



Parks & Recreation Commission Agenda

City of Campbell, 70 N. First Street, Campbell, California

NOTE: This Regular Meeting of the Parks and Recreation Commission will be conducted in person as well as telecommunication and is compliant with the provisions of the Brown Act.

Those members of the public wishing to participate virtually can access the meeting at: <https://campbellca-gov.zoom.us/j/81057737523?pwd=uwY9MR5LDnQfSO9EqscB6GsJbpoP7P.1>
Enter Meeting ID: 810-5773-7523 and Passcode: 831494

Public comment will also be accepted via email at natashab@campbellca.gov prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT."

A video recording will be available on the City YouTube Channel at: <https://www.youtube.com/user/CityofCampbell> following the meeting.

REGULAR MEETING OF PARKS & RECREATION COMMISSION

Wednesday, August 6, 2025, 7:00 pm
City Council Chamber – 70 N. First Street

CALL TO ORDER

APPROVAL OF MINUTES

- A. Regular Meeting – July 2, 2025*

PRESENTATIONS

ORAL REQUESTS

NOTE: This is the point on the agenda where members of the public may address the Commission on items of concern to the community that are not listed on the agenda this evening. People may speak for up to two (2) minutes on any matter concerning the Commission. The law generally prohibits the Commission from discussion or taking action on such items. However, the Commission may instruct staff accordingly regarding Oral Request.

UNFINISHED BUSINESS

NEW BUSINESS

- A. Caregivers Count Conference (G1, WP4 & G3, WP2)
- B. Skatepark Renovation Project* (G2, WP3)
- C. Future meeting held in a park (G1, WP5)
- D. Community Events* (G1, WP4 & G3, WP1)

COMMITTEE REPORTS

- A. Parks & Creek Trail: Chair Teeter, Members Frederick and Malone.
- B. Recreation: Chair Loffer, Members Beitz and Lee.
- C. Community Building: Chair Doherty, Members Beitz and Lee.

STAFF REPORTS

- A. Parks (Public Works Superintendent Ron Taormina)
- B. Recreation & Community Services (Recreation Services Director Natasha Bissell)

INFORMATION ONLY

- A. Good of the Game

ADJOURNMENT

NEXT MEETING

Regular Meeting: September 3, 2025

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

CITY OF CAMPBELL
REGULAR MEETING OF THE PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
July 2, 2025
MINUTES

The Regular Meeting of the Parks and Recreation Commission convened for its meeting on Wednesday, July 2, 2025, at 7:06pm, 70 N 1st Street, Council Chambers.

ROLL CALL

PRESENT: Beitz, Frederick, Doherty, Lee, Loffer, Malone, Teeter
ABSENT: None
STAFF: Recreation and Community Services Director Natasha Bissell, Public Works Superintendent Ron Taormina, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Malone/Teeter to approve the special meeting minutes for June 4, 2025.

AYES: Beitz, Doherty, Frederick, Lee, Loffer, Malone, Teeter

ABSTAIN: None

NOES: None

Presentations:

NONE

Oral Requests:

NONE

Unfinished Business:

NONE

New Business:

A. JDM Restroom Improvement – Budd Project* (G2, WP3)

Item A was taken out of order

Andrew Kin-McAlpine, Associate Civil Engineer, Public Works Engineering commenced this item by sharing a PowerPoint presentation copy for everyone to follow along with. The presentation is included with these minutes as a reference. He talked about the location of the project, restroom building, restroom layout, parking improvement and what the project entails. He was specific about each of these points as stated in the presentation. This item was brought to the commissioners for input and support. There was discussion on the pathway, prefabricated building, changing tables in the restrooms, and ADA accessibility to the picnic tables as to the pathway and parking lots, temporary restroom and handwash facilities, parking lot access, and sufficient advanced notifications to the public during construction. Some questions asked could not be answered as they were outside of the scope of work.

MSC: Malone/Beitz to support this project move to council for approval

AYES: Beitz, Doherty, Frederick, Lee, Loffer, Malone, Teeter

ABSTAIN: None

NOES: None

B. Parks & Recreation Month (G1, WP4 & G3, WP1)

Natasha Bissell highlighted the kickoff of this event with the Touch-A-Trick event. She also mentioned all the upcoming events that will be held during the month of July. Volunteers are welcomed whether they are Campbell residents or not and it was explained what a volunteer would have to do for each of the events.

C. Community Events (G1, WP4 & G3, WP1)

Natasha Bissell continued on with this item highlighting all the exciting events during the Parks and Recreation Month as shown in the report attached to the agenda.

Committee Reports:

A. Parks and Creek Trail

Commissioner Frederick noticed the broken gate at John D Morgan Park on the Budd side. A contractor has been notified to provide us with supportive hinges and keep the gate straight. Commissioner Frederick also noticed a lot of unhoused people along the trail, but Ron will discuss this later.

Commissioner Malone asked about the Park Dedication Fee whether it is up to the developer's discretion if they meet the requirement for open space or if it is a parks fee and Amy responded to his questions.

Chair Teeter saw the usage of the park, especially at night how the lights are up and so many people are out there playing.

B. Recreation

Commissioner Loffer met with staff and went over the citywide survey for older adults and the recertification as an age friendly city. Santa Clara County is the only County in the state to have all thirteen agencies have the age friendly designation Campbell is going through its second recertification. Three priorities came out of this meeting, which are: developing a senior services providers network, increasing information and awareness, and older adults seeking employment. The subcommittee was invited to join the senior services providers network which meet every other month.

C. Community Building

There will be a meeting on Monday, July 7 at 4 pm to start planning what this will look like for the subcommittee.

Staff Reports:

A. Parks – Ron Taormina, Public Works Superintendent

- There are seven homeless encampments along the trail that will be cleared up on July 10 at 8 am.
- Mr. Sheehan was at PRC about 4 months ago and the bench has now been delivered and placed it will be beginning next week by our parks crew.
- Tree limb failures are high during this time of year due to the heat, so staff are taking care of these concerns.

- The parks division is not fully staffed at the moment so staff have been working with HR to conduct a practical exam and the candidates that are selected will be brought to an oral board and hopefully get three employees.

B. Recreation and Community Services Director – Natasha Bissell

- Skatepark redesign is moving along. Natasha has been going out to the park to get feedback from users and recently met with ARC to finalize the layout. This item will be back to PRC for approval in August.
- The large blue ramp in the skatepark had complete failure and was a huge liability. Public Works were able to get it removed immediately once the issue was detected.
- The relocation of the Adult Center is moving along, the initial cost estimates are more than triple the budget, so Recreation is scaling back on the project now with the design team.
- Reminder that Natasha sent a link for volunteering at Parks and Recreation Month events. Please sign up to help at one of the events.
- Summer programming is in full swing and things are going well.

Good of the Game

Commissioner Lee is happy summer is here and hopes to see everyone at the parks.

Commissioner Malone visited New York city parks where he was raised and loves the parks.

Commissioner Loffer has been out for a few months but has seen the kids going to the Campbell community center and hearing them laughing we know summer is here.

Commissioner Beitz has also seen kids swimming and having fun making noises just having fun.

Commissioner Frederick has noticed that the community center is very busy with the camps and it's nice to see that.

Commissioner Teeter also saw the trucks and was happy to see all the kids having a good time.

Chair Doherty wishes everyone enjoys their summer as she is enjoying her summer.

Chair Doherty adjourned the meeting at 7:56 pm.

Respectfully submitted:



Rebekah Rodriguez, Recording Secretary

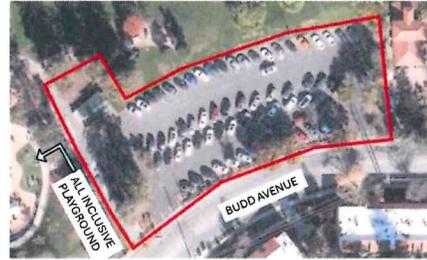
John D. Morgan Park Budd Ave – Restroom Improvements Project 24-DD

Public Works Department

Andrew Kin-McAlpine

1

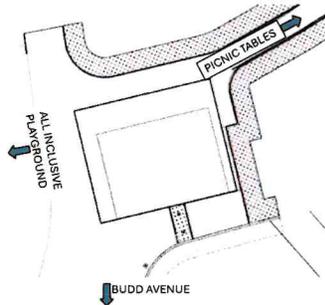
Project Location



2

Restroom Building

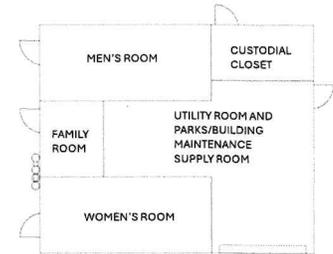
- Larger building footprint
- Improve surrounding pedestrian pathways to be ADA compliant



3

Restroom Layout

- Men's Room – 2 urinals and 2 stalls
- Women's Room – 4 stalls
- New separate family room
- Drinking fountain with dog bowl
- New utility room for building maintenance



4

Parking Improvement

- 68 total existing parking spaces (3 ADA)
- Maximize new parking spaces while providing 6 ADA spaces.



5

The Project

- Design and construction budget of \$1.7M
- City Council to consider the approval of Plans and Spec in August 2025
- 12 months duration for construction

6

MEMORANDUM



City of Campbell Recreation & Community Services

To: Parks and Recreation Commission

Date: August 6, 2025

From: Natasha Bissell, Recreation & Community Services Director

Subject: Skatepark Renovation Project

RECOMMENDATION

That the Parks and Recreation Commission approve the final skatepark design and recommend the Skatepark Renovation Project (CIP No. 25-OO) for approval by the City Council.

BACKGROUND

On November 19, 2024, City Council voted to provide an additional \$100,000 towards the Skatepark renovation project utilizing funds from the American Rescue Plan Act (ARPA), with the stipulation that the funds be under contract by December 31, 2024. Due to the short turnaround time, staff utilized American Ramp Company (ARC) from the Sourcewell cooperative purchasing program to expedite the process.

Staff informed the Parks and Recreation Commission of these updates at their December 4, 2024 meeting, including a revised earlier project start date. On February 5, 2025, staff notified the Commission of an upcoming community engagement event scheduled for Saturday, March 1, 2025. The City of Campbell and ARC hosted the in-person event at the Campbell Skatepark, featuring Olympian, professional skater, and ARC designer Julia Brueckler. The event provided an opportunity to gather community input on preferred park features and elements. A concurrent community survey was also conducted to collect feedback from those unable to attend.

At the May 7, 2025 Parks and Recreation Commission meeting, ARC presented the findings from the community engagement process and collected final input from the Commission on the proposed design.

As part of the Fiscal Year 2026 process the Capital Improvement Plan was reviewed and approved. The Skatepark Renovation Project (CIP No. 25-OO) was approved and an additional \$320,000 was added to the project budget.

DISCUSSION

Following the May 7 meeting, staff continued engaging with the community and worked closely with ARC to refine the preferred design option based on feedback. This collaborative effort has resulted in a finalized design that reflects community priorities and aligns with the project's goals and budget. The final design and layout is included as Attachment A.

Our Public Works staff will manage the removal of the existing equipment and work with a contractor to ensure the cement pad is prepped properly for the installation of the new equipment. It is estimated that the park will close in early December 2025 to begin the prep work with the installation taking place in February 2026 depending on the weather.

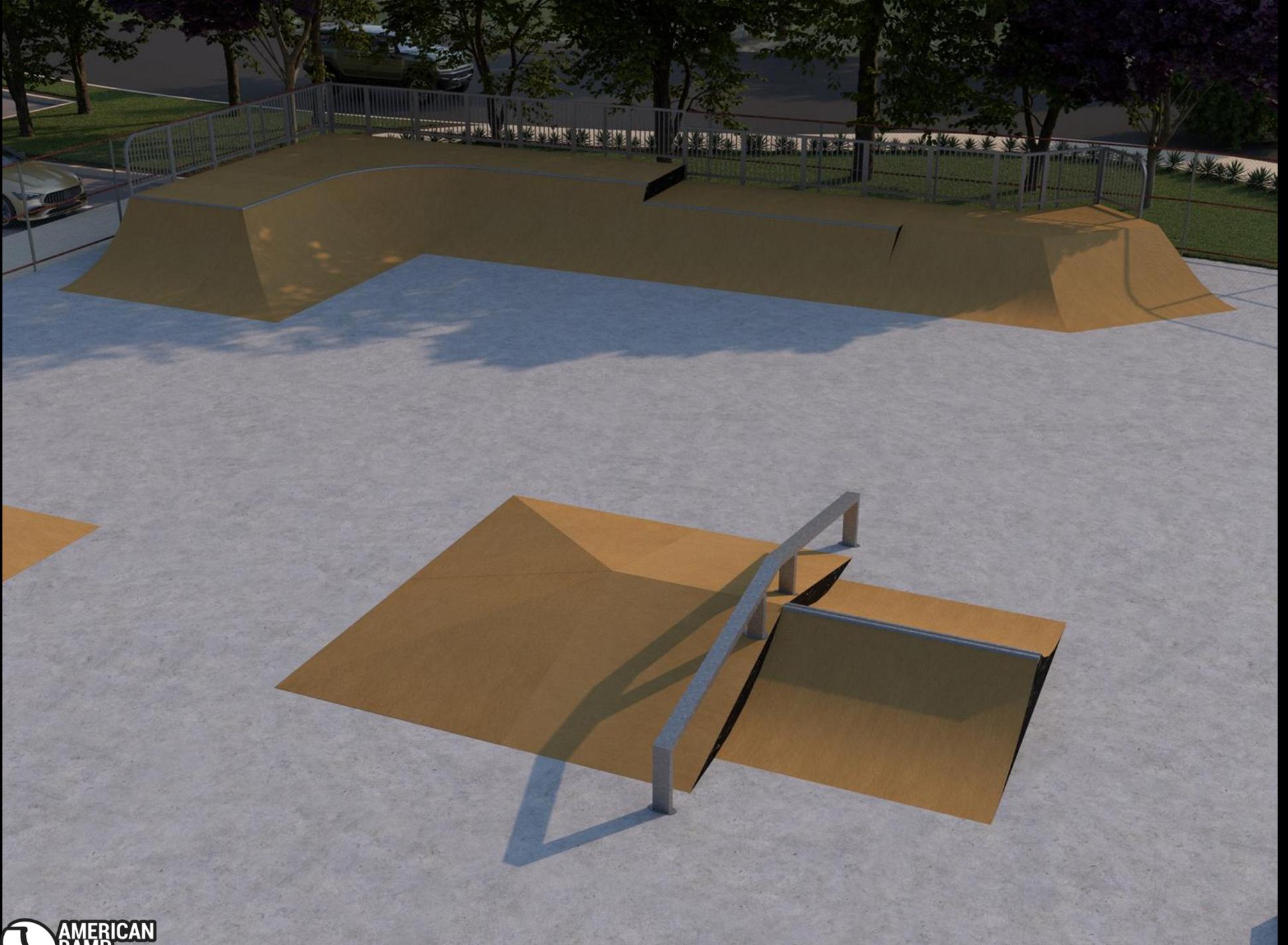
NEXT STEPS

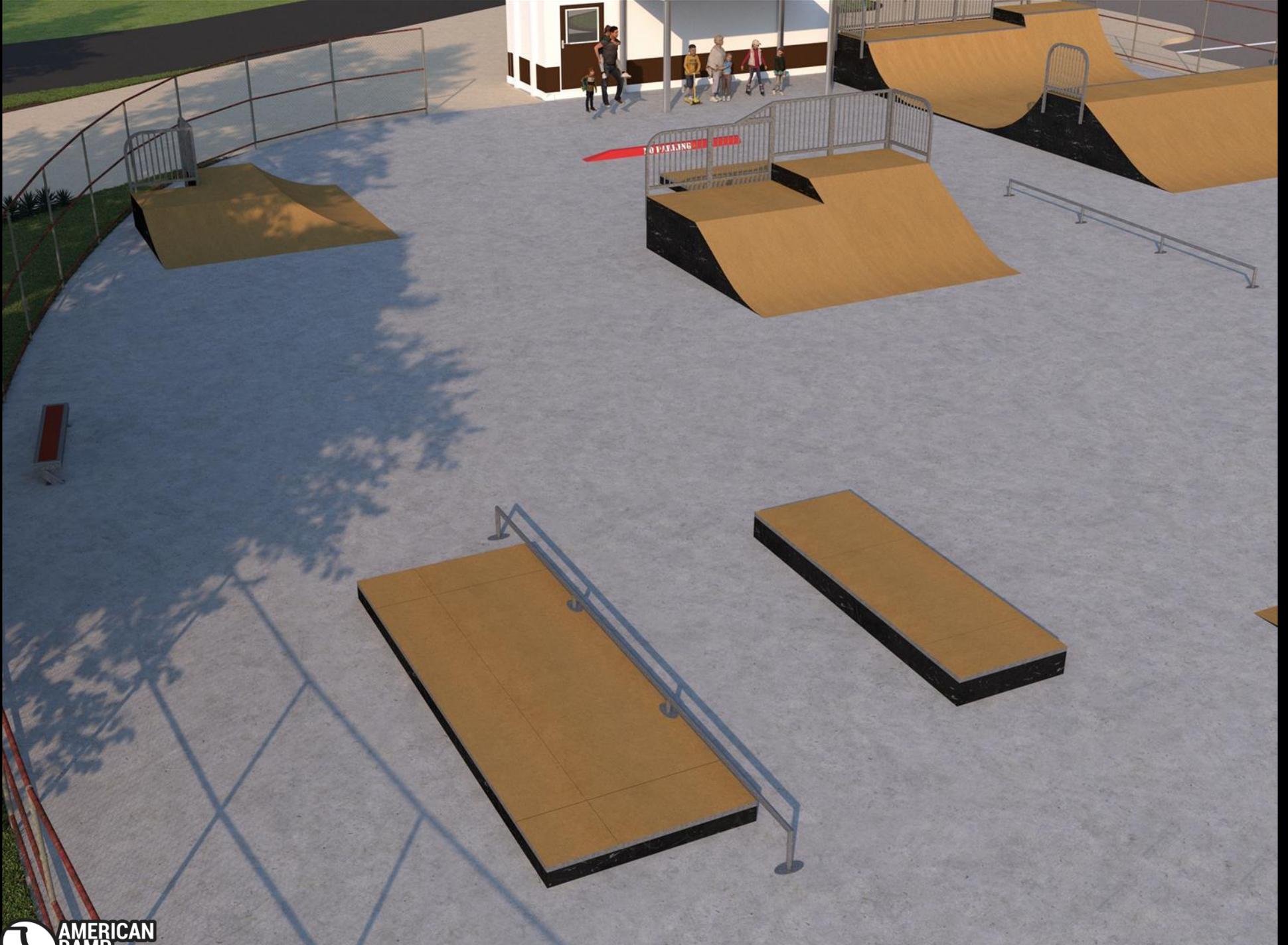
Staff recommends that the Parks and Recreation Commission approve the final skatepark design and formally recommend the Skatepark Renovation Project (CIP No. 25-00) to the City Council for final approval.



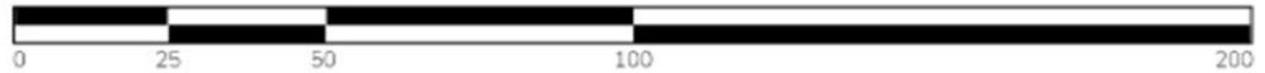
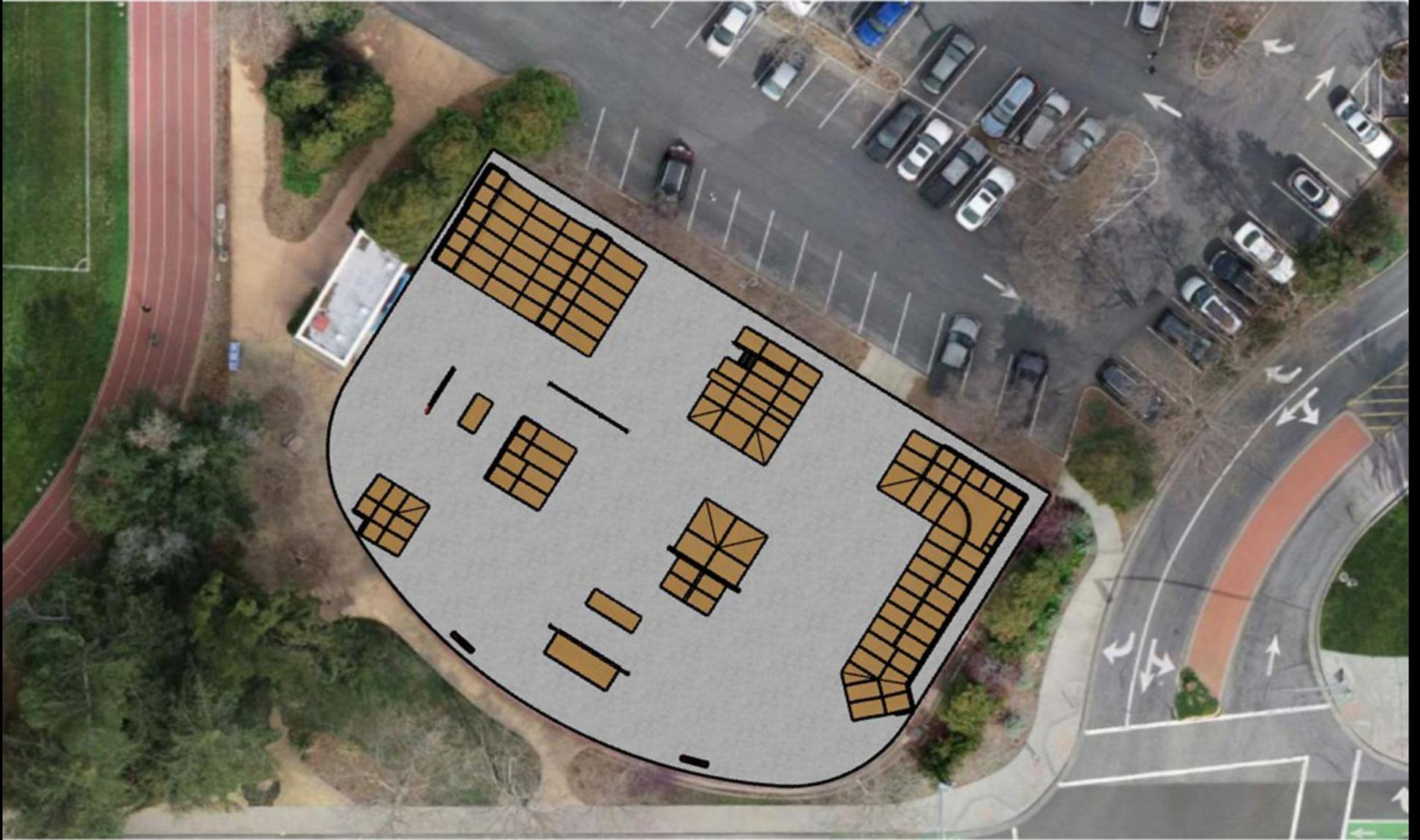


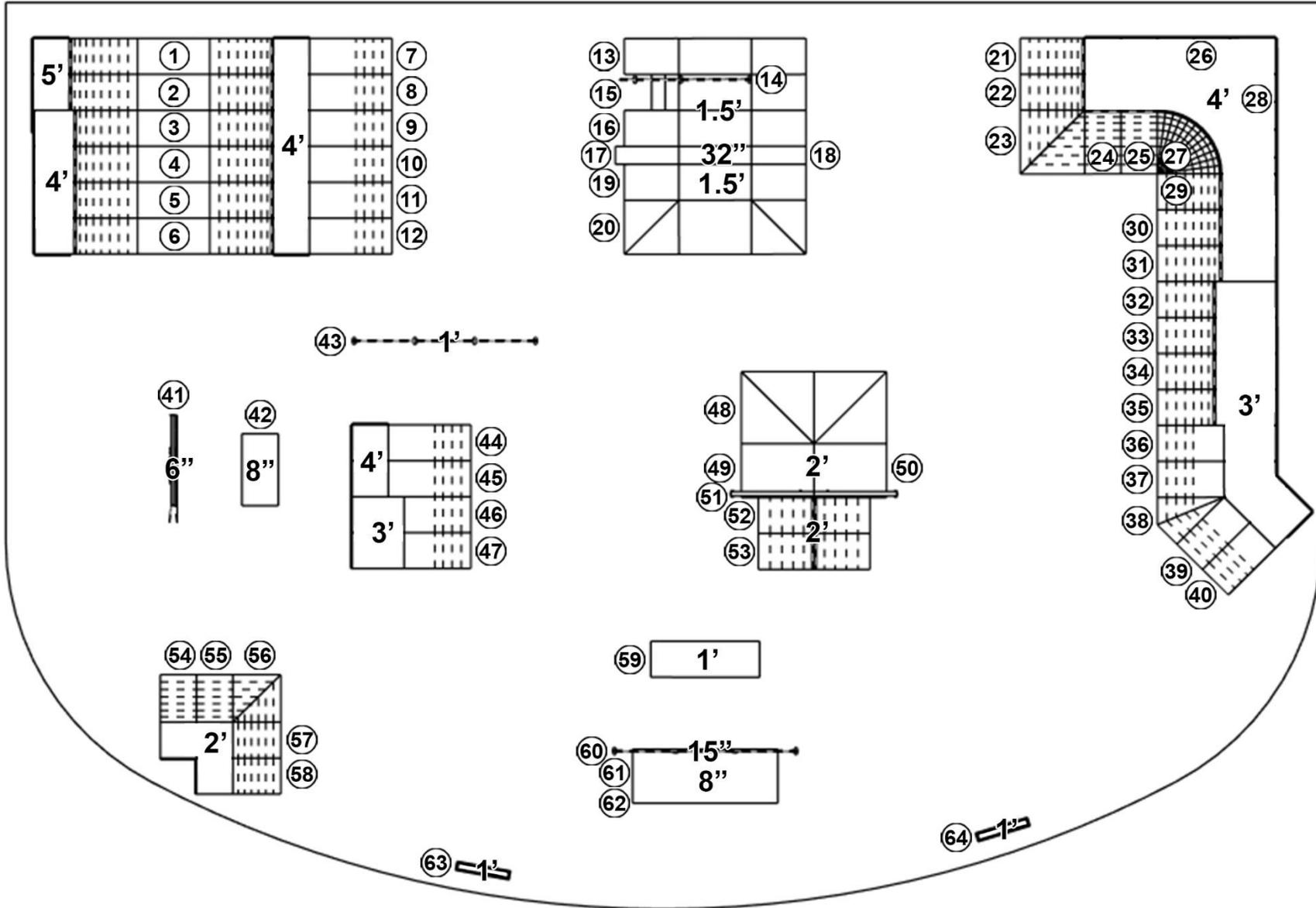












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 Fax: 417-206-6888
 sales@americanrampcompany.com



Quote #	Design #	Customer	Date	Designer
Q28878.0	9263	City of Campbell	07-08-25	Julia Brueckler

<u>Item</u>	<u>Obstacle</u>	<u>Height</u>	<u>Width</u>	<u>Length</u>	<u>Pro Series</u>
1	Half Pipe	5.0'	4.0'	30.0'	
2	Half Pipe	5.0'	4.0'	30.0'	
3	Half Pipe	4.0'	4.0'	30.0'	
4	Half Pipe	4.0'	4.0'	30.0'	
5	Half Pipe	4.0'	4.0'	30.0'	
6	Half Pipe	4.0'	4.0'	30.0'	
7	Bank Ramp	4.0'	4.0'	9.0'	
8	Bank Ramp	4.0'	4.0'	9.0'	
9	Bank Ramp	4.0'	4.0'	9.0'	
10	Bank Ramp	4.0'	4.0'	9.0'	
11	Bank Ramp	4.0'	4.0'	9.0'	
12	Bank Ramp	4.0'	4.0'	9.0'	
13	Wedge, Flat, Wedge	1.5'	4.0'	20.0'	
14	Grind Rail, Kinked (Round)	15"	2"	14.0'	
15	Wedge, Flat, Stair	1.5'	4.0'	17.0'	
16	Wedge, Flat, Wedge	1.5'	4.0'	20.0'	
17	Planter (2' wide)	32"	2'	15.0'	
18	Bank Ramp (Wedge) 2' Wide	1.5'	2.0'	6.0'	
19	Wedge, Flat, Wedge	1.5'	4.0'	20.0'	
20	Pyramid Section (Wedge)	1.5'	6.0'	20.0'	
21	Quarter Pipe	4.0'	4.0'	11.0'	
22	Quarter Pipe	4.0'	4.0'	11.0'	
23	Pyramid Corner (Radius) 90 Degree	4.0'	6.9'	6.9'	
24	Quarter Pipe	4.0'	4.0'	7.0'	
25	Quarter Pipe	4.0'	4.0'	15.0'	
26	Extra Deck	4.0'	14.0'	6.0'	
27	Bowled Corner 90 Degree	4.0'	11.0'	11.0'	
28	Extra Deck	4.0'	2.0'	12.0'	
29	Quarter Pipe	4.0'	4.0'	13.0'	
30	Quarter Pipe	4.0'	4.0'	13.0'	
31	Quarter Pipe	4.0'	4.0'	13.0'	
32	Quarter Pipe	3.0'	4.0'	13.0'	
33	Quarter Pipe	3.0'	4.0'	13.0'	
34	Quarter Pipe	3.0'	4.0'	13.0'	
35	Quarter Pipe	3.0'	4.0'	13.0'	
36	Bank Ramp	3.0'	4.0'	13.0'	
37	Bank Ramp	3.0'	4.0'	13.0'	
38	Pyramid Corner (Bank Ramp) 45 Degree	3.0'	5.2'	7.3'	
39	Bank Ramp	3.0'	4.0'	13.0'	
40	Bank Ramp	3.0'	4.0'	13.0'	
41	Julia's Curb	6"	10"	12.0'	

42	Grindbox	8"	4.0'	8.0'
43	Grind Rail (Round)	1.0'	2"	20.0'
44	Bank Ramp	4.0'	4.0'	13.0'
45	Bank Ramp	4.0'	4.0'	13.0'
46	Bank Ramp	3.0'	4.0'	13.0'
47	Bank Ramp	3.0'	4.0'	13.0'
48	Pyramid Section (Wedge)	2.0'	8.0'	16.0'
49	Bank Ramp (Wedge)	2.0'	6.0'	8.0'
50	Bank Ramp (Wedge)	2.0'	6.0'	8.0'
51	Grind Ledge	1.5'	6"	18.0'
52	Spine	2.0'	4.0'	12.0'
53	Spine	2.0'	4.0'	12.0'
54	Quarter Pipe	2.0'	4.0'	9.0'
55	Quarter Pipe	2.0'	4.0'	9.0'
56	Pyramid Corner (Radius) 90 Degree	2.0'	5.3'	5.3'
57	Quarter Pipe	2.0'	4.0'	5.0'
58	Quarter Pipe	2.0'	4.0'	9.0'
59	Grindbox	1.0'	4.0'	12.0'
60	Grind Rail (Round)	15"	2"	20.0'
61	Grindbox	8"	4.0'	16.0'
62	Grindbox (2' Wide)	8"	2.0'	16.0'
63	Skate Bench	1.0'	1.0'	6.0'
64	Skate Bench	1.0'	1.0'	6.0'

TOTAL	\$372,390.36
Sourcewell Discount	-\$26,067.33
Credit from Design Contract	-\$79,500.00
Sales Tax on Material Only	\$23,734.60
GRAND TOTAL	\$290,557.63
<i>Add Alt – Custom Ramp OR Enclosure Color</i>	<i>\$21,850.03</i>

Notes:

- This turnkey quote includes Equipment, Shipping, and Installation.
- This quote includes a Sourcewell discount (if procured through Sourcewell Purchasing Co-Op).
- This quote includes prevailing wage. If not applicable, call for revised quote.
- This quote includes sales tax on materials only at 9.875%. If not applicable, call for revised quote.
- Design contract was for \$99,500.00 and \$20,000.00 was used for design services.
- Quote is good for 90 days.

Purchase through our competitively bid government Sourcewell contract.



MEMORANDUM



City of Campbell Recreation & Community Services

To: Parks and Recreation Commission

Date: August 6, 2025

From: Natasha Bissell, Recreation & Community Services Director

Subject: Community Events

Below is a list of upcoming community events hosted by Campbell Recreation & Community Services as well as other community organizations.

Event	Date	Time	Location	Hosted By
Summer Concert – <i>Soul Kiss</i>	Thursday, August 7 th	6:30pm-8pm	Orchard City Green	Recreation & Community Services
Summer Movie Night – IF	Friday, August 8 th	8pm – 11pm	John D. Morgan – Pony Baseball Field	Recreation & Community Services
Summer Concert – <i>Misspent Youth</i>	Thursday, August 14 th	6:30pm-8pm	Orchard City Green	Recreation & Community Services
History Happy Hour: History of the Bernal-Gulnac-Joice Rance Tickets: \$25	Friday, August 15 th	5:30pm	Carriage House	Campbell Museum & Ainsley House
Summer Concert – <i>Maneck</i>	Thursday, August 21 st	6:30pm-8pm	Orchard City Green	Recreation & Community Services
Garden Grooves at the Ainsley House presents Mary Ellen & Thom Duell with Simon Santiago Tickets: \$30	Sunday, August 24 th	1:30pm-3:30pm	Ainsley Garden	Museum Foundation
Summer Concert – <i>The Houserockers</i>	Thursday, August 28 th	6:30pm-8pm	Orchard City Green	Recreation & Community Services