



Parks & Recreation Commission Agenda

City of Campbell, 70 N. First Street, Campbell, California

The regular meeting of the Parks & Recreation Commission for September 7, 2022 has been cancelled. A Special meeting has been scheduled for September 7, 2022, at 6:00 pm at Campbell Park.

NOTE: To protect our constituents, City officials, and City staff, the City requests all members of the public follow the guidance of the California Department of Health Services', and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at www.campbellca.gov.

This Special Meeting of the Parks and Recreation Commission will be conducted in person and is compliant with provisions of the Brown Act.

Members of the public may attend this meeting in person at Campbell Park, 638 E. Campbell Ave, Campbell, CA 95008.

Public comment will also be accepted via email at natashab@campbellca.gov prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT."

SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION

**Wednesday, September 7, 6:00 p.m.
Campbell Park – 638 E. Campbell Avenue**

CALL TO ORDER

APPROVAL OF MINUTES

- A. Regular Meeting – June 1, 2022*

PRESENTATIONS

PUBLIC COMMENT

NEW BUSINESS

- A. Park Tour of Campbell Park
- B. Oktoberfest Fun Run

COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair Teeter – Members Doherty and Ishibashi
- B. Trees: Chair Fidrych – Member Beitz
- C. Special Events: Chair Mitchell – Member Abraham

STAFF REPORTS

- A. Parks (Public Works Director Todd Capurso)
- B. Recreation & Community Services (Recreation and Community Services Director Natasha Bissell)

INFORMATION ONLY

- A. Good of the Game

ADJOURNMENT

NEXT MEETING: October 5, 2022

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
June 1, 2022
MINUTES

The Parks and Recreation Commission convened for its regular meeting on Wednesday, June 1, 2022, at 7:00 pm, Council Chambers.

ROLL CALL

PRESENT: Beitz, Doherty, Ishibashi, Mitchell, Teeter
ABSENT: Abraham and Fidrych
STAFF: Recreation and Community Services Director Natasha Bissell, Public Works Director Todd Capurso, Recording Secretary JoAnna Thomason

APPROVAL OF MINUTES:

MSC: Doherty/Teeter to approve the minutes of the regular meeting of the Parks and Recreation Commission of April 6, 2022.

AYES: Beitz, Doherty, Ishibashi, Teeter

ABSTAIN: Mitchell

NOES: None

Presentations:

NONE.

Oral Requests:

NONE.

Unfinished Business:

Campbell Park Renovation Update – Todd Capurso, Director of Public Works, gave an update on the Campbell Park Renovation project. He explained that the project was moving forward on schedule. However, there was an issue with the water main and other utilities; several of these utilities passed through the existing restroom building. Temporary connections have been made, allowing for the demolition of the restroom building.

New Business:

Water Bottle Refill Stations – Peri gave a presentation on the new refill stations that are going to be installed at various locations throughout the City (most in park locations). Authorization to Issue an RFP to be released on July 6, 2022, with staff seeking authorization from Council at the June 21st council meeting.

Commissioner Ishibashi asked if the water is filtered and Peri confirmed that it is filtered water for the interior installation only; unfiltered for outdoor installations.

Budget Updates – Todd Capurso, Director of Public Works, gave an update on the City's CIP and Operating Budgets. He stated there are no big changes in the Operating Budget this year. Todd mentioned some of the upcoming projects for next year. Todd mentioned that one of the main goals is

to get all the vacant maintenance positions filled. Staff did have to ask for additional funds in the water budget since the cost has gone up due to usage even though we are in a drought.

Natasha mentioned the budget for the Recreation and Community Services Department and how that RSC is doing very well. The programs have kept running strategically. Overall, the community center is running normally.

Commissioner Beitz had an observation that many are at the John D Morgan Park and would not be surprised if parking becomes an issue.

Commissioner Ishibashi asked if there is any thought in expanding the footprint of the parking lot. Todd responded that it would require an analysis to calculate how much parking is actually needed at the site. However, the parking lot can only be expanded by encroaching into the park. It will be a balance to determine what park elements get removed or relocated. There is no plan yet on how to do it, but it will be addressed as part of the design.

Commissioner Ishibashi asked if it is hard to fill maintenance positions and Todd responded yes because many individuals may apply but do not always do well during the interview process.

Cancellation of July 6 Meeting – Todd Capurso, Director of Public Works, requested that the July 6 meeting be cancelled due to the July 4th holiday, and come back in August and have a meeting at Campbell Park in the park in September.

MSC: Doherty/Mitchell to approve cancelling the July 6 PRC Meeting.

AYES: Beitz, Doherty, Ishibashi, Mitchell, Teeter

ABSTAIN: None

NOES: None

Committee Reports:

Parks and Creek Trail: Chair Teeter commented on the Arbor Day Event held at Campbell Park in April and how nice it was to see the children with special needs participating. Chair Teeter also attended the Keep America Beautiful event at Edith Morley and was well attended. The low fences need to be replaced but the community garden looks beautiful.

Trees: Chair Fidrych was not present.

Special Events: Chair Mitchell reported that she helped with the Fun Run. It was smaller than the usual runs before the pandemic, but it was nice to see it back on.

Staff Reports:

A. Parks – Acting Parks Supervisor Bob Siudzinski

- Keep America Beautiful event recap: mulch spread for tree health, new plants installed, community garden weeded, and new plot numbers installed.
- Proposed future project, pony fence replacement work at Edith Morley Park with Bob Carlson and the Friends of Children with Special Needs.

- City staff successfully cut the weeds on the Los Gatos Creek Trail. The weeding was for fire suppression.
- Showed a broken drive shaft of deep tine aerator due to the dense soil.

No comments or questions from the commissioners.

B. Recreation & Community Services –Recreation and Community Services Director Natasha Bissell

- Recruitment underway for Recreation Coordinator for Adult Services hoping to have this wrapped up in the next week or so.
- Summer in-service training begins next week for all of our summer temps.
- Camps and swim lesson registration are doing great. A lot of swim lessons are full.
- Fun Run went well. Thank you to those of you who helped or participated. It was a nice easy start back in to special events.
- Summer concerts begin Jun 23rd
 - 6/23: First Call;
 - 6/30: RPM Band
 - 7/7: Houserockers
 - 7/14: Arena
- Summer movie night July 22 Encanto; September 16 Luca
- Recreation swimming is returning this summer. \$2 per visit per person or you can buy a summer pass for \$40 per person and come to any rec swim day.
- Lap swim is now back to general swim. Pre-registration is required but it is \$5.50 for the block of time, lanes are again based upon speed. Limited private lanes for 30 minutes are still available for reservation.
- Drop-In Volleyball has returned Tuesday 11:30 am to 2 pm and Fridays 7 -10pm. Drop-In Basketball has returned on Fridays 11:30-2pm. Pre-registration is required. No cash entry; \$5.50 per visit.
- The last Ainsley House Garden Concert Series will be held on Sunday, June 26 with Jazz violinist Mads Tolling. Tickets are \$30 and can be purchased at www.campbellmuseums.com.
- The asbestos abatement to the back collection storage of the Historical Museum has been completed and the flooring is being replaced and completed this week. Staff will then begin the process of moving everything back into the space and then prepping for new exhibits so the Historical Museum can reopen.
- Heritage Theatre is booked through June with Dance Recitals.
- The transitioning of the picnic sites at JDM is working out well. All sites are generally booked over the weekends. The new PSA starts next week so we are excited to have some enforcement out there through the summer.
- The Community Center is pretty much booked every Saturday. Rentals continue to expand, and revenue has returned to pre-pandemic levels.

Good of the Game

Commissioner Dougherty noted that the bleachers at the John D Morgan Park were sometimes being used as restrooms and needs to be power washed. Todd will look into getting this done.

Meeting adjourned at 7:50 pm. The next regular meeting is scheduled for August 3, 2022.

Respectfully submitted:

JoAnna Thomason

JoAnna Thomason, Recording Secretary