Civic Improvement Commission

City of Campbell, 70 N. First Street, Campbell, California

NOTE: This Regular Meeting will be conducted in person as well as telecommunication and is compliant with provisions of the Brown Act.

Those members of the public wishing to participate virtually can access the meeting at:

https://campbellca-gov.zoom.us/j/81790256182?pwd=2YCw6RBM5hxGkwGhDy6KCM7xNZ8vDC.1

Meeting ID: 817 9025 6182 **Passcode:** 614736

Dial by your location +1 669 900 6833 US (San Jose)

Public comment will also be accepted via email at cmoffice@campbellca.gov prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT." Written comments received by 3:00 p.m. on the day of the meeting will be posted on the website and distributed to the Civic Improvement Commission before the meeting.

REGULAR MEETING OF THE CIVIC IMPROVEMENT COMMISSION

Thursday, August 13, 2026, 6:00 p.m.
Campbell Community Center, One W. Campbell Avenue,
Room C-35, Campbell, CA

Regular Meeting Agenda

A. Call to Order

B. Roll Call

C. Approval of Minutes:
Regular Meeting – June 11, 2026*

D. Communications:

E. Oral Requests:

F. Reports from Representatives: None

G. Reports from Staff:

1. Kerry Perkins, Museum Supervisor
   a. Museum Division Report

2. Tina Wong-Erling, Senior Services Supervisor
   a. Campbell Adult Center Division Report

3. Angelique Gaeta, Assistant City Manager
   a. City Update
   b. CIC Meeting Location Update

H. New Business:

1. Social Service Subgrants
    a. Social Service Subgrant Performance Report and Staff Recommendation*
        - FY26 Actual Clients Served Matrix
        - Review of the FY26 Performance Reports

    b. Public Hearing: FY27 Social Service Subgrant Recipients

    c. Proposed Social Service Subgrant Funding for FY27

I. Unfinished Business:

1. Summer Social

J. Ad Hoc Project Updates:

1. Capture Campbell Themed Projects:
    a. Youth Photo Contest (Richards/El-Khatib/Commisso)
        i. Regular Updates

2. Explore Art Themed Projects:
    a. Art Outside the Box (Commisso/Pattison/Kibbish)
        i. Regular Updates

    b. Children's Arts & Crafts Tables at Special Events in Downtown Campbell (Dooley/Commisso/Kibbish)
        i. Regular Updates

3. Campbell Cares Themed Projects:
    a. Get To Know Campbell (Bracher/Commisso/El-Khatib)
        i. Regular Updates

K. Good of the Game:

L. Adjourn

*** Indicates written attachment and is available upon request by contacting Diana Johnson at 408-866-2125 or by email dianaj@campbellca.gov**

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Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the Civic Improvement Commission meeting, please contact Diana Johnson in the City Manager's Office at 408-866-2125 or by e-mail dianaj@campbellca.gov

CIVIC IMPROVEMENT COMMISSION MINUTES

City of Campbell, 70 North First Street - Campbell, California 95008

Regular Meeting of the Campbell Civic Improvement Commission

Thursday, June 11, 2026 – 6:00 pm, City Council Chambers

This Civic Improvement Commission meeting was conducted pursuant to the provisions of the Brown Act.

A. CALL TO ORDER:

The Civic Improvement Commission (CIC) convened a Regular Meeting on Thursday, June 11, 2026. The Chair called the meeting to order at 6:02pm

B. ROLL CALL:

Present:	Chair, Chris Bracher Vice Chair, Georgia Pattison Commissioners: Jennifer Dooley, John Richards, Sophia Commisso, and Samantha Kibbish Staff Liaison - Assistant City Manager, Angelique Gaeta Recording Secretary - Human Resources Manager Ada Chang (sitting in for Diana Johnson)
Absent:	Commissioner: Khalil El-Khatib

C. APPROVAL OF MINUTES:

M/S: Dooley/Pattison	A motion to approve the Thursday, April 23, 2026, Special Meeting Minutes
AYES:	Chair Bracher Vice Chair Pattison Commissioners: Dooley, Richards, Commisso, and Kibbish
NOES:	None
ABSTAIN:	None

D. COMMUNICATIONS: None

E. ORAL REQUESTS: None

F. REPORTS FROM REPRESENTATIVES:

1. County Library Report: County Librarian, Jennifer Weeks, provided the following updates: The calendar for the County Library events can be found on the County Library website. The new Campbell Library had its grand opening on May 9th, with over 5,900 items checked out in one day and 600 summer reading program signups.

2. Campbell Library Report: Community Librarian, Nicole King, provided detailed statistics showing the library circulated over 50,000 items in May and offered expanded programming including multiple story times and new adult programs. A handout from Ms. King was provided before the meeting **(Attached)**.

G. REPORTS FROM STAFF:

1. City Update: Assistant City Manager, Angelique Gaeta, provided the following updates:

- The Campbell Adult Center offers a range of free supportive services for older adults and their families, including health insurance advocacy, legal services, caregiving consultations, and technology tutoring. For more information or to schedule an appointment, contact the Adult Center at (408)866-2146.
- The Campbell Community Center offers convenient pay-as-you-go Flex Fitness classes designed to fit your schedule. With Flex Fitness, you can choose the classes and days that work best for you. Popular offerings include Yoga, Zumba, Pilates, and more. For additional information and class details, please visit campbellca.gov.
- The Campbell Museum is hosting an E-waste & Recycling Event on Saturday, June 20 in the Ainsley House Gravel lot from 9am to 1pm. For information on what you can recycle please visit the Campbell Museum website.
- The Campbell Museum will be hosting its "Stories From My City" event – a children's writing contest from June through the end of July. The contest is open to ages 4 and up. A writer celebration will be held in August. For more information on guidelines and event information, please visit the Campbell Museums website.

H. **NEW BUSINESS:**

1. Approval of the 26/27 Civic Improvement Commission Work plans:

The CIC reviewed the "Civic Improvement Commission Major Work Plan – July 1, 2026 to June 30, 2027" (Major Work Plan) and the proposed "Civic Improvement Commission Work Plan – July 1, 2026 to June 30, 2027" (Proposed Work Plan for Council) and discussed the following amendments to each plan:

- Major Work Plan
    - Under 2026 Capture Campbell, remove the word "Subcommittee" from the Youth Photo Contest project line.

- Under Youth Photo Contest project, add the words, "Explore allowing 'Adults' and 'Senior Citizens' to compete as well."

- Proposed Work Plan for Council
  - Accept the staff recommended edits
  - Add, "Explore the expansion of the City's Capture Campbell Youth Photo Contest to add two new age groups: Adults and Senior Citizens."

Commissioner El-Khatib joined the meeting at 6:28 p.m.

M/S: Dooley/Kibbish	A motion to approve the amendments discussed to the Major Work Plan and the Proposed Work Plan for Council (Original and updated versions of the Major Work Plan and the Proposed Work Plan for Council are **Attached**)
AYES:	Chair Bracher Vice Chair Pattison Commissioners: Dooley, Richards, Commisso, Kibbish, and El-Khatib
NOES	None
ABSTAIN:	None

2. Summer Meeting Schedule

- **Summer Social** – The CIC discussed deferring the scheduling of the event until Diana Johnson returned. *CIC requested that Diana send possible dates to the CIC via email when she returns.*

M/S: Bracher/Dooley	A motion to defer this discussion until the next CIC meeting.
AYES:	Chair Bracher Vice Chair Pattison Commissioners: Dooley, Richards, Commisso, Kibbish, and El-Khatib
NOES	None
ABSTAIN:	None

- **Cancellation of CIC summer meeting** – The CIC discussed cancelling one of the summer meetings and decided to cancel the July 9 meeting.

M/S: Kibbish/Commisso	A motion to cancel the July 9 CIC meeting.
AYES:	Chair Bracher Vice Chair Pattison Commissioners: Dooley, Richards, Commisso, Kibbish, and El-Khatib
NOES	None
ABSTAIN:	None

I. **UNFINISHED BUSINESS:** None

J. **PROJECT UPDATES:**

1. Art Outside the Box: The following project updates were provided for Art Outside the Box: All utility boxes have been identified. Project group needs to identify which of those boxes need touch-ups. Once that is done, group will need to match up artists with their original utility box. *Questions were raised about assigning new artists if original artists are not available and whether artists need to complete any paperwork prior to doing the work. Staff indicated they would look into these questions and provide a response to the project group via email.*

2. Request from Commission members to include all ongoing projects on the agenda so they can discuss and provide updates if needed. *Staff agreed they would include all projects on agenda moving forward.*

K. **GOOD OF THE GAME** (Ideas and events of what is happening in Campbell): CIC members shared experiences about events they had recently attended.

ADJOURN:

The Regular Meeting of the Civic Improvement Commission was adjourned at 6:45 pm. The next Regular meeting of the Civic Improvement Commission is scheduled for **6:00 pm on Thursday, August 13, 2026,** and will be conducted pursuant to the provisions of the Brown Act.

Respectfully submitted, *Ada Chang* *Angelique Gaeta*

Ada Chang, Recording Secretary — Angelique Gaeta, Assistant City Manager

MEMORANDUM

CITY OF CAMPBELL

City Manager's Office

To: Civic Improvement Commission **Date:** August 13, 2026

From: Diana Johnson, Recording Secretary

Subject: **Social Service Subgrant Performance Report and Staff Recommendation**

Staff reviewed the Performance Reports submitted by the Social Service Subgrant applicants for funding consideration under Year Two of the FY26/27 grant funding cycle.

The Performance Reports cover the reporting period of **July 1, 2025, through June 30, 2026**, and provide an assessment of each agency's performance and program accomplishments.

The following highlights summarize the key information for the Commission's consideration:

Counseling and Support Services (CASSY) – Mental Health Services: The Commission approved a grant award of $4,750 for FY26; however, the agency did not receive grant funding as they were unable to provide the insurance endorsements required by the City's grant agreement. Should CASSY subsequently obtain the required insurance endorsements, the agency may resubmit its request for disbursement of the Commission-approved grant award, subject to verification that all grant requirements have been satisfied. Although CASSY did not receive grant funding, they continued to provide mental health counseling for Campbell Students. Serving 99 of the 110 anticipated Campbell Clients.

Catholic Charities of Santa Clara County (Advocacy Program): Grant funding $5,125. The agency served 393 of its 425 projected clients.

Heart of the Valley (Independent Living for Seniors): Grant funding $5,125. The agency met its service goal, serving all 35 projected clients.

Loaves and Fishes Family Kitchen (Home Delivered Meals): Grant funding $6,000. The agency served 5 of its projected 18 clients.

Live Oak Adult Day Services (Adult Day Care): Grant funding $6,000. The agency served 4 of its 5 projected clients.

Senior Adults Legal Assistance (SALA) (Legal Assistance to Campbell Seniors): Grant funding $12,000. The agency exceeded expectations, serving 45 clients compared to its goal of 30 projected clients. .

St. Lucy Conference Society of St. Vincent de Paul (Financial Assistance): Grant funding $17,000. The agency provided financial assistance to 76 of its projected 90 clients.

West Valley Community Services (Community Access to Resources and Education): Grant funding $5125. The agency served 42 of its projected 100 clients.

The Performance Reports demonstrate that, while service levels varied among providers, all agencies continued to deliver essential social services to Campbell residents during the reporting period, with Heart of the Valley and SALA meeting or exceeding their established performance targets. Staff recommends that the Civic Improvement Commission consider these Performance Reports as part of its evaluation of funding recommendations for the City's contracted social service agencies.

FY26 & FY27 Social Service Sub-Grant Recipients – Campbell Clients

Agency	Description of Service	Grant Amount	Proposed Clients Served FY 26	Actual Clients Served FY 26	Proposed Clients Served FY 27	Actual Clients Served FY 27
CASSY	Mental Health Services	$4,750*	110	99*	110	
Catholic Charities	Advocacy	$8,000	425	393	450	
Heart of the Valley Services	Independent Living for Seniors	$5,125	35	35	55	
Loaves and Fishes Family Kitchen	Home delivered meals	$6,000	18	5	18	
Live Oak Adult Day Services	Adult Day Care	$7,000	5	4	5	
Seniors Adults Legal Assistance (SALA)	Legal Counseling	$12,000	30	45	30	
St. Lucy Conf. -Society of St. Vincent de Paul	Financial Assistance	$17,000	90	76	100	
West Valley Community Services	Community Access to Resources and Education	$5,125	100	42	120	

*Agency did not receive grant funding for FY26 due to inability to provide insurance endorsements required by the City; however, submitted a performance report.

City of Campbell, California
Social Service Subgrant - Performance Report

Six-Month Report: _____ **Year-End Report:** X

Reporting Period: **From:** 07/01/25 **To:** 06/30/26

Agency: Counseling and Support Services for Youth

Address: [redacted]

Telephone: [redacted]

Contact Person: [redacted]

Program: School-Based Mental Health Counseling for Campbell Students

Number of Clients Served:	588
*Total Number of **Campbell** Clients Served:*	99
Total Hours of Service Provided:	4189
*Total Hours of Service Provided to **Campbell** Clients:*	1379

What outreach methods did you use during this reporting period?

Through seventeen years of experience, we know that placing competent and caring therapists directly on campus will lead students to access the help they need. Students are referred for counseling by parents and caregivers, teachers, school staff, peers, and the requirements of their Individualized Education Plan. CASSY collaborates with school staff and wellness teams to identify students in need of support through proactive check-ins, and students can also refer themselves through walk-in services. CASSY therapists engage in lunchtime outreach to make all students aware of the free services and support available to them; they also attend Back-to-School Night to ensure parents are informed. Parent and support groups on campus share information about CASSY with their attendees, and information on CASSY's services is available in newsletters and on the website.

Program Activity:

Type of Service	Unit of Measure	Number of Units
Individual Therapy Sessions	Sessions	695
Group Therapy Sessions	Sessions	233
Parent Engagement	Instances of Support	280
Staff Engagement	Instances of Support	171

City of Campbell, California
Social Service Subgrant - Performance Report

Reporting Period: **From:** 07/01/2025 **To:** 6/30/26

Agency: Catholic Charities of Santa Clara County

Address: [redacted]

Telephone: [redacted]

Contact Person: [redacted]

Program: Long-Term Care Ombudsman Program

Number of Clients Served:	6,605
Total Number of ***Campbell*** *Clients Served:*	393
Total Hours of Service Provided:	14,112
Total Hours of Service Provided to ***Campbell*** *Clients:*	119

What outreach methods did you use during this reporting period?

We are pleased to report that the Long-Term Care Ombudsman Program successfully met its activity goals for the period of July 2025 through June 2026. During this timeframe, the program achieved its objectives for unduplicated residents served in person, facility site visits conducted, and complaint investigations completed.

In addition, the program provided a broad range of supportive services, including assistance with advance health care directives, abuse prevention education for facility staff and residents, advocacy, and response to incoming referrals.

Through these efforts, the Ombudsman Program remains committed to protecting the rights, dignity, health, safety, and quality of life of long-term care residents throughout the City of Campbell.

Program Activity:

Type of Service	Unit of Measure	Number of Units
Residents Served	Unduplicated Individuals	62
Site Visits - In person	# In-person Visits	94
Case Investigations	# Resolved Complaints	27
		All cases reported were resolved

City of Campbell, California
Social Service Subgrant - Performance Report

Reporting Period: **From:** 07/01/2025 **To:** 6/30/26

Agency: Heart of the Valley

Address: [redacted]

Telephone: [redacted]

Contact Person: [redacted]

Program: Independent Living For Seniors

Number of Clients Served:	600
Total Number of ***Campbell*** *Clients Served:*	35
Total Hours of Service Provided:	502
Total Hours of Service Provided to ***Campbell*** *Clients:*	200

What outreach methods did you use during this reporting period?

Please see attatched report

Program Activity:

Type of Service	Unit of Measure	Number of Units
Yardwork	Service visits	10
Transportation	Round trip	15
In-home handyman	Service visits	38

City of Campbell, California
Social Service Subgrant - Performance Report

Reporting Period: **From:** 07/01/2025 **To:** 5/31/26

June 2026 data pending; revised figures to follow once finalized.

Agency: Live Oak Adult Day Services

Address: [redacted]

Telephone: [redacted]

Contact Person: [redacted]

Program: Adult Day Care

Number of Clients Served:	158
*Total Number of **Campbell** Clients Served:*	4
Total Hours of Service Provided:	58,260
*Total Hours of Service Provided to **Campbell** Clients:*	1,326

What outreach methods did you use during this reporting period?

Our outreach consisted of communication with our clients (word of mouth, brochures, email, social media), presence at community events, distribution of flyers and brochures, as well as collaborative work with the Caregivers Count Conference, the Senior Care Commission, and other Santa Clara County networks and nonprofits.

Program Activity:

Type of Service	Unit of Measure	Number of Units
Adult Day Care	Campbell Clients	4
Recreation and Socialization	Campbell Hours	1,326
Recreation and Socialization	Campbell Days	221
Nutritious Meals Served	Campbell Meals	663
Caregiver Respite Provided	Campbell Hours	1,326

City of Campbell, California
Social Service Subgrant - Performance Report

Reporting Period: **From:** 07/01/2025 **To:** 6/30/2026

Agency: Loaves & Fishes Family Kitchen

Address: [redacted]

Telephone: [redacted]

Contact Person: [redacted]

Program: Meals on Wheels

Number of Clients Served:	697
Total Number of ***Campbell*** *Clients Served:*	5
Total Hours of Service Provided:	322
Total Hours of Service Provided to ***Campbell*** *Clients:*	40,110

What outreach methods did you use during this reporting period?

Loaves & Fishes served 968 meals and provided 170 wellness checks to 5 clients living in Campbell under this grant. These totals meet the goal of 5 unduplicated clients, but fall short of the annual goal of 1820 meals and 200 wellness checks. The goals were not met due to clients occasionally missing deliveries related to medical appts or other reasons. We also conducted 5 annual in-home assessments of clients funded by this grant, and sent 7 educational wellness flyers on topics such as food safety, elder fraud, and exercise for seniors. Hours of service were estimated to account for production and distribution of meals, completion of annual eligibility assessments, and wellness checks by Driver/Ambassadors during deliveries.

We continue to see a need for nutritious home delivered meals for homebound seniors in this area.

Program Activity:

Type of Service	Unit of Measure	Number of Units
Meals Served, Campbell grant clients	# of Meals	968
Assessments, in-home and by phone, Campbell clients	# of Assessments, 1 hour each	5
Educational Resources, all clients	# of Resources	7
Wellness Checks, Campbell grant	# of Checks	170

City of Campbell, California
Social Service Subgrant - Performance Report

Reporting Period: **From:** 07/01/25 **To:** 06/30/26

Agency: Senior Adults Legal Assistance (SALA)

Address: [redacted]

Telephone: [redacted]

Contact Person: [redacted]

Program: Legal Assistance to Campbell Elders

Number of Clients Served By SALA Campbell project:*	45
*Total Number of **Campbell** Clients Served*:*	45
*Total Hours of Service Provided By SALA Campbell project**	180
*Total Hours of Service Provided to **Campbell** Clients*:*	180

* NOTE: SALA receives funding from 8 cities and from County CDBG (for Campbell, Los Gatos, Morgan Hill, Saratoga) to provide services to their respective residents, so we track services and allocate time separately for each jurisdiction's projects. As such, SALA serves Campbell residents only through our Campbell Project, so the number of clients served and number of Campbell residents served is the same, as are the total number of hours of service and the total hours provided to Campbell residents. ***We also note the number of Campbell clients served and total hours of service includes our entire Campbell project which is supported by our Subgrant and by County CDBG funding dedicated to our services to Campbell.***

What outreach methods did you use during this reporting period?

SALA serves only Campbell residents through our Campbell Project. As of July 2024 SALA had fully restored our in-person appointment sessions at Campbell Adult Center, which is our primary method of outreach. The staff at the Adult Center scheduled SALA's appointments and provided a private room for our interviews. SALA's appointments are part of the Adult Center's monthly activity schedule, so we rely on the Adult Center for our outreach to seniors and to publicize our services. SALA's services at the Adult Center are also advertised on the City's website under the Services link for the Adult Center and on SALA's website.

Program Activity:

Type of Service/Activity	Unit of Measure	Number of Units for FY 2025-26
Free Legal Services to Campbell residents age 60 or older	unduplicated clients served	45 clients served
Outreach activity in-person or virtual (e.g., presentation, tabling at fair/event, or distribution of flyers) targeted to Campbell elders, their families, or advocates	one activity to be provided by 6/30/26	SALA made an presentation as part of the Fraud Awareness activity at the Adult Center on 10/16/25.

City of Campbell, California
Social Service Subgrant - Performance Report

Reporting Period: **From:** 07/01/2025 **To:** 6/30/26

Agency: St. Lucy Conference of the Society of St. Vincent DePaul

Address: [redacted]

Telephone: [redacted]

Contact Person: [redacted]

Program: Helping those in need, preventing homelessness

Number of Clients Served:	322
*Total Number of **Campbell** Clients Served:*	76
Total Hours of Service Provided:	3319
*Total Hours of Service Provided to **Campbell** Clients:*	725

What outreach methods did you use during this reporting period?

Start typing here...

Articles in the weekly St. Lucy Parish Bulletin and e-newsletter
Announcements at St. Lucy Parish Masses
Word of mouth among clients and landlords
Word of mouth among people attending services at St. Lucy Catholic Church
Referrals from Santa Clara County Council Office of the Society of St. Vincent de Paul
Information on the Santa Clara County SVdP website at www.svdp.org
Referrals from United Way 211.org

Program Activity:

Type of Service	Unit of Measure	Number of Units
Food Bags - 675	$19.25	$12,993.75
Children's Bags - 414	$10.25	$4,243.50
Unhoused Bags - 490	$7.86	$3,851.40
Utilities -	7 clients	$1,400.00
Rent -	61 clients	$58,669.79
Food Vouchers -	Variable	$21,880.00
Christmas Food Boxes - 57	$94.00	$5,358.00

City of Campbell, California
Social Service Subgrant - Performance Report

Reporting Period: **From:** 07/01/2025 **To:** 6/30/26

Agency: West Valley Community Services

Address: [redacted]

Telephone: [redacted]

Contact Person: [redacted]

Program: Helping those in need, preventing homelessness

Number of Clients Served: 42

Total Number of ***Campbell*** *Clients Served:*

Total Hours of Service Provided:

Total Hours of Service Provided to ***Campbell*** *Clients:* 140

What outreach methods did you use during this reporting period?

Start typing here.
We used social media, school outreach methodology, partner outreach for this reporting period.

Program Activity:

Type of Service	Unit of Measure	Number of Units
Food services (free groceries weekly	3 times weekly	140