

CITY COUNCIL MINUTES

City of Campbell, 70 N. First St., Campbell, California



REGULAR MEETING OF THE CAMPBELL CITY COUNCIL

Tuesday, September 5, 2023 7:30 p.m.

City Hall Council Chamber – 70 N. First Street

This City Council meeting was duly noticed pursuant to open meeting requirements of the Ralph M. Brown Act (G.C. Section 54956).

This meeting was recorded and can be viewed in its entirety at www.campbellca.gov/agendacenter.

CALL TO ORDER

The City Council of the City of Campbell convened this day in the regular meeting place, the City Hall Council Chamber, 70 N. First St., Campbell, California.

ROLL CALL

Attendee Name	Title	Status
Anne Bybee	Mayor	Present
Susan M. Landry	Vice Mayor	Present
Dan Furtado	Councilmember	Present
Sergio Lopez	Councilmember	Present
Elliot Scozzola	Councilmember	Present

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Chian family in recognition of their donation to the City of Campbell.

Mayor Bybee thanked them for their donation and presented them with a Certificate of Appreciation for leading the Pledge of Allegiance.

SPECIAL PRESENTATIONS AND PROCLAMATIONS

1. **Acceptance of Donation for AED Devices from the Chian Family (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution accepting the donation of \$8,099.65, from the Chian family to be applied to the City's Automated External Defibrillator (AED) program and directing the Finance Director to prepare an associated budget adjustment.

Police Chief Berg spoke about last October's event where Ryan Chian collapsed due to sudden cardiac arrest. Lifesaving efforts were administered including the use of the AED. In appreciation for saving their son's life, the Chian family made a donation towards AED's to the City to help continue to save the lives of those in our community.

Chief Berg spoke about the new AED technology and the major impact it will have. He thanked the Chian family for their generous donation.

Councilmembers expressed their appreciation to the Chian family for their donation and their support to the community.

M/S: Landry/Furtado – That the City Council adopt Resolution 13034 accepting the donation of \$8,099.65, from the Chian Family to be applied to the City's Automated External Defibrillator (AED) program and directing the Finance Director to prepare an associated budget adjustment. The motion was adopted by the following roll call vote:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Landry
SECONDER:	Furtado
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

COMMUNICATIONS AND PETITIONS

There were no communications and petitions.

City Attorney Seligmann reported that in Executive Session the City Council unanimously voted to approve a Settlement Agreement in the case of HouseKeys Resource and Education Center vs. Garland Yee and directed the City Manager to sign the necessary documents to implement the settlement.

ORAL REQUESTS

Jacob Sterling Silver, of S.U.A.S. Veteran Crisis QRF, spoke to raise awareness and support for his non-profit organization dedicated to combating military and veteran isolation and suicide.

Amy Taylor submitted a speaker card and requested her time be delegated to Ken Johnson. Mayor Bybee accepted the request.

Ken Johnson, Campbell Chamber of Commerce (Chamber) Executive Director, spoke against the removal of the paid parking lot located at 345 E. Campbell Avenue. He noted their Temporary Use Permit which had expired in December 2022. He noted the use of the parking lot for several Chamber and Downtown Campbell Business Association (DCBA) events. He noted that approval of a General Plan Amendment to rectify the situation would be costly to the owner, who has no desire to develop or sell the property.

Brooke Ramirez and Mike Van Sant requested their time be delegated to Sheldon Chang. Mayor Bybee accepted the request.

Sheldon Chang, DCBA member, spoke of the paid parking lot at 345 E. Campbell Avenue. He spoke of the survey that was distributed to downtown Campbell businesses regarding the parking lot. He requested the parking lot current use remain until an agreement can be reached with the lot property owner in order to prevent the lot from blight.

Vaibhav Karkare, Campbell resident, spoke of being affected by second-hand smoke from his neighbor and the Santa Clara County Ordinance that bans smoking in multi-unit housing. He requested the Police speak with his neighbor and Campbell adopt a similar ordinance to ban smoking in multi-unit housing in the City.

COUNCIL ANNOUNCEMENTS

Mayor Bybee would like to take this opportunity to invite you to the annual State of the City Address. Please join her as she discusses the city's recent accomplishments and information on upcoming projects including Measure O. The State of the City address will be held at the Orchard City Banquet Hall on Wednesday, September 13. Doors open at 5:30 pm with the event beginning promptly at 6. Please RSVP to MayorStateOfTheCity@campbellca.gov by Wednesday, September 6.

All are welcome to stop by the Campbell Police Department on Saturday, September 16 from noon to 2:00 pm, for an exclusive look at the equipment, technology, and more. There will be K-9 and Drone demonstrations. Learn more about our SWAT, Crisis negotiation team, and the Mobile Emergency Operations Center.

The Caregivers Count Conference is an annual virtual event designed for families and friends caring for loved ones. This conference features professional speakers covering wide ranging topics to support caregivers. The conference will be held over four consecutive weeks on September 9, 16, 23 and 30 and will be held from 10:00 am to 12:00 pm. For more information, or to register, please visit caregiverscount.net.

The Downtown Campbell Business Association is hosting its 2023 Fall Wine Walk from 6:00-9:00 pm on Thursday, September 21. Go to downtowncampbell.com for additional details and ticket information.

Volunteers are needed to pick up litter. Participate in the California Coastal Cleanup on Saturday, September 23 from 9:00 am -12:00 pm. For additional information and site locations, please visit cleanacreek.org

Join the fun, meet your neighbors, make some money, and keep those items from going into the landfill! Be sure to sign up for the City of Campbell's annual garage sale on Saturday, October 14 from 8:00 am to 4:00 pm. For more information, or to register, please call (408)866-2145.

The Campbell Museum Foundation is recruiting new members to serve on the Board of Directors. Help preserve history in the community through fundraising events, special projects, and outreach. For more information, please visit campbellmuseums.com

CONSENT CALENDAR

Mayor Bybee asked if anyone wished to remove an item from the Consent Calendar. Items 13 and 14 were removed from the Consent Calendar. The Consent Calendar was considered as follows:

2. **Minutes of City Council Special Meeting of July 20, 2023**
Recommended Action: Approve the special meeting minutes of July 20, 2023.
This action approves the special meeting minutes of July 20, 2023.
3. **Minutes of City Council Executive Session Meeting of August 15, 2023**
Recommended Action: Approve the executive session meeting minutes of August 15, 2023.
This action approves the executive session meeting minutes of August 15, 2023.
4. **Minutes of City Council Regular Meeting of August 15, 2023**
Recommended Action: Approve the regular meeting minutes of August 15, 2023.
This action approves the regular meeting minutes of August 15, 2023.
5. **Approving Bills and Claims**
Recommended Action: Approve the bills and claims in the amount of \$1,179,220.36.

This action approves the bills and claims in the amount of \$1,179,220.36 as follows: bills and claims checks dated July 31, 2023, in the amount of \$235,387.76; payroll checks dated August 3, 2023, in the amount of \$76,675.50; bills and claims checks dated August 4, 2023, in the amount of \$134,219.83; bills and claims checks dated August 7, 2023, in the amount of \$136,795.25; bills and claims checks dated August 11, 2023, in the amount of \$31,654.40; bills and claims checks dated August 14, 2023, in the amount of \$406,983.69; payroll checks dated August 17, 2023, in the amount \$37,627.96; and bills and claims checks dated August 18, 2023, in the amount \$119,875.97.
6. **Monthly Investment Transactions Report (July 2023)**
Recommended Action: That the City Council review and accept the Monthly Investment Transactions Report for July 2023.

This action reviews and accepts the Monthly Investment Transactions Report for July 2023.
7. **Monthly Treasurer's Report (July 2023)**
Recommended Action: That the City Council review and accept the Monthly Treasurer's Report for the month ended July 31, 2023.

This action reviews and accepts the Monthly Treasurer's Report for the month ended July 31, 2023.

8. **Accept Improvements for the Harriet Avenue Sidewalk Improvements Project 20-GG and File Notice of Completion (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution accepting the improvements for the Harriet Avenue Sidewalk Improvements Project No. 20-GG; directing the City Engineer to file the Notice of Completion; and authorizing the Finance Director to perform a budget adjustment.

Resolution 13035 accepts the improvements for the Harriet Avenue Sidewalk Improvements Project No. 20-GG; directs the City Engineer to file the Notice of Completion; and authorizes the Finance Director to perform a budget adjustment.

9. **Resolution Approving an Agreement with Environmental Services, Inc. (ESI) to Provide Equipment and Labor Services, in an Amount Not to Exceed \$58,900, for Completion of the Campbell Community Center (CCC) – Building a HVAC Control Project (No. 24-AA) and Dispense with Bidding Requirements as Authorized in Campbell Municipal Code Sections 3.20.030 (7) (8); and Authorization for the City Manager to Execute Said Agreement as Specified in Campbell Municipal Code Section 3.20.100 (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution: 1) approving an agreement with Environmental Services, Inc. (ESI) to provide equipment and labor services, in an amount not to exceed \$58,900, for completion of the Campbell Community Center (CCC) - Building A HVAC Control project (No. 24-AA); 2) dispensing with bidding requirements as authorized in Campbell Municipal Code Sections 3.20.030 (7) (8); and 3) authorizing the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100.

Resolution 13036 approves an agreement with Environmental Services, Inc. (ESI) to provide equipment and labor services, in an amount not to exceed \$58,900, for completion of the Campbell Community Center (CCC) - Building A HVAC Control project (No. 24-AA); dispenses with bidding requirements as authorized in Campbell Municipal Code Sections 3.20.030 (7) (8); and authorizes the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100.

10. **Resolution Approving an Agreement with Environmental Services, Inc. (ESI) to Provide Equipment and Labor Services, in an Amount Not to Exceed \$127,595, for Completion of the City Hall – HVAC Chiller Replacement Project (No. 24-UU); and Authorization for the City Manager to Execute Said Agreement as Specified in Campbell Municipal Code Section 3.20.100 (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution: 1) approving an agreement with Environmental Services, Inc. (ESI) to provide equipment and labor services, in an amount not to exceed \$127,595, for completion of the City

Hall - HVAC Chiller Replacement Project (No. 24-UU); and 2) authorizing the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100.

Resolution 13037 approves an agreement with Environmental Services, Inc. (ESI) to provide equipment and labor services, in an amount not to exceed \$127,595, for completion of the City Hall - HVAC Chiller Replacement Project (No. 24-UU); and authorizes the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100.

11. **Resolution Approving an Agreement with Environmental Services, Inc. (ESI) to Provide Equipment and Labor Services, in an Amount Not to Exceed \$78,265, for Completion of the Campbell Community Center (CCC) – Heritage Theatre Boiler Replacement Project (No. 24-OO) and Dispense with Bidding Requirements as Authorized in Campbell Municipal Code Sections 3.20.030 (7) (8); and Authorizing the City Manager to Execute Said Agreement as Specified in Campbell Municipal Code Section 3.20.100 (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution: 1) approving an agreement with Environmental Services, Inc. (ESI) to provide equipment and labor services, in an amount not to exceed \$78,265, for completion of the Campbell Community Center (CCC) - Heritage Theatre Boiler Replacement Project (No. 24-OO); 2) dispensing with bidding requirements as authorized in Campbell Municipal Code Sections 3.20.030 (7) (8); and 3) authorizing the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100.

Resolution 13038 approves an agreement with Environmental Services, Inc. (ESI) to provide equipment and labor services, in an amount not to exceed \$78,265, for completion of the Campbell Community Center (CCC) - Heritage Theatre Boiler Replacement Project (No. 24-OO); dispenses with bidding requirements as authorized in Campbell Municipal Code Sections 3.20.030 (7) (8); and authorizes the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100.

12. **Approve Amendment #2 to the Consultant Services Agreement with Krisch & Company for Payroll Operations Support and System Implementation Services (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution approving a contract amendment and authorizing the City Manager to approve and execute amendment #2 to the Consultant Services Agreement with Krisch & Company for payroll operations support and system implementation services.

Resolution 13039 approves a contract amendment and authorizes the City Manager to approve and execute amendment #2 to the Consultant Services Agreement with Krisch & Company for payroll operations support and system implementation services.

M/S: Landry/Lopez - That the City Council approve the Consent Calendar with the exception of items 13 and 14. The motion was adopted by the following roll call vote:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Landry
SECONDER:	Lopez
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

ITEMS CONSIDERED SEPARATE FROM CONSENT

13. **Authorization of an Amendment to an Existing Joint Exercise of Powers Agreement and Cooperation Agreement with the County of Santa Clara to Undertake or Assist in the Undertaking of Activities Pursuant to Title I of the Housing and Community Development Act (PLN-2023-150) (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a Resolution approving an Amendment to an existing Joint Exercise of Powers Agreement and Cooperation Agreement (JPA) with the County of Santa Clara to undertake or assist in the undertaking of activities pursuant to Title I of the Housing and Community Development Act as well as subsequent Amendments to the JPA to satisfy HUD requirements or comply with state and/or federal law; and authorizing the City Manager to execute the Amendment and necessary subsequent amendments to comply with HUD requirements and state and federal law.

Councilmember Furtado spoke in support of the Community Development Block Grant (CDBG) program and the benefits it provides.

M/S: Furtado/Landry – That the City Council adopt Resolution 13040 approving an Amendment to an existing Joint Exercise of Powers Agreement and Cooperation Agreement (JPA) with the County of Santa Clara to undertake or assist in the undertaking of activities pursuant to Title I of the Housing and Community Development Act as well as subsequent Amendments to the JPA to satisfy HUD requirements or comply with state and/or federal law; and authorizing the City Manager to execute the Amendment and necessary subsequent amendments to comply with HUD requirements and state and federal law. The motion was adopted by the following roll call vote:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Furtado
SECONDER:	Lopez
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

14. **Authorize the Execution of a Contract for the Preparation of an Affordable Housing and Commercial Linkage Fees Nexus Study (PLN-2023-85) (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a Resolution approving a Consultant Services Agreement with BAE Urban Economics for the preparation of an Affordable Housing and Commercial Linkage Fees Nexus Study and authorizing the City Manager to execute the agreement.

Councilmember Furtado expressed concerns with the linkage fees related to small business and it being a financial burden to them.

Community Development Director Eastwood provided clarification that tonight's action is to execute a contract for the Nexus Study. The Study does not bind the Council to a decision to adopt a fee.

M/S: Landry/Scozzola - That the City Council adopt Resolution 13041 approving a Consultant Services Agreement with BAE Urban Economics for the preparation of an Affordable Housing and Commercial Linkage Fees Nexus Study and authorizing the City Manager to execute the agreement. The motion was adopted by the following roll call vote:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Landry
SECONDER:	Scozzola
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

PUBLIC HEARINGS AND INTRODUCTION OF ORDINANCES

15. **Public Hearing to Consider an Appeal of the Planning Commission's Denial of a Conditional Use Permit with Site and Architectural Review to Allow Reconstruction of a Shell Gasoline Service Station with an Expanded Convenience Store Including Off-Site Alcohol Beverage Sales, a Drive-Through Carwash, and 24-Hour Operational Hours; and a Tree Removal Permit Removal of All On-Site Trees, for Property Located at 570 E. Hamilton Avenue. File No.: PLN-2022-44 (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution denying the appeal and upholding the Planning Commission's denial of a Conditional Use Permit with Site and Architectural Review and a Tree Removal Permit.

This is the time and place for a public hearing to consider an appeal of the Planning Commission's denial of a Conditional Use Permit with Site and Architectural Review to allow reconstruction of a Shell Gasoline Service Station with an expanded convenience store including off-site alcohol beverage sales, a drive-through carwash, and 24-hour operational hours; and a Tree Removal Permit for removal of all on-site trees, for property located at 570 E. Hamilton Avenue.

Community Development Director Eastwood noted that the applicant for this item had a conflict and has requested that this item be postponed to October 3, 2023.

Mayor Bybee opened the public hearing and asked if anyone wished to speak. There were no public comments.

M/S: Landry/Lopez – That the public hearing be continued to the October 3, 2023, City Council meeting. The motion was adopted by the following roll call vote:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Landry
SECONDER:	Lopez
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

NEW BUSINESS

16. Approval of the Fiscal Year (FY) 2023-24 City of Campbell Investment Policy Update (Resolution/Roll Call Vote)

Recommended Action: It is recommended that the City Council adopt a Resolution approving the annual update to the City’s Investment Policy.

Finance Director Fuentes presented a staff report dated September 5, 2023.

Following Council questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

Councilmember Lopez and Mayor Bybee reported out on the Finance Subcommittee meeting noting that staff incorporated their feedback into the report and spoke of the benefits of having an external investment advisor.

After discussion, **M/S: Lopez/Landry – That the City Council adopt Resolution 13042 approving the annual update to the City’s Investment Policy. The motion was adopted by the following roll call vote:**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lopez
SECONDER:	Landry
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

17. Consider Nominating New Priority Development Areas (PDAs) and Priority Sites to be Included in Plan Bay Area 2050+ for Future Planning, Infrastructure, and Housing Funding Opportunities (PLN-2023-91) (Resolution / Roll Call Vote)

Recommended Action: That the City Council adopt a Resolution amending the boundaries of the Central Campbell Redevelopment Area Priority Development Area (PDA), renaming the Central Campbell Redevelopment Area Priority Development Area (PDA) the Central Campbell Priority Development Area (PDA) and establishing the Hamilton Avenue Precise Plan as a new Priority Development Area (PDA) as set forth in Option 1, and nominating all sites included in Table 2 as Priority Sites.

Senior Planner Rose presented a staff report dated September 5, 2023. He noted a minor correction to the staff report in that 700 W. Hamilton is removed from the Priority Sites as it falls outside of the priority sites eligible area.

Following Council questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

The City Council discussed Option 1 and Option 2 which was a larger expansion of the PDA boundary. Also discussed was the inclusion of certain sites which could be helpful in receiving transportation-related to grant funding. The Council discussed the potential staff impacts of creating new Area Plans as would be required with Option 2.

Senior Planner Rose noted Option 1 is the cost neutral option as existing area plans are being relied on.

Following discussions, a majority of the Council stated support for Option 1.

M/S: Scozzola/Bybee – That the City Council adopt Resolution 13043 amending the boundaries of the Central Campbell Redevelopment Area Priority Development Area (PDA), renaming the Central Campbell Redevelopment Area Priority Development Area (PDA) the Central Campbell Priority Development Area (PDA) and establishing the Hamilton Avenue Precise Plan as a new Priority Development Area (PDA) as set forth in Option 1, and nominating all sites included in Table 2 as Priority Sites excluding 700 W. Hamilton Avenue. The motion was adopted by the following roll call vote:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scozzola
SECONDER:	Lopez
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

18. **Resolution Amending the Agreement for City Manager Services (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a Resolution amending the Agreement for City Manager Services to provide for a merit increase and a cost-of-living adjustment, if certain conditions exist; and, updating the Salary Schedule to reflect the increase in the City Manager's compensation.

Assistant City Manager Gaeta presented a staff report dated September 5, 2023.

Following Council questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

After discussion, **M/S: Lopez/Scozzola – That the City Council adopt Resolution 13044 amending the Agreement for City Manager Services to**

provide for a merit increase and a cost-of-living adjustment, if certain conditions exist; and, updating the Salary Schedule to reflect the increase in the City Manager's compensation. The motion was adopted by the following roll call vote:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lopez
SECONDER:	Scozzola
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

19. **Resolution Amending the City Clerk Services Agreement (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a Resolution amending the Agreement for City Clerk Services to provide for a merit increase; provide for full coverage of health insurance premiums for the City Clerk and her dependents; provide for a longer severance pay period; and provide for an annual performance evaluation in the month of June.

Assistant City Manager Gaeta presented a staff report dated September 5, 2023.

Following Council questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

After discussion, **M/S: Landry/Scozzola – That the City Council adopt Resolution 13045 amending the Agreement for City Clerk Services to provide for a merit increase; provide for full coverage of health insurance premiums for the City Clerk and her dependents; provide for a longer severance pay period; and provide for an annual performance evaluation in the month of June. The motion was adopted by the following roll call vote:**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Landry
SECONDER:	Scozzola
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

20. **Designation of Voting Delegate and Alternate for 2023 League of California Cities Annual Conference**

Recommended Action: That the City Council designate a Voting Delegate and Alternate(s) for the League of California Cities Annual Conference General Business Meeting to be held on September 20-22, 2023.

City Manager Loventhal presented a staff report dated September 5, 2023.

Following Council questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

Councilmember Furtado noted that he would be attending the League Conference and expressed interest in being a Voting Delegate.

Councilmember Lopez stated that he had a potential scheduling conflict for the first part of the conference but would be available to attend the General Business Meeting and expressed an interest in being a Voting Delegate Alternate.

M/S: Landry/Scozzola – That the City Council designate Dan Furtado as a Voting Delegate and Sergio Lopez as the Voting Delegate Alternate for the League of California Cities Annual Conference General Business Meeting to be held on September 22, 2023. The motion was adopted by the following roll call vote:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Landry
SECONDER:	Scozzola
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

UNFINISHED BUSINESS

21. **Economic Development Strategy Plan Update**

Recommended Action: That the City Council receive and accept the report for the Economic Development Strategy Plan Update.

City Manager Loventhal introduced the item and introduced Economic Development Manager Leslie Parks, and online consultants Audrey Taylor and Christine Firstenberg.

Economic Development Manager Parks presented a staff report dated September 5, 2023.

Following Council questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

The Council discussed potential concerns and challenges related to the City's Zoning and permitting process; and options to reduce office and retail vacancies.

The City Council thanked staff and the consultants for their comprehensive report and presentation and noted the positive feedback received from businesses and residents. They also commented on the importance of the website review process and looked forward to future discussions.

COUNCIL COMMITTEE REPORTS

22. **Accept Resignations of Renee Small and Matt Schroeder from the Bicycle and Pedestrian Advisory Committee (BPAC)**

Recommended Action: That the City Council accept the resignation of Renee Small and Matt Schroeder from the Bicycle and Pedestrian Advisory Committee and direct the City Clerk to advertise the Notice of Unscheduled Vacancy for the

remainder of the current term and a full term, with a term expiration of August 2028.

City Clerk Sanders presented a staff report dated September 5, 2023.

Following Council questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

After discussion, **M/S: Furtado/Lopez – That the City Council accept the resignation of Renee Small and Matt Schroeder from the Bicycle and Pedestrian Advisory Committee and direct the City Clerk to advertise the Notice of Unscheduled Vacancy for the remainder of the current term and a full term, with a term expiration of August 2028. The motion was adopted by the following roll call vote:**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Furtado
SECONDER:	Lopez
AYES:	Bybee, Landry, Furtado, Lopez, Scozzola

23. **Council Committee Reports**

Recommended Action: That the City Council report on activities from their committee assignments.

Due to the lateness of the hour, Council Committee Reports were not heard.

ADJOURN

Mayor Bybee adjourned the meeting at 10:21 p.m.

APPROVED:

ATTEST:

Anne Bybee, Mayor

Andrea Sanders, City Clerk