



Parks & Recreation Commission Agenda

City of Campbell, 70 N. First Street, Campbell, California

NOTE: To protect our constituents, City officials, and City staff, the City requests all members of the public follow the guidance of the California Department of Health Services', and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at www.campbellca.gov.

This Regular Meeting of the Parks and Recreation Commission will be conducted in person as well as telecommunication and is compliant with provisions of the Brown Act.

Those members of the public wishing to participate virtually can access the meeting at:

<https://campbellca-gov.zoom.us/j/87390227755?pwd=N3ZDeIFtbUJZcWxrNGowM05JK1NtZz09>

Enter Meeting ID: 873 9022 7755 and Passcode: 190709

Public comment will also be accepted via email at natashab@campbellca.gov prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT."

A video recording will be available on the City YouTube Channel at:

<https://www.youtube.com/user/CityofCampbell> following the meeting.

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION

Wednesday, April 5, 2023, 7:00 p.m.

City Hall Council Chamber – 70 N. First Street

CALL TO ORDER

APPROVAL OF MINUTES

- A. Regular Meeting – March 1, 2023*

PRESENTATIONS

ORAL REQUESTS

NOTE: This is the point on the agenda where members of the public may address the Commission on items of concern to the Community that are not listed on the agenda this evening. People may speak up to 2 minutes on any matter concerning the Commission. The law generally prohibits the Commission from discussion or taking action on such items. However, the Commission may instruct staff accordingly regarding Oral Requests.

UNFINISHED BUSINESS

NEW BUSINESS

- A. Review Proposed Parks CIP*

COMMITTEE REPORTS

- A. Parks & Creek Trail
- B. Trees

C. Special Events

STAFF REPORTS

- A. Parks (Public Works Director Todd Capurso)
- B. Recreation & Community Services (Recreation and Community Services Director Natasha Bissell)

INFORMATION ONLY

- A. Good of the Game

ADJOURNMENT

NEXT MEETING

May 5, 2023

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
March 1, 2023
MINUTES**

The Parks and Recreation Commission convened for its regular meeting on Wednesday, March 1, 2023, at 7:00 pm, Council Chambers.

ROLL CALL

PRESENT: Doherty, Fidrych, Ishibashi, Lee, Mitchell, Teeter
ABSENT: Beitz
STAFF: Recreation and Community Services Director Natasha Bissell, Public Works Director Todd Capurso, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Doherty/Ishibashi to approve the minutes of the regular meeting of the Parks and Recreation Commission of February 1, 2022.

AYES: Doherty, Fidrych, Ishibashi, Lee, Mitchell

ABSTAIN: Teeter

NOES: None

Presentations:

NONE.

Oral Requests:

NONE.

Unfinished Business:

NONE.

New Business:

A. PRC Appointments – 4-year terms

Recreation and Community Services Director, Natasha Bissell, welcomed the new Commissioners and asked Tina Lee to tell us about herself.

B. Election of Chair and Vice Chair

MSC: Doherty/Teeter to elect Allen Ishibashi to be Parks and Recreation Commission Chair for 2023.

AYES: Doherty, Fidrych, Lee, Mitchell, Teeter

ABSTAIN: None

NOES: None

MSC: Teeter/Doherty to elect Tracy Mitchell to be Parks and Recreation Commission Vice Chair for 2023.

AYES: Doherty, Fidrych, Ishibashi, Lee, Teeter

ABSTAIN: None

NOES: None

C. Committee Assignments

Chair Ishibashi gave a brief description of the duties of each committee. New Committee assignments are as follows:

Parks and Creek Trail: Chair Sharon Teeter, Members Fidrych and Doherty.

Trees: Chair Bob Fidrych, Members Ishibashi and Beitz.

Special Events: Chair Tracy Mitchell, Members Doherty and Lee.

D. Bunnies and Bonnets Parade

Recreation and Community Services Director, Natasha Bissell asked if there were any commissioners who would like to participate in the parade for this year and if so, to start on a float. Three commissioners will be available and will join another commission to participate in the float.

E. Canadian Geese

Public Works Director, Todd Capurso, brought this issue forward to the commission for discussion as to what staff are doing to deter and discourage the geese. Parks Supervisor, Bob Siudzinski, continued the discussion on the Canadian Geese as to what they like and when they migrate. Bob proceeded to give a power point presentation demonstrating the different strategies staff use to deter the geese in City parks. Discussion proceeded with what season is more dominant for the geese and it looks like summertime is when they are seen more. The drought has not been a factor for them to be in Campbell.

F. Los Gatos Creek County Park – Dog Park

Public Works Director, Todd Capurso gave a background on the Dog Park located at the Los Gatos Creek County Park. The Dog Park was originally constructed by the City on County land. The County would like to do another joint project with the City of Campbell like the one that was done 18 years ago. It is a reasonable project in that the facility provides value to Campbell residents. The work needs to be done and it could be done by working with the County. Conversations between the City and County will proceed to see what project does come out of the discussion along with other agencies as well.

Committee Reports:

A. Parks and Creek Trail

Commissioner Doherty had been at John D. Morgan Park and it is looking fine but notices the Redwoods are not ok and asked if they will be taken down. Todd responded that staff is looking

on how best to reforest the Redwoods. Commissioner Teeter has been at Campbell Park and loved the new playground and the trails are good. Commissioner Fidrych said the rain is great for the parks. Chair Ishibashi mentioned the tree that came down at the Community Center on a fence and asked what is going to happen to get the fence fixed.

B. Trees

No reports.

C. Special Events

Fun Run was well attended, and everyone was out there even though it was a little chilly.

Staff Reports:

A. Parks –Parks Supervisor Bob Siudzinski

- Many trees and limbs came down during the last windstorm and staff worked so well together to get it all cleared and cleaned up.
- Spring is coming and so the turf is the next item to take care of. Conservation of water is still a concern.
- Annual Pesticide Training for staff to take and how to use each of the pesticides. Pest Control Advisors also come out and give staff key information on how to use the pesticides.
- Dogs in playground areas has been an issue so staff has placed no dog signs allowed in specific playgrounds.

B. Recreation & Community Services –Recreation and Community Services Director Natasha Bissell

- Heritage Theater hosted the Highwaymen Show on Saturday, February 25 and sold 660 tickets. The next show in the lineup is Voctave on Friday, March 24 which is an a cappella group. Tickets for this show are still available and can be purchased at www.heritagetheatre.org.
- The Ainsley House and the Campbell Historical Museum will both reopen on Friday, March 3, 2023.
- It will be basically three years since the Historical Museum has been open due to Covid and later damage from flooding.
- School field trips will be returning to the Historical Museum this month as well.
- The Ainsley House Spring Garden Concert Series will kick off with Ren Geisick on March 19, 2023, tickets can be purchased at www.campbellmuseums.com.
- The History Happy Hours are also returning, the first one in April which is Haunted San Jose is already sold out. May will be History Happy Hour with Judge Paul Bernal: The Brooke Hart kidnapping, and murder and June will be the History Happy Hour with David Blinn: Spies in Campbell. This is a true story about a Campbell resident who was trained in Moscow as a Russian Spy.
- Our Youth Basketball League will be closing out their season on March 4, 2023.
- Our Summer Preview Activity Guide is online for everyone to view. We will be having early bird registration for all of our swim lessons and summer camps beginning on March 14 for residents and open to all on March 15.
- This summer we are also expanding our recreation swim hours to provide more access to the community. It will be Tuesday through Friday 1:30 – 3:30 pm and Saturday and Sunday from 1 – 5pm. Mondays from 1:30 – 3:30 pm is designated for 50+ only. Individual days can be purchased for \$2.50 per visit or a summer swim pass can be purchased for \$50 per person.

- We will also be hosting Family Themed Swim Nights several times this summer which will be held on Friday evenings. More information to come.
- On March 4, we are hosting an Open House event from 9 am to 12 pm. We encourage all of you to come by and visit. It will be a great opportunity to meet our staff, meet instructors, learn about a variety of classes and programs we have to offer. We will also be doing swim assessments to help parents identify which level their child should be in for summer swim lessons. There will be live music and the Kona Ice Truck as well for patrons to enjoy. Our Pre-School will also be hosting an open house for registration for the next school year for parents to stop in and visit. The Campbell Library will have their bookmobile and the Friends of the Library will be hosting a book sale. Late in the afternoon the Youth Commission will be hosting a teen job fair in the Orchard City Banquet Hall.
- "I heart Campbell" Shirts are available to the commissioners, and they need to contact Natasha with size.

Good of the Game

Chair Ishibashi would like to see the skate park on the agenda sometime soon. Commissioner Mitchell welcomed Commissioner Teeter back and welcomed Commissioner Lee to the commission. The Commission once again congratulated Bob Siudzinski as Park Supervisor.

Meeting adjourned at 8:05 pm. The next regular meeting is scheduled for April 5, 2023.

Respectfully submitted:

Rebekah Rodriguez

Rebekah Rodriguez, Recording Secretary

MEMORANDUM



City of Campbell
Public Works Department

To: Parks and Recreation Commission

Date: April 5, 2023

From: Todd Capurso, Public Works Director

Subject: Review of FY24 to FY28 Proposed Parks Capital Improvement Program

RECOMMENDATION

That the Parks and Recreation Commission review the proposed Parks Capital Improvement Program for the five-year period FY24 through FY28 and provide input to staff regarding priorities.

BACKGROUND

Staff annually prepares a proposed budget for the City Council to consider. The proposed budget is scheduled to be presented to Council in May with adoption scheduled for June. The budget is composed of both a one-year operating budget and a five-year Capital Improvement Program (CIP). Within the CIP, there are a variety of funding sources from which projects may be funded. One such fund is the Parkland Dedication Fund which accounts for funding received through development fees related to the construction of residential units. These funds are designated for the development and/or improvement of the City's Parks and Recreational facilities.

DISCUSSION

Entering FY24 (July 1, 2023), the Parkland Dedication Fund balance is projected to be approximately \$2.2 million. This balance takes into account a variety of projects that have been allocated funding in previous fiscal years. These are known as carryover projects. As shown on the attached, these include:

- Campbell Park Improvements
- Campbell Park Bike Pathway
- John D. Morgan Park Parking Lots
- Virginia Park Improvements

The current schedule calls for the two Campbell Park projects to be completed and closed out before the end of FY23. The other two projects will carry forward into FY24.

Additionally, funding in the amount of \$250,000 has been allocated for the Pruneyard Creek Trail Extension separately, paid through developer fees. This will also be a carryforward project, moving into FY24.

Entering FY24, three projects are proposed to receive funding in the first year of the Five-Year CIP:

- John D. Morgan Park – Budd-side Restroom Replacement (design)
- John D. Morgan Park – Recreation Building Assessment
- Renovation of the Dog Park located at Los Gatos Creek County Park

John D. Morgan Recreation Building Assessment may be deferred, pending completion of a comprehensive Building Assessment of all City facilities.

Beyond FY24, staff is proposing the following projects for future funding:

- John D. Morgan Park – Budd-side Restroom Replacement (construction)
- John D. Morgan Park – Rincon side (playground improvements)
- Virginia Park – Landscape Improvements

Los Gatos Creek County Park - Dog Park

As was brought forward to the Commission at the March meeting, the dog park located within the Los Gatos Creek County Park is a well-used and valued community asset. It was originally constructed in 2005 as a joint venture involving several public agencies. It consists of two separate off-leash fenced areas – one each for smaller and larger dogs. It is located adjacent to the Los Gatos Creek Trail just south of the San Tomas Expressway undercrossing.

The construction of this facility was managed, coordinated, and predominantly funded by the City of Campbell at a cost of approximately \$325,000. The City contributed \$250,000 towards the project, while the County of Santa Clara and Town of Los Gatos contributed \$50,000 and \$25,000 respectively.

The dog park is showing signs of wear and is in need of renovation. In particular, the artificial turf is nearly worn through in various locations. The County is having difficulty in maintaining the facility in good usable condition and has reached out to City staff regarding potential renovation strategies. There is no other off-leash dog area available to Campbell residents within the City limits. As such, the facility functions as the best option for the City's residents for off-leash dog activities.

Community Center Skate Park

Additionally, the Commission has expressed an interest in allocating resources towards the renovation of the City's Skate Park, located at the Community Center. To this point, staff does not have sufficient information to develop a project scope for CIP consideration. However, if the Commission recommends, staff can move forward with a "placeholder" project for a future year.

**CIP Funding Schedule
FY 2024 Through FY 2028**

Parkland Dedication - Fund 295

Beginning Fund Balance \$ 3,304,721 \$ 2,215,796 \$ 2,151,091 \$ 1,782,997 \$ 2,083,695 \$ 2,496,197

Revenues	Total	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Parkland Dedication Fees	\$ 2,400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Investment Income	74,364	9,985	13,295	12,907	10,698	12,502	14,977
Sub-Total Revenues	\$ 2,474,364	\$ 409,985	\$ 413,295	\$ 412,907	\$ 410,698	\$ 412,502	\$ 414,977

Expenditures	Total	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Projected Completed Projects	\$ (54,500)	\$ (54,500)	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total Expenditures	\$ (54,500)	\$ (54,500)	\$ -	\$ -	\$ -	\$ -	\$ -

Project #	Project Title	Type	Total	Committed	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Remaining
17DD	Campbell Park Improvements	C	\$ 1,125,327	\$ (1,125,327)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21KK	Campbell Park Bicycle Pathway	C	79,083	(79,083)	-	-	-	-	-	-
23DD	JDM Park Parking Lots	C	240,000	(240,000)	-	-	-	-	-	-
24DD	JDM Restrooms Improvement - Budd	P	839,000	-	(108,000)	(731,000)	-	-	-	-
24LL	JDM Rincon Recreational Bldg Assessment	P	50,000	-	(50,000)	-	-	-	-	-
25AA	JDM Improvements - Rincon - Design	P	50,000	-	-	(50,000)	-	-	-	-
NA	(NEW) Dog Park Reno - Los Gatos Creek County Park	N	320,000	-	(320,000)	-	-	-	-	-
NA	(NEW) Virginia Park Landscape Improvements	N	110,000	-	-	-	(110,000)	-	-	-
	Sub-Total Expenditures		\$ 2,813,410	\$ (1,444,410)	\$ (478,000)	\$ (781,000)	\$ (110,000)	\$ -	\$ -	\$ -

Surplus/Deficit \$ (1,088,925) \$ (64,705) \$ (368,093) \$ 300,698 \$ 412,502 \$ 414,977

Ending Fund Balance \$ 2,215,796 \$ 2,151,091 \$ 1,782,997 \$ 2,083,695 \$ 2,496,197 \$ 2,911,175

Legend:

N - New

C - Carryover

P - Previously Approved - No Additional Funding Requested

A - Previously Approved - Additional Funding Requested