Civic Improvement Commission

City of Campbell, 70 N. First Street, Campbell, California

NOTE: This Special Meeting will be conducted in person as well as telecommunication and is compliant with provisions of the Brown Act.

Those members of the public wishing to participate virtually can access the meeting at: https://campbellca-gov.zoom.us/j/81356611702?pwd=GPHgqN2TOv8YgONbTW1Lt9bSf2Xqg9.1

Meeting ID: 813 5661 1702 **Passcode:** 295613

Dial by your location +1 669 900 6833 US (San Jose)

Public comment will also be accepted via email at cmoffice@campbellca.gov prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT." Written comments received by 3:00 p.m. on the day of the meeting will be posted on the website and distributed to the Civic Improvement Commission before the meeting.

SPECIAL MEETING OF THE CIVIC IMPROVEMENT COMMISSION

Thursday, April 23, 2026, 6:00 p.m.
Council Chambers – 70 N. First Street

Special Meeting Agenda

A. Call to Order

B. Roll Call

C. Approval of Minutes:
1. Study Session – March 11, 2026*
2. Special Meeting – March 11, 2026*

D. Communications:

E. Oral Requests:

F. Reports from Representatives:

G. Reports from Staff:

1. Kerry Perkins, Museum Supervisor
   a. Museum Division Report

2. Tina Wong-Erling, Senior Services Supervisor
   a. Campbell Adult Center Division Report*

3. Angelique Gaeta, Assistant City Manager
   a. City Update

H. New Business:

1. Ad Hoc Project Assignments*
    - Campbell Cares
    - Capture Campbell
    - Explore Art
    - Neighborhood Association Assistance Grant
    - Street Name

2. 26/27 Civic Improvement Commission Major Workplans*
    - Review Project and Schedule

I. Unfinished Business:

J. Project Updates:

1. Art Outside the Box (Dooley/Commisso/Kibbish)
2. Children's Arts and Crafts (Dooley/Commisso/Kibbish)

K. Good of the Game:

L. Adjourn

*** Indicates written attachment and is available upon request by contacting Diana Johnson at 408-866-2125 or by email dianaj@campbellca.gov**

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Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the Civic Improvement Commission meeting, please contact Diana Johnson in the City Manager's Office at 408-866-2125 or by e-mail dianaj@campbellca.gov

CIVIC IMPROVEMENT COMMISSION MINUTES

City of Campbell, 70 North First Street - Campbell, California 95008

Study Session Meeting of the Campbell Civic Improvement Commission
Wednesday, March 11, 2026 – 5:00 pm, Doetsch Conference Room

CALL TO ORDER: 5:00 pm

ROLL CALL:

PRESENT: Chairperson Chris Bracher; Vice Chair Georgia Pattison
Commissioners: John Richards, Khalil ElKhatib and Sophia Commisso

ABSENT: Commissioners: Khalil ElKhatib (arrived following roll call)
Samantha Kibbish and Jennifer Dooley

Assistant City Manager, Angelique Gaeta
Recording Secretary, Diana Johnson

PUBLIC COMMENT:

Susan Landry, representing the Campbell Village Neighborhood Association requested clarification regarding the Neighborhood Association Assistance Grant policy, specifically the requirement that funded activities take place within city boundaries.

Judy Barket, representing the Downtown Campbell Neighborhood Association, explained that the hot dog giveaway is part of a larger event attended by public officials, and that most of the event's funding comes from donations rather than the grant.

NEW BUSINESS:

The Civic Improvement Commission convened for a Study Session to provide sufficient time for reviewing the applications submitted for the Social Service Subgrant Program. The Commission evaluated four renewal requests, each outlining services intended to support members of the Campbell community.

1. Review FY25/26 Neighborhood Association Grant Applications:

Copies of the Neighborhood Association Assistance Grant applications were provided to the Commission in advance and included in the Study Session agenda packet. A summary memo outlining the criteria met, proposed project uses, and requested funding amounts for each application was also distributed.

Four applications were received totaling $3425 in requested funding, exceeding the programs budget of $2500.

Neighborhood Applicant	2025 Proposed Use(s)	Criteria Met	Total Request	Proposed Funding:
Campbell Village Neighborhood Association	National Night Out, flyers, website	A, B and C	$750.00	$600.00
Downtown Campbell Neighborhood Association	National Night Out, PO Box Rental website, printing and insurance fees	A, B and C	$1325.00	$800.00
Hamann Park Neighborhood Association	National Night Out, safety meetings, cleanup events and activities	A, B, C and D	$500.00	$500.00
Moreland West Neighborhood Association	Social Events, NNO	A,B and C	$850.00	$600.00

The Commission engaged in a thorough discussion of each application, considering factors such as the applicant's expenses, locations of meetings and alignment with the City of Campbell's grant criteria.

With the exception of Hamann Park, the Commission allocated funding at approximately 80% of each applicant's requested amount.

Final consideration for grant funding will commence during the Special Meeting of the Commission following the Study Session.

The Commission discussed the possibility of incorporating a deadline for submitting receipts into the grant agreement, noting that such a requirement could improve compliance and streamline the application process. It was observed that most long-standing applicants are familiar with the requirement to submit receipts, while newer applicants may be less aware.

Staff indicated that receipts had only been received from one applicant at the time of the meeting. Commissioners expressed concern that applicants should be able to provide supporting documentation. It was suggested that future funding allocations could be made contingent upon the submission of receipts.

The Commission also reviewed the grant policy requirement that all documentation be submitted by the end of the funding cycle period, identified as the fiscal year ending June 30. Commissioners noted that, since funding is being allocated for the upcoming fiscal year, applicants should already have receipts available for prior events and expenses, such as National Night Out and insurance costs.

It was further discussed that, in some cases, applicants may have already incurred expenses exceeding the grant amounts requested, as the program is intended to supplement existing neighborhood association budgets. The Commission acknowledged that funding requests are generally consistent from year to year, with only minor variations.

ADJOURN:

The meeting was adjourned at 5:48 pm

Respectfully submitted,

Diana Johnson

Diana Johnson, Recording Secretary

Angelique Gaeta

Angelique Gaeta, Assistant City Manager

CIVIC IMPROVEMENT COMMISSION MINUTES

City of Campbell, 70 North First Street - Campbell, California 95008

Special Meeting of the Campbell Civic Improvement Commission

Wednesday, March 11, 2026 – 6:00 pm, City Council Chambers

This Civic Improvement Commission (CIC) meeting was conducted pursuant to the provisions of the Brown Act.

A. CALL TO ORDER:

The Civic Improvement Commission convened a Special Meeting on Wednesday, March 11, 2026.

ROLL CALL: Chair Bracher called the meeting to order at 6:00 pm

Present: Chair, Chris Bracher; Vice Chair, Georgia Pattison
Commissioners: John Richards, Khalil ElKhatib and Sophia Commisso

Assistant City Manager, Angelique Gaeta
Recording Secretary, Diana Johnson

Absent: Commissioners: Samantha Kibbish and Jennifer Dooley

B. APPROVAL OF MINUTES:

M/S: Khalil/Pattison — A motion to approve Thursday, February 12, 2026, Regular Meeting Minutes

AYES: Chair, Chris Bracher; Vice Chair, Georgia Pattison
Commissioners: John Richards, Khalil ElKhatib and Sophia Commisso

NOES: None

ABSTAIN: None

C. COMMUNICATIONS: None

D. ORAL REQUESTS: None

E. REPORTS FROM REPRESENTATIVES:

County Library Report: Marlene Iwamoto-Rocchild, Deputy County Librarian, provided highlights of the Library Stakeholder Report for the month of March on behalf of County Librarian Jennifer Weeks. A written copy of this report was included as an attachment to the March agenda packet.

Campbell Library Report: Nichole King, Community Librarian, provided highlights of the Campbell Library Report for the month of March. Ms. King noted that the Grand Opening of the newly

renovated library will be at 10:00am on Saturday, May 9. The last day of service for the Campbell Express Library is scheduled for Saturday, April 4. She expressed her appreciation to the City for allowing space at the Community Center which allowed for the continued service of the library. A written copy of the library report is attached as Exhibit A and included in these minutes.

F. REPORTS FROM STAFF:

City Update: Assistant City Manager provided the following updates:

- March is Women's History Month. The 2026 theme, "Leading the Change: Women Shaping the Future," recognizes women's leadership in advancing equity, sustainability, and innovation across fields such as environmental advocacy, economic reform, education, and community development.

- The Campbell Police Foundation will host a fundraising breakfast on Saturday, March 14, from 9:00 to 10:30 a.m. at the Home Church on Winchester Boulevard in Campbell. Tickets are $30 per person and are available at campbellpolicefoundation.org.

- Applications are available for groups interested in participating in the Downtown Campbell's annual Bunnies and Bonnets parade, which is sponsored by the DCBA. The event takes place on Saturday, April 4. Submissions will be excepted through Monday, March 23 and for additional information, please visit downtowncampbell.com

- Residents are invited to apply for openings on the Bicycle & Pedestrian Committee and the Planning Commission. These bodies help guide city growth, transportation, and long-term planning. Applications are due by 5:00 p.m. on Monday, April 6. For more information, visit www.campbellca.gov/Boards-Commissions or contact the City Clerk's Office at ClerksOffice@campbellca.gov or (408) 866-2117.

April 9, Civic Improvement Commission Meeting: Due to availability conflicts, the Commission discussed rescheduling the regular meeting originally set for Thursday, April 9. A special meeting was scheduled for Thursday, April 23, at 6:00 p.m.

M/S: Pattison/Khatib	A motion to cancel the Regularly scheduled meeting on **Thursday, April 9** and to reschedule a Special meeting for **Thursday, April 23 at 6pm**.
AYES:	Chair, Chris Bracher; Vice Chair, Georgia Pattison Commissioners: John Richards, Khalil ElKhatib and Sophia Commisso
NOES	None
ABSTAIN:	None

I. NEW BUSINESS:

FY 26 Neighborhood Association Assistance Grant:

The Civic Improvement Commission reviewed grant applications from the following neighborhood associations:

- Campbell Village
- Downtown Campbell
- Hamann Park
- Moreland West

Public Hearing: Vice Chair Bracher opened the public meeting. The following representatives were in attendance: Susan Landry from the Campbell Village Neighborhood Association; Alan Bricker from the Moreland West Neighborhood Association and Scott Rees from the Downtown Campbell Neighborhood Association. The Speaking Cards are attached to these meeting minutes for the record.

Each applicant provided a brief overview of how their association will utilize the grant funding.

Ms. Landry further noted that the Campbell Village Neighborhood Association holds two of its meetings in the City of San Jose. She requested clarification on whether this is permitted under the existing policy and suggested that the policy be updated to reflect such allowances.

Chair Bracher asked Mr. Bricker to provide clarification of the "gardening giveaways" and "magnet promotion" noted in their application. Mr. Bricker noted that the "gardening give away" is a "plant swap" between neighbors, nothing is purchased. The refrigerator magnet provides the URL link to the Campbell Police Dept. Camera Sharing Program.

Following the association representatives' comments, Chair Bracher asked if any other members of the public wished to speak. With no further comments, Chair Bracher closed the public hearing, thanking the neighborhood representatives for attending. Commissioner Commisso also expressed her appreciation for the Neighborhood Associations' contributions to the community.

After discussions and clarifications from the Neighborhood Associations, the Commission approved the FY 26 grant allocations as follows: $600 to the Campbell Village Neighborhood Association, $800 to the Downtown Campbell Neighborhood Association, $500 to the Hammann Park Neighborhood Association, and $600 to the Moreland West Neighborhood Association, for a total of $2,500.

M/S: Commisso/Pattison: A motion to approve FY 26 Neighborhood Association Assistance grant funding as follows: $600 to the Campbell Village Neighborhood Association, $800 to the Downtown Campbell Neighborhood Association, $500 to the Hammann Park Neighborhood Association, and $600 to the Moreland West Neighborhood Association contingent upon receiving receipts from the fiscal year.

AYES: Chair, Chris Bracher; Vice Chair, Georgia Pattison
Commissioners: John Richards, Khalil ElKhatib and Sophia Commisso

NOES: None

ABSTAIN: None

Project Assignments:

The Commission moved to the Project Assignments item. Although the item is listed on the agenda for discussion, it may be preferable to postpone this item to the April Civic Improvement Commission meeting due to incomplete attendance, ensuring all Commissioners are present for the assignments.

Art Outside the Box: No update.

Explore Art: No update. Will follow-up with Commission following Bunnies and Bonnets event on April 4.

J. UNFINISHED BUSINESS: NONE

K. GOOD OF THE GAME (Ideas and events of what is happening in Campbell):

- Taste of Campbell on March 20th from 3-6pm sponsored by CERT.
- Marc Berman is hosting a Taste of Campbell on Friday, March 20 at Orchard Valley Coffee from 8-9:30am
- Campbell Police Foundation Breakfast – Mobile Command Center, Police Dogs and Chief Berg will be giving a presentation and silent auction for gift baskets. There is a $100 gift certificate supporting the Future Farmers of America.
- The library has asked the Peninsula Banjo Band to perform for their grand opening on Saturday, May 9.

ADJOURN:

The Special Meeting of the Civic Improvement Commission was adjourned at 6:55 pm. A Special meeting of the Civic Improvement Commission is scheduled for 6:00 pm on Thursday, April 23, 2026, and will be conducted pursuant to the provisions of the Brown Act.

Respectfully submitted, *Diana Johnson* *Angelique Gaeta*

Diana Johnson, Recording Secretary Angelique Gaeta, Assistant City Manager

Campbell Library March 2026 “Exhibit A”

Nichole King, Community Librarian



MEMORANDUM

City of Campbell
Recreation & Com. Svcs.

To: Civic Improvement Commissioners **Date:** 4/17/2026

From: Tina Wong-Erling
Senior Services Supervisor
Subject: Campbell Adult Center Division Report

Wizard of Oz, Jr.



Join us at the Campbell Community Center on April 30 at 12:00 PM, in the Orchard City Banquet Hall, for *The Wizard of Oz, Jr.*! Enjoy a magical, family-friendly performance by the talented youth of West Coast Theater, featuring your favorite characters and songs from this beloved classic. Come support these amazing young performers!

New Summer Classes

Mahjong 101- Learn how to play this increasingly popular game! This class will cover the basics and beyond, helping you build confidence and enjoy a game that is becoming a household favorite.

Guided Autobiography- Discover how to tell your life story through simple, step-by-step guidance. Using prompts and reflections students, you will bring your experiences to life and learn how to preserve meaningful memories for yourself and your loved ones. Capture your story in a welcoming, no-pressure environment.

Senior Transportation Symposium

The Campbell Service Providers Network- comprised of aging services professionals- is hosting a *Senior Transportation Symposium* on June 25, 12:30-2:30 PM at the Campbell Community Center, Room Q80. The symposium is designed for older adults who want to explore convenient transportation options, save money on gas, and learn how to travel where they need to go. Presenters include VTA Transit, ACCESS VTA Paratransit, and RYDE (Reach Your Destination Easily. Attendees can also visit resource tables to connect with providers offering services such as medical transportation, Clipper Card registration, and more.

MEMORANDUM

City of Campbell

City Manager Department

To: Civic Improvement Commission **Date:** March 11, 2026

From: Diana Johnson, Recording Secretary

Subject: Ad Hoc Project Assignments

At its January 8 meeting, the Civic Improvement Commission voted to dissolve its existing subcommittees while retaining all ongoing projects. The Commission also agreed to implement a project-based tracking system in April, using the Workplan to guide project scopes and timelines.

With the transition between outgoing and incoming Commissioners, project assignments needed to be revisited. The assignment of newly appointed Commissioners to existing projects was postponed until March, when most members would be available.

Below is the list of existing projects and their assigned members for the Commission's review and discussion:

Beautification Awards:	Commissioners: Bracher, Naylor and Kibbish
Campbell Cares:	Commissioners: Bracher, Pattison and Commisso
Capture Campbell:	Commissioners: Yoshikawa, Naylor and Commisso
Explore Art Programs:	Commissioners: Dooley, Commisso and Kibbish
Neighborhood Assoc.:	Commissioners: Dooley, Yoshikawa and Pattison
Street Name:	Commissioners: Dooley, Yoshikawa and Bracher

CIVIC IMPROVEMENT COMMISSION
Major *Updated* Work Plan
July 1, 2026 to June 30, 2027

#	WORKPLAN	Schedule
1	Review and approve the FY 25 Neighborhood Association Grant Applications Release Application: 1/11/27 Application Deadline: 2/22/27 Public Hearing Award/Grants: 3/11/27	1/27-3/27
2	CIC/Youth Commission • CIC Joint Meeting: 8/26	1/26-8/26
3	2026 Capture Campbell • Youth Photo Contest (Subcommittee) ➢ Submissions for contest Due: January 1 – April 30 ➢ Panels Judges contest: May (TBD) ➢ Photo Awards: June 12	1/26-6/26
4	Review and approve Social Service Subgrants for FY 26/27 (Year 2 of 2) Performance Report Status Review: 7/17/26 City Council Action: 8/18/26 Release Application FY 27: 2/9/27 Application Deadline: 3/16/27	7/26-3/27
5	Explore Art • Children's Arts & Crafts ➢ Special Events in Downtown Campbell • Mural Planning • Art Outside the Box ➢ Project Assessment • Gateway Signs	10/26-6/27 10/26-6/27 As Needed As Needed As Needed
6	Provide street names to City Council when requested (Sub Committee)	As Needed
7	Library/Museum/Senior Center – How CIC can assist	As Needed
8	Review status and continuation of Pilot Beautification Grant (Sub Committee)	As Needed

Sub Committees:

Beautification Awards:	Commissioners: Bracher, Kibbish
Campbell Cares:	Commissioners: Bracher, Pattison and Commisso
Capture Campbell:	Commissioners: Commisso
Explore Art Programs:	Commissioners: Dooley, Commisso and Kibbish
Neighborhood Assoc.:	Commissioners: Dooley, Pattison
Street Name:	Commissioners: Dooley, Bracher

CIVIC IMPROVEMENT COMMISSION
***Proposed* Work Plan**
July 1, 2026, to June 30, 2027

#	WORKPLAN
1	Work with City staff to administer the *Neighborhood Association Assistance Grant Program* to award a total of approximately $2,500 in grant funds which help offset costs for recognized neighborhood associations for their activities and projects related to: ➢ Building and enhancing neighborhood organization ➢ Increasing communication among neighbors to support interaction across different cultural and age groups ➢ Addressing quality of life, safety, and cleanliness ➢ Enhancing neighborhood pride and identity
2	Work with City staff to administer the City's *Social Service Subgrants Program* to: ➢ Award a total of approximately $65,000 in grant funding to support community agencies that offer programs which serve Campbell residents and provide a critical resource that is not already provided by the City, including, but not limited to: support for victims of domestic violence, legal services for senior adults, an ombudsmen program for seniors in long-term care facilities, and hot meals for those who are low-income and home-bound.
3	Partner with the Campbell Youth Commission to support youth-related activities in the community, by: ➢ Volunteering at specified Youth Commission events (i.e., *Wellness & Opportunity Fair*) ➢ Exploring opportunities to involve the Youth Commission in City events (i.e., *Mayor's State of the City*) ➢ Coordinating with the Youth Commission to run various projects including rock painting and children's art projects.
4	Through the Commission's Capture Campbell project, work with City staff to administer the City's *Capture Campbell Youth Photo Contest* and inspire youth (school ages 18 and under) to photograph the community and show residents what Campbell looks like through their eyes; and, work with City staff to engage 3-4 local professional photographers to judge the final work of the contestants.
5	Through the Commission's Campbell Cares project, explore and identify ways to create, promote, and volunteer at events that support mental health wellness and physical well-being of Campbell community members. Projects include: ➢ *Get to Know Campbell* – a promotion of, and participation in, walk and learn events such as the City's downtown walking tours for Campbell's Historic Commercial, Residential, and Civic Buildings ➢ *Community Engagement*
6	Through the Commission's Explore Art project, identify fund-raising activities and projects to support public art and enhance civic pride in the City. Projects include: ➢ Children's Arts & Crafts, with a focus on Special Events in Downtown Campbell, as appropriate ➢ Consideration of applications submitted through the City's *Mural Wall Program* ➢ *Art Outside the Box* (Phase V)
7	Through the Commission's Neighborhood Association project, review the *Neighborhood Association Assistance Grant Program Council Policy* for potential amendments to better align the policy with the practice of grant administration.

8	Consider and recommend street names to the City Council, as requested, pursuant to City Council Policy 7.12.
9	Work with City staff to administer the *Pilot Beautification Grant* – as funding allows.
10	Partner with the City's Library, Museums, and Senior Center to provide volunteer support for special events, as needed.