

# CITY COUNCIL MINUTES

City of Campbell, 70 N. First St., Campbell, California



## STUDY SESSION MEETING OF THE CAMPBELL CITY COUNCIL

Wednesday, March 31, 2021 – 9:00 a.m.

City Hall –70 N. First Street

**NOTE:** This City Council Study Session meeting was conducted pursuant to the Governor’s Executive Order N-29-20.

No action may be taken on a matter under Study Session other than direction to staff to further review or prepare a report. Any proposed action regarding items on a Study Session must be agendized for a future Regular or Special City Council meeting.

This meeting was recorded and can be viewed in its entirety at: <https://campbellca.gov/agendacenter> and <https://www.youtube.com/user/CityofCampbell>.

### CALL TO ORDER

The City Council of the City of Campbell convened in special meeting this March 31, 2021, via telecommunication.

Mayor Gibbons stated that this City Council meeting was conducted pursuant to provisions of the Brown Act and an Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings.

### ROLL CALL

Attendee Name	Title	Status
Elizabeth 'Liz' Gibbons	Mayor	Remote
Paul Resnikoff	Vice Mayor	Remote
Anne Bybee	Councilmember	Remote
Susan M. Landry	Councilmember	Remote
Sergio Lopez	Councilmember	Remote

### Staff Present:

Brian Loventhal, City Manager; Andrea Sanders, Deputy City Clerk; Bill Seligmann, City Attorney; Will Fuentes, Finance Director; Norite Vong, Finance Manager; Natasha Bissell, Acting Director of Recreation and Community Services; Todd Capurso, Public Works Director; Gary Berg, Police Chief; Cecil Lawson, Information Technology Manager; and Paul Kermoyan, Community Development Director.

### PUBLIC COMMENT

Virginia Cortez, Campbell resident spoke against having the Bearcat in the proposed budget.

## **NEW BUSINESS**

### **1. FY 2021-22 Budget Study Session**

Recommended Action: Receive an update on the Adopted Fiscal year (FY) 2021 priorities, workplans, and schedule and the Proposed FY 2022 workplans from the appointed commissions. The Council will also receive an updated long-range financial forecast, status of reserves and Capital Improvement Plan (CIP) summary. The Council is requested to provide feedback on the priorities, programs, and essential services for FY 2022, consider strategies to address the financial impacts of COVID-19 in the FY 2022 budget preparation and to replenish reserve balances. Staff is also requesting City Council feedback on future charges for service and business license fees.

City Manager Loventhal gave an introduction and overview of the study session which included, an updated long-range financial forecast, status of reserve funds, Capital Improvement Plan (CIP) summary, Council priorities, programs, essential services for FY 2022, and consideration of strategies to address the financial impacts of COVID-19 in the FY 2022 budget preparation and replenishment of reserve balances.

Finance Director Fuentes gave a presentation focused on the seven-year financial forecast, reserve balances and American Rescue Plan (ARP) funding received.

Council discussed using the ARP funds for FY 2022 operations and to continue reducing expenditures when possible. Feedback was provided to continue reviewing services, vacancies and staffing freezes.

Public Works Director Capurso provided information on the Capital Improvement Projects (CIP) and council asked general questions.

The City Council provided direction to not increase the business license rates for FY2022, to raise Master Fee Schedule fees by the current Consumer Price Index of 1.72% and for staff to review and make a recommendation on increasing Fire department service fees.

Council took a 10-minute recess and reconvened at 10:46 a.m.

The Council discussed Commission and staff workplan items.

Priority and potential workplan items discussed by individual councilmembers included: homelessness, future COVID-19 planning, city-wide inclusiveness, comprehensive long-term land use planning, Measure O, fiscal stability, open space, governance efficiency and redistricting, implementation of the Housing Element, Bay Area 2050, Objective Standards, SB1383, SB1387 and other future

legislation, General Plan, cross-training of staff, re-evaluating program/staff positions and community assets.

**ADJOURN**

Mayor Gibbons adjourned the meeting at 12:04 p.m.

APPROVED:

ATTEST:

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Elizabeth 'Liz' Gibbons, Mayor

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Andrea Sanders, Deputy City Clerk