



Parks & Recreation Commission Agenda

REGULAR MEETING OF PARKS & RECREATION COMMISSION

PLEASE NOTE: The May 6, 2020 Parks & Recreation Commission meeting will be conducted pursuant to the Governor's Executive Order N-29-20.

Date: May 6, 2020

Time: 7:00 pm Pacific Time (US and Canada)

Location: The meeting will be held via Zoom Meeting and all Commissioners will participate via Zoom as well.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87163226200?pwd=MjBZYnlOMTJjMC9Kc3pTcmlwM3NmQT09>

Password: P&R@5620%

Or iPhone one-tap:

US: +16699006833,87163226200# or +12532158782,87163226200#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 871 6322 6200

International numbers available: <https://us02web.zoom.us/j/87163226200>

AGENDA

CALL TO ORDER

Chair Mitchell

ROLL CALL:

Chair Mitchell

Commissioners: Abraham, Beitz, Doherty, Fidrych, Ishibashi, and Teeter

APPROVAL OF MINUTES

A. Regular Meeting – March 4, 2020*



Parks & Recreation Commission Agenda

PRESENTATIONS

- A. John D. Morgan Park Improvement Project – Final Conceptual Design*

ORAL REQUESTS

NEW BUSINESS

COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair Doherty – Members Fidrych and Teeter
- B. Trees: Chair Abraham – Members Beitz and Ishibashi
- C. Special Events: Chair Mitchell – Members Abraham and Beitz

STAFF REPORTS

- A. Parks (Public Works Director Todd Capurso)
- B. Recreation & Community Services (Recreation Manager Bissell)

INFORMATION ONLY

- A. Good of the Game

ADJOURNMENT

NEXT MEETING:

Regular Meeting: June 3, 2020

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
March 4, 2020
MINUTES**

The Parks and Recreation Commission convened for its regular meeting on Wednesday, March 4, 2020 at 7:00 pm, in the Campbell City Hall, Council Chambers, 70 N. First Street, Campbell CA.

ROLL CALL

PRESENT: Fidrych, Beitz, Doherty, Ishibashi, Mitchell, Teeter
Absent: Abraham
STAFF: Recreation Services Manager Bissell, Public Works Director Todd Capurso, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Doherty/Teeter to approve the minutes of the regular meeting of Parks and Recreation Commission of February 5, 2020.

AYES: Ishibashi, Doherty, Beitz, Fidrych, Mitchell, Teeter

ABSTAIN: None

NOES: None

Presentations:

Recognition of Parks Supervisor Vince Huppe Upon His Retirement – Alex Mordwinow, Public Works Superintendent, recognized Vince for his 31 years of dedicated and excellent park service. Chair Mitchell presented Vince with an award. Vince shared a few words with the commission and mentioned that residence have said Campbell is a top-notch place, not just its parks, but it's the City because we care, and we are passionate about our work. He thanked the commission for all they do for the city and for making Campbell so great. Todd Capurso, Director of Public Works, also announced Vince would be recognized at the March 17 Council meeting and the commission is invited to attend if they could.

Oral Requests:

NONE.

New Business:

A. Update on Parks Capital Projects

Todd Capurso, Director of Public Works, gave a verbal report on the Update on Parks Capital Budget and Projects. Initiated by introducing Finance Director, Will Fuentes and Finance Manager, Norite Vong who are the lead budget staff that help us get things together during the budget time. Todd mentioned that it was time to go over the proposed operating and capital budgets. He spoke to the commission about what the 5-year CIP was, and what projects those entail along with the preparation of them, what are the current, planned and proposed projects to be included in the budget, and to get feedback from the commission. The current projects are familiar to the commission since they were brought forward in past Park and Recreation Commission meetings. On potential projects, feedback from the commission is important to determine if they move forward with them. These projects may need to be prioritized as they prepare the budget for this

year. The Capital Improvement Program is how the city invests in projects. This is the most common fund for these programs and significant number of projects are done this way. Grants and other outside funding are also used for funding projects. The most commonly used funds for park projects are the Park in-lieu fees. These fees are paid to the City and have specific use for park projects and some Community Center projects. Commissioner Ishibashi asked to get more clarification on the Park in-lieu; it was passed by the council and fees were updated. Fees were updated and in effect as of July 1, 2019 but projects in the pipeline are not affected by the new fees.

John D. Morgan Park project is our first all-inclusive playground project which had two concepts. Input has been taken and there will be a single concept returned in April to the commission and then to Council in May to move for construction. The Campbell Park renovation project once was ahead of the John D. Morgan Park project but now it is behind since there was a need to expedite the John D. Morgan Park project due to grant requirements. This will also return in May to the commission and then to Council in June for start of construction.

The San Tomas Aquino Creek trail project had funding to conduct a feasibility study. It was a long and arduous process since it involved multiple agencies including the Water District and two school districts. Other projects that are currently in the CIP include additional work at the John D. Morgan park. Once the Budd side playground renovation is completed, the Rincon side renovation will start in FY22, begin construction in FY23.

Virginia Park improvements design is schedule for FY21 with construction in FY22. It is a small parcel of land which is starting to show its age and hopefully it will hold for the proposed timeline. There is still funding in the CIP to perform a feasible study for a portion of the Los Gatos Creek Trail to look at the western bank of the creek between Campbell Avenue to Hamilton Avenue due to a highly traversed segment.

There are projects that are contemplated for inclusion in the Proposed CIP. The first project is somewhat interesting and tied to the project at Campbell Park. There are some conflicts out there and the main point of conflict is along the main path of travel along Campbell and Gilman to connect to the other side of the park. The way to address the problem is to reroute the pathway on the outside of the seating area which would create a "slow-down" for the bicyclists. Additionally, it would keep them away from the seating area and would provide the ability to expand the playground out to the current grass area. If this is approved, it would address the first issue and keep the play lot open. The cost is in the \$120,000 range since it does require irrigation modifications, not only pavement work. It could be an in-house option of some work for irrigation and excavation work.

The John D. Morgan project may require a need to replace a restroom with expanded capacity and more of a family serving restroom. A figure of \$700,000 was given for this project to expand the restroom. The work on the parking lot could be scaled because it could be one lot or both, but it would be \$100,000 to \$200,000 to accommodate this need.

Lastly, the Community Center track needs resurfacing and it is a good candidate for resurfacing, but it is a project that is in the range of \$300,000. It was questioned if the pool is a potential project.

The ballpark for that is around \$5M which would include the locker rooms and everything that accompanies the pool area.

The Commission had the following questions and comments:

A question about the parking lot near the church came up: Would it be possible for usage when the church is not having any services? That would require a legal agreement with them, and we don't know what the change of character the park will bring with the new play lot. There are many other cities that are doing all-inclusive parking lots as well and we are pursuing this opportunity since we have the funding.

It was asked how much capacity there is for all these projects and the response was that they need feedback from the commission to determine what projects are a priority to them so they could be considered for the budget. It was asked if there are other parks that have family style restrooms, but they are not identified in the staff facilities. All our restrooms are ADA compliant as of now. There is a proposal for a family-sized/ADA enhanced sized restroom in certain areas but not a sure thing for accommodation. The discussion turned to the track and how many people use it throughout the day and it should be addressed for improvements, especially if it could be done in-house. The restroom replaced at John D. Morgan park would be the last recommendation as it is not a top priority at this time. The pool does get a lot of use and if it does not get addressed for improvements, a lot of people would not be happy. It could be a potential project, but it would have to be done with outside City money for funding. Staff is doing the best they can to keep it running but it's hard to keep it up to date with old equipment that is has now. Virginia Park is in sad shape so it would be nice to see it renovate. In conclusion, the priorities from the commission in the following order are: 1) Community Center Track; 2) Campbell Park pathway; 3) John D. Morgan parking lot improvements; and 4) John D. Morgan/Budd restrooms.

B. Commission Workplan

Natasha Bissell handed out the draft Proposed Parks and Recreation Commission Workplan for FY21 to the commission for review and suggestions. It was asked if the General Plan was going forward and the draft elements are coming out but the scheduling to council was not determined. The Ad Hoc subcommittee for the JDM Budd Park renovation was not required and it was removed from the workplan. It will return next month as a final draft and for approval.

Committee Reports:

Parks and Creek Trail: Chair Teeter is always out at the Los Gatos Creek Trail and asked who cleared out a lot of stuff/material items from the creek; it was the Water District who did that clean up and it looks good. Chair Doherty has gone to John D. Morgan Park and Jack Fischer Park - they look good. Stojanovich Park has been a site where people walk their dogs and don't clean up after them so it would be a good opportunity for the commission to walk the area, see what the problems are, and report back to Alex for feedback. There are not many problems at the parks or creeks so that was nice to hear from the commission.

Trees: Chair Beitz had no report.

Special Events: Chair Mitchell reported that Bunnies and Bonnets is coming up. The Valentine Fun Run was fun with beautiful weather.

Staff Reports:

A. Parks – Public Works Superintendent, Alex Mordwinow

- Todd Capurso started off by giving a shout out to Margarita Mendoza for all she does for budget preparation and the help she provides.
- Alex Mordwinow continued the report out and mentioned that the Eucalyptus tree was removed at Campbell Park which was requested by the Engineering team. It was done for the purpose of preparing for the renovation of the park.
- ADA ramps at the Community Center have been completed due to the settlement that came to the City.
- Alex gave a shout out to Brian Risso, Wayne Jueal, Nathan Sills and Aaron Bueno for their work and dedication to maintain the pool in running condition and looking good.
- The track does have surface cracks and they do want to make the replacement to the surface before it gets to the point where they would need to dig it out.
- Parks staff at the Community Center have begun working with a consultant to complete the first phase of the new irrigation system.
- The Davis Memorial Bench installation was completed at Hyde Park along with some landscaping work.
- The fences that were used to close the soccer fields have now been removed for use this coming weekend.
- The new acquired Turf Pooper Scooper will be used out on the field tomorrow morning to clean up before the fields are opened.
- March 14 – staff and volunteers will be installing plant material on a small median island at Harrison Avenue and Civic Center. The Downtown Business Association donated \$1000 to fund the work and staff will be going to council to accept the donation in April.
- April 18 – Great America Litter Pick up event at Campbell Park.
- April 24 – Arbor Day celebration at the Community Center.
- National Public Works Week in May at Edith Morley Park on Wednesday, May 20; it will be a BBQ celebration and the commission will be invited.

B. Recreation & Community Services – Recreation Manager Bissell

- Heritage Theatre updates:
 - LeAnn Rimes changed her concert date from 3/13/20 to 3/23; Sold Out
 - Jake Shimabukuro 4/4/20 – Sold Out
- Summer Activity Guide preview edition is online and includes summer day camps, specialty camps, sports camps and swim lessons.
 - Registration:
 - Tuesday, March 10 at 8 am – Campbell Residents
 - Wednesday, March 11 at 8 am – open registration
- Recreation is now hiring for summer jobs (Day Camp Leaders and Lifeguards). Job postings can be found on the City's website.
- Ainsley House reopens tomorrow for their new exhibit Art Show: Joy. Local artists have submitted art that exemplifies their interpretation of Joy.

- Sunday, March 8 – Art Show Exhibit Reception – Free Admission Day from 12 pm to 4 pm
- Friday, March 6th the Campbell Historical Museum will be hosting a History Happy Hour from 5:30 to 7:30 pm featuring Aisha Piracha-Zakariya, the Director for the League of Women Voters. Tickets are still available and are \$15; tickets must be purchased in advance. You can learn more at www.campbellmuseums.com.
- The Campbell Museum Foundation is hosting a spring gala on April 25 in the OCBH. Tickets are \$50 and include dinner. The event is celebrating women's 100-year anniversary of the right to vote.
- Junior Lifeguard and Leader in Training programs offered over the summer, they are free and interested teens need to fill out an application and apply to be in one of the programs.
- Pre-school open house is taking place this evening and registration for next school year will take place next week.

Good of the Game

Commissioner Fidrych noticed that the City's website has a new face-lift and looks modern; he like the new look so do other commissioners who have seen it.

Commissioner Beitz had nothing.

Commissioner Doherty had nothing.

Chair Mitchell last shout out at Vince for a happy retirement.

Commissioner Ishibashi mentioned when there are problems related to the Parks, there is always a call back and it is very appreciated.

Meeting adjourned at 7:36 pm.

Respectfully submitted:

Rebekah Rodriguez

Rebekah Rodriguez, Recording Secretary

MEMORANDUM



City of Campbell

Public Works Department

To: Parks and Recreation Commission

Date: May 6, 2020

From: Todd Capurso, Public Works Director

Subject: John D. Morgan Park (Budd Avenue) Improvement Project – Final Conceptual Design

RECOMMENDATION

That the Parks and Recreation Commission (PRC) recommends that the City Council approve the Final Conceptual Design.

BACKGROUND

The John D. Morgan Park Improvement Project, located at the south end of the park nearest Budd Avenue, will design and construct the playground as the first All-Inclusive Playground in the City of Campbell. The project is partially funded by the Santa Clara County All Inclusive Program Grant.

On January 8, 2020, two conceptual alternative plans were presented to the Parks and Recreation Commission (PRC). Commission feedback included the following:

- Preference for Conceptual Alternative 1 and the tower structure
- Ensure all equipment matches the “Fun in the Forest” theme
- Preference for more vertical (more challenging) type climbing opportunities
- Examine if net climber can be incorporated into Conceptual Alternative 1
- Additional ADA parking stalls should not impact the total number of existing parking stalls, if possible

Subsequently, on February 4, 2020, the same two conceptual alternatives along with the PRC comments were presented to City Council at a Study Session. The input from the City Council are:

- Preference for Conceptual Alternative 1
- Incorporate net climber feature to Conceptual Alternative 1, if possible
- Provide some separation for the sensory/sound area from the rest of the playground
- Provide some separation between the youth and tot play areas

DISCUSSION

In developing the Final Conceptual Design, all comments were taken into consideration and as many comments as feasible were incorporated while maintaining a construction budget of \$1.57 million.

The Final Conceptual Design generally keeps to the Conceptual Alternative 1 design of “Fun in the Forest” while incorporating modifications to address comments received.

The differences between the Final Conceptual Design and the previously presented Conceptual Alternative 1 are:

- Incorporating Net Climber – A net climber feature is added to the three-leveled climbing/slide tower. A standalone net climber feature was evaluated but proved to be both cost prohibitive and required too large of a footprint (sacrificing several other play equipment.) A more cost-effective alternative is to incorporate the net climber feature into the proposed climbing/slide tower.
- Separation for Sensory/Sound Area – A non-gated 42-inch tall fence is proposed around the sensory/sound area to provide a physical separation from the adjacent areas within the playground.
- Separation between Youth and Tot Play Area – Narrowing of the fibar surfacing passageway within the main play area and positioning the rotating net spinner is proposed to provide visual separation between the youth and tot play areas.

Parking Evaluation

Staff evaluated how to increase the number of both regular and ADA compliant parking stalls at the Budd Avenue parking lot. It is possible to increase the number of regular stalls by restriping the entire lot as some existing stalls are wider than typical. To create more ADA stalls, it would require regrading portions of the parking lot including removal of two declining trees adjacent to the existing ADA stalls near the driveway closest to San Tomas Expressway.

This work scope is significant and is beyond that of the grant. As such, a separate future CIP project will be proposed in the upcoming budget process to address the parking needs at this site.

Project Budget

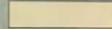
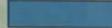
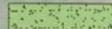
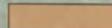
The total project budget is \$2.1 million of which \$1 million is funded by the Santa Clara County All-Inclusive Playground Grant (AIPG). As mentioned above, the construction estimate is \$1.57 million. The majority of the balance of approximately \$530,000 is for consultant services for design and construction engineering.

Project Schedule

Pending City Council approval of the Final Conceptual Design on May 19, 2020 and the Final Plans and Specification approval in September 2020, construction is tentatively scheduled from December 2020 to June 2021. The AIPG grant requires full project completion by November 1, 2021.

Attachment: A – John D. Morgan Park (Budd Avenue) – Final Conceptual Design

SURFACE LEGEND

-  COLORED CONCRETE PAVING
-  RUBBER RESILIENT SURFACING
-  FIBAR SURFACING
-  SYNTHETIC TURF
-  DECOMPOSED GRANITE
-  MULCH (EXISTING TOT PLAY AREA)
-  PLANTING AREA

CONCEPT LEGEND

- ① EXISTING ADA PARKING (3)
- ② PARK SIGN
- ③ CONCRETE SLOPED PATH
- ④ BENCHES, TYP.
- ⑤ FENCING - 48"
- ⑥ FENCING - 42"
- ⑦ TRASH CONTAINERS
- ⑧ DRINKING FOUNTAIN
- ⑨ PROPOSED TREES

PLAY EQUIPMENT

- Ⓐ BIGGO SWINGS
- Ⓑ TOT PLAY HOUSE
- Ⓒ 4 PERSON SEE-SAW
- Ⓓ ROLLER TABLE
- Ⓔ INTEGRATION CAROUSEL
- Ⓕ ROTATING NET SPINNER
- Ⓖ SLIDE TOWERS
- Ⓗ LOOP CLIMBERS
- Ⓘ CLIMBING WALL
- Ⓙ SENSORY PLAY AREA
- Ⓚ EXISTING BUCKET SWING TO REMAIN



Preferred Concept
John D. Morgan Park (Near Budd Avenue)
City of Campbell, CA



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