



Parks & Recreation Commission Agenda

City of Campbell, 70 N. First Street, Campbell, California

NOTE: To protect our constituents, City officials, and City staff, the City requests all members of the public follow the guidance of the California Department of Health Services', and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at www.campbellca.gov.

This Regular Meeting of the Parks and Recreation Commission will be conducted in person as well as telecommunication and is compliant with provisions of the Brown Act.

Those members of the public wishing to participate virtually can access the meeting at: <https://campbellca-gov.zoom.us/j/85375913767?pwd=QXFMS0ZrVjZSTzILaUUVNEVMSlp3QT09>. Enter Meeting ID: 853 7591 3767 and Passcode: 239429.

Members of the public may attend this meeting in person at Campbell City Hall. If attending in person, face coverings and physical distancing will be required until further notice.

Public comment will also be accepted via email at natashab@campbellca.gov prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT."

A video recording will be available on the City YouTube Channel at: <https://www.youtube.com/user/CityofCampbell> following the meeting.

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION

Wednesday, June 1, 2022, 7:00 p.m.

City Hall Council Chamber – 70 N. First Street

CALL TO ORDER

APPROVAL OF MINUTES

- A. Regular Meeting – April 6, 2022*

PRESENTATIONS

ORAL REQUESTS

UNFINISHED BUSINESS

- A. Campbell Park Renovation Update

NEW BUSINESS

- A. Water Bottle Refill Stations*
- B. Budget Updates
- C. Cancellation of July 6 Meeting

COMMITTEE REPORTS:

- A. Parks & Creek Trail: Chair Teeter – Members Doherty and Ishibashi
- B. Trees: Chair Fidrych – Member Beitz
- C. Special Events: Chair Mitchell – Member Abraham

STAFF REPORTS

- A. Parks (Public Works Director Todd Capurso)
- B. Recreation & Community Services (Recreation and Community Services Director Natasha Bissell)

INFORMATION ONLY

- A. Good of the Game

ADJOURNMENT

NEXT MEETING: August 3, 2022

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
April 6, 2022
MINUTES**

The Parks and Recreation Commission convened for its regular meeting on Wednesday, April 6, 2022, at 7:00 pm, Council Chambers.

ROLL CALL

PRESENT: Abraham, Beitz, Doherty, Ishibashi, Teeter, Fidrych
ABSENT: Mitchell
STAFF: Recreation and Community Services Director Natasha Bissell, Public Works Director Todd Capurso, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Doherty/Teeter to approve the minutes of the regular meeting of the Parks and Recreation Commission of March 2, 2022.

AYES: Abraham, Beitz, Doherty, Ishibashi, Teeter, Fidrych

ABSTAIN: None

NOES: None

Presentations:

NONE.

Oral Requests:

NONE.

Unfinished Business:

Parks and Recreation Commission Workplan and Goals for FY22-23 – Natasha Bissell, Recreation and Community Services Director started by mentioning that the report included all the proposed workplan items and goals for FY22-23 and needs a commissioner to report this to the City Council on either April 19 or May 3, once approved by the commissioners.

MSC: Teeter/Fidrych to approve the Parks and Recreation Commission Workplan and Goals for FY22-23.

AYES: Abraham, Beitz, Doherty, Ishibashi, Teeter, Fidrych

ABSTAIN: None

NOES: None

Commissioner Ishibashi will be the one to present to the council on May 3 and Commissioner Doherty will serve as a back-up if Commissioner Ishibashi cannot make it.

Campbell Park Renovation Update – Todd Capurso, Public Works Director, gave a verbal update on this project. The project started on February 28 and is scheduled to be completed by September 30. Most of the demolition has been completed except for the restrooms. A temporary power pole will be in place prior to the start of the demo of the building. Temporary restrooms are on site. They were not being

cleaned with the required frequency when first installed, but now they are being serviced three times per week. Arbor Day will also be hosted there on April 29.

Commissioner Doherty asked if the project was going smoothly, and Todd responded yes except for the power issue.

Community Center Track Update – Ron Taormina, Acting Superintendent of Public Works, gave a verbal update. The project is going well and is progressing exceedingly fast. The contractor on site is doing a good job out there. They have removed the first layer and laid the rubberized surface and placed a sealer on it. Over the last two days, they have been working on the final coat. They are working on the spray on coat and most of the second coat is done. They will be cleaning it up on Friday and will clear up all the plastic. The striping for the lanes will begin on Monday and should be around 3-4 days. If weather permitted, the project should be wrapped up by the 15th and not the 29th like it was originally projected to end.

Commissioner Ishibashi asked what the lifespan is for the new track will be and Ron responded that it is similar in materials from the old track, but by putting a sealer on the track to preserve it that should expand the life of the track. If there is a preventative maintenance on it, it should last 15 years.

Chair Fidrych asked if wearing cleats on the new track would ruin it, but Ron did not have the answer and would get a response from the contractor.

New Business:

Review of Proposed FY23 to FY27 Proposed Parks CIP – Todd Capurso, Director of Public Works, began mentioning how there were discussions about this item in the past months and now there is a nice, documented proposed park CIP to share with the Commission. He introduced Will Fuentes and Norite Vong from the Finance department that were in the audience. Todd went over the attachment to the report which lists all the projects that are funded and on track. Not many projects are on the list for this year and what is funded next year like the John D Morgan parking lot and an assessment of the John D Morgan Recreational Building along the ballfield. The restrooms on the Budd side are ADA compliant by may be in need of an update. For the restrooms on the Rincon side, those are currently being renovated and will be opened before the end of the month. Beyond FY23, it is proposed that the restrooms on the Budd side will be renovated or replaced.

Chair Fidrych asked if the Budd restrooms were the ones being worked on right now. Todd clarified that the Rincon restrooms are being worked on at this time. Virginia Park is proposed to be funded for design in FY25 and construction in FY26.

Commissioner Abraham had a question about the John D Morgan parking lot and how are they going to fit more parking spots. Todd agreed that it was a great question and part of the problem at the parking lots is dealing with the demand at the park. Nearby residents are using this parking lot for overnight parking and signage will be increased and PD will be enforcing these signs. The overall configuration will require restriping and possibly come up with a new layout in the space. ADA spaces may need to exceed the legal requirement so that will also be addressed. Parking management opportunity or expansion opportunities. Commissioner Beitz had an observation at the park on how

one side of the park is fuller than the other and noticed that the grass is green and looks very nice out there.

Commissioner Ishibashi mentioned to use the parking lot of the school on site which could help with the parking issue. Asked if the \$400,000 Parkland Dedication Fund is proposed from FY23 to FY27, and it was confirmed. He also asked about the pool, the parks look great and are in excellent condition, but the pool is not in excellent condition. He also mentioned how the skate park is falling apart. He thinks that the skate park can be a one-year project opposed to the pool project. The pool is a higher priority but not enough funding for it.

Chair Fidrych asked about the \$4.5 million that is shown at the top of the attachment and at the end there will be a \$2 million remaining. Todd mentioned how these projects are all committed.

Commissioner Ishibashi asked what the cost would be to update the irrigation system and Todd responded that it would exceed \$1 million but not so much for Virginia Park since it is a smaller park. There was a show of hands for establishing a pool reserve and for a skate park improvement. Water conservation and irrigation will also be prioritized.

Commissioner Doherty had a question regarding the pool, asked if it would be better to have a one depth across the pool and having two pools one with a deeper side and the other with a one depth. Natasha responded that it is a significant functional issue. To keep it heated takes a lot and to keep it at that temperature would also take a lot. Two pools would be ideal in a perfect world if there was funding for the pool. Commissioner Ishibashi asked what the cost would be for the pool renovation, and it would be \$5 million project.

Committee Reports:

Parks and Creek Trail: Chair Teeter mentioned that she does a weekly walk at Campbell Park, and it is nice to see work being done out there. Also, nice to see the basketball courts being used for Zumba. No new homeless encampments have been seen. Commissioner Ishibashi went to the new renovated playground at John D. Morgan, and it was nice. He also went to the skate park as well.

Trees: Chair Fidrych had nothing to report.

Special Events: Chair Mitchell was not present, but Commissioner Abraham mentioned that events are back. The Fun Run is coming up and Natasha would give an update on the events coming back this summer.

Staff Reports:

A. Parks – Acting Parks Supervisor Bob Siudzinski

- Deep Tine aerator 'show and tell'
- Mainline break at John D Morgan 'show and tell'
- Speedzone Southern Application at John D Morgan

Chair Fidrych asked if the aerator is used once a year, but Bob responded that this process will be done as often as employees can address. Four times per year is optimal.

Commissioner Beitz asked if the pile of dirt out at the park was from the aerator and Natasha responded that yes it was caused by it. He also noticed that the trees along San Tomas Expressway are dying, and Bob talked about the care of trees for the Redwoods.

- Reinder that Arbor Day reminder will be at Campbell Park the morning of Friday April 29th and the planting of seven trees will be the event.
- Keep America Beautiful event coming up on May 14 and will be a smaller sized event held at Morely Park.
- Electric Mower Demo. Robotic GPS mower.

B. Recreation & Community Services –Recreation and Community Services Director Natasha Bissell

- Promotion of Lauren Merriman to Recreation Services Manager.
- Recruitment underway for Recreation Coordinator for Adult Services.
- Summer Activity Guide is off to the printer and should be in mailboxes around April 21st
- Camps and swim lesson registration is already open, and enrollment is going well.
- Saturday, May 7 will be the Fun Run. We will need volunteers to help on both Friday night at Sports Basement for packet pick up and on Saturday at Campbell Park for the event. Thank you to those of you who have already signed up. There will be NO race day registration.
- Summer concerts begin June 23, 2022.
- Summer movie night at John D Morgan on July 22 Encanto and September 16 Luca.
- Lap swim will transition back to group lap swim. Pre-registration is still required, but increased capacity and multiple swimmers per lane will return. Swimmers may come anytime during the general swim time to participate in lap swim.
- Drop-in Volleyball will be returning in May as well. Tuesdays 11:30am – 2 pm and Fridays 7-10 pm, pre-registration is required. No cash entry.
- Ainsley House Garden Concert Series will begin on Sunday, April 24 with Blues Guitarist Chris Cain. Tickets are \$30 and can be purchased at www.campbellmuseums.com. Future concerts will be on Sunday, May 22 and Sunday, June 26.
- Heritage Theatre rentals have returned to pre-pandemic levels for May and June with a lot of booked dates.
- The Community Center continues to have a robust rental program. The banquet hall is booked every Saturday until mid-September with only one Saturday currently available.

Chair Fidrych asked about the Sports Basement night and Natasha said it would be May 6.

Commissioner Abraham asked if the movie nights are only done at John D Morgan and Natasha responded that it is run by Community Christian, and we help with the promotion of it.

Good of the Game

Commissioner Ishibashi had a question for Todd regarding the construction of the facilities for the Library. Todd responded to this question by providing an update regarding the Measure O projects - the Library and the Police building. Both should be ready to go out to bid in the summer. There will first be a pre-qualification process which looks like an RFQ, and it would result in a small pool of pre-qualified contractors. The bid documents would only go to those contractors who successfully participate in the pre-qualification process.

Commissioner Teeter is very thankful for the Library, and it is very nice how books are always available.

Chair Fidrych's son signed up for swim lessons.

Meeting adjourned at 8:06 pm. The next regular meeting is scheduled for May 4, 2022.

Respectfully submitted:

Rebekah Rodriguez

Rebekah Rodriguez, Recording Secretary

MEMORANDUM



City of Campbell

Public Works Department

To: Parks and Recreation Commission
From: Todd Capurso, Public Works Director
Subject: Water Bottle Refill Station Updates

Date: June 1, 2022

OBJECTIVE

To introduce and update the Parks and Recreation Commission on the procurement and installation of water bottle refill stations for various locations in the City of Campbell.

BACKGROUND

In recent years, an increasing number of water bottle refill stations has encouraged residents to use reusable water bottles rather than use single use plastic water bottles, thus, fostering a sustainable behavior. Water bottle refill stations not only reduce our plastic footprint, but also reduce the amount of plastic making its way into our landfills and oceans.

In November 2020, staff presented to Council a CalRecycle Beverage Container Recycling Grant opportunity. The City Council authorized the submittal of a grant application for the installation of water bottle refill stations at various City facilities. In July 2021, the City of Campbell was awarded CalRecycle's FY 2021-22 Beverage Container Recycling Grant at an amount up to \$120,000.

DISCUSSION

On June 21, 2022, staff will seek City Council authorization to issue the Water Bottle Refill Station Procurement and Installation Request for Proposals (RFP) with the intent to release the RFP on July 6, 2022. The RFP will be issued for the procurement and installation of sixteen (16) water bottle refill stations. Fifteen (15) refill stations will be located outdoors at various parks and activity centers, and one refill station will be installed indoor on the second floor of City Hall. The project is expected to be completed by December 31, 2022. More information will be available during the Parks and Recreation Committee meeting.