

**Campbell, CA
MEETING MINUTES
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)**

SUBJECT: Regular Meeting

MEETING DATE: Thursday, May 19, 2022

LOCATION: Via Zoom

ATTENDEES: Mark Nakamura/Campbell BPAC
Matt Schroeder/Campbell BPAC
Bart Smith/Campbell BPAC
Renee Small/Campbell BPAC
Todd Capurso/City of Campbell
Matthew Jue/City of Campbell
JoAnna Thomason/City of Campbell
Kathy Jaggi/Member of the Public

MINUTES BY: Matthew Jue Date: May 20, 2022

DISTRIBUTION: File 230 (Bicycle Advisory Committee Meeting Minutes), BPAC, Todd Capurso, John Brazil/City of San Jose, Ryan Smith/City of San Jose, Laura Smith

ISSUES	NEXT ACTION
1. Roll Call – Roll call was taken at 5:00 p.m.	• Noted.
2. Oral Requests: None.	• Noted.
3. Approval of Minutes: Minutes from March 17, 2022, were approved.	• Noted.
4. Welcome New BPAC Member: Staff asked Renee Small to introduce herself to the BPAC. She has previously served on the City’s Parks and Recreation Commission. The BPAC welcomed Renee.	• Noted.
5. Ongoing Projects: Staff updated the BPAC on the following.	
• Harriet Avenue Sidewalk Project. The overhead utility work was completed. The project is being advertised for contractor bids. The bid opening is scheduled for June 8.	• Noted.
• Annual Pavement Maintenance Project for FY22. This project would add sharrows to West Parr Avenue. Construction has begun on concrete	• Staff will send a copy of the plans to Kathy Jaggi.

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repair and installation of ADA curb ramps. Striping work (including new sharrows) will take place in August or September.

- **Citywide Bike Map and SRTS Maps.** Staff will be working on posting the Citywide bike map on the City's website and include a questionnaire survey on how users found the map. Staff has been coordinating with San Jose, Los Gatos, and County Public Health Department staffs for the Safe Routes to School (SRTS) maps for Rosemary Elementary School, Forest Hill Elementary School, and Rolling Hills Middle School. A draft cost-share agreement has been circulated to the Town of Los Gatos and City of San Jose, respectively.

- Noted.

- **Campbell PDA Enhancements (OBAG) for Downtown Pedestrian Improvements.** On June 7 staff will be seeking the City Council's authorization to issue a Request for Proposals (RFP) for Design Consultant Services to prepare the plans, specifications, and engineer's estimate (PS&E) for the project. This project would install pedestrian and bicycle improvements in the Historic Downtown area. Later this year, staff anticipates applying for One Bay Area Grant Cycle 3 (OBAG 3) grant funds for the Construction phase of this project.

- Noted.

6. **Blind Spot on Los Gatos Creek Trail just north of San Tomas Expressway.** Staff presented photos of the portion of trail where visibility of opposing traffic is limited by the abutment wall for the San Tomas Expressway bridge. The area is dark under the bridge.

- Staff will approach County Roads & Airports to request an encroachment permit to install signs on the abutment walls.

Kathi mentioned that she rides this portion of the trail regularly. She takes precautions like ringing her bike bell. She shared an observation that children don't always pay attention to signs.

Kathi asked whether a convex mirror had been considered. Staff indicated that a

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mirror was one of the first options considered, but the City's Park Maintenance staff immediately recommended against mirrors since the mirror would be vulnerable to vandalism. Bart remarked that there's nowhere to mount a mirror. Matt added that a bicyclist may not see oncoming traffic with a mirror if the bicyclist isn't looking at the mirror at the correct angle.

Bart referred to a portion of the Stevens Creek Trail near the Bay Trail. Mark thought this location is much shorter than the tunnel under the expressway.

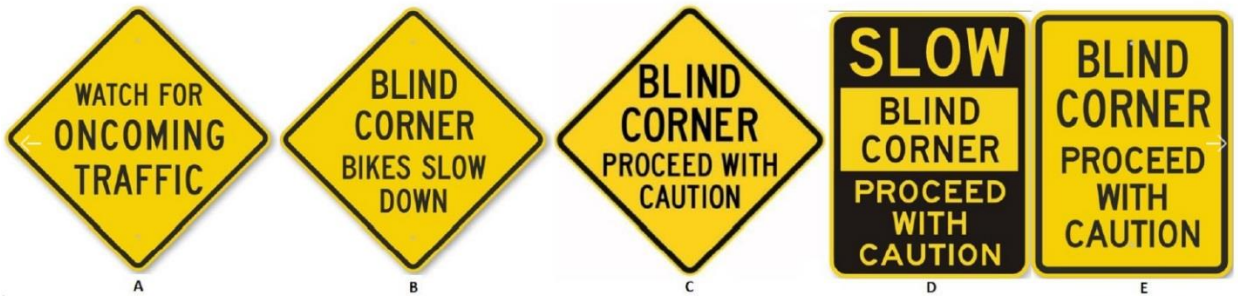
The discussion turned to five sign options with the following messages: diamond signs A) "Watch for Oncoming Traffic," B) "Blind Corner, Bikes Slow Down," C) "Blind Corner, Proceed with Caution," and two rectangular signs D) Slow, Blind Corner, Proceed with Caution," and E) "Blind Corner, Proceed with Caution." See attached for sign messages.

Kathi found the black background of Sign D to be attention-grabbing, but the BPAC favored the diamond shape since it is associated with warning signs. Matt preferred Sign C's message but found Sign B's message to be commanding as well. Sign E could be used south of the expressway and as an advance sign at the gate north of the expressway. Mark agreed that Sign E could be used at the gate. Renee liked having more information, so adding an advance sign was preferred. Staff asked whether Sign B zeroed in too much on bikes. The BPAC acknowledged that bikes, not pedestrians, are the party that would need to slow down. The BPAC asked what the sign panel dimensions would be. Staff said 36"x36".

The consensus appeared to be to use Sign C with Sign E as an advance sign on the north side of the expressway. The visibility from the south side was sufficient enough that an advance sign wouldn't be needed south of the expressway.

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7. **Complete Streets Checklists for OBAG 3 Candidate Projects.** Staff reviewed with the BPAC the Complete Streets checklists that MTC requires for OBAG 3 candidate projects. There are two candidate projects: 1) Campbell PDA Enhancements and 2) Hamilton Avenue Street Resurfacing. The City would apply for construction phase funding for both projects. Staff clarified that the Metropolitan Transportation Commission (MTC) made some minor edits to the Complete Streets checklists. The BPAC's comments were the following: 1) Regarding the Statement of Exemption, highlight what the projects are doing, and not just what we can't do; 2) Under 3B, Safety and Comfort, respond that the projects will seek to improve bicyclists and/or pedestrian conditions.
- For ideas specific to the Hamilton project, Bart suggested looking at the green bike markings on the eastbound direction of the Stevens Creek Trail near State Route 85 Southbound On-ramp. Matt asked staff to explore whether a three-foot buffer could be provided on Hamilton Avenue.
8. **VTA BPAC Update.** Mark reported on the May VTA BPAC meeting. The BPAC reviewed and approved the OBAG 3 scoring criteria. The BPAC also approve \$10 million for CMA/CTA planning and programming activities to be implemented and managed for fiscal years 2023-2026.
9. **Next Meeting** – The next BPAC meeting will be held tentatively at 5:00 p.m. on July 21 (Thursday), 2022.
10. **Meeting Adjourned at 6:15 p.m.**
- Noted.
 - Noted.
 - Noted.
 - Noted.



Sign Messages for Item 6, Blind Spot on Los Gatos Creek Trail just north of San Tomas Expressway