



Civic Improvement Commission

City of Campbell, 70 N. First Street, Campbell, California

NOTE: To protect our constituents, City officials, and City staff, the City requests all members of the public follow the guidance of the California Department of Health Services', and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at www.campbellca.gov.

This Regular Meeting will be conducted in person as well as telecommunication and is compliant with provisions of the Brown Act.

Those members of the public wishing to participate virtually can access the meeting at:

<https://campbellca-gov.zoom.us/j/87172421198?pwd=REpBUmJuNDcvRIY5ZWxHLzdIMnFuUT09>

Meeting ID: 871 7242 1198

Passcode: 866608

Dial by your location +1 669 900 6833 US (San Jose)

Members of the public may attend this meeting in person at Campbell City Hall.

Public comment will also be accepted via email at cmoffice@campbellca.gov prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT." Written comments received by 3:00 p.m. on the day of the meeting will be posted on the website and distributed to the Civic Improvement Commission before the meeting.

A video recording will be available on the City YouTube Channel at: <https://www.youtube.com/user/CityofCampbell> following the meeting.

REGULAR MEETING OF THE CIVIC IMPROVEMENT COMMISSION

Thursday, January 12, 2023, 7:30 p.m.
Council Chambers – 70 N. First Street

Regular Meeting Agenda

A. Call to Order, Roll Call

1. Welcome new Civic Improvement Commissioners: Gary Coluccio and Thomas Russell

B. Announcements:

C. Approval of Minutes:

1. Regular Meeting – December 8, 2022*

Election of new Chairperson and Vice Chairperson*

D. Communications:

E. Oral Requests:

F. Reports from Staff:

1. Kerry Perkins, Senior Museum Specialist
 - a. Historical Museum and Ainsley House Report
2. Tina Wong-Erling, Senior Services Supervisor
 - a. Adult Center Update*
3. Brian Loventhal, City Manager
 - a. City Update

G. New Business:

1. Social Service Subgrant
 - a. Study Session February 9, 2023, 6:30 PM
2. 2023/24 Workplan
22/23 Workplan*
 - a. Subcommittee Assignments

H. Unfinished Business:

I. Good of the Game:

J. Subcommittee Report:

1. Campbell Cares/Neighborhood Refresh Project
2. Capture Campbell
3. Explore Art Project

K. Adjourn

* Indicates written attachment and is available upon request by contacting Diana Johnson at 408-866-2125 or by email dianaj@campbellca.gov

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the Civic Improvement Commission meeting, please contact Diana Johnson in the City Manager's Office at 408-866-2125 or by e-mail dianaj@campbellca.gov



CITY OF CAMPBELL - CIVIC IMPROVEMENT COMMISSION

CAMPBELL, CALIFORNIA

Thursday, December 8, 2022 – 7:30 pm

REGULAR MEETING MINUTES

This Civic Improvement Commission meeting was conducted pursuant to the provisions of the Brown Act.

CALL TO ORDER

The Civic Improvement Commission convened on the regularly scheduled day of Thursday, December 8, 2022.

ROLL CALL: Vice Chair Bracher called the meeting to order at 7:32 pm

PRESENT: Vice Chair Bracher. Commissioners: Malcolm, Dooley, and Yoshikawa
City Manager, Brian Loventhal and Recording Secretary, Diana Johnson

ABSENT: None

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

M/S: Dooley/Yoshikawa A motion to approve the Civic Improvement Commission Regular Meeting Minutes for the Thursday, November 10, 2022, meeting.

ROLL CALL: Vice Chair Bracher. Commissioners: Malcolm, Naylor, Dooley, and Yoshikawa

ABSENT: None

ABSTAIN: None

COMMUNICATIONS: None

ORAL REQUESTS: None

REPORTS FROM REPRESENTATIVES:

County Library Report: Steve Fitzgerald, Deputy County Librarian, provided highlights of the Library Stakeholder Report for the month of December on behalf of County Librarian Jennifer Weeks. A written copy of this report was included as an attachment to the December agenda packet.

Campbell Library Report: Nichole King, Community Librarian, provided highlights of the Campbell Library Report for the month of December. A written copy of this report was included as an attachment to the December agenda packet.

REPORTS FROM STAFF:

City Update:

City Manager Loventhal provided the following update on city events and public meetings:

Reorganization of City Council: There will be a rotation and reorganization of City Council on December 20. Current Mayor Paul Resnikoff and Councilmember Liz Gibbons will term out. Two new Councilmembers Dan Furtado and Elliot Scozzola will be sworn in.

City Hall Holiday Closure: City Hall will be closed half day on December 23 through January 3. Emergency services will remain open.

Civic Improvement Commissioner: City Council approved the appointment of two new Civic Improvement Commissioners, Gary Coluccio and Thomas Russell. They will be onboarded prior to the January 12 CIC meeting.

NEW BUSINESS:

Social Service Subgrants:

Social Service Subgrant Application Process Administrative Policy and Procedure: The CIC had no comments or changes to the Social Service Subgrant Application Process Administrative Policy and Procedure.

City of Campbell Social Service Subgrant Funding Guidelines: The CIC had no comments or changes to the City of Campbell Social Service Subgrant Funding Guidelines.

Social Service Subgrant Timeline: Senior Services Supervisor, Tina Wong-Erling provided a brief overview of the Social Service Subgrant timeline.

Social Service Subgrant Process Schedule:

Release of Application: December 5, 2022 (tentative)

Application Deadline: January 27, 2023

Study Session: February 9, 2023

Public Hearings: March 9, 2023, and April 13, 2023

City Council Action: May 2, 2023 (tentative)

UNFINISHED BUSINESS: None

GOOD OF THE GAME (Ideas and events of what is happening in Campbell): None

COMMISSIONER/SUBCOMMITTEE REPORTS:

Campbell Cares/Neighborhood Refresh Project: Vice Chair Bracher had no update to report. Will reach out to Carol Hoffman and the Rotary to discuss their efforts in a similar project.

Commissioner Dooley asked if the Youth Commission had been invited to participate in this project. Vice Chair Bracher will reach out to the Youth Commission at their February 2023 Youth Commission meeting.

Capture Campbell: Commissioner Yoshikawa had no update to report. She asked the Commission for feedback and if they would like to extend the deadline. The subcommittee is down one person. The CIC will revisit subcommittee assignments in January when the new CIC commissioners are available. This will provide additional assistance in moving the project forward.

Explore Art Project: Commissioner Malcom had no update to report.

The meeting was adjourned at 8:03 pm. The next Regular Meeting of the Civic Improvement Commission is scheduled for Thursday, January 12, 2023, at 7:30 pm and will be conducted pursuant to the provisions of the Brown Act.

Respectfully submitted,



Diana Johnson, Recording Secretary



Brian Loventhal, City Manager

MEMORANDUM



City of Campbell
City Manager's Office

To: Civic Improvement Commission
From: Diana Johnson, CIC Recording Secretary
Subject: **CIC Seniority**

Date: January 9, 2023

For your reference, below you will find the Civic Improvement Commission's current seniority list and a listing of past chairpersons and vice chairpersons since 2019.

Current Commissioners

Name	Appointed	Reappointed	Term Expires
Maryanne Yoshikawa	8/2017	8/2021	8/2025
Jennifer Dooley	8/2020		8/2024
Christopher Bracher*	11/2020	8/2022	8/2026
Heather Malcolm**	8/2021		8/2024
Jenna Naylor	8/2021		8/2025
Gary Coluccio	8/2022		8/2026
Thomas Russell	8/2022		8/2026

* This position will serve the remainder of Commissioner Viral Khajuria term from November 2020 through August 2022.

** This position will serve the remainder of Commissioner Taylor Chase term from August 2021 through August 2024.

Commission Chairs/Vice-Chairs - History

Chairperson	Vice Chairperson	Term
		1/23 - 12/23
Davis Fields	Chris Bracher	1/22 - 12/22
William Kaufman	Davis Fields	1/21 - 12/21
Carol Hoffman	William Kaufman	1/20 - 12/20
Maryanne Yoshikawa	Carol Hoffman	1/19 - 12/19

Davis Fields was elected as Chair and Christopher Bracher as the new Vice-Chairperson at the January 2022 meeting.

MEMORANDUM



City of Campbell
Recreation & Com. Svcs.

To: Civic Improvement Commissioners
From: Tina Wong-Erling
Senior Services Supervisor
Subject: Campbell Adult Center Division Report

Date: 1/9/23

Income Tax Assistance

The AARP Tax Aide Program will provide income tax assistance from February 3 thru April 14 at the Campbell Community Center. Approximately 15 volunteers serve 400 residents annually in Campbell and surrounding communities. The AARP Tax-Aide Program provides tax assistance to anyone, free of charge, with a focus on taxpayers who are over 50 and have a low to moderate income.

Class Update

The Adult Center is pleased to announce the return of three classes: Quilting, Fun with Spanish, and Tap Dance. Additionally, Buff Bones is a new fitness class designed to improve bone and joint health for those with osteoporosis and arthritis.

Lunar New Year

After a three year hiatus the Campbell Adult Center is hosting a Lunar New Year Celebration on January 31, 2023. Lunch and entertainment will be provided to ring in the Year of the Rabbit. Lunar New Year has been an immensely popular event and staff is looking forward to bringing the community together for a festive celebration.

CIVIC IMPROVEMENT COMMISSION
Major Work Plan
January 1, 2022 to June 30, 2023

#	WORKPLAN	<u>Schedule</u>
1	Review and approve Social Service Subgrants for FY 22/23 <u>Tentative Schedule</u> Release Application: 12/5/22 Application Deadline: 1/27/23 Study Session Review: 2/9/23, 6:30 pm Public Hearings: 3/9/23 and 4/13/23 City Council Action 5/2/23 (tentative)	12/22-6/23
2	Review and approve the FY 22/23 Neighborhood Association Grant Applications <u>Tentative Schedule</u> Release Application: 1/11/23 Application Deadline: 2/24/23 CIC Review of Applications: 3/9/23 Public Hearing: 4/13/23 Study Session Review: TBD Awards Grants: 5/11/23	1/23-5/23
3	CIC/Youth Commission - Joint Meeting	1/22-6/22
4	Plan 2022 Capture Campbell Youth Photo Contest (Sub Committee)	1/22-6/23
5	Review status and continuation o Pilot Beautification Grant (Sub Committee)	1/22 -6/23
6	Campbell Cares: Neighborhood Refresh (with a focus on seniors) <ul style="list-style-type: none"> • Exploration/Planning: 1/22 - 6/22 • Implementation: 7/22 - 6/23 	12/22-6/23
7	Explore Art Murals Neighborhood Gateway Signs Solidarity Panels Sidewalk Chalk Art	1/22-6/23
8	Provide street names to City Council when requested (Sub Committee)	As Needed
9	Library/Museum/Senior Center – How CIC can assist	As Needed

Sub Committees:

Beautification Awards:
Campbell Cares:
Capture Campbell:
Explore Art Programs*:
Neighborhood Assoc.:
Street Name:

Commissioners: Kaufman, Bracher and Naylor
Commissioners: Dooley, Malcolm and Bracher
Commissioners: Fields, Yoshikawa and Naylor
Commissioners: Fields, Kaufman and Malcolm
Commissioners: Dooley, Kaufman and Yoshikawa
Commissioners: Dooley, Yoshikawa and Bracher

*Explore Art Program was revised to include Murals, Neighborhood Monument Signs, Solidarity Panels, Sidewalk Chalk Art.