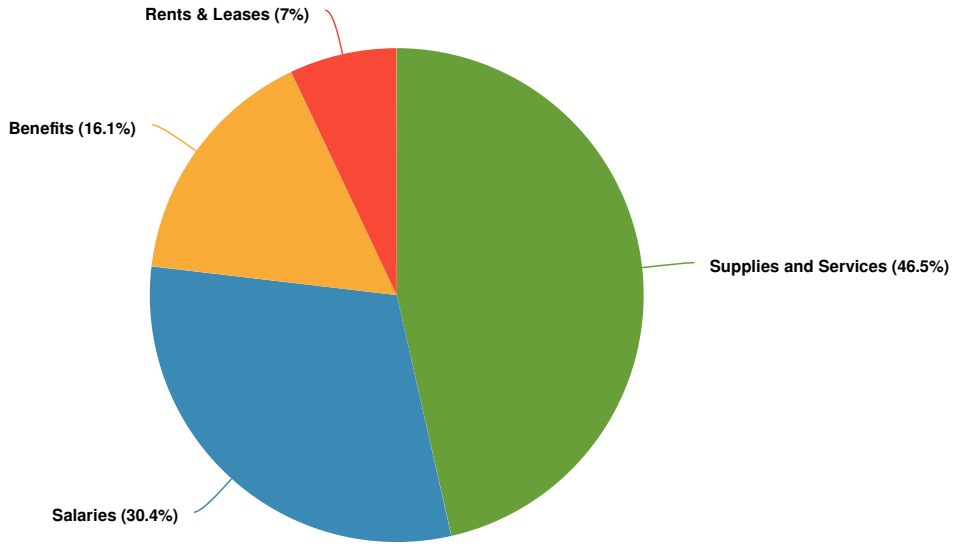
	Measure	FY 20	FY 21	FY 22
1	95% of emergency call-outs responded to within two (2) hours	99%	98%	99%
2	85% of streetlight outages repaired within ten (10) working day.	99%	99%	100%
3	100% of Underground Service Alert utility location requests responded to within seven (7) working days	100%	100%	100%

FY 2022 SIGNIFICANT ACCOMPLISHMENTS

- Installed audible Pedestrian Crossing at the intersection of Winchester Blvd and Hacienda Avenue
- Completed the LED Street Light Conversion project
- Installed new Traffic Control Cabinet at Bascom and Apricot Avenue
- Installed flashing LED beacons for crosswalks located at Civic Center and Second Street, and Orchard City Drive and Second Street

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$281,153	$324,005	$332,745	$289,201	$278,225	-3.8%
Benefits	$174,255	$185,036	$198,427	$194,640	$147,281	-24.3%
Supplies and Services	$584,186	$524,107	$430,700	$480,700	$425,040	-11.6%
Rents & Leases	$61,985	$64,433	$64,433	$64,433	$64,433	0%
Total Expense Objects:	**$1,101,580**	**$1,097,581**	**$1,026,304**	**$1,028,974**	**$914,979**	**-11.1%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 20120 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Lighting & Traffic Signal Supervisor *	1.00	1.00	1.00	1.00	-
Lighting & Traffic Signal Technician	1.00	1.00	1.00	1.00	-
Lighting & Traffic Signal Assistant	1.00	1.00	1.00	1.00	-
* Vacant/fill					
TOTAL	3.00	3.00	3.00	3.00	-

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
	-	-	-	-	-
TOTAL	-	-	-	-	-

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
Special Revenue						
Lighting District Fund						
Salaries						
PERSONNEL - REGULAR	207.770.7001	$249,026	$276,329	$324,745	$281,201	$270,225
PERSONNEL - TEMPORARY	207.770.7002	$662	$0	$0	$0	$0
PERSONNEL - OVERTIME	207.770.7003	$7,094	$6,923	$8,000	$8,000	$8,000
VACATION PAY	207.770.7006	$14,692	$30,955	$0	$0	$0
SICK LEAVE PAY	207.770.7007	$9,680	$9,798	$0	$0	$0
Total Salaries:		**$281,153**	**$324,005**	**$332,745**	**$289,201**	**$278,225**
Benefits						
UNIFORM ALLOWANCE	207.770.7105	$2,400	$3,120	$2,400	$2,400	$1,997
PERS RETIREMENT	207.770.7106	$68,611	$57,955	$88,273	$88,954	$75,597
DENTAL INSURANCE	207.770.7107	$5,921	$6,983	$6,076	$6,076	$5,362
GROUP HEALTH INSURANCE	207.770.7108	$64,840	$74,568	$66,906	$61,878	$34,997
GROUP LIFE INSURANCE	207.770.7109	$513	$605	$558	$558	$464
WORKERS COMP INSURANCE	207.770.7110	$22,491	$25,984	$23,575	$24,042	$19,746
GROUP DISABILITY INS	207.770.7112	$2,009	$2,369	$2,187	$2,187	$1,820
MEDICARE	207.770.7113	$4,481	$5,258	$4,732	$4,826	$3,964
CELL PHONE ALLOWANCE	207.770.7115	$726	$723	$360	$360	$539
OTHER BENEFITS PAY	207.770.7118	$0	$4,101	$0	$0	$0
DEFERRED COMP CONTRIB	207.770.7122	$1,436	$1,562	$1,560	$1,560	$1,298
VEBA HEALTH DEF COMP	207.770.7124	$828	$1,810	$1,800	$1,800	$1,498
Total Benefits:		**$174,255**	**$185,036**	**$198,427**	**$194,640**	**$147,281**
Supplies and Services						
UTILITIES-ELECT/GAS	207.770.7420	$316,361	$321,335	$255,000	$255,000	$180,000
Parks & Other Lighting	*207.770.7420*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Street Lighting	*207.770.7420*	*$0*	*$0*	*$0*	*$0*	*$125,000*
Traffic Signals	*207.770.7420*	*$0*	*$0*	*$0*	*$0*	*$50,000*
COMMUNICATIONS-PHONES	207.770.7421	$4,017	$3,843	$6,000	$6,000	$6,000
Controllers, Modem, Phone Lines, Etc.	*207.770.7421*	*$0*	*$0*	*$0*	*$0*	*$6,000*
CLOTHING & PERSONAL EXP	207.770.7423	$426	$0	$900	$900	$900
Repair of Damage Clothing, Staff Rain Gear; Safety Gear & Vests	*207.770.7423*	*$0*	*$0*	*$0*	*$0*	*$900*
SMALL TOOLS	207.770.7425	$498	$760	$1,000	$1,000	$1,000
Miscellaneous New Tools	*207.770.7425*	*$0*	*$0*	*$0*	*$0*	*$1,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
SPECIAL DEPARTMENTAL	207.770.7427	$5,856	$679	$5,300	$5,300	$5,300
Downtown Tree Lighting and Banners	*207.770.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Trailer & Storage Unit Alarms	*207.770.7427*	*$0*	*$0*	*$0*	*$0*	*$300*
MAINT & OPER OF EQUIP	207.770.7429	$240,671	$180,106	$147,000	$197,000	$140,000
LED Street Lighting Replacement	*207.770.7429*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Cost Share Agreement with Santa Clara County for San Tomas Expressway Shared Signals	*207.770.7429*	*$0*	*$0*	*$0*	*$0*	*$2,000*
EV Charging Stations	*207.770.7429*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Cost Share Agreement with the City of San Jose for Operations of Shared Signals	*207.770.7429*	*$0*	*$0*	*$0*	*$0*	*$16,000*
Stolen Wire Replacement	*207.770.7429*	*$0*	*$0*	*$0*	*$0*	*$2,000*
Street Light & Traffic Signal Upgrades, Preventative Maintenance, Scheduled & Emergency Repairs; Video Detection Modifications, Knock-downs, Miscellaneous Repairs of Damaged Equipment ($5,000 Offset with Insurance Reimbursements)	*207.770.7429*	*$0*	*$0*	*$0*	*$0*	*$90,000*
Street Lighting Pole Replacement	*207.770.7429*	*$0*	*$0*	*$0*	*$0*	*$10,000*
MEMBERSHIPS/DUES/BOOKS	207.770.7434	$5,818	$5,765	$7,500	$7,500	$7,500
Underground Service Alert	*207.770.7434*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Dues - International Municipal Signal Association (IMSA) : Traffic Signal Association	*207.770.7434*	*$0*	*$0*	*$0*	*$0*	*$300*
Dues - California Street Lighting Association	*207.770.7434*	*$0*	*$0*	*$0*	*$0*	*$1,800*
Books - National Electrical Manufactures Association (NEMA) Manual; Elect. Code Updates	*207.770.7434*	*$0*	*$0*	*$0*	*$0*	*$400*
OTHER CHARGES	207.770.7438	$10,539	$11,618	$8,000	$8,000	$84,340
Property Tax Administration Fees	*207.770.7438*	*$0*	*$0*	*$0*	*$0*	*$8,000*
Debt Service CEC Loan	*207.770.7438*	*$0*	*$0*	*$0*	*$0*	*$76,340*
Total Supplies and Services:		**$584,186**	**$524,107**	**$430,700**	**$480,700**	**$425,040**
Rents & Leases						
USER CHGS-MOTOR POOL	207.770.7550	$35,734	$35,628	$35,628	$35,628	$35,628
USER CHGS - IT POOL	207.770.7551	$26,251	$28,805	$28,805	$28,805	$28,805
Total Rents & Leases:		**$61,985**	**$64,433**	**$64,433**	**$64,433**	**$64,433**
Total Lighting District Fund:		**$1,101,580**	**$1,097,581**	**$1,026,304**	**$1,028,974**	**$914,979**
Total Special Revenue:		**$1,101,580**	**$1,097,581**	**$1,026,304**	**$1,028,974**	**$914,979**
Total Governmental Funds:		**$1,101,580**	**$1,097,581**	**$1,026,304**	**$1,028,974**	**$914,979**
Total All Funds:		**$1,101,580**	**$1,097,581**	**$1,026,304**	**$1,028,974**	**$914,979**

775 - Park Maintenance

LIGHTING AND LANDSCAPE ACT FUND - (207)
Program Manager - Park Maintenance Supervisor

MISSION STATEMENT

Preserve the City's investment through quality, cost-effective maintenance of all parks, street trees, public facility grounds, and the creek trail in an aesthetic, usable and safe condition.

ONGOING RESPONSIBILITIES

- Effectively manage the procurement and use of staff, contractors, consultants, materials and equipment
- Administer landscape maintenance and parking lot sweeping contracts
- Monitor public parks and grounds for maintenance for overall condition and repair needs
- Provide horticultural advice for the general public and other City departments
- Serve as the City's Pest Control Advisor
- Support special events
- Assist Engineering with the preparation of plans, specifications and estimates for park-related improvement projects and provide inspection assistance
- Coordinate maintenance activities with the Recreation & Community Services Department
- Coordinate the Neighborhood Street Tree Planting Program
- Assist with the Edith Morley Park Community Garden
- Continue to observe Arbor Day and maintain Tree City USA status

WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Complete Maintenance Zones 13 &14 structural tree trimming. **[Operational Need]**
- Implement water conservation strategies including turf and irrigation controller upgrades for the Community Center and sports fields. **[Council Priority – Financial Stability]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

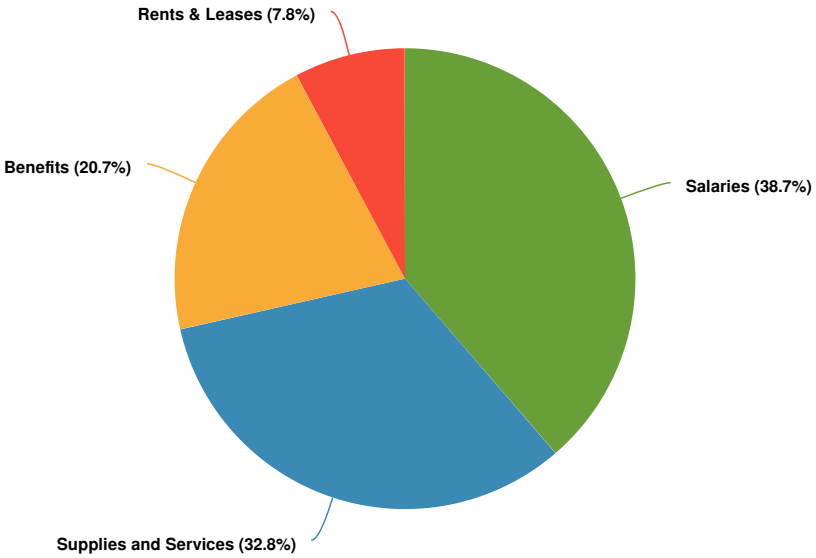
	Measure	FY 20	FY 21	FY 22
1	95% of emergency tree work is mitigated within one day	95%	95%	95%
2	90% of landscaped medians, parks and civic grounds maintained at a rating of 3 (4 point scale/bi-annual survey)	85%	75%	83%

FY 2022 SIGNIFICANT ACCOMPLISHMENTS

- Completed installation of CalSense irrigation controllers at City Hall and Ainsley House
- Implemented measures to reduce water usage and ensure compliance with current drought restrictions
- Completed tree trimming for two maintenance zones

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$1,011,406	$886,732	$940,684	$872,409	$1,146,180	31.4%
Benefits	$643,062	$549,073	$583,201	$559,171	$614,757	9.9%
Supplies and Services	$974,517	$946,344	$963,700	$1,066,954	$972,700	-8.8%
Rents & Leases	$228,293	$230,741	$230,741	$230,741	$230,741	0%
Total Expense Objects:	**$2,857,278**	**$2,612,889**	**$2,718,326**	**$2,729,275**	**$2,964,378**	**8.6%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Park Maint Supervisor- Vacant/fill	1.00	-	1.00	1.00	-
Park Maint Lead Worker	3.00	3.00	2.92	3.00	0.08
Maint Worker I/II	6.00	6.00	5.25	6.00	0.75
Sr Park Maint Worker/Arborist	1.00	1.00	-	-	-
Arborist				1.00	1.00
	11.00	10.00	9.17	11.00	1.83

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Temporary Labor (Parks)	3.00	2.00	1.00	1.30	0.30
Temporary Labor (Trees)	0.75	1.00	0.50	0.60	0.10
	3.75	3.00	1.50	1.90	0.40

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
Special Revenue						
Lighting District Fund						
Salaries						
PERSONNEL - REGULAR	207.775.7001	$746,169	$719,246	$822,868	$754,592	$1,026,180
PERSONNEL - TEMPORARY	207.775.7002	$124,786	$58,267	$90,000	$90,000	$95,000
Temporary Labor (Parks) 1.30 FTEs	*207.775.7002*	*$0*	*$0*	*$0*	*$60,000*	*$65,000*
Temporary Labor (Trees) 0.60 FTEs	*207.775.7002*	*$0*	*$0*	*$0*	*$30,000*	*$30,000*
PERSONNEL - OVERTIME	207.775.7003	$32,131	$23,123	$25,000	$25,000	$25,000
POST	207.775.7005	$5,240	$4,555	$2,817	$2,817	$0
VACATION PAY	207.775.7006	$60,376	$41,441	$0	$0	$0
SICK LEAVE PAY	207.775.7007	$42,704	$40,099	$0	$0	$0
Total Salaries:		**$1,011,406**	**$886,732**	**$940,684**	**$872,409**	**$1,146,180**
Benefits						
UNIFORM ALLOWANCE	207.775.7105	$8,000	$10,160	$6,533	$6,533	$8,000
PERS RETIREMENT	207.775.7106	$233,074	$151,191	$254,697	$256,567	$286,616
DENTAL INSURANCE	207.775.7107	$21,719	$21,722	$18,924	$18,924	$23,633
GROUP HEALTH INSURANCE	207.775.7108	$232,191	$231,288	$206,558	$179,121	$178,068
GROUP LIFE INSURANCE	207.775.7109	$1,880	$1,881	$1,705	$1,705	$2,046
WORKERS COMP INSURANCE	207.775.7110	$83,919	$74,648	$60,257	$61,538	$75,041
GROUP DISABILITY INS	207.775.7112	$7,552	$7,371	$6,926	$6,926	$8,262
MEDICARE	207.775.7113	$17,087	$15,367	$12,095	$12,352	$15,062
AUTO ALLOWANCE	207.775.7114	$0	$0	$0	$0	$1,920
CELL PHONE ALLOWANCE	207.775.7115	$989	$719	$1,410	$1,410	$720
OTHER BENEFITS PAY	207.775.7118	$13,182	$3,583	$2,709	$2,709	$1,950
SICK LEAVE PAYOFF	207.775.7120	$267	$0	$0	$0	$0
COMP/VAC PAYOFF	207.775.7121	$12,761	$14,090	$0	$0	$0
DEFERRED COMP CONTRIB	207.775.7122	$4,882	$4,906	$4,246	$4,246	$5,200
VEBA HEALTH DEF COMP	207.775.7124	$4,295	$5,685	$7,140	$7,140	$8,240
PARS RETIREMENT	207.775.7126	$1,263	$767	$0	$0	$0
Total Benefits:		**$643,062**	**$543,379**	**$583,201**	**$559,171**	**$614,757**
Supplies and Services						
UTILITIES-ELECT/GAS	207.775.7420	$479,179	$496,098	$460,000	$460,000	$460,000
San Jose Water, Pacific Gas & Electric, West Valley Sanitation District	*207.775.7420*	*$0*	*$0*	*$0*	*$0*	*$460,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
COMMUNICATIONS-PHONES	207.775.7421	$4,356	$4,062	$3,500	$3,500	$3,500
Irrigation Controller Phone Charges	*207.775.7421*	*$0*	*$0*	*$0*	*$0*	*$3,500*
CLOTHING & PERSONAL EXP	207.775.7423	-$33	$1,854	$3,000	$3,000	$3,000
Damage to Personal Clothing; Rain Gear & Glove Replacement: Temporary Labor Uniforms (Parks - $2,000 / Trees - $1,000)	*207.775.7423*	*$0*	*$0*	*$0*	*$0*	*$3,000*
OFFICE EXPENSE	207.775.7424	$326	$0	$0	$0	$0
SMALL TOOLS	207.775.7425	$11,904	$10,671	$18,000	$18,000	$18,000
Equipment Rental	*207.775.7425*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Small Power Equipment	*207.775.7425*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Shovels, Rakes, Small Hand Tools (Pliers, Screwdrivers, Etc.)	*207.775.7425*	*$0*	*$0*	*$0*	*$0*	*$5,000*
SPECIAL DEPARTMENTAL	207.775.7427	$16,770	$4,477	$15,000	$15,000	$15,000
Special Projects / Volunteer Support	*207.775.7427*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Play Equipment Replacement	*207.775.7427*	*$0*	*$0*	*$0*	*$0*	*$10,000*
MAINT-BLDGS/STRUC/GROUNDS	207.775.7428	$215,642	$199,591	$212,000	$193,454	$212,000
Phase 3 of 3 : Trash Can Replacement	*207.775.7428*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Irrigation Controller Replacement	*207.775.7428*	*$0*	*$0*	*$0*	*$0*	*$15,000*
Master Value Replacement	*207.775.7428*	*$0*	*$0*	*$0*	*$16,454*	*$15,000*
Pest Control	*207.775.7428*	*$0*	*$0*	*$0*	*$10,000*	*$10,000*
Fibar & Mulch	*207.775.7428*	*$0*	*$0*	*$0*	*$15,000*	*$15,000*
Backflow Maintenance & Replacements	*207.775.7428*	*$0*	*$0*	*$0*	*$12,000*	*$12,000*
Chemicals, Fertilizer, Seed, Ground Cover, Sod, Shrubs, Trees	*207.775.7428*	*$0*	*$0*	*$0*	*$80,000*	*$80,000*
Maintenance of Park Furniture, Playground Equipment, Irrigation, Fences, Pumps, Electrical, Plumbing, Etc.	*207.775.7428*	*$0*	*$0*	*$0*	*$60,000*	*$60,000*
MAINT & OPER OF EQUIP	207.775.7429	$556	$3,128	$3,000	$3,000	$4,000
Alarms	*207.775.7429*	*$0*	*$0*	*$0*	*$0*	*$3,000*
Landscaping Equipment Maintenance & Repairs	*207.775.7429*	*$0*	*$0*	*$0*	*$0*	*$1,000*
PROF & SPECIAL SERVICES	207.775.7430	$0	$5,409	$5,000	$5,000	$5,000
Arborist Consulting and Other Park Consulting Services	*207.775.7430*	*$0*	*$0*	*$0*	*$5,000*	*$2,500*
Misc. Adjustment	*207.775.7430*	*$0*	*$0*	*$0*	*$0*	*$2,500*
OTHER CONTRACTUAL SERVICE	207.775.7432	$245,057	$219,411	$242,500	$364,300	$250,500
Landscape Maintenance - Contractual	*207.775.7432*	*$0*	*$0*	*$0*	*$199,800*	*$86,000*
Emergency Tree Work	*207.775.7432*	*$0*	*$0*	*$0*	*$20,000*	*$20,000*
Park Maintenance - Contractual	*207.775.7432*	*$0*	*$0*	*$0*	*$15,000*	*$15,000*
Downtown Tree Treatments	*207.775.7432*	*$0*	*$0*	*$0*	*$5,000*	*$5,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Scheduled Tree Pruning and Street Tree Maintenance (Including Tree Grates) Partially funded by PLAN JPA Mitigation Grant	*207.775.7432*	*$0*	*$0*	*$0*	*$114,500*	*$114,500*
Tree Replacement Program	*207.775.7432*	*$0*	*$0*	*$0*	*$10,000*	*$10,000*
MEMBERSHIPS/DUES/BOOKS	207.775.7434	$761	$1,629	$1,700	$1,700	$1,700
Books & Subscriptions - Parks ($200), Trees ($500)	*207.775.7434*	*$0*	*$0*	*$0*	*$0*	*$700*
Dues - National Park & Recreation Association, International Arborist Association; Park & Recreation Society: Landscape Supervisors Forum	*207.775.7434*	*$0*	*$0*	*$0*	*$0*	*$1,000*
PROF DEVELOPMENT & MTGS	207.775.7435	$0	$14	$0	$0	$0
Total Supplies and Services:		**$974,517**	**$946,344**	**$963,700**	**$1,066,954**	**$972,700**
Rents & Leases						
USER CHGS-MOTOR POOL	207.775.7550	$202,042	$201,936	$201,936	$201,936	$201,936
USER CHGS - IT POOL	207.775.7551	$26,251	$28,805	$28,805	$28,805	$28,805
Total Rents & Leases:		**$228,293**	**$230,741**	**$230,741**	**$230,741**	**$230,741**
Total Lighting District Fund:		**$2,857,278**	**$2,607,195**	**$2,718,326**	**$2,729,275**	**$2,964,378**
Environmental Svcs Fund						
Benefits						
PERS RETIREMENT	209.775.7106	$0	$5,694	$0	$0	$0
Total Benefits:		**$0**	**$5,694**	**$0**	**$0**	**$0**
Total Environmental Svcs Fund:		**$0**	**$5,694**	**$0**	**$0**	**$0**
Total Special Revenue:		**$2,857,278**	**$2,612,889**	**$2,718,326**	**$2,729,275**	**$2,964,378**
Total Governmental Funds:		**$2,857,278**	**$2,612,889**	**$2,718,326**	**$2,729,275**	**$2,964,378**
Total All Funds:		**$2,857,278**	**$2,612,889**	**$2,718,326**	**$2,729,275**	**$2,964,378**

780 - Building Maintenance

GENERAL FUND - (101)

Program Manager – Building Maintenance Supervisor

MISSION STATEMENT

Effectively and efficiently maintain all City buildings for maximum operation, safety, comfort and a pleasing visual appearance.

ON-GOING PROGRAM RESPONSIBILITIES

- Provide effective custodial maintenance and repair services to City buildings
- Plan, manage and oversee all improvements, maintenance and repairs to buildings
- Provide efficient, professional and courteous service to all customers
- Coordinate and supervise tenant improvements at the Community Center
- Improve energy efficiency in all City buildings when and wherever possible
- Propose, plan, manage and administer all Capital Improvement Projects related to building preservation, remodeling, safety and operations
- Carryout specified IIPP training and inspection requirements
- Provide set-ups and take-downs for Community Center facility uses, supervise uses; and insure the security of the facility
- Provide support, expertise and equipment to/for community special events, City activities and departmental programs and operations
- Maintain the Community Center swimming pool to required health and safety codes
- Provide support and expertise to other departments on maintenance and repair issues
- Initiate all Building Maintenance Special Projects
- Serve as departmental Safety Coordinator

MAJOR WORK PLAN ITEMS FOR FISCAL YEAR 2023

- Complete the installation of a new Edwards Fire Alarm Panel and 4 sub-panels at the Campbell Community Center. **[CIP Support]**
- Complete first year of scheduled re-roofing projects at the Campbell Community Center Buildings. **[CIP Support]**
- Collaborate with the Finance and Recreation and Community Services Departments to prepare a facilities condition assessment and identify Citywide deferred maintenance issues to address in future Capital Improvement Plans (CIP); using consulting services to assist in the assessment as necessary. **LEAD DEPARTMENT - Public Works [Council Priority – Financial Stability]**
- Complete the acquisition and installation of a new Traffic Signal and Lighting Modular Building at the Service Center. **[CIP Support]**

Legend:

- **Comprehensive Long-Term Land Use Planning**
- **Measure O Implementation**
- **Financial Stability**
- **Sustainability**
- **Operational Need or CIP Support**

PERFORMANCE MEASURES

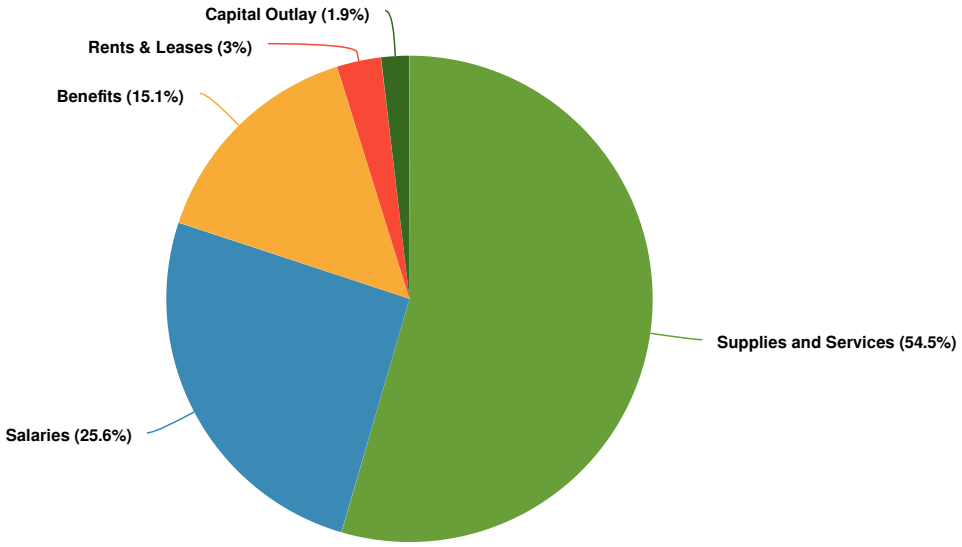
	Measure	FY 20	FY 21	FY 22
1	Cost per square foot to maintain City buildings	$4.60	$4.90	$5.40
2	50 % of work orders are completed within three working days	92%	92%	90%

FISCAL YEAR 2022 SIGNIFICANT ACCOMPLISHMENTS

- Completed replacement of the Heritage Theater HVAC Chiller
- Replaced three outdated and failing HVAC units on Building D at the Community Center
- Installed new Honeywell HVAC controls and apparatus in the Heritage Theater and Community Center Buildings B and D
- Remodeled John D Morgan Park (Rincon side) Men's and Women's Restrooms for ADA compliance
- Completed installation of new flooring in the Campbell Museum
- Installed a new awning over the Police Department's holding area at the Community Center

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$319,495	$302,825	$457,647	$449,787	$486,773	8.2%
Benefits	$199,019	$148,983	$241,846	$246,579	$287,730	16.7%
Supplies and Services	$1,116,676	$791,529	$835,200	$898,484	$1,038,500	15.6%
Rents & Leases	$52,811	$56,280	$56,280	$56,280	$56,280	0%
Capital Outlay	$0	$0	$0	$0	$35,500	N/A
Total Expense Objects:	**$1,688,001**	**$1,299,617**	**$1,590,973**	**$1,651,129**	**$1,904,783**	**15.4%**

Staffing (Full-Time Equivalents)

Permanent Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Building Maintenance Lead Worker *	1.00	1.00	1.00	1.00	-
Building Maintenance Worker	2.00	1.00	1.83	2.00	0.17
* Vacant/fill					
TOTAL	4.00	3.00	3.83	4.00	0.17

Temporary Personnel	Full-Time Equivalents (FTE's) FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	FY 2023 Adopted	FY22>23 change
Temporary Building Maintenance Worker	0.50	0.50	0.50	-	(0.50)
Project Manager (One-Time Projects)	0.50	0.40	0.20	0.30	0.10
TOTAL	1.00	0.90	0.70	0.30	(0.40)

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Salaries						
PERSONNEL - REGULAR	101.780.7001	$265,859	$270,195	$404,647	$396,787	$443,773
PERSONNEL - TEMPORARY	101.780.7002	$36,316	$21,632	$50,000	$50,000	$40,000
Proj. Mgr. (One-Time Projects) 0.30 FTEs	*101.780.7002*	*$0*	*$0*	*$0*	*$50,000*	*$40,000*
PERSONNEL - OVERTIME	101.780.7003	$3,554	$7,791	$3,000	$3,000	$3,000
VACATION PAY	101.780.7006	$6,844	$420	$0	$0	$0
SICK LEAVE PAY	101.780.7007	$6,922	$2,788	$0	$0	$0
Total Salaries:		**$319,495**	**$302,825**	**$457,647**	**$449,787**	**$486,773**
Benefits						
UNIFORM ALLOWANCE	101.780.7105	$1,546	$1,560	$1,700	$1,700	$1,800
PERS RETIREMENT	101.780.7106	$84,083	$52,969	$112,920	$114,201	$124,124
DENTAL INSURANCE	101.780.7107	$6,077	$6,266	$8,236	$8,236	$8,594
GROUP HEALTH INSURANCE	101.780.7108	$44,389	$46,951	$65,947	$68,346	$97,315
GROUP LIFE INSURANCE	101.780.7109	$511	$527	$713	$713	$744
WORKERS COMP INSURANCE	101.780.7110	$24,099	$23,004	$29,488	$30,365	$32,308
GROUP DISABILITY INS	101.780.7112	$2,103	$2,228	$3,037	$3,037	$3,159
MEDICARE	101.780.7113	$4,915	$4,559	$5,919	$6,095	$6,485
CELL PHONE ALLOWANCE	101.780.7115	$515	$361	$1,020	$1,020	$360
OTHER BENEFITS PAY	101.780.7118	$6,134	$2,725	$1,842	$1,842	$1,300
COMP/VAC PAYOFF	101.780.7121	$16,587	$0	$0	$0	$0
DEFERRED COMP CONTRIB	101.780.7122	$3,187	$2,610	$3,683	$3,683	$3,900
VEBA HEALTH DEF COMP	101.780.7124	$4,497	$4,937	$7,341	$7,341	$7,641
PARS RETIREMENT	101.780.7126	$377	$286	$0	$0	$0
Total Benefits:		**$199,019**	**$148,983**	**$241,846**	**$246,579**	**$287,730**
Supplies and Services						
COMMUNICATIONS-PHONES	101.780.7421	$1,756	$1,640	$3,000	$3,000	$3,000
Alarms & Telephone Lines	*101.780.7421*	*$0*	*$0*	*$0*	*$0*	*$3,000*
CLOTHING & PERSONAL EXP	101.780.7423	$259	$306	$900	$900	$900
Rain Gear, Part-Time Employee Uniforms	*101.780.7423*	*$0*	*$0*	*$0*	*$0*	*$900*
SMALL TOOLS	101.780.7425	$1,230	$2,426	$2,000	$2,000	$2,000
Equipment Rentals	*101.780.7425*	*$0*	*$0*	*$0*	*$0*	*$2,000*
SPECIAL DEPARTMENTAL	101.780.7427	$107,523	$58,185	$86,700	$86,700	$86,700
Custodial Supplies & Lights (All Buildings)	*101.780.7427*	*$0*	*$0*	*$0*	*$0*	*$85,000*
Signs	*101.780.7427*	*$0*	*$0*	*$0*	*$0*	*$1,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Batteries for Drills, Flashlights, Radios, Etc.	*101.780.7427*	*$0*	*$0*	*$0*	*$0*	*$700*
MAINT-BLDGS/STRUC/GROUNDS	101.780.7428	$554,184	$224,714	$179,000	$199,784	$179,000
General Maintenance: Service Center	*101.780.7428*	*$0*	*$0*	*$0*	*$0*	*$5,000*
General Maintenance: Park Buildings - JDM, Campbell, Fischer, & Morley	*101.780.7428*	*$0*	*$0*	*$0*	*$0*	*$13,000*
General Maintenance: Downtown Parking Garage	*101.780.7428*	*$0*	*$0*	*$0*	*$0*	*$4,000*
General Maintenance: Community Center- General	*101.780.7428*	*$0*	*$0*	*$0*	*$0*	*$80,000*
General Maintenance: City Hall	*101.780.7428*	*$0*	*$0*	*$0*	*$0*	*$18,000*
General Maintenance: Ainsley House, Carriage House, Museum	*101.780.7428*	*$0*	*$0*	*$0*	*$0*	*$4,000*
Tenant Improvements	*101.780.7428*	*$0*	*$0*	*$0*	*$0*	*$15,000*
Community Center Painting	*101.780.7428*	*$0*	*$0*	*$0*	*$0*	*$30,000*
Special Project: Carpet Repair at City Hall	*101.780.7428*	*$0*	*$0*	*$0*	*$0*	*$10,000*
MAINT & OPER OF EQUIP	101.780.7429	$90,557	$102,255	$132,900	$132,900	$120,200
Unanticipated Equipment, Materials and Supplies	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$12,000*
Boiler & HVAC Replacment	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$25,000*
Pool and Pond Supplies and Chemicals	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$20,000*
SERVICE AGREEMENTS: Panic Alarm Monitoring (City Hall)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$700*
SERVICE AGREEMENTS: Heating, Ventilation, Air Conditioning (HVAC) Units	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$2,800*
SERVICE AGREEMENTS: Fire Alarm Monitoring (Parking Garage)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$700*
SERVICE AGREEMENTS: Fire Alarm Monitoring (Community Center)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$2,100*
SERVICE AGREEMENTS: Fire Alarm Monitoring (City Hall)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$700*
SERVICE AGREEMENTS: Emergency Lighing Systems (Theatre & Parking Garage)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$2,100*
SERVICE AGREEMENTS: Burglar Alarm (Community Center	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$1,600*
SERVICE AGREEMENTS: Annual Check of Fire Alarm System	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$16,000*
SERVICE AGREEMENTS: Elevator Maintenance (City Hall, Community Center & Parking Garage)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$12,000*
SERVICE AGREEMENTS: Emergency Generators (City Hall, EOC, Service Center, Community Center & Portable) (New Generator @ CCC for IT)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$12,000*
ROUTINE SERVICE & REPAIRS: Microphone & General P.A. System Repairs (Council Chambers & Portable Units)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$1,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
ROUTINE SERVICE & REPAIRS: Fire Extinguisher Re-Charge Program (All City Buildings)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$4,500*
ROUTINE SERVICE & REPAIRS: Fire Alarm Equipment (Heat Detectors, Wiring, Horns, Etc.)	*101.780.7429*	*$0*	*$0*	*$0*	*$0*	*$7,000*
PROF & SPECIAL SERVICES	101.780.7430	$0	$0	$0	$0	$100,000
Facilities Conditions Assessment	*101.780.7430*	*$0*	*$0*	*$0*	*$0*	*$100,000*
OTHER CONTRACTUAL SERVICE	101.780.7432	$361,075	$402,005	$430,500	$473,000	$546,500
MEMBERSHIPS/DUES/BOOKS	101.780.7434	$0	$0	$200	$200	$200
STAFF DEVELOPMENT	101.780.7437	$91	$0	$0	$0	$0
Total Supplies and Services:		**$1,116,676**	**$791,529**	**$835,200**	**$898,484**	**$1,038,500**
Rents & Leases						
USER CHGS-MOTOR POOL	101.780.7550	$16,059	$15,953	$15,953	$15,953	$15,953
USER CHGS - IT POOL	101.780.7551	$36,752	$40,327	$40,327	$40,327	$40,327
Total Rents & Leases:		**$52,811**	**$56,280**	**$56,280**	**$56,280**	**$56,280**
Capital Outlay						
MACHINERY & EQUIPMENT	101.780.7884	$0	$0	$0	$0	$35,500
Repl HVAC Heritage Theatre B/O	*101.780.7884*	*$0*	*$0*	*$0*	*$0*	*$10,000*
Fence Encl Musuem A/C Unit	*101.780.7884*	*$0*	*$0*	*$0*	*$0*	*$3,500*
Repl Carriage House Doors Hardware	*101.780.7884*	*$0*	*$0*	*$0*	*$0*	*$7,000*
Repl Ainsley Garden Fencing	*101.780.7884*	*$0*	*$0*	*$0*	*$0*	*$15,000*
Total Capital Outlay:		**$0**	**$0**	**$0**	**$0**	**$35,500**
Total All Funds:		**$1,688,001**	**$1,299,617**	**$1,590,973**	**$1,651,129**	**$1,904,783**


CITY · OF · CAMPBELL
THE · ORCHARD · CITY

WVSWMA JPA

**The City of Campbell acts as a fiduciary agent for the West Valley Solid Waste Management Authority (WVSWMA) JPA; collecting special assessment revenue and disbursing it out to participating agencies along with paying other expenses of the JPA.*

WVSWMA JPA FUND - (798)
WVSWMA Program (401)

MISSION STATEMENT

Provide support to the West Valley Solid Waste Management Authority (WVSWMA) JPA

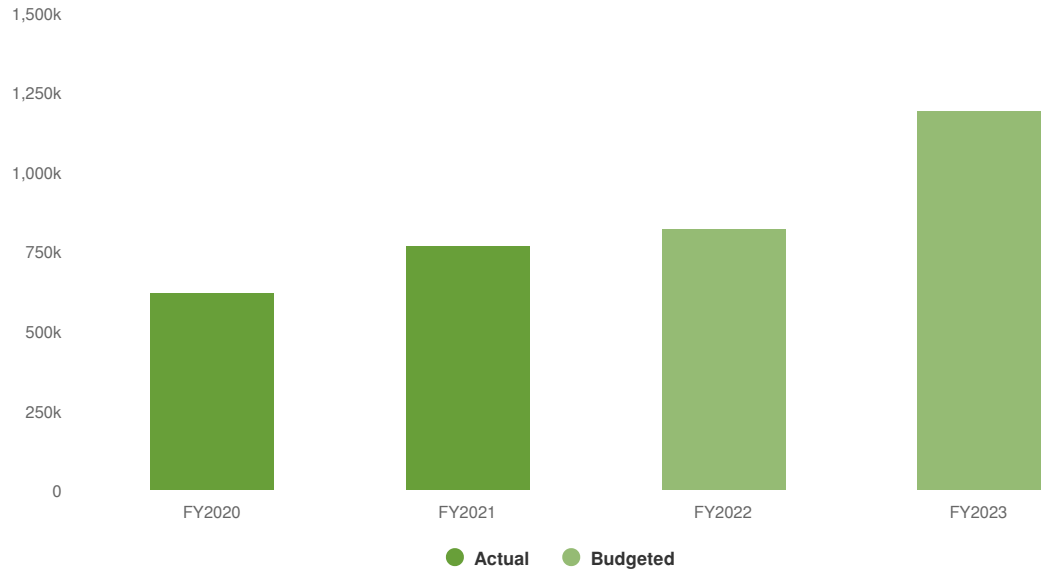
ONGOING RESPONSIBILITIES

- Provide support to the West Valley Solid Waste Management Authority (WVSWMA) JPA

Expenditures Summary

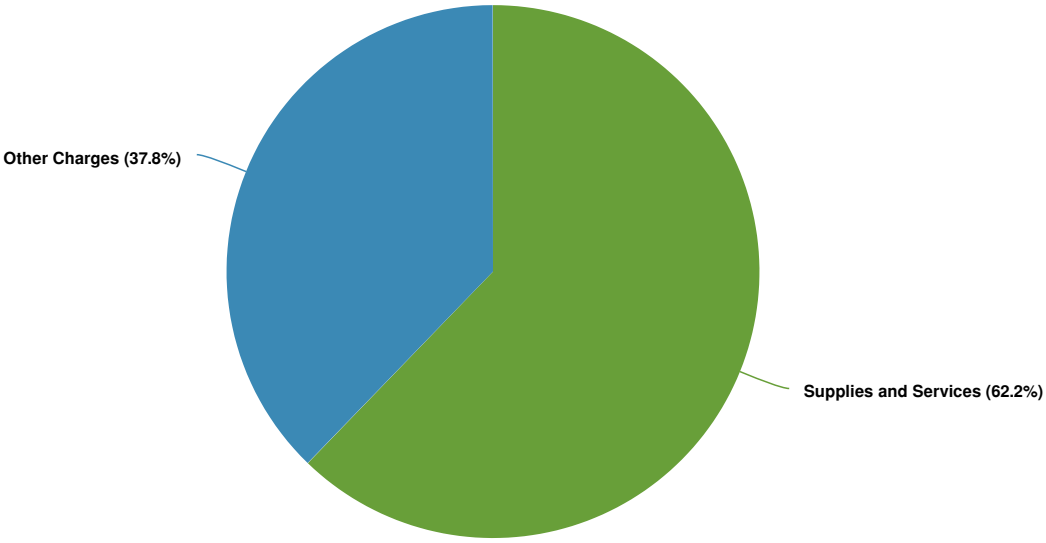
$1,191,995 **$369,107**
(44.86% vs. prior year)

WVSWMA JPA Actual vs. Budgeted



Expenditures by Expense Type

Budgeted Expenditures by Expense Type

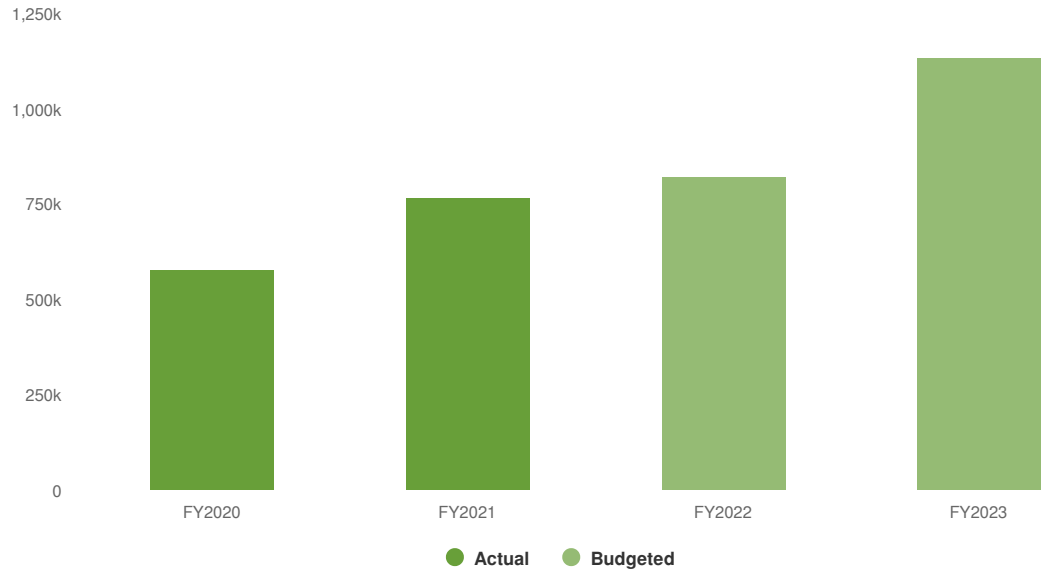


Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Supplies and Services	$174,105	$317,732	$372,888	$556,342	$741,995	33.4%
Other Charges	$450,000	$450,000	$450,000	$450,000	$450,000	0%
Total Expense Objects:	**$624,105**	**$767,732**	**$822,888**	**$1,006,342**	**$1,191,995**	**18.4%**

Revenues Summary

$1,133,522 $310,634
(37.75% vs. prior year)

WVSWMA JPA Actual vs. Budgeted



Revenue by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Fiduciary Funds						
Agency Funds						
West Valley JPA Fund						
Investments and Other Interest Income						
INVESTMENT EARNINGS	798.401.4410	$6,310	$937	$0	$0	$0
UNREALIZED GAINS/LOSSES	798.401.4431	$1,627	-$1,778	$0	$0	$0
Total Investments and Other Interest Income:		**$7,937**	**-$841**	**$0**	**$0**	**$0**
Miscellaneous Revenues						
OTHER REVENUE	798.401.4965	$10,975	$21,376	$0	$150,970	$0
WEST VALLEY JPA	798.401.4970	$108,323	$297,268	$372,888	$352,310	$191,787
JPA SOLID WASTE	798.401.4975	$450,000	$450,000	$450,000	$450,000	$941,735
Total Miscellaneous Revenues:		**$569,298**	**$768,644**	**$822,888**	**$953,280**	**$1,133,522**
Total West Valley JPA Fund:		**$577,235**	**$767,803**	**$822,888**	**$953,280**	**$1,133,522**
Total Agency Funds:		**$577,235**	**$767,803**	**$822,888**	**$953,280**	**$1,133,522**
Total Fiduciary Funds:		**$577,235**	**$767,803**	**$822,888**	**$953,280**	**$1,133,522**
Total All Funds:		**$577,235**	**$767,803**	**$822,888**	**$953,280**	**$1,133,522**

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Fiduciary Funds						
Agency Funds						
West Valley JPA Fund						
Supplies and Services						
OFFICE EXPENSE	798.401.7424	$0	$0	$500	-$500	$40,000
SB1383 Member Agency Organics Proc.	*798.401.7424*	*$0*	*$0*	*$0*	*-$500*	*$40,000*
SPECIAL DEPARTMENTAL	798.401.7427	$8,900	$28,920	$20,857	$34,693	$60,588
Legal Services - General	*798.401.7427*	*$0*	*$0*	*$0*	*$34,693*	*$26,928*
Legal Services - Collections Agreement	*798.401.7427*	*$0*	*$0*	*$0*	*$0*	*$33,660*
PROF & SPECIAL SERVICES	798.401.7430	$158,630	$254,665	$310,252	$305,338	$522,286
Executive Director	*798.401.7430*	*$0*	*$0*	*$0*	*$305,338*	*$465,036*
Other	*798.401.7430*	*$0*	*$0*	*$0*	*$0*	*$5,000*
Grant Administration	*798.401.7430*	*$0*	*$0*	*$0*	*$0*	*$2,250*
Refuse Vehicle Impact Analysis	*798.401.7430*	*$0*	*$0*	*$0*	*$0*	*$50,000*
OTHER CONTRACTUAL SERVICE	798.401.7432	$2,970	$3,000	$8,524	$878	$4,737
Countywide Support	*798.401.7432*	*$0*	*$0*	*$0*	*$878*	*$0*
Website Administration	*798.401.7432*	*$0*	*$0*	*$0*	*$0*	*$1,237*
Audit Services	*798.401.7432*	*$0*	*$0*	*$0*	*$0*	*$3,500*
INSURANCE & SURETY BONDS	798.401.7433	$3,605	$3,882	$2,799	$2,775	$2,871
PROF DEVELOPMENT & MTGS	798.401.7435	$0	$0	$4,000	$0	$2,000
OTHER CHARGES	798.401.7438	$0	$27,265	$25,956	$113,158	$71,644
Accounting & Bookkeeping	*798.401.7438*	*$0*	*$0*	*$0*	*$113,158*	*$9,844*
Record Keeping and Reporting	*798.401.7438*	*$0*	*$0*	*$0*	*$0*	*$61,800*
MISCELLANEOUS EXPENSE	798.401.7443	$0	$0	$0	$100,000	$37,869
SB1383 Outreach	*798.401.7443*	*$0*	*$0*	*$0*	*$100,000*	*$37,869*
Total Supplies and Services:		**$174,105**	**$317,732**	**$372,888**	**$556,342**	**$741,995**
Other Charges						
JPA SOLID WASTE DIST	798.401.7675	$450,000	$450,000	$450,000	$450,000	$450,000
Total Other Charges:		**$450,000**	**$450,000**	**$450,000**	**$450,000**	**$450,000**
Total West Valley JPA Fund:		**$624,105**	**$767,732**	**$822,888**	**$1,006,342**	**$1,191,995**
Total Agency Funds:		**$624,105**	**$767,732**	**$822,888**	**$1,006,342**	**$1,191,995**
Total Fiduciary Funds:		**$624,105**	**$767,732**	**$822,888**	**$1,006,342**	**$1,191,995**
Total All Funds:		**$624,105**	**$767,732**	**$822,888**	**$1,006,342**	**$1,191,995**

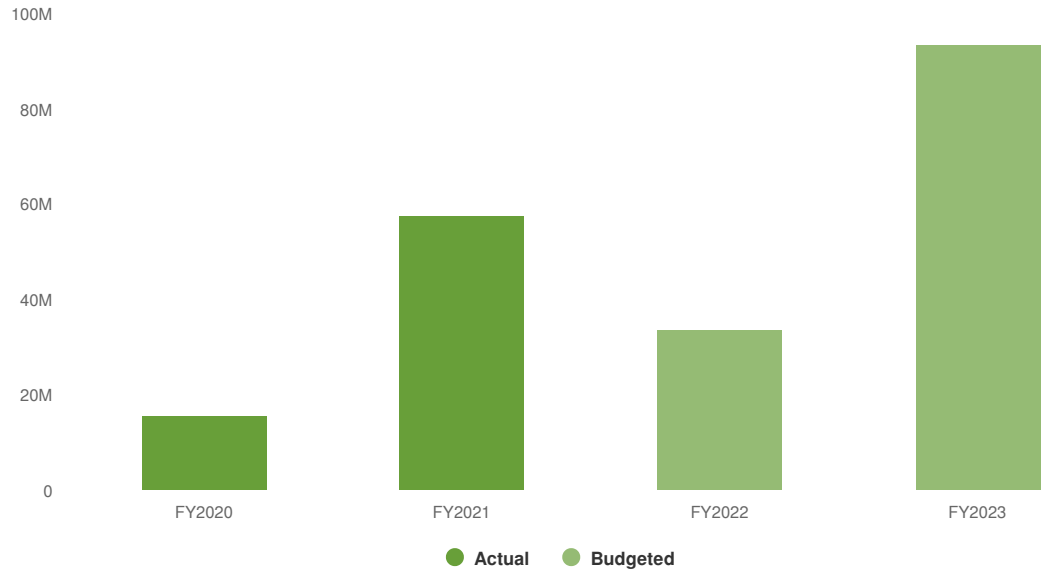
NON-DEPARTMENTAL

The Non-Departmental (Other) category captures the City's vacancy savings factor, leave cashout payments, general liability insurance payments, utility payments, misc. debt service payments, operating and capital transfers in and out between funds, and capital project activity.

Expenditures Summary

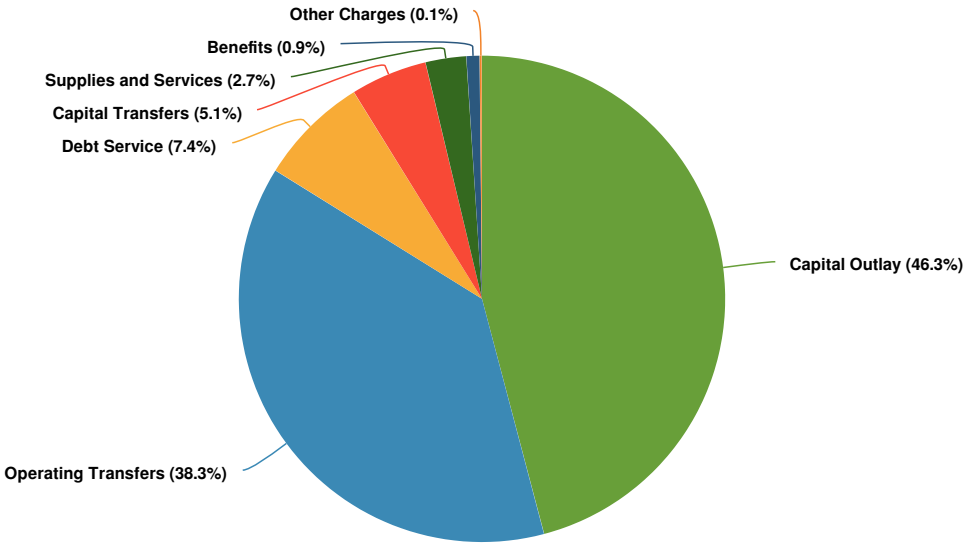
$93,550,696 $60,027,071
(179.06% vs. prior year)

NON-DEPARTMENTAL Actual vs. Budgeted



Expenditures by Expense Type

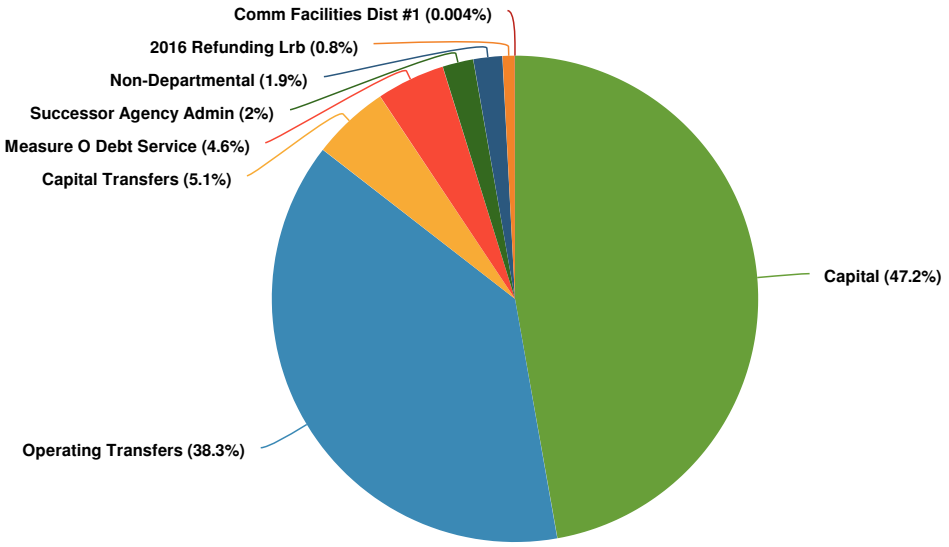
Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$0	$0	-$401,400	-$401,400	-$824,800	105.5%
Benefits	$380,625	$570,410	$1,369,000	$2,136,427	$831,000	-61.1%
Supplies and Services	$2,405,972	$2,800,902	$1,788,596	$4,365,323	$2,547,227	-41.6%
Other Charges	$171,104	$115,548	$133,900	$133,900	$137,900	3%
Debt Service	$1,173,127	$2,909,315	$4,802,400	$5,111,950	$6,920,138	35.4%
Capital Outlay	$3,140,236	$9,925,955	$14,197,733	$23,470,866	$43,308,552	84.5%
Operating Transfers	$4,535,646	$30,312,387	$5,105,762	$7,717,929	$35,825,279	364.2%
Capital Transfers	$3,918,454	$10,773,712	$6,527,634	$15,791,699	$4,805,400	-69.6%
Total Expense Objects:	**$15,725,164**	**$57,408,229**	**$33,523,625**	**$58,326,694**	**$93,550,696**	**60.4%**

Expenditures by Function

Budgeted Expenditures by Function



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expenditures						
Finance						
Non-Departmental	$1,457,942	$1,612,210	$2,188,574	$2,341,854	$1,804,371	-23%
Total Finance:	**$1,457,942**	**$1,612,210**	**$2,188,574**	**$2,341,854**	**$1,804,371**	**-23%**
Finance - Other						
Measure O Debt Service	$1,530	$1,762,597	$2,297,500	$2,607,050	$4,270,346	63.8%
2016 Refunding Lrb	$762,075	$760,800	$764,250	$764,250	$760,100	-0.5%
Comm Facilities Dist #1	$3,461	$3,539	$3,500	$3,500	$3,700	5.7%
Successor Agency Admin	$1,125,101	$1,100,827	$1,764,672	$1,764,672	$1,914,448	8.5%
Expense Abatement	-$617	$402	$0	$0	$0	0%
Operating Transfers	$4,535,646	$30,312,387	$5,105,762	$7,717,929	$35,825,279	364.2%
Capital Transfers	$3,918,454	$10,773,712	$6,527,634	$15,791,699	$4,805,400	-69.6%
Total Finance - Other:	**$10,345,650**	**$44,714,264**	**$16,463,318**	**$28,649,100**	**$47,579,273**	**66.1%**
Capital	$3,921,572	$11,081,755	$14,871,733	$27,335,739	$44,167,052	61.6%
Total Capital:	**$3,921,572**	**$11,081,755**	**$14,871,733**	**$27,335,739**	**$44,167,052**	**61.6%**
Total Expenditures:	**$15,725,164**	**$57,408,229**	**$33,523,625**	**$58,326,694**	**$93,550,696**	**60.4%**

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.540.7001	$0	$0	-$401,400	-$401,400	-$824,800
Vacancy Factor 2%	*101.540.7001*	*$0*	*$0*	*$0*	*$0*	*-$824,800*
Total Salaries:		**$0**	**$0**	**-$401,400**	**-$401,400**	**-$824,800**
Benefits						
COMP/VAC PAYOFF	101.540.7121	$0	$0	$900,000	$900,000	$350,000
Leave Payouts (Back to Normal Levels)	*101.540.7121*	*$0*	*$0*	*$0*	*$0*	*$350,000*
Total Benefits:		**$0**	**$0**	**$900,000**	**$900,000**	**$350,000**
Supplies and Services						
UTILITIES-ELECT/GAS	101.540.7420	$304,158	$282,751	$247,200	$247,200	$163,218
PG&E, 2nd Street garage, Water, WVS	*101.540.7420*	*$0*	*$0*	*$0*	*$247,200*	*$163,218*
COMMUNICATIONS-PHONES	101.540.7421	$63,081	$54,907	$59,000	$59,000	$59,000
Civic Center Communications	*101.540.7421*	*$0*	*$0*	*$0*	*$59,000*	*$59,000*
OFFICE EXPENSE	101.540.7424	$3,998	$909	$4,500	$4,500	$4,500
PROF & SPECIAL SERVICES	101.540.7430	$47,222	$29,710	$56,000	$56,000	$86,000
Sales Tax Audit & Consulting Services	*101.540.7430*	*$0*	*$0*	*$0*	*$56,000*	*$47,000*
Quarterly Sales Tax Audit Services	*101.540.7430*	*$0*	*$0*	*$0*	*$0*	*$9,000*
Property Tax Audit & Consulting Services	*101.540.7430*	*$0*	*$0*	*$0*	*$0*	*$15,000*
Pension Costing Module	*101.540.7430*	*$0*	*$0*	*$0*	*$0*	*$15,000*
OTHER CONTRACTUAL SERVICE	101.540.7432	$3,080	$3,080	$3,100	$3,100	$3,100
2002 COP Administration Fee	*101.540.7432*	*$0*	*$0*	*$0*	*$3,100*	*$3,100*
INSURANCE & SURETY BONDS	101.540.7433	$535,377	$695,409	$836,732	$990,012	$1,125,987
PROF DEVELOPMENT & MTGS	101.540.7435	$534	$0	$0	$0	$1,000
OTHER CHARGES	101.540.7438	$71,869	$87,830	$73,000	$73,000	$396,924
Armored Car Services	*101.540.7438*	*$0*	*$0*	*$0*	*$73,000*	*$7,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Credit Card Transaction Fee (CH)	*101.540.7438*	*$0*	*$0*	*$0*	*$0*	*$66,000*
CEC ESCO Loan Payment	*101.540.7438*	*$0*	*$0*	*$0*	*$0*	*$35,924*
PGE ESCO Loan Payment	*101.540.7438*	*$0*	*$0*	*$0*	*$0*	*$288,000*
FEES PAID TO STATE	101.540.7440	$0	$530	$1,000	$1,000	$1,000
INSURANCE CLAIMS EXPENSE	101.540.7442	$27,444	$111,494	$75,000	$75,000	$100,000
General Liability (SIR)	*101.540.7442*	*$0*	*$0*	*$0*	*$75,000*	*$100,000*
COBRA INSURANCE	101.905.7445	-$617	$402	$0	$0	$0
OTHER INTEREST EXPENSE	101.540.7448	$34	$0	$500	$500	$500
Est. Interest on Refundable Deposits	*101.540.7448*	*$0*	*$0*	*$0*	*$500*	*$500*
ANNEXATION PMT - SAN JOSE	101.540.7458	$230,042	$230,042	$200,042	$200,042	$200,042
Annexation Payment to SJ (#10 of 40)	*101.540.7458*	*$0*	*$0*	*$0*	*$200,042*	*$200,042*
Total Supplies and Services:		**$1,286,221**	**$1,497,064**	**$1,556,074**	**$1,709,354**	**$2,141,271**
Other Charges						
RETIREE HEALTH PREFUNDING	101.540.7626	$171,104	$115,548	$133,900	$133,900	$137,900
Total Other Charges:		**$171,104**	**$115,548**	**$133,900**	**$133,900**	**$137,900**
Operating Transfers						
OPERATING TRANSFERS OUT	101.980.9899	$2,858,545	$4,251,537	$3,548,091	$3,696,743	$3,542,141
207.775 (Parks Main) Operational Support	*101.980.9899*	*$0*	*$0*	*$0*	*$3,696,743*	*$874,341*
209.715 (Env Srvs) Operational Support	*101.980.9899*	*$0*	*$0*	*$0*	*$0*	*$505,000*
370.548 (2016 Lease Revenue Bond) Debt	*101.980.9899*	*$0*	*$0*	*$0*	*$0*	*$765,800*
641.750 (Veh & Equip Maint) Op Support	*101.980.9899*	*$0*	*$0*	*$0*	*$0*	*$81,000*
647.547 (IT) Administrative Support	*101.980.9899*	*$0*	*$0*	*$0*	*$0*	*$169,000*
204.980 (Gas Tax) - Balance Fund	*101.980.9899*	*$0*	*$0*	*$0*	*$0*	*$1,147,000*
Total Operating Transfers:		**$2,858,545**	**$4,251,537**	**$3,548,091**	**$3,696,743**	**$3,542,141**
Capital Transfers						
CAPITAL TRANSFERS OUT	101.990.9999	$1,080,020	$1,005,991	$815,634	$1,693,563	$1,697,245
CIPR Set Aside (New)	*101.990.9999*	*$0*	*$0*	*$0*	*$1,693,563*	*$275,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
CIPR (Carryovers)	*101.990.9999*	*$0*	*$0*	*$0*	*$0*	*$1,122,245*
Construction Tax (Carryovers)	*101.990.9999*	*$0*	*$0*	*$0*	*$0*	*$300,000*
Total Capital Transfers:		**$1,080,020**	**$1,005,991**	**$815,634**	**$1,693,563**	**$1,697,245**
Total General Fund:		**$5,395,890**	**$6,870,140**	**$6,552,299**	**$7,732,160**	**$7,043,757**
Special Revenue						
Vehicle Impact Fees						
Capital Transfers						
CAPITAL TRANSFERS OUT	202.990.9999	$74,921	$232,697	$777,000	$3,135,382	$777,000
Total Capital Transfers:		**$74,921**	**$232,697**	**$777,000**	**$3,135,382**	**$777,000**
Total Vehicle Impact Fees:		**$74,921**	**$232,697**	**$777,000**	**$3,135,382**	**$777,000**
Gas Tax Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	204.980.9899	$87,630	$0	$0	$0	$0
Total Operating Transfers:		**$87,630**	**$0**	**$0**	**$0**	**$0**
Capital Transfers						
CAPITAL TRANSFERS OUT	204.990.9999	$2,440	$1,814,280	$845,000	$1,402,007	$919,000
Total Capital Transfers:		**$2,440**	**$1,814,280**	**$845,000**	**$1,402,007**	**$919,000**
Total Gas Tax Fund:		**$90,070**	**$1,814,280**	**$845,000**	**$1,402,007**	**$919,000**
Asset Forfeiture Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	205.980.9899	$19,000	$4,500	$0	$0	$0
Total Operating Transfers:		**$19,000**	**$4,500**	**$0**	**$0**	**$0**
Total Asset Forfeiture Fund:		**$19,000**	**$4,500**	**$0**	**$0**	**$0**
Lighting District Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	207.980.9899	$111,300	$242,840	$111,300	$111,300	$111,300
101.540 (Non-Dept) Overhead	*207.980.9899*	*$0*	*$0*	*$0*	*$111,300*	*$10,000*
101.701 (PW Admin) Ops Support	*207.980.9899*	*$0*	*$0*	*$0*	*$0*	*$10,000*
101.740 (Land Dev) Ops Support	*207.980.9899*	*$0*	*$0*	*$0*	*$0*	*$35,000*
101.745 (Maint Admin) Ops Support	*207.980.9899*	*$0*	*$0*	*$0*	*$0*	*$10,000*

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
204.760 (Streets Maint) Ops Support	*207.980.9899*	*$0*	*$0*	*$0*	*$0*	*$46,300*
Total Operating Transfers:		**$111,300**	**$242,840**	**$111,300**	**$111,300**	**$111,300**
Capital Transfers						
CAPITAL TRANSFERS OUT	207.990.9999	$0	$0	$0	$12,000	$0
Total Capital Transfers:		**$0**	**$0**	**$0**	**$12,000**	**$0**
Total Lighting District Fund:		**$111,300**	**$242,840**	**$111,300**	**$123,300**	**$111,300**
Environmental Svcs Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	209.980.9899	$1,200,571	$1,643,620	$1,191,771	$1,191,771	$1,191,771
101.510 (CM Admin) - Supp (Solid Wste)	*209.980.9899*	*$0*	*$0*	*$0*	*$1,191,771*	*$12,500*
101.510 (CM Admin) - Supp (Stm Wtr)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$5,000*
101.535 (Fin) - Supp (Solid Wste)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$26,000*
101.535 (Fin) - Supp (Stm Wtr)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$5,000*
101.730 (Eng) - Supp (Solid Wste)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$60,000*
101.730 (Eng) - Supp (Stm Wtr)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$15,000*
101.740 (Land Dev) - Supp (Solid Wste)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$281,771*
101.745 (Mnt Admin) - Supp (Solid Wste)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$57,500*
01.780 (Bld Maint) - Supp (Solid Wste)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$15,000*
204.760 (Str Maint) - Supp (Solid Wste)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$624,000*
204.760 (Str Maint) - Supp (Stm Wtr)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$30,000*
207.775 (Prks Maint) - Supp (Solid Wste)	*209.980.9899*	*$0*	*$0*	*$0*	*$0*	*$60,000*
Total Operating Transfers:		**$1,200,571**	**$1,643,620**	**$1,191,771**	**$1,191,771**	**$1,191,771**
Capital Transfers						
CAPITAL TRANSFERS OUT	209.990.9999	$81,837	$0	$0	$42,163	$50,000
Total Capital Transfers:		**$81,837**	**$0**	**$0**	**$42,163**	**$50,000**
Total Environmental Svcs Fund:		**$1,282,408**	**$1,643,620**	**$1,191,771**	**$1,233,934**	**$1,241,771**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Supplemental Law Enforce.						
Capital Transfers						
CAPITAL TRANSFERS OUT	210.990.9999	$120,787	$0	$0	$0	$0
Total Capital Transfers:		**$120,787**	**$0**	**$0**	**$0**	**$0**
Total Supplemental Law Enforce.:		**$120,787**	**$0**	**$0**	**$0**	**$0**
Other State Grants Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	212.980.9899	$10,000	$0	$0	$0	$0
Total Operating Transfers:		**$10,000**	**$0**	**$0**	**$0**	**$0**
Capital Transfers						
CAPITAL TRANSFERS OUT	212.990.9999	$1,573,516	$7,105,512	$1,215,000	$4,236,206	$1,092,155
Total Capital Transfers:		**$1,573,516**	**$7,105,512**	**$1,215,000**	**$4,236,206**	**$1,092,155**
Total Other State Grants Fund:		**$1,583,516**	**$7,105,512**	**$1,215,000**	**$4,236,206**	**$1,092,155**
TDA Grant Fund						
Capital Transfers						
CAPITAL TRANSFERS OUT	216.990.9999	$36,790	$66,875	$30,000	$83,709	$30,000
Total Capital Transfers:		**$36,790**	**$66,875**	**$30,000**	**$83,709**	**$30,000**
Total TDA Grant Fund:		**$36,790**	**$66,875**	**$30,000**	**$83,709**	**$30,000**
Other Federal Grants Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	218.980.9899	$5,000	$12,064	$0	$77,476	$0
Total Operating Transfers:		**$5,000**	**$12,064**	**$0**	**$77,476**	**$0**
Capital Transfers						
CAPITAL TRANSFERS OUT	218.990.9999	$528,190	$0	$1,000,000	$1,915,000	$0
Total Capital Transfers:		**$528,190**	**$0**	**$1,000,000**	**$1,915,000**	**$0**
Total Other Federal Grants Fund:		**$533,190**	**$12,064**	**$1,000,000**	**$1,992,476**	**$0**
Arpa Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	221.980.9899	$0	$2,214,670	$0	$2,386,039	$725,467

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
101.980 Balance GF Ops	*221.980.9899*	*$0*	*$0*	*$0*	*$2,386,039*	*$725,467*
Total Operating Transfers:		**$0**	**$2,214,670**	**$0**	**$2,386,039**	**$725,467**
Total Arpa Fund:		**$0**	**$2,214,670**	**$0**	**$2,386,039**	**$725,467**
Comm Facilities Dist #1						
Supplies and Services						
PROF & SPECIAL SERVICES	236.549.7430	$3,461	$3,539	$3,500	$3,500	$3,700
Total Supplies and Services:		**$3,461**	**$3,539**	**$3,500**	**$3,500**	**$3,700**
Operating Transfers						
OPERATING TRANSFERS OUT	236.980.9899	$140,000	$143,000	$143,000	$143,000	$143,000
101.605 (Field Services) Ops Supp	*236.980.9899*	*$0*	*$0*	*$0*	*$71,500*	*$143,000*
101.610 (Fire Services) Ops Supp	*236.980.9899*	*$0*	*$0*	*$0*	*$71,500*	*$0*
Total Operating Transfers:		**$140,000**	**$143,000**	**$143,000**	**$143,000**	**$143,000**
Total Comm Facilities Dist #1:		**$143,461**	**$146,539**	**$146,500**	**$146,500**	**$146,700**
Comm Facilities Dist #2						
Operating Transfers						
OPERATING TRANSFERS OUT	237.980.9899	$4,000	$12,000	$12,000	$12,000	$12,000
101.740 (Land Dev) Ops Supp	*237.980.9899*	*$0*	*$0*	*$0*	*$12,000*	*$6,000*
207.775 (Parks Maint) Ops Supp	*237.980.9899*	*$0*	*$0*	*$0*	*$0*	*$6,000*
Total Operating Transfers:		**$4,000**	**$12,000**	**$12,000**	**$12,000**	**$12,000**
Total Comm Facilities Dist #2:		**$4,000**	**$12,000**	**$12,000**	**$12,000**	**$12,000**
Parkland Dedication Fund						
Capital Transfers						
CAPITAL TRANSFERS OUT	295.990.9999	$419,953	$548,357	$1,845,000	$3,271,670	$240,000
Total Capital Transfers:		**$419,953**	**$548,357**	**$1,845,000**	**$3,271,670**	**$240,000**
Total Parkland Dedication Fund:		**$419,953**	**$548,357**	**$1,845,000**	**$3,271,670**	**$240,000**
Parks And Museum Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	794.980.9899	$0	$154,770	$0	$0	$0

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total Operating Transfers:		**$0**	**$154,770**	**$0**	**$0**	**$0**
Total Parks And Museum Fund:		**$0**	**$154,770**	**$0**	**$0**	**$0**
Total Special Revenue:		**$4,419,396**	**$14,198,723**	**$7,173,571**	**$18,023,223**	**$5,295,393**
Capital Project Fund						
Benefits						
PROJECT SALARY & BENEFITS	435.0310.7130	$0	$0	$0	$3,100	$0
PROJECT SALARY & BENEFITS	435.14GG.7130	$4,496	$0	$0	$0	$0
PROJECT SALARY & BENEFITS	435.15BB.7130	$0	$0	$0	$250,000	$0
PROJECT SALARY & BENEFITS	435.15DD.7130	$0	$0	$0	$4,000	$0
PROJECT SALARY & BENEFITS	435.15HH.7130	$0	$0	$0	$15,643	$0
PROJECT SALARY & BENEFITS	435.15NN.7130	$6,627	$31,440	$0	$0	$0
PROJECT SALARY & BENEFITS	435.16CC.7130	$0	$0	$0	$119,000	$5,000
PROJECT SALARY & BENEFITS	435.17DD.7130	$36,228	$21,802	$108,000	$108,000	$0
PROJECT SALARY & BENEFITS	435.17FF.7130	$8,307	$0	$0	$0	$0
PROJECT SALARY & BENEFITS	435.17SS.7130	$0	$0	$0	$5,000	$0
PROJECT SALARY & BENEFITS	435.18CC.7130	$5,411	$384	$0	$0	$0
PROJECT SALARY & BENEFITS	435.18MM.7130	$89,472	$0	$0	$0	$0
PROJECT SALARY & BENEFITS	435.18NN.7130	$55,046	$0	$0	$0	$0
PROJECT SALARY & BENEFITS	435.18PP.7130	$19,870	$33,361	$25,000	$80,453	$0
PROJECT SALARY & BENEFITS	435.18XX.7130	$115,918	$221,931	$0	$0	$0
PROJECT SALARY & BENEFITS	435.19AA.7130	$0	$0	$0	$0	$5,000
PROJECT SALARY & BENEFITS	435.19BB.7130	$0	$0	$0	$19,540	$0
PROJECT SALARY & BENEFITS	435.19DD.7130	$0	$2,398	$0	$0	$0
PROJECT SALARY & BENEFITS	435.19EE.7130	$10,000	$0	$0	$0	$0
PROJECT SALARY & BENEFITS	435.19FF.7130	$0	$3,626	$0	$3,796	$0
PROJECT SALARY & BENEFITS	435.19GG.7130	$9,151	$0	$0	$0	$0
PROJECT SALARY & BENEFITS	435.19HH.7130	$0	$0	$0	$7,000	$0

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
PROJECT SALARY & BENEFITS	435.19JJ.7130	$14,388	$0	$0	$0	$0
PROJECT SALARY & BENEFITS	435.19KK.7130	$0	$0	$0	$15,000	$0
PROJECT SALARY & BENEFITS	435.19MM.7130	$0	$0	$0	$5,000	$5,000
PROJECT SALARY & BENEFITS	435.20CC.7130	$0	$0	$0	$5,000	$0
PROJECT SALARY & BENEFITS	435.20GG.7130	$1,795	$58,774	$0	$0	$50,000
PROJECT SALARY & BENEFITS	435.20JJ.7130	$3,917	$236	$0	$21,848	$0
PROJECT SALARY & BENEFITS	435.20PP.7130	$0	$0	$0	$0	$10,000
PROJECT SALARY & BENEFITS	435.21BB.7130	$0	$161,835	$0	$227,165	$0
PROJECT SALARY & BENEFITS	435.21KK.7130	$0	$4,110	$0	$5,890	$0
PROJECT SALARY & BENEFITS	435.21QQ.7130	$0	$9	$0	$4,991	$10,000
PROJECT SALARY & BENEFITS	435.21SS.7130	$0	$230	$0	$0	$0
PROJECT SALARY & BENEFITS	435.22BB.7130	$0	$0	$324,000	$324,000	$389,000
PROJECT SALARY & BENEFITS	435.22DD.7130	$0	$0	$5,000	$5,000	$0
PROJECT SALARY & BENEFITS	435.22HH.7130	$0	$0	$7,000	$7,000	$7,000
Total Benefits:		**$380,625**	**$540,136**	**$469,000**	**$1,236,427**	**$481,000**
Supplies and Services						
PROF & SPECIAL SERVICES	435.0310.7430	$0	$4,824	$0	$7,225	$0
PROF & SPECIAL SERVICES	435.15BB.7430	$0	$0	$0	$400,000	$0
PROF & SPECIAL SERVICES	435.15NN.7430	$155,320	$22,450	$0	$0	$0
PROF & SPECIAL SERVICES	435.16BB.7430	$0	$0	$0	$0	$47,500
PROF & SPECIAL SERVICES	435.17DD.7430	$37,712	$102,509	$0	$32,674	$0
PROF & SPECIAL SERVICES	435.17SS.7430	$0	$0	$0	$10,000	$0
PROF & SPECIAL SERVICES	435.18AA.7430	$0	$0	$0	$0	$120,000
PROF & SPECIAL SERVICES	435.18BB.7430	$2,440	$1,972	$0	$0	$0
PROF & SPECIAL SERVICES	435.18GG.7430	$1,886	$0	$0	$0	$0
PROF & SPECIAL SERVICES	435.18MM.7430	$18,363	$0	$0	$0	$0

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
PROF & SPECIAL SERVICES	435.18NN.7430	$14,238	$0	$0	$0	$0
PROF & SPECIAL SERVICES	435.18PP.7430	$127,104	$297,621	$0	$58,304	$0
PROF & SPECIAL SERVICES	435.18TT.7430	$0	$0	$0	$50,000	$0
PROF & SPECIAL SERVICES	435.18WW.7430	$1,200	$0	$0	$0	$0
PROF & SPECIAL SERVICES	435.18XX.7430	$6,422	$73,401	$0	$0	$0
PROF & SPECIAL SERVICES	435.19JJ.7430	$22,227	$0	$0	$0	$0
PROF & SPECIAL SERVICES	435.20AA.7430	$0	$0	$0	$30,000	$0
PROF & SPECIAL SERVICES	435.20GG.7430	$13,799	$13,383	$0	$219,712	$100,000
PROF & SPECIAL SERVICES	435.20PP.7430	$0	$0	$0	$0	$10,000
PROF & SPECIAL SERVICES	435.21BB.7430	$0	$17,887	$0	$54,042	$0
PROF & SPECIAL SERVICES	435.21KK.7430	$0	$10,150	$0	$4,850	$50,000
PROF & SPECIAL SERVICES	435.21SS.7430	$0	$36,053	$0	$10,240	$0
PROF & SPECIAL SERVICES	435.22BB.7430	$0	$0	$150,000	$150,000	$50,000
PROF & SPECIAL SERVICES	435.22JJ.7430	$0	$0	$55,000	$55,000	$0
Total Supplies and Services:		**$400,710**	**$580,250**	**$205,000**	**$1,082,047**	**$377,500**
Capital Outlay						
IMP OTHER THAN BUILDING	435.0310.7883	$0	$0	$0	$41,735	$0
IMP OTHER THAN BUILDING	435.15DD.7883	$21,085	$0	$0	$0	$0
IMP OTHER THAN BUILDING	435.16BB.7883	$0	$0	$0	$0	$2,500
IMP OTHER THAN BUILDING	435.16CC.7883	$0	$0	$0	$0	$50,000
IMP OTHER THAN BUILDING	435.17AA.7883	$30,941	$0	$0	$0	$0
IMP OTHER THAN BUILDING	435.17DD.7883	$0	$1,025	$1,915,000	$2,497,420	$0
IMP OTHER THAN BUILDING	435.17FF.7883	$43,154	$0	$0	$10,649	$0
IMP OTHER THAN BUILDING	435.17PP.7883	$0	$8,314	$0	$0	$0
IMP OTHER THAN BUILDING	435.17SS.7883	$6,140	$23,801	$250,000	$304,729	$0
IMP OTHER THAN BUILDING	435.17TT.7883	$2,200	$2,541	$0	$1,427	$0

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
IMP OTHER THAN BUILDING	435.17XX.7883	$23,600	$0	$0	$0	$0
IMP OTHER THAN BUILDING	435.18CC.7883	$31,379	$0	$0	$0	$0
IMP OTHER THAN BUILDING	435.18HH.7883	$9,175	$3,265	$0	$67,253	$0
IMP OTHER THAN BUILDING	435.18MM.7883	$553,749	$0	$0	$0	$0
IMP OTHER THAN BUILDING	435.18NN.7883	$644,163	$0	$0	$0	$0
IMP OTHER THAN BUILDING	435.18PP.7883	$477	$432,482	$0	$1,077,249	$0
IMP OTHER THAN BUILDING	435.18WW.7883	$4,623	$10,339	$0	$0	$0
IMP OTHER THAN BUILDING	435.18XX.7883	$799,191	$4,717,754	$0	$0	$0
IMP OTHER THAN BUILDING	435.19BB.7883	$0	$0	$0	$87,669	$0
IMP OTHER THAN BUILDING	435.19DD.7883	$4,267	$38,551	$0	$0	$0
IMP OTHER THAN BUILDING	435.19EE.7883	$21,645	$0	$0	$0	$0
IMP OTHER THAN BUILDING	435.19FF.7883	$0	$14,578	$0	$0	$0
IMP OTHER THAN BUILDING	435.19HH.7883	$7,837	$0	$0	$1,417	$50,000
IMP OTHER THAN BUILDING	435.19KK.7883	$38,476	$47,789	$0	$2,311	$60,000
IMP OTHER THAN BUILDING	435.19LL.7883	$108,194	$80,056	$0	$0	$0
IMP OTHER THAN BUILDING	435.19MM.7883	$0	$37,146	$38,000	$45,854	$45,000
IMP OTHER THAN BUILDING	435.20CC.7883	$0	$6,750	$0	$13,250	$0
IMP OTHER THAN BUILDING	435.20DD.7883	$0	$0	$0	$0	$60,000
IMP OTHER THAN BUILDING	435.20GG.7883	$0	$2,537	$1,000,000	$1,000,000	$60,000
IMP OTHER THAN BUILDING	435.20JJ.7883	$71,004	$165,479	$0	$37,517	$0
IMP OTHER THAN BUILDING	435.20PP.7883	$0	$0	$0	$0	$220,000
IMP OTHER THAN BUILDING	435.21AA.7883	$0	$51,407	$0	$0	$0
IMP OTHER THAN BUILDING	435.21BB.7883	$0	$501,612	$0	$2,006,774	$0
IMP OTHER THAN BUILDING	435.21GG.7883	$0	$0	$0	$90,000	$0
IMP OTHER THAN BUILDING	435.21KK.7883	$0	$25,937	$0	$99,063	$200,000
IMP OTHER THAN BUILDING	435.21NN.7883	$0	$53,467	$0	$0	$0

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
IMP OTHER THAN BUILDING	435.21OO.7883	$0	$3,661,217	$0	$1,100,363	$0
IMP OTHER THAN BUILDING	435.21PP.7883	$0	$0	$0	$405,000	$75,000
IMP OTHER THAN BUILDING	435.21QQ.7883	$0	$2,458	$0	$21,502	$70,155
IMP OTHER THAN BUILDING	435.21SS.7883	$0	$0	$0	$1,411,777	$0
IMP OTHER THAN BUILDING	435.22AA.7883	$0	$0	$70,000	$70,000	$200,000
IMP OTHER THAN BUILDING	435.22BB.7883	$0	$0	$2,360,000	$3,545,055	$2,469,000
IMP OTHER THAN BUILDING	435.22DD.7883	$0	$0	$50,000	$20,000	$0
IMP OTHER THAN BUILDING	435.22FF.7883	$0	$0	$50,000	$50,000	$45,000
IMP OTHER THAN BUILDING	435.22GG.7883	$0	$0	$175,000	$175,000	$175,000
IMP OTHER THAN BUILDING	435.22HH.7883	$0	$0	$43,000	$43,000	$43,000
IMP OTHER THAN BUILDING	435.22KK.7883	$0	$0	$0	$48,000	$0
MACHINERY & EQUIPMENT	435.0310.7884	$1,012	$0	$0	$9,135	$0
MACHINERY & EQUIPMENT	435.15DD.7884	$0	$0	$0	$4,503	$0
MACHINERY & EQUIPMENT	435.15HH.7884	$42,226	$0	$0	$0	$42,650
MACHINERY & EQUIPMENT	435.17FF.7884	$3,000	$0	$0	$143,169	$0
MACHINERY & EQUIPMENT	435.17RR.7884	$0	$0	$0	$0	$150,000
MACHINERY & EQUIPMENT	435.17VV.7884	$442,715	$37,449	$0	$93,827	$0
MACHINERY & EQUIPMENT	435.18VV.7884	$99,682	$0	$0	$0	$0
MACHINERY & EQUIPMENT	435.19KK.7884	$9,513	$0	$0	$20,487	$0
MACHINERY & EQUIPMENT	435.20AA.7884	$0	$0	$0	$24,000	$0
MACHINERY & EQUIPMENT	435.20FF.7884	$46,068	$0	$0	$0	$0
MACHINERY & EQUIPMENT	435.20HH.7884	$74,720	$0	$0	$0	$0
MACHINERY & EQUIPMENT	435.20KK.7884	$0	$0	$0	$550,000	$0
MACHINERY & EQUIPMENT	435.22CC.7884	$0	$0	$62,550	$62,550	$62,550
MACHINERY & EQUIPMENT	435.22EE.7884	$0	$0	$90,084	$90,084	$177,045
Total Capital Outlay:		**$3,140,236**	**$9,925,955**	**$6,103,634**	**$15,271,767**	**$4,256,900**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Operating Transfers						
OPERATING TRANSFERS OUT	435.980.9899	$0	$787,083	$0	$0	$0
Total Operating Transfers:		**$0**	**$787,083**	**$0**	**$0**	**$0**
Total Capital Project Fund:		**$3,921,572**	**$11,833,423**	**$6,777,634**	**$17,590,241**	**$5,115,400**
Measure 0 Capital Fund						
Benefits						
PROJECT SALARY & BENEFITS	448.21MM.7130	$0	$30,274	$0	$0	$0
Total Benefits:		**$0**	**$30,274**	**$0**	**$0**	**$0**
Supplies and Services						
PROF & SPECIAL SERVICES	448.21MM.7430	$0	$5,140	$0	$1,546,399	$0
Total Supplies and Services:		**$0**	**$5,140**	**$0**	**$1,546,399**	**$0**
Capital Outlay						
IMP OTHER THAN BUILDING	448.21MM.7883	$0	$0	$8,094,099	$8,199,099	$39,051,652
Total Capital Outlay:		**$0**	**$0**	**$8,094,099**	**$8,199,099**	**$39,051,652**
Total Measure 0 Capital Fund:		**$0**	**$35,414**	**$8,094,099**	**$9,745,498**	**$39,051,652**
Measure 0 Bond Fund						
Supplies and Services						
OTHER CHARGES	348.535.7438	$1,530	$0	$1,500	$1,500	$1,500
Total Supplies and Services:		**$1,530**	**$0**	**$1,500**	**$1,500**	**$1,500**
Debt Service						
BOND ISSUANCE COSTS	348.535.7774	$0	$203,185	$0	$217,000	$0
PRINCIPAL PAYMENT	348.535.7775	$0	$1,140,000	$1,660,000	$1,660,000	$3,660,000
INTEREST EXPENSE	348.535.7776	$0	$352,936	$636,000	$636,000	$608,846
DISCOUNT EXPENSE	348.535.7778	$0	$66,477	$0	$92,550	$0
Total Debt Service:		**$0**	**$1,762,597**	**$2,296,000**	**$2,605,550**	**$4,268,846**
Operating Transfers						
OPERATING TRANSFERS OUT	348.980.9899	$0	$20,000,000	$0	$0	$30,000,000
Total Operating Transfers:		**$0**	**$20,000,000**	**$0**	**$0**	**$30,000,000**
Total Measure 0 Bond Fund:		**$1,530**	**$21,762,597**	**$2,297,500**	**$2,607,050**	**$34,270,346**
2016 Refunding Lease Rev						

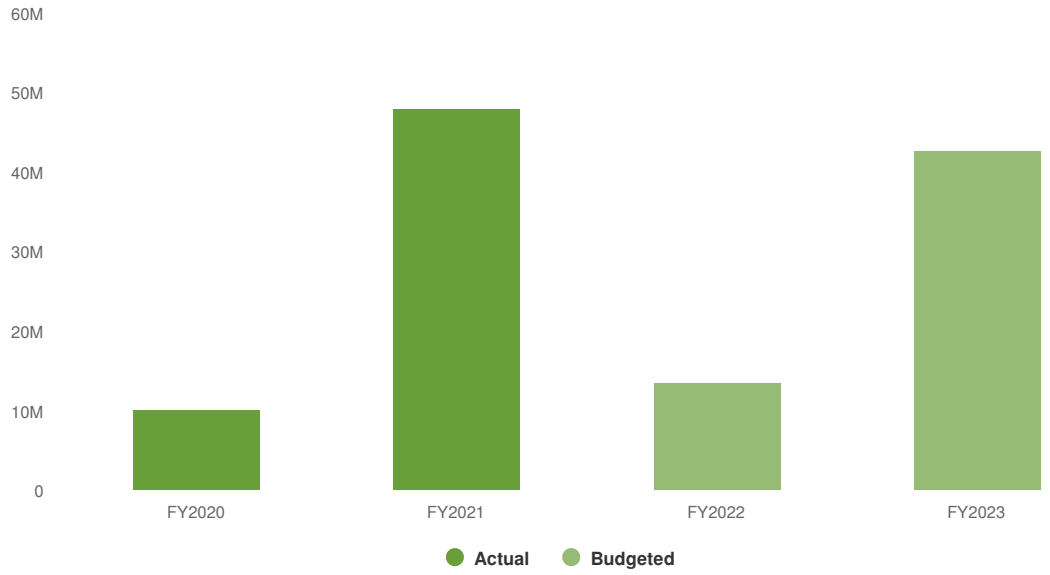
Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Debt Service						
PRINCIPAL PAYMENT	370.548.7775	$643,900	$550,000	$570,000	$570,000	$585,000
INTEREST EXPENSE	370.548.7776	$116,925	$209,550	$192,750	$192,750	$172,500
PAYING AGENT FEES	370.548.7777	$1,250	$1,250	$1,500	$1,500	$2,600
Total Debt Service:		**$762,075**	**$760,800**	**$764,250**	**$764,250**	**$760,100**
Total 2016 Refunding Lease Rev:		**$762,075**	**$760,800**	**$764,250**	**$764,250**	**$760,100**
Total Governmental Funds:		**$14,500,463**	**$55,461,098**	**$31,659,353**	**$56,462,422**	**$91,536,648**
Proprietary Funds						
Internal Service Funds						
Motor Vehicle Pool Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	641.980.9899	$50,000	$50,000	$50,000	$50,000	$50,000
101.535 (Finance) Ops Supp	*641.980.9899*	*$0*	*$0*	*$0*	*$50,000*	*$15,000*
101.745 (Maint Admin) Ops Supp	*641.980.9899*	*$0*	*$0*	*$0*	*$0*	*$35,000*
Total Operating Transfers:		**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**
Total Motor Vehicle Pool Fund:		**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**
MIS Pool Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	647.980.9899	$49,600	$146,570	$49,600	$49,600	$49,600
101.510 (CM Admin) - Ops Supp	*647.980.9899*	*$0*	*$0*	*$0*	*$49,600*	*$15,000*
101.535 (Finance) - Ops Supp	*647.980.9899*	*$0*	*$0*	*$0*	*$0*	*$34,600*
Total Operating Transfers:		**$49,600**	**$146,570**	**$49,600**	**$49,600**	**$49,600**
Total MIS Pool Fund:		**$49,600**	**$146,570**	**$49,600**	**$49,600**	**$49,600**
Workers Compensation Fund						
Operating Transfers						
OPERATING TRANSFERS OUT	690.980.9899	$0	$649,734	$0	$0	$0
Total Operating Transfers:		**$0**	**$649,734**	**$0**	**$0**	**$0**
Total Workers Compensation Fund:		**$0**	**$649,734**	**$0**	**$0**	**$0**
Total Internal Service Funds:		**$99,600**	**$846,304**	**$99,600**	**$99,600**	**$99,600**
Total Proprietary Funds:		**$99,600**	**$846,304**	**$99,600**	**$99,600**	**$99,600**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Fiduciary Funds						
Private Purpose Trust						
Successor Agency To RDA						
Supplies and Services						
PROF & SPECIAL SERVICES	333.815.7430	$2,200	$3,000	$0	$0	$0
DEPRECIATION	333.815.7444	$697,519	$697,519	$0	$0	$0
SA ADMIN EXPENSE	333.815.7490	$14,330	$14,390	$22,522	$22,522	$23,256
Total Supplies and Services:		**$714,049**	**$714,909**	**$22,522**	**$22,522**	**$23,256**
Debt Service						
PRINCIPAL PAYMENT	333.815.7775	$0	$0	$1,375,000	$1,375,000	$1,555,000
INTEREST EXPENSE	333.815.7776	$409,602	$384,467	$365,150	$365,150	$334,192
PAYING AGENT FEES	333.815.7777	$1,450	$1,450	$2,000	$2,000	$2,000
Total Debt Service:		**$411,052**	**$385,917**	**$1,742,150**	**$1,742,150**	**$1,891,192**
Total Successor Agency To RDA:		**$1,125,101**	**$1,100,827**	**$1,764,672**	**$1,764,672**	**$1,914,448**
Total Private Purpose Trust:		**$1,125,101**	**$1,100,827**	**$1,764,672**	**$1,764,672**	**$1,914,448**
Total Fiduciary Funds:		**$1,125,101**	**$1,100,827**	**$1,764,672**	**$1,764,672**	**$1,914,448**
Total All Funds:		**$15,725,164**	**$57,408,229**	**$33,523,625**	**$58,326,694**	**$93,550,696**

Revenues Summary

$42,726,677 $29,094,909
(213.43% vs. prior year)

NON-DEPARTMENTAL Actual vs. Budgeted



Revenue by Fund

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Leases & Rentals						
RENTS/LEASES (REAL & PER)	101.540.4810	$1,200	$1,200	$2,100	$2,100	$2,200
Total Leases & Rentals:		**$1,200**	**$1,200**	**$2,100**	**$2,100**	**$2,200**
Miscellaneous Revenues						
OTHER REVENUE	101.540.4965	$4,512	$3,155	$2,100	$5,200	$5,400
Total Miscellaneous Revenues:		**$4,512**	**$3,155**	**$2,100**	**$5,200**	**$5,400**
Revenues						
TRANSACTION PROCESS FEE	101.540.4910	$22,646	$80,151	$72,100	$82,100	$84,600
Total Revenues:		**$22,646**	**$80,151**	**$72,100**	**$82,100**	**$84,600**
OFS - Operating Transfers						
OPERATING TRANSFERS IN	101.980.6899	$974,801	$5,364,551	$791,371	$3,129,886	$1,516,838
Total OFS - Operating Transfers:		**$974,801**	**$5,364,551**	**$791,371**	**$3,129,886**	**$1,516,838**
Total General Fund:		**$1,003,158**	**$5,449,057**	**$867,671**	**$3,219,286**	**$1,609,038**
Special Revenue						
Gas Tax Fund						
OFS - Operating Transfers						
OPERATING TRANSFERS IN	204.980.6899	$645,300	$1,289,914	$700,300	$700,300	$1,847,300
Total OFS - Operating Transfers:		**$645,300**	**$1,289,914**	**$700,300**	**$700,300**	**$1,847,300**
Total Gas Tax Fund:		**$645,300**	**$1,289,914**	**$700,300**	**$700,300**	**$1,847,300**
Lighting District Fund						
OFS - Operating Transfers						
OPERATING TRANSFERS IN	207.980.6899	$1,512,720	$1,559,098	$1,569,341	$1,569,341	$874,341
Total OFS - Operating Transfers:		**$1,512,720**	**$1,559,098**	**$1,569,341**	**$1,569,341**	**$874,341**
Total Lighting District Fund:		**$1,512,720**	**$1,559,098**	**$1,569,341**	**$1,569,341**	**$874,341**
Environmental Svcs Fund						
OFS - Operating Transfers						
OPERATING TRANSFERS IN	209.980.6899	$437,000	$1,029,000	$437,000	$437,000	$505,000
Total OFS - Operating Transfers:		**$437,000**	**$1,029,000**	**$437,000**	**$437,000**	**$505,000**

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Total Environmental Svcs Fund:		**$437,000**	**$1,029,000**	**$437,000**	**$437,000**	**$505,000**
Supplemental Law Enforce.						
OFS - Operating Transfers						
OPERATING TRANSFERS IN	210.980.6899	$0	$0	$29,000	$29,000	$0
Total OFS - Operating Transfers:		**$0**	**$0**	**$29,000**	**$29,000**	**$0**
Total Supplemental Law Enforce.:		**$0**	**$0**	**$29,000**	**$29,000**	**$0**
Arpa Fund						
Intergovernmental Revenue						
FEDERAL AID	221.540.4538	$0	$4,998,887	$0	$4,998,887	$0
Total Intergovernmental Revenue:		**$0**	**$4,998,887**	**$0**	**$4,998,887**	**$0**
Total Arpa Fund:		**$0**	**$4,998,887**	**$0**	**$4,998,887**	**$0**
Comm Facilities Dist #1						
Investments and Other Interest Income						
OTHER INTEREST	236.549.4450	$255	$198	$550	$550	$550
Total Investments and Other Interest Income:		**$255**	**$198**	**$550**	**$550**	**$550**
Special Assessments						
SPEC ASSESS COMM SVCS	236.549.5004	$144,225	$145,394	$146,350	$146,350	$146,350
Total Special Assessments:		**$144,225**	**$145,394**	**$146,350**	**$146,350**	**$146,350**
Total Comm Facilities Dist #1:		**$144,480**	**$145,592**	**$146,900**	**$146,900**	**$146,900**
Total Special Revenue:		**$2,739,500**	**$9,022,491**	**$2,882,541**	**$7,881,428**	**$3,373,541**
Capital Project Fund						
OFS - Operating Transfers						
CAPITAL TRANSFERS IN	435.990.6999	$3,918,454	$10,773,712	$6,527,634	$15,916,699	$4,805,400
Total OFS - Operating Transfers:		**$3,918,454**	**$10,773,712**	**$6,527,634**	**$15,916,699**	**$4,805,400**
Total Capital Project Fund:		**$3,918,454**	**$10,773,712**	**$6,527,634**	**$15,916,699**	**$4,805,400**
Measure 0 Capital Fund						
OFS - Operating Transfers						
OPERATING TRANSFERS IN	448.980.6899	$0	$20,000,000	$0	$0	$30,000,000
Total OFS - Operating Transfers:		**$0**	**$20,000,000**	**$0**	**$0**	**$30,000,000**
Total Measure 0 Capital Fund:		**$0**	**$20,000,000**	**$0**	**$0**	**$30,000,000**
2016 Refunding Lease Rev						

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
Investments and Other Interest Income						
INVESTMENT EARNINGS	370.548.4410	$712	$89	$500	$500	$500
UNREALIZED GAINS/LOSSES	370.548.4431	$34	-$23	$0	$0	$0
Total Investments and Other Interest Income:		**$746**	**$66**	**$500**	**$500**	**$500**
OFS - Operating Transfers						
OPERATING TRANSFERS IN	370.980.6899	$762,825	$768,825	$763,750	$763,750	$763,750
Total OFS - Operating Transfers:		**$762,825**	**$768,825**	**$763,750**	**$763,750**	**$763,750**
Total 2016 Refunding Lease Rev:		**$763,571**	**$768,891**	**$764,250**	**$764,250**	**$764,250**
Total Governmental Funds:		**$8,424,683**	**$46,014,150**	**$11,042,096**	**$27,781,663**	**$40,552,229**
Proprietary Funds						
Internal Service Funds						
Motor Vehicle Pool Fund						
OFS - Operating Transfers						
OPERATING TRANSFERS IN	641.980.6899	$50,000	$97,000	$781,000	$781,000	$81,000
Total OFS - Operating Transfers:		**$50,000**	**$97,000**	**$781,000**	**$781,000**	**$81,000**
Total Motor Vehicle Pool Fund:		**$50,000**	**$97,000**	**$781,000**	**$781,000**	**$81,000**
MIS Pool Fund						
OFS - Operating Transfers						
OPERATING TRANSFERS IN	647.980.6899	$153,000	$204,000	$34,000	$182,652	$169,000
Total OFS - Operating Transfers:		**$153,000**	**$204,000**	**$34,000**	**$182,652**	**$169,000**
Total MIS Pool Fund:		**$153,000**	**$204,000**	**$34,000**	**$182,652**	**$169,000**
Total Internal Service Funds:		**$203,000**	**$301,000**	**$815,000**	**$963,652**	**$250,000**
Total Proprietary Funds:		**$203,000**	**$301,000**	**$815,000**	**$963,652**	**$250,000**
Fiduciary Funds						
Private Purpose Trust						
Successor Agency To RDA						
Investments and Other Interest Income						
INVESTMENT EARNINGS	333.815.4410	$13,150	$198	$10,000	$10,000	$10,000
UNREALIZED GAINS/LOSSES	333.815.4431	$5,140	-$5,245	$0	$0	$0
Total Investments and Other Interest Income:		**$18,290**	**-$5,046**	**$10,000**	**$10,000**	**$10,000**
Intergovernmental Revenue						
RDA TRUST ADMIN	333.815.4590	$21,360	$21,956	$22,522	$22,522	$23,256

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
R P T T F	333.815.4591	$1,512,252	$1,574,422	$1,742,150	$1,742,150	$1,891,192
Total Intergovernmental Revenue:		**$1,533,612**	**$1,596,378**	**$1,764,672**	**$1,764,672**	**$1,914,448**
Total Successor Agency To RDA:		**$1,551,902**	**$1,591,332**	**$1,774,672**	**$1,774,672**	**$1,924,448**
Total Private Purpose Trust:		**$1,551,902**	**$1,591,332**	**$1,774,672**	**$1,774,672**	**$1,924,448**
Agency Funds						
Debt Service Fund-Lid #30						
Investments and Other Interest Income						
INVESTMENT EARNINGS	367.541.4410	$721	$101	$0	$0	$0
UNREALIZED GAINS/LOSSES	367.541.4431	$201	-$189	$0	$0	$0
Total Investments and Other Interest Income:		**$922**	**-$88**	**$0**	**$0**	**$0**
Total Debt Service Fund-Lid #30:		**$922**	**-$88**	**$0**	**$0**	**$0**
Total Agency Funds:		**$922**	**-$88**	**$0**	**$0**	**$0**
Total Fiduciary Funds:		**$1,552,825**	**$1,591,244**	**$1,774,672**	**$1,774,672**	**$1,924,448**
Total All Funds:		**$10,180,508**	**$47,906,394**	**$13,631,768**	**$30,519,987**	**$42,726,677**

540, 548, 549 - Non-Departmental (Finance)

GENERAL FUND - (101), DEBT SERVICE FUNDS (370), SPECIAL TAX LEVY FUND (236)
Program Manager - Finance Director

MISSION STATEMENT

- **101.540 - Effectively manage the City's general liability and property risk programs and provide for City-wide services not specifically provided for within individual departments.**
- **370.548 - Effectively administer the City's long-term debt obligations.**
- **236.549 - Administer the special tax revenues generated from the Cambrian 36 and San Jose neighborhood (post-annexation) and account for related expenditures.**

ONGOING RESPONSIBILITIES

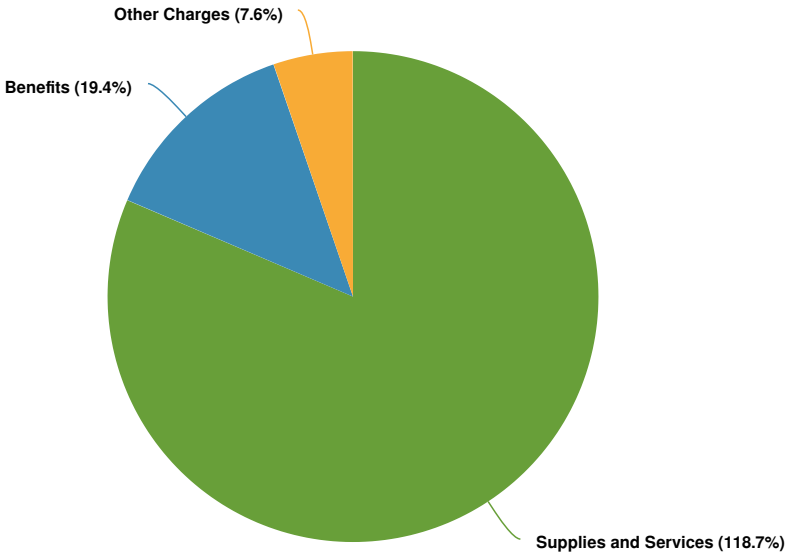
- 101.540
  - Administer General Liability and Property insurance programs
  - Serve as member on the City's Safety Committee
  - Maintain a framework from which policy decisions are made regarding user's fees and charges
  - Assist Safety Committee chairperson in updating Safety and Risk Management Policies and Procedures
- 370.548
  - Account for all transactions related to debt issuances and refinancings
  - Invest all idle funds in accordance with the City's Investment Policy and ensure safety, provide liquidity, and obtain a market yield in that specific order
  - Pay principal and interest on maturities of debt in a timely manner
  - Coordinate accounting of bond proceeds subject to arbitrage requirements
  - Restructure outstanding debt when economically feasible
  - Monitor service levels and performance reporting standards for this program
  - Monitor and submit Continuing Disclosure Information by required deadlines
- 236.549
  - Monitor the special tax revenues generated from the district
  - Ensure expenditures are related to costs of maintaining the district
  - Administer necessary reporting requirements related to the district including annual reporting

PERFORMANCE MEASURES (101.540)

	Measure	FY 20	FY 21	FY 22
1	Number of liability claims filed.	17	21	11
2	Total annual liability and property claims expense.	$47,556	$111,494	$ 160,727
3	Liability and property claims premium no more than 3% of total annual payroll.	2%	2%	3%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted	%Chg
Expense Objects						
Salaries	$0	$0	-$401,400	-$401,400	-$824,800	105.5%
Benefits	$0	$0	$900,000	$900,000	$350,000	-61.1%
Supplies and Services	$1,286,838	$1,496,662	$1,556,074	$1,709,354	$2,141,271	25.3%
Other Charges	$171,104	$115,548	$133,900	$133,900	$137,900	3%
Total Expense Objects:	**$1,457,942**	**$1,612,210**	**$2,188,574**	**$2,341,854**	**$1,804,371**	**-23%**

Expenditures by Fund

This table shows expenditures by account code and type. Line-item detail for accounts (where applicable) is shown below the main account in italics and indented for FY 2023. Line-item detail will not appear for prior years at this time, but will in future years the budget is prepared.

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
All Funds						
Governmental Funds						
General Fund						
Salaries						
PERSONNEL - REGULAR	101.540.7001	$0	$0	-$401,400	-$401,400	-$824,800
Vacancy Factor 2%	*101.540.7001*	*$0*	*$0*	*$0*	*$0*	*-$824,800*
Total Salaries:		**$0**	**$0**	**-$401,400**	**-$401,400**	**-$824,800**
Benefits						
COMP/VAC PAYOFF	101.540.7121	$0	$0	$900,000	$900,000	$350,000
Leave Payouts (Back to Normal Levels)	*101.540.7121*	*$0*	*$0*	*$0*	*$0*	*$350,000*
Total Benefits:		**$0**	**$0**	**$900,000**	**$900,000**	**$350,000**
Supplies and Services						
UTILITIES-ELECT/GAS	101.540.7420	$304,158	$282,751	$247,200	$247,200	$163,218
PG&E, 2nd Street garage, Water, WVS	*101.540.7420*	*$0*	*$0*	*$0*	*$247,200*	*$163,218*
COMMUNICATIONS-PHONES	101.540.7421	$63,081	$54,907	$59,000	$59,000	$59,000
Civic Center Communications	*101.540.7421*	*$0*	*$0*	*$0*	*$59,000*	*$59,000*
OFFICE EXPENSE	101.540.7424	$3,998	$909	$4,500	$4,500	$4,500
PROF & SPECIAL SERVICES	101.540.7430	$47,222	$29,710	$56,000	$56,000	$86,000
Sales Tax Audit & Consulting Services	*101.540.7430*	*$0*	*$0*	*$0*	*$56,000*	*$47,000*
Quarterly Sales Tax Audit Services	*101.540.7430*	*$0*	*$0*	*$0*	*$0*	*$9,000*
Property Tax Audit & Consulting Services	*101.540.7430*	*$0*	*$0*	*$0*	*$0*	*$15,000*
Pension Costing Module	*101.540.7430*	*$0*	*$0*	*$0*	*$0*	*$15,000*
OTHER CONTRACTUAL SERVICE	101.540.7432	$3,080	$3,080	$3,100	$3,100	$3,100
2002 COP Administration Fee	*101.540.7432*	*$0*	*$0*	*$0*	*$3,100*	*$3,100*
INSURANCE & SURETY BONDS	101.540.7433	$535,377	$695,409	$836,732	$990,012	$1,125,987
PROF DEVELOPMENT & MTGS	101.540.7435	$534	$0	$0	$0	$1,000
OTHER CHARGES	101.540.7438	$71,869	$87,830	$73,000	$73,000	$396,924
Armored Car Services	*101.540.7438*	*$0*	*$0*	*$0*	*$73,000*	*$7,000*
Credit Card Transaction Fee (CH)	*101.540.7438*	*$0*	*$0*	*$0*	*$0*	*$66,000*
CEC ESCO Loan Payment	*101.540.7438*	*$0*	*$0*	*$0*	*$0*	*$35,924*
PGE ESCO Loan Payment	*101.540.7438*	*$0*	*$0*	*$0*	*$0*	*$288,000*
FEES PAID TO STATE	101.540.7440	$0	$530	$1,000	$1,000	$1,000
INSURANCE CLAIMS EXPENSE	101.540.7442	$27,444	$111,494	$75,000	$75,000	$100,000

Name	Account ID	FY2020 Actual	FY2021 Actual	FY2022 Adopted	FY2022 Projected	FY2023 Budgeted
General Liability (SIR)	*101.540.7442*	*$0*	*$0*	*$0*	*$75,000*	*$100,000*
OTHER INTEREST EXPENSE	101.540.7448	$34	$0	$500	$500	$500
Est. Interest on Refundable Deposits	*101.540.7448*	*$0*	*$0*	*$0*	*$500*	*$500*
ANNEXATION PMT - SAN JOSE	101.540.7458	$230,042	$230,042	$200,042	$200,042	$200,042
Annexation Payment to SJ (#10 of 40)	*101.540.7458*	*$0*	*$0*	*$0*	*$200,042*	*$200,042*
Total Supplies and Services:		**$1,286,838**	**$1,496,662**	**$1,556,074**	**$1,709,354**	**$2,141,271**
Other Charges						
RETIREE HEALTH PREFUNDING	101.540.7626	$171,104	$115,548	$133,900	$133,900	$137,900
Total Other Charges:		**$171,104**	**$115,548**	**$133,900**	**$133,900**	**$137,900**
Total General Fund:		**$1,457,942**	**$1,612,210**	**$2,188,574**	**$2,341,854**	**$1,804,371**
Total Governmental Funds:		**$1,457,942**	**$1,612,210**	**$2,188,574**	**$2,341,854**	**$1,804,371**
Total All Funds:		**$1,457,942**	**$1,612,210**	**$2,188,574**	**$2,341,854**	**$1,804,371**


CITY · OF · CAMPBELL
THE · ORCHARD · CITY

CAPITAL IMPROVEMENT PLAN

Capital Improvement Plan

This section of the budget contains the City's Adopted Five-Year Capital Improvement Plan (CIP). It also provides specific capital project details (including projected operating budget impacts) and a listing of carry forward projects.

In conjunction with the annual budget process, the City prepares a CIP that identifies anticipated project expenditures greater than $25,000 over a multi-year timeframe. The CIP provides the City with a strategic planning document that guides near- and medium-term expenditures for preservation of City infrastructure; major investments in existing or new facilities; and other asset maintenance and investment expenditures, including technology and communications systems. Projects shown in the first year receive budgetary appropriations as part of the FY 2023 budget approval process.

Summary

As shown below, the Adopted 2023-2027 CIP contains 78 projects of which 14 are new, an additional 43 have appropriations within the five-year plan, and 21 projects are carried over from prior years with no additional appropriations needed.

New Capital Projects	Total Budget	Funding Period	Source of Funds
Accessibility Ramps - FY27	$ 50,000	FY2027	Construction Tax
ADA Transition Plan - FY27	50,000	FY2027	CIPR
Ainsley House Roof & Foundation Assess	120,000	FY2023	CIPR
Annual Street Maintenance - FY27	2,789,000	FY2027	CIPR/SB1/Grants/VIF
Bike/Ped & Traffic Safety Improv - FY27	65,000	FY2027	Construction Tax/Grants
Bridge Conditions Assessment	60,000	FY2024	VIF
Campbell Priority Development Area (PDA) Enhancements Construction	580,000	FY2024	ARPA
Campbell Water Tower Light Replacement	100,000	FY2023 - FY2024	CIPR
Citywide ITS Enhancement Phase 2	500,000	FY2024	CIPR/VRF
Community Center - Heritage Theatre Boiler	90,000	FY2024	CIPR
Community Center Fire Alarm Panel Replace	75,000	FY2023	CIPR
Measure B Bike/Ped Educ & Encouragement	80,155	FY2023	Grants
Misc Storm Drain Improvements - FY27	50,000	FY2027	Environmental Services
Sidewalk, Curb & Gutter Impr - FY27	75,000	FY2027	Construction Tax
Sub-Total	**$ 4,684,155**		

Change to Appropriations	Total Budget	Funding Period	Source of Funds
Annual Street Maintenance - FY23 thru FY25 (increased by $119K)	$ 8,486,000	FY2023 - FY2025	CIPR/SB1/Grants/VIF
Hamilton Ave Hwy 17 Southbound Offramp (increased by $1.5M)	3,007,000	FY2024 - FY2026	CIPR/Grants/Developer Fees
Civic Center Improvements - Police Facility FF&E (decreased by $1.8M)	1,500,000	FY2024	Grants
Police Mobile Data Computer Replacement (decreased by $16,150)	193,250	FY2023 - FY2027	CIPR
Sub-Total	**$ 13,186,250**		

Change to Funding Period	Total Budget	Funding Period	Source of Funds
Civic Center Improvements - Shared Costs (moved to FY2023)	$ 4,065,443	FY2023 - FY2025	Carryover - Measure O
Civic Center Improvements - Police Operations Building (moved to FY2023)	26,799,779	FY2023	Carryover - Measure O/Grants
Civic Center Improvements - Library Renovation (moved to FY2023)	20,548,528	FY2023	Carryover - Measure O/SCC
Parking Guidance System (moved from FY2023 to FY2024)	230,000	FY2024	Developer Fees
Service Pistol Replacement (moved from FY2024 to FY2023)	150,000	FY2023	CIPR
SR 17/San Tomas/Camden/White Oaks Impr (moved from FY2026 to FY2027)	1,007,500	FY2027	Grants/Developer Fees
Sub-Total	**$ 52,801,250**		

Existing Projects	Total Budget	Funding Period	Source of Funds
Accessibility Ramps - FY22	$ 50,000		Carryover - Construction Tax
Accessibility Ramps - FY23	50,000	FY2023	Construction Tax
Accessibility Ramps - FY24	50,000	FY2024	Construction Tax
Accessibility Ramps - FY25	50,000	FY2025	Construction Tax
Accessibility Ramps - FY26	50,000	FY2026	Construction Tax
ADA Transition Plan - FY22	50,000		Carryover - CIPR
ADA Transition Plan - FY23	50,000	FY2023	CIPR
ADA Transition Plan - FY24	50,000	FY2024	CIPR
ADA Transition Plan - FY25	50,000	FY2025	CIPR
ADA Transition Plan - FY26	50,000	FY2026	CIPR
ADA Transition Plan Improv	107,209		Carryover - CIPR
Annual Street Maintenance - FY22	4,019,055		Carryover - CIPR/SB1/Grants/VIF
Annual Street Maintenance - FY26	2,789,000	FY2026	CIPR/SB1/Grants/VIF
Armored Rescue Vehicle	312,750	FY2023 - FY2026	Carryover - CIPR
Auxiliary Gym Upgrades	54,000		Carryover - Park Fees
Bike/Ped & Traffic Safety Impr - FY22	25,000		Carryover - Construction Tax
Bike/Ped & Traffic Safety Impr - FY21	26,493		Carryover - Construction Tax/Grants
Bike/Ped & Traffic Safety Impr - FY23	55,000	FY2023	Construction Tax/Grants
Bike/Ped & Traffic Safety Impr - FY24	55,000	FY2024	Construction Tax/Grants
Bike/Ped & Traffic Safety Impr - FY25	55,000	FY2025	Construction Tax/Grants
Bike/Ped & Traffic Safety Impr - FY26	55,000	FY2026	Construction Tax/Grants
Camden Avenue Resurfacing	1,422,017		Carryover - VIF
Campbell Avenue and Page Street Traffic Sig	332,000	FY2023 - FY2024	Developer Fees
Campbell Park Bicycle Pathway	109,803		Carryover - Park Fees
Campbell Park Improvements	2,638,094		Carryover - Grants/LLD/Park Fees
Campbell PDA Enhancements	650,000		Carryover - VIF/Grants
Citywide ITS Enhancement	28,817		Carryover - Grants
Comm Center C-Wing Breezeway Reroofing	70,000		Carryover - CIPR

Existing Projects (cont.)	Total Budget	Funding Period	Source of Funds
Comm Center Transformer Replacement	200,000	FY2023	Carryover - CIPR
Community Center Bathroom Upgrades	67,253		Carryover - CIPR
Community Center Wi-Fi	125,000		Carryover - ARPA
Council Chambers Cablecast Equip Upgrade	61,195		Carryover - PEG Fees
General Hazardous Materials Survey - CCC	150,000	FY2023	Carryover - CIPR
Harriet Avenue Sidewalks	1,369,712	FY2023	Carryover - CIPR/Env Srvs/Grants
JDM Improvements - Rincon - Design	50,000	FY2025	Park Fees
JDM Park Parking Lots	240,000	FY2023	Park Fees
JDM Restrooms Improvement - Budd	839,000	FY2024 - FY2025	Park Fees
JDM Rincon Recreational Bldg Assessment	50,000	FY2024	Park Fees
Measure B Bike/Ped Educ & Encouragement	119,000		Carryover - Grants
Misc Storm Drain Improvements - FY23	50,000	FY2023	Environmental Services
Misc Storm Drain Improvements - FY25	50,000	FY2025	Environmental Services
Officer Safety Plan	1,686,203	FY2023 - FY2031	CIPR
Pruneyard Creek Trail Extension	250,000	FY2023	Developer Fees
Service Center Portable Bldg Replacement	319,728		Carryover - Land Sale
Service Yard ADM Building Design	50,000		Carryover - Land Sale
Sidewalk, Curb & Gutter Impr - FY23	175,000	FY2023	Construction Tax
Sidewalk, Curb & Gutter Impr - FY24	75,000	FY2024	Construction Tax
Sidewalk, Curb & Gutter Impr - FY25	75,000	FY2025	Construction Tax
Sidewalk, Curb & Gutter Impr - FY26	75,000	FY2026	Construction Tax
Silicon Valley Radio Communications System	93,827		Carryover - CIPR
Traffic & Street Sign Replacement	97,798	FY2023	Carryover - CIPR
Traffic Calming Improvements - FY19	50,854		Carryover - Construction Tax
Traffic Calming Improvements - FY23	50,000	FY2023	Construction Tax
Virginia Park Improvements	320,000	FY2025 - FY2026	Park Fees
Sub-Total	**$ 19,993,808**		

Total 5-Year Capital Projects	**$ 90,665,463**

Project Funding Sources

Revenue for project expenditures comes from a number of funding sources, both restricted and discretionary. The Adopted Five-Year CIP totals $90.7 million. Over 58% of the Adopted 2023-2027 CIP budget is for the Measure O – Civic Center Improvements project. This project began as a nearly $55 million, five-year project which is funded from proceeds of general obligation bond sales, as authorized by voters in 2018, as well as various State and local grants. Its current remaining balance is $52.9 million. Measure O funds are restricted funds whose expenditures are to be reviewed by an Oversight Committee appointed by the City Council.

The remaining $37.8 million in the 2023-2027 Adopted CIP budget comprises the following sources: Grant / Private funds which are restricted for specific uses, such as a County VTA grant for the widening of the Hamilton Avenue Highway 17 Southbound Offramp, totaling $15.4 million (17%); Vehicle Impact Fees are contributing a total of $6.6 million (7%) towards annual street maintenance; Gas Tax (SB1) funds are providing an additional $5 million (6%) towards annual street maintenance work; Parkland Dedication fees to pay for improvement projects at various parks or recreational facilities are funding a total of $4.1 million (5%); Capital Improvement Plan Reserves (CIPR) are contributing $5.5 million (6%); and Construction Tax and Environmental Service Funds are providing $1.2 million of the total $90.7 million in the Adopted Five-year CIP.

The CIPR, which is part of the General Fund, is the City's most flexible funding source and has historically been used for a wide range of project expenditures. By established City Policy, the CIPR receives a portion of available General Fund surplus at fiscal year-end. The availability of funds for the CIPR is dependent on actual expenditures and revenues in a given year. In years when revenues are strong or expenditures are lower than anticipated, CIPR increases. In years when revenues are lean and reserves are needed to balance the City's budget, the CIPR does not increase and adopted projects are required to be deferred or placed on the City's Unfunded Projects list.

The City projects an increase to CIPR of $275,000, $550,000, $750,000, $1,000,000, and $1,250,000 from FY 2023 through FY 2027.

Planning Commission Review

The Planning Commission held a Public Hearing to consider the Proposed CIP on May 24, 2022. During that meeting, the Commission found the five-year CIP is consistent with the City's General Plan and found the adopted projects in the CIP are to be either categorically exempt under the California Environmental Quality Act (CEQA), or have been considered under previous project approvals. However, the Planning Commission did note the amount of funding for bicycle and pedestrian infrastructure is insufficient to comply with the requirements of the General Plan.

Assumptions and Operating Budget Impacts

The 2023-2027 CIP is prepared in accordance with certain assumptions about funding constraints, operating budget implications, City priorities, and work plans as summarized below:

- Project and equipment costs, where applicable, are based on department estimates. Cost estimates are based on current market and contract experience on similar projects, where available, or order of magnitude cost estimates for larger projects in the early phases of design. Projects managed by Public Works include "soft costs" such as staff costs for project management, design, inspection and administration, and consultant services as necessary.
- Ongoing operating costs for annual maintenance and technical support, as well as any new revenues, are projected for each capital project and, as appropriate, are reflected in the operating budget. For the current capital plan, due to the nature of the projects included in the plan, most of the projects are not expected to have a significant operating budget impact. Existing work plans, ongoing programs and service level requirements were taken into consideration in project scheduling.

Project Selection Criteria

Criteria used in evaluating project requests include:

- The project's relationship to the City's strategic goals and objectives
- The project's impact on the operating budget (if any)
- The nature of the project in terms of preservation of City assets versus new construction or acquisition
- Available financing
- Consequences of not completing the project (e.g., public safety)

Exhibits:

1. Financial Summary
2. FY 2023 Funded Projects (One-year plan)

3. Five-Year Funded Projects (Multi-year plan)
4. List of Carryovers
5. Funding Schedule
6. Unfunded List

Appendix:

1. Capital Project Descriptions

CIP Summaries - Sorted By Category

The following tables sort each capital project by category. Of the adopted $90.7 million, $0.7 million will be invested towards the Community Center, $4.5 million towards Parks & Open Space, $54.2 million towards Public Facility Buildings, $3.0 million towards Equipment and $28.3 million towards Streets & Signals.

Project #	Community Center Project Title	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining	TOTAL
24OO	(NEW) Community Center - Heritage Theatre Boiler	$ -	$ -	$ 90,000	$ -	$ -	$ -	$ -	$ 90,000
23PP	(NEW) Community Center Fire Alarm Panel Replace	-	75,000	-	-	-	-	-	75,000
20AA	Auxiliary Gym Upgrades	54,000	-	-	-	-	-	-	54,000
22AA	Comm Center C-Wing Breezeway Reroofing	70,000	-	-	-	-	-	-	70,000
23AA	Comm Center Transformer Replacement	-	200,000	-	-	-	-	-	200,000
18HH	Community Center Bathroom Upgrades	67,253	-	-	-	-	-	-	67,253
21GG	General Hazardous Materials Survey - CCC	90,000	60,000	-	-	-	-	-	150,000
	Sub-total	**$ 281,253**	**$ 335,000**	**$ 90,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 706,253**

Project #	Parks & Open Space Project Title	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining	TOTAL
17DD	Campbell Park Improvements	$ 2,638,094	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,638,094
21KK	Campbell Park Bicycle Pathway	109,803	-	-	-	-	-	-	109,803
25AA	JDM Improvements - Rincon - Design	-	-	-	50,000	-	-	-	50,000
23DD	JDM Park Parking Lots	-	240,000	-	-	-	-	-	240,000
24DD	JDM Restrooms Improvement - Budd	-	-	108,000	731,000	-	-	-	839,000
24LL	JDM Rincon Recreational Bldg Assessment	-	-	50,000	-	-	-	-	50,000
23LL	Pruneyard Creek Trail Extension	-	250,000	-	-	-	-	-	250,000
20QQ	Virginia Park Improvements	-	-	-	70,000	250,000	-	-	320,000
	Sub-total	**$ 2,747,897**	**$ 490,000**	**$ 158,000**	**$ 851,000**	**$ 250,000**	**$ -**	**$ -**	**$ 4,496,897**

Project #	Public Facility (Buildings) Project Title	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining	TOTAL
27FF	(NEW) Accessibility Ramps - FY27	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000
27HH	(NEW) ADA Transition Plan - FY27	-	-	-	-	-	50,000	-	50,000
23NN	(NEW) Ainsley House Roof & Foundation Assess	-	120,000	-	-	-	-	-	120,000
22FF	Accessibility Ramps - FY22	50,000	-	-	-	-	-	-	50,000
23FF	Accessibility Ramps - FY23	-	50,000	-	-	-	-	-	50,000
24FF	Accessibility Ramps - FY24	-	-	50,000	-	-	-	-	50,000
25FF	Accessibility Ramps - FY25	-	-	-	50,000	-	-	-	50,000
26FF	Accessibility Ramps - FY26	-	-	-	-	50,000	-	-	50,000
22HH	ADA Transition Plan - FY22	50,000	-	-	-	-	-	-	50,000
23HH	ADA Transition Plan - FY23	-	50,000	-	-	-	-	-	50,000
24HH	ADA Transition Plan - FY24	-	-	50,000	-	-	-	-	50,000
25HH	ADA Transition Plan - FY25	-	-	-	50,000	-	-	-	50,000
26HH	ADA Transition Plan - FY26	-	-	-	-	50,000	-	-	50,000
19BB	ADA Transition Plan Improv	107,209	-	-	-	-	-	-	107,209
23SS	Civic Center Improvements - Library Renovation	4,580,000	15,968,528	-	-	-	-	-	20,548,528
22JJ	Civic Center Improvements - Police FF&E	55,000	-	1,445,000	-	-	-	-	1,500,000
23RR	Civic Center Improvements - Police Operations Bldg	4,900,000	21,899,779	-	-	-	-	-	26,799,779
21MM	Civic Center Improvements - Shared Costs	1,894,460	1,565,173	341,783	264,027	-	-	-	4,065,443
0310	Council Chambers Cablecast Equip Upgrade	61,195	-	-	-	-	-	-	61,195
17SS	Service Center Portable Bldg Replacement	319,728	-	-	-	-	-	-	319,728
18TT	Service Yard ADM Building Design	50,000	-	-	-	-	-	-	50,000
	Sub-total	**$ 12,067,592**	**$ 39,653,480**	**$ 1,886,783**	**$ 364,027**	**$ 100,000**	**$ 100,000**	**$ -**	**$ 54,171,882**

Project #	Public Facility (Equipment) Project Title	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining	TOTAL
24MM	(NEW) Bridge Conditions Assessment	$ -	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
23OO	(NEW) Campbell Water Tower Light Replacement	-	50,000	50,000	-	-	-	-	100,000
22CC	Armored Rescue Vehicle	62,550	62,550	62,550	62,550	62,550	-	-	312,750
22PP	Community Center Wi-Fi	125,000	-	-	-	-	-	-	125,000
22EE	Officer Safety Plan	90,084	177,045	177,045	177,045	177,045	177,372	710,567	1,686,203
23CC	Parking Guidance System	-	-	230,000	-	-	-	-	230,000
23MM	Police Mobile Data Computer Replacement	-	42,650	37,650	37,650	37,650	37,650	-	193,250
23UU	Service Pistol Replacement	-	150,000	-	-	-	-	-	150,000
17VV	Silicon Valley Radio Communications System	93,827	-	-	-	-	-	-	93,827
	Sub-total	**$ 371,461**	**$ 482,245**	**$ 617,245**	**$ 277,245**	**$ 277,245**	**$ 215,022**	**$ 710,567**	**$ 2,951,030**

CIP Summaries - By Category (cont.)

Project #	Streets & Signals	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining	TOTAL
	Project Title								
27BB	(NEW) Annual Street Maintenance - FY27	$ -	$ -	$ -	$ -	$ -	$ 2,789,000	$ -	$ 2,789,000
27JJ	(NEW) Bike/Ped & Traffic Safety Improv - FY27	-	-	-	-	-	65,000	-	65,000
24PP	(NEW) Campbell PDA Enhancements Construction	-	-	580,000	-	-	-	-	580,000
24NN	(NEW) Citywide ITS Enhancement Phase 2	-	-	500,000	-	-	-	-	500,000
23QQ	(NEW) Measure B Bike/Ped Educ & Encouragement	-	80,155	-	-	-	-	-	80,155
27EE	(NEW) Misc Storm Drain Improvements - FY27	-	-	-	-	-	50,000	-	50,000
27GG	(NEW) Sidewalk, Curb & Gutter Impr - FY27	-	-	-	-	-	75,000	-	75,000
22BB	Annual Street Maintenance - FY22	4,019,055	-	-	-	-	-	-	4,019,055
23BB	Annual Street Maintenance - FY23 thru FY25	-	2,908,000	2,789,000	2,789,000	-	-	-	8,486,000
26BB	Annual Street Maintenance - FY26	-	-	-	-	2,789,000	-	-	2,789,000
22DD	Bike/Ped & Traffic Safety Impr - FY22	25,000	-	-	-	-	-	-	25,000
21QQ	Bike/Ped & Traffic Safety Impr - FY21	26,493	-	-	-	-	-	-	26,493
23JJ	Bike/Ped & Traffic Safety Impr - FY23	-	55,000	-	-	-	-	-	55,000
24JJ	Bike/Ped & Traffic Safety Impr - FY24	-	-	55,000	-	-	-	-	55,000
25JJ	Bike/Ped & Traffic Safety Impr - FY25	-	-	-	55,000	-	-	-	55,000
26JJ	Bike/Ped & Traffic Safety Impr - FY26	-	-	-	-	55,000	-	-	55,000
21SS	Camden Avenue Resurfacing	1,422,017	-	-	-	-	-	-	1,422,017
20DD	Campbell Avenue and Page Street Traffic Sig	-	60,000	272,000	-	-	-	-	332,000
22NN	Campbell PDA Enhancements	650,000	-	-	-	-	-	-	650,000
17FF	Citywide ITS Enhancement	28,817	-	-	-	-	-	-	28,817
24CC	Hamilton Ave Hwy 17 Southbound Offramp	-	-	507,000	100,000	2,400,000	-	-	3,007,000
20GG	Harriet Avenue Sidewalks	1,219,712	150,000	-	-	-	-	-	1,369,712
22OO	Measure B Bike/Ped Educ & Encouragement	119,000	-	-	-	-	-	-	119,000
23EE	Misc Storm Drain Improvements - FY23	-	50,000	-	-	-	-	-	50,000
25EE	Misc Storm Drain Improvements - FY25	-	-	-	50,000	-	-	-	50,000
23GG	Sidewalk, Curb & Gutter Impr - FY23	-	175,000	-	-	-	-	-	175,000
24GG	Sidewalk, Curb & Gutter Impr - FY24	-	-	75,000	-	-	-	-	75,000
25GG	Sidewalk, Curb & Gutter Impr - FY25	-	-	-	75,000	-	-	-	75,000
26GG	Sidewalk, Curb & Gutter Impr - FY26	-	-	-	-	75,000	-	-	75,000
26AA	SR 17/San Tomas/Camden/White Oaks Impr	-	-	-	-	-	1,007,500	-	1,007,500
19KK	Traffic & Street Sign Replacement	37,798	60,000	-	-	-	-	-	97,798
19MM	Traffic Calming Improvements - FY19	50,854	-	-	-	-	-	-	50,854
23KK	Traffic Calming Improvements - FY23	-	50,000	-	-	-	-	-	50,000
	Sub-total	**$ 7,598,746**	**$ 3,588,155**	**$ 4,778,000**	**$ 3,069,000**	**$ 5,319,000**	**$ 3,986,500**	**$ -**	**$ 28,339,401**
	GRAND TOTAL	**$ 23,066,949**	**$ 44,548,880**	**$ 7,530,028**	**$ 4,561,272**	**$ 5,946,245**	**$ 4,301,522**	**$ 710,567**	**$ 90,665,463**

FY 2023 Funded Projects

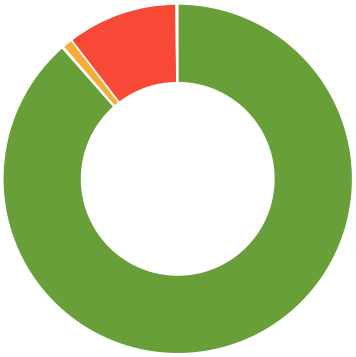
Projects that require new or additional appropriations for FY2023 are as follows. These appropriations were formally adopted by City Council on June 21, 2022. Projects with carryover appropriations that were previously approved do not require re-approval, but may be modified by Council if desired.

Total Capital Requested

$44,548,880

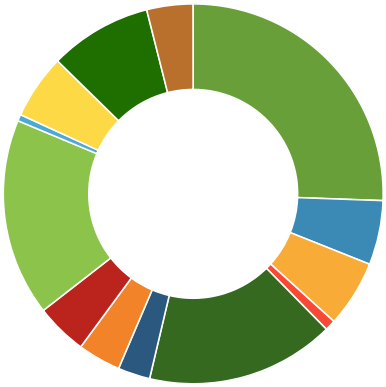
25 Capital Improvement Projects

Total Funding Requested by Department



City Manager (89%)	$39,433,480.00
MIS Services (0%)	$50,000.00
Public Safety (1%)	$432,245.00
Public Works (10%)	$4,573,155.00
Recreation and Community Services (0%)	$60,000.00
TOTAL	**$44,548,880.00**

Total Funding Requested by Source



CIPR (26%)	$1,397,245.00
Construction Tax (5%)	$300,000.00
Developer Fees (6%)	$310,000.00
Environmental Services (1%)	$50,000.00
Measure B (16%)	$877,155.00
Other (3%)	$150,000.00
Other Local Grant (4%)	$200,000.00
Park Fees (4%)	$240,000.00
SB1 (17%)	$919,000.00
TDA (1%)	$30,000.00
VIF (Building) (5%)	$300,000.00
VIF (Garbage) (9%)	$477,000.00
VRF (4%)	$215,000.00
TOTAL	**$5,465,400.00**

Public Works Requests

Itemized Requests for 2023

2016 Meas B Bike/Pedestrian Educ & Encourage - FY22 & FY23 **$80,155**

This annual project provides bicycle and pedestrian education and encouragement efforts such as parent and student surveys, Safe Routes to School maps, citywide bike map, bike rodeos, bicycle corral check-ins at Farmers Market, before-and-after...

Ainsley House Roof and Foundation Assessment **$120,000**

This project will assess current drainage issues associated with the roof of the Ainsley House. It will include an inspection of the roof and foundation from ICC-certified inspectors. The inspection will provide a framework to determine future...

Annual Accessibility Ramps - FY23 **$50,000**

This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Annual ADA Transition Plan Improvements - FY23 **$50,000**

Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes...

Annual Bike/Pedestrian and Traffic Safety Improvements - FY23 **$55,000**

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other...

Annual Sidewalk, Curb, & Gutter Improvements - FY23 **$175,000**

This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds...

Annual Street Maintenance - FY23 **$2,908,000**

This project is for annual street maintenance per the City's Pavement Management Program. Funding allocations in CIP FY23 through FY25 will provide pavement treatment on Hamilton Ave. In addition to the Capital Improvement Program...

Campbell Avenue and Page Street Traffic Signal **$60,000**

This project will signalize the intersection of East Campbell Avenue and Page Street. The project schedule is contingent on the Cresleigh Homes Development Project completing their frontage improvements along East Campbell Avenue. It is funded by...

Campbell Community Center Fire Alarm Panel Replacements **$75,000**

This project will replace the existing Edwards main fire alarm panel and four sub-panels. The existing panels are beyond their life expectancies and are creating false alarms and fire department callouts. The project will install...

Community Center Transformer Replacement **$200,000**

Remove the existing transformer from the Community Center basement and install new transformer to meet current codes. A portion of the transformer replacement may be funded by PG&E.

Harriet Avenue Sidewalks **$150,000**

This project will design and construct sidewalks where there are gaps on the west side of Harriet Avenue between Westmont Avenue and Van Dusen Lane. The project will also install shared lane markings (“sharrows”) in both directions of...

John D. Morgan Parking Lots **$240,000**

The project will resurface and restripe the three parking lots at John D Morgan Park. The parking lot nearest Budd Avenue will include reconfigurations and improvements for additional standard and accessible parking spaces in compliance with...

Miscellaneous Storm Drainage Improvements - FY23 **$50,000**

This biennial maintenance project provides minor drainage improvements to streets to increase safety and decrease pavement deterioration. Environmental Services Funds support this project.

Pruneyard Creek Trail Extension **$250,000**

Design and construction of a public pathway within Caltrans Highway 17 right-of-way along the westerly boundary of The Pruneyard Shopping and Office Complex. This project proposes to connect the existing Los Gatos Creek trail spur adjacent...

Traffic & Street Sign Replacement **$60,000**

A multi-year project to bring the City's Traffic and Street Name signs into mandatory Federal Reflective compliance. It is estimated that 60% of the City's signs do not meet the current federal guidelines.

Traffic Calming Improvements FY23 **$50,000**

This project will allow staff to address traffic calming issues in various neighborhoods throughout the City - consistent with the Traffic Calming Policy: engaging the community and constructing improvements to reduce speeds and volume on streets...

Total: $4,573,155

Recreation and Community Services Requests

Itemized Requests for 2023

General Hazardous Materials Survey of Community Center Buildings **$60,000**

This project will be a comprehensive survey of all facilities at the Campbell Community Center to assess the presence of lead, asbestos, and polychlorinated biphenyls (PCB's). This survey would identify areas where hazardous materials are...

Total: $60,000

Public Safety Requests

Itemized Requests for 2023

Armored Rescue Vehicle **$62,550**

The Campbell Police Department acquired a V150 armored rescue vehicle from the Department of Defense 1033 program in 1998. At the request of the Department of Defense the vehicle was returned on August 22, 2019 having reached the end of its...

Officer Safety Plan **$177,045**

The Police Department has been an early adopter of technology such as body worn cameras, in car video systems, and Tasers, resulting in increased transparency and community trust, successful case filing and evidence collection, and improved...

Police Mobile Data Computer Replacement **$42,650**

The Police Department utilizes Mobile Data Computers to run our computer-automated dispatch, the Axon Fleet In-Car camera systems, Tri-Tech report writing, and other web-based services. Officers receive critical information regarding the calls...

Service Pistol Replacement **$150,000**

With the high amount of use at range training and exposure to the elements, the expected dependable / useful life of Police Department handguns is approximately ten (10) years. Our current cache of handguns was purchased in 2013. While we have had...

Total: $432,245

MIS Services Requests

Itemized Requests for 2023

Campbell Water Tower Light Replacement **$50,000**

The Campbell Water tower lighting system consists of two separate and distinct components; the light control system and the lights themselves. The lighting control system was replaced in 2020. The upgrade allowed more acceptable levels of...

Total: $50,000

City Manager Requests

Itemized Requests for 2023

Civic Center Improvements - Library Renovation **$15,968,528**

The Campbell Library is operated by the Santa Clara County Library District (SCCLD). The hours of operations are seven days a week, accommodating over 1,000 visitors daily. Constructed in the early 1970's, the Library is subject to building...

Civic Center Improvements - Police Operations Building **$21,899,779**

During the November 2018 general elections, Campbell voters passed Measure O, authorizing the City to issue up to $50 million in general obligation (GO) bonds to finance the design and construction of City facilities for the Police Department and...

Civic Center Improvements - Shared Costs **$1,565,173**

This project will address the objectives and needs of the Measure O Program as approved by the Campbell voters in November 2018 and as approved by the City Council. The Shared Cost project will project resources for the overall project...

Total: $39,433,480

Five-Year FY 2023-2027 Funded Projects

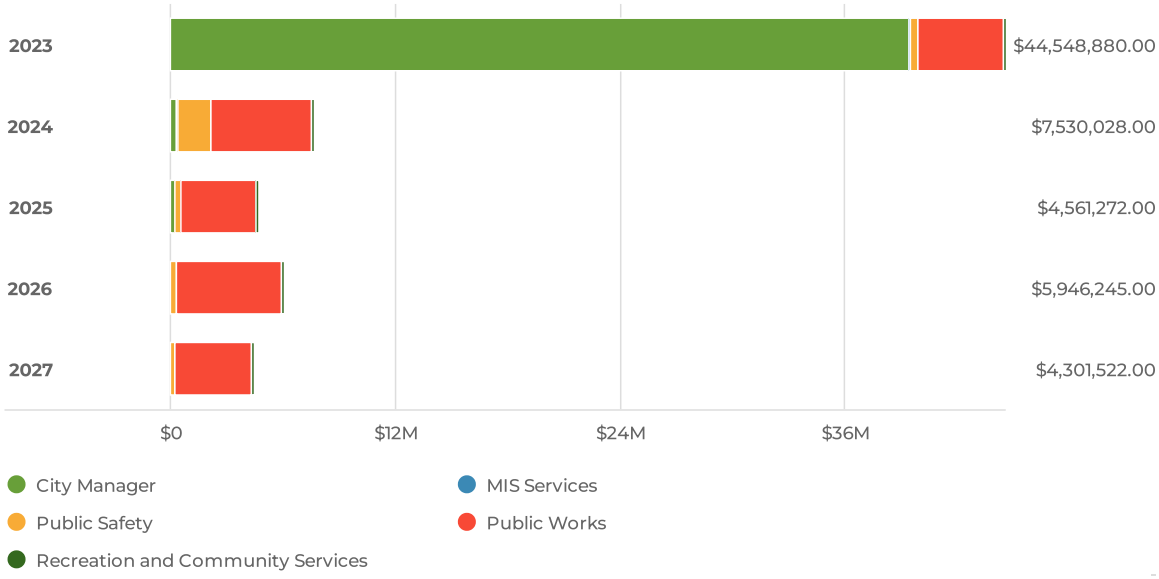
The Adopted 2023-2027 CIP amounts to a total of $90.7 million. Excluding carryovers, total capital requested is $66,334,947 for the five-year period. As seen in the one-year plan, $44.5 million is requested for FY2023 and is mostly attributed to Measure O and the construction of the Police Operations Building as well as the renovation of the Campbell Library.

Total Capital Requested

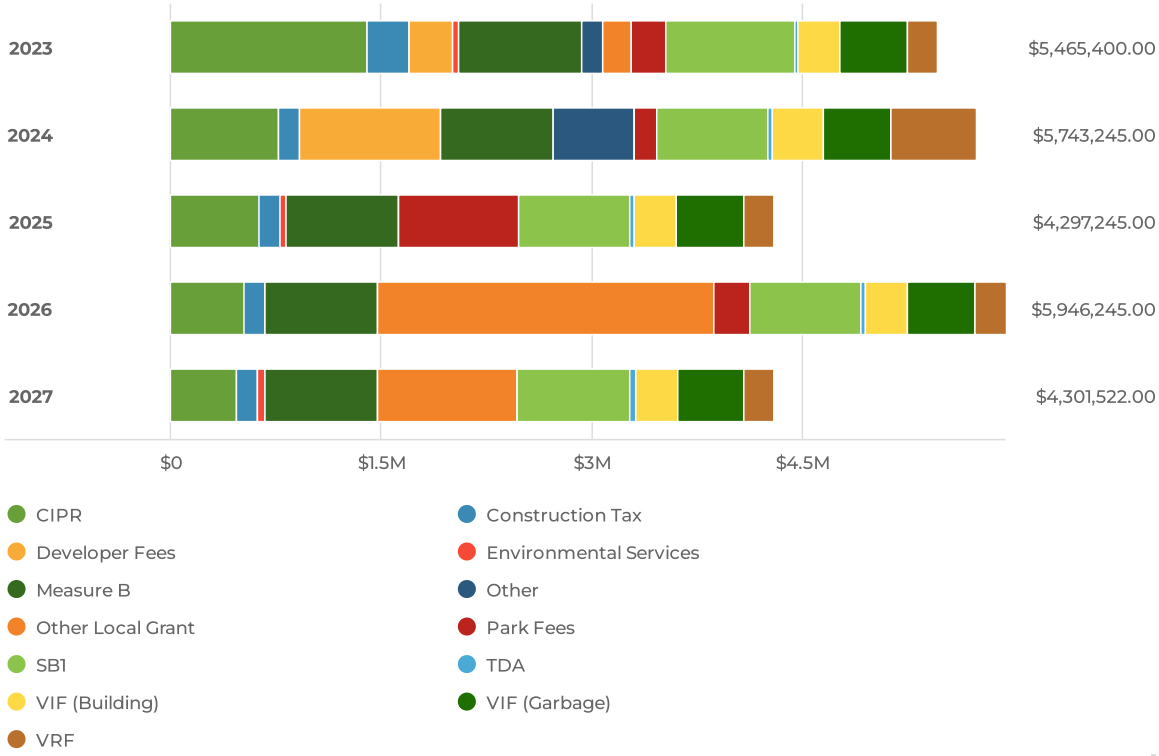
$66,887,947

78 Capital Improvement Projects

Total Funding Requested by Department



Total Funding Requested by Source



Public Works Requests

Itemized Requests for 2023-2028

2016 Meas B Bike/Pedestrian Educ & Encourage - FY22 & FY23 **$80,155**

This annual project provides bicycle and pedestrian education and encouragement efforts such as parent and student surveys, Safe Routes to School maps, citywide bike map, bike rodeos, bicycle corral check-ins at Farmers Market, before-and-after...

Ainsley House Roof and Foundation Assessment **$120,000**

This project will assess current drainage issues associated with the roof of the Ainsley House. It will include an inspection of the roof and foundation from ICC-certified inspectors. The inspection will provide a framework to determine future...

Annual Accessibility Ramps - FY23 **$50,000**

This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Annual Accessibility Ramps - FY24 **$50,000**

This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Annual Accessibility Ramps - FY25 **$50,000**

This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Annual Accessibility Ramps - FY26 **$50,000**

This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Annual Accessibility Ramps - FY27 **$50,000**

This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Annual ADA Transition Plan Improvements - FY23 **$50,000**

Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes...

Annual ADA Transition Plan Improvements - FY24 **$50,000**

Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes...

Annual ADA Transition Plan Improvements - FY25 **$50,000**

Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes...

Annual ADA Transition Plan Improvements - FY26 **$50,000**

Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes...

Annual ADA Transition Plan Improvements - FY27 **$50,000**

Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes...

Annual Bike/Pedestrian and Traffic Safety Improvements - FY23 **$55,000**

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other...

Annual Bike/Pedestrian and Traffic Safety Improvements - FY24 **$55,000**

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other...

Annual Bike/Pedestrian and Traffic Safety Improvements - FY25 **$55,000**

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other...

Annual Bike/Pedestrian and Traffic Safety Improvements - FY26 **$55,000**

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other...

Annual Bike/Pedestrian and Traffic Safety Improvements - FY27 **$65,000**

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other...

Annual Sidewalk, Curb, & Gutter Improvements - FY23 **$175,000**

This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds...

Annual Sidewalk, Curb, & Gutter Improvements - FY24 **$75,000**

This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds...

Annual Sidewalk, Curb, & Gutter Improvements - FY25 **$75,000**

This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds...

Annual Sidewalk, Curb, & Gutter Improvements - FY26 **$75,000**

This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds...

Annual Sidewalk, Curb, & Gutter Improvements - FY27 **$75,000**

This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds...

Annual Street Maintenance - FY23 **$8,486,000**

This project is for annual street maintenance per the City's Pavement Management Program. Funding allocations in CIP FY23 through FY25 will provide pavement treatment on Hamilton Ave. In addition to the Capital Improvement Program...

Annual Street Maintenance - FY26 **$2,789,000**

This project is for annual street maintenance per the City's Pavement Management Program. Funding allocations in CIP FY26 will provide pavement treatment on collector and local streets. In addition to the Capital Improvement Program...

Annual Street Maintenance - FY27 **$2,789,000**

This project is for annual street maintenance per the City's Pavement Management Program. Funding allocations in CIP FY27 will provide pavement treatment on collector and local streets. In addition to the Capital Improvement Program...

Bridge Conditions Assessment Report **$60,000**

The project will provide a conditions assessment of local bridges under the maintenance jurisdiction of the City including pedestrian bridges. The report will be used to guide future programming of necessary bridge improvements.

Campbell Avenue and Page Street Traffic Signal **$332,000**

This project will signalize the intersection of East Campbell Avenue and Page Street. The project schedule is contingent on the Cresleigh Homes Development Project completing their frontage improvements along East Campbell Avenue. It is funded by...

Campbell Community Center - Heritage Theater Boiler Replacement **$90,000**

Replacement of the existing Heritage Theater boiler unit. The existing boiler has out lived the useful and efficient life expectancy to provide optimum heating operations. It has shown signs of operational malfunctions and...

Campbell Community Center Fire Alarm Panel Replacements **$75,000**

This project will replace the existing Edwards main fire alarm panel and four sub-panels. The existing panels are beyond their life expectancies and are creating false alarms and fire department callouts. The project will install...

Campbell Priority Development Area (PDA) Enhancements Construction **$580,000**

This allocation is the local match portion of the potential grant funds through the One Bay Area Grant (OBAG) Cycle 3 program for the construction phase of the Campbell Priority Development Area (PDA) Enhancements. The full construction...

Citywide ITS Enhancements Phase 2 **$500,000**

Purchase and install or replace ITS equipment including traffic signal controller cabinets; battery backup systems for traffic signals at railroad crossings and school crossings; video detection systems, emergency vehicle preemption equipment, and...

Community Center Transformer Replacement **$200,000**

Remove the existing transformer from the Community Center basement and install new transformer to meet current codes. A portion of the transformer replacement may be funded by PG&E.

Hamilton Ave Highway 17 Southbound Offramp **$3,007,000**

To improve operations, the widening of SR17 southbound/Hamilton Avenue off-ramp is planned for three left turn lanes, one through lane and one right turn lane. The project is included on the Valley Transportation Authority (VTA) Valley...

Harriet Avenue Sidewalks **$150,000**

This project will design and construct sidewalks where there are gaps on the west side of Harriet Avenue between Westmont Avenue and Van Dusen Lane. The project will also install shared lane markings (“sharrows”) in both directions of...

John D. Morgan Park - Budd - Restroom Improvements **$839,000**

This project will replace the current restroom building (built in 2004) located on the Budd Avenue side of the John D. Morgan Park with increased capacity and accessible accommodations.

John D. Morgan Park - Rincon Recreation Building Assessment **$50,000**

The Recreation Building located on the Rincon Avenue side of John D. Morgan Park is in need of updates. This project will study the existing facility and assess the needs for update in order to anticipate future growth of John D. Morgan Park. This...

John D. Morgan Park Improvements - Rincon - Design **$50,000**

This project will fund the design phase to identify enhancements and amenities located on the north end of John D. Morgan Park, near Rincon Avenue. The design and renovation of the playgrounds will increase play value to include a new play...

John D. Morgan Parking Lots **$240,000**

The project will resurface and restripe the three parking lots at John D Morgan Park. The parking lot nearest Budd Avenue will include reconfigurations and improvements for additional standard and accessible parking spaces in compliance with...

Miscellaneous Storm Drainage Improvements - FY23 **$50,000**

This biennial maintenance project provides minor drainage improvements to streets to increase safety and decrease pavement deterioration. Environmental Services Funds support this project.

Miscellaneous Storm Drainage Improvements - FY25 **$50,000**

This biennial maintenance project provides minor drainage improvements to streets to increase safety and decrease pavement deterioration. Environmental Services Funds support this project.

Miscellaneous Storm Drainage Improvements - FY27 **$50,000**

This biennial maintenance project provides minor drainage improvements to streets to increase safety and decrease pavement deterioration. Environmental Services Funds support this project.

Parking Guidance System for Parking Garages **$230,000**

The City's Downtown parking garages have no parking guidance system. This project would guide drivers to available parking spaces in real-time by communicating parking occupancy in each stall. With the use of sensors, directional wayfinding...

Pruneyard Creek Trail Extension **$250,000**

Design and construction of a public pathway within Caltrans Highway 17 right-of-way along the westerly boundary of The Pruneyard Shopping and Office Complex. This project proposes to connect the existing Los Gatos Creek trail spur adjacent...

SR 17 / San Tomas / Camden / White Oaks Improvement **$1,007,500**

To improve traffic operations and safety, implement the following: northbound SR17 off-ramp improvements to include signal at White Oaks with interconnect at San Tomas/Camden/White Oaks signal and lane reconfigurations. The project is included on...

Traffic & Street Sign Replacement **$60,000**

A multi-year project to bring the City's Traffic and Street Name signs into mandatory Federal Reflective compliance. It is estimated that 60% of the City's signs do not meet the current federal guidelines.

Traffic Calming Improvements FY23 **$50,000**

This project will allow staff to address traffic calming issues in various neighborhoods throughout the City - consistent with the Traffic Calming Policy: engaging the community and constructing improvements to reduce speeds and volume on streets...

Virginia Park Improvements **$320,000**

This project will enhance and expand amenities located at Virginia Park and will include the design and reconstruction of the playgrounds to increase play value, which includes a new play structure and surface treatment. Other amenities will be...

Total: $23,764,655

Recreation and Community Services Requests

Itemized Requests for 2023-2028

General Hazardous Materials Survey of Community Center Buildings **$60,000**

This project will be a comprehensive survey of all facilities at the Campbell Community Center to assess the presence of lead, asbestos, and polychlorinated biphenyls (PCB's). This survey would identify areas where hazardous materials are...

Total: $60,000

Public Safety Requests

Itemized Requests for 2023-2028

Armored Rescue Vehicle **$250,200**

The Campbell Police Department acquired a V150 armored rescue vehicle from the Department of Defense 1033 program in 1998. At the request of the Department of Defense the vehicle was returned on August 22, 2019 having reached the end of its...

Civic Center Improvements - Police Facility Furniture, Fixtures and Equipment (FF&E) Design **$1,445,000**

Staff will work with the Furniture, Fixtures and Equipment (FF&E) design consultant to acquire ergonomically appropriate office FF&E that meets the needs of Police Department staff.

Officer Safety Plan **$885,552**

The Police Department has been an early adopter of technology such as body worn cameras, in car video systems, and Tasers, resulting in increased transparency and community trust, successful case filing and evidence collection, and improved...

Police Mobile Data Computer Replacement **$193,250**

The Police Department utilizes Mobile Data Computers to run our computer-automated dispatch, the Axon Fleet In-Car camera systems, Tri-Tech report writing, and other web-based services. Officers receive critical information regarding the calls...

Service Pistol Replacement **$150,000**

With the high amount of use at range training and exposure to the elements, the expected dependable / useful life of Police Department handguns is approximately ten (10) years. Our current cache of handguns was purchased in 2013. While we have had...

Total: $2,924,002

MIS Services Requests

Itemized Requests for 2023-2028

Campbell Water Tower Light Replacement **$100,000**

The Campbell Water tower lighting system consists of two separate and distinct components; the light control system and the lights themselves. The lighting control system was replaced in 2020. The upgrade allowed more acceptable levels of...

Total: $100,000

City Manager Requests

Itemized Requests for 2023-2028

Civic Center Improvements - Library Renovation **$15,968,528**

The Campbell Library is operated by the Santa Clara County Library District (SCCLD). The hours of operations are seven days a week, accommodating over 1,000 visitors daily. Constructed in the early 1970's, the Library is subject to building...

Civic Center Improvements - Police Operations Building **$21,899,779**

During the November 2018 general elections, Campbell voters passed Measure O, authorizing the City to issue up to $50 million in general obligation (GO) bonds to finance the design and construction of City facilities for the Police Department and...

Civic Center Improvements - Shared Costs **$2,170,983**

This project will address the objectives and needs of the Measure O Program as approved by the Campbell voters in November 2018 and as approved by the City Council. The Shared Cost project will project resources for the overall project...

Total: $40,039,290

List of Carryovers

Project #	Project Title	Total Carryovers
22FF	Accessibility Ramps - FY22	$ 50,000
22HH	ADA Transition Plan - FY22	50,000
19BB	ADA Transition Plan Improv	107,209
22BB	Annual Street Maintenance - FY22	4,019,055
22CC	Armored Rescue Vehicle	62,550
20AA	Auxiliary Gym Upgrades	54,000
21QQ	Bike/Ped & Traffic Safety Impr - FY21	26,493
22DD	Bike/Ped & Traffic Safety Impr - FY22	25,000
21SS	Camden Avenue Resurfacing	1,422,017
21KK	Campbell Park Bicycle Pathway	109,803
17DD	Campbell Park Improvements	2,638,094
22NN	Campbell PDA Enhancements	650,000
17FF	Citywide ITS Enhancement	28,817
23SS	Civic Center Improvements - Library Renovation	4,580,000
22JJ	Civic Center Improvements - Police FF&E	55,000
23RR	Civic Center Improvements - Police Operations Bldg	4,900,000
21MM	Civic Center Improvements - Shared Costs	1,894,460
22AA	Comm Center C-Wing Breezeway Reroofing	70,000
18HH	Community Center Bathroom Upgrades	67,253
22PP	Community Center Wifi	125,000
0310	Council Chambers Cablecast Equip Upgrade	61,195
21GG	General Hazardous Materials Survey - CCC	90,000
20GG	Harriet Avenue Sidewalks	1,219,712
22OO	Measure B Bike/Ped Educ & Encouragement	119,000
22EE	Officer Safety Plan	90,084
17SS	Service Center Portable Bldg Replacement	319,728
18TT	Service Yard ADM Building Design	50,000
17VV	Silicon Valley Radio Communications System	93,827
19KK	Traffic & Street Sign Replacement	37,798
19MM	Traffic Calming Improvements - FY19	50,854
	GRAND TOTAL	**$ 23,066,949**

CIP Funding Schedule - FY 2023 Through FY 2027

The following tables sort each project by funding source and details the timing of funding within the Five-Year CIP.

CIPR - Fund 101

Beginning Fund Balance	$ 1,609,113	$ 1,136,479	$ 14,234	$ (203,011)	$ (80,256)	$ 392,499	

Revenues	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
CIPR Funding Policy ($1.5M/yr Target)	$ 3,825,000	$ -	$ 275,000	$ 550,000	$ 750,000	$ 1,000,000	$ 1,250,000
Sub-Total Revenues	$ 3,825,000	$ -	$ 275,000	$ 550,000	$ 750,000	$ 1,000,000	$ 1,250,000

Expenditures	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Transferred to Committed CIPR	$ (472,634)	$ (472,634)	$ -	$ -	$ -	$ -	$ -
Sub-Total Expenditures	$ (472,634)	$ (472,634)	$ -	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
19KK	Traffic & Street Sign Replacement	P	$ 60,000	$ -	$ (60,000)	$ -	$ -	$ -	$ -	$ -
20GG	Harriet Avenue Sidewalks	P	150,000	-	(150,000)	-	-	-	-	-
21GG	General Hazardous Materials Survey - CCC	P	60,000	-	(60,000)	-	-	-	-	-
22CC	Armored Rescue Vehicle	P	250,200	-	(62,550)	(62,550)	(62,550)	(62,550)	-	-
22EE	Officer Safety Plan	P	1,596,119	-	(177,045)	(177,045)	(177,045)	(177,045)	(177,372)	710,567
23AA	Comm Center Transformer Replacement	P	200,000	-	(200,000)	-	-	-	-	-
23BB	Annual Street Maintenance - FY23 thru FY25	P	600,000	-	(200,000)	(200,000)	(200,000)	-	-	-
23HH	ADA Transition Plan - FY23	P	50,000	-	(50,000)	-	-	-	-	-
23MM	Police Mobile Data Computer Replacement	P	193,250	-	(42,650)	(37,650)	(37,650)	(37,650)	(37,650)	-
23OO	Campbell Water Tower Light Replacement	N	100,000	-	(50,000)	(50,000)	-	-	-	-
23NN	Ainsley House Roof & Foundation Assess	N	120,000	-	(120,000)	-	-	-	-	-
23PP	Community Center Fire Alarm Panel Replace	N	75,000	-	(75,000)	-	-	-	-	-
24AA	Service Pistol Replacement	P	150,000	-	(150,000)	-	-	-	-	-
24CC	Hamilton Ave Hwy 17 Southbound Offramp	A	100,000	-	-	-	(100,000)	-	-	-
24HH	ADA Transition Plan - FY24	P	50,000	-	-	(50,000)	-	-	-	-
24NN	Citywide ITS Enhancement Phase 2	N	100,000	-	-	(100,000)	-	-	-	-
24OO	Community Center - Heritage Theatre Boiler	N	90,000	-	-	(90,000)	-	-	-	-
25HH	ADA Transition Plan - FY25	P	50,000	-	-	-	(50,000)	-	-	-
26BB	Annual Street Maintenance - FY26	P	200,000	-	-	-	-	(200,000)	-	-
26HH	ADA Transition Plan - FY26	P	50,000	-	-	-	-	(50,000)	-	-
27BB	Annual Street Maintenance - FY27	N	200,000	-	-	-	-	-	(200,000)	-
27HH	ADA Transition Plan - FY27	N	50,000	-	-	-	-	-	(50,000)	-
	Sub-Total Expenditures		$ 4,494,569	$ -	$ (1,397,245)	$ (767,245)	$ (627,245)	$ (527,245)	$ (465,022)	$ 710,567

Surplus/Deficit	$ (472,634)	$ (1,122,245)	$ (217,245)	$ 122,755	$ 472,755	$ 784,978	
Ending Fund Balance	$ 1,136,479	$ 14,234	$ (203,011)	$ (80,256)	$ 392,499	$ 1,177,477	

Legend:	
N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

Committed CIPR - Fund 101

Beginning Fund Balance	$ 510,799	$ -	$ -	$ -	$ -	$ -	

Revenues	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Transferred from CIPR	$ 472,634	$ 472,634	$ -	$ -	$ -	$ -	$ -
Sub-Total Revenues	$ 472,634	$ 472,634	$ -	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
17VV	Silicon Valley Radio Communications System	C	$ 93,827	$ (93,827)	$ -	$ -	$ -	$ -	$ -	$ -
18HH	Community Center Bathroom Upgrades	C	67,253	(67,253)	-	-	-	-	-	-
19BB	ADA Transition Plan Improv	C	107,209	(107,209)	-	-	-	-	-	-
19KK	Traffic & Street Sign Replacement	C	37,798	(37,798)	-	-	-	-	-	-
20GG	Harriet Avenue Sidewalks	C	114,712	(114,712)	-	-	-	-	-	-
21GG	General Hazardous Materials Survey - CCC	C	90,000	(90,000)	-	-	-	-	-	-
22AA	Comm Center C-Wing Breezeway Reroofing	C	70,000	(70,000)	-	-	-	-	-	-
22BB	Annual Street Maintenance - FY22	C	200,000	(200,000)	-	-	-	-	-	-
22CC	Armored Rescue Vehicle	P	62,550	(62,550)	-	-	-	-	-	-
22EE	Officer Safety Plan	P	90,084	(90,084)	-	-	-	-	-	-
22HH	ADA Transition Plan - FY22	C	50,000	(50,000)	-	-	-	-	-	-
	Sub-Total Expenditures		$ 983,433	$ (983,433)	$ -	$ -	$ -	$ -	$ -	$ -

Surplus/Deficit	$ (510,799)	$ -	$ -	$ -	$ -	$ -	
Ending Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	

Legend:	
N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

Construction Tax - Fund 101

Beginning Fund Balance	$ 532,255	$ 198,160	$ 46,506	$ 49,302	$ 56,683	$ 68,784	

Revenues	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Construction Tax	$ 847,589	$ 60,000	$ 148,346	$ 152,796	$ 157,380	$ 162,102	$ 166,965
Sub-Total Revenues	$ 847,589	$ 60,000	$ 148,346	$ 152,796	$ 157,380	$ 162,102	$ 166,965

Expenditures	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Projected Completed Projects	$ (243,250)	$ (243,250)	$ -	$ -	$ -	$ -	$ -
Sub-Total Expenditures	$ (243,250)	$ (243,250)	$ -	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
19MM	Traffic Calming Improvements - FY19	C	$ 50,854	$ (50,854)	$ -	$ -	$ -	$ -	$ -	$ -
21QQ	Bike/Ped & Traffic Safety Impr - FY21	C	24,991	(24,991)	-	-	-	-	-	-
22DD	Bike/Ped & Traffic Safety Impr - FY22	C	25,000	(25,000)	-	-	-	-	-	-
22FF	Accessibility Ramps - FY22	C	50,000	(50,000)	-	-	-	-	-	-
23FF	Accessibility Ramps - FY23	P	50,000	-	(50,000)	-	-	-	-	-
23GG	Sidewalk, Curb & Gutter Impr - FY23	A	175,000	-	(175,000)	-	-	-	-	-
23JJ	Bike/Ped & Traffic Safety Impr - FY23	P	25,000	-	(25,000)	-	-	-	-	-
23KK	Traffic Calming Improvements - FY23	P	50,000	-	(50,000)	-	-	-	-	-
24FF	Accessibility Ramps - FY24	P	50,000	-	-	(50,000)	-	-	-	-
24GG	Sidewalk, Curb & Gutter Impr - FY24	P	75,000	-	-	(75,000)	-	-	-	-
24JJ	Bike/Ped & Traffic Safety Impr - FY24	P	25,000	-	-	(25,000)	-	-	-	-
25FF	Accessibility Ramps - FY25	P	50,000	-	-	-	(50,000)	-	-	-
25GG	Sidewalk, Curb & Gutter Impr - FY25	P	75,000	-	-	-	(75,000)	-	-	-
25JJ	Bike/Ped & Traffic Safety Impr - FY25	P	25,000	-	-	-	(25,000)	-	-	-
26FF	Accessibility Ramps - FY26	P	50,000	-	-	-	-	(50,000)	-	-
26GG	Sidewalk, Curb & Gutter Impr - FY26	P	75,000	-	-	-	-	(75,000)	-	-
26JJ	Bike/Ped & Traffic Safety Impr - FY26	P	25,000	-	-	-	-	(25,000)	-	-
27FF	Accessibility Ramps - FY27	N	50,000	-	-	-	-	-	(50,000)	-
27GG	Sidewalk, Curb & Gutter Impr - FY27	N	75,000	-	-	-	-	-	(75,000)	-
27JJ	Bike/Ped & Traffic Safety Impr - FY27	N	25,000	-	-	-	-	-	(25,000)	-
	Sub-Total Expenditures		$ 1,050,845	$ (150,845)	$ (300,000)	$ (150,000)	$ (150,000)	$ (150,000)	$ (150,000)	$ -

Surplus/Deficit	$ (334,095)	$ (151,654)	$ 2,796	$ 7,380	$ 12,102	$ 16,965	
Ending Fund Balance	$ 198,160	$ 46,506	$ 49,302	$ 56,683	$ 68,784	$ 85,749	

Legend:

N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

Vehicle Impact - Fund 202

Beginning Fund Balance	$ 2,664,964	$ 306,832	$ 307,082	$ 247,332	$ 247,582	$ 247,832	

Revenues	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Vehicle Impact Fees	$ 1,800,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
Solid Waste Vehicle Impact Fees	2,862,000	477,000	477,000	477,000	477,000	477,000	477,000
Investment Income	1,500	250	250	250	250	250	250
Sub-Total Revenues	$ 4,663,500	$ 777,250	$ 777,250	$ 777,250	$ 777,250	$ 777,250	$ 777,250

Expenditures	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Projected Completed Projects	$ (500,380)	$ (500,380)	$ -	$ -	$ -	$ -	$ -
Sub-Total Expenditures	$ (500,380)	$ (500,380)	$ -	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
21SS	Camden Avenue Resurfacing	C	$ 1,422,017	$ (1,422,017)	$ -	$ -	$ -	$ -	$ -	$ -
22BB	Annual Street Maintenance - FY22	C	1,112,985	(1,112,985)	-	-	-	-	-	-
22NN	Campbell PDA Enhancements	C	100,000	(100,000)	-	-	-	-	-	-
23BB	Annual Street Maintenance - FY23 thru FY25	P	2,331,000	-	(777,000)	(777,000)	(777,000)	-	-	-
24MM	Bridge Conditions Assessment	N	60,000	-	-	(60,000)	-	-	-	-
26BB	Annual Street Maintenance - FY26	P	777,000	-	-	-	-	(777,000)	-	-
27BB	Annual Street Maintenance - FY27	N	777,000	-	-	-	-	-	(777,000)	-
	Sub-Total Expenditures		$ 6,580,002	$ (2,635,002)	$ (777,000)	$ (837,000)	$ (777,000)	$ (777,000)	$ (777,000)	$ -

Surplus/Deficit	$ (2,358,132)	$ 250	$ (59,750)	$ 250	$ 250	$ 250	
Ending Fund Balance	$ 306,832	$ 307,082	$ 247,332	$ 247,582	$ 247,832	$ 248,082	

Legend:

N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

Gas Tax (SB1 funds only) - Fund 204

Beginning Fund Balance	$ 573,131	$ 16,511	$ 16,511	$ 16,511	$ 16,511	$ 16,511	$ 16,511

Revenues	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
State SB1 Proceeds	$ 4,947,876	$ 828,876	$ 919,000	$ 800,000	$ 800,000	$ 800,000	$ 800,000
Sub-Total Revenues	$ 4,947,876	$ 828,876	$ 919,000	$ 800,000	$ 800,000	$ 800,000	$ 800,000

Expenditures	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Projected Completed Projects	$ (523,985)	$ (523,985)	$ -	$ -	$ -	$ -	$ -
Sub-Total Expenditures	$ (523,985)	$ (523,985)	$ -	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
22BB	Annual Street Maintenance - FY22	C	$ 861,511	$ (861,511)	$ -	$ -	$ -	$ -	$ -	$ -
23BB	Annual Street Maintenance - FY23 thru FY25	P	2,519,000	-	(919,000)	(800,000)	(800,000)	-	-	-
26BB	Annual Street Maintenance - FY26	P	800,000	-	-	-	-	(800,000)	-	-
27BB	Annual Street Maintenance - FY27	N	800,000	-	-	-	-	-	(800,000)	-
	Sub-Total Expenditures		$ 4,980,511	$ (861,511)	$ (919,000)	$ (800,000)	$ (800,000)	$ (800,000)	$ (800,000)	$ -

Surplus/Deficit	$ (556,620)	$ -	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance	$ 16,511	$ 16,511	$ 16,511	$ 16,511	$ 16,511	$ 16,511	$ 16,511

Legend:	
N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

Lighting & Landscape - Fund 207

Beginning Fund Balance	$ 12,000	$ -	$ -	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
17DD	Campbell Park Improvement	C	$ 12,000	$ (12,000)	$ -	$ -	$ -	$ -	$ -	$ -
	Sub-Total Expenditures		$ 12,000	$ (12,000)	$ -	$ -	$ -	$ -	$ -	$ -

Surplus/Deficit	$ (12,000)	$ -	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Legend:	
N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

Environmental Services - Storm Drain Fund Balance - Fund 209

Beginning Fund Balance	$ 192,163	$ 150,000	$ 100,000	$ 100,000	$ 50,000	$ 50,000	

Expenditures	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Projected Completed Projects	$ (8,417)	$ (8,417)	$ -	$ -	$ -	$ -	$ -
Sub-Total Expenditures	$ (8,417)	$ (8,417)	$ -	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
20GG	Harriet Avenue Sidewalks	C	$ 33,746	$ (33,746)	$ -	$ -	$ -	$ -	$ -	$ -
23EE	Misc Storm Drain Improvements - FY23	P	50,000	-	(50,000)	-	-	-	-	-
25EE	Misc Storm Drain Improvements - FY25	P	50,000	-	-	-	(50,000)	-	-	-
27EE	Misc Storm Drain Improvements - FY27	N	50,000	-	-	-	-	-	(50,000)	-
	Sub-Total Expenditures		$ 183,746	$ (33,746)	$ (50,000)	$ -	$ (50,000)	$ -	$ (50,000)	$ -

Surplus/Deficit	$ (42,163)	$ (50,000)	$ -	$ (50,000)	$ -	$ (50,000)	
Ending Fund Balance	$ 150,000	$ 100,000	$ 100,000	$ 50,000	$ 50,000	$ -	

Legend:	
N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

Grants/Private - Fund 212, 216, 218, 221, 435

Beginning Fund Balance	$ 3,349,182	$ -	$ -	$ -	$ -	$ -	$ -

Revenues	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Federal Grants (SLSEF, HSIP, CDBG)	$ 1,848,000	$ 1,848,000	$ -	$ -	$ -	$ -	$ -
State Grant (VERBS, EOC, Prop 68)	203,000	203,620	-	-	-	-	-
Local Grants (SCC VLF, SCC AIPG, MTC)	1,690,000	215,000	215,000	615,000	215,000	215,000	215,000
Measure B (LSF)	4,782,000	797,000	797,000	797,000	797,000	797,000	797,000
Measure B (VTA)	3,599,155	119,000	80,155	-	-	2,400,000	1,000,000
TDA Grants (Fund 216)	190,000	30,000	30,000	30,000	30,000	30,000	40,000
Cresleigh Homes	332,000	-	60,000	272,000	-	-	-
Private Contr/Grant (Developer Fees)	1,000,538	6,038	250,000	737,000	-	-	7,500
Corp Yard Land Sale Proceeds (F435)	250,000	250,000	-	-	-	-	-
ARPA	705,000	125,000	-	580,000	-	-	-
Sub-Total Revenues	$ 14,599,693	$ 3,593,658	$ 1,432,155	$ 3,031,000	$ 1,042,000	$ 3,442,000	$ 2,059,500

Expenditures	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Projected Completed Projects	$ (2,568,165)	$ (2,568,165)	$ -	$ -	$ -	$ -	$ -
Sub-Total Expenditures	$ (2,568,165)	$ (2,568,165)	$ -	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
0310	Council Chambers Cablecast Equip Upgrade	C	$ 61,195	$ (61,195)	$ -	$ -	$ -	$ -	$ -	$ -
17DD	Campbell Park Improvements	C	203,620	(203,620)	-	-	-	-	-	-
17FF	Citywide ITS Enhancement	C	28,817	(28,817)	-	-	-	-	-	-
17SS	Service Center Portable Bldg Replacement	C	319,728	(319,728)	-	-	-	-	-	-
18TT	Service Yard ADM Building Design	C	50,000	(50,000)	-	-	-	-	-	-
20DD	Campbell Avenue and Page Street Traffic Sig	P	332,000	-	(60,000)	(272,000)	-	-	-	-
20GG	Harriet Avenue Sidewalks	C	1,071,254	(1,071,254)	-	-	-	-	-	-
21QQ	Bike/Ped & Traffic Safety Improv - FY21	C	1,502	(1,502)	-	-	-	-	-	-
22BB	Annual Street Maintenance - FY22	C	1,844,559	(1,844,559)	-	-	-	-	-	-
22NN	Campbell PDA Enhancements	C	550,000	(550,000)	-	-	-	-	-	-
22OO	Measure B Bike/Ped Educ & Encouragement	C	119,000	(119,000)	-	-	-	-	-	-
22PP	Community Center Wifi	C	125,000	(125,000)	-	-	-	-	-	-
23BB	Annual Street Maintenance - FY23 thru FY25	P	3,036,000	-	(1,012,000)	(1,012,000)	(1,012,000)	-	-	-
23CC	Parking Guidance System	P	230,000	-	-	(230,000)	-	-	-	-
23JJ	Bike/Ped & Traffic Safety Improv - FY23	P	30,000	-	(30,000)	-	-	-	-	-
23LL	Pruneyard Creek Trail Extension	P	250,000	-	(250,000)	-	-	-	-	-
23QQ	Measure B Bike/Ped Educ & Encouragement	N	80,155	-	(80,155)	-	-	-	-	-
24CC	Hamilton Ave Hwy 17 Southbound Offramp	A	2,907,000	-	-	(507,000)	-	(2,400,000)	-	-
24JJ	Bike/Ped & Traffic Safety Improv - FY24	P	30,000	-	-	(30,000)	-	-	-	-
24NN	Citywide ITS Enhancement Phase 2	N	400,000	-	-	(400,000)	-	-	-	-
24PP	Campbell PDA Enhancements Construction	N	580,000	-	-	(580,000)	-	-	-	-
25JJ	Bike/Ped & Traffic Safety Improv - FY25	P	30,000	-	-	-	(30,000)	-	-	-
26BB	Annual Street Maintenance - FY26	P	1,012,000	-	-	-	-	(1,012,000)	-	-
26AA	SR 17/San Tomas/Camden/White Oaks Impr	P	1,007,500	-	-	-	-	-	(1,007,500)	-
26JJ	Bike/Ped & Traffic Safety Improv - FY26	P	30,000	-	-	-	-	(30,000)	-	-
27BB	Annual Street Maintenance - FY27	N	1,012,000	-	-	-	-	-	(1,012,000)	-
27JJ	Bike/Ped & Traffic Safety Improv - FY27	N	40,000	-	-	-	-	-	(40,000)	-
	Sub-Total Expenditures		$ 15,381,330	$ (4,374,675)	$ (1,432,155)	$ (3,031,000)	$ (1,042,000)	$ (3,442,000)	$ (2,059,500)	$ -
	Surplus/Deficit			$ (3,349,182)	$ -	$ -	$ -	$ -	$ -	
	Ending Fund Balance			$ -	$ -	$ -	$ -	$ -	$ -	

Legend:

N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

Parkland Dedication - Fund 295

Beginning Fund Balance	$ 4,501,326	$ 1,664,492	$ 1,834,479	$ 2,087,486	$ 1,649,011	$ 1,808,905	

Revenues	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Parkland Dedication Fees	$ 2,400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000
Investment Income	89,102	34,836	9,987	11,007	12,525	9,894	10,853
Sub-Total Revenues	$ 2,489,102	$ 434,836	$ 409,987	$ 411,007	$ 412,525	$ 409,894	$ 410,853

Expenditures	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Projected Completed Projects	$ (685,393)	$ (685,393)	$ -	$ -	$ -	$ -	$ -
Sub-Total Expenditures	$ (685,393)	$ (685,393)	$ -	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
17DD	Campbell Park Improvements	C	$ 2,422,474	$ (2,422,474)	$ -	$ -	$ -	$ -	$ -	$ -
20AA	Auxiliary Gym Upgrades	C	54,000	(54,000)	-	-	-	-	-	-
20QQ	Virginia Park Improvements	P	320,000	-	-	-	(70,000)	(250,000)	-	-
21KK	Campbell Park Bicycle Pathway	C	109,803	(109,803)	-	-	-	-	-	-
23DD	JDM Park Parking Lots	P	240,000	-	(240,000)	-	-	-	-	-
24DD	JDM Restrooms Improvement - Budd	P	839,000	-	-	(108,000)	(731,000)	-	-	-
24LL	JDM Rincon Recreational Bldg Assessment	P	50,000	-	-	(50,000)	-	-	-	-
25AA	JDM Improvements - Rincon - Design	A	50,000	-	-	-	(50,000)	-	-	-
	Sub-Total Expenditures		$ 4,085,277	$ (2,586,277)	$ (240,000)	$ (158,000)	$ (851,000)	$ (250,000)	$ -	$ -
	Surplus/Deficit			$ (2,836,834)	$ 169,987	$ 253,007	$ (438,475)	$ 159,894	$ 410,853	
	Ending Fund Balance			$ 1,664,492	$ 1,834,479	$ 2,087,486	$ 1,649,011	$ 1,808,905	$ 2,219,758	

Legend:	
N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

Measure O - Fund 448

Beginning Fund Balance	$ 18,803,578	$ 41,274,118	$ 2,190,638	$ 403,855	$ 139,828	$ 139,828	

Revenues	Total	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Measure O Bond Proceeds	$ 30,000,000	$ 30,000,000	$ -	$ -	$ -	$ -	$ -
State Grant (CalOES)	3,900,000	3,900,000	-	-	-	-	-
Silicon Valley Clean Energy Grant	200,000	-	200,000	-	-	-	-
Santa Clara County Library Funding	150,000	-	150,000	-	-	-	-
Sub-Total Revenues	$ 34,250,000	$ 33,900,000	$ 350,000	$ -	$ -	$ -	$ -

Project #	Project Title	Type	Total	Committed	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Remaining
23SS	Civic Center Impr - Library Renovation	P	$ 20,548,528	$ (4,580,000)	$ (15,968,528)	$ -	$ -	$ -	$ -	$ -
22JJ	Civic Center Impr - Police FF&E	P	1,500,000	(55,000)	-	(1,445,000)	-	-	-	-
23RR	Civic Center Impr - Police Operations Bldg	P	26,799,779	(4,900,000)	(21,899,779)	-	-	-	-	-
21MM	Civic Center Impr - Shared Costs	P	4,065,443	(1,894,460)	(1,565,173)	(341,783)	(264,027)	-	-	-
	Sub-Total Expenditures		$ 52,913,750	$ (11,429,460)	$ (39,433,480)	$ (1,786,783)	$ (264,027)	$ -	$ -	$ -
	Surplus/Deficit			$ 22,470,540	$ (39,083,480)	$ (1,786,783)	$ (264,027)	$ -	$ -	
	Ending Fund Balance			$ 41,274,118	$ 2,190,638	$ 403,855	$ 139,828	$ 139,828	$ 139,828	

Legend:	
N - New	P - Previously Approved - No Additional Funding Requested
C - Carryover	A - Previously Approved - Additional Funding Requested

CIP TOTAL	**$ 90,665,463**	**$ (23,066,949)**	**$ (44,548,880)**	**$ (7,530,028)**	**$ (4,561,272)**	**$ (5,946,245)**	**$ (4,301,522)**	**$ 710,567**

Unfunded Projects - Sorted By Category

Streets and Signals

Project	Newly Added	Total	Priority
ADA Accessibility Ramps		$ 9,000,000	Medium
Camden/White Oaks/Hwy 17 Reconfiguration/Signalization (City Share)	X	430,000	Medium
Campbell and Page Street Traffic Signal (City portion)		263,000	Medium
Campbell Avenue Plan Line		200,000	Medium
Campisi Way - North Sidewalk Improvements		500,000	High
Campisi Way - South Improvements		300,000	High
Civic Center Drive Improvements - Including the reconfiguaration of Harrison/Civic Center Intersection (City Share)		600,000	Medium
Deferred Street Maintenance [Additional Funds]		20,300,000	High
Median Landscaping - Hamilton Avenue		1,000,000	Low
	Sub-Total	**$ 32,593,000**	

Community Center

Project	Newly Added	Total	Priority
Pool Design		$ 350,000	Medium
Pool Improvements		5,000,000	Medium
Turf Conversion		100,000	High
	Sub-Total	**$ 5,450,000**	

Parks and Open Space

Project	Newly Added	Total	Priority
Future Park Acquisition (4-Acre Site)		$ 12,000,000	Medium
Orchard City Green Safety Improvements		75,000	High
San Tomas Creek Trail - Construction Phase		5,300,000	Low
	Sub-Total	**$ 17,375,000**	

Public Facility - Building

Project	Newly Added	Total	Priority
Ainsley House Garden Patio		$ 110,000	Medium
City Hall Renovation		20,000,000	Medium
Civic Center Improvements - Gravel Lot and Trash Enclosure	X	1,000,000	High
Civic Center Improvements - Sidewalk and Perimeter	X	500,000	High
Community Center & Corp Yard Roof Replacement	X	2,300,000	High
Museum Warehouse Storage		94,000	Medium
Resurfacing of Public Parking Lots [Downtown, Parks]		150,000	Medium
Service Center Administrative Building Renovation		900,000	Medium
	Sub-Total	**$ 25,054,000**	

Public Facility - Equipment

Project	Newly Added	Total	Priority
Public Safety Digital Radio Replacement		$ 250,000	High
	Sub-Total	**$ 250,000**	

TOTAL UNFUNDED PROJECTS

	Total
TOTAL	**$ 80,722,000**

DEBT

DEBT MANAGEMENT

The City has adopted policies to ensure its debt is appropriately managed. Long-term borrowing is restricted to the funding of capital improvements and equipment. Additionally, the term of a respective debt financing is limited to the expected useful life of the capital improvement. The City is in compliance with all the significant covenants and restrictions related to its debt obligations.

Legal Debt Limit and General Obligation Debt
The City's most recently calculated debt limit was $442.8 million with $18.9 million of debt subject to the limit. At that time, the City also had no general obligation debt.

2002 Certificates of Participation
The City has outstanding capital appreciation bonds in the principal amount of $1,245,844, interest bearing 5.8% and maturing between 2029 and 2032. Because both principal and interest are not due until maturity, no debt service is budgeted until beginning in 2029. The total outstanding amounts that will be due upon maturity are $6,460,000.

2016 Refunding Lease Revenue Bonds
In August 2016, the City, through the Campbell Joint Public Finance Authority, issued $8,085,000 in refunding bonds to prepay the remaining portion of the 1997 Certificates of Participation (Civic Center Project) and to prepay a portion of the 2002 Certificates of Participation (Civic Center Project) in addition to bond issuance costs. The bonds, which were issued at a premium, have coupon interest rates ranging from 2% to 4% with an effective interest rate of 1.95% and maturing October 1, 2028. These bonds replace debt that was used for various civic center and community center improvements as well as for deferred street maintenance, improvements to the police station and construction of an animal control facility.

The refunding issue received ratings of "AA+" from Standard and Poor's Global Ratings (S&P). The rating agency noted the City's impressive program of financial risk management and maintenance of prudent reserve levels as partial reasons for their rating. Moreover, they reaffirmed the City's issuer credit rating (ICR) at "AAA" which it has maintained since 2009.

2018 Measure O General Obligation Bonds
On November 6, 2018, City of Campbell voters approved Measure O, authorizing the sale and issuance of bonds in the aggregate amount of up to $50 million to construct and/or renovate City facilities to house Police and Library services. In August 2020, the City issued its first series of tax-exempt bonds for $20,000,000. The bonds, which were issued at a premium, have coupon interest rates ranging from 2% to 4% with an effective interest rate of 2.30% and maturing September 1, 2050. In May 2022, the City issued its second and final series of tax-exempt bonds for $30,000,000. The Series 2022 bonds, which were issued at a premium, have coupon interest rates ranging from 4% to 5% with an effective interest rate of 4.06% and maturing September 1, 2050.

Both issuances received ratings of "AAA" from Standard and Poor's Global Ratings (S&P), noting the City's sustained available reserves and good financial policies and practices, despite the COVID-19 pandemic.

California Energy Commission Loan
On February 18, 2020, City Council authorized staff to enter into an energy services contract agreement with an ESCO (energy services company) to provide turnkey services for energy conservation upgrades and infrastructure improvements. The total cost of the project was $4,177,660. The project was financed through the California Energy Commission and the PG&E On-Bill Financing Program for $1,638,168 and $2,539,492, respectively.

Through the Energy Conservation Assistant Act, the California Energy Commission (CEC) offered a 1% interest Energy Efficiency Loan program. The CEC loan will be paid in full by June 22, 2038.

PG&E On-Bill Financing Program
On February 18, 2020, City Council authorized staff to enter into an energy services contract agreement with an ESCO (energy services company) to provide turnkey services for energy conservation upgrades and infrastructure improvements. The total cost of the project was $4,177,660. The project was financed through the California Energy Commission and the PG&E On-Bill Financing Program for $1,638,168 and $2,539,492, respectively.

The PG&E On-Bill Financing Program is a program that helps governmental agencies pay for energy efficient retrofit projects with no-interest loans that are repaid through monthly PG&E bills. The PG&E loan will be paid in full in May 2031 through 106 equal monthly installments.

Future annual debt service for the City is summarized as follows:

Description	Final Maturity	Amount of Original Issue	Outstanding Principal	Outstanding Interest	Total
2002 Certificates of Participation	2032	$ 11,930,843	$ 1,245,843	$ 5,214,157	$ 6,460,000
2016 Refunding Lease Revenue Bonds	2028	8,085,000	4,605,000	673,700	5,278,700
2018 Measure O General Obligation, Series 2020	2050	20,000,000	17,200,000	9,641,050	26,841,050
2018 Measure O General Obligation, Series 2022	2050	30,000,000	30,000,000	22,125,396	52,125,396
California Energy Commission Loan	2038	1,638,168	1,638,168	158,055	1,796,223
PG&E On-Bill Financing Program	2031	2,539,492	2,539,492	-	2,539,492
		$ 74,193,503	$ 57,228,503	$ 37,812,358	$ 95,040,861

Annual Debt Service to Maturity - 2002 Certificates of Participation

Fiscal Year	Total Principal	Total Interest	Total Debt Service
2023	$ -	$ -	$ -
2024	-	-	-
2025	-	-	-
2026	-	-	-
2027	-	-	-
Thereafter	1,245,843	5,214,157	6,460,000
Total	**$ 1,245,843**	**$ 5,214,157**	**$ 6,460,000**

Annual Debt Service to Maturity - 2016 Refunding Lease Revenue Bonds

Fiscal Year	Total Principal	Total Interest	Total Debt Service
2023	$ 585,000	$ 172,500	$ 757,500
2024	605,000	148,700	753,700
2025	630,000	124,000	754,000
2026	655,000	98,300	753,300
2027	680,000	71,600	751,600
Thereafter	1,450,000	58,600	1,508,600
Total	**$ 4,605,000**	**$ 673,700**	**$ 5,278,700**

Annual Debt Service to Maturity - 2018 Measure O General Obligation Bonds, Series 2020

Fiscal Year	Total Principal	Total Interest	Total Debt Service
2023	$ 1,000,000	$ 596,100	$ 1,596,100
2024	780,000	565,500	1,345,500
2025	345,000	543,000	888,000
2026	360,000	528,900	888,900
2027	375,000	514,200	889,200
Thereafter	14,340,000	6,893,350	21,233,350
Total	**$ 17,200,000**	**$ 9,641,050**	**$ 26,841,050**

Annual Debt Service to Maturity - 2018 Measure O General Obligation Bonds, Series 2022

Fiscal Year	Total Principal	Total Interest	Total Debt Service
2023	$ 2,000,000	$ 954,646	$ 2,954,646
2024	1,710,000	1,309,750	3,019,750
2025	1,010,000	1,241,750	2,251,750
2026	495,000	1,204,125	1,699,125
2027	520,000	1,178,750	1,698,750
Thereafter	24,265,000	16,236,375	40,501,375
Total	**$ 30,000,000**	**$ 22,125,396**	**$ 52,125,396**

Annual Debt Service to Maturity - California Energy Commission Loan

Fiscal Year	Total Principal	Total Interest	Total Debt Service
2023	$ 78,138	$ 34,126	$ 112,264
2024	96,863	15,401	112,264
2025	97,876	14,388	112,264
2026	98,857	13,407	112,264
2027	99,848	12,416	112,264
Thereafter	1,166,586	68,317	1,234,903
Total	**$ 1,638,168**	**$ 158,055**	**$ 1,796,223**

Annual Debt Service to Maturity - PG&E On-Bill Financing Program

Fiscal Year	Total Principal	Total Interest	Total Debt Service
2023	$ 263,532	$ -	$ 263,532
2024	287,490	-	287,490
2025	287,490	-	287,490
2026	287,490	-	287,490
2027	287,490	-	287,490
Thereafter	1,126,000	-	1,126,000
Total	**$ 2,539,492**	**$ -**	**$ 2,539,492**

Successor Agency Debt Management

2016 Tax Allocation Refunding Bonds

Concurrently with the issue of the 2016 Refunding Lease Bonds, the City of Campbell Successor Agency issued Tax Allocation Refunding Bonds, Series 2016 in the aggregate principal amount of $22,705,000. These bonds where private placement bonds that pay interest at a rate from 1.825% to 2.15% payable semiannually on April 1 and October 1 commencing on April 1, 2017. The proceeds from the Tax Allocation Refunding Bonds, Series 2016 were used to prepay the 2002 RDA Tax Allocation Bonds, Series A, to prepay the 2005 RDA Tax Allocation Bonds, Series A, to prepay a portion of the 1997 Refunding Certificates of Participation and the 2002 Refunding Certificates of Participation, and to pay the cost of issuing the bonds.

Future annual debt service for the Successor Agency is summarized as follows:

Annual Debt Service to Maturity - 2016 Tax Allocation Refunding Bonds

Fiscal Year	Total Principal	Total Interest	Total Debt Service
2023	$ 1,555,000	$ 334,192	$ 1,889,192
2024	1,595,000	300,984	1,895,984
2025	1,630,000	266,871	1,896,871
2026	1,660,000	232,066	1,892,066
2027	1,705,000	196,571	1,901,571
Thereafter	7,905,000	417,798	8,322,798
Total	**$ 16,050,000**	**$ 1,748,482**	**$ 17,798,482**


CITY · OF · CAMPBELL
THE · ORCHARD · CITY

REFERENCE MATERIALS

History of Campbell

Early History of the Region

The Ohlone were the first people to inhabit the Santa Clara Valley. Prior to European contact, the Ohlone developed complex cultures and lived in tribal villages of around 500-1000 people that were completely sustained by the natural resources of the Valley. The Ohlone way of life was changed forever with the arrival of the Spanish Missionaries in the late 1700's. The Spanish colonized coastal territories and valleys of what was then called Alta California. In 1777, Mission Santa Clara de Asis and Pueblo de San Jose de Guadalupe were founded. These Spanish settlements brought changes to the landscape with the introduction of Mediterranean fruits and cattle.

In 1821, Mexico won independence from Spain and control of Alta California. The Mexican government gave large land grants of the former mission lands to wealthy Spanish settlers, who were known as Californios who built vast ranchos. Two large ranchos, Rancho Rinconada de los Gatos and Ranch Quito, made up part of what would become present day Campbell. The Sebastian Peralta on the northern tip of Rancho Rinconada, near what is now John D. Morgan Park was the first adobe built in the area.

Benjamin Campbell

American settlers made their way west, encouraged by the available land and resources in Alta California. One pioneer was William Campbell who brought his family west by wagon train from Missouri in 1846. The Campbell family arrived in the Santa Clara Valley on October 25, 1846. After fighting with the American forces in the Mexican American War at the Battle of Santa Clara, the Campbell family secured 160 acres near present day Santa Clara and started a wheat farm. William Campbell worked to survey the towns of San Jose and Santa Clara. While his son Benjamin Campbell, the founder of present-day City of Campbell, was left in charge of the ranch. The Campbells, as early pioneers in the Valley, helped to develop industry in the region.

In 1849, when the word went out that gold was discovered, many newcomers began migrating to the fertile soil of the Santa Clara Valley. By 1850, California was swiftly ushered into statehood, becoming the 31st state. In 1851, five years after arriving in California, Benjamin Campbell purchased his own 160 acres of former Mission grazing land. He then traveled back to Missouri to marry his sweetheart, Mary Rucker. A few months later, in 1852, Benjamin Campbell led a wagon train of 43 people made up of his in laws and relatives back to Campbell. The Campbells, like many others, soon built a farmhouse and began growing wheat. Their treelined driveway to the Campbell ranch house is now Campbell Avenue.

In the 1878, as fruit orchards replaced wheat fields, the Campbells granted the South Pacific Coast Railroad a right of way through their land to help transport crops to outside markets. The Campbell's home became the first post office. In 1886 Benjamin Campbell sold 1 acre of land to the railroad to build a small depot called "Campbell Station," In 1888, Ben and Mary Campbell started to subdivide their land, which eventually became downtown Campbell.

Orchards

Fruit orchards and small family farms became the way of life. Campbell became known as the "Orchard City," and its population and economy began to develop around the thriving food-growing industry. As early as 1887, many local orchardists began to pool their crops to sell to packers, and grower-owned companies and cooperatives became the industry standard. By 1917, Campbell's two main cooperatives, the Campbell Fruit Growers Union, and the Campbell Farmers Union Packing Company, were absorbed into the statewide California Prune and Apricot Growers Union (which marketed their products under the Sunsweet brand). At one time Sunsweet had the largest drying yard in the world in Campbell.

Canneries

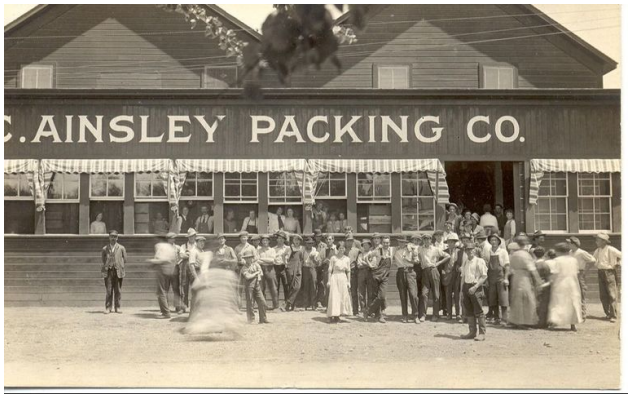
By the 1890s, the town was becoming renowned for its fruit products and some of the finest canneries in California, led by local canning pioneers John Colpitts Ainsley, George H. Hyde, and Perley Payne. While family-run orchards still surrounded the town, canneries and drying yards provided work for hundreds of people, creating an economy that helped the tiny town grow and develop. Employment opportunities attracted new groups of immigrants adding diversity to the town. The growth of Campbell continued as public services, telephones, schools, a library, and a volunteer fire department were established. Many of the new businesses were housed in buildings that still stand today in downtown Campbell.

Incorporation/ Present Day

Like the rest of the nation, Campbell struggled through the great depression and continued to develop into the baby boomer years of the 1950s. In 1952, the City of Campbell voted for incorporation. By the 1960s the canneries and most orchards and drying yards were gone from Campbell. In their place were office parks or subdivisions. Campbell evolved from agriculture to suburbia. In the 21st century, the people who make their homes in Campbell are reaping the benefits of progress. The energy and talent of generations of immigrants, native Californians, and new residents fuel its growth. Today, another generation is poised to grow Campbell's future.

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History of Campbell Through the Years









Campbell Community Profile - General



- 50 Miles South of San Francisco
- Surrounded on Three Sides by San Jose
- 6.7 Square Miles
- Incorporated - March 1952
- Council / Manager Form of Government
- 2020 Election - **District 1** : 3,964 Registered Voters
- 2020 Election - **District 2** : 4,945 Registered Voters
- Public Safety - 72 FTE's (48 Sworn)
- Public Safety - Two Fire Stations
- Public Safety - Fire Services Contracted with the County of Santa C

Campbell Community Profile - Infrastructure

As reported in our City's Comprehensive Audited Financial Report - Fiscal Year Ending June 30, 2021

Category	2021	2020	2019	2018	2017
Miles of Streets	94	96	96	96	96
Miles of Sewers (Storm/Sanitary) [1]	59/602	59/602	59/602	50/618	50/618
Streetlights	2800	2800	2715	2715	2706
Parks - Number of Acres	87	87	87	87	87

(1) *West Valley Sanitation District*

Demographic Data Source for all information that follows :
American Community Survey and 2010 US Census
DATA SHOWN THROUGH 2020

Population Overview

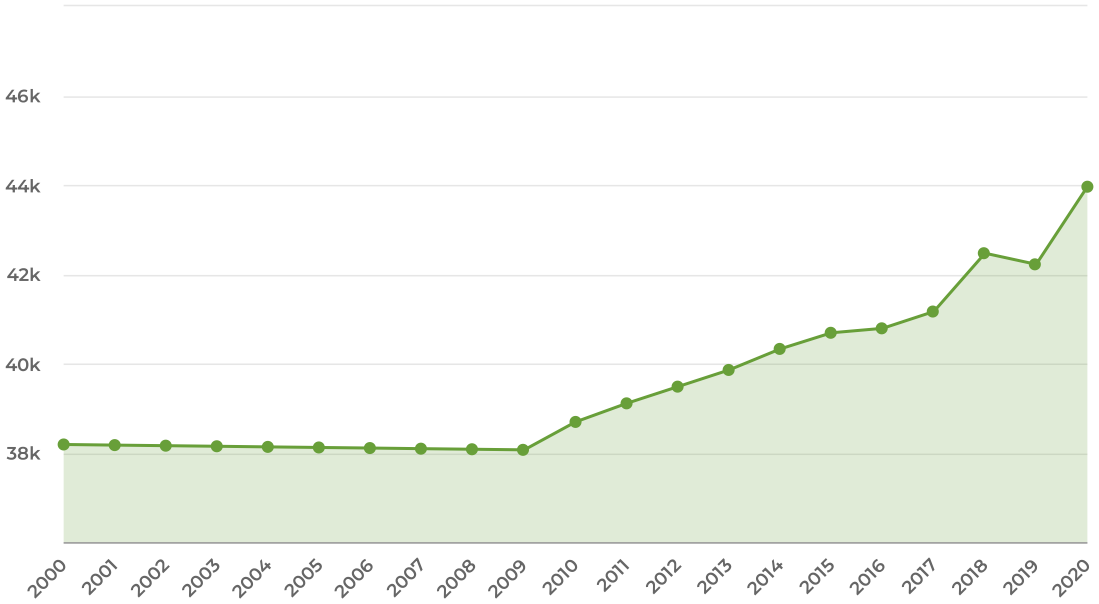
TOTAL POPULATION

43,959

▲ 4.1%
vs. 2019

GROWTH RANK

108 out of **485**
Municipalities in California



** Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses*

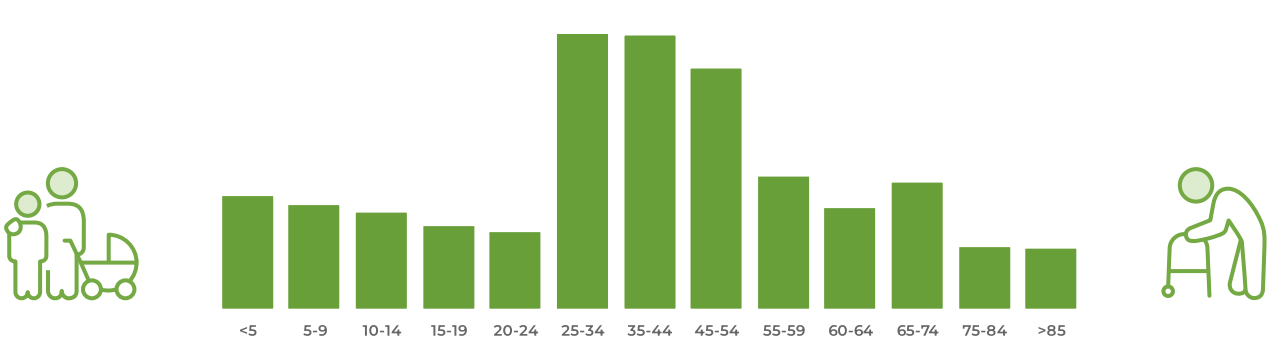
DAYTIME POPULATION

44,920

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

** Data Source: American Community Survey 5-year estimates*

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

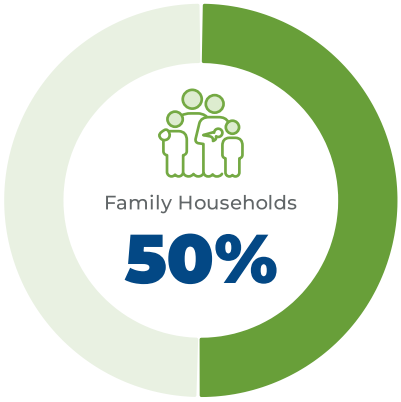
** Data Source: American Community Survey 5-year estimates*

Household Analysis

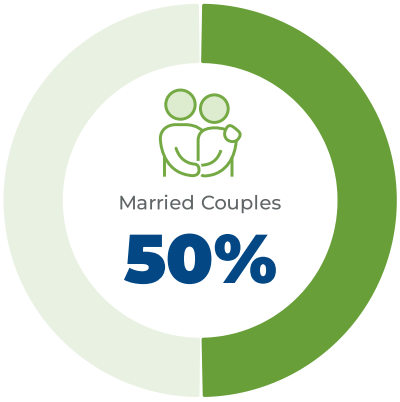
TOTAL HOUSEHOLDS

16,121

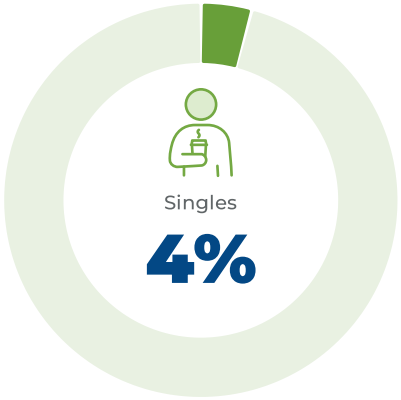
Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



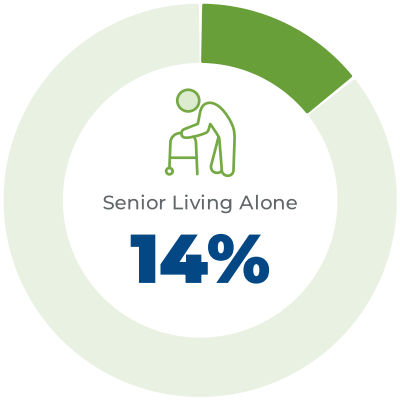
▲ 1%
higher than state average



▲ .4%
higher than state average



▼ 23%
lower than state average



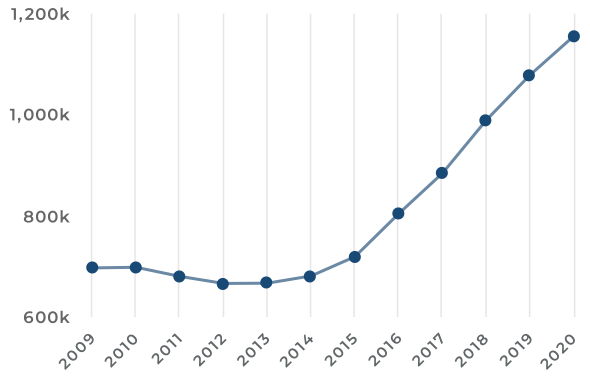
▲ 6%
higher than state average

** Data Source: American Community Survey 5-year estimates*

Housing Overview

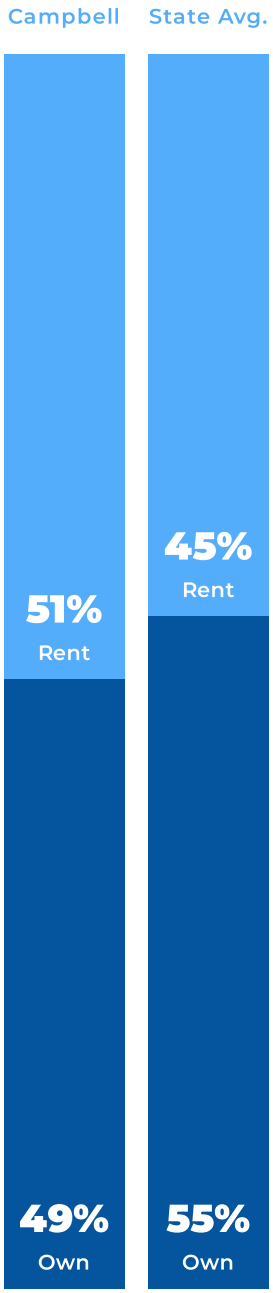
2020 MEDIAN HOME VALUE

$1,156,000



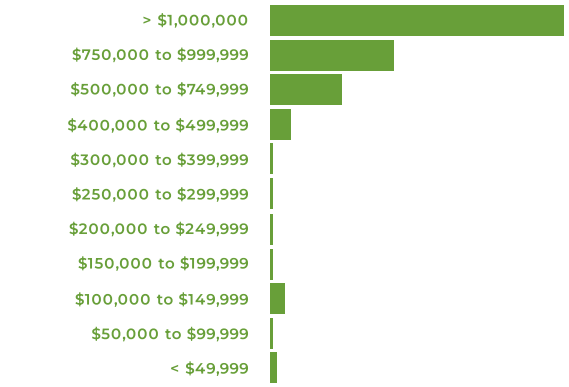
** Data Source: 2020 US Census Bureau (http://www.census.gov/data/developers/data-sets.html), American Community Survey. Home value data includes all types of owner-occupied housing.*

HOME OWNERS VS RENTERS



** Data Source: 2020 US Census Bureau (http://www.census.gov/data/developers/data-sets.html), American Community Survey. Home value data includes all types of owner-occupied housing.*

HOME VALUE DISTRIBUTION



** Data Source: 2020 US Census Bureau (http://www.census.gov/data/developers/data-sets.html), American Community Survey. Home value data includes all types of owner-occupied housing.*

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



HOUSEHOLD INCOME

Above $200,000

27%

▲ 102%
higher than state average

Median Income

$122,644

▲ 56%
higher than state average

Below $25,000

11%

▼ 32%
lower than state average

** Data Source: American Community Survey 5-year estimates*

Principal Employers

100 or More Employees - Listed Alphabetically

BUSINESS NAME	INDUSTRY	NUMBER OF EMPLOYEES
(24)7.AI.INC	TECHNOLOGY	266
8X8 INC	TECHNOLOGY	554
ABBOTT STRINGHAM & LYNCH CPA'S	SERVICES	102
ADORNO CONSTRUCTION INC	CONSTRUCTION	157
ANDRO'S ROSTILJ LLC	SERVICES	342
ANDRO'S ROSTILJ LLC	SERVICES	150
BARRACUDA NETWORKS INC	TECHNOLOGY	315
BIOREFERENCE LABORATORIES INC	MEDICAL	170
BITGLASS INC	TECHNOLOGY	140
CHARGEPOINT	SERVICES	375
CHARGEPOINT	SERVICES	134
CHARGEPOINT	SERVICES	230
CHILDREN'S RECOVERY CENTER	HOSPITAL	140
DIALOG SEMICONDUCTOR INC	TECHNOLOGY	115
FAMILY MATTERS IN-HOME CARE	SERVICES	191
IMPERATIVE CARE INC	MEDICAL	300
ITALENT CORPORATION	SERVICES	135
JAMES NICHOLSON ENTERPRISES	SERVICES	110
KOHL'S #977	RETAIL	112
LUNA MEXICAN KITCHEN	RESTAURANT	110
MOSS ADAMS LLP	SERVICES	201
PASEO DE PALOMAS INC	SERVICES	106
ROCK BOTTOM RESTAURANT & BREWERY	RESTAURANT	111
SAAMA TECHNOLOGIES	MANUFACTURING	185
SAFEWAY INC #3241	RETAIL / GROCERY / SERVICE STATION	140
SAGE VETERINARY CENTERS LP	VETERINARIAN FACILITY	143
TACPRO LLC DBA:CREGANNA MEDICAL	MEDICAL	148
THE HOME DEPOT #0642	RETAIL	287
THE PERMANENTE MEDICAL GRP	MEDICAL	157
TRADER JOE'S #73	RETAIL / GROCERY	114
WEST VALLEY CONSTRUCTION	CONSTRUCTION	400
WHOLE FOODS MARKET	RETAIL / GROCERY	242
ZRG PARTNERS LLC	SERVICES	330

Principal Property Taxpayers

Listed Alphabetically

675 CREEKSIDE OWNER LLC
8x8 INC
90 WEST HAMILTON LESSOR
AG-SW HAMILTON PLAZA OWNER LP
ALLERGEN SALES INC
BAY APARTMENT COMMUNITIES INC
BUZOLICH MARC W TRUSTEE AND ET AL
CAMPBELL FOOTHILLS VENTURE LLC
ESSEX THE COMMONS LP
HAMILTON PLAZA INVESTORS LLC
KW FUND VI VASONA MEDICAL - TECHNOLOGY PARK LLC
LLP CAMPBELL LP
NIDO CAMPBELL LLC
PACIFIC OAK SOR II
PARC RESIDENCES LLC
PRUNEYARD OFFICE INVESTORS LLC
PRUNEYARD REGENGY LLC
RAILWAY CAMPBELL LLC
RAINTREE CAMPBELL LLC
REVRES LLC
SHI-III CAMPBELL LP
US BWG SAN TOMAS PLAZA LLC LESSOR

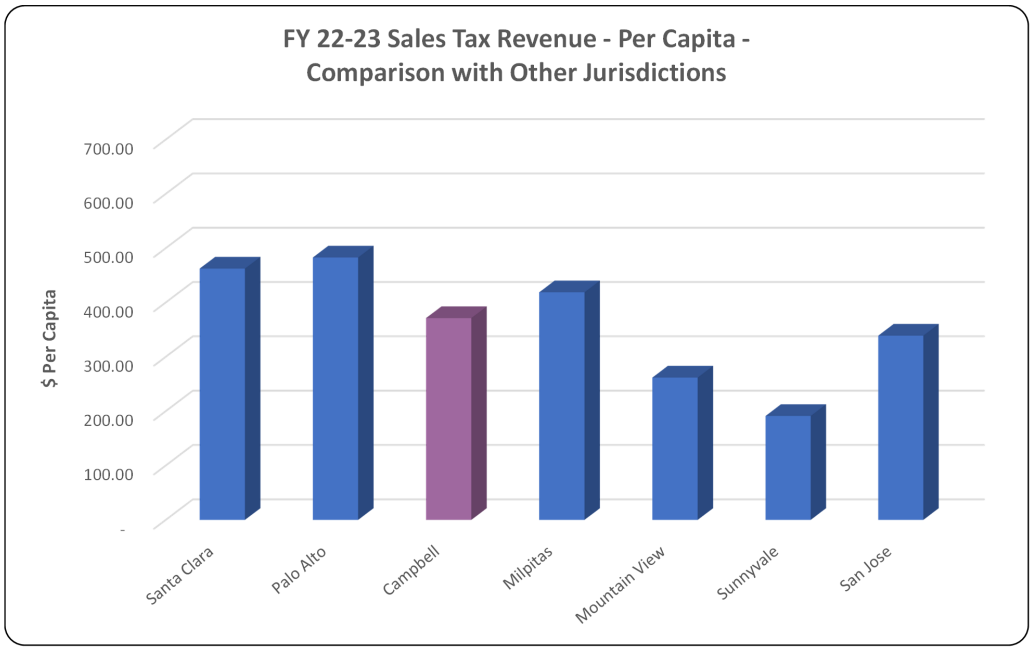
Principal Sales Tax Producers

Listed Alphabetically

AMERICA'S TIRE
ANDRO'S ROSTILJ
ARGONAUT WINDOW & DOOR
CHARGEPOINT
CHEVRON SERVICE STATIONS
CVS/PHARMACY
DASHER TECHNOLOGIES
ECONOMY LUMBER CO.
GARDENLAND CENTER
GROUPWARE TECHNOLOGY
HOME DEPOT
JOE ESCOBAR DIAMONDS
KOHL'S DEPARTMENT STORES
LUNA MEXICAN KITCHEN
MARSHALL'S STORES
ROSS STORES
ROTTEN ROBBIE SERVICE STATIONS
SAFEWAY SERVICE STATIONS
SAFEWAY STORES
SHELL SERVICE STATIONS
SIERRA PACIFIC TURF SUPPLY
SPORTS BASEMENT
SUNNYOAK VALERO
SUMMERWINDS GARDEN CENTERS
SWIMOUTLET.COM
WHOLE FOODS MARKET

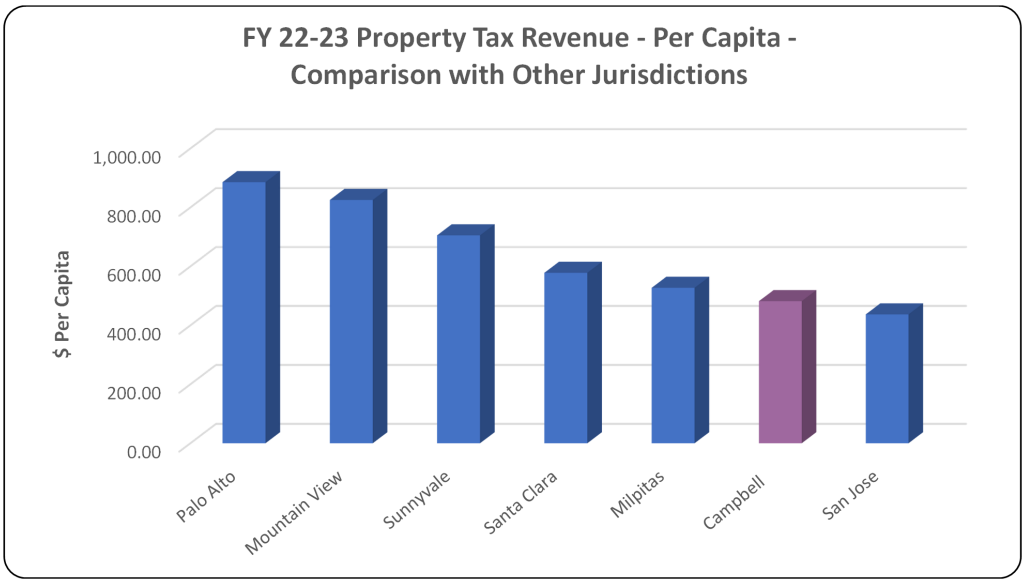
Sales Tax Revenue
Comparison With Other Jurisdictions
FY 18-19 through FY 22-23

City	Actual 2018-19	Actual 2019-20	Actual 2020-21	Budgeted 2021-22	Budgeted 2022-23
Campbell	$15,684,222	$13,493,745	$14,478,163	$15,521,900	$15,903,012
% of General Fund	29%	27%	27%	27%	26%
Per Capita	375.69	321.46	345.56	360.25	371.28
Milpitas	$28,889,784	$25,058,325	$25,114,095	$31,941,250	$33,852,435
% of General Fund	26%	24%	26%	29%	29%
Per Capita	385.60	330.60	325.40	397.84	418.76
Mountain View	$24,389,890	$19,452,148	$18,057,796	$18,477,000	$21,960,000
% of General Fund	17%	14%	13%	12%	13%
Per Capita	304.48	240.19	222.11	222.27	261.85
Palo Alto	$36,507,728	$30,563,248	$29,127,330	$28,118,360	$32,580,000
% of General Fund	18%	16%	16%	15%	15%
Per Capita	533.10	447.67	427.43	417.05	482.86
San Jose	$263,530,326	$260,558,394	$284,020,471	$280,200,000	$331,000,000
% of General Fund	19%	22%	21%	23%	24%
Per Capita	251.98	249.67	272.71	282.70	338.97
Santa Clara	$68,797,353	$55,269,669	$56,178,097	$58,183,000	$60,173,000
% of General Fund	24%	23%	23%	23%	25%
Per Capita	544.39	438.97	441.30	450.60	462.42
Sunnyvale	$32,219,912	$27,118,152	$26,089,903	$30,569,555	$29,876,069
% of General Fund	15%	14%	12%	13%	14%
Per Capita	210.68	176.01	169.14	196.81	191.23



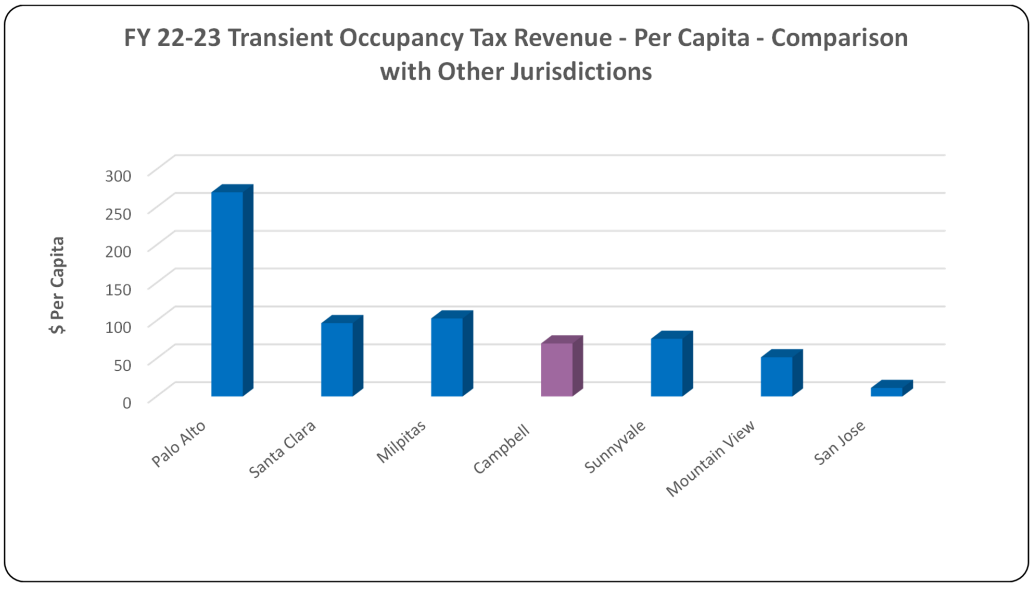
Property Tax Revenue
Comparison With Other Jurisdictions
FY 18-19 through FY 22-23

City	Actual 2018-19	Actual 2019-20	Actual 2020-21	Budgeted 2021-22	Budgeted 2022-23
Campbell	$15,646,864	$17,208,898	$17,911,445	$18,847,020	$20,654,400
% of General Fund	29%	34%	33%	33%	34%
Per Capita	374.79	409.96	427.50	437.43	482.21
Milpitas	$33,924,593	$37,799,083	$41,093,301	$41,269,917	$42,636,192
% of General Fund	30%	36%	42%	37%	36%
Per Capita	453.77	498.69	532.43	514.03	527.42
Mountain View	$51,450,527	$54,839,123	$59,783,296	$66,108,200	$69,232,000
% of General Fund	35%	38%	42%	43%	42%
Per Capita	642.30	677.14	735.32	795.26	825.53
Palo Alto	$47,327,394	$51,089,154	$56,571,734	$51,227,800	$59,770,000
% of General Fund	23%	27%	31%	28%	28%
Per Capita	691.09	748.32	830.17	759.81	885.84
San Jose	$330,199,269	$369,506,527	$390,896,950	$395,500,000	$427,000,000
% of General Fund	24%	31%	29%	32%	32%
Per Capita	315.72	354.06	375.33	399.03	437.28
Santa Clara	$58,614,758	$65,498,024	$68,772,921	$71,559,000	$75,261,000
% of General Fund	21%	27%	29%	28%	31%
Per Capita	463.82	520.21	540.24	554.20	578.37
Sunnyvale	$84,827,810	$91,839,180	$101,296,792	$108,198,390	$110,227,140
% of General Fund	40%	47%	47%	46%	50%
Per Capita	554.67	596.07	656.70	696.59	705.53



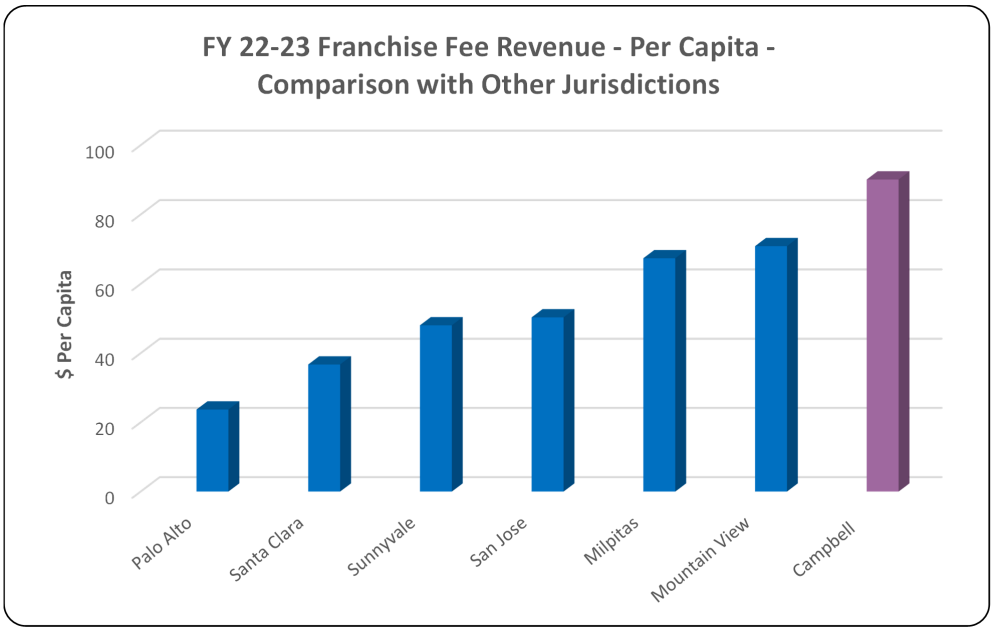
Transient Occupancy Tax Revenue
Comparison With Other Jurisdictions
FY 18-19 through FY 22-23

City	Actual 2018-19	Actual 2019-20	Actual 2020-21	Budgeted 2021-22	Budgeted 2022-23
Campbell	$4,768,864	$3,144,208	$1,568,908	$2,000,000	$3,000,000
% of General Fund	9%	6%	3%	4%	5%
Per Capita	114.23	74.90	37.44589241	46.42	70.04
Milpitas	$14,502,737	$11,376,522	$4,213,326	$7,713,639	$8,329,238
% of General Fund	13%	11%	4%	7%	7%
Per Capita	193.99	150.09	54.59	96.08	103.03
Mountain View	$7,050,530	$5,601,695	$1,917,637	$3,288,600	$4,341,000
% of General Fund	5%	4%	1%	2%	3%
Per Capita	88.02	69.17	23.59	39.56	51.76
Palo Alto	$25,648,696	$18,553,491	$5,178,992	$8,427,700	$18,199,239
% of General Fund	12%	10%	3%	5%	8%
Per Capita	374.53	271.76	76.00	125.00	269.73
San Jose	$20,536,084	$14,103,867	$5,409,142	$10,000,000	$11,000,000
% of General Fund	1%	1%	0%	1%	1%
Per Capita	19.64	13.51	5.19	10.09	11.26
Santa Clara	$26,558,027	$15,933,791	$2,949,235	$9,000,000	$12,600,000
% of General Fund	9%	7%	1%	4%	5%
Per Capita	210.15	126.55	23.17	69.70	96.83
Sunnyvale	$21,248,918	$15,929,808	$5,192,090	$8,278,183	$11,893,731
% of General Fund	10%	8%	2%	4%	5%
Per Capita	138.94	103.39	33.66	53.30	76.13



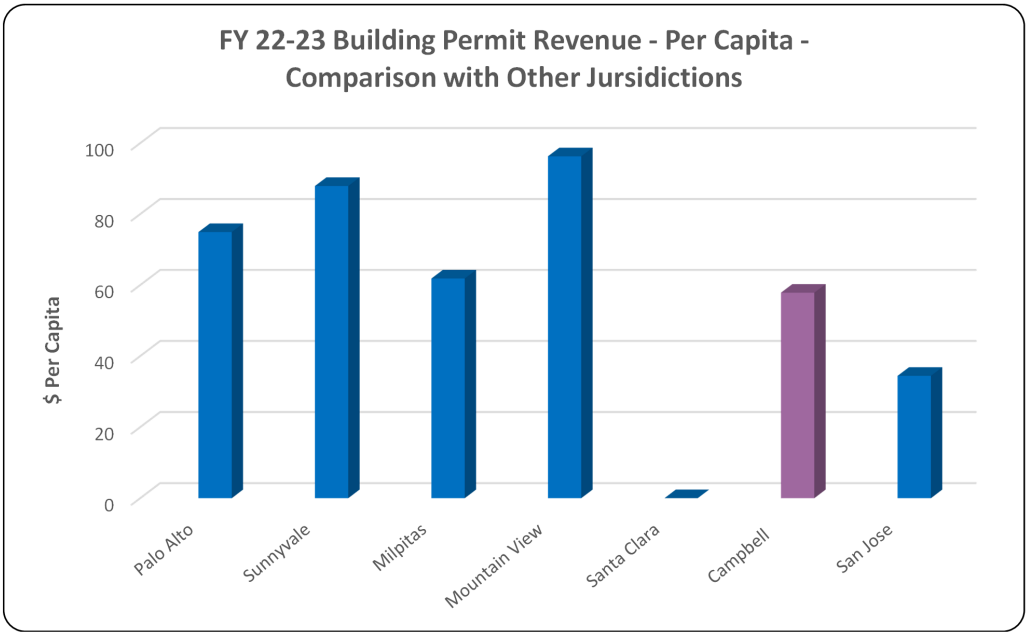
Franchise Fee Revenue
Comparison with Other Jurisdictions
FY 18-19 through FY 22-23

City	Actual 2018-19	Actual 2019-20	Actual 2020-21	Budgeted 2021-22	Budgeted 2022-23
Campbell	$3,515,547	$3,527,926	$3,458,300	$3,881,019	$3,859,300
% of General Fund	6%	7%	6%	7%	6%
Per Capita	84.21	84.04	82.54	90.08	90.10
Milpitas	$5,127,311	$5,173,191	$5,035,476	$5,751,133	$5,448,428
% of General Fund	5%	5%	5%	5%	5%
Per Capita	68.58	68.25	65.24	71.63	67.40
Mountain View	$5,293,472	$5,457,701	$5,245,357	$5,830,500	$5,944,400
% of General Fund	4%	4%	4%	4%	4%
Per Capita	66.08	67.39	64.52	70.14	70.88
Palo Alto	$1,732,528	$1,665,836	$1,576,173	$1,600,000	$1,600,000
% of General Fund	1%	1%	1%	1%	1%
Per Capita	25.30	24.40	23.13	23.73	23.71
San Jose	$48,397,444	$44,435,817	$45,628,289	$44,651,652	$49,168,393
% of General Fund	3%	4%	3%	4%	4%
Per Capita	46.28	42.58	43.81	45.05	50.35
Santa Clara	$5,335,853	$4,529,679	$4,332,635	$4,630,000	$4,780,000
% of General Fund	2%	2%	2%	2%	2%
Per Capita	42.22	35.98	34.03	35.86	36.73
Sunnyvale	$6,976,089	$7,179,493	$6,979,663	$7,485,026	$7,507,779
% of General Fund	3%	4%	3%	3%	3%
Per Capita	45.61	46.60	45.25	48.19	48.05



Building Permit Revenue
Comparison With Other Jurisdictions
FY 18-19 through FY 22-23

City	Actual 2018-19	Actual 2019-20	Actual 2020-21	Budgeted 2021-22	Budgeted 2022-23
Campbell	$1,391,341	$1,596,158	$1,995,966	$1,987,556	$2,478,000
% of General Fund	3%	3%	4%	3%	4%
Per Capita	33.33	38.02	47.64	46.13	57.85
Milpitas	$9,451,604	$4,585,232	$5,268,786	$3,540,115	$5,000,000
% of General Fund	8%	4%	5%	3%	4%
Per Capita	126.42	60.49	68.27	44.09	61.85
Mountain View	$8,483,810	$6,149,575	$7,150,337	$8,065,100	$8,075,100
% of General Fund	6%	4%	5%	5%	5%
Per Capita	105.91	75.93	87.95	97.02	96.29
Palo Alto	$4,666,891	$3,931,913	$4,024,352	$4,609,399	$5,056,159
% of General Fund	2%	2%	2%	3%	2%
Per Capita	68.15	57.59	59.06	68.37	74.94
San Jose	$36,727,607	$36,249,608	$34,799,861	$32,178,325	$33,626,338
% of General Fund	3%	3%	3%	3%	2%
Per Capita	35.12	34.73	33.41	32.47	34.44
Santa Clara	$8,270,925	$4,768,771	$9,464,865	$0	$0
% of General Fund	3%	2%	4%	0%	0%
Per Capita	65.45	37.88	74.35	0.00	0.00
Sunnyvale	$15,939,900	$14,024,473	$9,831,528	$13,865,201	$13,735,905
% of General Fund	8%	7%	5%	6%	6%
Per Capita	104.23	91.02	63.74	89.27	87.92



Gann Appropriations Limit

Article XIIIB of the California State Constitution as enacted by Proposition 4, the Gann initiative of 1979, mandates a limit on the amount of proceeds of taxes that state and local governments can receive an appropriate (authorize to spend) each year. The purpose of this law is to limit government spending by putting a cap on the total proceeds of taxes that may be appropriated each year. The original Article XIIIB was further modified by Proposition 111 and SB 88 approved by California voters in June 1990. Proposition 111 allows cities more flexibility in choosing certain inflation and population factors to calculate the limit.

The limit is different for each agency and the limit changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79 in each agency, modified for changes in inflation and population in each subsequent year. Proposition 111 has modified those factors to allow cities to choose either the growth in California Per Capita Income or the growth in non-residential assessed valuation due to new construction in the City. Alternatively, the City could select a population growth factor represented by the population growth in Santa Clara County. Each year the City establishes its appropriation limit for the following fiscal year. The City of Campbell's limit for fiscal year 2022-23 of $86.7 million was adopted by City Council on June 21, 2022.

When a city's proceeds of taxes (less statutory exclusions) exceed the legal limit, excess tax revenue must be returned to the State or citizens through a process of refunds, rebates, or other means that may be determined at that time. The fiscal year 2022-23 calculations indicate the City of Campbell will again be significantly below the appropriations or spending limit. The City's appropriations limit of $86.7 million for fiscal year 2022-23 is approximately $5.6 million higher than the fiscal year 2021-22 limit of $81.1 million. For fiscal year 2022-23, the City's proceeds of taxes subject to the appropriations limit are projected to be $41.2 million. This is 48% of the legal appropriations limit. Any future amendments to the adopted appropriations from "proceeds of taxes" will be subject to the limit and will be calculated accordingly. As a result of the City's Gann calculations being so far under the legal limit, restraints on current or future budget deliberations are not contemplated.

FY 2022-2023 APPROPRIATIONS LIMIT

Per Capita Change		1.0755
Population Change		0.9941
Calculation Factor FY 2022-23	1.0755 x 0.9941	1.0692
FY 2022-23 Limit	$81,053,795 x 1.0692	86,662,718
Appropriations Subject to Limit		41,195,555
Appropriations under Limit		45,467,163

Financial Policies

Revenue Policies: The development and maintenance of balanced and reliable revenue streams will be the primary revenue objective of the City. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources. The need to promote a healthy business climate is recognized as one method to maximize existing revenue sources. Revenue estimates will be prepared on an annual basis during the preparation of the budget and major revenue categories will be projected on a five-year basis. Revenues will be estimated conservatively using accepted standards and estimates provided by the State and other governmental agencies. Alternative revenue sources will be periodically evaluated to determine their applicability to meet identified City needs.

Sources of revenue will be evaluated and modified as necessary to assure a diversified and growing revenue base that improves the City's ability to handle fluctuations in individual sources. Revenues from "one-time" or limited duration revenue sources will not be used for ongoing operating expenses. Fees and charges for services will be evaluated and, if necessary, adjusted annually to assure that they generate sufficient revenues to meet service delivery costs. The City will establish user charges at a level generally related to the full cost (operating, direct, indirect, and capital costs) of providing the service, unless Council determines that a subsidy from the General Fund is in the public interest. The City will also consider market rates and charges levied by other municipalities of similar size for like services in establishing rates, fees, and charges. Enterprise and Internal Service Funds will be self-supporting.

Expenditure and Budget Policies: Major expenditure categories will be projected on a five-year basis. The "Proposition 4" expenditure limit will be calculated on an annual basis prior to the adoption of the budget and will be projected for an additional two years. The City will operate on a current funding basis. Expenditures will be budgeted and controlled so as not to exceed current revenues plus the planned use of any accumulated fund balances. The City will take corrective action at mid-year when expenditure and revenue projections are such that an operating deficit is projected at fiscal year-end. Corrective action may include the use of contingency reserves. The City will establish a purchasing policy that specifies the thresholds and scope of purchasing authorizations required.

Annual budgeted operating expenditures shall not exceed annual operating revenues, including budgeted use of reserves. At least one budget study session will be held annually prior to the introduction of the budget to the City Council. The City Manager shall prepare and submit to the City Council annually a proposed operating and capital budget by June 1st of each year, and the budget will be adopted by June 30th of each year. A mid-year budget status report will be presented to the City Council no later than February of each year. Budget adjustments within the adopted budget of less than $10,000, or requiring a transfer from reserves of less than $5,000, may be approved by the City Manager; otherwise, City Council approval is required. The City Manager is authorized to transfer at the fund level budgeted appropriations, including capital projects, provided no change is made to the total amount provided for any one fund.

Budget status reports are prepared monthly and distributed to all departments. Because the budget is based on estimates, from time to time, it is necessary to make adjustments to fine-tune the line-items within it. Various levels of administrative control are utilized to maintain the budget's integrity. Program managers are accountable for the line-item level of control of their individual program budgets. Department heads are accountable for the fund level of control for funds within their departments. Finance oversees the general level of accountability related to budgetary integrity through systems checks and balances and various internal controls.

Reserve Policies: The City's financial policies mandate the levels at which reserves shall be maintained. The ***General Fund Emergency Reserve*** shall be maintained at a level of 10% of General Fund revenues and used only in case of dire need as a result of physical or financial emergencies as determined by the City Council.

The ***General Fund Operating Reserve*** shall be maintained at a level of $1 million. This reserve may be used to meet necessary, but unbudgeted, expenditures during the fiscal year, including mid-year budget adjustments, and/or to cover minor unanticipated revenue shortfalls. Funds drawn from this reserve during the year shall be replenished with the adoption of the ensuing fiscal year budget.

An ***Economic Fluctuations Reserve*** shall be maintained, with a target of two months (16.67%) of General Fund operating expenditures, to provide budget stabilization during an economic downturn that could otherwise result in significant reductions in service levels and/or organizational staffing. This reserve shall not be less than $2 million.

However, if the reserve balance falls below $4 million, or the City's five-year financial projections indicate the reserve will fall below this minimum requirement at any time during this period, City staff shall present to Council, by the following year's budget adoption, a plan to return to the target amount within five years.
A Capital Improvement Program Reserve shall be maintained at a level to cover unbudgeted capital improvement costs, to fund future capital and infrastructure improvements, and to fund anticipated one-time expenditures in the operating budget. This reserve shall be targeted at $5 million, including an annual funding target of $1.5 million specifically for infrastructure needs. Any unappropriated General Fund surplus, not needed to fund other reserves at fiscal year-end, shall be applied to this reserve.

A reserve shall be maintained sufficient to cover 50% of ***outstanding compensated absences***.

Reserves for the replacement of ***Motor Pool and Information Technology Pool*** assets shall be evaluated annually and maintained at sufficient levels to provide for the replacement of approximately 50% of the equipment based on accumulated depreciation and estimated replacement costs. The ***Workers' Compensation Self-Insurance Reserve*** will be maintained at a level deemed adequate to meet projected liabilities as determined by an actuarial evaluation to be conducted at least once every two years.

The ***General Liability Insurance Reserve*** will be maintained at a level deemed adequate to meet projected liabilities. This level may be determined by an actuarial evaluation or derived from estimates provided by the City's third party risk pool provider, subject to a minimum level equal to 100% of the self-insured retention (SIR). Other reserves required by law, contractual obligation or Generally Accepted Accounting Principles (GAAP) shall be provided for. Lastly, the City Manager may, at his/her discretion, establish additional reserves and/or recommend annual reserve fund replenishments, deemed necessary and prudent to ensure the fiscal health of the City, subject to City Council approval.

Capital Improvement Policies: A five-year Capital Improvement Plan shall be approved on an annual basis with first year projects adopted in conjunction with the operating budget. Sufficient financial commitment will be made to preserving the City's investment in its public facilities (buildings, streets, parks, equipment, etc.) to assure preservation of these assets. The ongoing maintenance and operating costs of any proposed capital improvements will be evaluated prior to the approval of any capital improvement project. Equipment replacement and maintenance shall be projected and funded throughout its useful life. The annual capital improvement budget shall only include those projects which funding source is reasonably assured and can be started within the fiscal year indicated.

The capitalization threshold used in determining if a given piece of equipment qualifies for capitalization is $5,000 per item with a useful life of greater than two years. Groups of items with individual values of less than $5,000 each will not be capitalized unless the items are purchased by an internal service fund and are anticipated to be replaced in the aggregate. Adequate insurance will be maintained on all capital assets. A periodic replacement cost evaluation will be performed to ensure that coverage limits are reasonable. The capitalization threshold used in determining if an improvement, building or other asset acquisition for infrastructure qualifies for capitalization is $100,000 with a useful life of greater than two years.

Cash Management Policies: The City's administrative procedure governing investments shall be updated and approved by the City Council annually. Investments will be made in accordance with the separately adopted investment policy. A complete report on the City's investment portfolio shall be presented to the City Council monthly. A cash flow analysis for all funds shall be prepared monthly. The City shall periodically conduct a bid process for the provision of banking services. The City will invest all funds based on the following criteria: 1) safety of invested funds; 2) maintenance of sufficient liquidity to meet cash flow needs; and, 3) attainment of the maximum yield possible consistent with the above priorities.

The City will seek local, state and federal grant funding opportunities to secure funding for both operating and capital projects. Any grants provided to other agencies/organizations by the City will contain sufficient control elements to ensure their consistent use within specified guidelines and requirements. Management is responsible for the detection and prevention of fraud, misappropriations, and other inappropriate conduct. The City will establish a fraud policy that will aid in the detection and prevention of fraud as it applies to cash management as well as any impropriety in the handling of other financial transactions.

Accounting Policies: The City's financial records will be audited annually by a reputable independent certified public accounting firm. An annual financial report shall be prepared each year within six (6) months of the close of the previous fiscal year and reviewed with the City Council Finance Committee and the City Council consistent with the

requirements o Statement on Auditing Standards 114 and 115.

Operating budget revenue and expenditure status reports will be prepared monthly and distributed to all department directors so that they may effectively and continuously evaluate their financial performance in a timely manner.

The auditor's annual Written Communication on Internal Control Structure will be reviewed with the City Council Finance Committee by the audit firm for a recommendation to the City Council consistent with the requirements of Statement on Auditing Standards 115. Financial records and reporting will be maintained in accordance with Generally Accepted Accounting Principles (GAAP) and the requirements of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (G.F.O.A.). Full and continuing disclosure will be provided in annual financial statements and in bond representations. The City shall attempt to keep accounting records in such a manner to receive an unqualified audit opinion and to qualify for a Certificate of Achievement for Excellence in Financial Reporting from G.F.O.A.

The City will solicit an RFP for audit services no less frequently than every five (5) years. Additionally, an audit firm may be retained for a maximum of two (2) consecutive five-year terms. The Council Finance Committee, City Manager, and Finance Director will review the qualifications of prospective firms and make a recommendation to the City Council.

Debt Management Policies: Debt management can be of particular interest to readers of budget documents. A numerical presentation related to the City's debt service obligations consisting of special assessment debt, certificates of participation and tax allocation bonds may be found in the financial summaries section of the budget.

The City will restrict long-term borrowing to the funding of capital improvement projects and equipment. The term of debt shall not exceed the expected useful life of the capital improvement project or equipment. General obligation debt will not exceed 3.75% of the City's assessed value in accordance with State law. Where possible, the City will use special assessment, revenue, or other self-funding debt instead of general obligation bonds.
The City will maintain good communications with bond rating agencies about its financial condition. The City will use refunding techniques where appropriate to allow for the restructuring of its current outstanding debt to remove or change restrictive covenants, and/or to reduce annual debt service in an amount sufficient to justify the costs of refunding/re-issuance. The City may use short-term debt to cover temporary or emergency cash flow shortages. All such short-term borrowing will be subject to Council approval.

The City may issue inter-fund loans in lieu of outside debt instruments to meet short-term cash flow needs. Loans will be permitted only if excess funds are available. The prevailing interest rate on such loans will be established by the Finance Director. All terms of such loan including, but not limited to, the principal amount, interest rate and duration will be subject to Council approval and must be documented by Memorandum.

Basis of Budgeting

The City adopts a budget annually for all funds. The basis of budgeting is the same as the basis of accounting in which governmental funds are budgeted and presented using the modified-accrual basis of accounting and proprietary and fidicuciary funds are budgeted and presented using the accrual basis of accounting. This budget is effective July 1 for the ensuing fiscal year. From the effective date of the budget, which is adopted by the City Council and controlled by each department head, the amounts stated therein as Adopted expenditures become appropriations to the various City departments. The City Council may amend the budget by resolution during the fiscal year. The City's financial policies authorize the City Manager to administratively approve budget adjustments within the adopted budget up to $10,000 or requiring transfers from reserves up to $5,000 per transaction. Requests for increases in appropriations over these amounts or any adjustments to capital projects require approval by the City Council. Changes in appropriations during the year must be submitted by the City Manager to the City Council for review and approval, and must be accompanied by appropriate fiscal impact analysis. The City Manager is authorized to transfer at the fund level budgeted appropriations, including capital projects, provided no change is made to the total amount provided for any one fund. During the fiscal year, supplemental adjustments to appropriations may be adopted by City Council and will be included in future budget versus actual financial statements.

Annual budgets are adopted on a basis consistent with generally accepted accounting principles. Under encumbrance accounting, purchase orders, contracts and other commitments of the expenditures are recorded in order to reserve that portion of the applicable appropriation. Encumbrance accounting is employed as an extension of the formal budgetary process.

Budget Process

The City of Campbell adopts an annual budget. There is one document containing both summary and detailed information on revenues and expenditure appropriations for the Fiscal Year beginning July 1, and ending June 30. In addition to the operating budget, the City Council adopts a five-year Capital Improvement Plan (CIP) from which new projects for the first year become an integral part of the proposed operating/capital budget. Typically, this process begins in late September with the distribution of CIP request forms and instructions and ends in mid-April or early May with Council's formal adoption of the five-year CIP. Although a CIP document is prepared separate from the budget document, the CIP information is incorporated into the budget document resulting in an operating/capital budget.

The formal operating budget preparation process begins annually in December with development of financial forecasts by Finance and preparation of budget materials and instructions to assist preparers. If desired, a budget kick-off meeting is scheduled for the purpose of outlining the budget calendar, as well as the process, procedures, forms, and systems to be used in the development of the budget. More importantly, this ensures that the budget is prepared in accordance with fiscal policies/guidelines and objectives established by the City Council. The time frames provided in the budget timeline below reflect early involvement of City staff and the City Council in review and discussion of policy direction, goals and objectives concurrent with development of financial projections and service level requirements. With this approach, the necessary components that guide the process are incorporated into the proposed budget prior to formal submission to the City Council. Readers may be interested to know that all unencumbered operating budget appropriations lapse at year-end. This means that this budget only contains new appropriations for the Fiscal Year.

Budget Amendments

Because the budget is an estimate, from time to time it is necessary to make adjustments to fine-tune the line-items within it. Various levels of administrative control are utilized to maintain the budget's integrity. Program Managers are accountable for the line-item level of control of their individual program budgets for operating revenues and expenditures as well as capital projects. Department Heads are accountable for the fund level of control for funds within their departments. Finance oversees the general level of accountability related to budgetary integrity through systems checks and balances and various internal controls. Budget adjustments can consist of two basic types; administrative adjustments or those requiring additional appropriations. The City's financial policies authorize the City Manager to administratively approve budget adjustments within the adopted budget up to $10,000 or requiring transfers from reserves up to $5,000 per transaction. Requests for increases in appropriations over these amounts or any adjustments to capital projects require approval by the City Council. Changes in appropriations during the year must be submitted by the City Manager to the City Council for review and approval, and must be accompanied by appropriate fiscal impact analysis. The City Manager is authorized to transfer at the fund level budgeted appropriations, including capital projects, provided no change is made to the total amount provided for any one fund.

A General Fund mid-year report is presented to the City Council in February of each year. Budget amendments resulting from that review are authorized by resolution of the City Council. The City strives to publish a budget that will qualify for the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) and the Excellence in Operating Budgeting Award from the California Society of Municipal Finance Officers (CSMFO).

The City Council has established formal Financial and Administrative Policies. These policies require a review of the General Fund (the City's largest fund) at the mid-point of the fiscal year. All appropriation adjustments are approved at that time by resolution of the City Council and implemented by the Finance Department. Excerpts from the Financial Policies Summary are incorporated within the Summary budget document.

FY 2023 Budget Development Calendar

FY 2023 Budget Development Calendar

2021
DECEMBER

S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

2022
JANUARY

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

2022
FEBRUARY

S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	1	2	3	4	5

2022
MARCH

S	M	T	W	T	F	S
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

2022
APRIL

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

2022
MAY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

2022
JUNE

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

KEY:

- CITY HOLIDAY OR CLOSURE
- INTERNAL REVIEW PROCESS
- BUDGET DEADLINES FOR FINANCE
- BUDGET DEADLINES FOR DEPARTMENTS
- STUDY SESSION or COUNCIL MTG
- COMMISSION OR COMMITTEE MTG

DECEMBER 2021

Dec 24 - Jan 2	Holiday Closure

JANUARY 2022

Jan 3	Draft Budget Calendar Distributed Internally
Jan 3	YTD November Expenditures & Revenues Provided
Jan 3	***ClearGov*** IT, PW Bldg., PW Veh. Request Forms Provided
Jan 14	Input on Mid-Year Exp. And Rev. Adjusts. Due to Finance
Jan 14	***ClearGov*** IT, PW Bldg., PW Veh. Requests Due to Finance
Jan 14 - Feb 26	Internal Review of IT, PW Bldg, & PW Vehicle Requests
Jan 17	Martin Luther King Jr. Day
Jan 18	YTD December Expenditures & Revenues Provided

FEBRUARY 2022

Feb 1	Mid-Year Fiscal Review
Feb 3	Finance Provides Budget Kickoff & Training
Feb 3	***Excel*** Personnel Funding Shift Forms Provided
Feb 7	***ClearGov*** Operating Budget Opened for Request Entry
Feb 7	***ClearGov*** New Personnel Opened for Request Entry
Feb 7	***ClearGov*** CIP Opened for Request Entry
Feb 18	***ClearGov*** New Personnel Requests Due to HR & Finance
Feb 18	***Excel*** Personnel Funding Shift Requests Due to Finance
Feb 18	***ClearGov*** CIP Requests Due to Finance
Feb 18 - Feb 26	Internal Review of CIP Requests
Feb 18 - Feb 26	Internal Review of Personnel Budget Requests
Feb 21	Presidents' Day
Feb 24	Study Session - Strategic Priorities for FY 2023 (***Tentative***)
Feb 28	***ClearGov*** Operating Budget Requests Due to Finance

MARCH 2022

Mar 1 - Apr 1	Internal Review of All Operating Budget Requests

APRIL 2022

Apr 1	Budget Narratives Due to Finance
Apr 5	***Public Hearing*** - Introduction of Bus. License Ordinance
Apr 5	***Study Session*** - Work Plans
Apr 6	Parks and Recreation Commission - Input on Parks CIP
Apr 19	Adoption of Master Fee Schedule & Bus. Lic. Ordinance
Apr 26	***Study Session*** - Operating Budget & CIP

MAY 2022

May 11	Posting of Proposed Operating Budget & CIP to Web
May 17	Introduction of Budget, CIP, & Gann
May 24	Planning Comm. - CIP General Plan Conformance
May 30	Memorial Day

JUNE 2022

Jun 20	Juneteenth
Jun 21	***Public Hearing*** - Adoption of Budget, CIP, & Gann

Fund Structure

The basic accounting and reporting entity for the City is a fund. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created." Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: governmental, proprietary and fiduciary. Governmental funds include activities usually associated with a typical state or local government's operations (public safety, general government activities, etc.). Proprietary funds are used to account for activities often found in the private sector (utilities, stadiums and golf courses are prime examples). Trust and Agency funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent. All funds included within the City's audited financial statements are appropriated and included within the budget document.

Fund #	Fund Title	Fund Type	Major Fund?
101	General Fund	Governmental - General	Yes
202	Vehicle Impact	Governmental - Special Revenue	
204	Gas Tax	Governmental - Special Revenue	
205	Asset Forfeiture	Governmental - Special Revenue	
207	Lighting & Landscape District	Governmental - Special Revenue	
208	Housing & Community Development	Governmental - Special Revenue	
209	Environmental Services	Governmental - Special Revenue	
210	Supplemental Law Enforcement	Governmental - Special Revenue	
212	State & Other Grants (State & Local)	Governmental - Special Revenue	Yes
216	TDA Grant	Governmental - Special Revenue	
218	Federal Grants	Governmental - Special Revenue	
221	ARPA Fund	Governmental - Special Revenue	Yes
233	Housing Assistance	Governmental - Special Revenue	Yes
234	Community Restitution Fund	Governmental - Special Revenue	
236	Community Facilities District #1	Governmental - Special Revenue	
237	Community Facilities District #2	Governmental - Special Revenue	
295	Parkland Dedication	Governmental - Special Revenue	
333	Successor Agency	Trust and Agency	
348	Debt Service - Measure O	Debt Service	
367	Debt Service - LID #30	Debt Service	
370	Debt Service - 2016 Refunding Lease Revenue Bond	Debt Service	
435	Capital Projects Fund	Capital	Yes
448	Measure O CIP Fund	Capital	Yes
641	Motor Vehicle Pool	Proprietary - Internal Service	
647	Information Technology Pool	Proprietary - Internal Service	
690	Workers' Compensation	Proprietary - Internal Service	
794	Parks and Museum	Governmental - Special Revenue	
795	Recreation - Private Grants	Governmental - Special Revenue	
797	Adult Center	Governmental - Special Revenue	
798	West Valley Solid Waste JPA	Trust and Agency	
799	SCC Specialized Enforcement Team	Trust and Agency	

Program / Department / Fund Matrix

Program Name	#	Department Name	Fund Name	#
City Council	501	Legislative Bodies	General Fund	101
City Manager	510	City Manager - Administration	General Fund	101
City Clerk	511	Legislative Bodies	General Fund	101
Human Resources	515	City Manager - Administration	General Fund	101
Workers' Compensation Insurance	516	City Manager - Administration	Workers Comp. Trust	690
Information Technologies	547	City Manager - Administration	IT Pool	647
Measure O CIP	518	City Manager - Administration	Measure O CIP	448
COVID-19 Response (Payroll)	538	City Manager - Administration	General Fund	101
COVID-19 Response (Non-Payroll)	539	City Manager - Administration	General Fund	101
Community Svcs. Administration	524	Recreation & Comm. Services	General Fund	101
Senior Nutrition Program	525	Recreation & Comm. Services	General Fund	101
Adult Services	526	Recreation & Comm. Services	General Fund	101
Campbell Community Center	527	Recreation & Comm. Services	General Fund	101
Museum Services	528	Recreation & Comm. Services	General Fund	101
Heritage Theatre	529	Recreation & Comm. Services	General Fund	101
Sports, Aquatics & Fitness	531	Recreation & Comm. Services	General Fund	101
Preschool, Day Camp & Enrichment Classes	532	Recreation & Comm. Services	General Fund	101
Accounting	535	Finance Department	General Fund	101
Non-Departmental	540	Finance Department	General Fund	101
2016 Refunding Lease Revenue Bond	548	Debt Service	Debt Service	370
Community Facilities District #1	549	Finance Department	Community Facilities District #1	236
Comm. Dev. - Administration	550	Community Development	General Fund	101
Current Planning	551	Community Development	General Fund	101
Policy Development	552	Community Development	General Fund	101
CDBG Housing	553	Community Development	Housing & Comm. Dev.	208
Building	554	Community Development	General Fund	101
Economic Development	556	Community Development	General Fund	101
Housing Assistance	557	Community Development	Low-Moderate Income Housing	233
Code Enforcement (Split Program)	559	Community Development	General Fund	101
Code Enforcement (Split Program)	559	Community Development	Community Restitution	234
Legal Services	560	City Manager - Administration	General Fund	101
Police - Administration	601	Public Safety	General Fund	101
Communications	602	Public Safety	General Fund	101
Records	603	Public Safety	General Fund	101
Special Enforcement Services	604	Public Safety	General Fund	101
Field Services	605	Public Safety	General Fund	101
Supplemental Law Enforcement Services	606	Public Safety	Supp. Law Enforcement Svcs.	210
Federal Asset Forfeiture	607	Public Safety	Asset Forfeiture Fund	205
Fire Protection Services	610	Public Safety	General Fund	101
Public Works (PW) - Administration	701	Public Works Department	General Fund	101
Environmental Programs	715	Public Works Department	Solid Waste Mgmt.	209
Transportation Engineering	720	Public Works Department	General Fund	101
Engineering	730	Public Works Department	General Fund	101
Land Dev. / Envir. Programs	740	Public Works Department	General Fund	101
Community Facilities District #2	741	Public Works Department	Community Facilities District #2	237
PW Maintenance Administration	745	Public Works Department	General Fund	101
Vehicle & Equip. Maint. Services	750	Public Works Department	Motor Vehicle Pool	641
Street Maintenance	760	Public Works Department	Gas Tax	204
Signals & Lighting Maint.	770	Public Works Department	Lighting & Lndscp. Dist.	207
Park Maintenance	775	Public Works Department	Lighting & Lndscp. Dist.	207
Building Maintenance	780	Public Works Department	General Fund	101
West Valley Solid Waste Mgmt. Authority	401	West Valley Solid Waste JPA	West Valley Solid Waste JPA	798
Successor Agency	815	Successor Agency	Successor Agency	333
Capital Projects	990	Capital Project	Capital Projects	435
Transfers-Out	980	Other Financing Sources	Multiple	Multiple

GFOA Budget Award

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Campbell
California

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morrill

Executive Director

CSMFO Budget Award



California Society of
Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award
Fiscal Year 2021-2022

Presented to the

City of Campbell

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

February 28, 2022

Marcus Pimentel
CSMFO President

Michael Manno, Chair
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

APPENDIX

PUBLIC WORKS REQUESTS

This requests information is generated from , Adopted Version.

2016 Meas B Bike/Pedestrian Educ & Encourage - FY18 through FY21

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	22-OO

Description

This annual project provides bicycle and pedestrian education and encouragement efforts such as parent and student surveys, Safe Routes to School maps, citywide bike map, bike rodeos, bicycle corral check-ins at Farmers Market, before-and-after traffic counts, online questionnaires, and educational videos. The annual allocation of 2016 Bike/Ped Education and Encouragement (EE) funds serve as the source of project funding. This project represents the FY18 through FY21 allocations totaling $119,000.

Images



Kids on Bikes



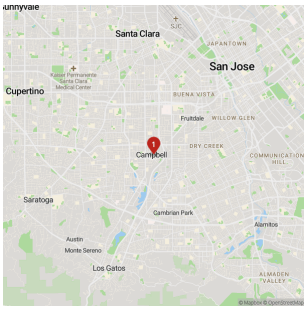
Walk to School

Details

Program (Budget Unit)	720
Useful Life	10 years
Projected Carryover	$116,755
Priority	Medium (Get to it when you can)
Type of Project	Other
Funding Type	Carryover

Location

Address: 70 North 1st Street



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

Possible Alternative Solutions

1. Do not use annual allocation.

Projected Timeline



This requests information is generated from , Adopted Version.

2016 Meas B Bike/Pedestrian Educ & Encourage - FY22 & FY23

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	23-QQ

Description

This annual project provides bicycle and pedestrian education and encouragement efforts such as parent and student surveys, Safe Routes to School maps, citywide bike map, bike rodeos, bicycle corral check-ins at Farmers Market, before-and-after traffic counts, online questionnaires, and educational videos. The annual allocation of 2016 Bike/Ped Education and Encouragement (EE) funds serve as the source of project funding. This project represents the FY22 and FY23 allocations of $45,505.19 and $34,650.10, respectively, or a total of $80,155.29.

Images



Kids on Bikes



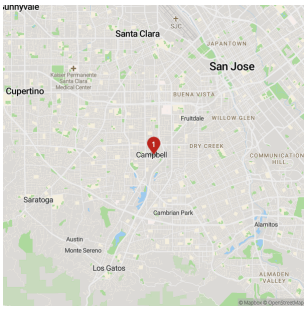
Walk to School

Details

Program (Budget Unit)	720
Useful Life	10 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Other
Funding Type	New

Location

Address: 70 North 1st Street



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

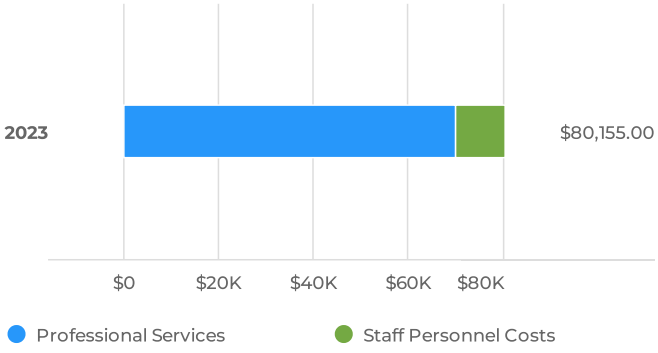
Possible Alternative Solutions

1. Do not use annual allocation.

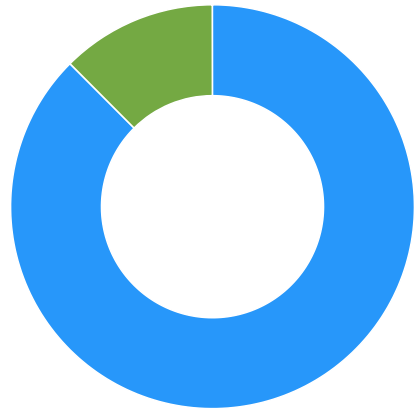
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$80,155	$80.155K	$80.155K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Professional Services (88%)	$70,155.00
Staff Personnel Costs (12%)	$10,000.00
TOTAL	**$80,155.00**

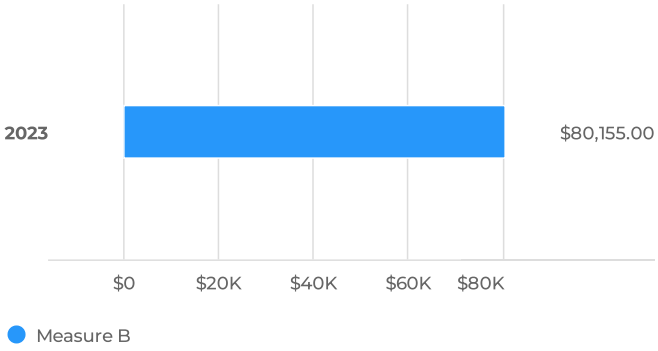
Capital Cost Breakdown

Capital Cost	FY2023	Total
Staff Personnel Costs	$10,000	$10,000
Professional Services	$70,155	$70,155
Total	**$80,155**	**$80,155**

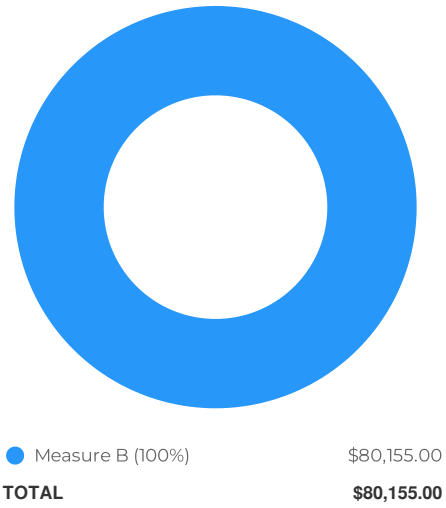
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$80,155	$80.155K	$80.155K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
Measure B	$80,155	$80,155
Total	**$80,155**	**$80,155**

Projected Timeline

Jul 1, 2022
Planning

Oct 1, 2022
Bids Received

Jan 1, 2023
Bid Award

Mar 1, 2023

Professional Services

This requests information is generated from , Adopted Version.

Ainsley House Roof and Foundation Assessment

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Todd Capurso, Public Works Director
Est. Start Date	08/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	23-NN

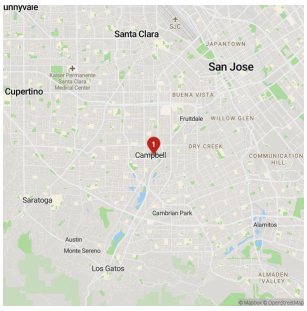
Description

This project will assess current drainage issues associated with the roof of the Ainsley House. It will include an inspection of the roof and foundation from ICC-certified inspectors. The inspection will provide a framework to determine future work and repairs needed for the Ainsley House roof and foundation. The budgetary requests for this project are estimates at this point to conduct the inspections and define the scope of repairs. Staff will not know full scope of the construction phase of the project until the inspection is completed.

Details

Program (Budget Unit)	780
Useful Life	50+ years
Projected Carryover	N/A
Priority	Critical (Can't do without it)
Type of Project	Improvement
Funding Type	New

Location



Relationship to Strategic Goals and Objectives

General Plan OSP 2-2; Maintain and renovate existing open space, park and recreation facilities to improve their usefulness, safety, and appearance.

Possible Alternative Solutions

1. Fund in a further out year. Repair cost may be higher.

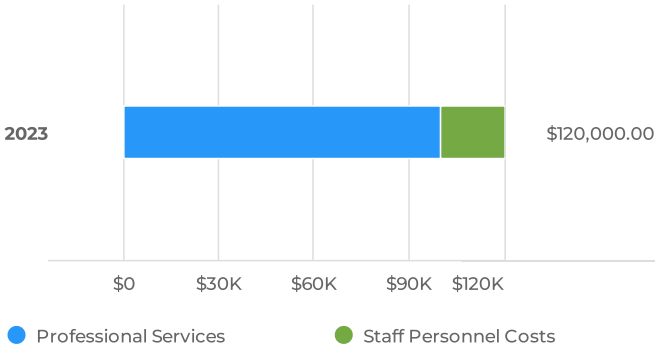
Other Cost Savings (If Applicable)

Performing this work within the next fiscal year may avoid more significant repair costs in future years. However, the magnitude of potential cost savings is unknown at this point.

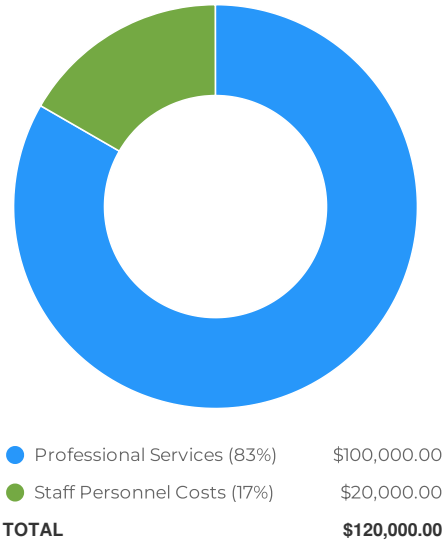
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$120,000	$120K	$120K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Professional Services (83%)	$100,000.00
Staff Personnel Costs (17%)	$20,000.00
TOTAL	**$120,000.00**

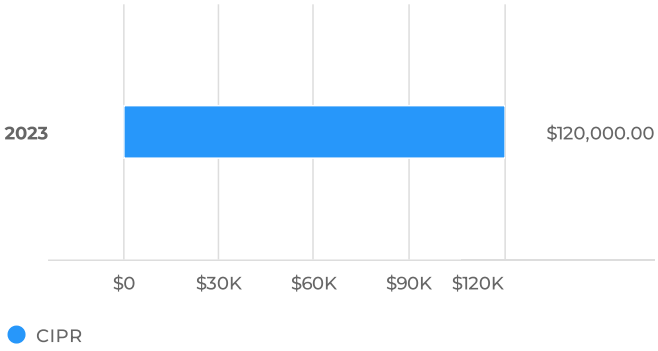
Capital Cost Breakdown

Capital Cost	FY2023	Total
Staff Personnel Costs	$20,000	$20,000
Professional Services	$100,000	$100,000
Total	**$120,000**	**$120,000**

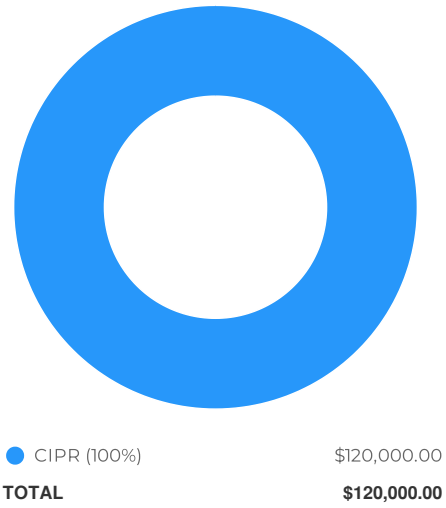
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$120,000	$120K	$120K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
CIPR	$120,000	$120,000
Total	**$120,000**	**$120,000**

Projected Timeline

Aug 1, 2022

Issue RFP for consultant services

Oct 3, 2022

Begin Assessment

Mar 31, 2023

Assessment completed

This requests information is generated from , Adopted Version.

Annual Accessibility Ramps - FY22

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2021
Est. Completion Date	12/31/2022
Department	Public Works
Type	Capital Improvement
Project Number	22-FF

Description

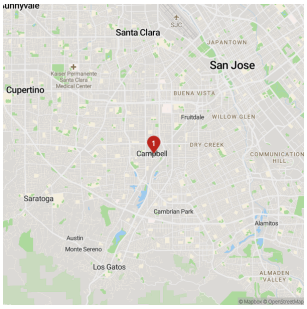
This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	$50,000
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles, and Objective 3.4 - Streets that are safe, clean, and well maintained.

Possible Alternative Solutions

1. Reduce or increase the number of ramps for installation each year.

This requests information is generated from , Adopted Version.

Annual Accessibility Ramps - FY23

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	23-FF

Description

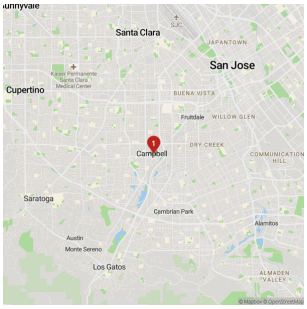
This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles, and Objective 3.4 - Streets that are safe, clean, and well maintained.

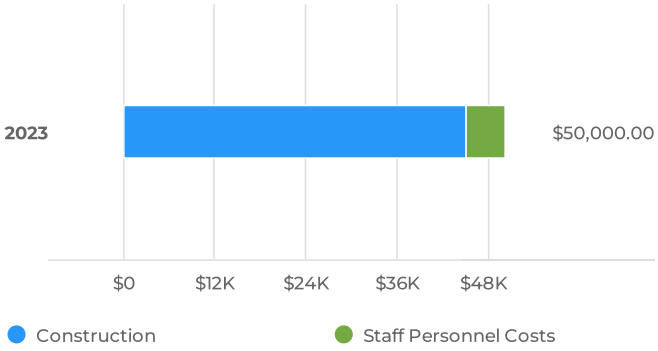
Possible Alternative Solutions

1. Reduce or increase the number of ramps for installation each year.

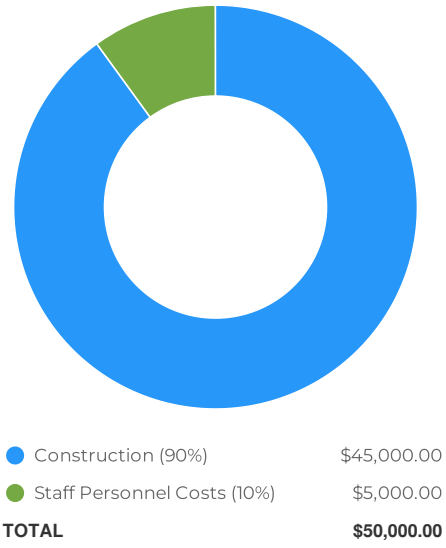
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$50K	$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



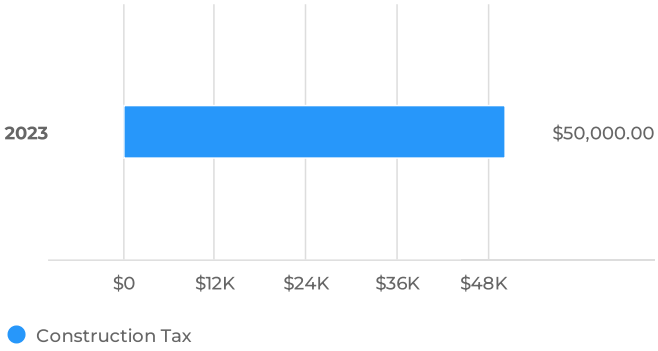
Capital Cost Breakdown

Capital Cost	FY2023	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$45,000	$45,000
Total	**$50,000**	**$50,000**

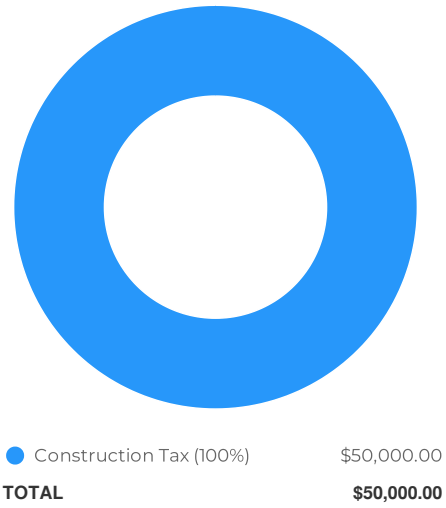
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$50K	$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
Construction Tax	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual Accessibility Ramps - FY24

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	24-FF

Description

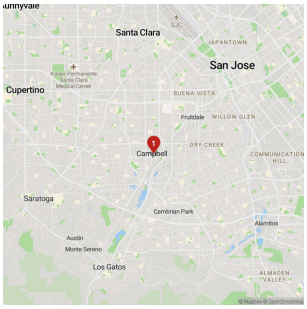
This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles, and Objective 3.4 - Streets that are safe, clean, and well maintained.

Possible Alternative Solutions

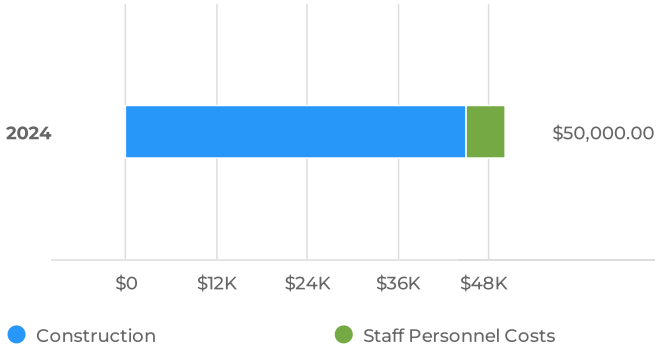
1. Reduce or increase the number of ramps for installation each year.

Capital Cost

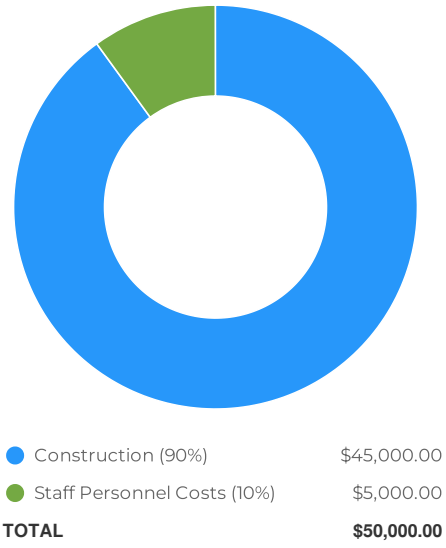
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

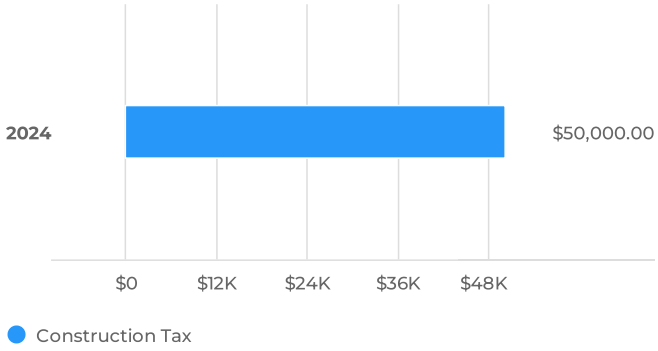
Capital Cost	FY2024	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$45,000	$45,000
Total	**$50,000**	**$50,000**

Funding Sources

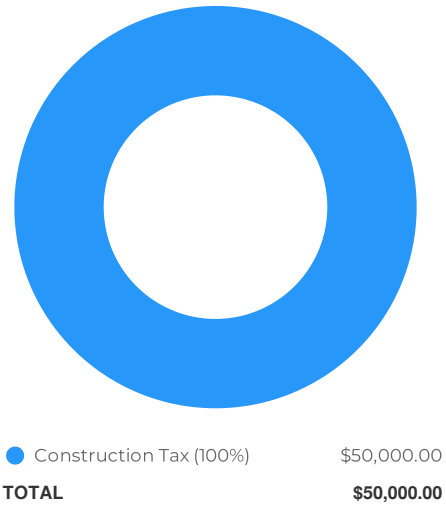
Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2024	Total
Construction Tax	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual Accessibility Ramps - FY25

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2025
Department	Public Works
Type	Capital Improvement
Project Number	25-FF

Description

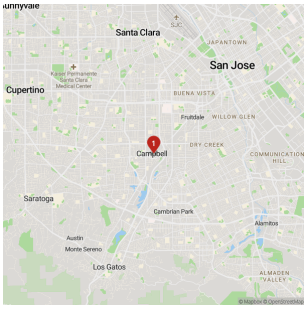
This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles, and Objective 3.4 - Streets that are safe, clean, and well maintained.

Possible Alternative Solutions

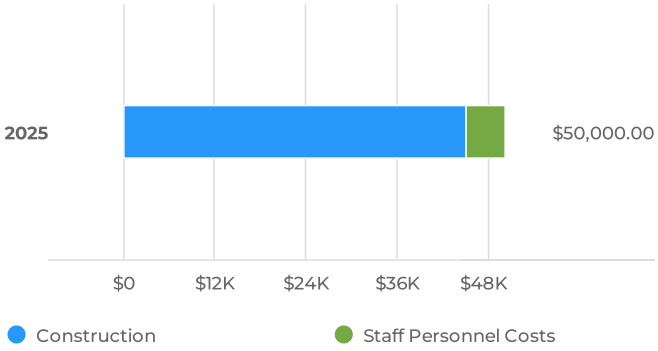
1. Reduce or increase the number of ramps for installation each year.

Capital Cost

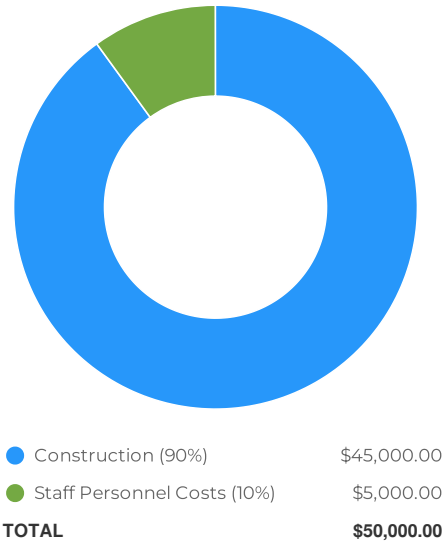
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

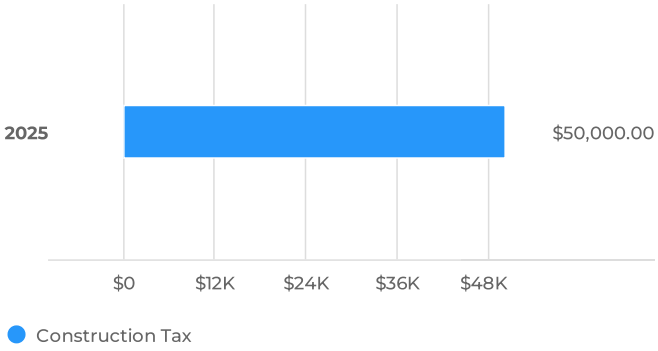
Capital Cost	FY2025	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$45,000	$45,000
Total	**$50,000**	**$50,000**

Funding Sources

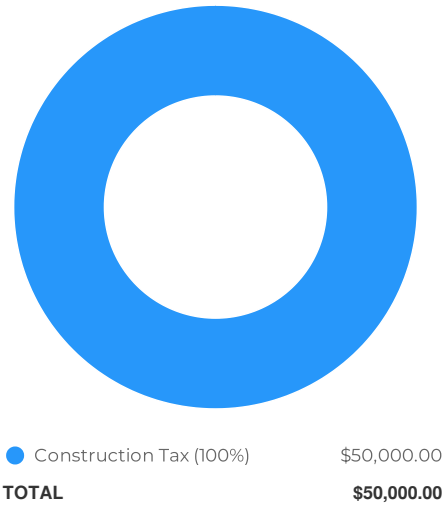
Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2025	Total
Construction Tax	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual Accessibility Ramps - FY26

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2025
Est. Completion Date	06/30/2026
Department	Public Works
Type	Capital Improvement
Project Number	26-FF

Description

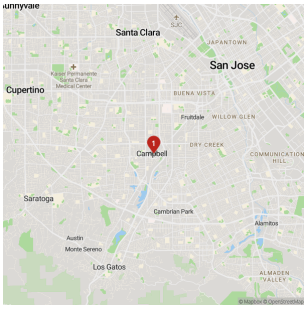
This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles, and Objective 3.4 - Streets that are safe, clean, and well maintained.

Possible Alternative Solutions

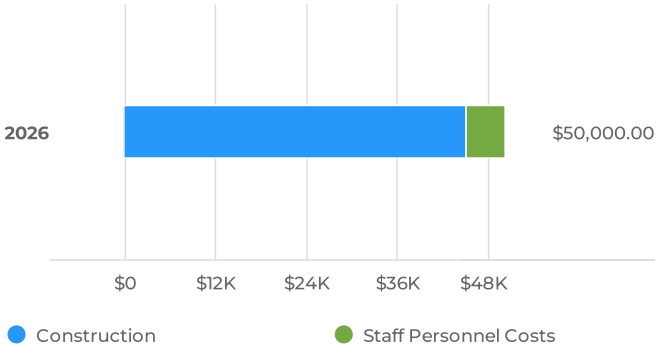
1. Reduce or increase the number of ramps for installation each year.

Capital Cost

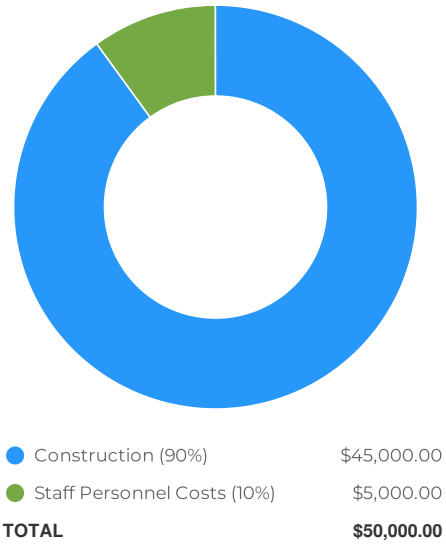
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

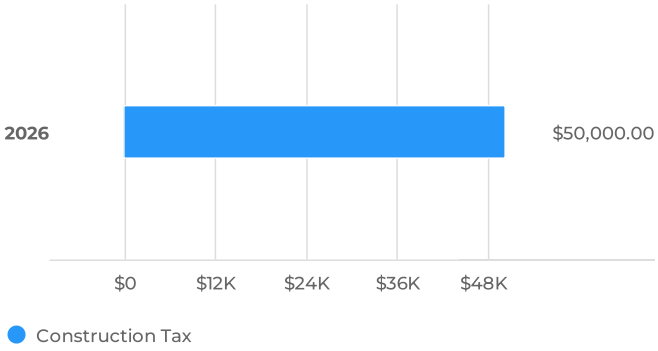
Capital Cost	FY2026	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$45,000	$45,000
Total	**$50,000**	**$50,000**

Funding Sources

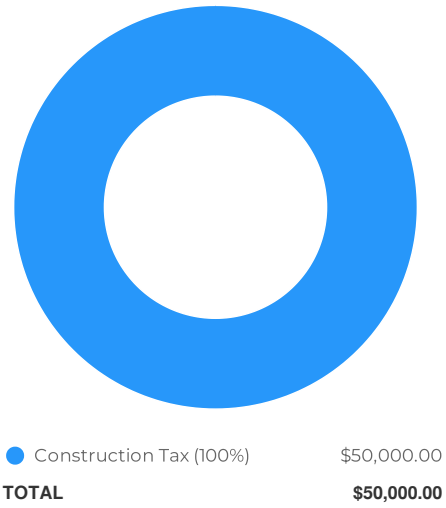
Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2026	Total
Construction Tax	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual Accessibility Ramps - FY27

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2026
Est. Completion Date	06/30/2027
Department	Public Works
Type	Capital Improvement
Project Number	27-FF

Description

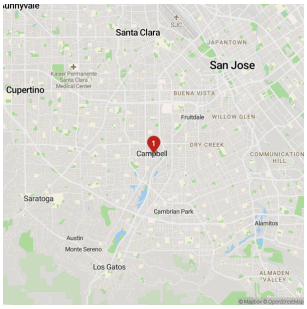
This project will install accessibility curb ramps in compliance with Americans with Disability Act (ADA) standards and is consistent with the City's ADA Transition Plan.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	New

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles, and Objective 3.4 - Streets that are safe, clean, and well maintained.

Possible Alternative Solutions

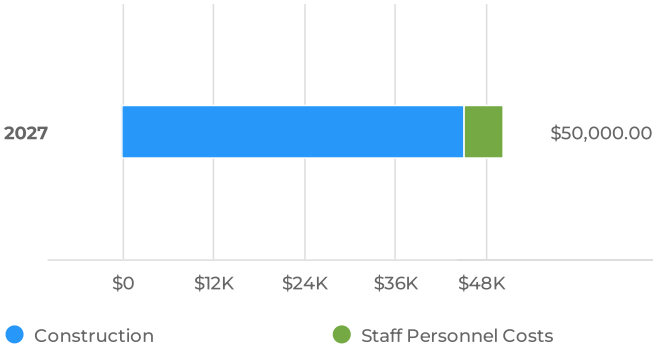
1. Reduce or increase the number of ramps for installation each year.

Capital Cost

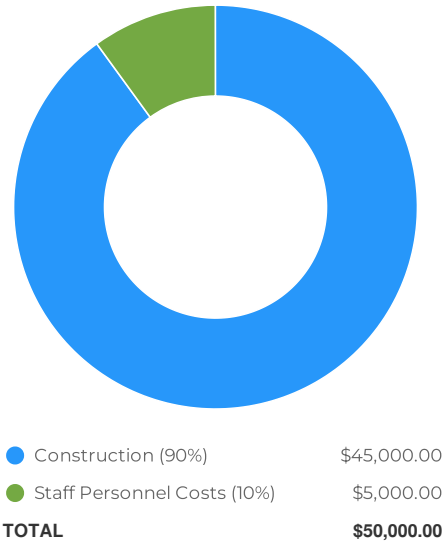
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

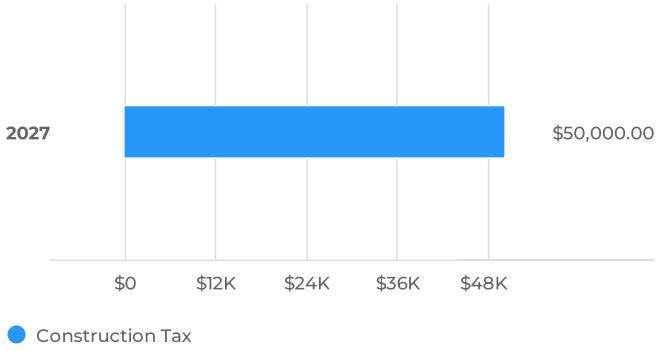
Capital Cost	FY2027	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$45,000	$45,000
Total	**$50,000**	**$50,000**

Funding Sources

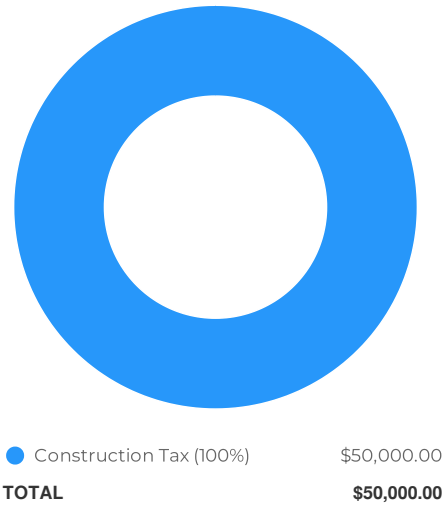
Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2027	Total
Construction Tax	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual ADA Transition Plan Improvements - FY19

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2018
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	19-BB

Description

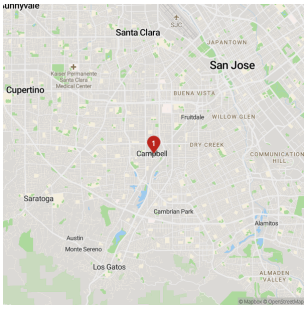
Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes modifications to doors, bathroom fixtures, and public counters.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	$87,005
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

1. Phase improvements and revise funding levels.

This requests information is generated from , Adopted Version.

Annual ADA Transition Plan Improvements - FY22

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	22-HH

Description

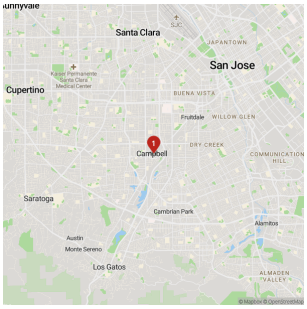
Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes modifications to doors, bathroom fixtures, and public counters.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	$50,000
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

1. Phase improvements and revise funding levels.

This requests information is generated from , Adopted Version.

Annual ADA Transition Plan Improvements - FY23

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	23-HH

Description

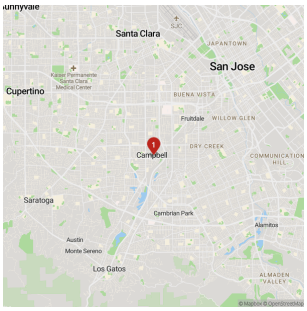
Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes modifications to doors, bathroom fixtures, and public counters.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

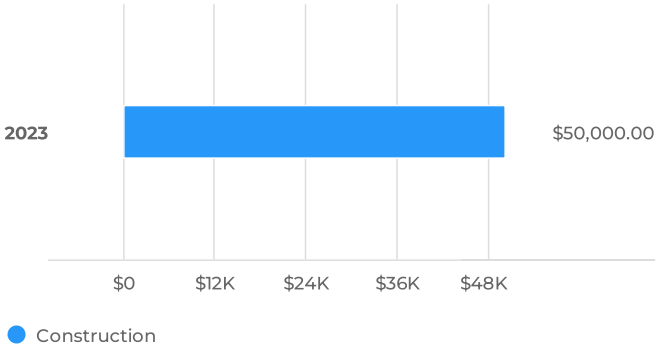
Possible Alternative Solutions

1. Phase improvements and revise funding levels.

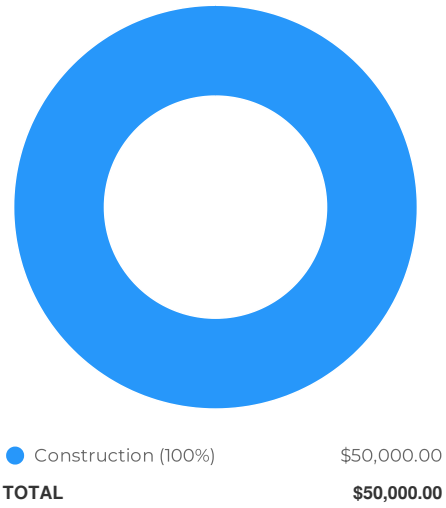
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$50K	$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



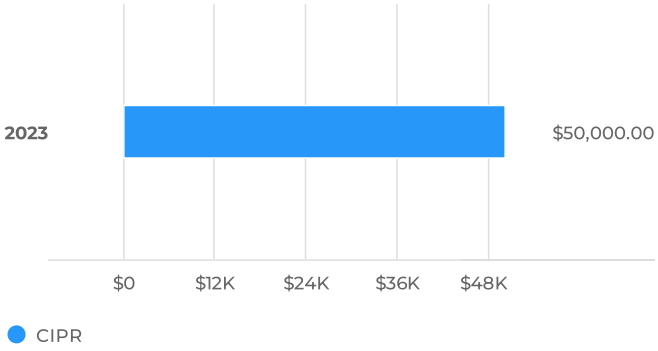
Capital Cost Breakdown

Capital Cost	FY2023	Total
Construction	$50,000	$50,000
Total	**$50,000**	**$50,000**

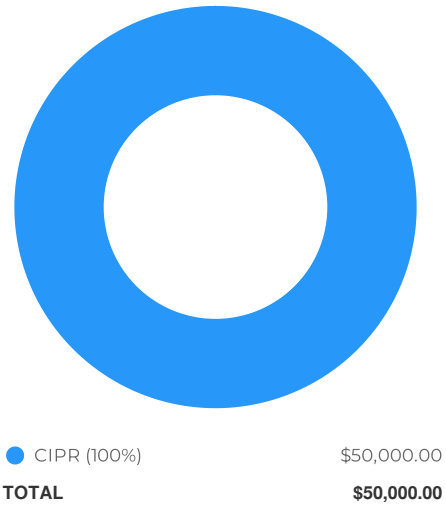
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$50K	$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
CIPR	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual ADA Transition Plan Improvements - FY24

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	24-HH

Description

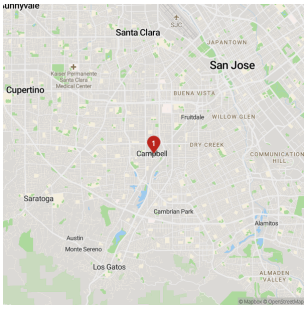
Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes modifications to doors, bathroom fixtures, and public counters.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

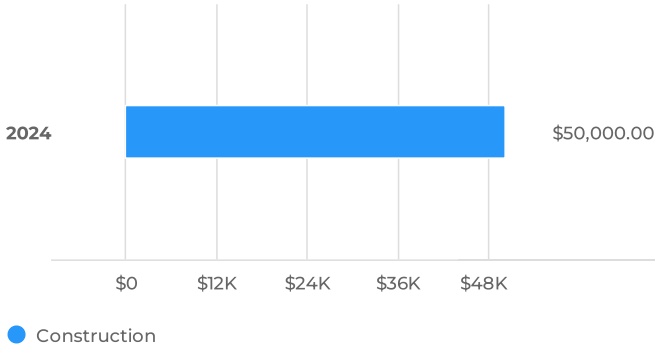
1. Phase improvements and revise funding levels.

Capital Cost

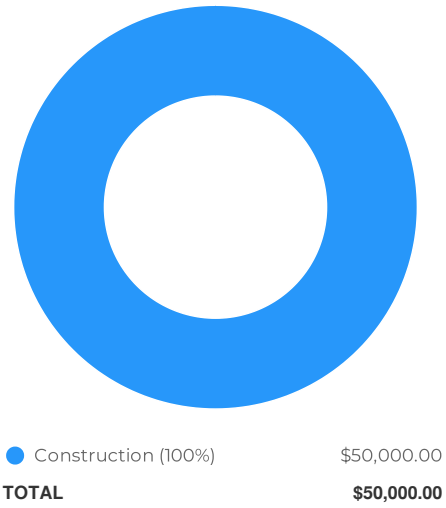
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

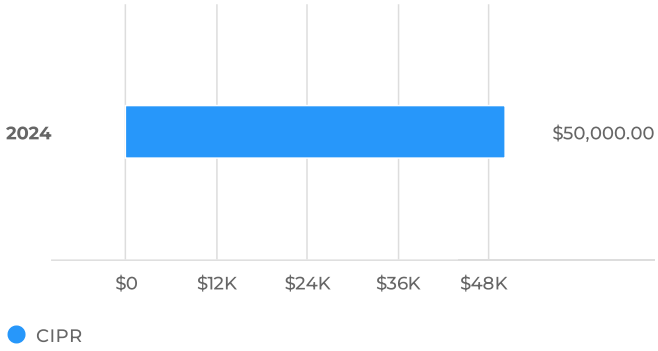
Capital Cost	FY2024	Total
Construction	$50,000	$50,000
Total	**$50,000**	**$50,000**

Funding Sources

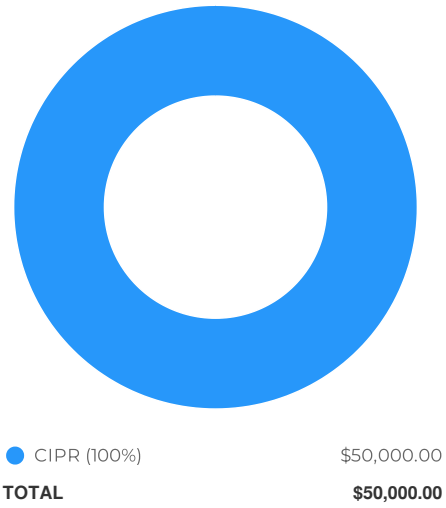
Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2024	Total
CIPR	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual ADA Transition Plan Improvements - FY25

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2025
Department	Public Works
Type	Capital Improvement
Project Number	25-HH

Description

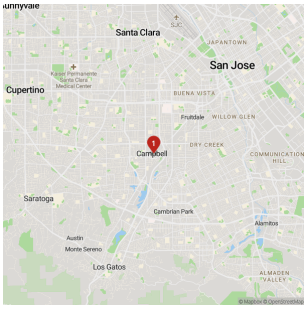
Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes modifications to doors, bathroom fixtures, and public counters.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

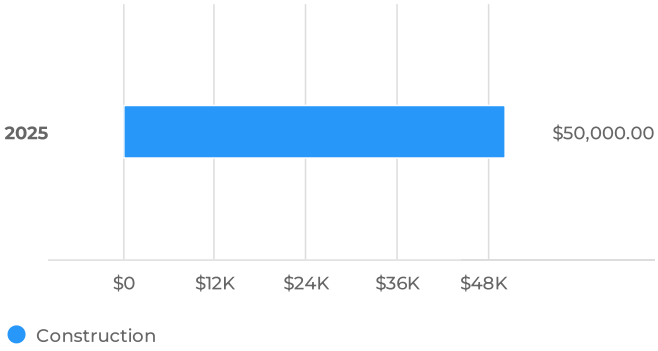
1. Phase improvements and revise funding levels.

Capital Cost

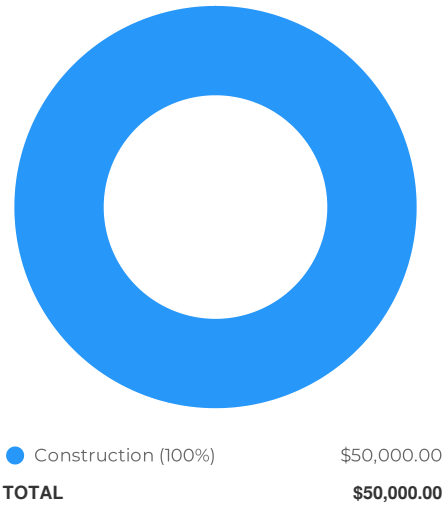
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

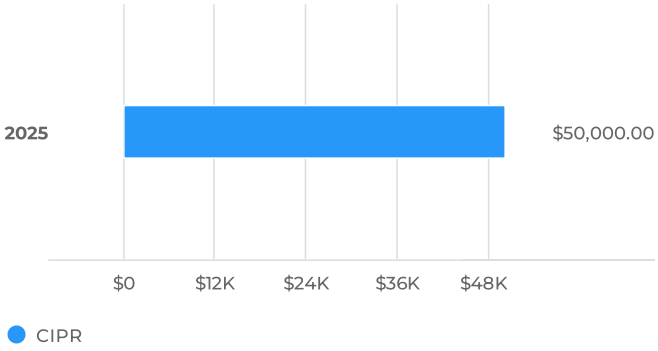
Capital Cost	FY2025	Total
Construction	$50,000	$50,000
Total	**$50,000**	**$50,000**

Funding Sources

Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2025	Total
CIPR	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual ADA Transition Plan Improvements - FY26

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2025
Est. Completion Date	06/30/2026
Department	Public Works
Type	Capital Improvement
Project Number	26-HH

Description

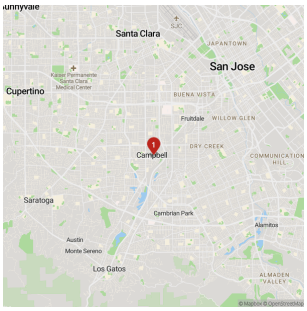
Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes modifications to doors, bathroom fixtures, and public counters.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

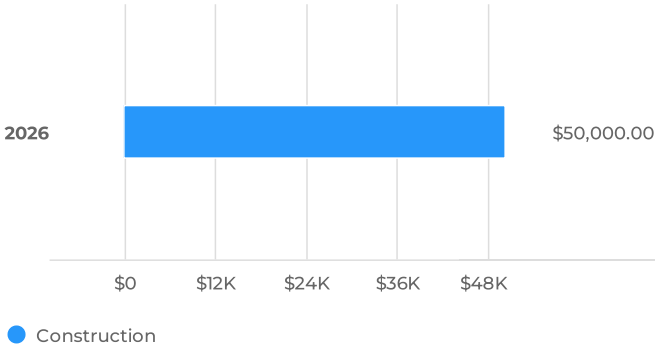
1. Phase improvements and revise funding levels.

Capital Cost

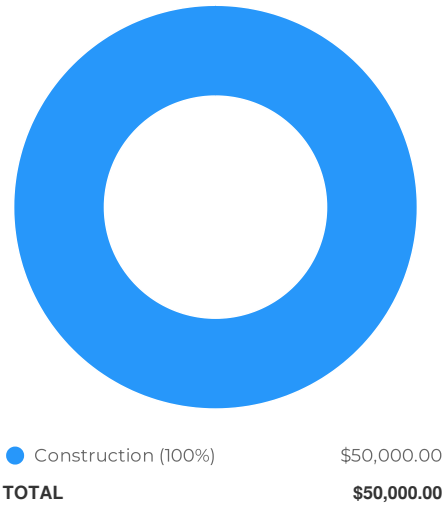
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

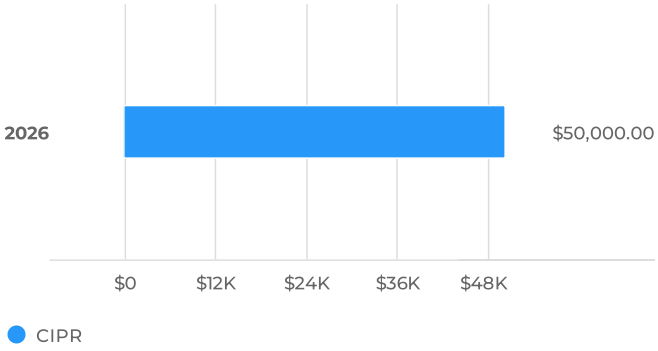
Capital Cost	FY2026	Total
Construction	$50,000	$50,000
Total	**$50,000**	**$50,000**

Funding Sources

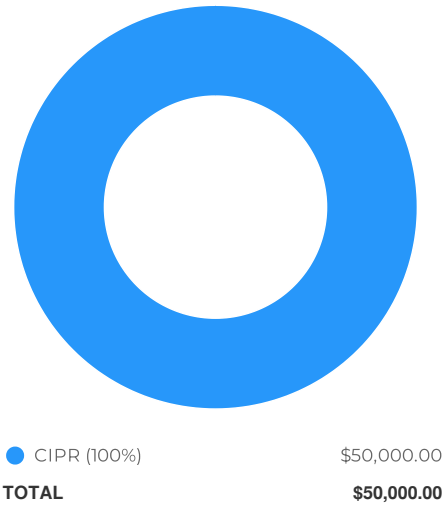
Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2026	Total
CIPR	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual ADA Transition Plan Improvements - FY27

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2026
Est. Completion Date	06/30/2027
Department	Public Works
Type	Capital Improvement
Project Number	27-HH

Description

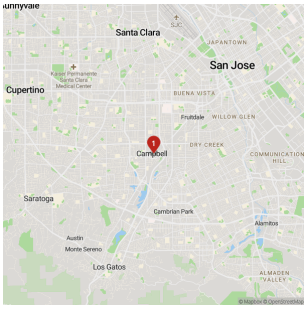
Consistent with the City's Americans with Disability Act (ADA) Transition Plan, this project continues to implement identified improvements at the Community Center, Service Center, City Hall, and other City facilities. Scope of work includes modifications to doors, bathroom fixtures, and public counters.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	New

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

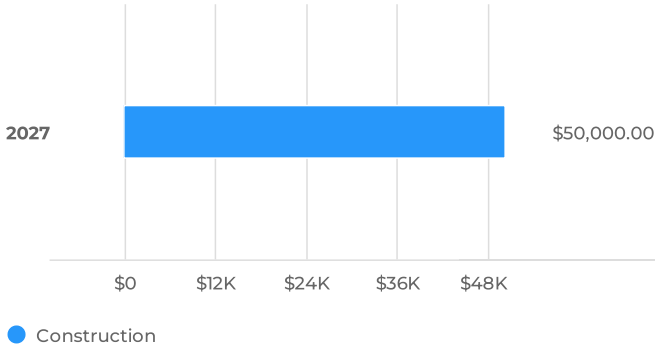
1. Phase improvements and revise funding levels.

Capital Cost

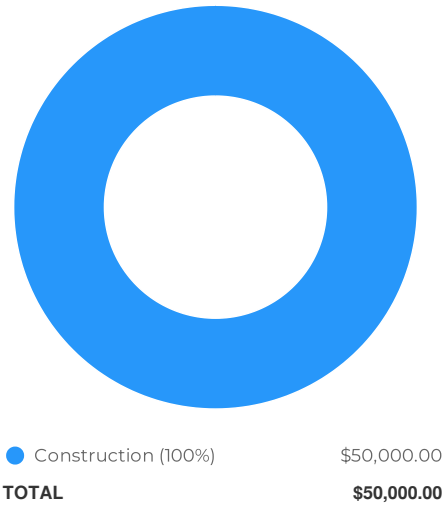
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

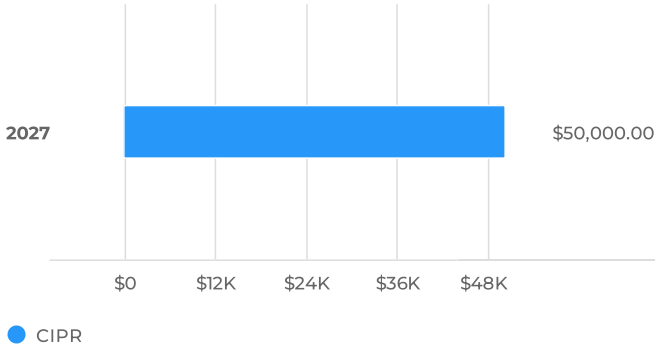
Capital Cost	FY2027	Total
Construction	$50,000	$50,000
Total	**$50,000**	**$50,000**

Funding Sources

Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2027	Total
CIPR	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Annual Bike/Pedestrian and Traffic Safety Improvements - FY21

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	21-QQ

Description

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other improvements to enhance pedestrian and bicyclist safety on City streets. The Transportation Development Act (TDA) funds represent the majority of the project funding. Currently estimated at $20,000 annually, the amount can vary; annual adjustments may be necessary.

Images



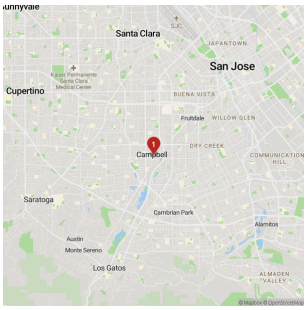
Class II Bike Lane

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	$24,468
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

Possible Alternative Solutions

1. Allow the current conditions to remain.
2. Submit each minor project/improvement to the City Council for approval.

Projected Timeline



This requests information is generated from , Adopted Version.

Annual Bike/Pedestrian and Traffic Safety Improvements - FY22

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	22-DD

Description

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other improvements to enhance pedestrian and bicyclist safety on City streets. The Transportation Development Act (TDA) funds represent the majority of the project funding. Currently estimated at $30,000 annually, the amount can vary; annual adjustments may be necessary.

Images



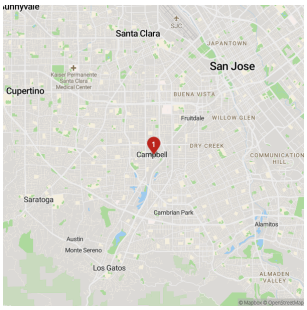
Class II Bike Lane

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	$25,000
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

Possible Alternative Solutions

1. Allow the current conditions to remain.

2. Submit each minor project/improvement to the City Council for approval.

Other Funding Sources (If Applicable)

Please note that Budget Adjustment BA-7 from the 11/2/21 Council meeting transferred the $42,302 in TDA funds from Project 22-DD to the Harriet Avenue Sidewalks Project 20-GG. Therefore, the carryforward reflects only the $25,000 in Construction Tax funds.

Projected Timeline



This requests information is generated from , Adopted Version.

Annual Bike/Pedestrian and Traffic Safety Improvements - FY23

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2025
Department	Public Works
Type	Capital Improvement
Project Number	23-JJ

Description

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other improvements to enhance pedestrian and bicyclist safety on City streets. The Transportation Development Act (TDA) funds represent the majority of the project funding. Currently estimated at $30,000 annually, the amount can vary; annual adjustments may be necessary.

Images



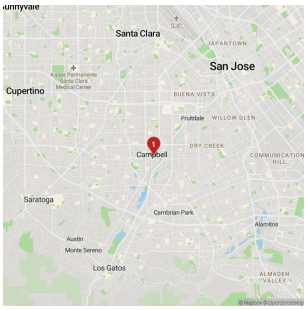
Class II Bike Lane

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

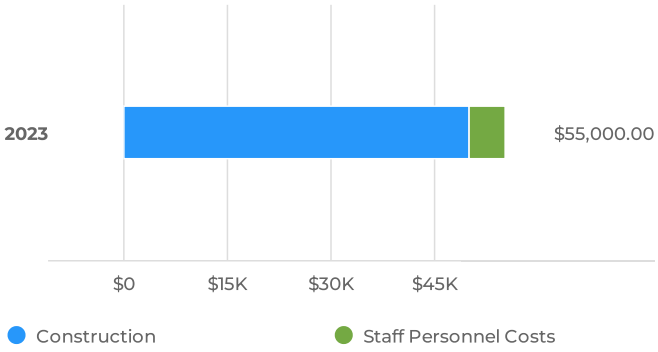
Possible Alternative Solutions

1. Allow the current conditions to remain.
2. Submit each minor project/improvement to the City Council for approval.

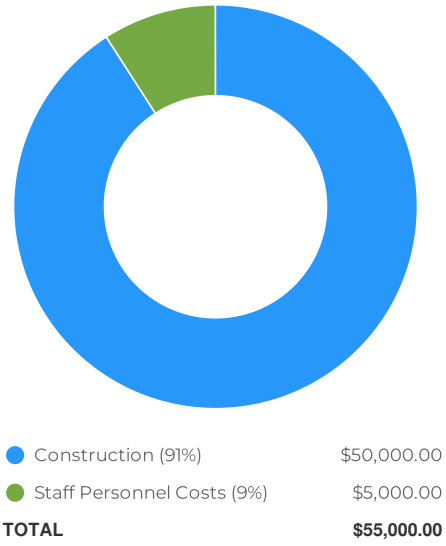
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$55,000	$55K	$55K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (91%)	$50,000.00
Staff Personnel Costs (9%)	$5,000.00
TOTAL	**$55,000.00**

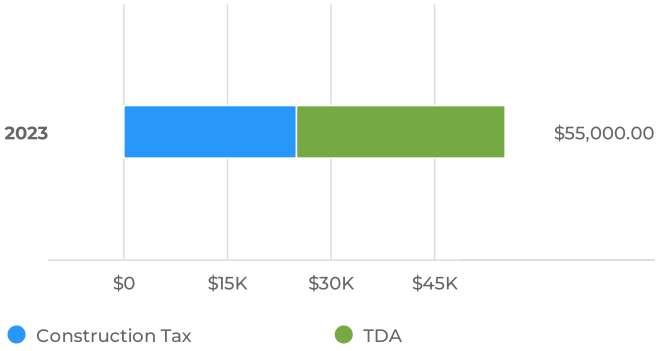
Capital Cost Breakdown

Capital Cost	FY2023	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$50,000	$50,000
Total	**$55,000**	**$55,000**

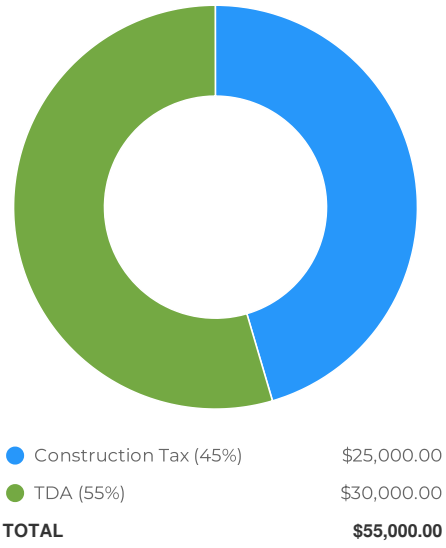
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$55,000	$55K	$55K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Construction Tax (45%)	$25,000.00
TDA (55%)	$30,000.00
TOTAL	**$55,000.00**

Funding Sources Breakdown

Funding Sources	FY2023	Total
Construction Tax	$25,000	$25,000
TDA	$30,000	$30,000
Total	**$55,000**	**$55,000**

Projected Timeline

Jul 1, 2022

Design

Oct 1, 2022

Bids Received

Jan 1, 2023

Bid Award

Apr 1, 2023

Construction

This requests information is generated from , Adopted Version.

Annual Bike/Pedestrian and Traffic Safety Improvements - FY24

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2026
Department	Public Works
Type	Capital Improvement
Project Number	24-JJ

Description

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other improvements to enhance pedestrian and bicyclist safety on City streets. The Transportation Development Act (TDA) funds represent the majority of the project funding. Currently estimated at $30,000 annually, the amount can vary; annual adjustments may be necessary.

Images



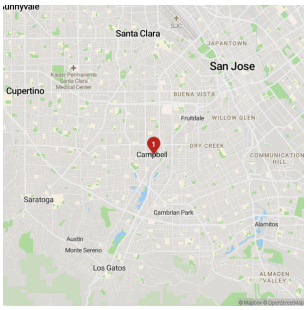
Class II Bike Lane

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

Possible Alternative Solutions

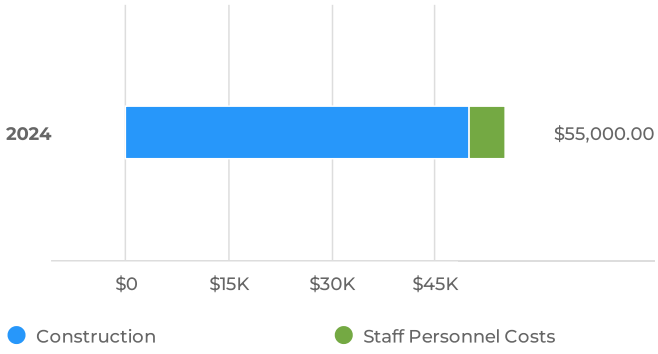
1. Allow the current conditions to remain.
2. Submit each minor project/improvement to the City Council for approval.

Capital Cost

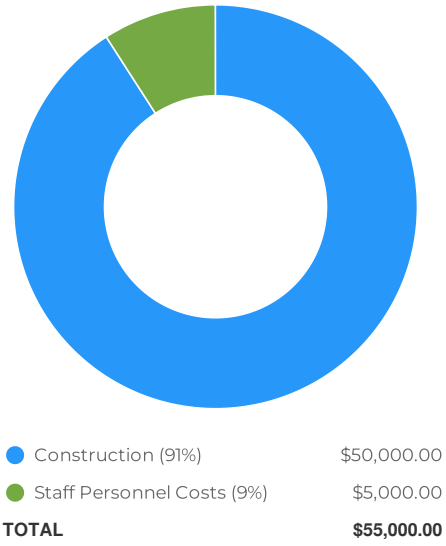
Total Budget (all years)
$55K

Project Total
$55K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (91%)	$50,000.00
Staff Personnel Costs (9%)	$5,000.00
TOTAL	**$55,000.00**

Capital Cost Breakdown

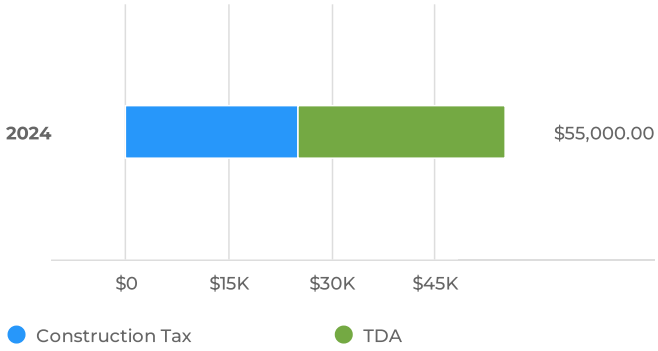
Capital Cost	FY2024	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$50,000	$50,000
Total	**$55,000**	**$55,000**

Funding Sources

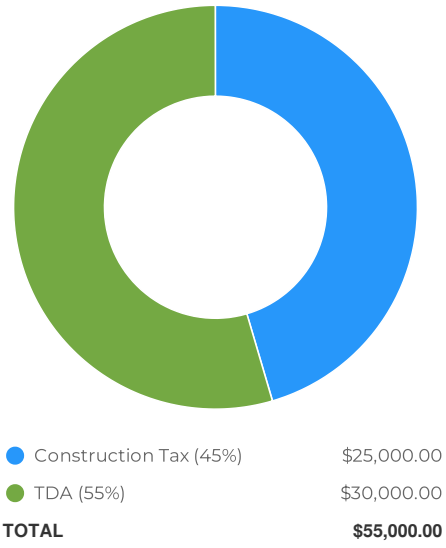
Total Budget (all years)
$55K

Project Total
$55K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2024	Total
Construction Tax	$25,000	$25,000
TDA	$30,000	$30,000
Total	**$55,000**	**$55,000**

Projected Timeline

Jul 1, 2023
Design

Oct 1, 2023
Bids Received

Jan 1, 2024
Bid Award

Apr 1, 2024

Construction

This requests information is generated from , Adopted Version.

Annual Bike/Pedestrian and Traffic Safety Improvements - FY25

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2027
Department	Public Works
Type	Capital Improvement
Project Number	25-JJ

Description

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other improvements to enhance pedestrian and bicyclist safety on City streets. The Transportation Development Act (TDA) funds represent the majority of the project funding. Currently estimated at $30,000 annually, the amount can vary; annual adjustments may be necessary.

Images



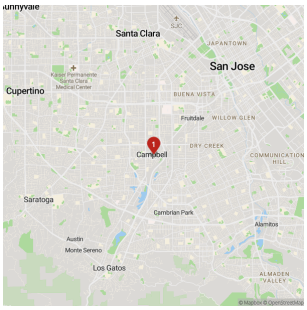
Class II Bike Lane

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

Possible Alternative Solutions

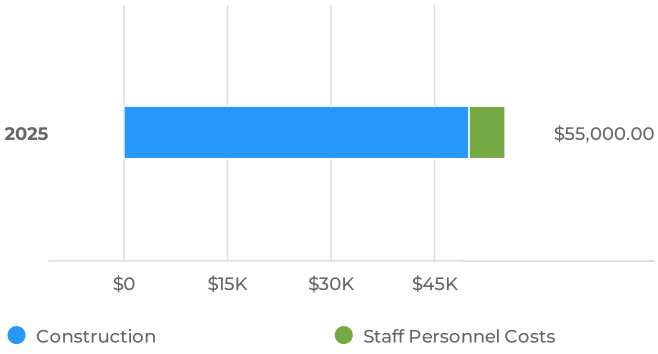
1. Allow the current conditions to remain.
2. Submit each minor project/improvement to the City Council for approval.

Capital Cost

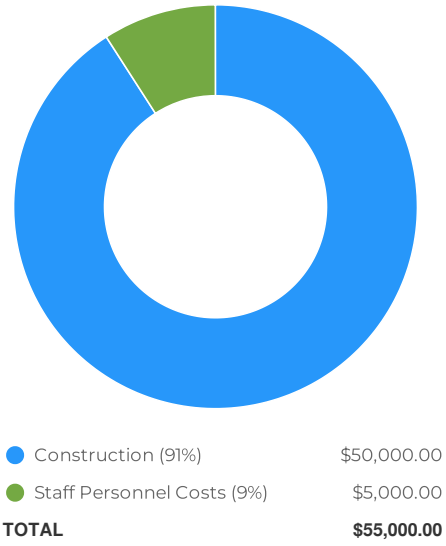
Total Budget (all years)
$55K

Project Total
$55K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (91%)	$50,000.00
Staff Personnel Costs (9%)	$5,000.00
TOTAL	**$55,000.00**

Capital Cost Breakdown

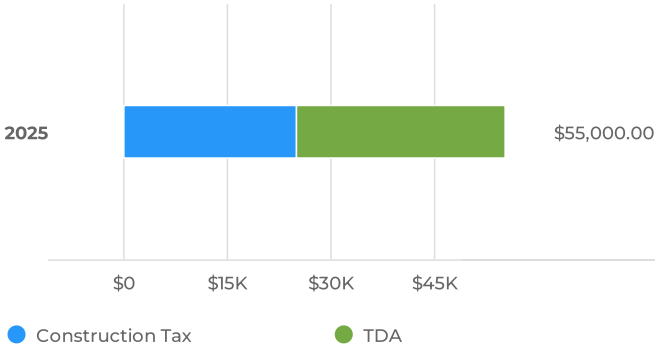
Capital Cost	FY2025	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$50,000	$50,000
Total	**$55,000**	**$55,000**

Funding Sources

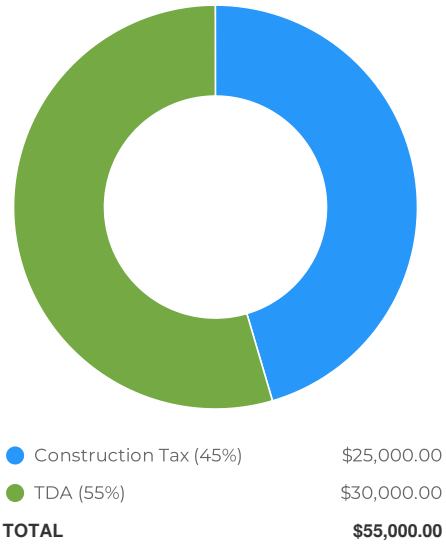
Total Budget (all years)
$55K

Project Total
$55K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2025	Total
Construction Tax	$25,000	$25,000
TDA	$30,000	$30,000
Total	**$55,000**	**$55,000**

Projected Timeline

Jul 1, 2024
Design

Oct 1, 2024
Bids Received

Jan 1, 2025
Bid Award

Apr 1, 2025

Construction

This requests information is generated from , Adopted Version.

Annual Bike/Pedestrian and Traffic Safety Improvements - FY26

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2025
Est. Completion Date	06/30/2028
Department	Public Works
Type	Capital Improvement
Project Number	26-JJ

Description

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other improvements to enhance pedestrian and bicyclist safety on City streets. The Transportation Development Act (TDA) funds represent the majority of the project funding. Currently estimated at $30,000 annually, the amount can vary; annual adjustments may be necessary.

Images



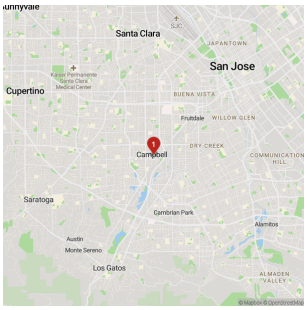
Class II Bike Lane

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

Possible Alternative Solutions

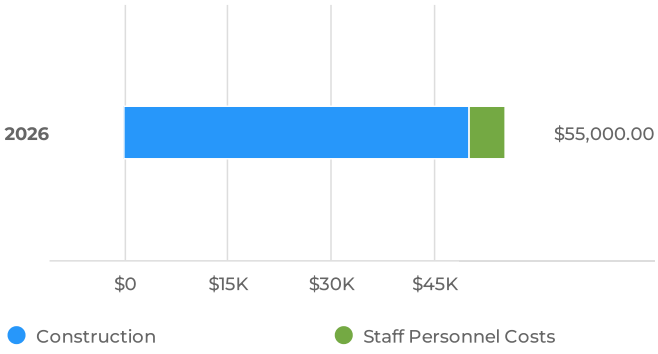
1. Allow the current conditions to remain.
2. Submit each minor project/improvement to the City Council for approval.

Capital Cost

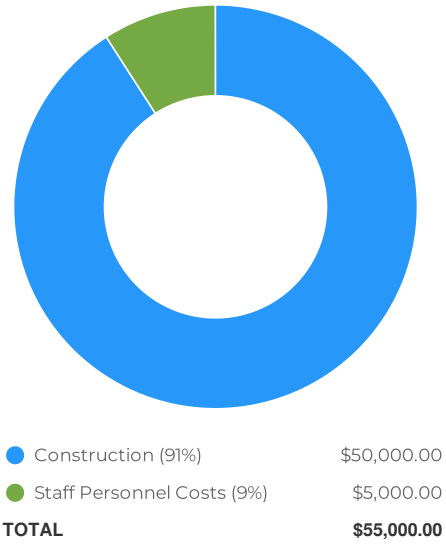
Total Budget (all years)
$55K

Project Total
$55K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (91%)	$50,000.00
Staff Personnel Costs (9%)	$5,000.00
TOTAL	**$55,000.00**

Capital Cost Breakdown

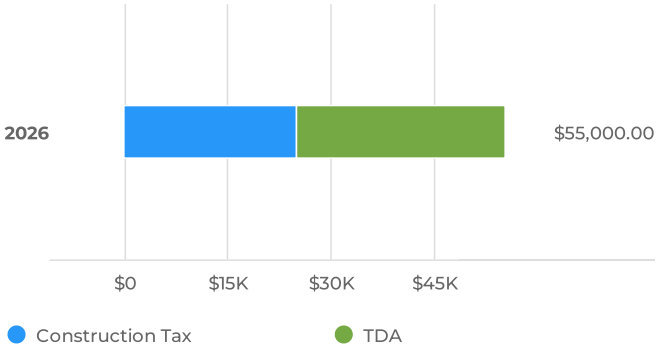
Capital Cost	FY2026	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$50,000	$50,000
Total	**$55,000**	**$55,000**

Funding Sources

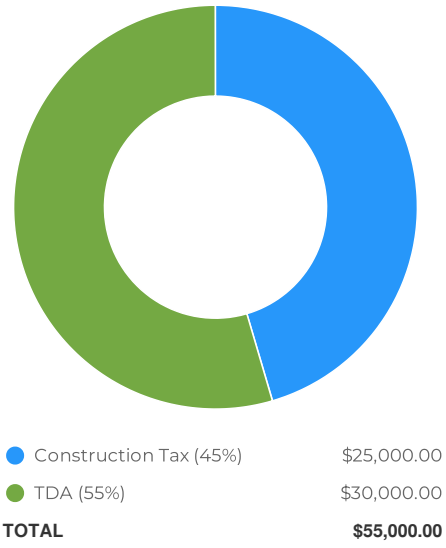
Total Budget (all years)
$55K

Project Total
$55K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2026	Total
Construction Tax	$25,000	$25,000
TDA	$30,000	$30,000
Total	**$55,000**	**$55,000**

Projected Timeline

Jul 1, 2025
Design

Oct 1, 2025
Bids Received

Jan 1, 2026
Bid Award

Apr 1, 2026

Construction

This requests information is generated from , Adopted Version.

Annual Bike/Pedestrian and Traffic Safety Improvements - FY27

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2026
Est. Completion Date	06/30/2029
Department	Public Works
Type	Capital Improvement
Project Number	27-JJ

Description

This annual project provides minor improvements to streets and signals to increase safety as deemed necessary by the City's Traffic Engineer and City Engineer. This project also constructs Class II bike lanes, sidewalks, paths, and other improvements to enhance pedestrian and bicyclist safety on City streets. The Transportation Development Act (TDA) funds represent the majority of the project funding. Currently estimated at $40,000 annually, the amount can vary; annual adjustments may be necessary.

Images



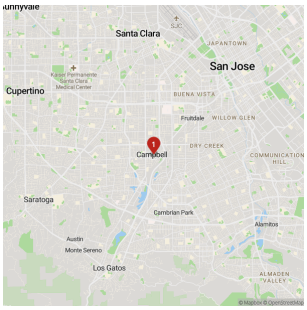
Class II Bike Lane

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	New

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

Possible Alternative Solutions

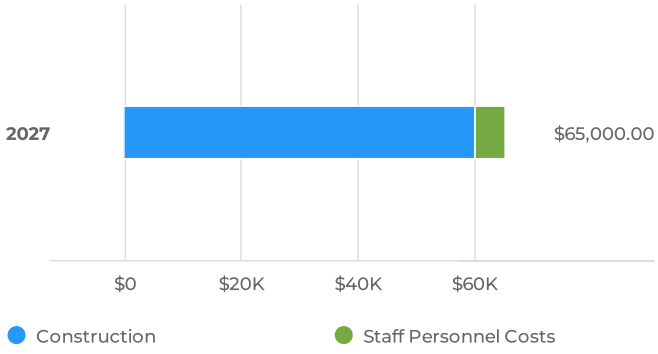
1. Allow the current conditions to remain.
2. Submit each minor project/improvement to the City Council for approval.

Capital Cost

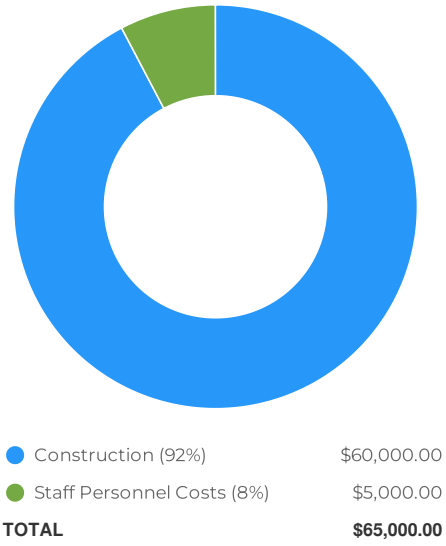
Total Budget (all years)
$65K

Project Total
$65K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (92%)	$60,000.00
Staff Personnel Costs (8%)	$5,000.00
TOTAL	**$65,000.00**

Capital Cost Breakdown

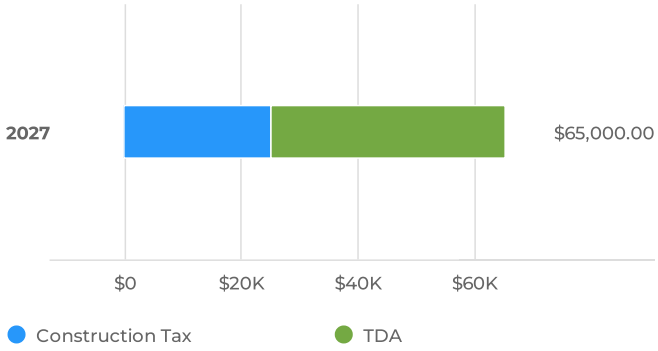
Capital Cost	FY2027	Total
Staff Personnel Costs	$5,000	$5,000
Construction	$60,000	$60,000
Total	**$65,000**	**$65,000**

Funding Sources

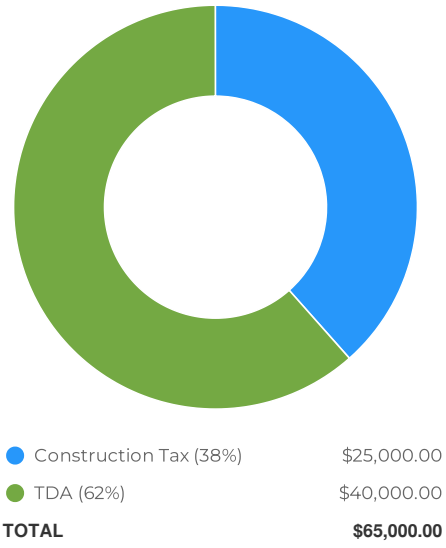
Total Budget (all years)
$65K

Project Total
$65K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2027	Total
Construction Tax	$25,000	$25,000
TDA	$40,000	$40,000
Total	**$65,000**	**$65,000**

Projected Timeline

Jul 1, 2025
Design

Jul 1, 2026
Design

Oct 1, 2026
Bids Received

Jan 1, 2027

Bid Award

Apr 1, 2027

Construction

This requests information is generated from , Adopted Version.

Annual Sidewalk, Curb, & Gutter Improvements - FY23

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Ron Taormina, PW Maintenance Supervisor
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	23-GG

Description

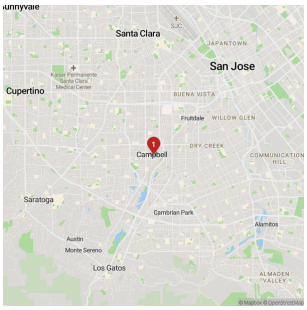
This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds are performed on raised sidewalks where the sidewalk deflection is less than 1 and 1/2 inches. Curb and gutters are replaced in kind when the damaged or raised curb and gutter prohibits safe pedestrian access to travel ways. These locations are typically at intersections or in front of crosswalks. Curb and gutter water flow issues are not a criteria for replacement under this ongoing maintenance project proposal.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Strategic Plan Objective 3.1 - Safe residential neighborhoods.

Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrian and bicycles.

Possible Alternative Solutions

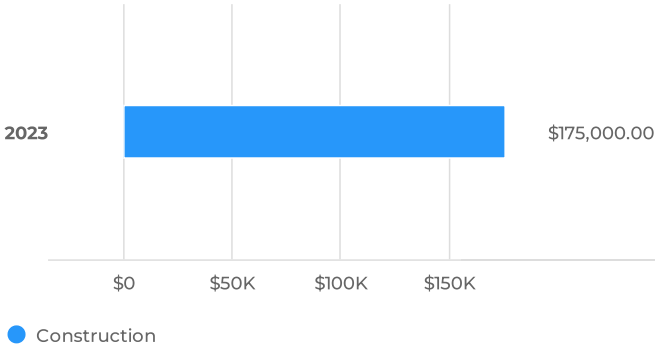
1. Continue to replace damaged sidewalk with asphalt.

2. Do not replace any curb and gutter.

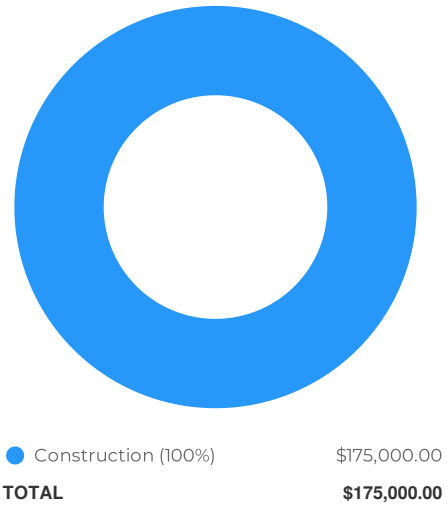
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$175,000	$175K	$175K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



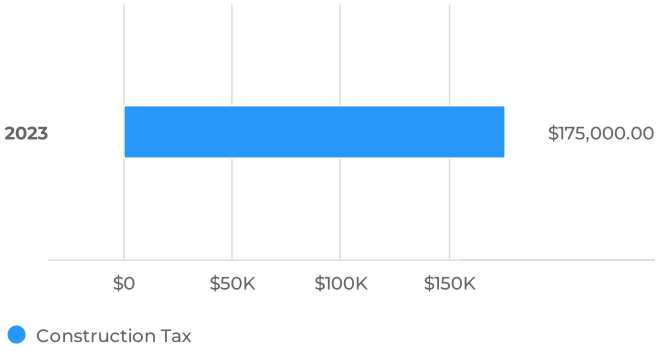
Capital Cost Breakdown

Capital Cost	FY2023	Total
Construction	$175,000	$175,000
Total	**$175,000**	**$175,000**

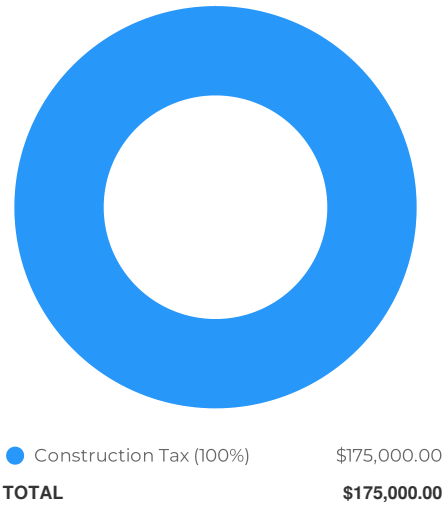
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$175,000	$175K	$175K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
Construction Tax	$175,000	$175,000
Total	**$175,000**	**$175,000**

This requests information is generated from , Adopted Version.

Annual Sidewalk, Curb, & Gutter Improvements - FY24

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Ron Taormina, PW Maintenance Supervisor
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	24-GG

Description

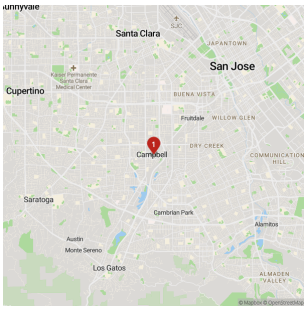
This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds are performed on raised sidewalks where the sidewalk deflection is less than 1 and 1/2 inches. Curb and gutters are replaced in kind when the damaged or raised curb and gutter prohibits safe pedestrian access to travel ways. These locations are typically at intersections or in front of crosswalks. Curb and gutter water flow issues are not a criteria for replacement under this ongoing maintenance project proposal.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Strategic Plan Objective 3.1 - Safe residential neighborhoods.

Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrian and bicycles.

Possible Alternative Solutions

1. Continue to replace damaged sidewalk with asphalt.

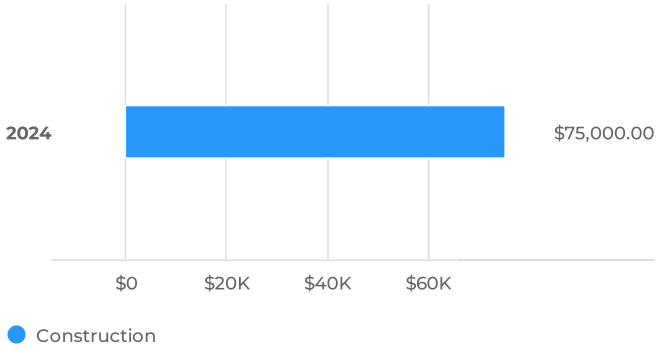
2. Do not replace any curb and gutter.

Capital Cost

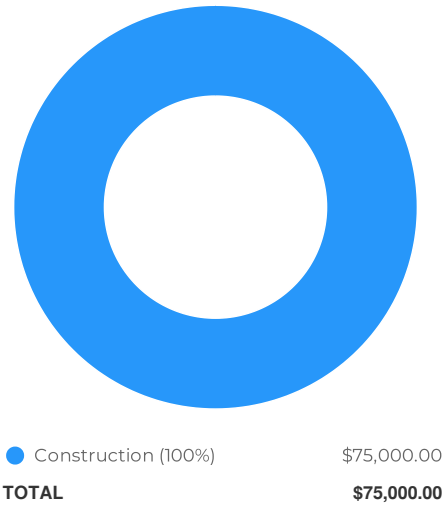
Total Budget (all years)
$75K

Project Total
$75K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

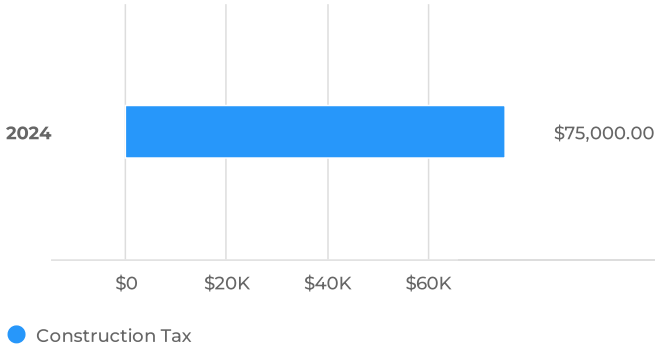
Capital Cost	FY2024	Total
Construction	$75,000	$75,000
Total	**$75,000**	**$75,000**

Funding Sources

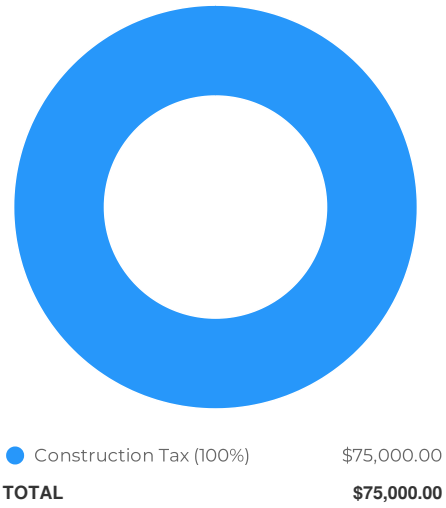
Total Budget (all years)
$75K

Project Total
$75K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2024	Total
Construction Tax	$75,000	$75,000
Total	**$75,000**	**$75,000**

This requests information is generated from , Adopted Version.

Annual Sidewalk, Curb, & Gutter Improvements - FY25

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Ron Taormina, PW Maintenance Supervisor
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2025
Department	Public Works
Type	Capital Improvement
Project Number	25-GG

Description

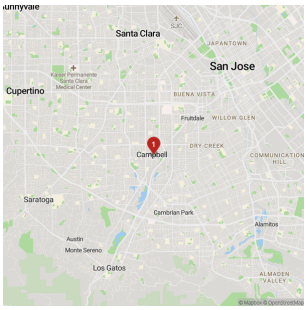
This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds are performed on raised sidewalks where the sidewalk deflection is less than 1 and 1/2 inches. Curb and gutters are replaced in kind when the damaged or raised curb and gutter prohibits safe pedestrian access to travel ways. These locations are typically at intersections or in front of crosswalks. Curb and gutter water flow issues are not criteria for replacement under this ongoing maintenance project proposal.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Strategic Plan Objective 3.1 - Safe residential neighborhoods.

Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrian and bicycles.

Possible Alternative Solutions

1. Continue to replace damaged sidewalk with asphalt.

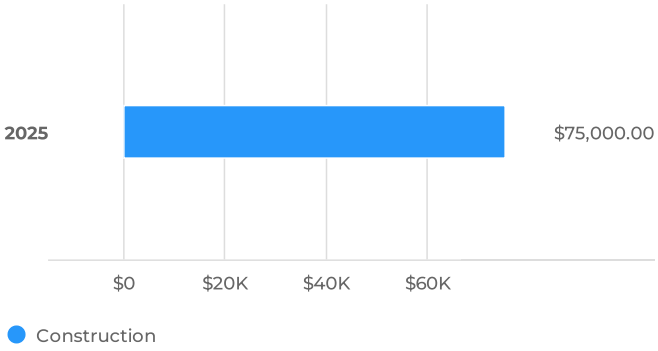
2. Do not replace any curb and gutter.

Capital Cost

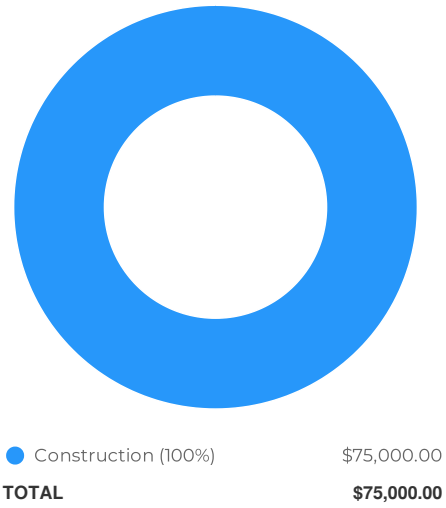
Total Budget (all years)
$75K

Project Total
$75K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (100%)	$75,000.00
TOTAL	**$75,000.00**

Capital Cost Breakdown

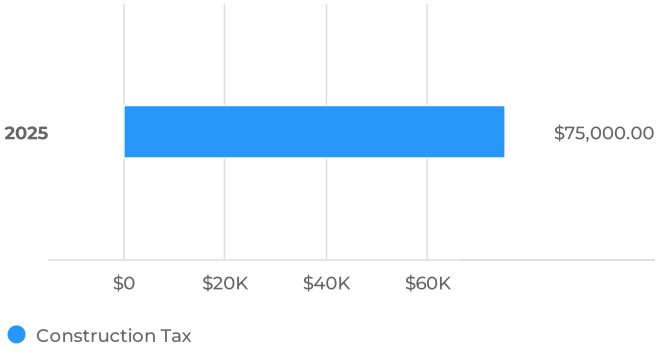
Capital Cost	FY2025	Total
Construction	$75,000	$75,000
Total	**$75,000**	**$75,000**

Funding Sources

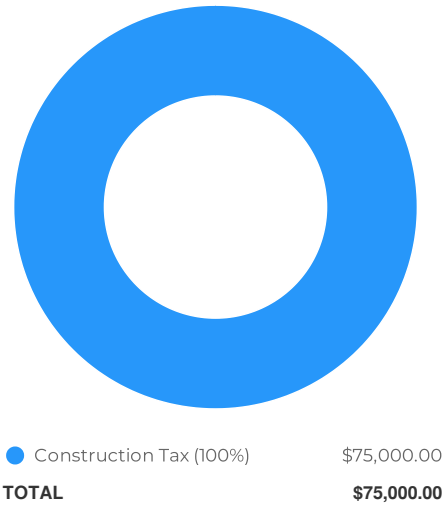
Total Budget (all years)
$75K

Project Total
$75K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2025	Total
Construction Tax	$75,000	$75,000
Total	**$75,000**	**$75,000**

This requests information is generated from , Adopted Version.

Annual Sidewalk, Curb, & Gutter Improvements - FY26

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Ron Taormina, PW Maintenance Supervisor
Est. Start Date	07/01/2025
Est. Completion Date	06/30/2026
Department	Public Works
Type	Capital Improvement
Project Number	26-GG

Description

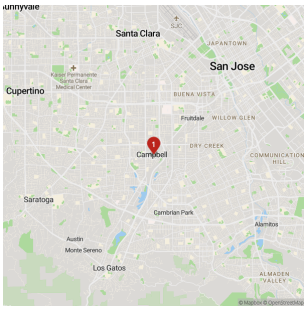
This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds are performed on raised sidewalks where the sidewalk deflection is less than 1 and 1/2 inches. Curb and gutters are replaced in kind when the damaged or raised curb and gutter prohibits safe pedestrian access to travel ways. These locations are typically at intersections or in front of crosswalks. Curb and gutter water flow issues are not a criteria for replacement under this ongoing maintenance project proposal.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Strategic Plan Objective 3.1 - Safe residential neighborhoods.

Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrian and bicycles.

Possible Alternative Solutions

1. Continue to replace damaged sidewalk with asphalt.

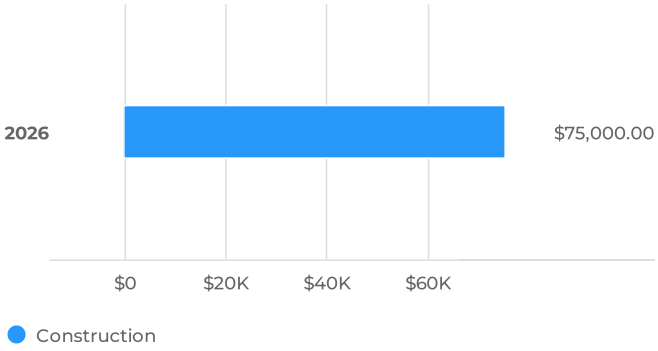
2. Do not replace any curb and gutter.

Capital Cost

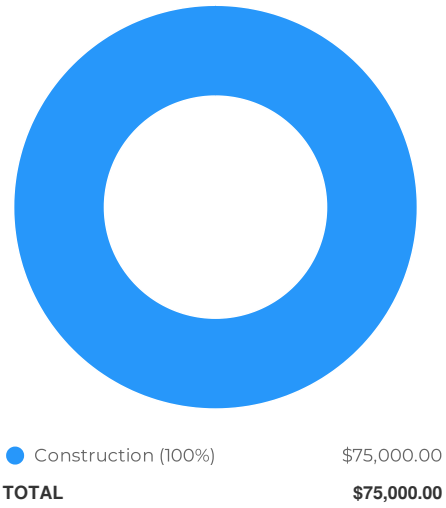
Total Budget (all years)
$75K

Project Total
$75K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

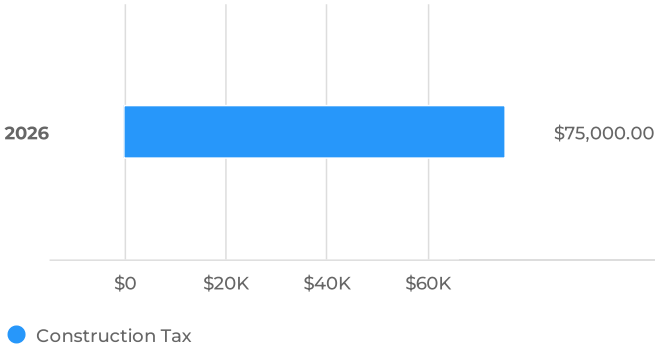
Capital Cost	FY2026	Total
Construction	$75,000	$75,000
Total	**$75,000**	**$75,000**

Funding Sources

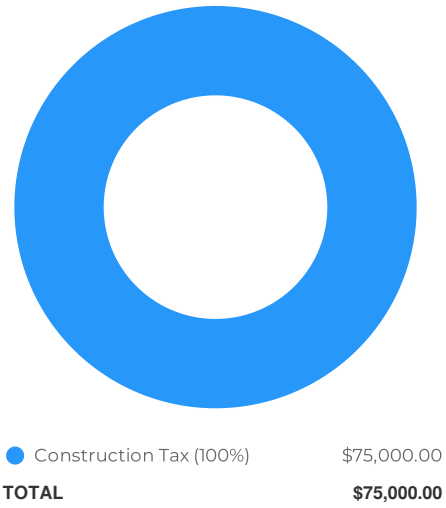
Total Budget (all years)
$75K

Project Total
$75K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2026	Total
Construction Tax	$75,000	$75,000
Total	**$75,000**	**$75,000**

This requests information is generated from , Adopted Version.

Annual Sidewalk, Curb, & Gutter Improvements - FY27

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Ron Taormina, PW Maintenance Supervisor
Est. Start Date	07/01/2026
Est. Completion Date	06/30/2027
Department	Public Works
Type	Capital Improvement
Project Number	27-GG

Description

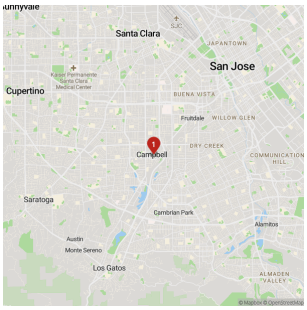
This annual project proposes to replace newly damaged sidewalks that are identified for replacement or grinding. The City uses concrete and no longer uses asphalt as sidewalk replacement material when removing sections of sidewalk. Sidewalk grinds are performed on raised sidewalks where the sidewalk deflection is less than 1 and 1/2 inches. Curb and gutters are replaced in kind when the damaged or raised curb and gutter prohibits safe pedestrian access to travel ways. These locations are typically at intersections or in front of crosswalks. Curb and gutter water flow issues are not criteria for replacement under this ongoing maintenance project proposal.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	New

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Strategic Plan Objective 3.1 - Safe residential neighborhoods.

Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrian and bicycles.

Possible Alternative Solutions

1. Continue to replace damaged sidewalk with asphalt.

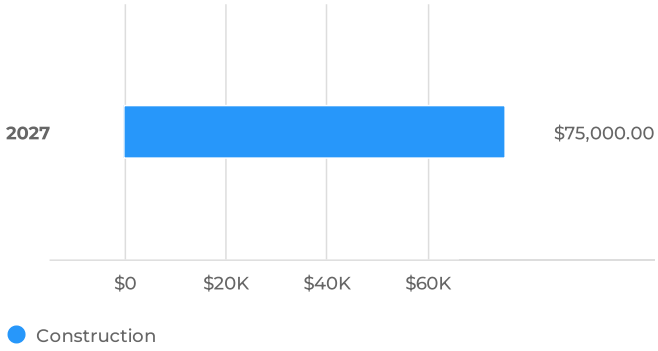
2. Do not replace any curb and gutter.

Capital Cost

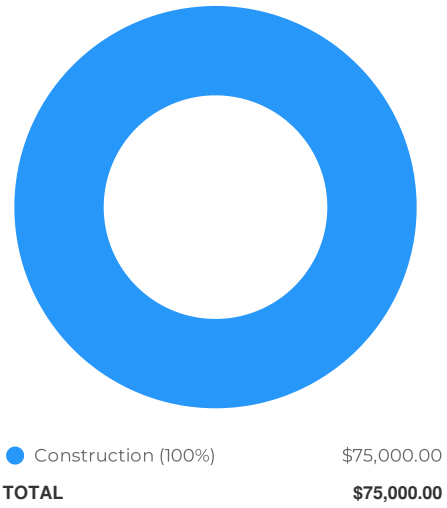
Total Budget (all years)
$75K

Project Total
$75K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

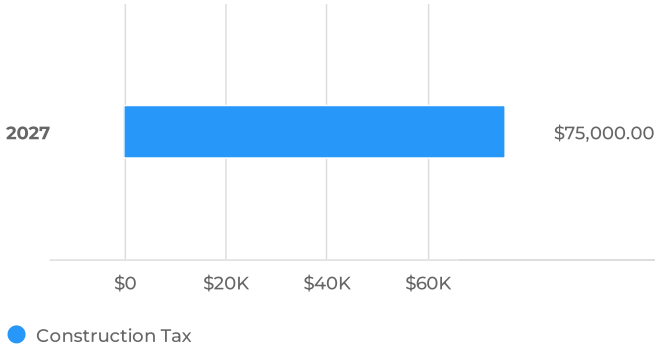
Capital Cost	FY2027	Total
Construction	$75,000	$75,000
Total	**$75,000**	**$75,000**

Funding Sources

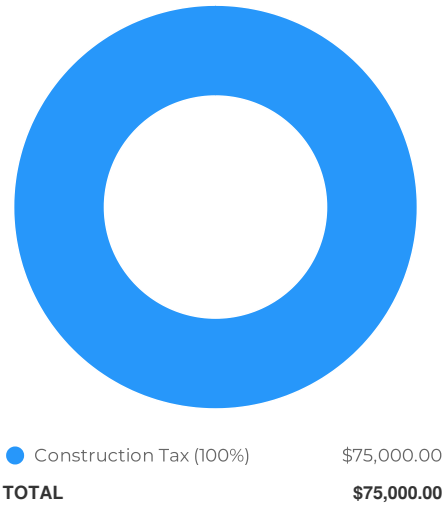
Total Budget (all years)
$75K

Project Total
$75K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2027	Total
Construction Tax	$75,000	$75,000
Total	**$75,000**	**$75,000**

This requests information is generated from , Adopted Version.

Annual Street Maintenance - FY22

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2021
Est. Completion Date	08/31/2022
Department	Public Works
Type	Capital Improvement
Project Number	22-BB

Description

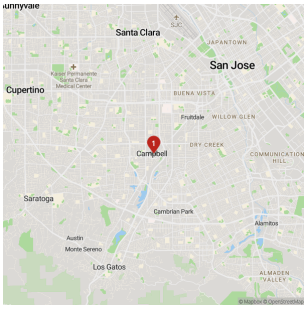
This project is for annual street maintenance per the City's Pavement Management Program. Funding allocations in CIP FY22 will provide pavement treatment on collector and local streets. In addition to the Capital Improvement Program Reserve (CIPR), other anticipated funding sources are the City's Vehicle Impact Fee (separate allocations from construction and solid waste collection vehicles), Santa Clara County Vehicle Registration Fee (VRF), State SB1 - Road Maintenance and Rehabilitation Account (RMRA), Santa Clara County Measure B, and one-time grants (One Bay Area and CalRecycle). A maintenance of effort is required for cities to receive Measure B and RMRA funds. The City must maintain an annual expenditure of $917,000 in general fund monies which are satisfied through the use of CIPR and Vehicle Impact Fees.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	$3,869,234
Priority	High (Can function without it, but not very well)
Type of Project	Resurface Current Street, Road or Sidewalk
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.4 - Streets that are safe, clean, and well-maintained.

Possible Alternative Solutions

1. Only pursue stop-gap maintenance.
2. Reduce the project limits resulting in decreased Pavement Condition Index (PCI).

This requests information is generated from , Adopted Version.

Annual Street Maintenance - FY23

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2025
Department	Public Works
Type	Capital Improvement
Project Number	23-BB

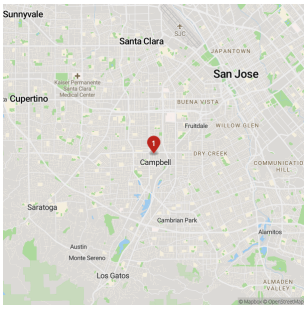
Description

This project is for annual street maintenance per the City's Pavement Management Program. Funding allocations in CIP FY23 through FY25 will provide pavement treatment on Hamilton Ave. In addition to the Capital Improvement Program Reserve (CIPR), other anticipated funding sources are the City's Vehicle Impact Fee (separate allocations from construction and solid waste collection vehicles), Santa Clara County Vehicle Registration Fee (VRF), State SB1 - Road Maintenance and Rehabilitation Account (RMRA), Santa Clara County Measure B, and one-time grants (One Bay Area and CalRecycle). A maintenance of effort is required for cities to receive Measure B and RMRA funds. The City must maintain an annual expenditure of $917,000 in general fund monies which are satisfied through the use of CIPR and Vehicle Impact Fees.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Resurface Current Street, Road or Sidewalk
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.4 - Streets that are safe, clean, and well-maintained.

Possible Alternative Solutions

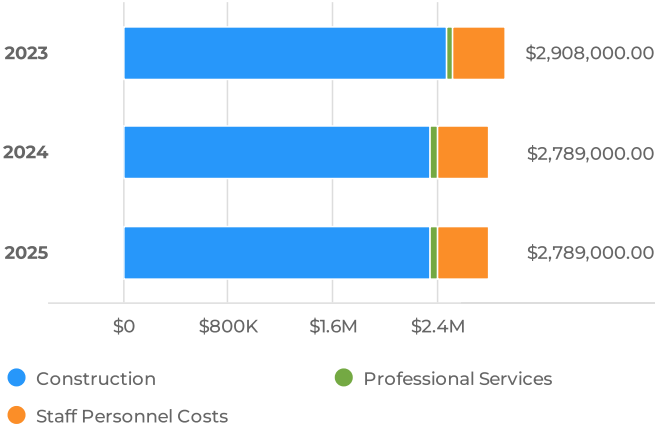
1. Only pursue stop-gap maintenance.

2. Reduce the project limits resulting in decreased Pavement Condition Index (PCI).

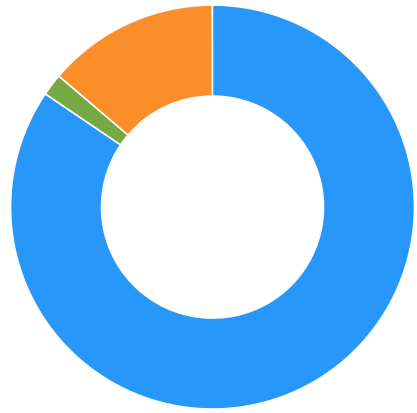
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$2,908,000	$8.486M	$8.486M

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (84%)	$7,169,000.00
Professional Services (2%)	$150,000.00
Staff Personnel Costs (14%)	$1,167,000.00
TOTAL	**$8,486,000.00**

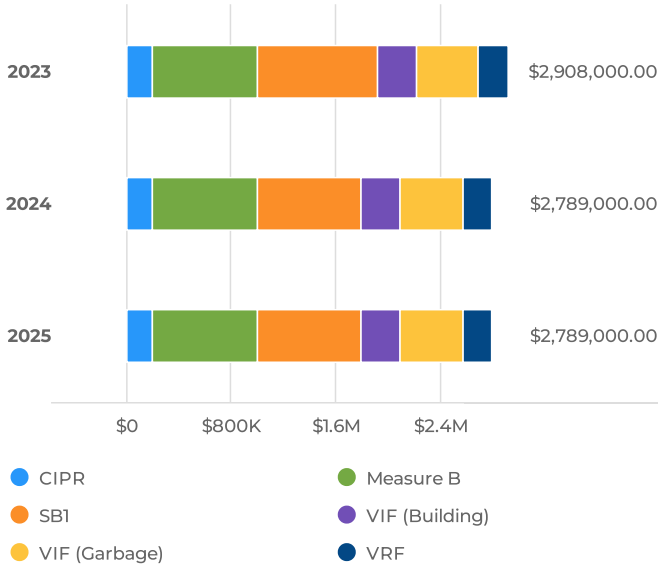
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	Total
Staff Personnel Costs	$389,000	$389,000	$389,000	$1,167,000
Professional Services	$50,000	$50,000	$50,000	$150,000
Construction	$2,469,000	$2,350,000	$2,350,000	$7,169,000
Total	**$2,908,000**	**$2,789,000**	**$2,789,000**	**$8,486,000**

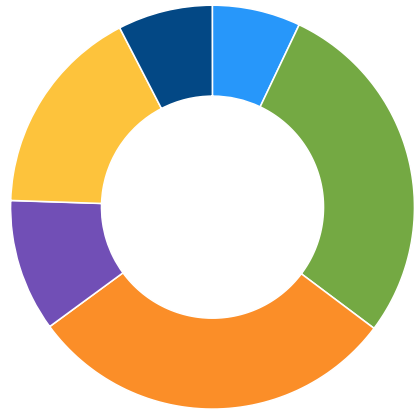
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$2,908,000	$8.486M	$8.486M

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



CIPR (7%)	$600,000.00
Measure B (28%)	$2,391,000.00
SB1 (30%)	$2,519,000.00
VIF (Building) (11%)	$900,000.00
VIF (Garbage) (17%)	$1,431,000.00
VRF (8%)	$645,000.00
TOTAL	**$8,486,000.00**

Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	Total
CIPR	$200,000	$200,000	$200,000	$600,000
VIF (Building)	$300,000	$300,000	$300,000	$900,000
VIF (Garbage)	$477,000	$477,000	$477,000	$1,431,000
SB1	$919,000	$800,000	$800,000	$2,519,000
VRF	$215,000	$215,000	$215,000	$645,000
Measure B	$797,000	$797,000	$797,000	$2,391,000
Total	**$2,908,000**	**$2,789,000**	**$2,789,000**	**$8,486,000**

Projected Timeline

Jul 1, 2022

Design

Jul 1, 2024

Bid and Award

Jun 30, 2025

Complete Construction

This requests information is generated from , Adopted Version.

Annual Street Maintenance - FY26

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2025
Est. Completion Date	06/30/2026
Department	Public Works
Type	Capital Improvement
Project Number	26-BB

Description

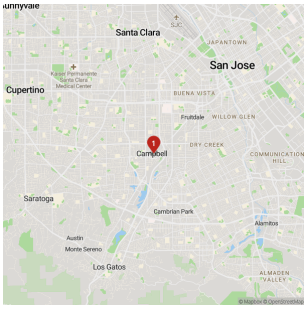
This project is for annual street maintenance per the City's Pavement Management Program. Funding allocations in CIP FY26 will provide pavement treatment on collector and local streets. In addition to the Capital Improvement Program Reserve (CIPR), other anticipated funding sources are the City's Vehicle Impact Fee (separate allocations from construction and solid waste collection vehicles), Santa Clara County Vehicle Registration Fee (VRF), State SB1 - Road Maintenance and Rehabilitation Account (RMRA), Santa Clara County Measure B, and one-time grants (One Bay Area and CalRecycle). A maintenance of effort is required for cities to receive Measure B and RMRA funds. The City must maintain an annual expenditure of $917,000 in general fund monies which are satisfied through the use of CIPR and Vehicle Impact Fees.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Resurface Current Street, Road or Sidewalk
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.4 - Streets that are safe, clean, and well-maintained.

Possible Alternative Solutions

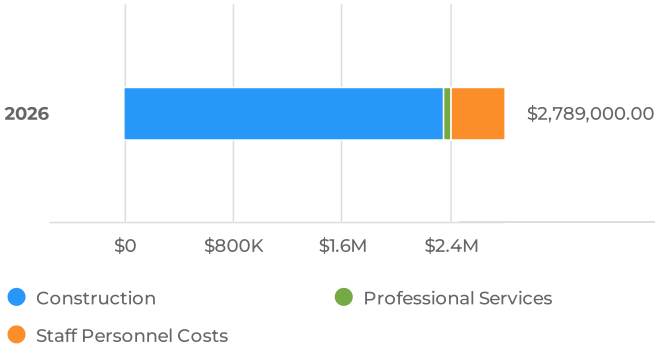
1. Only pursue stop-gap maintenance.
2. Reduce the project limits resulting in decreased Pavement Condition Index (PCI).

Capital Cost

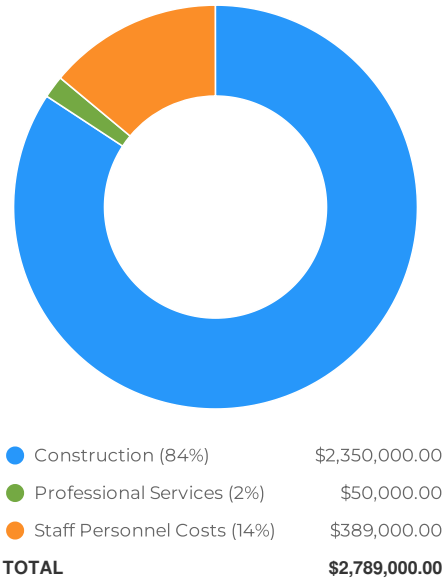
Total Budget (all years)
$2.789M

Project Total
$2.789M

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

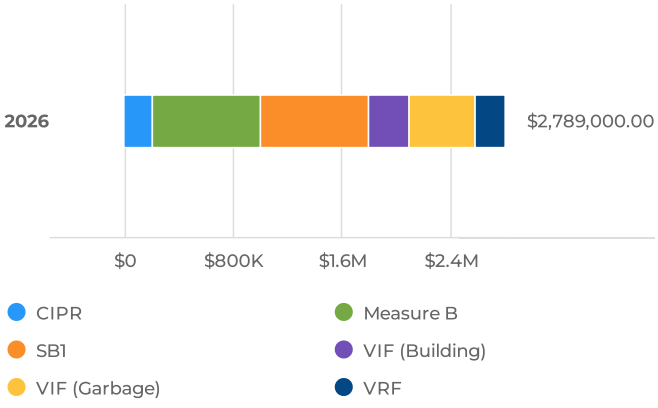
Capital Cost	FY2026	Total
Staff Personnel Costs	$389,000	$389,000
Professional Services	$50,000	$50,000
Construction	$2,350,000	$2,350,000
Total	**$2,789,000**	**$2,789,000**

Funding Sources

Total Budget (all years)
$2.789M

Project Total
$2.789M

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



CIPR (7%)	$200,000.00
Measure B (29%)	$797,000.00
SB1 (29%)	$800,000.00
VIF (Building) (11%)	$300,000.00
VIF (Garbage) (17%)	$477,000.00
VRF (8%)	$215,000.00
TOTAL	**$2,789,000.00**

Funding Sources Breakdown

Funding Sources	FY2026	Total
CIPR	$200,000	$200,000
VIF (Building)	$300,000	$300,000
VIF (Garbage)	$477,000	$477,000
SB1	$800,000	$800,000
VRF	$215,000	$215,000
Measure B	$797,000	$797,000
Total	**$2,789,000**	**$2,789,000**

This requests information is generated from , Adopted Version.

Annual Street Maintenance - FY27

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2026
Est. Completion Date	08/31/2027
Department	Public Works
Type	Capital Improvement
Project Number	27-BB

Description

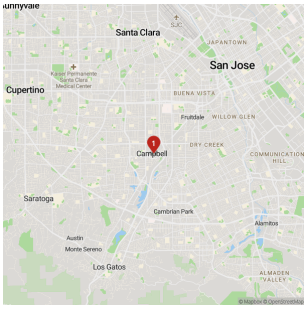
This project is for annual street maintenance per the City's Pavement Management Program. Funding allocations in CIP FY27 will provide pavement treatment on collector and local streets. In addition to the Capital Improvement Program Reserve (CIPR), other anticipated funding sources are the City's Vehicle Impact Fee (separate allocations from construction and solid waste collection vehicles), Santa Clara County Vehicle Registration Fee (VRF), State SB1 - Road Maintenance and Rehabilitation Account (RMRA), Santa Clara County Measure B, and one-time grants (One Bay Area and CalRecycle). A maintenance of effort is required for cities to receive Measure B and RMRA funds. The City must maintain an annual expenditure of $917,000 in general fund monies which are satisfied through the use of CIPR and Vehicle Impact Fees.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Resurface Current Street, Road or Sidewalk
Funding Type	New

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.4 - Streets that are safe, clean, and well-maintained.

Possible Alternative Solutions

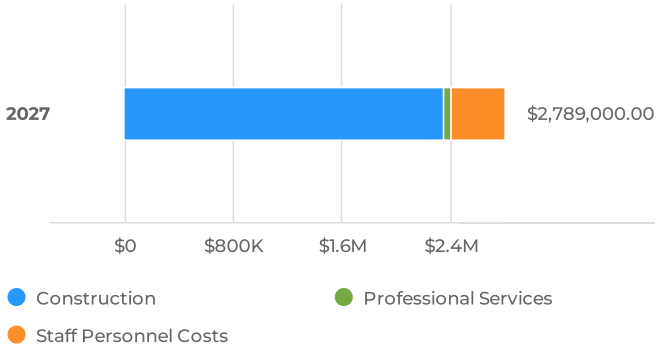
1. Only pursue stop-gap maintenance.
2. Reduce the project limits resulting in decreased Pavement Condition Index (PCI).

Capital Cost

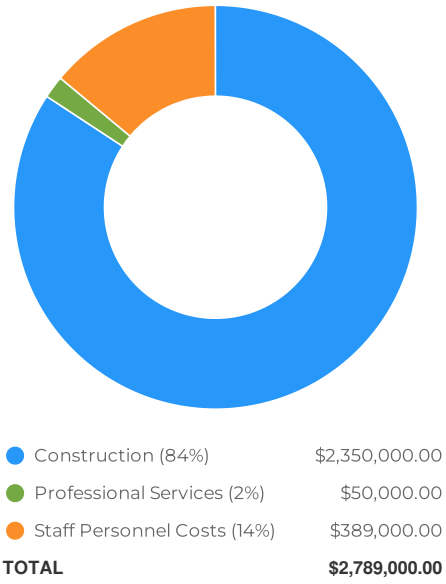
Total Budget (all years)
$2.789M

Project Total
$2.789M

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

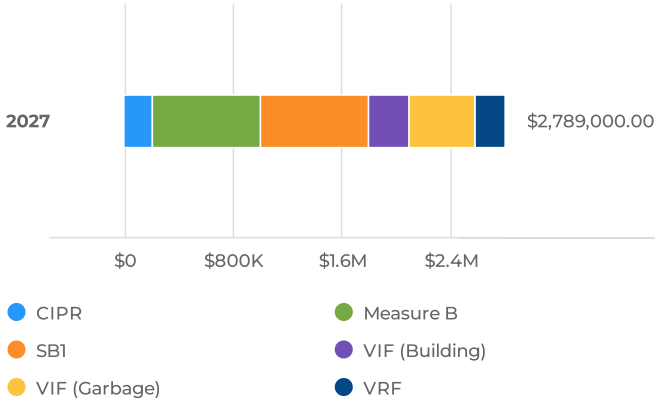
Capital Cost	FY2027	Total
Staff Personnel Costs	$389,000	$389,000
Professional Services	$50,000	$50,000
Construction	$2,350,000	$2,350,000
Total	**$2,789,000**	**$2,789,000**

Funding Sources

Total Budget (all years)
$2.789M

Project Total
$2.789M

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



CIPR (7%)	$200,000.00
Measure B (29%)	$797,000.00
SB1 (29%)	$800,000.00
VIF (Building) (11%)	$300,000.00
VIF (Garbage) (17%)	$477,000.00
VRF (8%)	$215,000.00
TOTAL	**$2,789,000.00**

Funding Sources Breakdown

Funding Sources	FY2027	Total
CIPR	$200,000	$200,000
VIF (Building)	$300,000	$300,000
VIF (Garbage)	$477,000	$477,000
SB1	$800,000	$800,000
VRF	$215,000	$215,000
Measure B	$797,000	$797,000
Total	**$2,789,000**	**$2,789,000**

This requests information is generated from , Adopted Version.

Auxiliary Gym Upgrades

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Dave Fanucchi, Building Maintenance Supervisor
Est. Start Date	07/01/2019
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	20-AA

Description

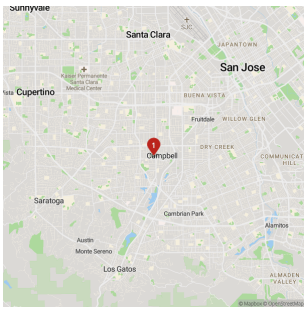
The Auxiliary Gym was last renovated in 1994. This space is regularly used for city-sponsored youth and adult sports programs, and it is rented out to the public groups wishing to host basketball or volleyball practice, games, tournaments etc. The Gym is used every day that the Community Center is open. The space is in need of new paint, floor refinishing and restriping, new basketball backboards (including hoops), a new scoreboard (including controller system), portable benches for team use, and protective padding on the walls.

Details

Program (Budget Unit)	780
Useful Life	20 years
Projected Carryover	$54,000
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: Campbell Community Center



Relationship to Strategic Goals and Objectives

Strategic Plan elements and objectives 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit and enjoyment.

Possible Alternative Solutions

1. Do not renovate and continue to utilize gym in its current condition.

This requests information is generated from , Adopted Version.

Bridge Conditions Assessment Report

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	24-MM

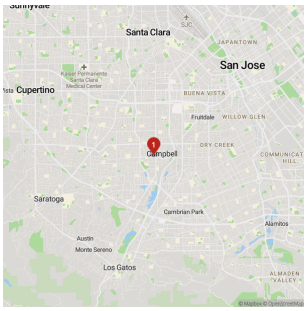
Description

The project will provide a conditions assessment of local bridges under the maintenance jurisdiction of the City including pedestrian bridges. The report will be used to guide future programming of necessary bridge improvements.

Details

Program (Budget Unit)	730
Useful Life	10 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Other
Funding Type	New

Location



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

1. Defer the assessment.

Other Type of Project (If Applicable)

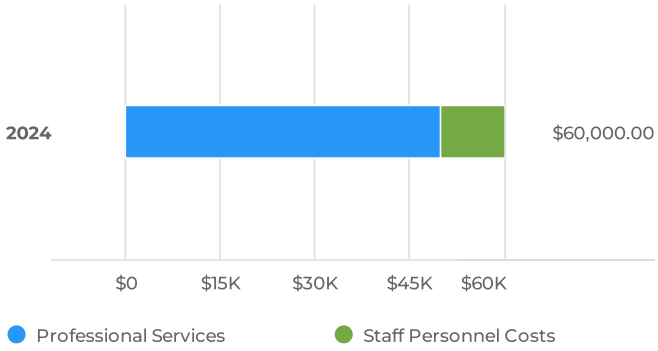
Assessment Report

Capital Cost

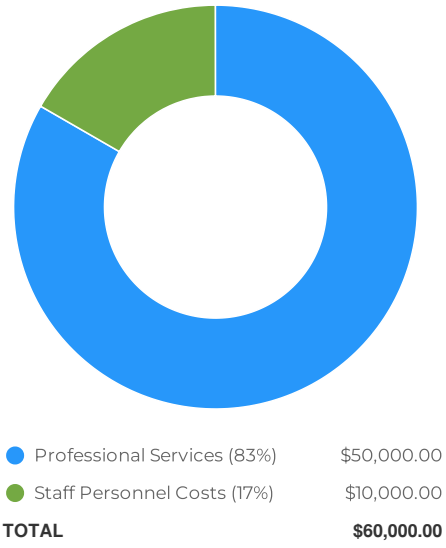
Total Budget (all years)
$60K

Project Total
$60K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

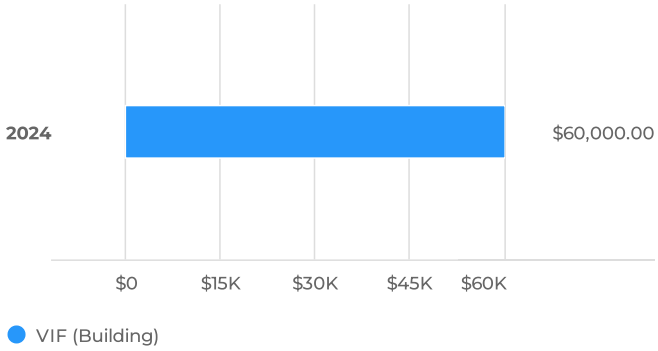
Capital Cost	FY2024	Total
Staff Personnel Costs	$10,000	$10,000
Professional Services	$50,000	$50,000
Total	**$60,000**	**$60,000**

Funding Sources

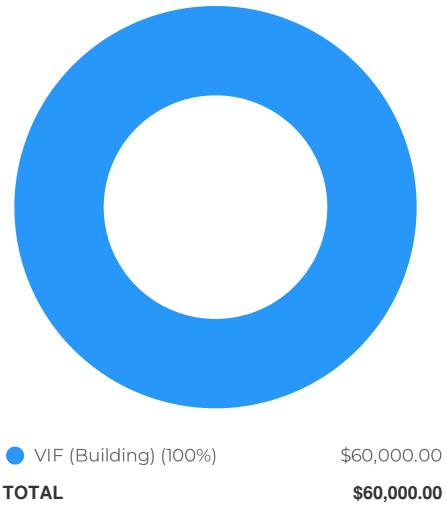
Total Budget (all years)
$60K

Project Total
$60K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2024	Total
VIF (Building)	$60,000	$60,000
Total	**$60,000**	**$60,000**

This requests information is generated from , Adopted Version.

Camden Avenue Resurfacing

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2021
Est. Completion Date	10/31/2022
Department	Public Works
Type	Capital Improvement
Project Number	21-SS

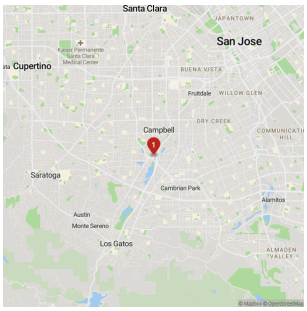
Description

This project is to resurface the pavement on Camden Avenue south of Winchester Boulevard to address the poor pavement condition on this street.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	$1,385,110
Priority	High (Can function without it, but not very well)
Type of Project	Resurface Current Street, Road or Sidewalk
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.4 - Streets that are safe, clean, and well-maintained.

Possible Alternative Solutions

1. Only pursue stop-gap maintenance.

2. Reduce the project limits resulting in decreased Pavement Condition Index (PCI).

This requests information is generated from , Adopted Version.

Campbell Avenue and Page Street Traffic Signal

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	20-DD

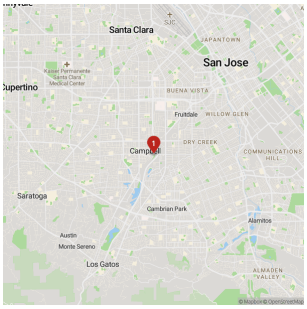
Description

This project will signalize the intersection of East Campbell Avenue and Page Street. The project schedule is contingent on the Cresleigh Homes Development Project completing their frontage improvements along East Campbell Avenue. It is funded by the City as well as developer contributions taken from recent development projects either already collected or conditioned, which include St. Anton ($60,000), Pruneyard Office Building ($85,000), and Cresleigh Homes ($187,000). To fully fund the project, the source of the remaining balance is anticipated to be comprised of CIPR and the future redevelopment of the Greylands site, $90,000 and $173,000, respectively (in 2019 dollars). Note that these are currently unfunded. The City is responsible for providing final design and construction of the signal.

Details

Program (Budget Unit)	730
Useful Life	15 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	New Construction
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles, Objective 3.4 - Streets that are safe, clean, and well maintained, and Objective 3.7 - Streets that operate efficiently and effectively.

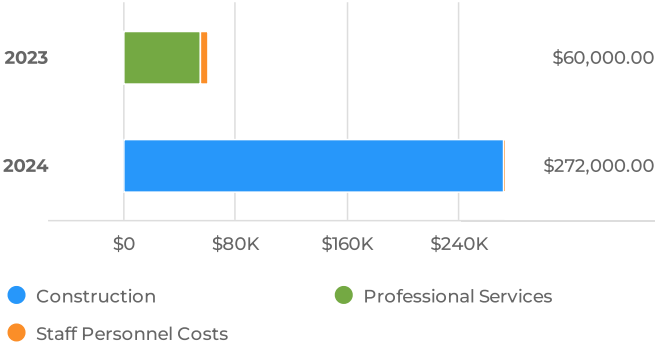
Possible Alternative Solutions

1. Delay construction of the traffic signal to a future date until Greylands site redevelops.

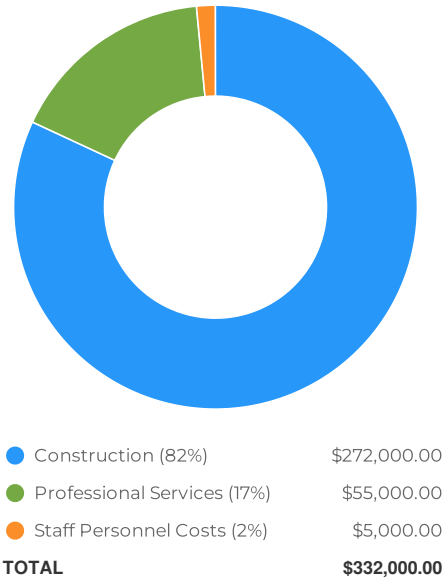
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$60,000	$332K	$332K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (82%)	$272,000.00
Professional Services (17%)	$55,000.00
Staff Personnel Costs (2%)	$5,000.00
TOTAL	**$332,000.00**

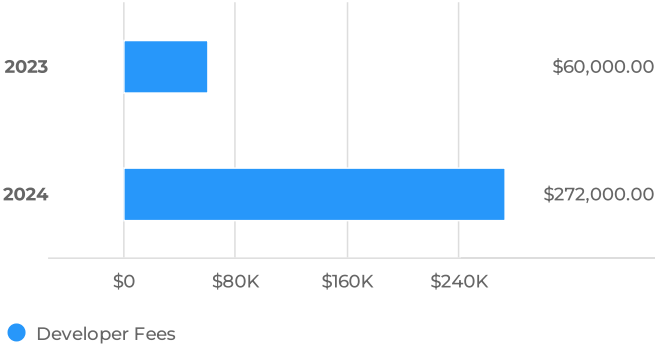
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	Total
Staff Personnel Costs	$5,000		$5,000
Professional Services	$55,000		$55,000
Construction		$272,000	$272,000
Total	**$60,000**	**$272,000**	**$332,000**

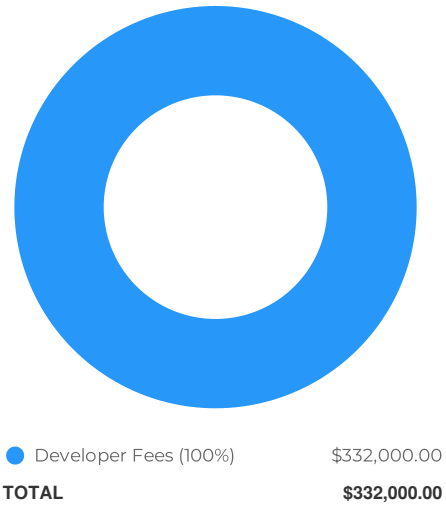
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$60,000	$332K	$332K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	Total
Developer Fees	$60,000	$272,000	$332,000
Total	**$60,000**	**$272,000**	**$332,000**

This requests information is generated from , Adopted Version.

Campbell Community Center - Heritage Theater Boiler Replacement

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Dave Fanucchi, Building Maintenance Supervisor
Est. Start Date	07/31/2023
Est. Completion Date	06/28/2024
Department	Public Works
Type	Capital Improvement
Project Number	24-OO

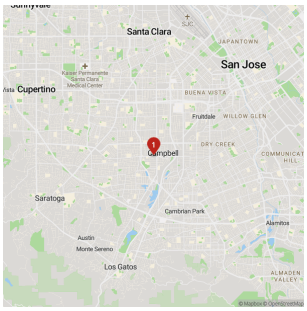
Description

Replacement of the existing Heritage Theater boiler unit. The existing boiler has out lived the useful and efficient life expectancy to provide optimum heating operations. It has shown signs of operational malfunctions and should be replaced within the next two years.

Details

Program (Budget Unit)	780
Useful Life	40 years
Projected Carryover	N/A
Priority	Critical (Can't do without it)
Type of Project	Replacement
Funding Type	New

Location



Supplemental Attachments

Campbell Community Cntr - Heritage Theater Boiler Rplcmnt **(/resource/cleargov-prod/projects/documents/e5fd061fea0b804c874b.pdf)**

Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

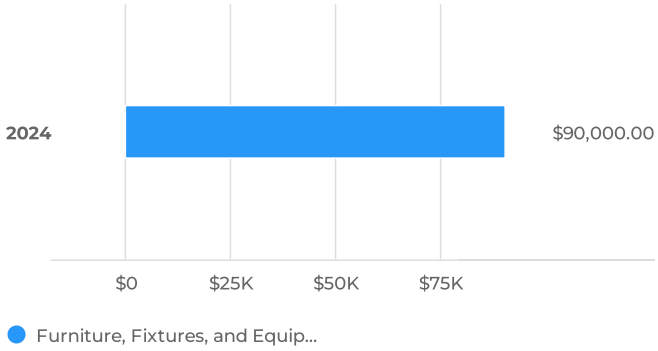
1. Continue to repair the existing unit until it catastrophically fails or until parts are no longer available.

Capital Cost

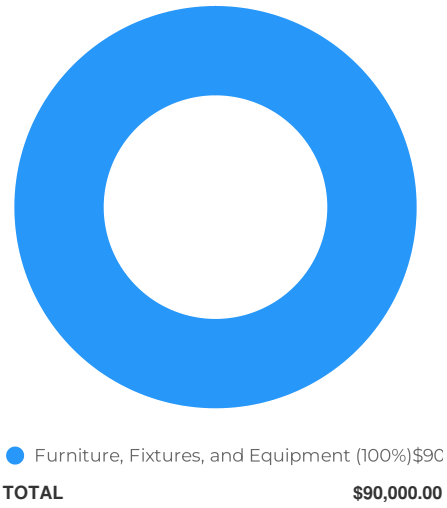
Total Budget (all years)
$90K

Project Total
$90K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

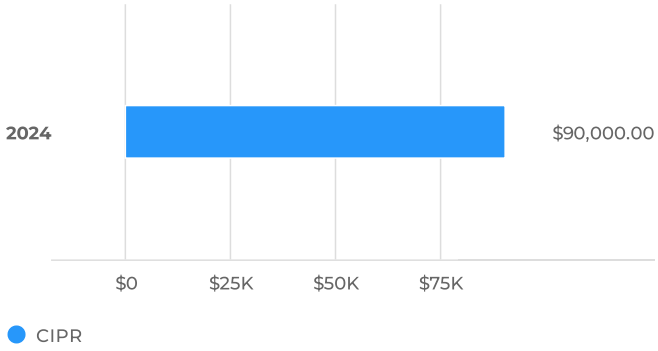
Capital Cost	FY2024	Total
Furniture, Fixtures, and Equipment	$90,000	$90,000
Total	**$90,000**	**$90,000**

Funding Sources

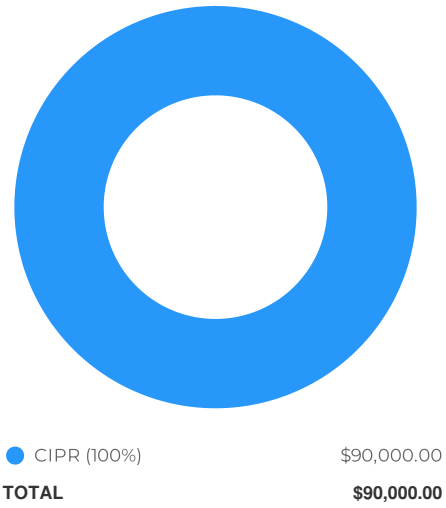
Total Budget (all years)
$90K

Project Total
$90K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



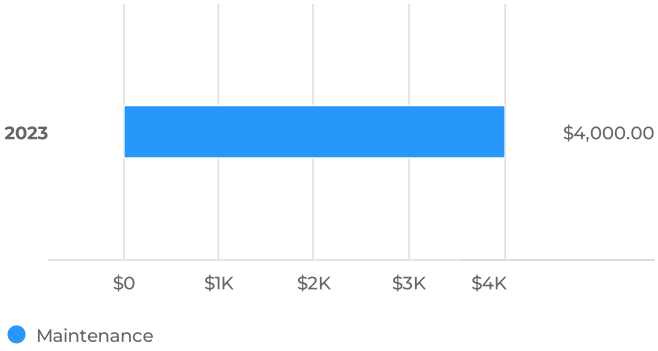
Funding Sources Breakdown

Funding Sources	FY2024	Total
CIPR	$90,000	$90,000
Total	**$90,000**	**$90,000**

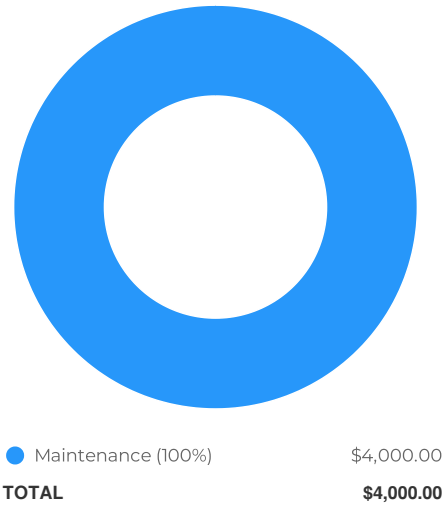
Cost Savings

FY2023 Budget	Total Budget (all years)	Project Total
$4,000	$4K	$4K

Cost Savings by Year (Adopted)



Cost Savings for Budgeted Years (Adopted)



Cost Savings Breakdown

Cost Savings	FY2023	Total
Maintenance	$4,000	$4,000
Total	**$4,000**	**$4,000**

This requests information is generated from , Adopted Version.

Campbell Community Center Fire Alarm Panel Replacements

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Dave Fanucchi, Building Maintenance Supervisor
Est. Start Date	08/01/2022
Est. Completion Date	10/31/2022
Department	Public Works
Type	Capital Improvement
Project Number	23-PP

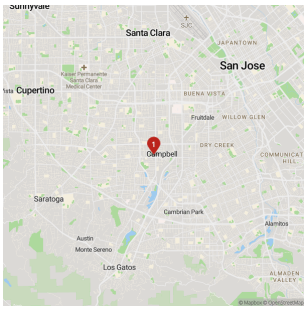
Description

This project will replace the existing Edwards main fire alarm panel and four sub-panels. The existing panels are beyond their life expectancies and are creating false alarms and fire department callouts. The project will install new modern Edwards panels to accommodate the existing Edwards field fire alarm activation devices and will be expandable to incorporate additional appliances when needed.

Details

Program (Budget Unit)	780
Useful Life	40 years
Projected Carryover	N/A
Priority	Critical (Can't do without it)
Type of Project	Replacement
Funding Type	New

Location



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

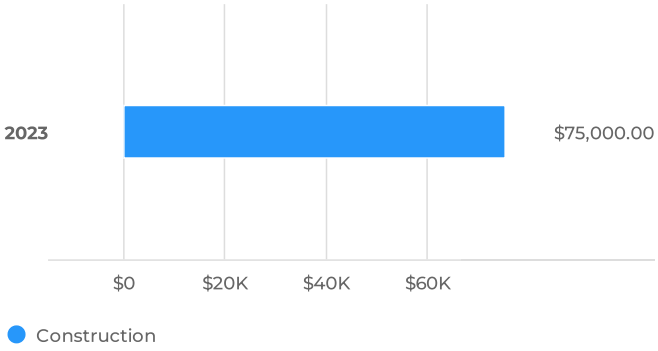
Possible Alternative Solutions

1. No alternative solutions - the main panel is failing.

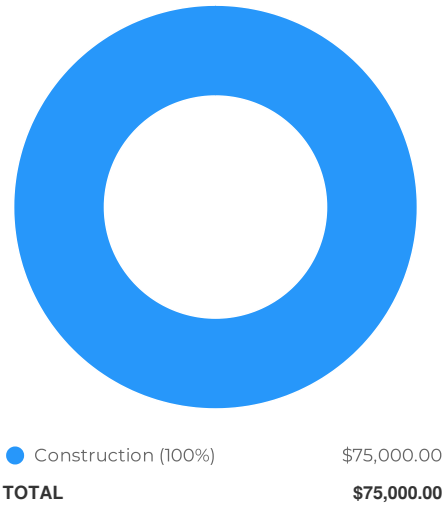
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$75,000	$75K	$75K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



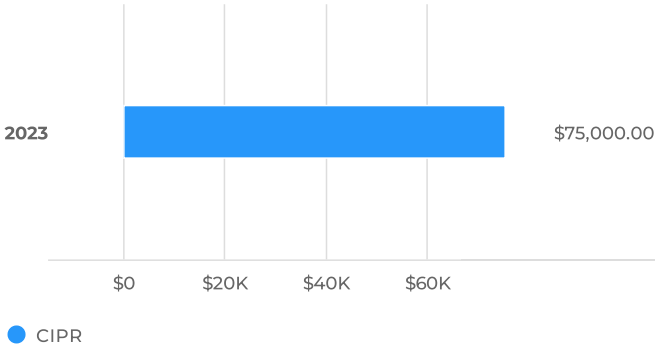
Capital Cost Breakdown

Capital Cost	FY2023	Total
Construction	$75,000	$75,000
Total	**$75,000**	**$75,000**

Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$75,000	$75K	$75K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



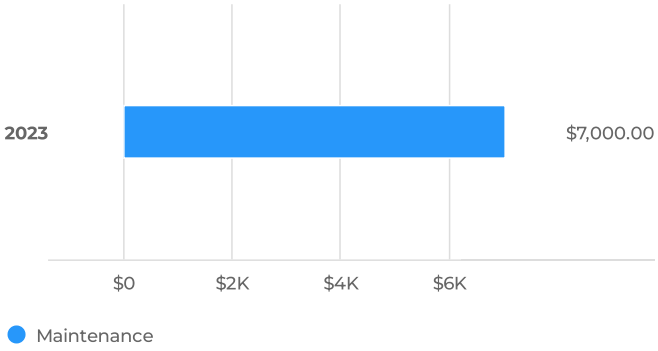
Funding Sources Breakdown

Funding Sources	FY2023	Total
CIPR	$75,000	$75,000
Total	**$75,000**	**$75,000**

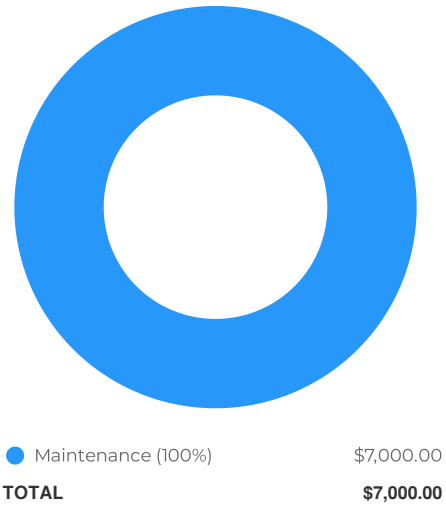
Cost Savings

FY2023 Budget	Total Budget (all years)	Project Total
$7,000	$7K	$7K

Cost Savings by Year (Adopted)



Cost Savings for Budgeted Years (Adopted)



Cost Savings Breakdown

Cost Savings	FY2023	Total
Maintenance	$7,000	$7,000
Total	**$7,000**	**$7,000**

This requests information is generated from , Adopted Version.

Campbell Park Bicycle Pathway

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	21-KK

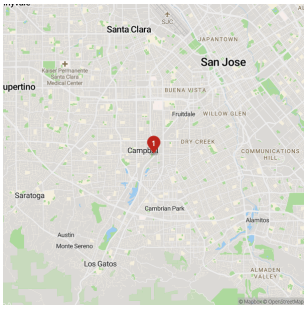
Description

The project will construct a pathway at Campbell Park to connect users between East Campbell Avenue and the existing pathway accessing the Los Gatos Creek Trail to provide a separated path from the playground/picnic area.

Details

Program (Budget Unit)	730
Useful Life	10 years
Projected Carryover	$79,082
Priority	Medium (Get to it when you can)
Type of Project	New Trail
Funding Type	Carryover

Location



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 5.2 - Enhanced recreational opportunities for Campbell residents; and 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

1. Do not implement project and keep existing path adjacent to the playground with potential for conflicts between bicycle and pedestrian traffic.

This requests information is generated from , Adopted Version.

Campbell Park Improvements

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2016
Est. Completion Date	09/30/2022
Department	Public Works
Type	Capital Improvement
Project Number	17-DD

Description

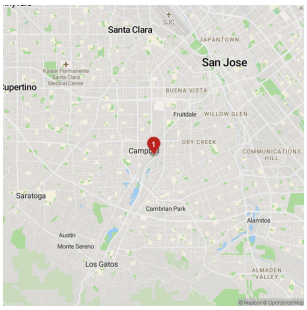
This project will renovate and expand amenities at Campbell Park to address aged play equipment and under-capacity restrooms. New equipment and surfacing will comply with the latest playground equipment safety standards.

Funding for design began in FY16-17 and continued through FY17-18. This CIP provides funding for construction.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	$2,569,318
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Carryover

Location



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 5.2 - Enhanced recreational opportunities for Campbell residents; 5.3 -Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

1. Do not move forward with improvements - repair elements as needed.

This requests information is generated from , Adopted Version.

Campbell Priority Development Area (PDA) Enhancements

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	01/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	22-NN

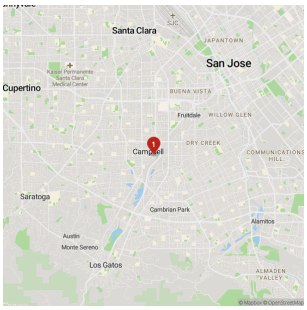
Description

This project, with grant funds through the One Bay Area Grant (OBAG) Cycle 2 program, will design various pedestrian and bicycle improvements in Downtown Campbell along Civic Center Drive, Orchard City Drive, and Campbell Avenue as part of a phased implementation of the Transportation Improvement Plan for Campbell Priority Development Area (PDA) Study. The improvements will include reconfiguring the Civic Center Drive and Harrison Avenue signalized intersection, modifying the corners of Civic Center Drive at Second and Third streets, improving sidewalks along Orchard City Drive near Central Avenue, installing a rectangular rapid flashing beacon system at Orchard City Drive and Central Avenue, and providing shared lane bike markings (sharrows) on Civic Center Drive and Orchard City Drive between South Fourth Street and Railway Avenue and on Campbell Avenue between South Fourth Street and Winchester Boulevard. The design effort will provide a level of readiness for future grant funding opportunities for construction, in particular, with the upcoming OBAG Cycle 3.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	$650,000
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

Supports Strategic Objectives 3.1 – Safe residential neighborhoods and 3.3 – Streets that safely and comfortably accommodate pedestrians and bicycles; and 3.6 - Streets that serve the needs of adjacent land uses.

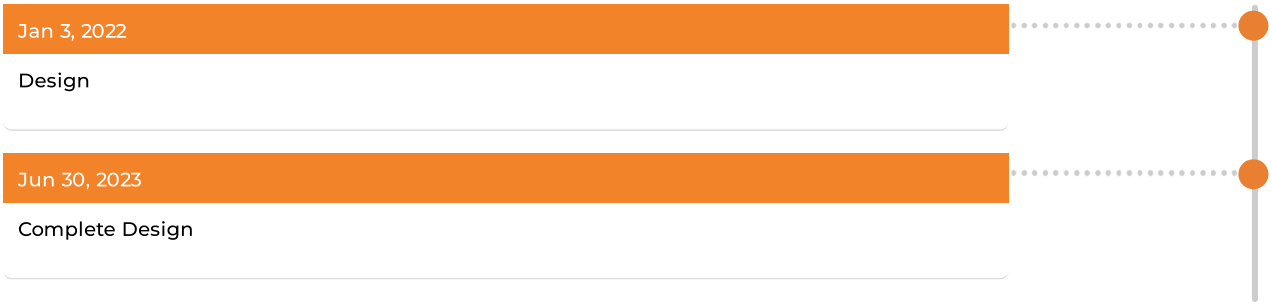
Possible Alternative Solutions

1. Allow current conditions to remain.

Other Funding Sources (If Applicable)

OBAG2 in the amount of $550,000 with local match of $100,000 in VIF.

Projected Timeline



This requests information is generated from , Adopted Version.

Campbell Priority Development Area (PDA) Enhancements Construction

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	03/01/2024
Est. Completion Date	03/01/2025
Department	Public Works
Type	Capital Improvement
Project Number	24-PP

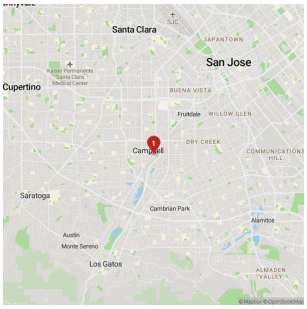
Description

This allocation is the local match portion of the potential grant funds through the One Bay Area Grant (OBAG) Cycle 3 program for the construction phase of the Campbell Priority Development Area (PDA) Enhancements. The full construction amount will be determined upon completion of the design. The design beginning in 2023 will design various pedestrian and bicycle improvements in Downtown Campbell along Civic Center Drive, Orchard City Drive, and Campbell Avenue as part of a phased implementation of the Transportation Improvement Plan for Campbell PDA Study. The improvements will include reconfiguring the Civic Center Drive and Harrison Avenue signalized intersection, modifying the corners of Civic Center Drive at Second and Third streets, improving sidewalks along Orchard City Drive near Central Avenue, installing a rectangular rapid flashing beacon system at Orchard City Drive and Central Avenue, and providing shared lane bike markings (sharrows) on Civic Center Drive and Orchard City Drive between South Fourth Street and Railway Avenue and on Campbell Avenue between South Fourth Street and Winchester Boulevard.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	New

Location



Relationship to Strategic Goals and Objectives

Supports Strategic Objectives 3.1 – Safe residential neighborhoods and 3.3 – Streets that safely and comfortably accommodate pedestrians and bicycles; and 3.6 - Streets that serve the needs of adjacent land uses.

Possible Alternative Solutions

1. Allow current conditions to remain.

Other Funding Sources (If Applicable)

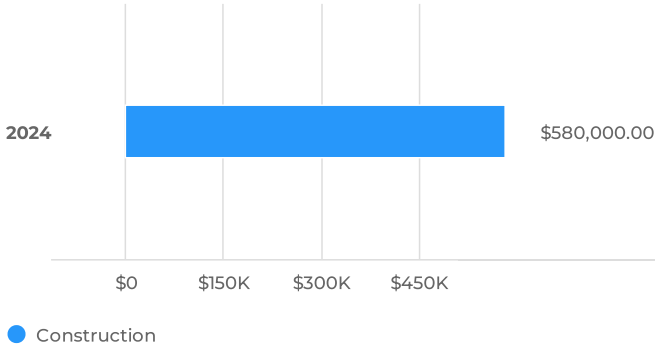
American Rescue Plan Act (ARPA)

Capital Cost

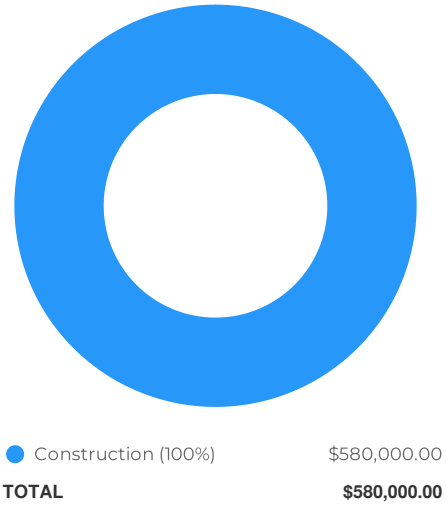
Total Budget (all years)
$580K

Project Total
$580K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



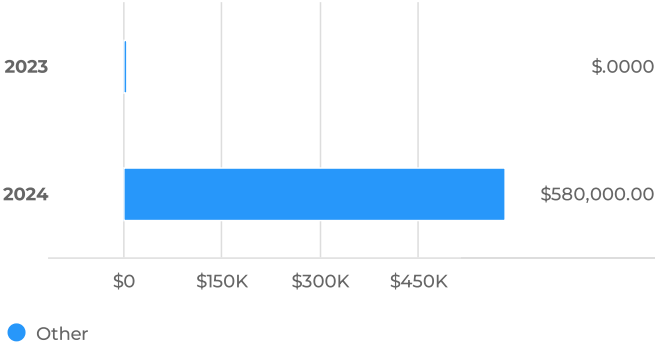
Capital Cost Breakdown		
Capital Cost	**FY2024**	**Total**
Construction	$580,000	$580,000
Total	**$580,000**	**$580,000**

Funding Sources

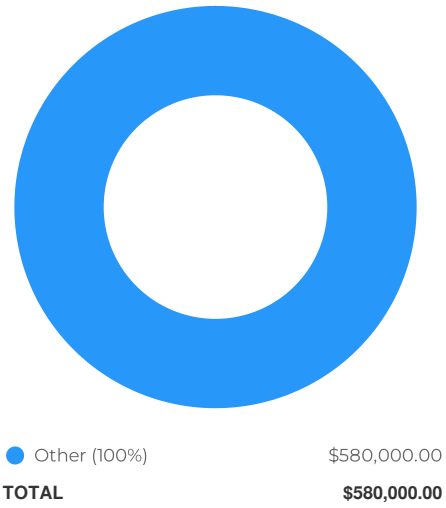
Total Budget (all years)
$580K

Project Total
$580K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	Total
Other	$0	$580,000	$580,000
Total	**$0**	**$580,000**	**$580,000**

Projected Timeline

Mar 1, 2024

Complete Design

Mar 1, 2025

Complete Construction

This requests information is generated from , Adopted Version.

Citywide ITS Enhancements Phase 1

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2016
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	17-FF

Description

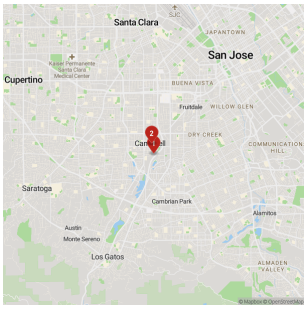
Purchase traffic signal controllers, install communication equipment, replace older video detection systems, purchase and install emergency vehicle preemption equipment, and/or procure and install controller cabinet replacements and service pedestals at various locations; purchase computer monitors for the City's Advanced Traffic Management System (ATMS) workstations in City Hall and the Service Center.

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	$28,817
Priority	Medium (Get to it when you can)
Type of Project	Replacement
Funding Type	Carryover

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.7 - Streets that operate efficiently and effectively.

Possible Alternative Solutions

1. Do nothing.

2. Use City funds to purchase and install equipment.

This requests information is generated from , Adopted Version.

Citywide ITS Enhancements Phase 2

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2026
Department	Public Works
Type	Capital Improvement
Project Number	24-NN

Description

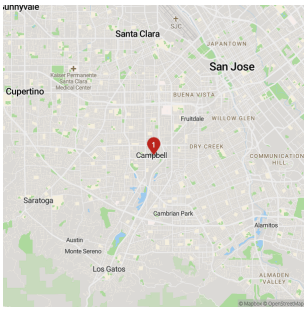
Purchase and install or replace ITS equipment including traffic signal controller cabinets; battery backup systems for traffic signals at railroad crossings and school crossings; video detection systems, emergency vehicle preemption equipment, and service pedestals at various locations.

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Replacement
Funding Type	New

Location

Address: 70 North 1st Street



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.7 - Streets that operate efficiently and effectively.

Possible Alternative Solutions

1. Do nothing.

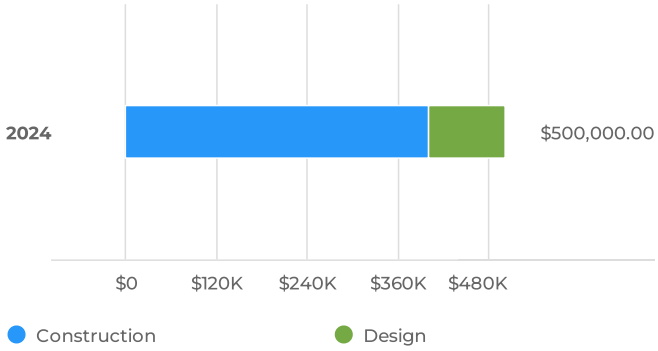
2. Use City funds to purchase and install equipment.

Capital Cost

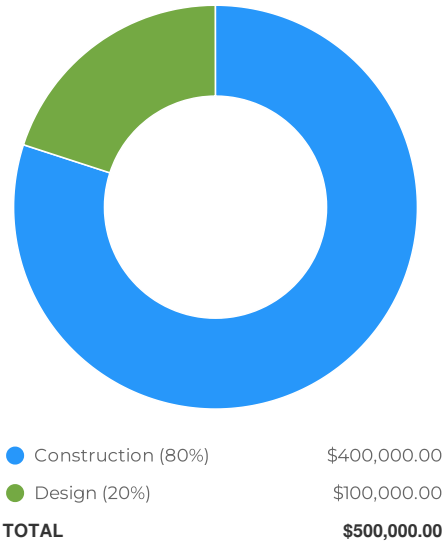
Total Budget (all years)
$500K

Project Total
$500K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (80%)	$400,000.00
Design (20%)	$100,000.00
TOTAL	**$500,000.00**

Capital Cost Breakdown

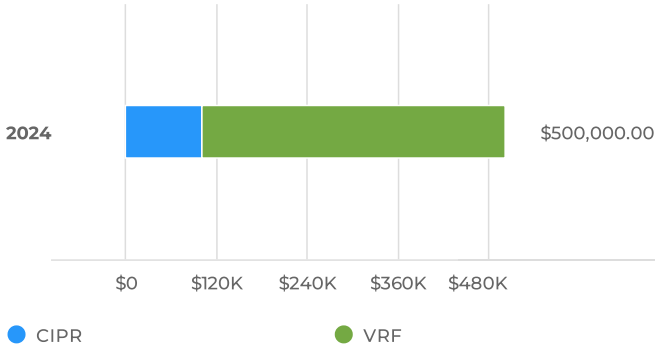
Capital Cost	FY2024	Total
Design	$100,000	$100,000
Construction	$400,000	$400,000
Total	**$500,000**	**$500,000**

Funding Sources

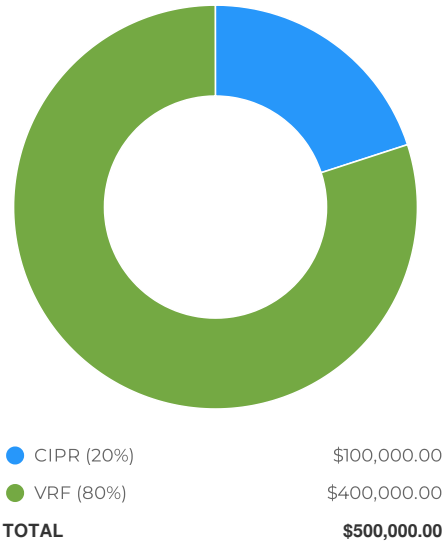
Total Budget (all years)
$500K

Project Total
$500K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



CIPR (20%)	$100,000.00
VRF (80%)	$400,000.00
TOTAL	**$500,000.00**

Funding Sources Breakdown

Funding Sources	FY2024	Total
CIPR	$100,000	$100,000
VRF	$400,000	$400,000
Total	**$500,000**	**$500,000**

Projected Timeline

Jul 1, 2023
Design

Oct 1, 2024
Bids Received

Jan 1, 2025
Bid Award

Apr 1, 2025

Construction

This requests information is generated from , Adopted Version.

Community Center Bathroom Upgrades

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Dave Fanucchi, Building Maintenance Supervisor
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	18-HH

Description

The public restrooms at the Community Center are in need of updating. Most of the restrooms are located in the classroom wings as well as the Concession Building and near the tennis courts. This project was intended to be spread over several years with two restrooms being done per year. CIP funds were allocated to renovate restrooms in the Q building in 2016. The City Council expressed support for this project at the October 29, 2015 Study Session on Community Center Improvements.

Images



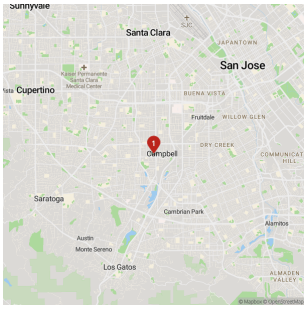
Community Center Bathroom

Details

Program (Budget Unit)	780
Useful Life	25 years
Projected Carryover	$64,529
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: Campbell Community Center



Relationship to Strategic Goals and Objectives

General Plan OSP -2-2; Maintain and renovate existing open space, park and recreation facilities to improve their usefulness, safety and appearance.

Possible Alternative Solutions

1. Do not upgrade the restrooms at the Community Center.

This requests information is generated from , Adopted Version.

Community Center C-Wing Breezeway Re-roofing

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Dave Fanucchi, Building Maintenance Supervisor
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	22-AA

Description

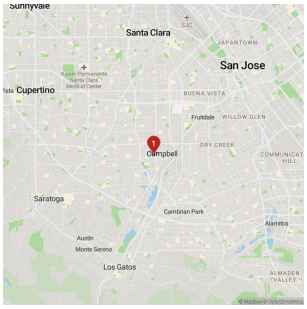
Remove and reinstall 3 existing HVAC units, remove the existing tar and gravel flat roof, install new TMS 60 mil roofing material and new rain gutters.

Details

Program (Budget Unit)	780
Useful Life	20 years
Projected Carryover	$70,000
Priority	High (Can function without it, but not very well)
Type of Project	Replacement
Funding Type	Carryover

Location

Address: Campbell Community Center



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit and enjoyment.

Possible Alternative Solutions

1. Continue to repair roof leaks as needed.

This requests information is generated from , Adopted Version.

Community Center Transformer Replacement

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Ron Taormina, PW Maintenance Supervisor
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	23-AA

Description

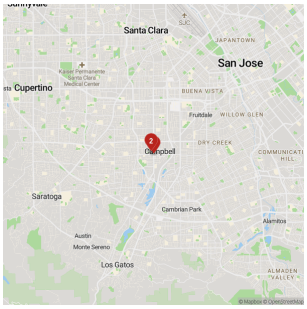
Remove the existing transformer from the Community Center basement and install new transformer to meet current codes. A portion of the transformer replacement may be funded by PG&E.

Details

Program (Budget Unit)	780
Useful Life	50 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Replacement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell Community Center



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit and enjoyment.

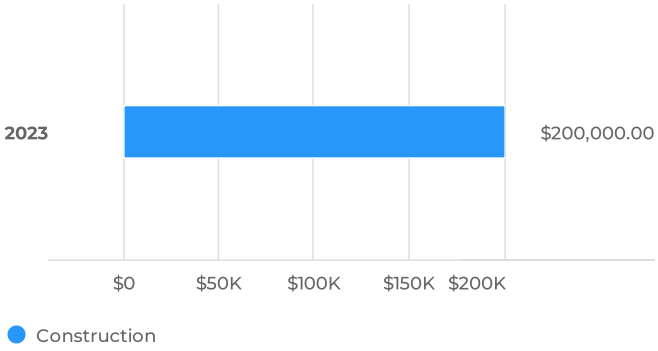
Possible Alternative Solutions

1. Do not implement the project; failure of the existing transformer will result in a loss of power to the Community Center. Staff working with PG&E on alternate solutions.

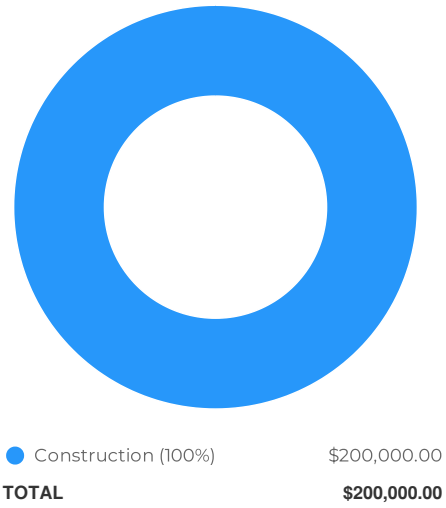
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$200,000	$200K	$200K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



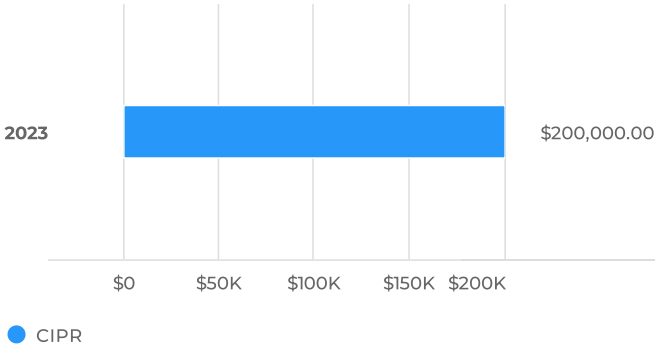
Capital Cost Breakdown

Capital Cost	FY2023	Total
Construction	$200,000	$200,000
Total	**$200,000**	**$200,000**

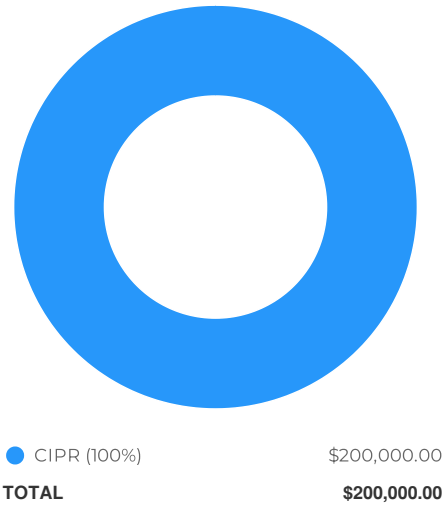
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$200,000	$200K	$200K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
CIPR	$200,000	$200,000
Total	**$200,000**	**$200,000**

This requests information is generated from , Adopted Version.

Hamilton Ave Highway 17 Southbound Offramp

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2027
Department	Public Works
Type	Capital Improvement
Project Number	24-CC

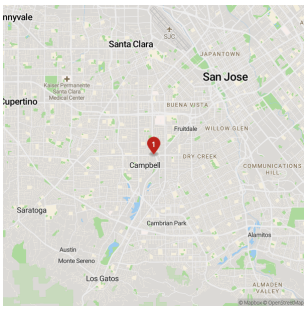
Description

To improve operations, the widening of SR17 southbound/Hamilton Avenue off-ramp is planned for three left turn lanes, one through lane and one right turn lane. The project is included on the Valley Transportation Authority (VTA) Valley Transportation Plan 2040 (VTP 2040) Highway Project List with funding from the Measure B program in an amount of $2.4M. The local match is $100,000 in addition to the $507,000 through developer contributions already collected.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 3.5 - Regional improvements that meet the transportation needs of Campbell residents and businesses; 3.6 - Streets that serve the needs of adjacent land uses; and 3.7 - Streets that operate efficiently and effectively.

Possible Alternative Solutions

1. Defer implementing the project.

Other Funding Sources (If Applicable)

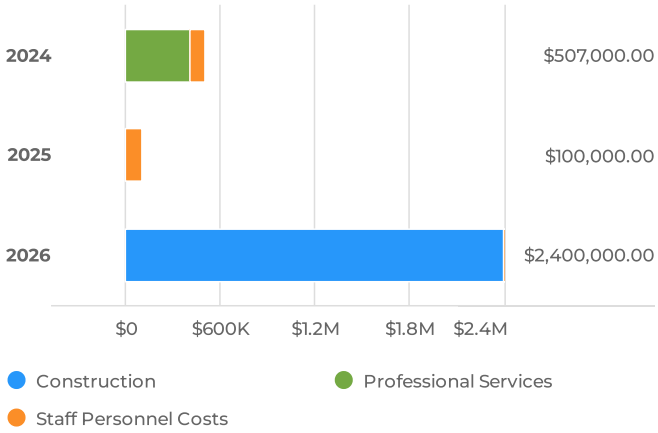
$2.4M Local Grant from VTA Measure B

Capital Cost

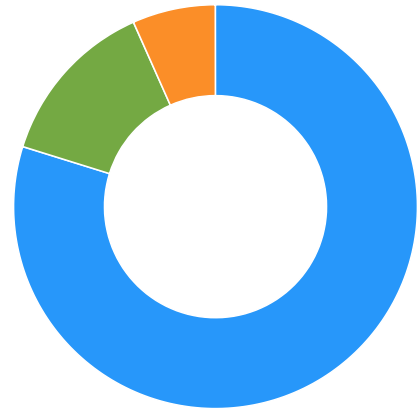
Total Budget (all years)
$3.007M

Project Total
$3.007M

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (80%)	$2,400,000.00
Professional Services (14%)	$407,000.00
Staff Personnel Costs (7%)	$200,000.00
TOTAL	**$3,007,000.00**

Capital Cost Breakdown

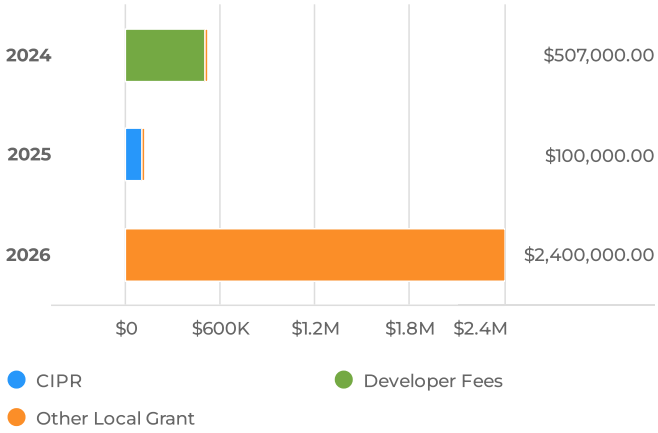
Capital Cost	FY2024	FY2025	FY2026	Total
Staff Personnel Costs	$100,000	$100,000		$200,000
Professional Services	$407,000			$407,000
Construction			$2,400,000	$2,400,000
Total	**$507,000**	**$100,000**	**$2,400,000**	**$3,007,000**

Funding Sources

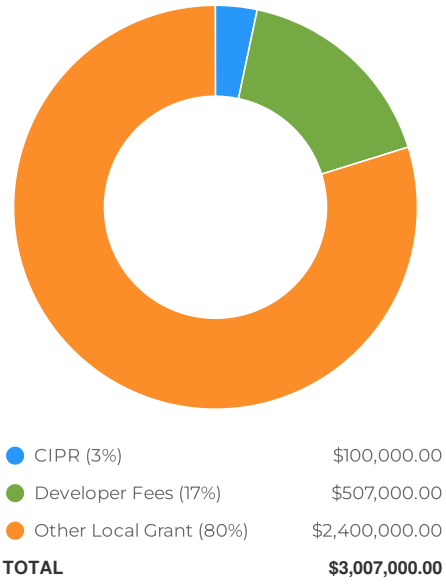
Total Budget (all years)
$3.007M

Project Total
$3.007M

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2024	FY2025	FY2026	Total
CIPR		$100,000		$100,000
Other Local Grant			$2,400,000	$2,400,000
Developer Fees	$507,000			$507,000
Total	**$507,000**	**$100,000**	**$2,400,000**	**$3,007,000**

This requests information is generated from , Adopted Version.

Harriet Avenue Sidewalks

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2019
Est. Completion Date	03/31/2023
Department	Public Works
Type	Capital Improvement
Project Number	20-GG

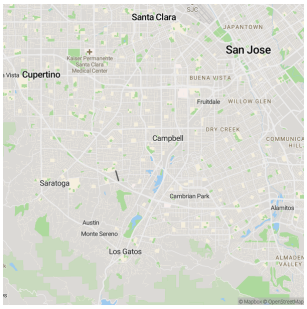
Description

This project will design and construct sidewalks where there are gaps on the west side of Harriet Avenue between Westmont Avenue and Van Dusen Lane. The project will also install shared lane markings (“sharrows”) in both directions of Harriet Avenue.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	$1,159,164
Priority	Medium (Get to it when you can)
Type of Project	New Street, Road, or Sidewalk
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

Supports Strategic Objectives 3.1 – Safe residential neighborhoods and 3.3 – Streets that safely and comfortably accommodate pedestrians and bicycles.

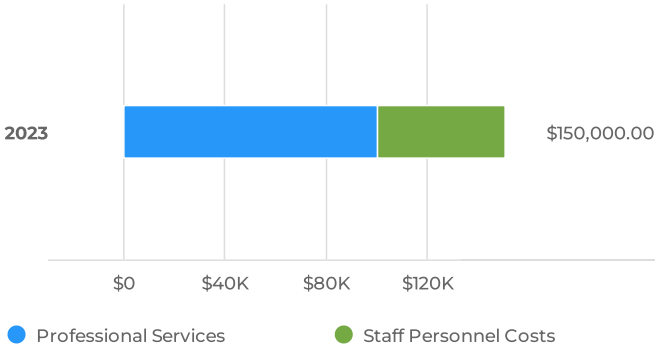
Possible Alternative Solutions

1. Allow current conditions to remain.

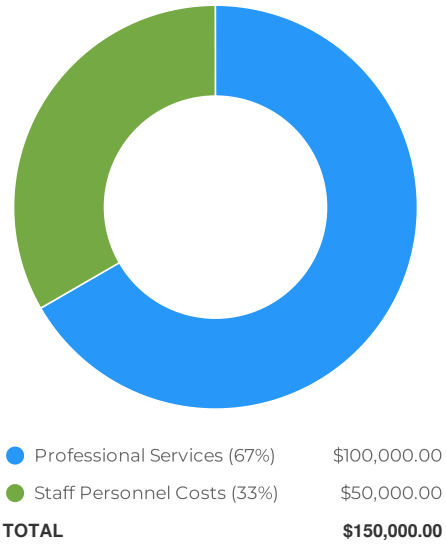
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$150,000	$150K	$150K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



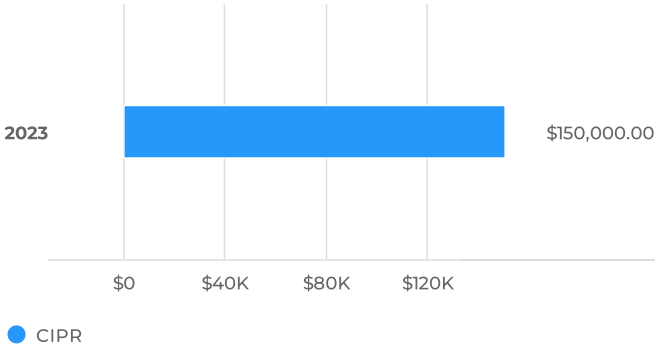
Capital Cost Breakdown

Capital Cost	FY2023	Total
Staff Personnel Costs	$50,000	$50,000
Professional Services	$100,000	$100,000
Total	**$150,000**	**$150,000**

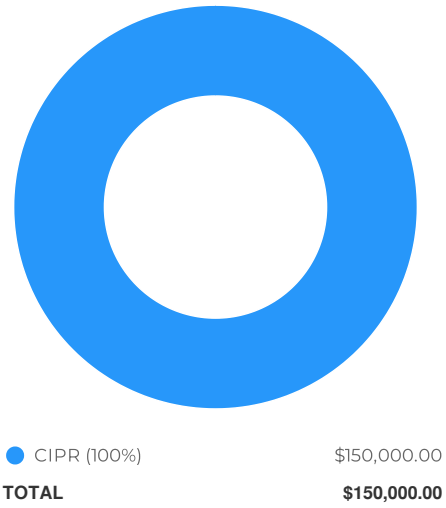
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$150,000	$150K	$150K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
CIPR	$150,000	$150,000
Total	**$150,000**	**$150,000**

This requests information is generated from , Adopted Version.

John D. Morgan Park - Budd - Restroom Improvements

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2025
Department	Public Works
Type	Capital Improvement
Project Number	24-DD

Description

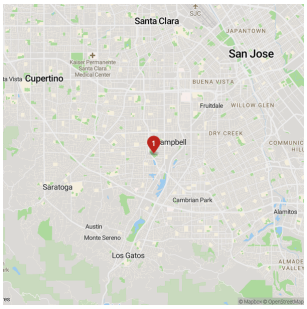
This project will replace the current restroom building (built in 2004) located on the Budd Avenue side of the John D. Morgan Park with increased capacity and accessible accommodations.

Details

Program (Budget Unit)	730
Useful Life	15 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Replacement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: John D. Morgan Park



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

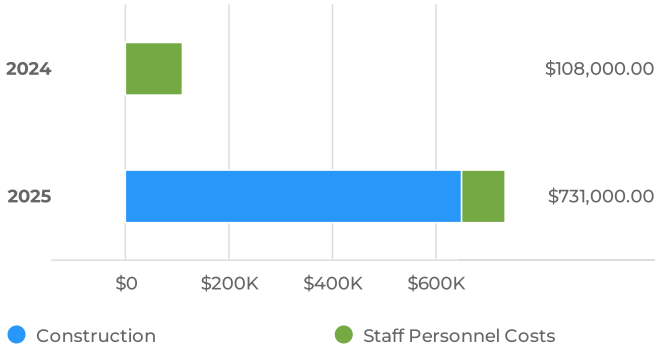
1. Defer implementing project until a new structure is necessary due to failures.

Capital Cost

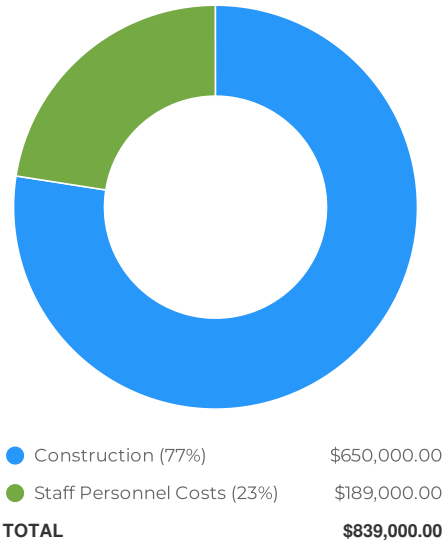
Total Budget (all years)
$839K

Project Total
$839K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (77%)	$650,000.00
Staff Personnel Costs (23%)	$189,000.00
TOTAL	**$839,000.00**

Capital Cost Breakdown

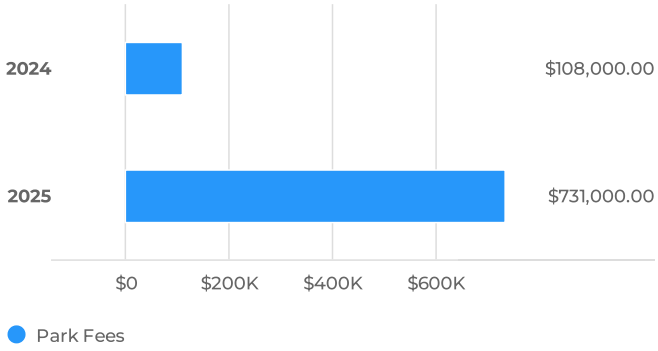
Capital Cost	FY2024	FY2025	Total
Staff Personnel Costs	$108,000	$81,000	$189,000
Construction		$650,000	$650,000
Total	**$108,000**	**$731,000**	**$839,000**

Funding Sources

Total Budget (all years)
$839K

Project Total
$839K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2024	FY2025	Total
Park Fees	$108,000	$731,000	$839,000
Total	**$108,000**	**$731,000**	**$839,000**

This requests information is generated from , Adopted Version.

John D. Morgan Park - Rincon Recreation Building Assessment

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	24-LL

Description

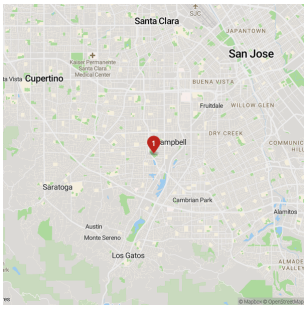
The Recreation Building located on the Rincon Avenue side of John D. Morgan Park is in need of updates. This project will study the existing facility and assess the needs for update in order to anticipate future growth of John D. Morgan Park. This work was identified in the Parks Maintenance Program Assessment Management Initiative as presented to the City Council on November 17, 2015.

Details

Program (Budget Unit)	730
Useful Life	5 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: John D. Morgan Park



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 5.2 - Enhanced recreational opportunities for Campbell residents; 5.3 -Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

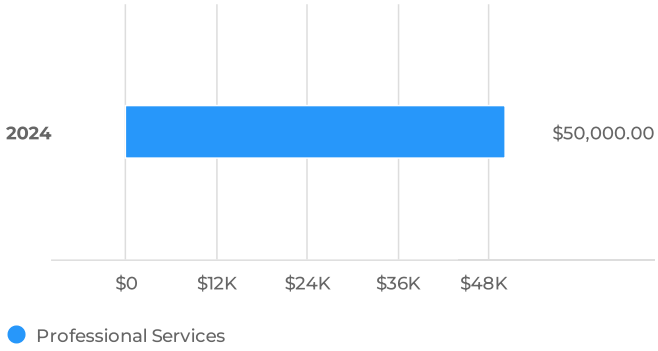
1. Defer assessment study.

Capital Cost

Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

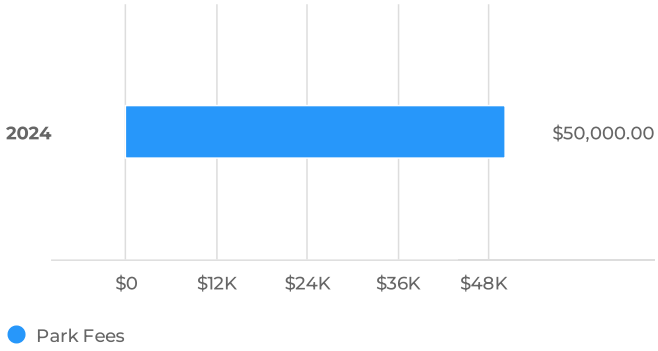
Capital Cost	FY2024	Total
Professional Services	$50,000	$50,000
Total	**$50,000**	**$50,000**

Funding Sources

Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2024	Total
Park Fees	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

John D. Morgan Park Improvements - Rincon - Design

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2025
Department	Public Works
Type	Capital Improvement
Project Number	25-AA

Description

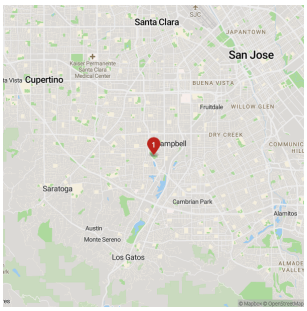
This project will fund the design phase to identify enhancements and amenities located on the north end of John D. Morgan Park, near Rincon Avenue. The design and renovation of the playgrounds will increase play value to include a new play structure and surface treatments. Other amenities will be determined as needed upon completion of the conceptual design phase.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: John D. Morgan Park



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 5.2 - Enhanced recreational opportunities for Campbell residents; 5.3 -Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

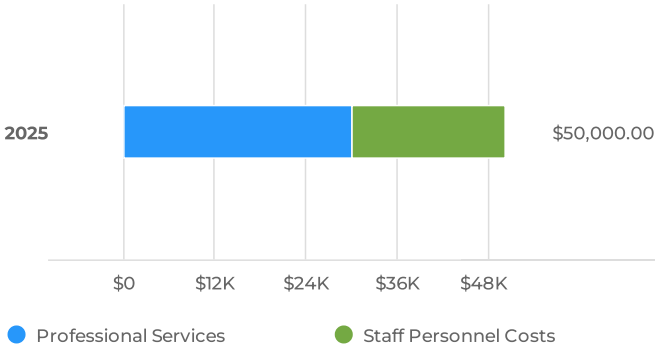
This project will address Strategic Plan Objectives 5.2 - Enhanced recreational opportunities for Campbell residents; and 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Capital Cost

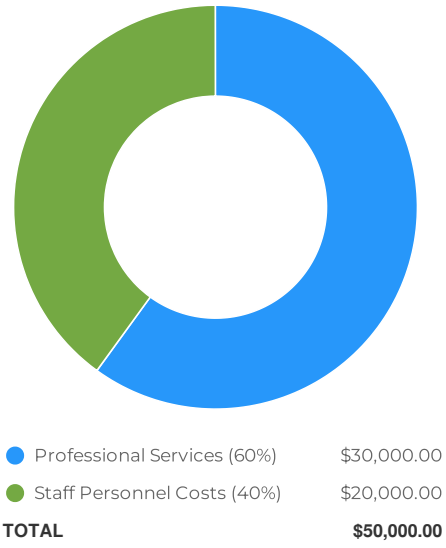
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

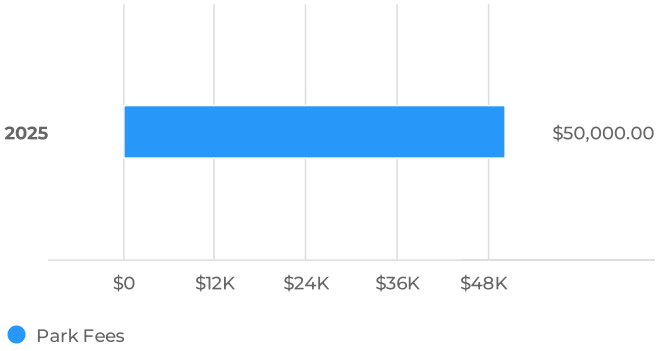
Capital Cost	FY2025	Total
Staff Personnel Costs	$20,000	$20,000
Professional Services	$30,000	$30,000
Total	**$50,000**	**$50,000**

Funding Sources

Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2025	Total
Park Fees	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

John D. Morgan Parking Lots

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	23-DD

Description

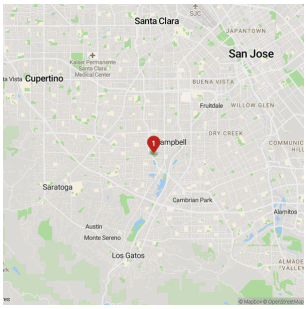
The project will resurface and restripe the three parking lots at John D Morgan Park. The parking lot nearest Budd Avenue will include reconfigurations and improvements for additional standard and accessible parking spaces in compliance with American Disability Act (ADA) Guidelines.

Details

Program (Budget Unit)	730
Useful Life	10 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: John D. Morgan Park



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

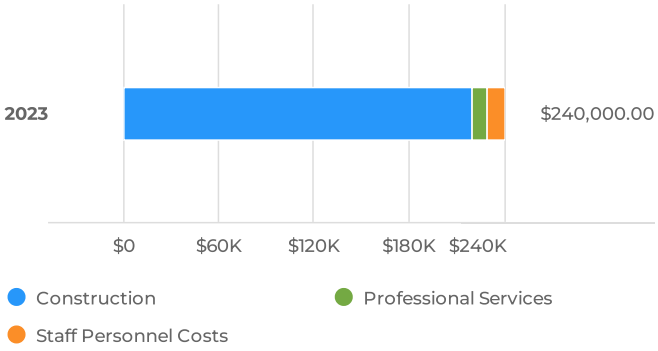
Possible Alternative Solutions

1. Defer implementing project.

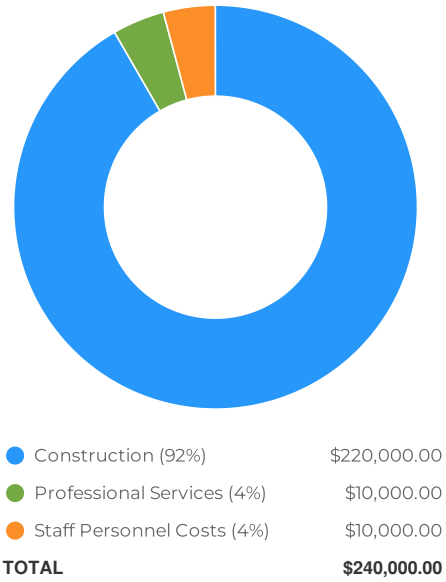
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$240,000	$240K	$240K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (92%)	$220,000.00
Professional Services (4%)	$10,000.00
Staff Personnel Costs (4%)	$10,000.00
TOTAL	**$240,000.00**

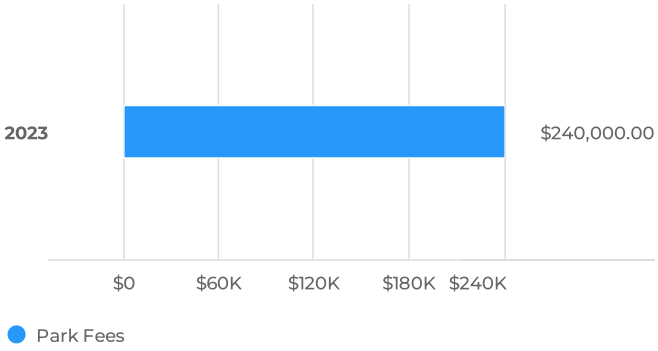
Capital Cost Breakdown

Capital Cost	FY2023	Total
Staff Personnel Costs	$10,000	$10,000
Professional Services	$10,000	$10,000
Construction	$220,000	$220,000
Total	**$240,000**	**$240,000**

Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$240,000	$240K	$240K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
Park Fees	$240,000	$240,000
Total	**$240,000**	**$240,000**

This requests information is generated from , Adopted Version.

Miscellaneous Storm Drainage Improvements - FY23

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	23-EE

Description

This biennial maintenance project provides minor drainage improvements to streets to increase safety and decrease pavement deterioration. Environmental Services Funds support this project.

Images



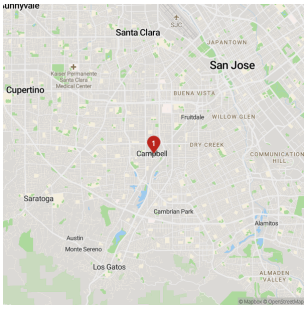
Storm Drainage

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.4 - Streets that are safe, clean, and well-maintained; and Objective 3.6 - Streets that serve the needs of adjacent land uses.

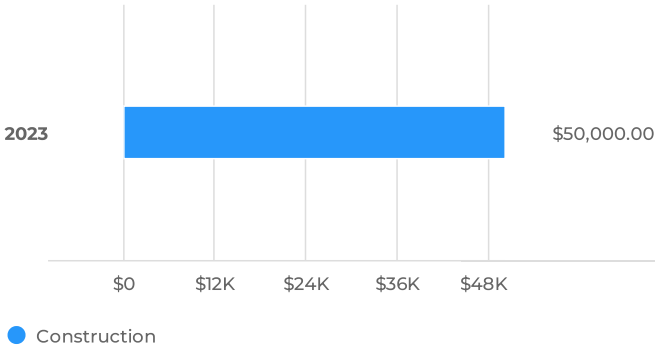
Possible Alternative Solutions

1. Allow the current conditions to remain and continue stop gap maintenance efforts.
2. Submit each individual location/project site and improvement to the City Council for approval.

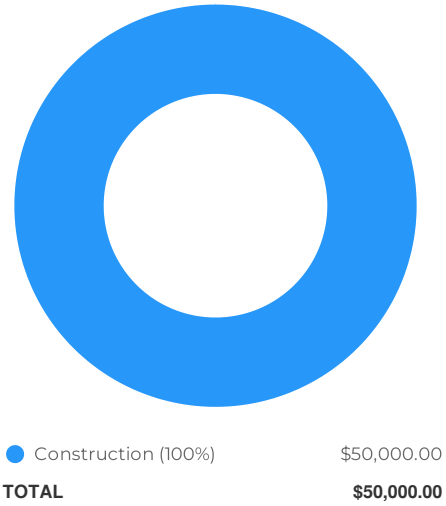
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$50K	$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



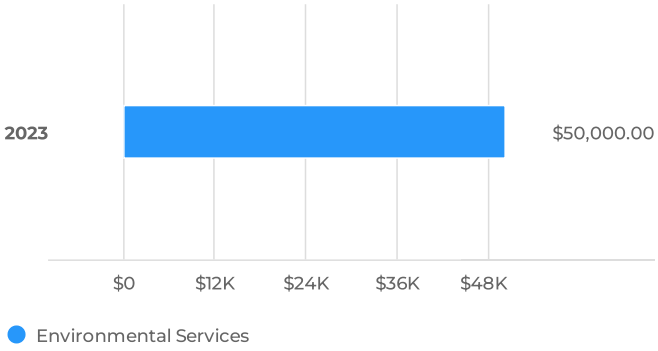
Capital Cost Breakdown

Capital Cost	FY2023	Total
Construction	$50,000	$50,000
Total	**$50,000**	**$50,000**

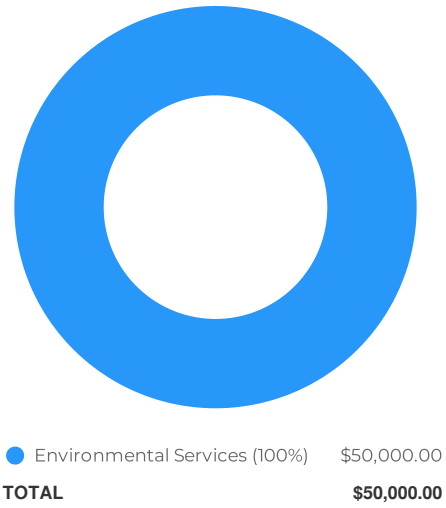
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$50K	$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
Environmental Services	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Miscellaneous Storm Drainage Improvements - FY25

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2025
Department	Public Works
Type	Capital Improvement
Project Number	25-EE

Description

This biennial maintenance project provides minor drainage improvements to streets to increase safety and decrease pavement deterioration. Environmental Services Funds support this project.

Images



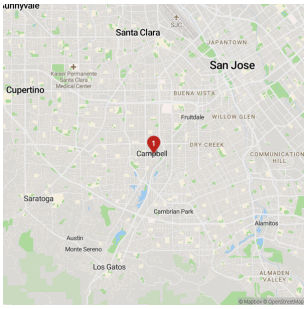
Storm Drainage

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.4 - Streets that are safe, clean, and well- maintained; and Objective 3.6 - Streets that serve the needs of adjacent land uses.

Possible Alternative Solutions

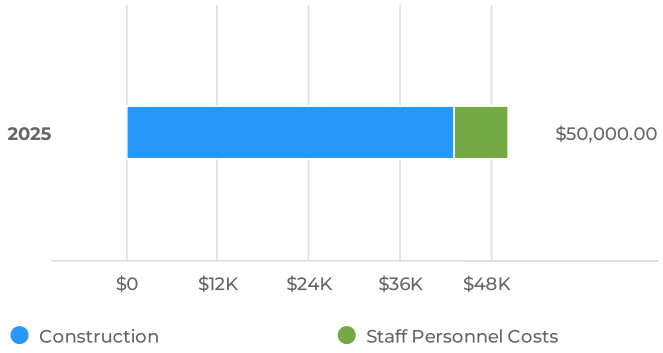
1. Allow the current conditions to remain and continue stop gap maintenance efforts.
2. Submit each individual location/project site and improvement to the City Council for approval.

Capital Cost

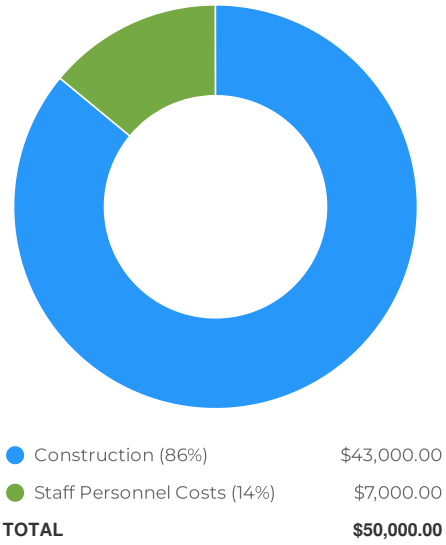
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (86%)	$43,000.00
Staff Personnel Costs (14%)	$7,000.00
TOTAL	**$50,000.00**

Capital Cost Breakdown

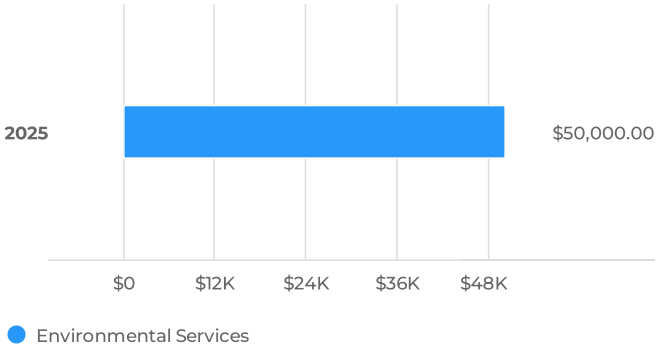
Capital Cost	FY2025	Total
Staff Personnel Costs	$7,000	$7,000
Construction	$43,000	$43,000
Total	**$50,000**	**$50,000**

Funding Sources

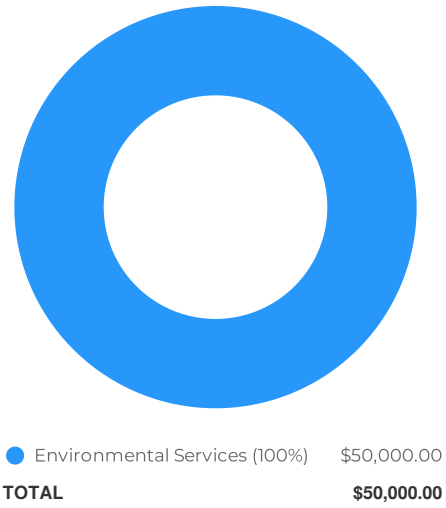
Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2025	Total
Environmental Services	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Miscellaneous Storm Drainage Improvements - FY27

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2026
Est. Completion Date	06/30/2027
Department	Public Works
Type	Capital Improvement
Project Number	27-EE

Description

This biennial maintenance project provides minor drainage improvements to streets to increase safety and decrease pavement deterioration. Environmental Services Funds support this project.

Images



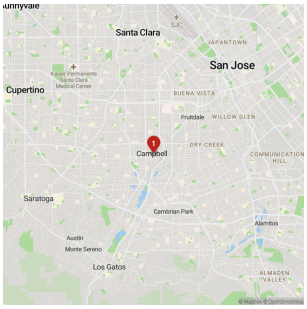
Storm Drainage

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	New

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.4 - Streets that are safe, clean, and well- maintained; and Objective 3.6 - Streets that serve the needs of adjacent land uses.

Possible Alternative Solutions

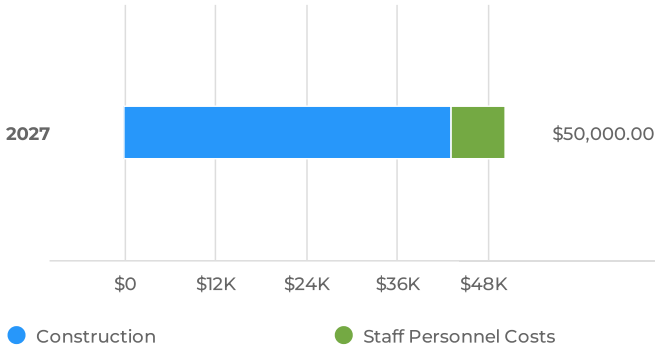
1. Allow the current conditions to remain and continue stop gap maintenance efforts.
2. Submit each individual location/project site and improvement to the City Council for approval.

Capital Cost

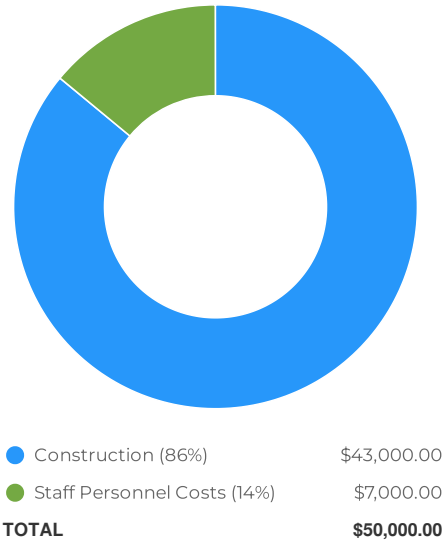
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (86%)	$43,000.00
Staff Personnel Costs (14%)	$7,000.00
TOTAL	**$50,000.00**

Capital Cost Breakdown

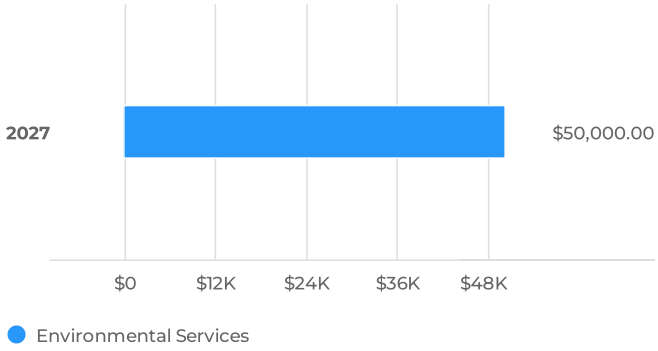
Capital Cost	FY2027	Total
Staff Personnel Costs	$7,000	$7,000
Construction	$43,000	$43,000
Total	**$50,000**	**$50,000**

Funding Sources

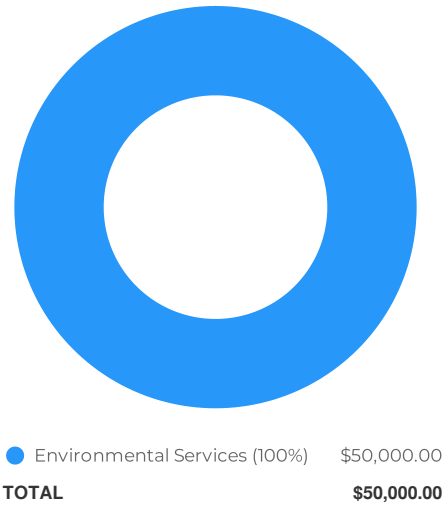
Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2027	Total
Environmental Services	$50,000	$50,000
Total	**$50,000**	**$50,000**

This requests information is generated from , Adopted Version.

Parking Guidance System for Parking Garages

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2023
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	23-CC

Description

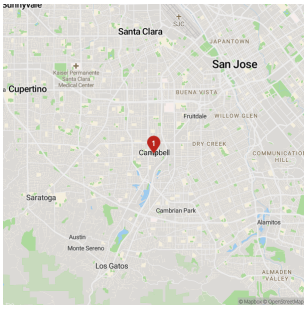
The City's Downtown parking garages have no parking guidance system. This project would guide drivers to available parking spaces in real-time by communicating parking occupancy in each stall. With the use of sensors, directional wayfinding signs installed throughout the parking structures would keep drivers informed resulting in less traffic congestion, stress and pollution for Downtown Campbell visitors, customers, and employees. Funding for the project is from the Conditions of Approval associated with the Parking Modification Permit (PLN2017-009) whereby the developer contributes $6,000 (in 2017 dollars) per deficient parking space toward the improvement of parking facilities in the Campbell Downtown. The actual fee will reflect the relative increase in Consumer Price Index (CPI) and the number of parking spaces based on type of use. The budget amount of $230,000 reflects the adjusted per space contribution of $7,667 based on 2021 dollars, assuming a count of 30 deficient parking spaces.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell Parking Garage



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

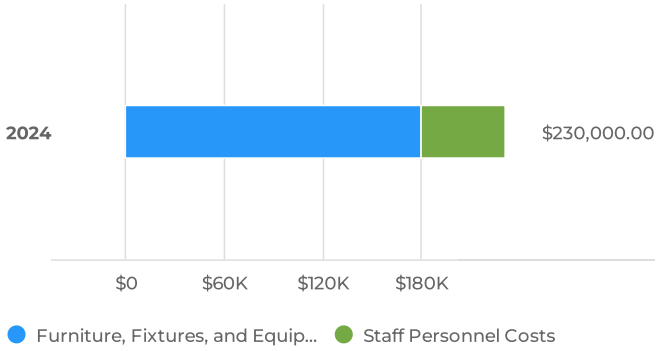
1. Phase improvements and revise funding levels.

Capital Cost

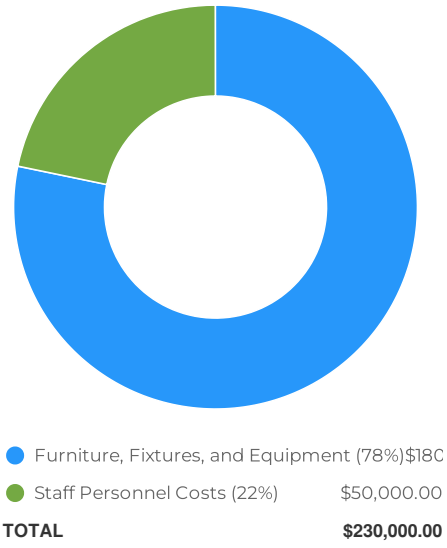
Total Budget (all years)
$230K

Project Total
$230K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

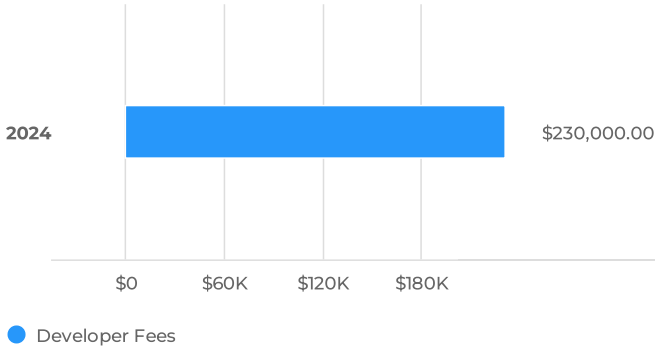
Capital Cost	FY2024	Total
Staff Personnel Costs	$50,000	$50,000
Furniture, Fixtures, and Equipment	$180,000	$180,000
Total	**$230,000**	**$230,000**

Funding Sources

Total Budget (all years)
$230K

Project Total
$230K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2024	Total
Developer Fees	$230,000	$230,000
Total	**$230,000**	**$230,000**

This requests information is generated from , Adopted Version.

Pruneyard Creek Trail Extension

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	23-LL

Description

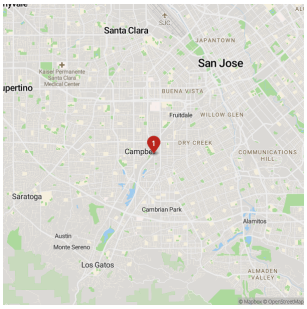
Design and construction of a public pathway within Caltrans Highway 17 right-of-way along the westerly boundary of The Pruneyard Shopping and Office Complex. This project proposes to connect the existing Los Gatos Creek trail spur adjacent to the Pruneyard parking garage to the Portals at East Campbell Avenue, providing a safe, continuous connection from the Los Gatos Creek Trail to East Campbell Avenue.

This project was originally a Condition of Approval for The Pruneyard Master Use Permit, but after repeated good faith efforts by the Pruneyard to secure approval from Caltrans with no resolution, the City agreed to accept a $250,000 contribution towards the construction cost from The Pruneyard to pursue the project as a City project. City staff will continue discussions with Caltrans, and if Caltrans allows the improvements within their right-of-way, the City will design and construct the project with local Park Fees to fund the design, permitting, and construction management costs.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	New Trail
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles, Objective 3.4 - Streets that are safe, clean, and well maintained, and Objective 6.3 - A balance of active and passive uses for the City's open space areas.

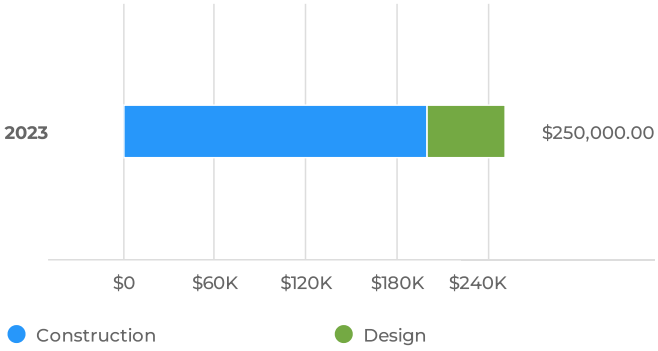
Possible Alternative Solutions

1. This project addresses Strategic Plan Objective 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles, Objective 3.4 - Streets that are safe, clean, and well maintained, and Objective 6.3 - A balance of active and passive uses for the City's open space areas.

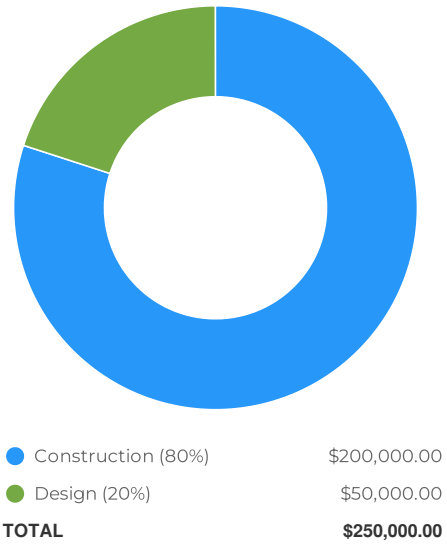
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$250,000	$250K	$250K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (80%)	$200,000.00
Design (20%)	$50,000.00
TOTAL	**$250,000.00**

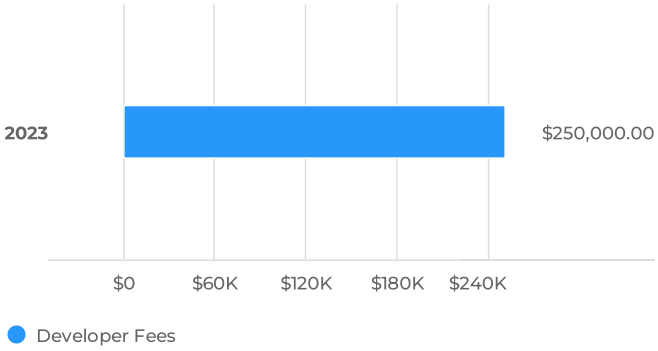
Capital Cost Breakdown

Capital Cost	FY2023	Total
Design	$50,000	$50,000
Construction	$200,000	$200,000
Total	**$250,000**	**$250,000**

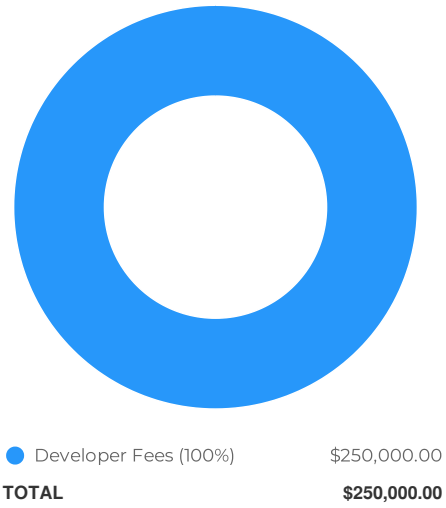
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$250,000	$250K	$250K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
Developer Fees	$250,000	$250,000
Total	**$250,000**	**$250,000**

This requests information is generated from , Adopted Version.

Service Center Portable Building Replacement

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Dave Fanucchi, Building Maintenance Supervisor
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	17-SS

Description

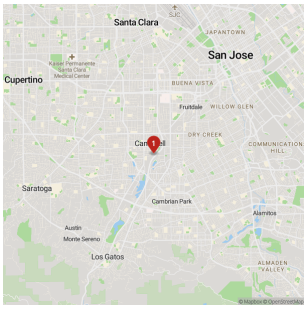
This project will replace the existing Traffic Signal & Street Lighting portable modular building with a pre-fabricated permanent metal building. The project will include removal and disposal of the existing modular unit and connection of all utilities to the new building, providing more efficient use of space and the diminished lot of the Service Center. The building will house offices for Parks Maintenance and Signals & Lighting staff, a Signal Testing shop and workshop, as well as vehicle, equipment, and materials storage.

Details

Program (Budget Unit)	780
Useful Life	20 years
Projected Carryover	$297,558
Priority	High (Can function without it, but not very well)
Type of Project	Replacement
Funding Type	Carryover

Location

Address: 290 Dillon Avenue



Relationship to Strategic Goals and Objectives

Strategic Plan elements and objectives 4.4 - A reduced number of accidents and associated injuries, 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment

Possible Alternative Solutions

1. Do not replace the existing building and continue to make costly repairs and renovations.

This requests information is generated from , Adopted Version.

Service Yard Administration Building Design

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Dave Fanucchi, Building Maintenance Supervisor
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	18-TT

Description

This project proposes to hire a Design Consultant to review, scope, and design an administration building located at the Public Works Service Center Yard. Portions of land on two sides of the Service Center have been sold to developers with the intention of using proceeds of the sale to make space in the yard more efficient and building up to current building codes. This project is the first step to address staff and equipment space and protection needs.

Images



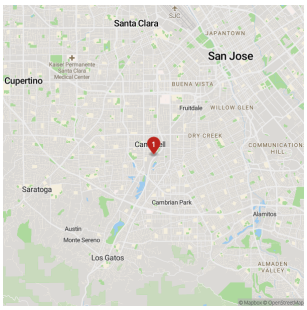
Service Yard Administration Building

Details

Program (Budget Unit)	780
Useful Life	20 years
Projected Carryover	$50,000
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: 290 Dillon Avenue



Relationship to Strategic Goals and Objectives

General Plan OSP 2.2 - Maintain and renovate existing open space, park and recreation facilities to improve their usefulness, safety and appearance.

Possible Alternative Solutions

1. Do not approve the design of a new administration building and continue to utilize the current building for the foreseeable future; evaluate for other improvements.

This requests information is generated from , Adopted Version.

SR 17 / San Tomas / Camden / White Oaks Improvement

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2026
Est. Completion Date	06/30/2027
Department	Public Works
Type	Capital Improvement
Project Number	26-AA

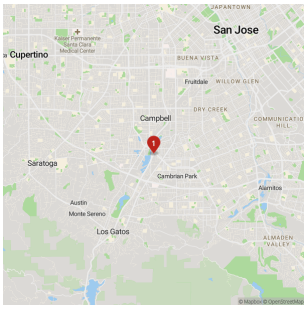
Description

To improve traffic operations and safety, implement the following: northbound SR17 off-ramp improvements to include signal at White Oaks with interconnect at San Tomas/Camden/White Oaks signal and lane reconfigurations. The project is included on the Valley Transportation Authority (VTA) Valley Transportation Plan 2040 (VTP 2040) Highway Project List for $1 million in anticipated future grant funds through the VTA Measure B program. The preliminary design effort will prepare the project to apply for additional grant funding. The current local funding of $7,500 is through developer contributions collected. Local contribution requirement is estimated at $200,000.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 3.5 - Regional improvements that meet the transportation needs of Campbell residents and businesses; 3.6 - Streets that serve the needs of adjacent land uses; and 3.7 - Streets that operates efficiently and effectively.

Possible Alternative Solutions

1. Defer implementing project.

Other Funding Sources (If Applicable)

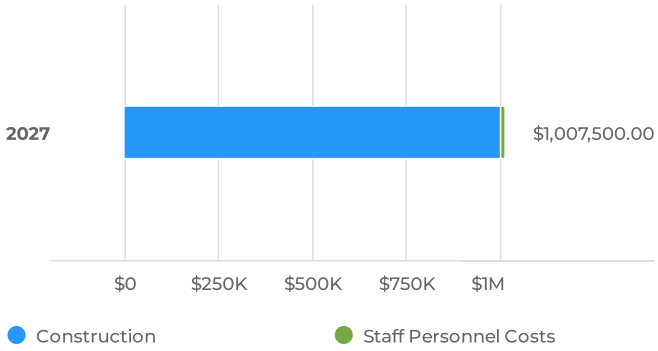
$1M Local Grant is through the VTA Measure B program

Capital Cost

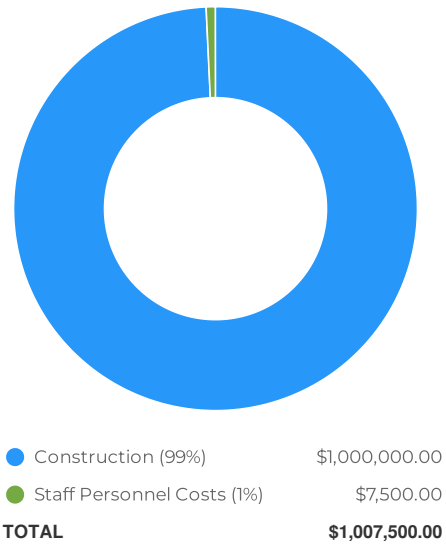
Total Budget (all years)
$1.008M

Project Total
$1.008M

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (99%)	$1,000,000.00
Staff Personnel Costs (1%)	$7,500.00
TOTAL	**$1,007,500.00**

Capital Cost Breakdown

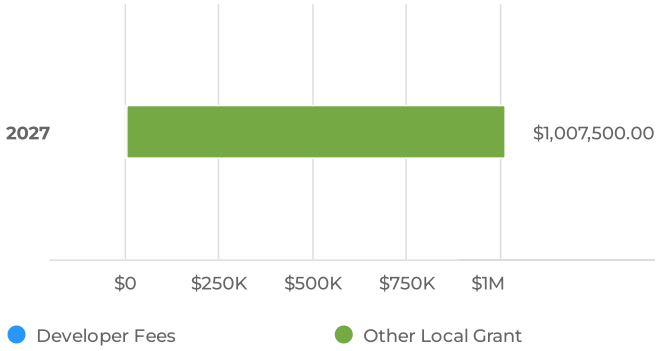
Capital Cost	FY2027	Total
Staff Personnel Costs	$7,500	$7,500
Construction	$1,000,000	$1,000,000
Total	**$1,007,500**	**$1,007,500**

Funding Sources

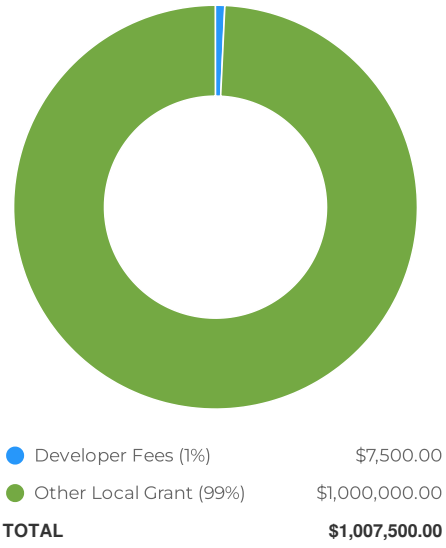
Total Budget (all years)
$1.008M

Project Total
$1.008M

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2027	Total
Other Local Grant	$1,000,000	$1,000,000
Developer Fees	$7,500	$7,500
Total	**$1,007,500**	**$1,007,500**

This requests information is generated from , Adopted Version.

Traffic & Street Sign Replacement

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Ron Taormina, PW Maintenance Supervisor
Est. Start Date	07/01/2018
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	19-KK

Description

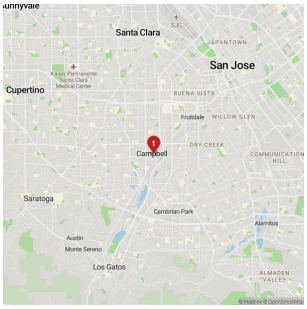
A multi-year project to bring the City's Traffic and Street Name signs into mandatory Federal Reflective compliance. It is estimated that 60% of the City's signs do not meet the current federal guidelines.

Details

Program (Budget Unit)	730
Useful Life	10 years
Projected Carryover	$34,519
Priority	Medium (Get to it when you can)
Type of Project	Replacement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 4.4 - a reduced number of traffic accidents and associated injuries.

Possible Alternative Solutions

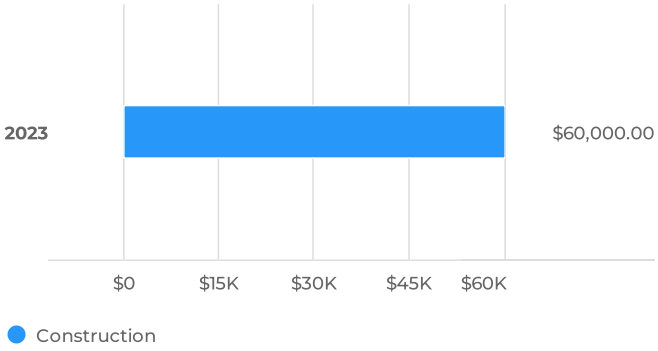
1. Increase the annual funding to complete the Federally Required Compliance Project earlier.

2. Fund at a reduced amount through the operating budget.

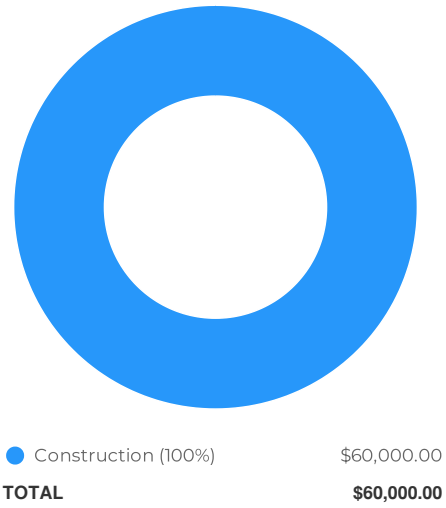
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$60,000	$60K	$60K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



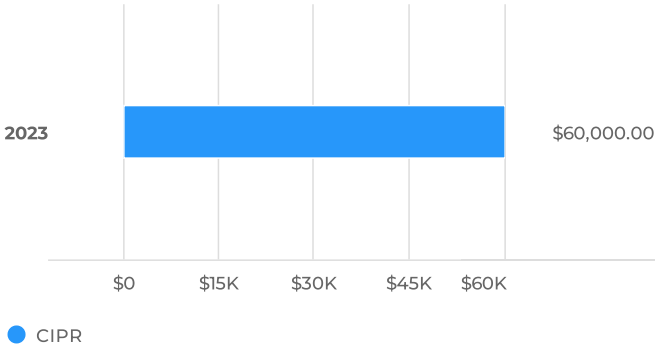
Capital Cost Breakdown

Capital Cost	FY2023	Total
Construction	$60,000	$60,000
Total	**$60,000**	**$60,000**

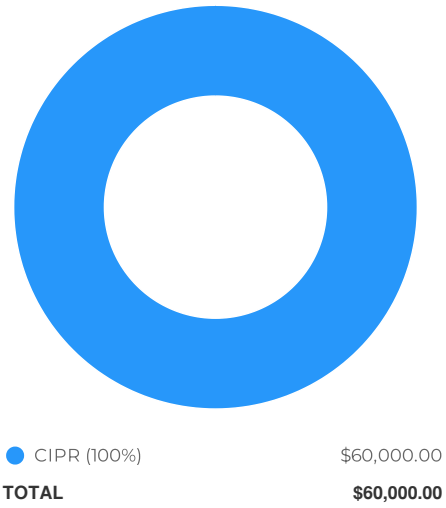
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$60,000	$60K	$60K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
CIPR	$60,000	$60,000
Total	**$60,000**	**$60,000**

This requests information is generated from , Adopted Version.

Traffic Calming Improvements FY19 & FY22

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Matthew Jue, Traffic Engineer
Est. Start Date	07/01/2018
Est. Completion Date	06/30/2024
Department	Public Works
Type	Capital Improvement
Project Number	19-MM

Description

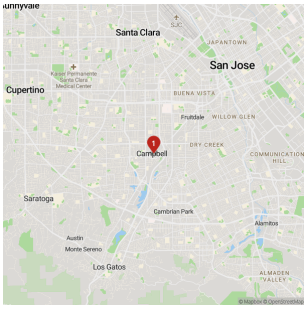
This project will allow staff to address traffic calming issues in various neighborhoods throughout the City - consistent with the Traffic Calming Policy: engaging the community and constructing improvements to reduce speeds and volume on streets that meet the adopted criteria.

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	$49,878
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.1 - Safe residential neighborhoods and 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

Possible Alternative Solutions

1. Allow the current conditions to remain.

This requests information is generated from , Adopted Version.

Traffic Calming Improvements FY23

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Works
Type	Capital Improvement
Project Number	23-KK

Description

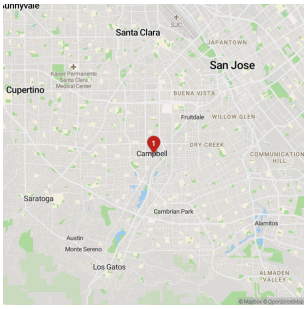
This project will allow staff to address traffic calming issues in various neighborhoods throughout the City - consistent with the Traffic Calming Policy: engaging the community and constructing improvements to reduce speeds and volume on streets that meet the adopted criteria.

Details

Program (Budget Unit)	720
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	New

Location

Address: Campbell City Hall



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 3.1 - Safe residential neighborhoods and 3.3 - Streets that safely and comfortably accommodate pedestrians and bicycles.

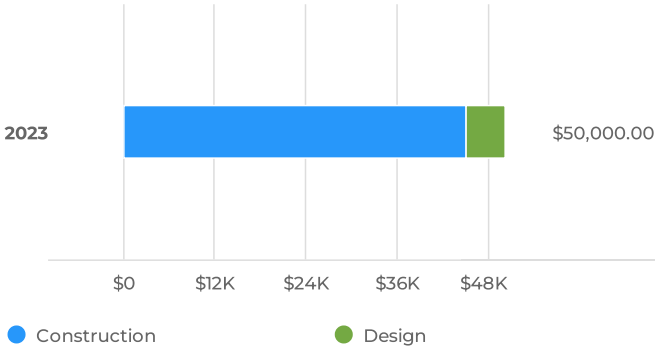
Possible Alternative Solutions

1. Allow the current conditions to remain.

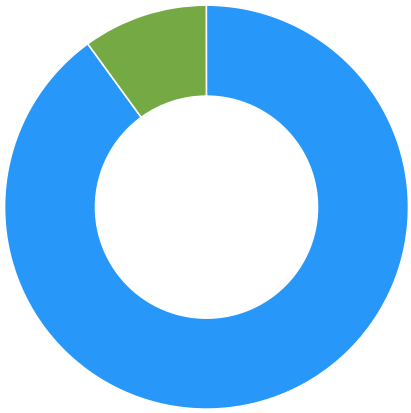
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$50K	$50K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (90%)	$45,000.00
Design (10%)	$5,000.00
TOTAL	**$50,000.00**

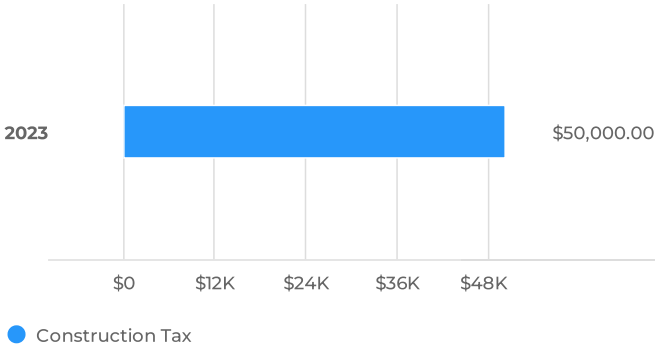
Capital Cost Breakdown

Capital Cost	FY2023	Total
Design	$5,000	$5,000
Construction	$45,000	$45,000
Total	**$50,000**	**$50,000**

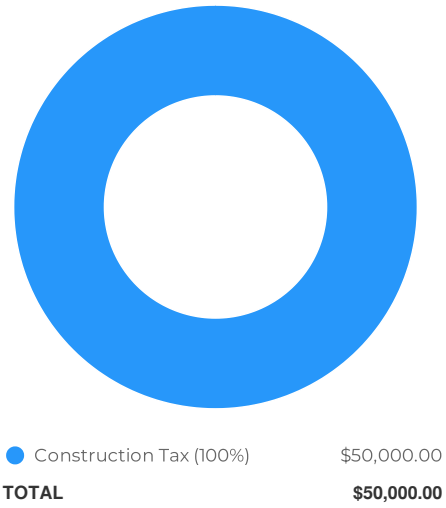
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$50K	$50K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
Construction Tax	$50,000	$50,000
Total	**$50,000**	**$50,000**

Projected Timeline

Jul 1, 2022

Design

Oct 1, 2022

Bids Received

Jan 1, 2023

Bid Award

Apr 1, 2023

Construction

This requests information is generated from , Adopted Version.

Virginia Park Improvements

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Amy Olay, City Engineer
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2026
Department	Public Works
Type	Capital Improvement
Project Number	20-QQ

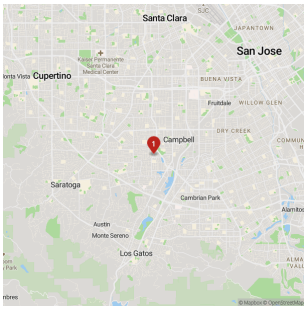
Description

This project will enhance and expand amenities located at Virginia Park and will include the design and reconstruction of the playgrounds to increase play value, which includes a new play structure and surface treatment. Other amenities will be determined as needed upon completion of the conceptual design phase.

Details

Program (Budget Unit)	730
Useful Life	20 years
Projected Carryover	N/A
Priority	Medium (Get to it when you can)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objectives 5.2 - Enhanced recreational opportunities for Campbell residents; 5.3 -Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

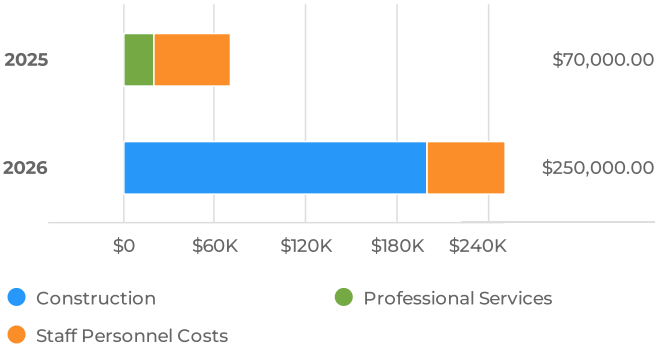
This project will address Strategic Plan Objectives 5.2 - Enhanced recreational opportunities for Campbell residents; and 5.3 - Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Capital Cost

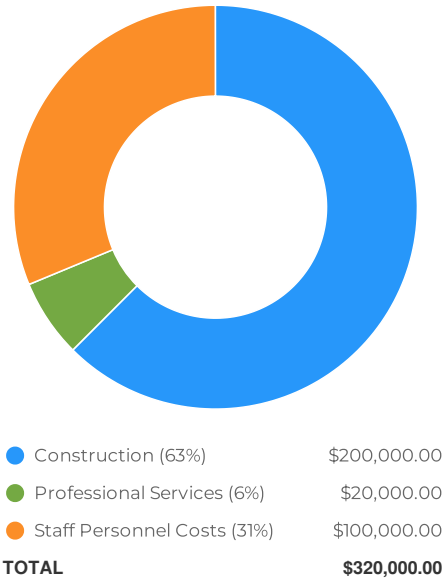
Total Budget (all years)
$320K

Project Total
$320K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

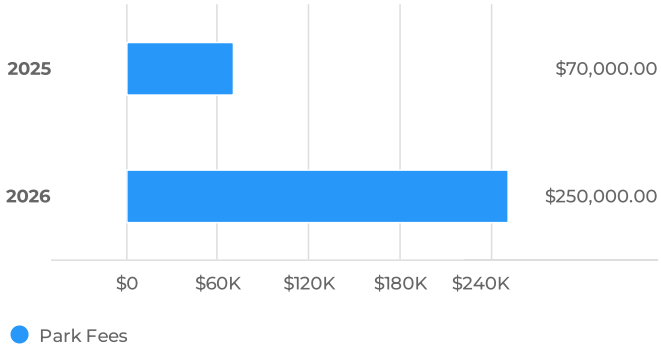
Capital Cost	FY2025	FY2026	Total
Staff Personnel Costs	$50,000	$50,000	$100,000
Professional Services	$20,000		$20,000
Construction		$200,000	$200,000
Total	**$70,000**	**$250,000**	**$320,000**

Funding Sources

Total Budget (all years)
$320K

Project Total
$320K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2025	FY2026	Total
Park Fees	$70,000	$250,000	$320,000
Total	**$70,000**	**$250,000**	**$320,000**

PUBLIC SAFETY REQUESTS

This requests information is generated from , Adopted Version.

Armored Rescue Vehicle

Overview

Submitted By	Norite Vong, Finance Manager
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2026
Department	Public Safety
Type	Capital Equipment
Project Number	22-CC

Description

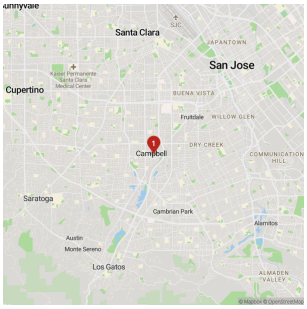
The Campbell Police Department acquired a V150 armored rescue vehicle from the Department of Defense 1033 program in 1998. At the request of the Department of Defense the vehicle was returned on August 22, 2019 having reached the end of its service life. As a result, the Campbell Police Department has had to rely on other agencies in the County to provide armored rescue vehicles and personnel for the following needs and or potential needs: Ability to immediately support patrol incidents allowing officers to safely deploy to an area without exposing themselves to potential harm. Safety transport EMS personnel and conduct rescues during critical incidents involving the threat of gun fire to include active shooter scenarios. Provided more options and ability to deploy less lethal alternatives to safely resolve incidents. Safe environment to conduct field negotiations over a PA in proximity to the suspect. Support SWAT operations including but not limited to search warrant and arrest warrant service, barricaded subject(s) and hostage situations. Ability to breach doors and windows, deploy cameras and robots without exposing personnel to harm during SWAT operations. Not having an armored rescue vehicle does not allow officer to regularly train with the specialized vehicle requiring outside agencies to provide trained personnel to assist. The armored rescue vehicle would fill this need and is the same armored rescue vehicle used by other agencies in our County. This would also allow us to conduct joint training with other agencies and support each other's operations with the same equipment each agency is trained on and familiar with. Once an order is placed, the average build and delivery time is 9 months.

Details

Program (Budget Unit)	605
Useful Life	25 years
Projected Carryover	$62,035
Priority	High (Can function without it, but not very well)
Type of Project	New Purchase
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell Police Department



Relationship to Strategic Goals and Objectives

Supports Strategic Objective 4.1 - An improved feeling of safety within the community and 4.5 - An effective emergency preparedness program.

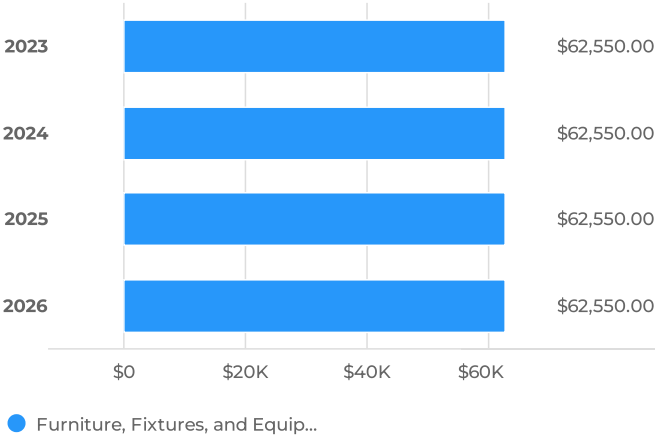
Possible Alternative Solutions

1. Continue to rely on outside agencies to provide personnel and vehicle when available.

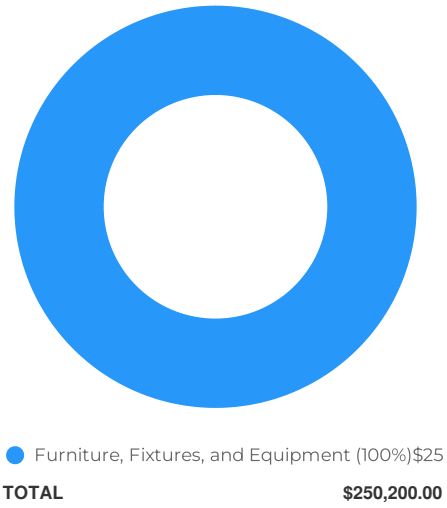
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$62,550	$250.2K	$250.2K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



TOTAL **$250,200.00**

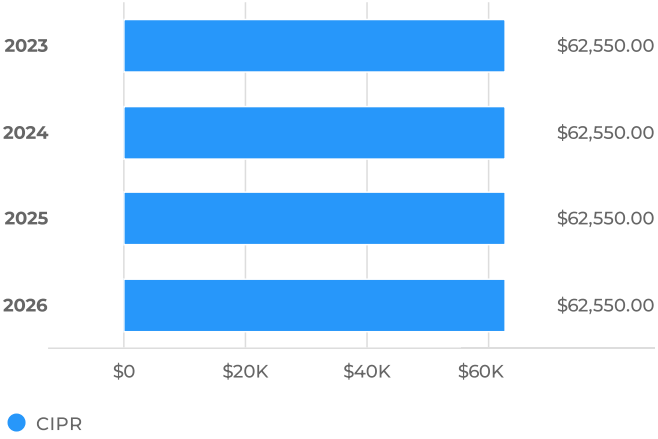
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	Total
Furniture, Fixtures, and Equipment	$62,550	$62,550	$62,550	$62,550	$250,200
Total	**$62,550**	**$62,550**	**$62,550**	**$62,550**	**$250,200**

Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$62,550	$250.2K	$250.2K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	Total
CIPR	$62,550	$62,550	$62,550	$62,550	$250,200
Total	**$62,550**	**$62,550**	**$62,550**	**$62,550**	**$250,200**

This requests information is generated from , Adopted Version.

Civic Center Improvements - Police Facility Furniture, Fixtures and Equipment (FF&E) Design

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2025
Department	Public Safety
Type	Capital Equipment
Project Number	22-JJ

Description

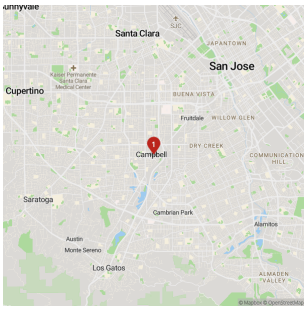
Staff will work with the Furniture, Fixtures and Equipment (FF&E) design consultant to acquire ergonomically appropriate office FF&E that meets the needs of Police Department staff.

Details

Program (Budget Unit)	605
Useful Life	20 years
Projected Carryover	$55,000
Priority	Critical (Can't do without it)
Type of Project	New Purchase
Funding Type	Previously Approved - Additional Funding Requested

Location

Address: Campbell Police Department



Relationship to Strategic Goals and Objectives

2.3 Effective City services at appropriate service levels, using resources in the most cost-efficient manner.

4.5 An effective emergency preparedness program.

Possible Alternative Solutions

1. No recommended alternatives.

Other Funding Sources (If Applicable)

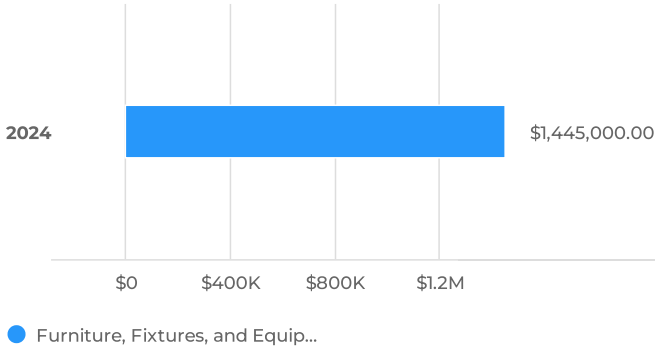
Funding is from the $3.9M State CalOES grant received in FY2022. The remaining $2.4M is part of project 23RR - Civic Center Improvements for Police Operations Buildings.

Capital Cost

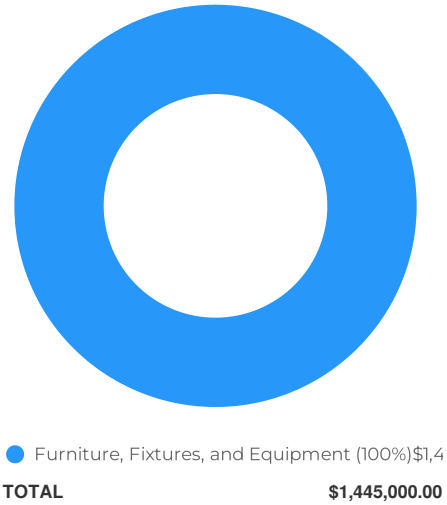
Total Budget (all years)
$1.445M

Project Total
$1.445M

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Capital Cost Breakdown

Capital Cost	FY2024	Total
Furniture, Fixtures, and Equipment	$1,445,000	$1,445,000
Total	**$1,445,000**	**$1,445,000**

Projected Timeline

Oct 31, 2024

Purchase FF&E

Feb 28, 2025

Delivery and Installation of FF&E

This requests information is generated from , Adopted Version.

Officer Safety Plan

Overview

Submitted By	Norite Vong, Finance Manager
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2031
Department	Public Safety
Type	Capital Equipment
Project Number	22-EE

Description

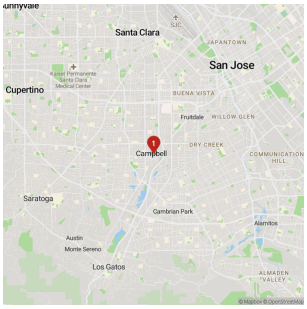
The Police Department has been an early adopter of technology such as body worn cameras, in car video systems, and Tasers, resulting in increased transparency and community trust, successful case filing and evidence collection, and improved officer safety at the same time decreasing incidents of injury related to use of force. This ten year Officer Safety Plan contract will combine our current Axon contracts, including body worn camera and evidence.com (set to expire in fiscal 22) Interview room recording systems, and Axon Fleet (In car cameras) with a Taser replacement plan and also provide for additional evidence management improvements leading to decreased staff time. The department currently budgets $90,500.00 per year for Axon systems, which does not include a Taser replacement contract. Safety additions will include the ability to locate officers by camera position, view their camera live from dispatch or a supervisors office, and holster sensors that will activate the camera system any time an officers gun is drawn. The program also comes with a full training suite, including VR technology that puts officers through scenarios from both the officers point of view and the individuals with a intent of developing empathy and currently focused on dealing with persons in mental health crises. This contract also provides for predictable year to year expenses related to these services over the ten year period and combines contracts at a better rate than if we attempted to negotiate all of these services we currently use a la carte. Year to year the quoted cost for these services has increased, locking in a long term contract will lead to significant long term savings. This also provides access to Axon's records management system, which would eventually place all of our systems in one ecosystem creating even greater efficiencies. All equipment replacement due to failure or breakage is covered under this contract. Our current Tasers are out of warranty and will reach the end the useable life of five years in March, 2021. Axon reports twice the number of failures after the five year mark and will not provide their 10 million dollar coverage for product failure after five years.

Details

Program (Budget Unit)	605
Useful Life	10 years
Projected Carryover	$1,637
Priority	High (Can function without it, but not very well)
Type of Project	Replacement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell Police Department



Supplemental Attachments

Officer Safety Plan Contract(/resource/cleargov-prod/projects/documents/5b146e687c424df26f9f.pdf)

Relationship to Strategic Goals and Objectives

2.3 Effective City services at appropriate service levels, using resources in the most cost-effective manner.

4.1 An improved feeling of safety within the community.

Possible Alternative Solutions

1. Continue to maintain Tasers out of warranty and renegotiate Body Worn Camera/Evidence.com contract in 2022.

Other Funding Sources (If Applicable)

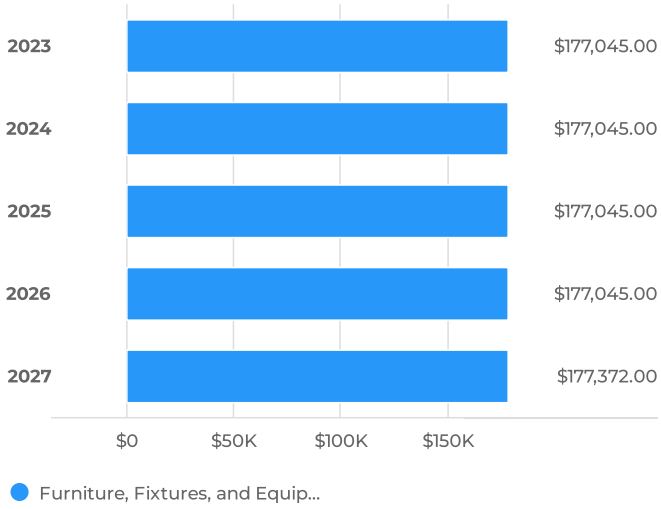
The Axon contract runs through FY2031, which includes $710,569 in costs beyond the current Five-Year CIP:

- FY2028 - $177,967
- FY2029 - $177,178
- FY2030 - $177,541
- FY2031 - $177,883

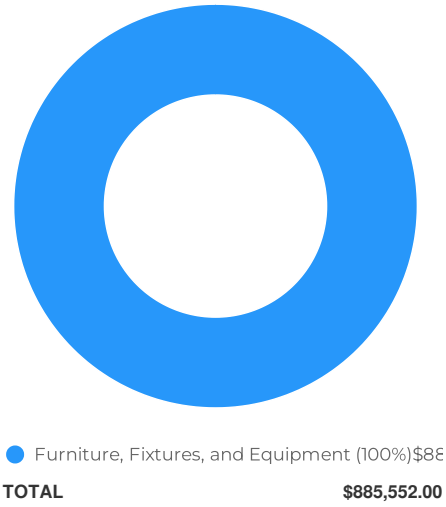
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$177,045	$885.552K	$885.552K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



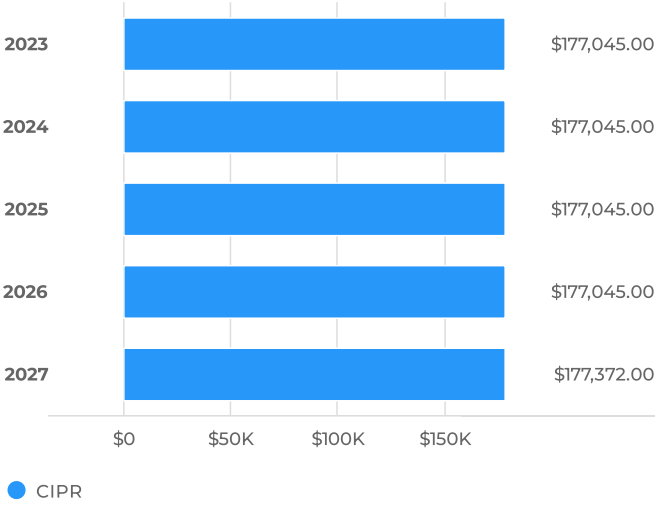
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Furniture, Fixtures, and Equipment	$177,045	$177,045	$177,045	$177,045	$177,372	$885,552
Total	**$177,045**	**$177,045**	**$177,045**	**$177,045**	**$177,372**	**$885,552**

Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$177,045	$885.552K	$885.552K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
CIPR	$177,045	$177,045	$177,045	$177,045	$177,372	$885,552
Total	**$177,045**	**$177,045**	**$177,045**	**$177,045**	**$177,372**	**$885,552**

This requests information is generated from , Adopted Version.

Police Mobile Data Computer Replacement

Overview

Submitted By	Norite Vong, Finance Manager
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2027
Department	Public Safety
Type	Capital Equipment
Project Number	23-MM

Description

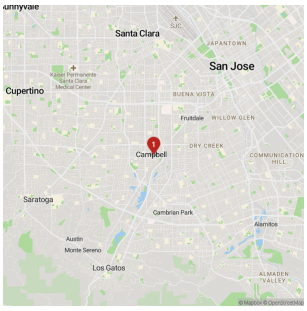
The Police Department utilizes Mobile Data Computers to run our computer-automated dispatch, the Axon Fleet In-Car camera systems, Tri-Tech report writing, and other web-based services. Officers receive critical information regarding the calls they are responding to, are provided with GPS mapping for faster response times, and have access to critical information regarding persons and vehicles that they come into contact with in the field. Similar to police radios, these computers serve as an additional connection to other officers in the field and dispatch and allow the officer to request emergency assistance. The current fixed Mobile Data Computers were purchased in 2017. Based upon the useful life of this technology, the police department anticipates needing to replace this equipment during the 22/23 fiscal year. The Police Department will be replacing the current systems with a laptop option that will provide for more versatility and productivity. These systems will allow for digital signatures and move the Police Department towards the ultimate goal of completely paperless transactions. This purchase would include docking stations for offices and report writing areas, eliminating the need for desktop computers in most of the Police Department work areas. The laptop would serve as the officers' primary work computer. Officers will have the ability to move seamlessly from their patrol cars to their report writing stations, court, the hospital, or anywhere else they need to access critical information and complete work. Detectives will be able to access RMS/ CAD, other web-based databases, respond directly to crime scenes from home and submit search warrants from the field. The addition of laptop MDCs with digital signature capabilities across the workforce will enhance efficiencies in streamlining workflows.

Details

Program (Budget Unit)	605
Useful Life	5 years
Projected Carryover	N/A
Priority	Critical (Can't do without it)
Type of Project	Replacement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell Police Department



Relationship to Strategic Goals and Objectives

2.3 Effective City services at appropriate service levels, using resources in the most cost-effective manner.

4.1 An improved feeling of safety within the community.

4.5 An Effective Emergency Preparedness Program.

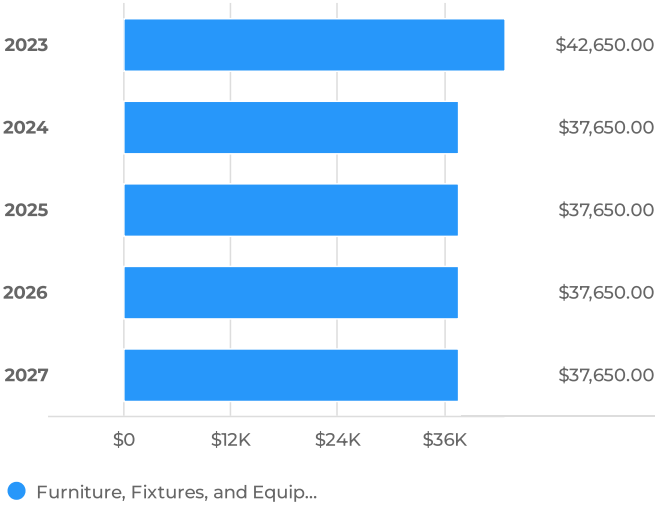
Possible Alternative Solutions

1. Continue using existing computers replacing them and other components as they fail. This is not recommended as it could cause officer safety and response issues if a sufficient number of units are not serviceable.

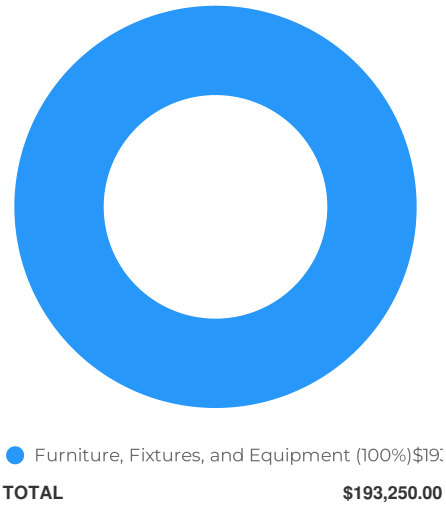
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$42,650	$193.25K	$193.25K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



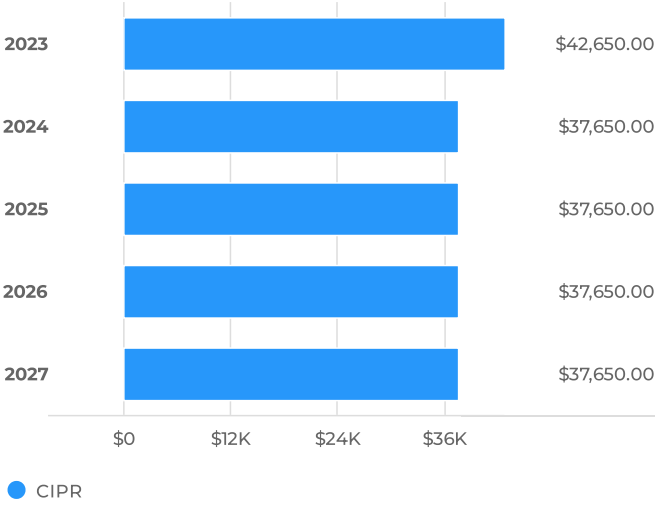
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	FY2026	FY2027	Total
Furniture, Fixtures, and Equipment	$42,650	$37,650	$37,650	$37,650	$37,650	$193,250
Total	**$42,650**	**$37,650**	**$37,650**	**$37,650**	**$37,650**	**$193,250**

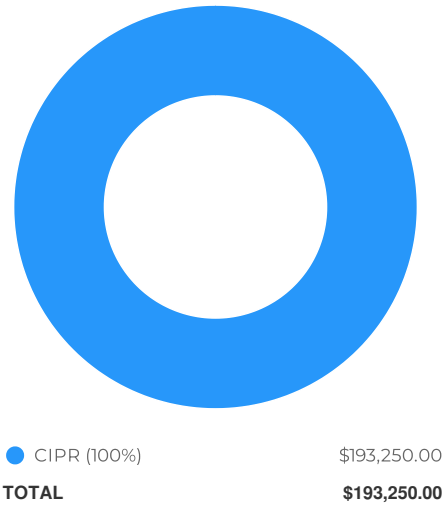
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$42,650	$193.25K	$193.25K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026	FY2027	Total
CIPR	$42,650	$37,650	$37,650	$37,650	$37,650	$193,250
Total	**$42,650**	**$37,650**	**$37,650**	**$37,650**	**$37,650**	**$193,250**

This requests information is generated from , Adopted Version.

Service Pistol Replacement

Overview

Submitted By	Norite Vong, Finance Manager
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2022
Est. Completion Date	06/30/2023
Department	Public Safety
Type	Capital Equipment
Project Number	23-UU

Description

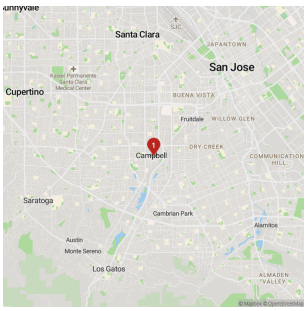
With the high amount of use at range training and exposure to the elements, the expected dependable / useful life of Police Department handguns is approximately ten (10) years. Our current cache of handguns was purchased in 2013. While we have had some typical parts breakage, we have been fortunate with the dependability of our current weapons. The Department expects that within the next three years these weapons will deteriorate to a point where it will be more prudent to purchase new weapons and discontinue repairs of the current supply. Though these weapons are rarely used in a service capacity, there is no acceptable margin for error or malfunction in an emergency use situation. With the current price of handguns available for Law Enforcement Use, we estimate the cost of replacement in FY 2023, at $150,000. This cost would include holsters and other safety equipment necessary for issuance. The average delivery time for a bulk purchase of handguns and related equipment is approximately six months to one year.

Details

Program (Budget Unit)	605
Useful Life	10 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Replacement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell Police Department



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 4.5 - An effective emergency preparedness program.

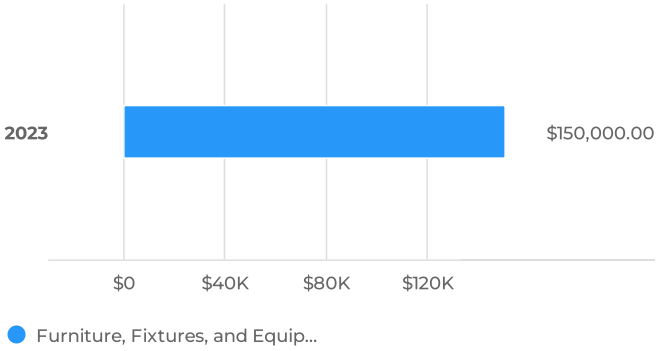
Possible Alternative Solutions

1. Continue use of current weapons and repair or replace individually as they become obsolete.

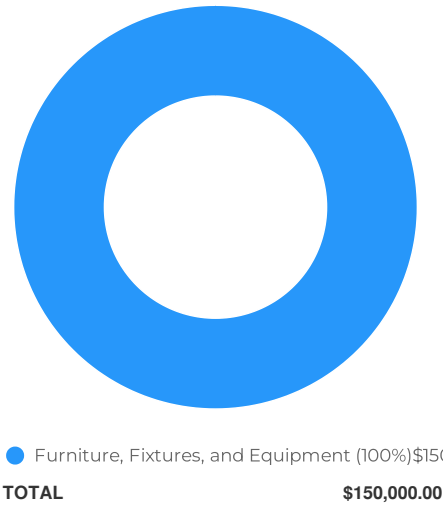
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$150,000	$150K	$150K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



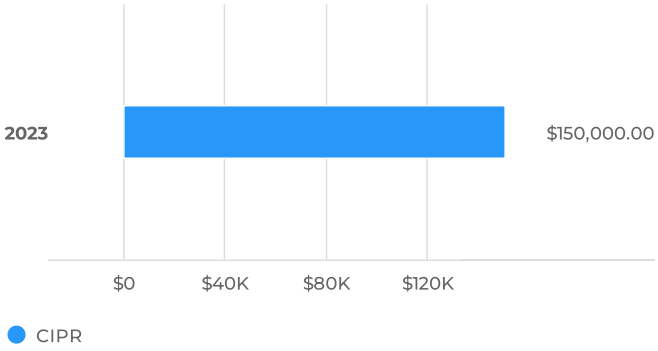
Capital Cost Breakdown

Capital Cost	FY2023	Total
Furniture, Fixtures, and Equipment	$150,000	$150,000
Total	**$150,000**	**$150,000**

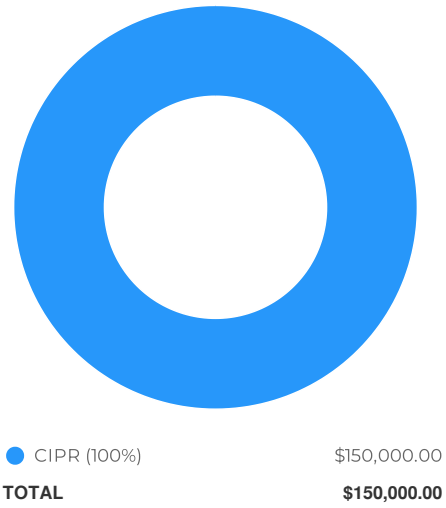
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$150,000	$150K	$150K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
CIPR	$150,000	$150,000
Total	**$150,000**	**$150,000**

This requests information is generated from , Adopted Version.

Silicon Valley Radio Communications System (SVRCS)

Overview

Submitted By	Norite Vong, Finance Manager
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2016
Est. Completion Date	06/30/2023
Department	Public Safety
Type	Capital Equipment
Project Number	17-VV

Description

The Silicon Valley Regional Communications System (SVRCS) is a proposed county-wide, digital radio communications system in the 700MHz band that will allow public safety and government agencies in Santa Clara County and state-wide to improve voice interoperability. While much of the SVRCS is grant-funded, agencies are required to fund the replacement of their consoles and subscriber units. Subscriber units are mobile and portable radios. The total cost for replacement of the subscriber units will be approximately $600,000.

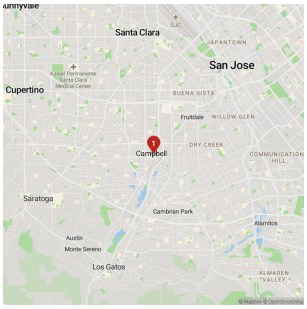
Additionally, the scope of this project is being expanded to incorporate the anticipated replacement of the three existing Orbacom radio consoles with consoles that will work with the new digital, trunked radio system. The cost to replace the three existing radio consoles is estimated at a total of $300,000.

Details

Program (Budget Unit)	602
Useful Life	8 years
Projected Carryover	$59,175
Priority	High (Can function without it, but not very well)
Type of Project	Replacement
Funding Type	Carryover

Location

Address: Campbell Police Department



Relationship to Strategic Goals and Objectives

Strategic Plan Element 4.1 - An improved feeling of safety within the community.

Possible Alternative Solutions

1. Project may be able to be deferred depending upon dependability of existing equipment and the ability of the Silicon Valley Regional Interoperability Authority to meet project milestones.

RECREATION AND COMMUNITY SERVICES REQUESTS

This requests information is generated from , Adopted Version.

General Hazardous Materials Survey of Community Center Buildings

Overview

Submitted By	Norite Vong, Finance Manager
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2020
Est. Completion Date	12/30/2022
Department	Recreation and Community Services
Type	Capital Improvement
Project Number	21-GG

Description

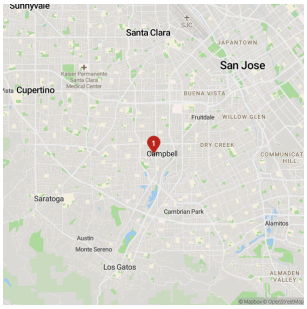
This project will be a comprehensive survey of all facilities at the Campbell Community Center to assess the presence of lead, asbestos, and polychlorinated biphenyls (PCB's). This survey would identify areas where hazardous materials are present through comprehensive testing and develop a plan of action for instances where thresholds are exceeded. The plan will prioritize areas that need to be addressed and provide direction and a starting point for ongoing inspection for the safety of all Community Center users. The goal of this project would be to begin in areas of the campus where children are present regularly (classrooms primarily) and complete the remainder of the campus (rental spaces) the following year. Once created, this document and related action steps will be in place for the next 20+ years with triannual inspections as annual preventative maintenance.

Details

Program (Budget Unit)	524
Useful Life	20 years
Projected Carryover	$90,000
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell Community Center



Relationship to Strategic Goals and Objectives

General Plan OSP 2- Provide and maintain attractive, safe, clean and comfortable open space, park land and recreational facilities and programs for maximum community use, benefit and enjoyment.

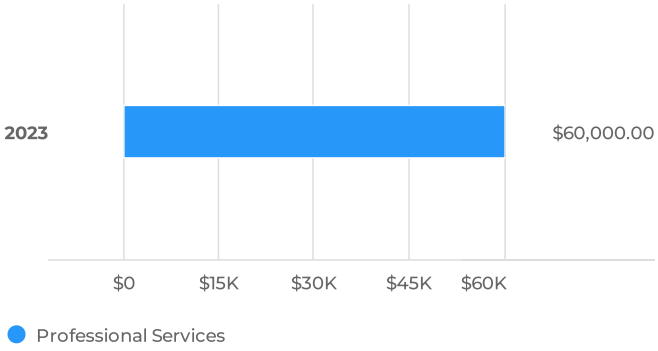
Possible Alternative Solutions

1. Conducting this survey is the first and very important step in addressing a potential safety hazard at the Campbell Community Center. Having this plan in place provides the City the opportunity to be proactive rather than reactive when dealing with these sensitive safety topics. Ultimately, having this survey and reports will provide public transparency and specific plans in place to handle any issue that may arise in the future.

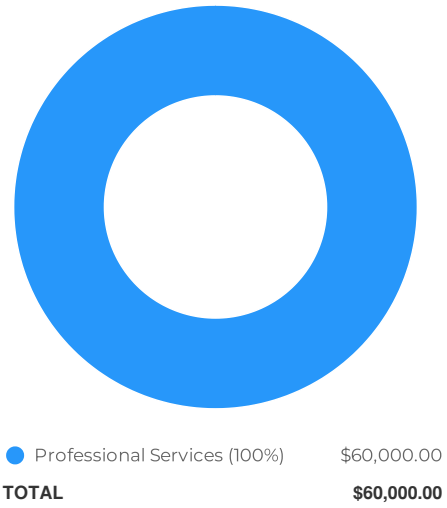
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$60,000	$60K	$60K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



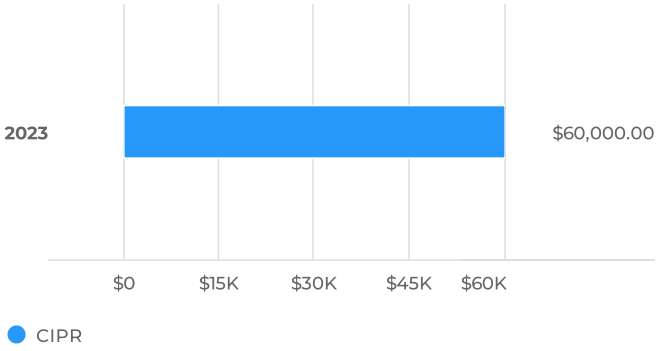
Capital Cost Breakdown

Capital Cost	FY2023	Total
Professional Services	$60,000	$60,000
Total	**$60,000**	**$60,000**

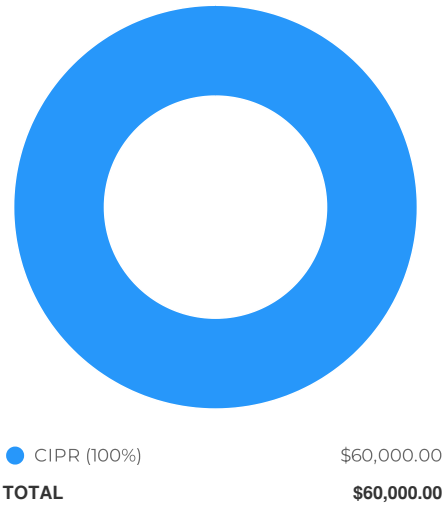
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$60,000	$60K	$60K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
CIPR	$60,000	$60,000
Total	**$60,000**	**$60,000**

MIS SERVICES REQUESTS

This requests information is generated from , Adopted Version.

Campbell Water Tower Light Replacement

Overview

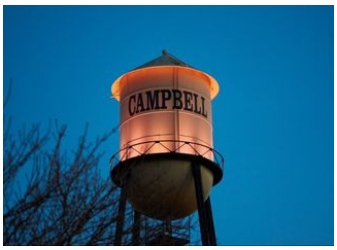
Submitted By	Cecil Lawson, IT Manager
Request Owner	Cecil Lawson, IT Manager
Est. Start Date	08/01/2022
Est. Completion Date	10/30/2023
Department	MIS Services
Type	Capital Equipment
Project Number	23-OO

Description

The Campbell Water tower lighting system consists of two separate and distinct components; the light control system and the lights themselves. The lighting control system was replaced in 2020. The upgrade allowed more acceptable levels of control of the light arrays and wireless remote access capabilities. After the project was completed, many noticed the existing lights had dimmed over time. LED light bulbs naturally lose intensity (luminous flux) called degradation. The average lifespan of LEDs is 50,000 hours, about six years. LED lights don't burn out; they degrade in intensity - usually by 30-40%.

The goal of this project is to replace the existing LEDs with longer lasting versions and to double the amount of lighting on the top portion of the tower.

Images

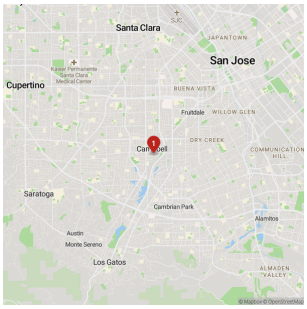




Details

Program (Budget Unit)	547
Useful Life	15 years
Projected Carryover	N/A
Priority	High (Can function without it, but not very well)
Type of Project	Replacement
Funding Type	New

Location



Relationship to Strategic Goals and Objectives

This project addresses Strategic Plan Objective 1.5 - An attractive community with an enhanced image and Objective 1.8 - A vibrant downtown that serves as the focal point of the community.

Possible Alternative Solutions

1. Do not replace current lights and continue operating as is.

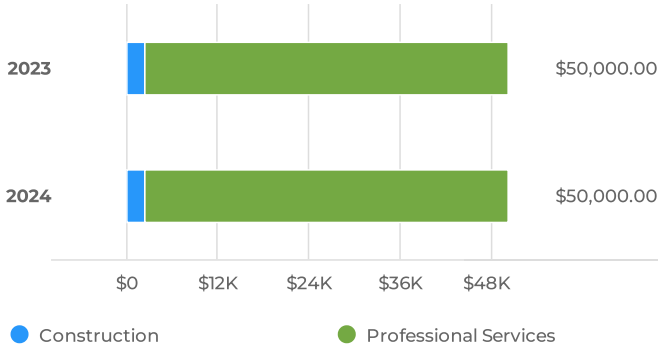
Other Capital Costs (If Applicable)

There may be a need to increase the total available wattage at the water tower.

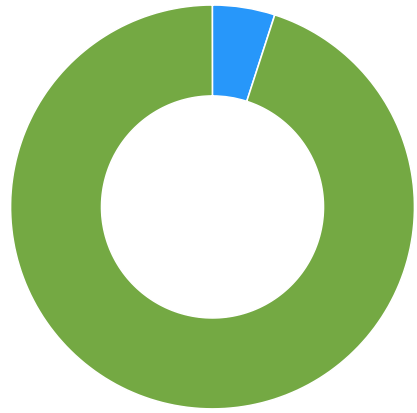
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$100K	$100K

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (5%)	$5,000.00
Professional Services (95%)	$95,000.00
TOTAL	**$100,000.00**

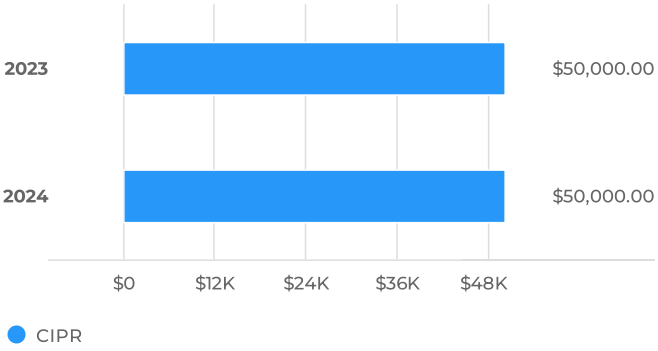
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	Total
Professional Services	$47,500	$47,500	$95,000
Construction	$2,500	$2,500	$5,000
Total	**$50,000**	**$50,000**	**$100,000**

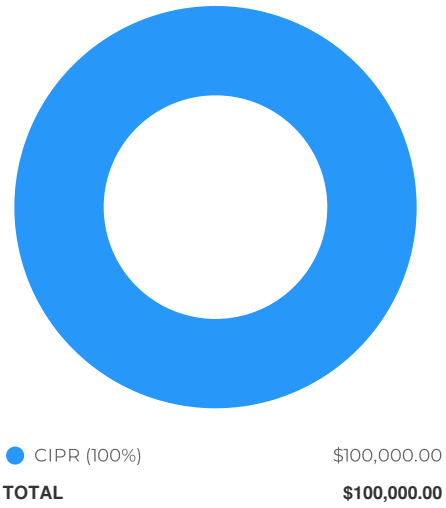
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$50,000	$100K	$100K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	Total
CIPR	$50,000	$50,000	$100,000
Total	**$50,000**	**$50,000**	**$100,000**

This requests information is generated from , Adopted Version.

Council Chambers Cablecast Equipment Upgrade

Overview

Submitted By	Cecil Lawson, IT Manager
Request Owner	Cecil Lawson, IT Manager
Est. Start Date	01/01/2022
Est. Completion Date	06/30/2024
Department	MIS Services
Type	Capital Equipment
Project Number	0310

Description

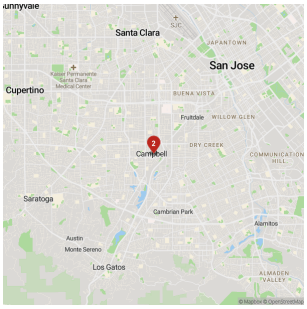
The PEG funds are continuously being used to replace and update equipment used to manage the City Council public meeting space. This includes a microphone, speaker, broadcasting, amplifier, and internet broadcast equipment. The equipment is located in three rooms, one behind City Council Chambers, City Council Chambers, and the available Audio and Visual room downstairs.

Details

Program (Budget Unit)	547
Useful Life	10 years
Projected Carryover	$61,195
Priority	High (Can function without it, but not very well)
Type of Project	Replacement
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: 70 North 1st Street



Relationship to Strategic Goals and Objectives

This project will address Stretegic Plan Objectives 8.2 - Clear and effective communiction between the City organization and the Campbell Community and 8.3 - Participation of residents and businesses in City government activities.

Possible Alternative Solutions

1. Remove the need to broadcast public meetings.

This requests information is generated from , Adopted Version.

Extend Public Wifi to Campbell Community Center

Overview

Submitted By	Cecil Lawson, IT Manager
Request Owner	Cecil Lawson, IT Manager
Est. Start Date	04/29/2022
Est. Completion Date	07/29/2022
Department	MIS Services
Type	Capital Equipment
Project Number	22-PP

Description

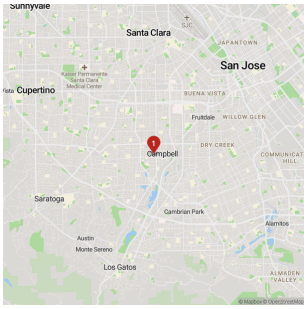
Extend existing public wireless access to community centers. The project will concentrate on providing secure, high-speed wireless access across common areas, high traffic areas, conference and meeting rooms that require access to WiFi. These include Building D, E, F. M, N, Q and R.

Details

Program (Budget Unit)	547
Useful Life	7 years
Projected Carryover	$125,000
Priority	High (Can function without it, but not very well)
Type of Project	Improvement
Funding Type	Carryover

Location

Address: 1 West Campbell Avenue



Relationship to Strategic Goals and Objectives

This project will address Strategic Plan Objective 1.6 - Interconnected neighborhoods and community resources.

Possible Alternative Solutions

1. Do nothing.

Other Operating Costs (If Applicable)

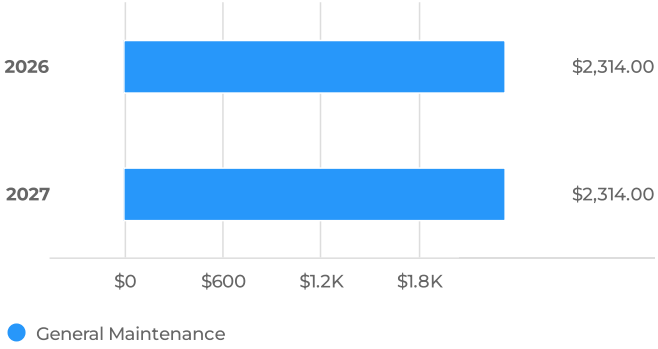
The contract provides 3 years of pre-paid support services on the equipment.

Operational Costs

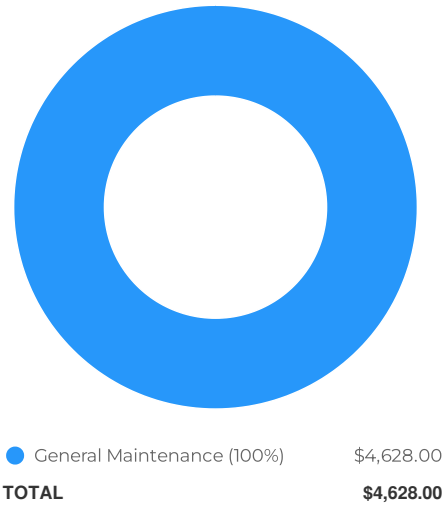
Total Budget (all years)
$4.628K

Project Total
$4.628K

Operational Costs by Year (Adopted)



Operational Costs for Budgeted Years (Adopted)



Operational Costs Breakdown

Operational Costs	FY2026	FY2027	Total
General Maintenance	$2,314	$2,314	$4,628
Total	**$2,314**	**$2,314**	**$4,628**

CITY MANAGER REQUESTS

This requests information is generated from , Adopted Version.

Civic Center Improvements - Library Renovation

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2020
Est. Completion Date	12/31/2024
Department	City Manager
Type	Capital Improvement
Project Number	23-SS

Description

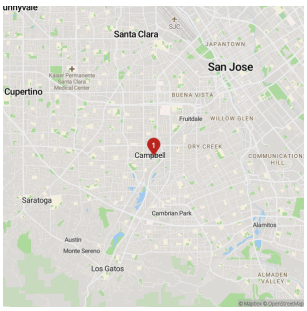
The Campbell Library is operated by the Santa Clara County Library District (SCCLD). The hours of operations are seven days a week, accommodating over 1,000 visitors daily. Constructed in the early 1970's, the Library is subject to building system failures and is due for a major renovation to address outdated building components, deficiencies, energy efficiency, and spatial needs for SCCLD to effectively operate current and future library programs. During the November 2018 general elections, Campbell voters passed Measure O, authorizing the City to issue up to $50 million in general obligation (GO) bonds to finance the design and construction of City facilities to house the Police and Library. This project will address the objectives and needs of the Measure O Program as approved by the Campbell voters and as approved by the City Council. Alongside Measure O bond proceeds, this project has received funding from the Santa Clara County Library District.

Details

Program (Budget Unit)	518
Useful Life	30 years
Projected Carryover	$4,580,000
Priority	High (Can function without it, but not very well)
Type of Project	New Construction
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell Library



Relationship to Strategic Goals and Objectives

Supports Strategic Objectives 1.5 an attractive community with an enhanced image; 1.6 Interconnected neighborhoods and community resources; 5.4 Information and referral services that locate programs and services not directly provided by the City; and 8.3 Participation of residents and businesses in City government activities.

Possible Alternative Solutions

1. There are no viable alternatives to this project. Measure O was a 2018 ballot measure approved by voters authorizing the sale of general obligation bonds for the purpose of constructing or renovating facilities that serve the Police Department and Library. Funds cannot be used for other purposes outside that scope.

Other Funding Sources (If Applicable)

This project will have received the following funding by the end of fiscal year ended June 30, 2022:

- $20,000,000 from Measure O Bond Proceeds (Series A)
- $30,000,000 from Measure O Bond Proceeds (Series B)
- $510,000 from Santa Clara County Library District

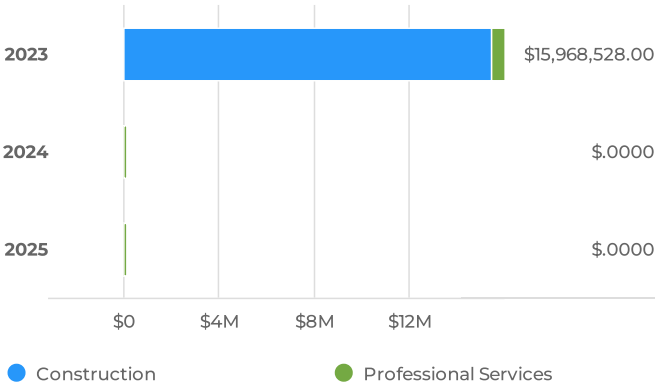
In FY2023, the project will receive the following funds:

- $150,000 from Santa Clara County Library (as needed)

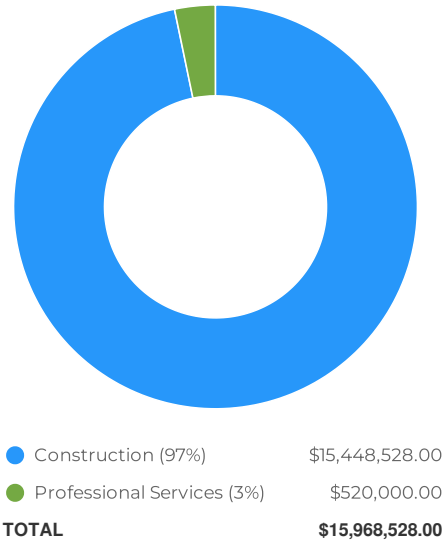
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$15,968,528	$15.969M	$15.969M

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



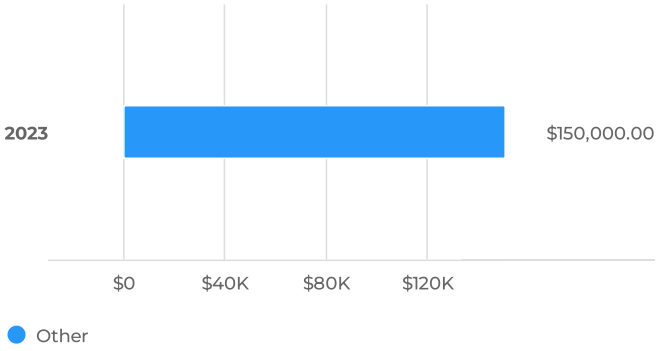
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	Total
Professional Services	$520,000			$520,000
Construction	$15,448,528			$15,448,528
Total	**$15,968,528**			**$15,968,528**

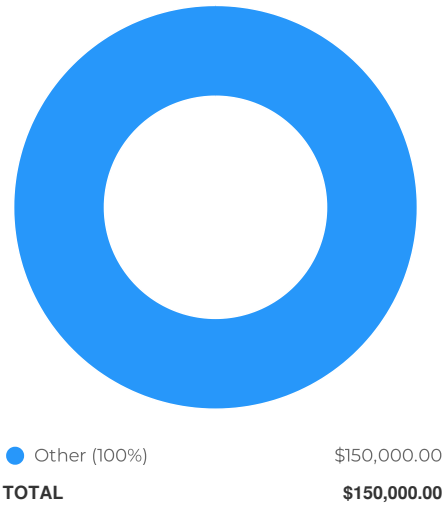
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$150,000	$150K	$150K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
Other	$150,000	$150,000
Total	**$150,000**	**$150,000**

Projected Timeline

Jun 30, 2022

Advertise Pre-Qualification Request for Proposals

Jul 31, 2022

Generate a list of pre-qualified bidders

Aug 31, 2022

Seek City Council Approval for plans and specs. Seek Council authorization to solicit bids from the list of pre-qualified bidders.

Sep 30, 2022

City Clerk opens Bids

Nov 30, 2022

Execute construction contract

Jan 31, 2023

Groundbreaking

Dec 31, 2024

Construction Completion

This requests information is generated from , Adopted Version.

Civic Center Improvements - Police Operations Building

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2020
Est. Completion Date	01/31/2025
Department	City Manager
Type	Capital Improvement
Project Number	23-RR

Description

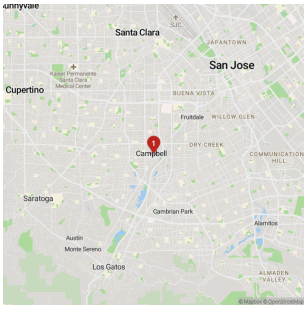
During the November 2018 general elections, Campbell voters passed Measure O, authorizing the City to issue up to $50 million in general obligation (GO) bonds to finance the design and construction of City facilities for the Police Department and Library. The Police Operations Building project consists of constructing a new, two-story, 24,800 square-foot police operations building, removing the existing Police Department annex structure (portable building) and improving the existing Police Building. The project will address the objectives and needs of the Measure O Program as approved by the Campbell voters and approved by the City Council. Alongside the Measure O bond proceeds, this project has received funding from the State Office of Emergency Services and the Silicon Valley Clean Energy JPA.

Details

Program (Budget Unit)	518
Useful Life	30 years
Projected Carryover	$4,900,000
Priority	High (Can function without it, but not very well)
Type of Project	New Construction
Funding Type	Previously Approved - No Additional Funding Requested

Location

Address: Campbell Police Department



Relationship to Strategic Goals and Objectives

Supports Strategic Objectives 2.3 Effective City services at appropriate service levels, using resources in the most cost-efficient manner; 3.1 Safe residential neighborhoods; 4.1 An improved feeling of safety within the community; 4.3 An effective working relationship with other governmental and social agencies that enables the City to attack the causes of crime; 4.5 An effective emergency preparedness program; 5.3 Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment; and 8.3 Participation of residents and businesses in City government activities.

Possible Alternative Solutions

1. There are no viable alternatives to this project. Measure O was a 2018 ballot measure approved by voters authorizing the sale of general obligation bonds for the purpose of constructing or renovating facilities that serve the Police Department and Library. Funds cannot be used for other purposes outside that scope.

Other Funding Sources (If Applicable)

This project will have received the following funding by the end of fiscal year ended June 30, 2022:

- $20,000,000 from Measure O Bond Proceeds (Series A)
- $30,000,000 from Measure O Bond Proceeds (Series B)
- $3,900,000 from CalOES State Grant

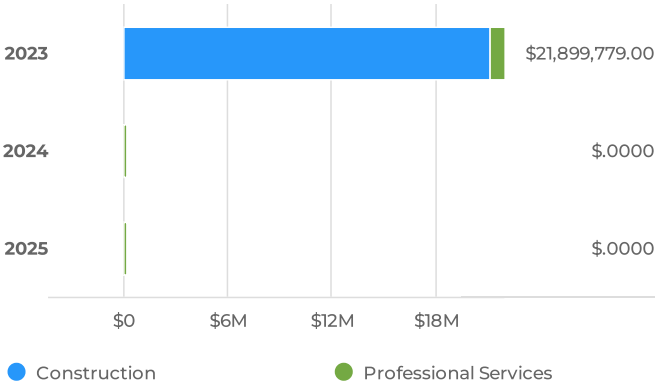
In FY2023, the project will receive the following funds:

- $200,000 from Silicon Valley Clean Energy Grant

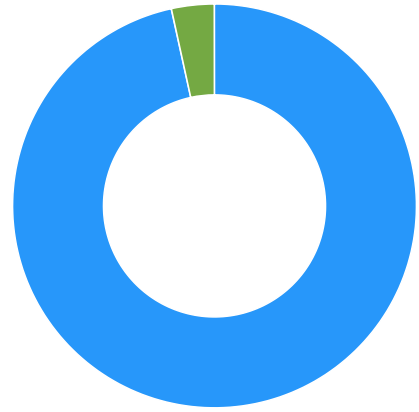
Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$21,899,779	$21.9M	$21.9M

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (97%)	$21,149,779.00
Professional Services (3%)	$750,000.00
TOTAL	**$21,899,779.00**

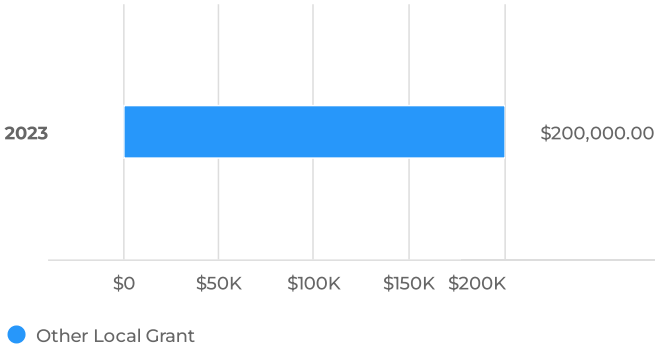
Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	Total
Professional Services	$750,000			$750,000
Construction	$21,149,779			$21,149,779
Total	**$21,899,779**			**$21,899,779**

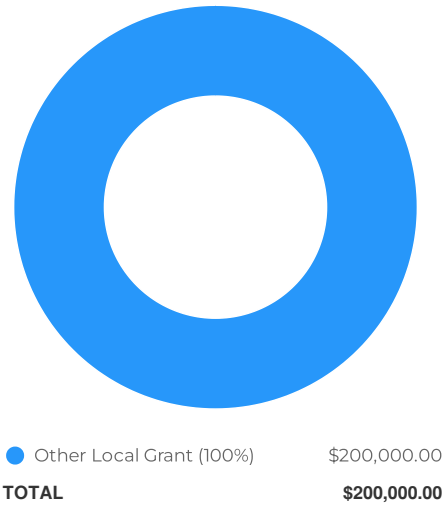
Funding Sources

FY2023 Budget	Total Budget (all years)	Project Total
$200,000	$200K	$200K

Funding Sources by Year (Adopted)



Funding Sources for Budgeted Years (Adopted)



Funding Sources Breakdown

Funding Sources	FY2023	Total
Other Local Grant	$200,000	$200,000
Total	**$200,000**	**$200,000**

Projected Timeline

Jul 29, 2022

Advertise Pre-Qualification Request for Proposals

Aug 31, 2022

Generate a list of pre-qualified bidders

Sep 30, 2022

Seek City Council Approval for plans and specs. Seek Council authorization to solicit bids from the list of pre-qualified bidders.

Oct 31, 2022

City Clerk opens Bids

Dec 30, 2022

Execute construction contract

Feb 28, 2023

Groundbreaking

Jan 31, 2025

Construction Completion

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Civic Center Improvements - Shared Costs

Overview

Submitted By	Todd Capurso, Public Works Director
Request Owner	Norite Vong, Finance Manager
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2025
Department	City Manager
Type	Capital Improvement
Project Number	21-MM

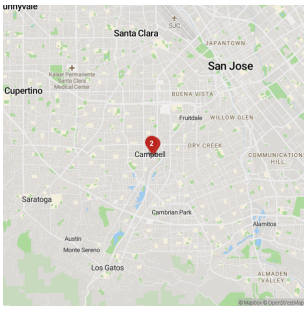
Description

This project will address the objectives and needs of the Measure O Program as approved by the Campbell voters in November 2018 and as approved by the City Council. The Shared Cost project will project resources for the overall project management and construction management of the Measure O program. The Shared Cost project currently includes $1.3 million of unallocated funds, which may be allocated to other Measure O projects or fund other related site work at the Civic Center.

Details

Program (Budget Unit)	518
Useful Life	30 years
Projected Carryover	$1,894,460
Priority	High (Can function without it, but not very well)
Type of Project	New Construction
Funding Type	Previously Approved - No Additional Funding Requested

Location



Relationship to Strategic Goals and Objectives

Supports Strategic Objectives 3.1 - Safe residential neighborhoods and 3.3 - Streets that safely and This project will address Strategic Plan Objectives 1.8. A vibrant downtown that serves as the focal point of the community; 2.3. Effective City services at appropriate service levels, using resources in the most cost efficient manner; 4.5. An effective emergency preparedness program; and 5.3. Safe, attractive, and efficient parks and buildings that operate for maximum community use, benefit, and enjoyment.

Possible Alternative Solutions

1. There are no viable alternatives to this project. Measure O was a 2018 ballot measure approved by voters authorizing the sale of general obligation bonds for the purpose of constructing or renovating facilities that serve the Police Department and Library. Funds cannot be used for other purposes outside that scope.

Other Funding Sources (If Applicable)

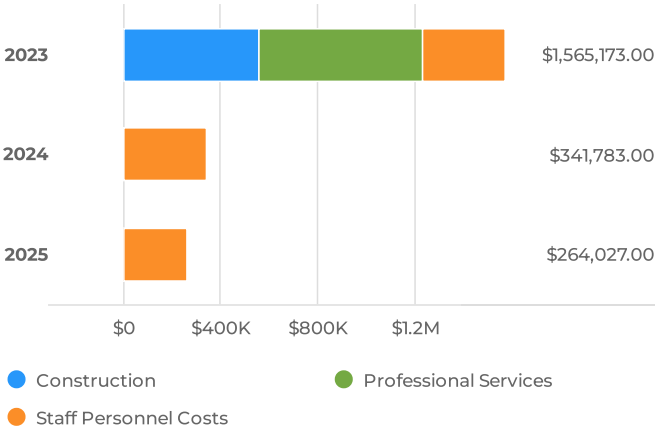
This project will have received the following funding by the end of fiscal year ended June 30, 2022:

- $20,000,000 from Measure O Bond Proceeds (Series A)
- $30,000,000 from Measure O Bond Proceeds (Series B)
- $3,900,000 from CalOES State Grant

Capital Cost

FY2023 Budget	Total Budget (all years)	Project Total
$1,565,173	$2.171M	$2.171M

Capital Cost by Year (Adopted)



Capital Cost for Budgeted Years (Adopted)



Construction (26%)	$555,965.00
Professional Services (31%)	$677,380.00
Staff Personnel Costs (43%)	$937,638.00
TOTAL	**$2,170,983.00**

Capital Cost Breakdown

Capital Cost	FY2023	FY2024	FY2025	Total
Staff Personnel Costs	$331,828	$341,783	$264,027	$937,638
Professional Services	$677,380			$677,380
Construction	$555,965			$555,965
Total	**$1,565,173**	**$341,783**	**$264,027**	**$2,170,983**

Projected Timeline

Jun 30, 2022

Advertise Pre-Qualification Request for Proposals

Jul 31, 2022

Generate a list of pre-qualified bidders

Aug 31, 2022

Seek City Council Approval for plans and specs. Seek Council authorization to solicit bids from the list of pre-qualified bidders.

Sep 30, 2022

City Clerk opens Bids

Nov 30, 2022

Execute construction contract

Jan 31, 2023

Groundbreaking

Nov 30, 2024

Construction Completion

Glossary

ACCOUNTING SYSTEM - The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

ADOPTION - Formal action by City Council which sets spending limits for the fiscal year. The City's budget is adopted by Council resolution.

APPROPRIATION - Through an appropriation, the City Council legally authorizes the City to spend money and to incur obligations for specific purposes. Budgetary/operating fund appropriations lapse at the end of each fiscal year. Non-operating fund appropriations, on the other hand, continue in force until fully expended or until the City has accomplished or abandoned the purpose for which the Council granted the funds.

ASSESSED VALUATION - A value established for real property for use as a basis in levying property taxes. For all agencies in the State of California, assessed value is established by the County Assessor for the secured and unsecured property tax rolls; the utility property tax roll is valued by the State Board of Equalization. Under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1978), properties are assessed at 100% of full value. Proposition 13 also modified the value of real taxable property for fiscal 1979 by rolling back values to fiscal 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change of ownership. Personal property is excluded from these limitations, and is subject to annual reappraisal.

AUDIT - Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's Financial Statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

BALANCED BUDGET – A budget is considered balanced where operating revenues, including budgeted use of reserves, meet or exceed operating expenditures. The City of Campbell adopts a balanced budget annually.

BASIS OF ACCOUNTING - A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

BONDS - A bond is a written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity date) together with period interest at a specified rate.

BOND RATING (MUNICIPAL) - A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

BUDGET - As the City's financial operating plan for the fiscal year, the budget displays the estimated expenditures (costs) for providing services and the estimated sources of revenue (income) to pay for them. Once the City Council adopts the budget, the total becomes the maximum spending limit. Campbell's budget operates on a fiscal year (July 1, through June 30) basis.

BUDGET AMENDMENT - The Council may amend or supplement the budget at any time after adoption. The City Manager has the authority to approve administrative adjustments to the budget as outlined in the Financial and Administrative Policies set by Council.

BUDGET DOCUMENT - The instrument used by the City Council to present a comprehensive financial program to the appropriating body. Campbell's budget consists of two documents. The Budget contains a budget message to the budget-making authority, together with a summary of the proposed expenditures and the means of financing them.

The document consists of exhibits that show, in detail, the information as to the past years' actual revenues, expenditures, and other data used in determining the estimates. In addition to the budget document, the appropriation resolution is necessary to put the budget into effect.

BUDGET MESSAGE - Included in the opening section of the budget, the Budget Message provides the Council and the public with a summary of the most important aspects of the budget, comparative data from previous fiscal years, goals and objectives, and the views and recommendations of the City Manager.

BUDGET POLICIES - General and specific guidelines adopted by the Council that govern the financial plan's preparation and administration.

CAPITAL ASSETS - All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful live extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets).

CAPITAL IMPROVEMENT PLAN (CIP) - The plan or schedule of expenditures for major construction of roads, sidewalks, City facilities and/or park improvements and for the purchase of equipment. Campbell's CIP follows a five-year schedule and includes projects which cost $25,000 or more to complete. The CIP is approved along with the adoption of the budget, which appropriates the first year of the CIP.

CASH - Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

CASH MANAGEMENT - The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

COLLECTIVE BARGAINING - The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

CONSUMER PRICE INDEX (CPI) - The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

CONTINGENCY - A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

COST-BENEFIT ANALYSIS - A reserve set aside for emergency or unanticipated appropriations.

DEBT INSTRUMENT - Methods of borrowing funds, including General Obligation (G.O.) bonds, revenue bonds, lease/purchase agreements, lease-revenue bonds, tax allocation bonds, and Certificates of Participation (COPs). (See Bonds.)

DEBT SERVICE - Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or Certificates of Participation (COP's).

DEBT SERVICE FUNDS - Are used to account for the accumulation of resources and the payment of, principal and interest on the City's bonds, Certificates of Participation (C.O.P.), and other long-term obligations.

DEPARTMENT - A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area. In Campbell, Department Heads are the chief administrators within a department. Program Managers typically report to either the Department Head or his/her assistant.

EMPLOYEE SERVICES - A budget category which generally accounts for salaries of full-time and temporary employees, overtime expenses, and all employee benefits, such as medical, dental, and retirement.

ENCUMBRANCES - Commitments against an approved budget for unperformed (executory) contracts for goods or services. They cease to be encumbrances when the obligations are paid or otherwise terminated.

EXPENDITURE - The outflow of funds paid or to be paid for an asset obtained or goods and services obtained. Note: An encumbrance is not an expenditure; an encumbrance is a commitment of funds to be expended. (See Encumbrances.)

FISCAL YEAR - Period designated by City for the beginning and ending of financial transactions. Fiscal year begins July 1 and ends June 30.

FIXED ASSETS - Non-consumable assets of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The city has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of $5,000.

FULL-TIME EQUIVALENTS (FTE) - The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. Full-time employees are paid for 2,080 hours in a year equating to 1.0 FTE. Correspondingly, a part-time employee who works 1,040 hours would equate to 0.5 FTE. Elected positions are budgeted, however, are not included in net FTE totals.

FUND - Municipal governments organize and operate their accounting systems on a fund basis. The formal definition of the fund is an independent financial and accounting entity with a self-balancing set of accounts in which cities record financial transactions relating to revenues, expenditures, assets and liabilities. Each fund has a budget with exception of the General Fund (which accounts for general purpose actions and has unrestricted revenue sources). Each remaining fund typically has a unique funding source and purpose. Establishing funds enables the City to account for the use of restricted revenue sources and carry on specific activities or pursue specific objectives.

FUND BALANCE - Fund balance is the excess of assets over liabilities and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

GAAP - (Generally Accepted Accounting Principles) - Both industry and governments use Generally Accepted Accounting Principles as standards for accounting and reporting financial activity. The Governmental Accounting Standards Board (GASB) is the primary source of governmental GAAP.

GASB 34 - A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45 - This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

GENERAL FUND - The primary operating fund of the City, all revenues that are not required by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

GENERAL OBLIGATION (GO) BONDS - Bonds for which the City pledges its full faith and credit for repayment. Debt Service is paid from property tax revenue levied (in the case of voter-approved bonds) or other general revenue.

GOAL - A statement of broad direction, purpose, or intent. In Campbell's budget, goals are synonymous with mission statements.

GRANT - External contributions, and/or gifts of cash, or other assets typically from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is Community Development Block Grant funding from the Federal Government.

INTERFUND TRANSFERS - When the City moves money between its various funds, it makes an interfund transfer, referred to as transfers-in and transfers-out. In aggregate, transfers in and out offset each other for the fiscal year and may be for operational or capital purposes.

INTERNAL SERVICE FUNDS - Are used to finance and account for goods and/or services provided by one City department to other City departments on a cost reimbursement basis.

LINE-ITEM BUDGET - A budget that lists detailed expenditure categories (salaries & benefits, office supplies, travel, dues, rents, etc.) separately, along with the amount budgeted for each specified category. The Summary Budget reflects the program rather than line-item budgets. The Detail Budget reflects the line-item detail.

MODIFIED ACCRUAL BASIS OF ACCOUNTING - Basis of accounting according to which (a) revenues are recognized in the accounting period in which they have become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

MUNICIPAL CODE - A book that codifies the City Council approved ordinances currently in effect. The Code defines City policy with respect to all areas of municipal jurisdictions and administration.

NON-DEPARTMENTAL - This program accounts for all expenditures that are not specifically designated to any operating department within the General Fund. Examples of expenses include insurance costs, general utilities and claims costs.

NON-OPERATING BUDGET - The non-operating budget contains non-operating funds which the City uses to finance projects with limited objectives and/or finite life spans. These budgets do not lapse at year end and are carried forward from year to year until the monies are fully expended or their purposes are accomplished or abandoned. As a matter of practice, Campbell budgets for all non-operating funds. The non-operating portion of the budget typically accounts for debts, reserves and capital projects funds.

OBJECTIVE - A statement of specific direction, purpose, or intent based on the needs of the community and the goals established for a specific program or service level.

OBJECTS OF EXPENDITURE - The individual expenditure accounts used to record each type of expenditure incurred in City operations. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major objects or types of expenditure. The major objects of expenditure used in the budget are:

Employee Services - Salaries and benefits paid to City employees (permanent and temporary).

Supplies and Other Services - Office supplies; travel and related expenses; rents; contractual services; and memberships, dues and books.

Debt Service - Payments of principal and interest on debt instruments.

Capital Outlay - The purchase of non-consumable assets that exceed the capitalization limit of $5,000 and that are expected to have a useful life of more than one year. These would include furniture, fixtures, machinery and equipment.

Transfers - (See Interfund Transfers)

ORDINANCE - A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution and is typically codified in a city's municipal code.

OPERATING BUDGET - The operating budget provides a plan for current expenditures and the proposed means of financing them. In a broader sense, the annual operating budget is a statement of what services the municipality will deliver to its citizens during of the fiscal year.

PARS - Public Agency Retirement System (PARS) for the City's temporary employees. PERS - The State of California's Public Employee's Retirement System (PERS) for the City's employees.

PROGRAM - As subdivisions of departments, programs are budgetary or organizational units of government with limited sets of work responsibilities within their respective departments. Programs also serve to increase budgetary accountability. Campbell's budget is compiled on a program basis, each with an identified program manager.

RESERVE - An account which the City uses either to set aside revenues that it does not need to spend in the current fiscal year or to earmark revenues for a specific future purpose. Reserves are typically established and budgeted through Council policy action.

RESOLUTION - A special order of the City Council which has a lower legal standing than an ordinance.

RESOURCES - Total amounts available for appropriation including estimated revenues, interfund transfers, and beginning fund balances.

REFUNDING DEBT - Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

RESERVE FUND - An amount set aside annually within the budget of a city to provide a funding source for extraordinary or unforeseen expenditures.

REVENUE - Sources of income which the City receives during a fiscal year. Examples of revenue include taxes, intergovernmental grants, charges for services, resources forward from the prior year, operating transfers from other funds, and other financing sources such as the proceeds derived from the sale of fixed assets.

SPECIAL ASSESSMENTS - Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements over an agreed upon term.

SPECIAL REVENUE FUNDS - Are those which have been created in accordance with the requirements of State and Federal statutes or which require that the funds be used only for specific purposes.

Acronyms

Acronym	Description
ABAG	Association of Bay Area Governments
ADA	American Disabilities Act
AFIS	Automated Fingerprint Identification System
AICP	American Institute of Certified Planners
AMA	American Museum Association
A/P	Accounts Payable
APA	American Payroll Association
APA	American Planning Association
APWA	American Public Works Association
A/R	Accounts Receivable
ARRA	Asphalt Recycling & Reclaiming Association
ASCAP	American Society of Composers, Authors & Performers
ASIS	American Society for Industrial Security
ATAP	Association of Threat Assessment Professionals
AWS	Automated Warrant System
BAAQMD	Bay Area Air Quality Management District
BFB	Beginning Fund Balance
BOMA	Building Owners Managers Association
BVP	Bulletproof Vest Program
CABO	Certified Association of Building Officials
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CAHN	California Association of Hostage Negotiators
CALPELRA	California Public Employers Labor Relations Association
CAPE	California Association of Property & Evidence
CAPIO	California Association of Public Information Officers
CBO	City Building Official
CATO	California Association of Tactical Officers
CCUG	California CLETS Users Group
CDBG	Community Development Block Grant
CERT	Community Emergency Response Team
CESA	California Emergency Services Association
CEQA	California Environmental Quality Act
CFCIA	California Finance Crimes Investigation Association
CFD	Community Facilities Districts
CHIA	California Homicide Investigators Association
CHP	California Highway Patrol
CIP	Capital Improvement Plan
CIPR	Capital Improvement Plan Reserve
CJIC	Criminal Justice Information Control
CLEARS	California Law Enforcement Association of Records Supervisor
CLETEP	California Law Enforcement Technology Equipment Purchase
CLETS	California Law Enforcement Telecommunication System
CMA	Congestion Management Association
CMEA	Campbell Municipal Employees Association
CMP	Congestion Management Program
CMTA	California Municipal Treasurers Association
CNOA	California Narcotics Officers Association
CNT	Crisis Negotiation Team
COP	Certificates of Participation
CPCEA	Campbell Police Civilian Employees Association
CPOA	California Police Officers Association
CPR	Cardio Pulmonary Resuscitation

CPRS	California Parks & Recreation Society
CSAIA	California Sexual Assault Investigation Association
CSMFO	California Society of Municipal Finance Officers
CSO	Community Service Officer
CSRT	Crime Scene Response Team
CUHSD	Campbell Union High School District
CUSD	Campbell Union School District
CWSA	California Warrant Specialist Association
DA	District Attorney
DCBA	Downtown Campbell Business Association
DOIR	Department of Industrial Relations
DRC	Development Review Committee
DUI	Driving Under the Influence of Drugs or Alcohol
EBS	Employee Benefit Specialists
ECOMM	Emergency Communications
EIR	Environmental Impact Report
EMPG	Emergency Management Performance Grant
EOC	Emergency Operations Center
EOS	Employer & Occupational Services
ERAF	Educational Revenue Augmentation Fund
ESCO	Energy Service Company
ESRI	Environmental Systems Research Institute, Inc.
EVOC	Emergency Vehicle Operations Course
FBI	Federal Bureau of Investigation
FOHT	Friends of the Heritage Theatre
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principals
GASB	Government Accounting Standards Board
GF	General Fund
GFOA	Government Finance Officers Association
GIS	Geographical Information Systems
GPS	Global Positioning System
HCD	Housing & Community Development
HDC	Historic Downtown Campbell
HDDTA	High Density Drug Trafficking Area
HSIP	Highway Safety Improvement Program
HPB	Historic Preservation Board
HR	Human Resources
HVAC	Heating Ventilation Air Conditioning`
ID	Identification
IAPE	International Association of Property & Evidence
ICC	International Code Council
ICMA	International City Management Association
ICS	Incident Command System
IIPP	Injury/Illness Prevention Program
IMLA	International Municipal Lawyer’s Association
IMSA	International Municipal Signal Association
IMIU	Information Management Interface Unit
ISU	Investigative Services Unit
IT	Information Technology
ITE	Institute of Transportation Engineering
ITS	Intelligent Transportation Systems
IVR	Interactive Voice Response System
JAG	Justice Assistance Grant
LAFCO	Local Agency Formation Commission
LAIF	Local Agency Investment Fund

LCC	League of California Cities
LEEC	Law Enforcement Executive Council
LED	Light Emitting Diodes
LID	Local Improvement District
LLD	Lighting & Landscape District
LLEBG	Local Law Enforcement Block Grant
MAC	Moves, Adds & Changes
MAIT	Major Accident Investigation Team
MERGE	Mobile Emergency Response Group & Equipment
MIC	Millmen and Industrial Carpenters
MISAC	Municipal Information Systems Association of California
MMANC	Municipal Management Assistants Northern California
MOU	Memorandum of Understanding
MTC	Metropolitan Transportation Commission
MTEP	Management Talent Exchange Program
NAFTO	National Association of Field Training Officers
NAGBOR	Net Adjusted Gross Box Office Receipts
NEMA	National Electrical Manufacturers Association
NPDES	National Pollution Discharge Elimination System
NOCA	North of Campbell Avenue
NRPA	National Recreation Parks Association
NTOA	National Tactical Officers Association
NTMP	Neighborhood Traffic Management Plan
OC	Oleoresin Capsicum
OCBH	Orchard City Banquet Hall
OPEB	Other Post-Employment Benefits
OTS	Office of Traffic Safety
PARS	Public Agency Retirement System
PAS	Passive Alcohol Sensor
PCI	Pavement Condition Index
PDA	Priority Development Area
PEP	Personal Emergency Preparedness
PERS	Public Employees' Retirement System
PG&E	Pacific Gas and Electric
PLAN JPA	Pooled Liability Assurance Network Joint Powers Authority
POA	Police Officers' Association
POST	Peace Officers Training Standards
PPE	Personal Protective Equipment
PPT	Permanent Part-Time
PSA	Public Safety Assistant
PW	Public Works
R&CS	Recreation & Community Services
RFP	Request for Proposal
RMS	Records Management Systems
RPTTF	Redevelopment Agency Property Tax Trust Fund
RSS	Real Simple Syndication
RWQCB	Regional Water Quality Control Board
SA	Successor Agency
SAN	Storage Area Network
SANCRA	Sports Association of Northern California Recreation Agencies
SARC	Site & Architectural Review Committee
SCBA	Self-Contained Breathing Apparatus
SCC	Santa Clara County
SCCCA	Santa Clara County Cities Association
SCCAPO	Santa Clara County Association of Planning Officials
SCCATO	Santa Clara County Association of Training Officers

SCCFD	Santa Clara County Fire Department
SCCSET	Santa Clara County Special Enforcement Team
SCVIU	Santa Clara Valley Intelligence Unit
SCVWD	Santa Clara Valley Water District
SLETS	Sheriff's Law Enforcement Telecommunication System
SIR	Self Insured Retention
SOCA	South of Campbell Avenue
SSD	Special Services Division
SV-ITS	Silicon Valley-Intelligent Transportation Systems
SVACA	Silicon Valley Animal Control Authority
SVMG	Silicon Valley Manufacturing Group
SVRIP	Silicon Valley Regional Interoperability Project
SWAT	Special Weapons & Tactics
TABS	Tax Allocation Bonds
TOT	Transient Occupancy Tax
TRB	Transportation Resources Board
UPS	Uninterruptible Power Supply
URL	Uniform Resource Locator
URM	Un-reinforced Masonry
VC	Vehicle Codes
VMC	Valley Medical Center
VPN	Virtual Private Network
VTA	Valley Transportation Authority
WAMA	Western American Museum Association
WMD	Weapons of Mass Destruction
WWW	World Wide Web